



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of May 20, 2002

The meeting was called to order by Chairman John Gale at 1:30 P.M. on May 20, 2002, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
William Bidrowski;
John Dale;
John Erickson, representing the Governor;
Nathan Gilmore, representing the State Treasurer;
Steve Schafer, representing the Director of Administrative Services;
Don Stenberg;
Kate Witek.

Not present were:

David Buelt;
Mark Sutko;
Diane Vicars.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star on May 13, 2002.

The minutes of the meeting of February 15, 2002, were considered. Mr. Bidrowski moved that the minutes be approved as circulated; motion seconded by Mr. Stenberg.

Voting For:	Bidrowski Gilmore	Dale Schafer	Gale Stenberg	Erickson Witek
Voting Against:	None			
Absent:	Buelt	Sutko	Vicars	

The motion carried.

Greg Lemon, Chief Deputy Secretary of State, reported on the Records Management Cash Fund - State Records Board balance and the Grant Project Status Report - First Quarter. Ms. Witek requested that the issue of establishing a lapse time for unused grant funds be placed on the agenda for the next meeting.

Chairman Gale opened discussion of four grant applications from the Office of the Chief Information Officer: Interactive License Renewal Initiative for \$25,000; Citizen's Portal for \$25,000; Education Portal for \$25,000; and Online Payment Portal for \$25,000. Steve Schafer, Chief Information Officer, testified in favor of these requests. Rod Armstrong, General Manager of Nebrask@ Online, answered questions from the Board. After discussion, Ms. Witek moved to approve these four grant requests in the total amount of \$100,000, with the provision that the Secretary of State must approve the expenditure of more than \$5,000 on either the Citizen's Portal or the Education Portal; motion seconded by Mr. Dale.

Voting For:	Bidrowski Gilmore	Dale Stenberg	Gale Witek	Erickson
Voting Against:	None			
Not Voting:	Schafer			
Absent:	Buelt	Sutko	Vicars	

The motion carried.

Chairman Gale opened discussion of a grant application for \$25,000 from the Secretary of State to develop Searchable Rules and Regulations Online. Greg Lemon, Chief Deputy Secretary of State, testified in favor of this request. After discussion, Mr. Stenberg moved to approve the grant request; motion seconded by Ms. Witek.

Voting For:	Bidrowski Schafer	Dale Stenberg	Erickson Witek	Gilmore
Voting Against:	None			
Not Voting:	Gale			
Absent:	Buelt	Sutko	Vicars	

The motion carried.

Chairman Gale opened the public hearing on the Request for Approval to Establish Electronic Access Fees for Secretary of State Corporate and Uniform Commercial Code Records. No one appeared in favor of, or opposed to, the establishment of fees. Chairman Gale closed the public hearing. After discussion, Ms. Witek moved to approve the fees as Addendum Five to the Interagency Agreement between the Nebraska Secretary of State's Office and the Nebraska State Records Board; motion seconded by Mr. Dale.

Voting For:	Bidrowski Schafer	Dale Stenberg	Erickson Witek	Gilmore
Voting Against:	None			
Not Voting:	Gale			
Absent:	Buelt	Sutko	Vicars	

The motion carried.

Rod Armstrong presented the Nebrask@ Online General Manager's Report and the Project Priority List. After discussion, Mr. Dale move to approve the Project Priority List; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Gilmore	Dale Schafer	Erickson Stenberg	Gale Witek
Voting Against:	None			
Absent:	Buelt	Sutko	Vicars	

The motion carried.

William Ptacek, Director of Records Management, gave a presentation entitled "How Long Will It Last?" on electronic records retention issues and answered questions from the board.

Chairman Gale opened discussion of the Proposed Privacy Language on Internet Cookies. Greg Lemon discussed this proposal and answered questions from the Board. After discussion, Mr. Stenberg moved to adopt the proposed language as an addition to the existing privacy policy and to direct the Secretary of State to notify state agencies of this policy; motion seconded by Mr. Gilmore.

Voting For:	Bidrowski Gilmore	Dale Stenberg	Erickson	Gale
Voting Against:	Witek			
Not Voting:	Schafer			
Absent:	Buelt	Sutko	Vicars	

The motion carried.

Greg Lemon briefed the Board on the 4th Annual E-Government Conference to be held on September 6, 2002. No Technology Fair will be held in conjunction with this year's conference.

Greg Lemon briefed the Board on 2002 Legislative Bills of interest.

Chairman Gale announced that this would be the last Board meeting for members John Dale and Mark Sutko, whose terms are expiring. Mr. Stenberg moved to recognize the service of John Dale and Mark Sutko to state government and citizen access to government.

Voting For:	Bidrowski	Dale	Erickson	Gale
	Gilmore	Schafer	Stenberg	Witek

Not Voting: None

Absent: Buelt Sutko Vicars

The motion carried.

No other business appearing before the Board, Chairman Gale declared the meeting adjourned at 4:10 P.M.

John A. Gale
Chairman
State Records Board