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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of August 1, 2001

The meeting was called to order by Chairman John Gale at 1:35 P.M. on August 1, 2001, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
William Bidrowski;
David Buelt;
John Dale;
Lauren Hill, representing the Governor;
Lori McClurg;
Don Stenberg;
Kate Witck.

Not present were:

David Heineman;
Mark Sutko.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star.

The minutes of the meeting of May 3, 2001, were considered. Ms. McClurg moved that the minutes be approved as circulated; motion seconded by Mr. Stenberg.

Voting For:	Bidrowski	Buelt	Dale	Gale
	Hill	McClurg	Stenberg	Witek

Voting Against: None

Absent: Heineman Sutko

The motion carried.

Greg Lemon, Deputy Secretary of State, reported on the Records Management Cash Fund - State Records Board balance.

Chairman Gale opened the public hearing on the Institute of Agriculture and Natural Resources grant application for archiving and digital access to the Conservation and Survey Division aerial

photography collection, in the amount of \$25,000. Duane Mohlman, Leslie Howard, and Mark Kuzila, all from the IANR, testified in favor of this application. After discussion by the Board, Mr. Dale moved to approve the grant application for \$25,000; motion seconded by Mr. Stenberg.

Voting For:	Bidrowski	Buelt	Dale	Gale
	Hill	McClurg	Stenberg	Witek

Voting Against: None

Absent: Heineman Sutko

The motion carried.

Chairman Gale opened the public hearing on the Chief Information Officer's grant application for the Governor's business portal initiative, in the amount of \$25,000. Steve Schafer, Chief Information Officer, testified in favor of this application. Rod Armstrong, General Manager of Nebrask@ Online, provided further information. After discussion by the Board, Ms. McClurg moved to approve the grant application for \$25,000; motion seconded by Mr. Stenberg.

Voting For:	Bidrowski	Buelt	Dale	Gale
	McClurg	Stenberg	Witek	

Voting Against: None

Not Voting: Hill

Absent: Heineman Sutko

The motion carried.

Rod Armstrong presented the Nebrask@ Online General Manager's Report, including the Financial Report and the Project Priority Report. He stated that a firm could not be found to do a contract compliance audit of Nebrask@ Online. After discussion, Ms. Witek moved to approve the Project Priority Report with monthly reviews by DAS and quarterly approvals by the Board; motion seconded by Mr. Dale.

Voting For:	Bidrowski	Buelt	Dale	Gale
	Hill	McClurg	Stenberg	Witek

Voting Against: None

Absent: Heineman Sutko

The motion carried.

Chairman Gale reported on the county website project. A fund transfer of \$140,000 was made from the UCC Cash Fund to the Records Management/State Records Board Cash Fund to continue this project. A complaint had been received about not letting private website designers to participate in this project. After discussion, Ms. Witek moved to form a subcommittee to gather information about this complaint; motion seconded by Mr. Stenberg. After further discussion, the motion and the second were withdrawn.

Ms. McClurg departed from the meeting.

Chairman Gale appointed a subcommittee of Mr. Gale, Ms. Witek, and Ms. Hill to gather history, information, and draft a response to the complaint regarding the county website project.

Chairman Gale opened discussion of the proposed privacy notice for Nebrask@ Online. After discussion, Mr. Stenberg moved to table the privacy notice for further review; motion seconded by Ms. Hill.

Voting For:	Bidrowski Hill	Buelt Stenberg	Dale Witek	Gale
Voting Against:	None			
Absent:	Heineman	McClurg	Sutko	

The motion carried.

Greg Lemon, Deputy Secretary of State, reported on the third annual E-Government Conference. Ms. Witek moved to approve continuation of planning for this conference; motion seconded by Mr. Stenberg.

Voting For:	Bidrowski Hill	Buelt Stenberg	Dale Witek	Gale
Voting Against:	None			
Absent:	Heineman	McClurg	Sutko	

The motion carried.

Greg Lemon presented the Grant Project Status Report. No action was required.

Mr. Stenberg asked that a presentation on the preservation of electronic data be made at a future meeting. This will be prepared by William Ptacek, Director of Records Management. Mr. Lemon reported that the county website project had received a civic.com award. Chairman Gale announced that two vacancies exist on the Board.

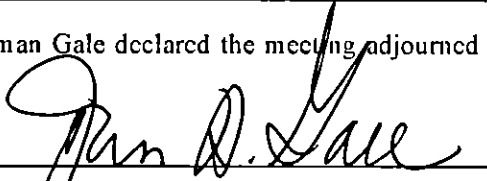
The next Board meeting will be scheduled in conjunction with the E-Government Conference.

Mr. Buelt moved that the meeting be adjourned; motion seconded by Ms. Hill.

Voting For:	Bidrowski Hill	Buelt Stenberg	Dale Witek	Gale
Voting Against:	None			
Absent:	Heineman	McClurg	Sutko	

The motion carried.

Chairman Gale declared the meeting adjourned at 4:10 P.M.

A handwritten signature in cursive script, appearing to read "John A. Gale", written over a horizontal line.

John A. Gale
Chairman
State Records Board