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STATE RECORDS BOARD

MINUTES

Meeting of October 8, 1997

The meeting was called to order by Chairman Scott Moore at 10:02 A.M. on October 8, 1997, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following board members were present:

Scott Moore, Chairman;
William Miller, representing the Director of Administrative Services;
Jeanne Raznick;
Jeff Funk;
Don Dunlap, representing the Auditor of Public Accounts;
Mark Sutko;
Terry Harder;
Craig Schroeder;
Donald Stenberg;
John Dale;
David Heineman.

Not present was:

Yvonne Norton Leung, representing the Governor.

Chairman Moore announced that he had received letters designating William Miller to represent the Director of Administrative Services and Don Dunlap to represent the Auditor of Public Accounts.

The minutes of the meeting of August 29, 1997, were considered. Mr. Sutko moved that the minutes be approved as circulated; motion seconded by Ms. Harder.

Voting For:	Dale	Dunlap	Funk	Harder
	Heineman	Miller	Moore	Raznick
	Schroeder	Stenberg	Sutko	

Voting Against: None

Absent: Norton Leung

The motion carried.

Greg Lemon, Deputy Secretary of State, presented the financial report as of 8/31/97.

Mr. Miller and Mr. Lemon reviewed the final RFP. There were no questions.

Mr. Miller reviewed the specification changes suggested by DAS Materiel Division. Mr. Stenberg moved that suggested changes b (Central Standard Time), c (documents become public information), d (authorized signature required), and g (proposals valid for 60 days), be adopted; motion seconded by Mr. Heineman.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
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Voting Against: None

Not Voting: Miller

Absent: Norton Leung

The motion carried.

No action was taken on suggested change e (re-cap sheet).

Mr. Schroeder moved that suggested change f require that the technical and cost proposals be sealed in the same envelope or package; motion seconded by Mr. Heineman.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
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Voting Against: None

Not Voting: Miller

Absent: Norton Leung

The motion carried.

Mr. Lemon and Mr. Miller reviewed the pre-proposal conference questions and proposed answers. Mr. Funk moved that the answers be approved as proposed to all questions *except* questions 13, 24, 30, 32, 39, 40, and 47; motion seconded by Mr. Dale.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
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Voting Against: None

Not Voting: Miller

Absent: Norton Leung

The motion carried.

Ms. Raznick moved to change the answer to question 13 to read, "It was not necessary to include this option, see section 4.19 of RFP."; motion seconded by Mr. Schroeder.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
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Voting Against: None

Not Voting: Miller

Absent: Norton Leung

The motion carried.

Mr. Funk moved to change the answer to question 24 to read, "Payments will have to be made to state agencies subject to contracts negotiated between the network manager and the individual agencies."; motion seconded by Ms. Raznick.

Voting For: None

Voting Against:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
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Not Voting: Miller

Absent: Norton Leung

The motion failed.

Ms. Raznick moved to change the answer to question 24 to read, "Payments will have to be made to state agencies subject to any contract executed between the State Records Board and the individual agencies and the provisions of Laws 1997, LB590."; motion seconded by Mr. Funk.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
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Voting Against: None

Not Voting: Miller

Absent: Norton Leung

The motion carried.

Mr. Schroeder moved to approve the answer to question 30 as written; motion seconded by Mr. Sutko.

Voting For:	Dale Moore Sutko	Dunlap Raznick	Funk Schroeder	Heineman Stenberg
Voting Against:	None			
Not Voting:	Miller			
Absent:	Harder	Norton Leung		

The motion carried.

Mr. Stenberg moved to change the answer to question 32 to read, "Yes."; motion seconded by Mr. Sutko.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
Voting Against:	None			
Not Voting:	Miller			
Absent:	Norton Leung			

The motion carried.

Mr. Schroeder moved to change the answer to question 39 to read, "Whatever volumes the contractor considers necessary to operate the network."; motion seconded by Mr. Sutko.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
Voting Against:	None			
Not Voting:	Miller			
Absent:	Norton Leung			

The motion carried.

Mr. Funk moved to approve the answer to question 40 as written; seconded by Mr. Dale.

Mr. Stenberg moved to amend the Funk motion to change the answer to question 40 to read, "Nebraska@ Online was created to allow electronic access to state agency information through a central gateway on a self supporting basis." Mr. Heineman seconded the Stenberg motion to amend.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
Voting Against:	None			
Not Voting:	Miller			
Absent:	Norton Leung			

The motion to amend carried.

The board then considered the Funk motion as amended by the Stenberg amendment.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
Voting Against:	None			
Not Voting:	Miller			
Absent:	Norton Leung			

The motion carried.

Mr. Sutko moved to approve the answer to question 47 as written. The motion died for lack of a second.

Mr. Stenberg moved to change the answer to question 47 to read, "See RFP generally for duties of network manager, and RFP Section 4.1.6, page 44."; motion seconded by Mr. Sutko.

Voting For:	Dale Heineman Stenberg	Dunlap Moore Sutko	Funk Raznick	Harder Schroeder
Voting Against:	None			
Not Voting:	Miller			
Absent:	Norton Leung			

The motion carried.

Mr. Stenberg discussed the Attorney General's opinion that stated the fee charged for electronic access to records cannot exceed any fee established by statute.

Cynthia Bowsman, legal counsel for the Department of Motor Vehicles, presented that agency's request to establish fees for special requests for electronic access to motor vehicle title, registration, and lien records. This request was supported by Bill Mueller, representing the Credit Bureaus of Nebraska. Chairman Moore stated that this meeting had not been advertised as the statutorily required public hearing on this matter, therefor the public hearing would take place at the next meeting of the board.

Mr. Lemon distributed copies of the memorandum of understanding regarding the extension of the existing contract with the current network manager.

Mr. Moore indicated that the next meeting of the board would be at 10:00 A.M., October 24, 1997. The subsequent board meeting would be on November 10, 1997.

Mr. Schroeder moved that the meeting be adjourned; motion seconded by Mr. Heineman.

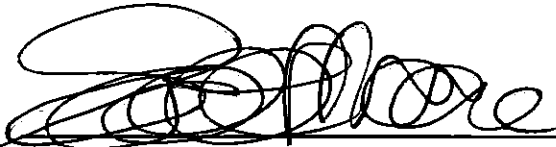
Voting For:	Dale	Dunlap	Funk	Harder
	Heineman	Miller	Moore	Raznick
	Schroeder	Stenberg	Sutko	

Voting Against: None

Absent: Norton Leung

The motion carried.

The chairman declared the meeting adjourned at 1:13 P.M.



Scott Moore
Chairman
State Records Board