

NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of July 31, 2013

Chairman Gale introduced and welcomed Mr. Gerry Oligmueller, Acting Director of Administrative Services who replaces Carlos Castillo. Chairman Gale also announced the reappointments of Mike Konz and Scott Keene for a second term on the Board by Governor Heineman. Their second terms will end on July 16, 2016.

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on July 31, 2013, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Michael D. Foley, Auditor of Public Accounts;
Don Stenberg, State Treasurer;
Scott Keene, representing the Insurance Industry;
Gerry Oligmueller, Acting Director of Administrative Services;
Julie A. Beno, representing Libraries;
Brian Buescher, representing the Legal Profession;
Leslie S. Donley, representing the Attorney General;
Brenda L. Decker, representing the Governor;
Mike Konz, representing the Media

Absent: Ryne D. Seaman, representing the Banking Industry;
Greg Osborn, representing the General Public

Staff in attendance:

Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star on June 28, 2013 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Foley moved to adopt the agenda as presented; seconded by Mr. Stenberg.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the May 1, 2013 meeting. Mr. Foley moved to approve the minutes; seconded by Ms. Beno.

Voting For:	Beno Keene	Buescher Konz	Donley Stenberg	Foley	Gale
Voting Against:	None				
Not Voting:	Decker	Oligmueller			
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on any of the agenda items. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item 7.a. Agreements & Addenda

Agenda Item 7.a.1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Blue Hill, the City of Crete, Dawson County, the Village of Hershey, the City of North Bend, the Village of Orleans, Phelps County, the Village of Platte Center, the City of Sargent, the City of St. Paul and the Village of Trenton. Signed by Chairman Gale pursuant to Board authority. Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the addenda.

Agenda Item 7.a.2. Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Blue Hill (Addendum 1), the City of Crete (Addendum 1), Dawson County (Addendum 1), the village of Hershey (Addendum 1), the City of North Bend (Addendum 1), the Village of Orleans (Addendum 1), Phelps County (Addendum 1), the Village of Platte Center (Addendum 1), the City of Sargent (Addendum 1), Sarpy County Attorney (Addendum 5), the City of St. Paul (Addendum 1), and the Village of Trenton (Addendum1). Signed by Chairman Gale pursuant to Board authority. Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the addenda.

Agenda Item 7.b. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2012 AND 2011.

Chairman Gale asked the Finances Review Subcommittee, chaired by Auditor Mike Foley, to review the audit and report back to the Board at the November 6, 2013 board meeting.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT**Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented June 30, 2013 Cash Fund Balance report. Ms. Donley moved to approve the June 30, 2013 Cash Fund Balance Report; seconded by Mr. Foley.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 8.b. NSRB Grant Status Report

Ms. Danahy presented the June 31, 2013 State/Local Grant Project Status Report.

Agenda Item 8.c. Final Grant Reports

Ms. Danahy presented the following final grant reports: Hitchcock County Web GIS; Dodge County Web GIS; Saunders County Web GIS; Garfield County Web GIS; Harlan County Web GIS; Greeley County Web GIS.

Agenda Item 9. NEBRASKA.GOV REPORTS**Agenda Item 9.a. Harry Herington, CEO & Chairman of the Board, NIC, Inc.**

Chairman Gale introduced Mr. Herington and welcomed him to the meeting. Mr. Herington addressed the Board and answered questions.

Mr. Herington committed to investigating switching to the state credit card system upon the conditions stated in the record of the meeting.

Chairman Gale declared a recess at 10:55 A.M.

Chairman Gale reconvened the meeting at 11:10 A.M.

Chairman Gale moved to **Agenda Item 10.a.**

Agenda Item 10. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE (Julie Beno, Chair)**10a. Grant Funding Recommendations**

Ms. Beno introduced the Grant Review Subcommittee (GRC) – Scott Keene and Greg Osborn (Absent). She explained the procedure and processes the GRC performed to determine grant funding recommendations. After discussion, Mr. Stenberg moved that the Nebraska State Records Board, after having reviewed the NSRB Grant Awards Recommendation Summary recommended by the GRC, approve the funding of the grants for a total award amount of \$249,963.00; seconded by Mr. Buescher.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

The list of approved grants include:

<u>Agency</u>	<u>Title</u>	<u>Funding Amount</u>
Boone County	Assessor GIS & County WebGIS	\$25,000
Gosper County	Assessor GIS & County WebGIS	\$25,000
Dakota County	WebGIS	\$25,000
Sherman County	Assessor GIS	\$25,000
Webster County	Assessor GIS	\$25,000
Banner County	WebGIS	\$ 9,600
Blair, City of	GIS-Based Electronic Records Management	\$24,000
Deuel County	County WebGIS	\$16,600
Dixon County	County WebGIS	\$16,600
Franklin County	WebGIS	\$ 6,720
Garden County	County WebGIS	\$ 6,720
Johnson County	WebGIS	\$ 4,900
Lexington, City of	GIS-Based Electronic Records Management	\$16,800
Scotts Bluff County	County WebGIS	\$17,500
York County	WebGIS	\$17,500
Nance County	County WebGIS	\$10,220
Agriculture, NE Dept of	Online Licensing & Fee Application Payment System	\$15,000
Real Estate Commission	Online Continuing Education Attendance Submission	\$15,000

Ms. Beno announced the Grant Review Subcommittee will be meeting to review and clarify the requirements for NSRB grants. The Subcommittee will return recommendations to the Board for discussion and approval at the first quarter meeting of 2014.

Representatives from Beehive Industries and GIS Workshop expressed their gratitude to the Board for supporting their clients GIS projects.

Ms. Decker left the meeting at 12 Noon.

Chairman Gale returned to **Agenda Item 9.b.**

Agenda item 9.b. New VISA Transparency Rule – Update
 Treasurer Stenberg requested this item be on the November 6, 2013 agenda.

Agenda Item 9.c. General Manager’s Report
 Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2nd Quarter 2013 General Manager’s Report.

Agenda Item 9.d Project Priority Report
 Mr. Hoffman presented the Project Priority Report. Mr. Keene moved to approve the Project Priority Report; seconded by Ms. Beno.

Voting For:	Beno	Buescher	Donley	Foley	Gale
	Keene	Konz	Oligmueller	Stenberg	
Voting Against:	None				

Absent: Osborn Decker Seaman

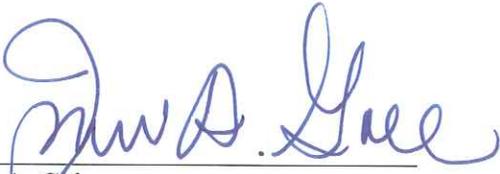
The motion carried.

Agenda Item 11. DATE FOR NEXT MEETING

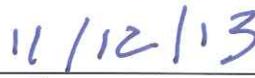
Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, November 6, 2013 at 9:00 A.M. in Room 1507, State Capitol Building, Lincoln, Nebraska.

Agenda Item 12. ADJOURNMENT

Mr. Keene moved to adjourn the meeting; seconded by Ms. Beno. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 12:10 P.M.



John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board



Date