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- **October**

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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of October 29, 2001

The meeting was called to order by Chairman John Gale at 1:35 P.M. on October 29, 2001, in the Workers' Compensation Court Hearing Room, 525 South 13th Street, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
William Bidrowski;
John Dale;
Nathan Gilmore, representing the State Treasurer;
Don Stenberg;
Mark Sutko.

Not present were:

David Buelt;
Lauren Hill, representing the Governor;
Lori McClurg;
Diane Vicars;
Kate Witek.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star on October 23, 2001.

The minutes of the meeting of August 1, 2001, were considered. Mr. Dale moved that the minutes be approved as circulated; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Stenberg	Dale Sutko	Gale	Gilmore
Voting Against:	None			
Absent:	Buelt Witek	Hill	McClurg	Vicars

The motion carried.

Greg Lemon, Chief Deputy Secretary of State, reported on the Records Management Cash Fund - State Records Board balance and the Grant Project Status Report - Third Quarter.

Chairman Gale opened discussion of the county website project. The subcommittee had considered the possibility of using local developers to create county websites using a grant program for counties to contract for their own websites, but concern was expressed about the statutory authority to make such grants. An Attorney General opinion was requested, and that opinion indicated the Board does not have authority to grant monies to counties for such a purpose. Greg Lemon had drafted some grant criteria for such a program, but lacking authority for this program, the criteria were not discussed. Paul Schumacher, an attorney from Columbus, and Linda Aerni testified in favor of using local developers to create county websites.

Kate Witek arrived at the meeting.

Mr. Schumacher asked the Board to postpone work on county websites for sixty to ninety days, and to seek legislative action to allow a local grant program. Rod Armstrong, General Manager of Nebrask@ Online, reported that they were midstream on developing twenty-three county websites and had received interest from about twenty more counties. The Board discussed possible contractual ramifications of postponing the county website project. After further discussion, Ms. Witek moved to allow the continuation of the county website project and to charge the Secretary of State, with the advice of the Attorney General, to propose legislation to grant authority to the Board to institute grant programs for all political subdivisions; motion seconded by Mr. Stenberg.

Voting For:	Bidrowski	Dale	Gale	Gilmore
	Stenberg	Sutko	Witek	
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

Chairman Gale opened discussion of a grant request from the Department of Agriculture to develop an online collection system for commodity fees. Robert Storant, Finance and Personnel Administrator for the Department of Agriculture, testified in favor of this request. Rod Armstrong commented and answered questions for the Board. After discussion, Mr. Stenberg moved to approve the grant request; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski	Gale	Gilmore	Stenberg
Voting Against:	Dale	Sutko	Witek	
Absent:	Buelt	Hill	McClurg	Vicars

Lacking six affirmative votes, the motion failed.

Chairman Gale opened discussion of a grant request from the Nebraska Arts Council to continue the conversion of its grant-making process to e-granting. Linda Hughes and Marty Skomol of the Arts Council testified in favor of this request. After discussion, Mr. Dale moved to approve the grant request; motion seconded by Ms. Witek.

Voting For:	Dale	Gale	Witek	
Voting Against:	Bidrowski	Gilmore	Stenberg	Sutko
Absent:	Buelt	Hill	McClurg	Vicars

The motion failed.

The Board recessed until 4:15 P.M.

Chairman Gale opened the public hearing on the establishment of fees for on-line services for the Board of Engineers and Architects. Shelli Norval, Administrative Assistant for the Board of Engineers and Architects, testified in favor of the establishment of these fees. Mr. Lemon answered questions from the Board. Mr. Dale moved to close the public hearing; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski	Dale	Gale	Gilmore
	Stenberg	Sutko	Witek	
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

After discussion, Mr. Stenberg moved to approve the fees for the Board of Engineers and Architects; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski	Dale	Gale	Gilmore
	Stenberg	Sutko	Witek	
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

Rod Armstrong presented the Nebrask@ Online Project Priority Report. After discussion, Mr. Gilmore moved to approve the report; motion seconded by Mr. Dale.

Voting For:	Bidrowski	Dale	Gale	Gilmore
	Stenberg	Sutko	Witek	
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

Rod Armstrong presented the Nebraska Interactive, Inc. Responses to the Compliance Audit checklist. Mr. Stenberg moved to table this discussion until the next meeting; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Stenberg	Dale Sutko	Gale Witek	Gilmore
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

Greg Lemon presented the privacy policy subcommittee report consisting of a three point proposal. After discussion, Mr. Stenberg moved to have Item 2, regarding the use of "cookies," circulated to state agencies for comment; motion seconded by Mr. Sutko.

Voting For:	Bidrowski Stenberg	Dale Sutko	Gale Witek	Gilmore
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

Item 1 of the privacy policy report, regarding adding a link to state records law, and Item 2, regarding not addressing the issue of NOL subscriber information on the Privacy Statement, were both approved by consensus.

Greg Lemon presented the Agenda for the Third Annual E-Government Conference, to be held on November 6, 2001, and invited the Board to attend.

Mr. Sutko suggested that the Board re-examine the State Records Board grant criteria in light of the state revenue shortfall. Rod Armstrong indicated that he would provide more information on a process to document savings realized by moving applications online. Mr. Stenberg repeated his request for a report on the preservation of electronic records. Chairman Gale indicated that these issues will be addressed at future meetings.

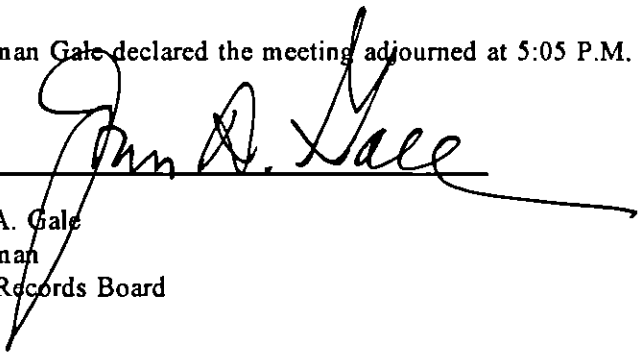
The next Board meeting will be scheduled at an appropriate date in January.

Mr. Stenberg moved that the meeting be adjourned; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Stenberg	Dale Sutko	Gale Witek	Gilmore
Voting Against:	None			
Absent:	Buelt	Hill	McClurg	Vicars

The motion carried.

Chairman Gale declared the meeting adjourned at 5:05 P.M.



John A. Gale
Chairman
State Records Board