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- **September**

- **30**

- **1999**

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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of September 30, 1999

The meeting was called to order by Chairman Scott Moore at 9:02 A.M. on September 30, 1999, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

Scott Moore, Chairman;
Jeff Funk;
David Heineman;
Lori McClurg;
Kathy Nathan;
Craig Schroeder;
Don Stenberg;
Mark Sutko;
Kate Witek.

Not present were:

John Dale;
Lauren Hill, representing the Governor.

Chairman Moore noted that the legal notice of hearing was published in the September 25, 1999, Lincoln Journal Star.

The minutes of the meeting of July 16, 1999, were considered. Mr. Heineman moved that the minutes be approved as circulated; motion seconded by Ms. McClurg.

Voting For:	Funk	Heineman	McClurg	Moore
	Nathan	Schroeder	Stenberg	Sutko
	Witek			

Voting Against: None

Absent: Dale Hill

The motion carried.

Chairman Moore reported that the cash balance of the State Records Board account in the Records Management Cash Fund was \$375,355.

Greg Lemon, Deputy Secretary of State, presented an update on the E-Government Conference to be held the afternoon of September 30 and morning of October 1, 1999. An attendee list and conference handout booklet were distributed.

Chairman Moore presented an update on the drivers record monitoring service. At the rate previously established by the Board, this service currently has no customers. Philip Casey, General Manager of Explore Information Services, discussed why his company was no longer using this service and encouraged the Board to allow continuation of discussions to establish an appropriate price for this service. Mr. Casey informed the Board that Explore Information Services had approached the Department of Motor Vehicles about negotiating a new rate for the contract, but that as of this time no agreement had been reached to bring before the Board. After further discussion by the Board, no action was taken.

Chairman Moore opened discussion of the grant process for services to improve the state's information network. He identified four issues to be addressed by the board:

- a. Scope of grants and applicable projects;
Will the grant process include only efforts through Nebrask@ Online, or will it include agency projects outside of that service?
- b. Review process;
Will the Board review grant applications at every meeting or periodically?
- c. Records cash available for grants;
Should there be a limit on the size of individual grants or on the total amount to be used for grants?
- d. Final approval of grant forms.

Steve Schafer, Chief Information Officer of the State of Nebraska, discussed the grant process used by the Nebraska Information Technology Commission. After discussion by the Board, Chairman Moore declared there was a consensus to extend grants outside of Nebrask@ Online provided these applications were linked to Nebrask@ Online.

After further discussion, Mr. Schroeder moved that a maximum individual grant amount of \$25,000.00, be established; motion seconded by Mr. Heineman.

Ms. Wittek moved to amend the Schroeder motion to include a maximum total amount of \$200,000.00 per year to be expended on grants; motion seconded by Ms. McClurg. Chairman Moore called for a vote on the Wittek motion to amend.

Voting For:	Funk	Heineman	McClurg	Moore
	Nathan	Schroeder	Stenberg	Sutko
	Wittek			

Voting Against:	None
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Absent:	Dale	Hill
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The motion carried.

Chairman Moore called for a vote on the Schroeder motion as amended.

Voting For:	Funk Nathan Witek	Heineman Schroeder	McClurg Stenberg	Moore Sutko
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Voting Against: None

Absent: Dale Hill

The motion carried.

Mr. Funk moved to review grant applications on a quarterly basis and to direct the chairman to develop the review process; motion seconded by Mr. Stenberg.

Voting For:	Funk Nathan Witek	Heineman Schroeder	McClurg Stenberg	Moore Sutko
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Voting Against: None

Absent: Dale Hill

The motion carried.

After further discussion, Ms. Witek moved to approve the grant forms as circulated; motion seconded by Ms. McClurg.

Mr. Heineman moved to amend the Witek motion to add "potential volume of activity" to the grant application questions; motion seconded by Mr. Schroeder. Chairman Moore called for a vote on the Heineman motion to amend.

Voting For:	Funk Nathan Witek	Heineman Schroeder	McClurg Stenberg	Moore Sutko
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Voting Against: None

Absent: Dale Hill

The motion carried.

Chairman Moore called for a vote on the Witek motion as amended.

Voting For:	Funk Nathan Witek	Heineman Schroeder	McClurg Stenberg	Moore Sutko
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Voting Against: None

Absent: Dale Hill

The motion carried.

Greg Lemon will revise the grant application forms and distribute them at the E-Government Conference.

Chairman Moore announced that Terri Harder had resigned from the Board to accept a judgeship. No new appointment to the Board has been made.

Chairman Moore announced that the next meeting of the board would be tentatively set for 9:00 A.M. on December 3, 1999.

Ms. McClurg moved that the meeting be adjourned; motion seconded by Mr. Funk.

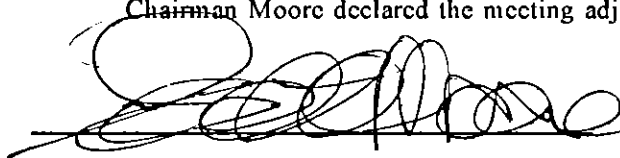
Voting For:	Funk	Heineman	McClurg	Moore
	Nathan	Schroeder	Stenberg	Sutko
	Witek			

Voting Against: None

Absent: Dale Hill

The motion carried.

Chairman Moore declared the meeting adjourned at 10:47 A.M.



Scott Moore
Chairman
State Records Board