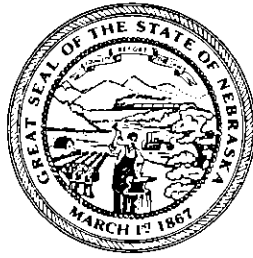


- **September**

- **18**

- **2003**



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of September 18, 2003

The meeting was called to order by Chairman John Gale at 1:32 P.M. on September 18, 2003, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
Holley Bolen, representing the Attorney General;
Lorelee Byrd;
Jerry Catlett;
Lauren Hill, representing the Governor;
Sarah Kohlhof;
Laureen Riedesel;
Steve Schafer, representing the Director of Administrative Services;
Diane Vicars;
Kate Witek.

Not present were:

William Bidrowski;
David Buelt.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star on September 11, 2003, and posted on the public meetings website.

David Buelt arrived at the meeting.

Mr. Catlett moved to approve the agenda as circulated; motion seconded by Ms. Bolen.

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Mr. Schafer moved to approve the minutes of the meeting of July 8, 2003; motion seconded by Ms. Byrd.

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Greg Lemon, Chief Deputy Secretary of State, reported on the Records Management Cash Fund - State Records Board balance.

Greg Lemon commented on the Grant Project Status Report and the proposed revision to the grant application form. Ms. Byrd requested that the form be further revised to add in item 9 following the words, "Please describe..." the words, "...and provide supporting documentation for..." Following discussion, Mr. Buelt moved that the grant application be approved with the requested revision; motion seconded by Ms. Vicars.

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Chairman Gale opened discussion of a grant application for \$25,000.00, from the Chief Information Officer for the Interactive Licensing Project Phase II. Steve Schafer, Chief Information Officer, testified in favor of this application. Rod Armstrong, Nebraska@ Online General Manager, answered questions from the Board. After discussion, Ms. Witek moved to approve the grant application and accompanying contract if one is necessary; motion seconded by Mr. Buelt

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Vicars	Witek		

Voting Against: None

Not Voting: Schafer

Absent: Bidrowski

The motion carried.

Rod Armstrong, Nebraska@ Online General Manager, presented the General Manager's Report, including the Project Priority List. Ms. Witek moved to approve the Project Priority List; motion seconded by Ms. Riedesel.

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Chairman Gale opened discussion of the report of the Network Manager Services Evaluation Subcommittee and the subcommittee's recommendation that Nebraska Interactive, Inc. be chosen as the vendor to receive the letter of intent to award the contract pursuant to SCA-0261. After discussion, Ms. Witek moved to accept the subcommittee's recommendation; motion seconded by Mr. Buelt.

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Mr. Schafer moved to appoint a subcommittee consisting of Keith Dey, William Bidrowski, Lorelee Byrd, and Steve Schafer, with the Chairman's option to add additional members, to finalize the network manager contract; motion seconded by Ms. Witek.

Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Greg Lemon discussed the consideration of using the Public Notice Calendar for public notice of State Records Board meetings. After discussion, by consensus the Board decided to continue posting meeting notices in both a legal newspaper and on the calendar.

The Chairman announced that the final contract for network manager services would be considered at the next meeting.

No other business appearing before the Board, Ms. Riedesel moved that the meeting be adjourned; motion seconded by Ms. Kohlhof.

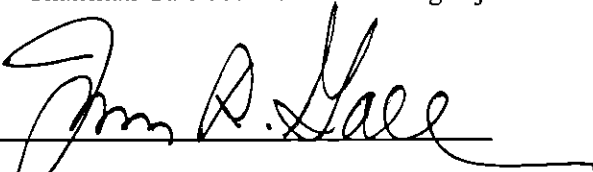
Voting For:	Bolen	Buelt	Byrd	Catlett
	Gale	Hill	Kohlhof	Riedesel
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Bidrowski

The motion carried.

Chairman Gale declared the meeting adjourned at 3:10 P.M.



John A. Gale
Chairman
State Records Board