



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of June 10, 2015

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:05 A.M. on June 10, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

Chairman Gale announced Brian Buescher & Greg Osborn have been appointed to second terms on the Board by Governor Ricketts and thanked them for their service. Their second terms will begin July 17, 2015 and end July 16, 2018.

Chairman Gale welcomed Phil Olsen, Audit Manager representing Auditor Charlie Janssen. He also welcomed and introduced Doug Peterson, Attorney General and Byron Diamond, Administrative Services Director as two new Board members.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Mike Foley, representing the Governor;
Phil Olsen, representing the Auditor of Public Accounts;
Scott Keene, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Doug Peterson, Attorney General;
Byron Diamond, Director of Administrative Services;
Greg Osborn, representing the General Public;
Brian Buescher, representing the Legal Profession;
Don Stenberg, State Treasurer;
Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry

Staff in attendance:

Colleen Byelick, Legal Counsel
Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star May 8, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Osborn moved to adopt the agenda as presented; seconded by Mr. Stenberg.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the February 4, 2015 meeting. Mr. Stenberg moved to approve the minutes; seconded by Mr. Keene.

Voting For:	Buescher	Ealey	Foley	Gale	Keene
	Osborn				

Not Voting:	Diamond	Konz	Stenberg	Olsen	Peterson
	Wichita				

Voting Against: None

Absent: None

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item 7.a. Report on Addendum 9 (Supersedes Addenda 3, 4, 6, and 7) to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Department of Agriculture-Fee Structure (**tabled from November 19, 2014 meeting**).

Chairman Gale reported on the meeting between the Secretary of State, Lieutenant Governor, Department of Agriculture and Nebraska Interactive. Director of the Department of Agriculture Greg Ibach decided to drop Addendum 9 and Nebraska Interactive will resume with completion of Addendum 7 (originally approved). Lieutenant Governor Foley distributed a chart indicating progress has been made. He indicated some Department of Agriculture applications needed updating and Nebraska Interactive is now working on those updates. He distributed a chart which showed increasing gross revenue from the Department of Agriculture to Nebraska Interactive.

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements:

Agenda Item 7.b.1 Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board,

Coordinating Commission for Postsecondary Education (CCPE), and the City of Stanton. Signed by Chairman Gale pursuant to Board Authority.

Agenda Items 7.b.2 Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, City of Stanton. Signed by Chairman Gale pursuant to Board Authority.

Agenda Items 7.b.3 Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Workers' Compensation Court - eFiling for Workers' Compensation Court. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 7.b.4 Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Labor – Unemployment Overpayments. Mr. Evan Littrell, Unemployment Benefits Administrator for the Department of Labor, answered questions regarding this application. Mr. Diamond moved to approve Addendum 2; seconded by Mr. Osborn.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			
Voting Against:	None				
Absent:	None				

The motion carried.

Agenda Item 8. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE REPORT- Grant Review Committee (Scott Keene, Chair) Mr. Keene gave a report on the progress of reviewing the grant program in general, GIS issues and compliance with State guidelines in discussions with the OCIO. The report will be delayed as these discussions continue. Additionally, being in the midst of the RFP process of selecting a Network Manager may also drive the future of the grant program as well. The Subcommittee will hopefully have more information to develop recommendations to the Board at the next meeting in September or the one in December so the Board may make a decision in 2016 regarding reopening the program.

Agenda Item 9. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 9.a. NSRB Cash Fund Balance Report

Ms. Danahy presented the April 30, 2015 Cash Fund Balance Report. There was a discussion about the Finances Review Subcommittee receiving the Monthly Payment Statement from Nebraska Interactive showing all portal revenues. Nebraska Interactive will add all Finance Review Subcommittee members (Foley, Stenberg, Keene, & Wichita) to the email list of report recipients. Mr. Keene moved to approve the Cash Fund Balance Report; seconded by Ms. Wichita.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			
Voting Against:	None				

Absent: None

The motion carried.

Agenda Item 9.b. NSRB State/Local Grant Project Status Report

Ms. Danahy presented April 30, 2015 State/Local Grant Project Status Report.

Agenda Item 10. NEBRASKA.GOV REPORTS

Agenda Item 10.b. General Manager’s Report

Mr. Brent Hoffman, General Manager, Nebraska.gov and Ms. Carmen Easley, Director of Portal Operations, presented the 1st Quarter 2015 General Manager’s Report.

Agenda Item 10.a. New VISA Transparency Rule – update

Mr. Hoffman reported at the February 4, 2015 meeting it was suggested someone from NIC address the Board about any updates on this topic. Mr. Hoffman said since there was an open RFP process going on, they felt the invitation should be delayed until a future date. He also reported to his knowledge there have been no updates to VISA’s current position.

Agenda Item 10.c. Project Priority Report

Mr. Hoffman presented the Project Priority Report. A general discussion was had regarding the Board involvement in setting priorities for Nebraska.gov projects. Mr. Konz moved to approve the Project Priority Report; seconded by Ms. Ealey.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Chairman Gale declared a recess at 10:40 A.M.

Chairman Gale reconvened the meeting at 11:00 A.M.

Agenda Item 11. NETWORK MANAGER RFP (CLOSED SESSION)

Mr. Keene moved the Board go into closed session at 11:02 A.M. for the limited purpose of discussing and reviewing the request for proposal for Network Manager to manage the Nebraska.gov Network and for the protection of the public interest. Chairman Gale repeated the motion, seconded by Mr. Peterson.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Mr. Peterson moved that the Nebraska State Records Board adjourn from this closed session, seconded by Mr. Keene.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			
Voting Against:	None				
Absent:	None				

The motion carried.

Mr. Keene moved that the State Records Board Authorize State Purchasing to issue the intent to award RFP 4877 Z1 to Nebraska Interactive; seconded by Mr. Peterson. During general discussion Chairman Gale said the Board has closely considered the results of the Evaluation Committee and after review and consideration of the bid proposals the Board decided to accept the recommendation of the Evaluation Committee. Mr. Peterson expressed his appreciation to the Evaluation Committee and the efforts they made to arrive at their recommendation. Chairman Gale seconded those comments and to Mr. Osborn and Scott Keene in particular for their time and effort while engaged in their respective businesses. Mr. Buescher thanked the Committee as well. He stated he was inclined to vote no, not because he did not believe Nebraska Interactive was undeserving of the award, but felt there might be some benefit in a slight delay before approving this action.

Voting For:	Diamond	Ealey	Gale	Keene	Konz
	Olsen	Osborn	Peterson	Stenberg	Wichita
Voting Against:	Buescher	Foley			
Absent:	None				

The motion carried.

Mr. Stenberg moved to name the following people to the RFP Negotiation Committee: John Gale, Chairman, Mike Foley, Don Stenberg, Greg Osborn, Leslie Donley, representing the Attorney General, Bo Botelho, State Purchasing Director and Ed Toner, CIO; seconded by Mr. Diamond.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson
	Stenberg	Wichita			
Voting Against:	None				
Absent:	None				

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, September 16, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

Agenda Item 13. ADJOURNMENT

Mr. Osborn moved to adjourn the meeting; seconded by Mr. Peterson. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 12:35 p.m.



John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board



Date