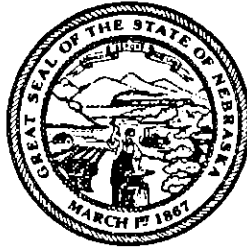


• **September**

• ***27***

• **2005**

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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of September 27, 2005

The meeting was called to order by Chairman John Gale at 9:35 A.M. on September 27, 2005, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
Dave Buelt;
Jerry Catlett;
John Curry;
Brenda Decker, representing the Director of Administrative Services;
Leslie Donley, representing the Attorney General;
Lauren Hill, representing the Governor;
Laureen Riedesel;
Ron Ross;
Kate Witek.

Not present were:

William Bidrowski;
Diane Vicars.

The Chairman announced that the meeting notice had been published in the Lincoln Journal Star on September 20, 2005, and published on the public meetings website.

Mr. Ross moved to approve the agenda as circulated; motion seconded by Mr. Buelt.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
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Voting Against:	None
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Absent:	Bidrowski Vicars
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The motion carried.

Mr. Ross moved to approve the may 10, 2005 meeting minutes. Bill Ptacek cited two changes in the May 10, 2005 meeting minutes; page 4 indicated Ms. Witek was replaced by Deann Haefner. Ms. Witek was replaced by Jeanne Herbers. Page 5 indicated a vote for adjournment by 'Witek'. The vote for adjournment was by Ms. Herbers. Ms. Decker seconded the motion to approve with changes.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
Voting Against:	None				
Absent:	Bidrowski Vicars				

The motion carried.

Chairman Gale gave a report on an Executive Director Study/possible PSL increase. Mr. Gale called for volunteers from the Board to meet with him to discuss possible solutions to this issue. Ms. Decker and Mr. Buelt volunteered. Mr. Gale will report back to the Board after meeting with these members.

Chairman Gale asked Mr. Greg Lemon to present an update on the Privacy and Security/Identity Theft issue. Ms. Witek moved for a Resolution to support the efforts of the Department of Motor Vehicles and Nebraska Interactive in their ongoing contract discussions regarding notification; motion seconded by Mr. Buelt.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
Voting Against:	None				
Absent:	Bidrowski Vicars				

The motion carried.

Ms. Witek moved to have Mr. Lemon draft a letter to Senator Baker's Transportation Committee regarding LR 140, to communicate the consensus of the Nebraska State Records Board that Identity Theft is a high priority, using Mr. Lemon's September 23, 2005 report on Privacy and Security as back up and the Resolution just passed regarding the Department of Motor Vehicles and Nebraska Interactive. The motion was seconded by Ms. Riedesel. If a witness is required when a hearing on LR 140 is scheduled, Chairman Gale will appear on behalf of the State Records Board.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
Voting Against:	None				
Absent:	Bidrowski Vicars				

The motion carried.

Mr. Lemon submitted a report on Technical Support of the State Records Board. The Technical Advisory Committee of the State Records Board will review the report.

Chairman Gale introduced the new Chief Deputy Secretary of State/General Counsel, Mr. Ron Moravec. Mr. Moravec gave a brief biography.

Mr. Moravec presented a report on the State Records Board Subcommittee Membership. He identified five committees; the Technical Advisory Committee, Implementation Committee, Contract Operations Committee, Local Government Grant Committee and the Budget Committee.

Ms. Witek moved to disband the Implementation Committee; motion seconded by Mr. Catlett.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
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Voting Against: None

Absent: Bidrowski
Vicars

The motion carried.

Mr. Catlett moved to disband the Budget Committee; motion seconded by Ms. Hill.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
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Voting Against: None

Absent: Bidrowski
Vicars

The motion carried.

Chairman Gale excused Mr. Keith Day, Department of Motor Vehicles, from the Contract Implementation Committee and thanked him, as well as Ms. Beverly Neth, Director, Department of Motor Vehicles, for Mr. Day's excellent service to the Board. Chairman Gale will rebuild the Contract Implementation Committee to ensure compliance of all members.

Mr. Catlett moved to disband the Local Government Grant Committee; motion seconded by Ms. Witek.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
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Voting Against: None

Absent: Bidrowski
Vicars

The motion carried.

Mr. Moravec will give an updated report on Subcommittee Membership at the next Board meeting.

Keith Schraad, Regional Manager of NIC, presented the new NIC Management Team. He introduced Brian Stevenson, General Manager and Trevor Bair, Director of Marketing. Mr. Bair's duties will include portal operations and daily project management. The positions of Director of Project Management and Director

of Local Government have been eliminated. Each NIC Team member introduced themselves and gave a brief biography.

Mr. Ross moved to approve the NIC Management Team personnel changes as presented; motion seconded by Ms. Decker.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
Voting Against:	None				
Absent:	Bidrowski Vicars				

The motion carried.

Mr. Schraad will provide written backgrounds on the new members to the Board.

Mr. Ptacek suggested a change in the order of the agenda. He recommended the Board begin discussion on State Agency and Local Agency Grant Applications so those who traveled to testify may complete their business before continuing with the rest of the agenda. The Board agreed.

Mr. Gale opened discussion of a grant application for \$23,000 by the University of Nebraska – Lincoln Libraries for the Digitization of Nebraska Public Documents. Ms. Andrea Faling, NE State Historical Society State Archivist and Ms. Beth Goble, NE Library Commission, testified on behalf of Katherine Walters for the University of Nebraska. Ms. Riedesel moved to approve this grant; motion seconded by Ms. Witek. Discussion was initiated by Mr. Ross regarding the history and balance of the grant fund. Mr. Ptacek explained the current status and funding history and stated the current cash fund balance is adequate to fund all 3 projects presented today if the projects merit funding. Mr. Ptacek stated the Technical Advisory Committee deemed the project feasible and doable. The Contract Operations Committee did not have a quorum, so no recommendation was given.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
Voting Against:	None				
Absent:	Bidrowski Vicars				

The motion carried.

Mr. Gale opened discussion of a grant application by the Board of Barber Examiners for \$25,000 to update the Barber Licensing System. Mr. Ptacek stated the Technical Advisory Committee deemed the project feasible and doable. The Contract Operations Committee did not have a quorum, so no recommendation was given. Ronald Pella, Director, Board of Barber Examiners testified on behalf of the project. Mr. Ross moved to approve the grant provided the funds be used within this fiscal year; motion seconded by Ms. Witek.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
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Voting Against:	None
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Absent:	Bidrowski Vicars
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The motion carried.

Mr. Gale opened discussion of a grant application for \$10,000 from South Sioux City for an Electronic Filing System. Mr. Ptacek stated the Technical Advisory Committee deemed the project feasible and doable. The Contract Operations Committee recommended the grant not be funded. Mr. Paul Young, technical consultant, testified on behalf of Mr. Lance Headquist, City Administrator, South Sioux City, NE. Following discussion, Mr. Buelt moved to disapprove the grant application; motion seconded by Mr. Curry.

Voting For:	Buelt Gale	Catlett Hill	Curry Riedesel	Decker Ross	Donley Witek
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Voting Against:	None
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Absent:	Bidrowski Vicars
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The motion carried.

Chairman Gale called a recess at 12:10 p.m.

Mr. Buelt was excused.

Chairman Gale reconvened the meeting at 12:20 p.m.

Mr. Ptacek reported the Records Management Cash Fund Balance was \$773,334.

Mr. Ptacek presented the Third Quarter, 2005 Grant Status Report.

Mr. Ptacek presented the Third Quarter, 2005 Reinvested Revenue Status Report.

Keith Schraad reported on the Peer Review Report recently completed. Mr. Schraad will brief Chairman Gale on this report. Chairman Gale will share the results of this briefing with the Board when completed.

Mr. Stevenson presented the Nebraska.gov Project Status Report. Ms. Witek moved to approve the Project Status Report; motion seconded by Ms. Hill.

Voting For:	Catlett Gale	Curry Hill	Decker Riedesel	Donley Ross	Witek
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Voting Against: None

Absent: Buelt
Bidrowski
Vicars

The motion carried.

Mr. Stevenson presented the Problem Report on Online Filings.

Mr. Stevenson presented an update on the status of the County Web Site Project.

Mr. Stevenson indicated there was an update on the migration to the Central Data Center in Ashburn, VA. Chairman Gale requested Mr. Stevenson continue to keep the Board updated on this issue via a written report.

No further business appearing before the Board, Ms. Witek moved to adjourn; motion seconded by Mr. Catlett.

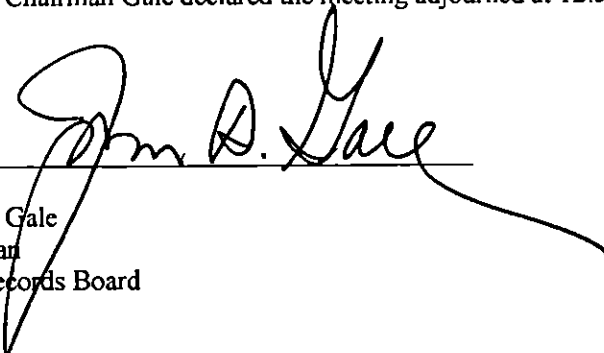
Voting For:	Catlett Gale	Curry Hill	Decker Riedesel	Donley Ross	Witek
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Voting Against: None

Absent: Buelt
Bidrowski
Vicars

The motion carried.

Chairman Gale declared the meeting adjourned at 12:50 p.m.



John A. Gale
Chairman
State Records Board