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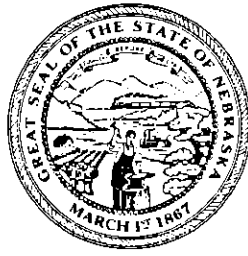
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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of July 8, 2003

The meeting was called to order by Chairman John Gale at 1:33 P.M. on July 8, 2003, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
William Bidrowski;
Holley Bolen, representing the Attorney General;
David Buelt;
Lorelee Byrd;
Jerry Catlett;
Sarah Kohlhof;
Steve Schafer, representing the Director of Administrative Services;
Diane Vicars.

Not present were:

Lauren Hill, representing the Governor;
Laureen Riedesel;
Kate Witek.

Chairman Gale welcomed Sarah Kohlhof as a new Board member representing the insurance industry.

Lauren Hill arrived at the meeting.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star on June 27, 2003.

Mr. Buelt moved to approve the agenda as circulated; motion seconded by Ms. Hill.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars		

Voting Against: None

Absent: Riedesel Witek

The motion carried.

Ms. Hill moved to approve the minutes of the meeting of March 28, 2003; motion seconded by Mr. Bidrowski. Chairman Gale requested that the start and end times be corrected from P.M. to A.M. The mover and the second concurred.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel	Witek		

The motion carried.

Greg Lemon, Chief Deputy Secretary of State, reported on the Records Management Cash Fund - State Records Board balance.

Chairman Gale opened the public hearing on a proposal to establish fees from the Department of Health and Human Services Finance and Support to allow electronic access to practitioner lists. Helen Meeks, Administrator of Credentialing, testified in favor of these fees.

Ms. Witek arrived at the meeting.

No other testimony appearing, Chairman Gale closed the public hearing.

Mr. Schafer moved to approve the fees as proposed; motion seconded by Mr. Buelt.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill Witek	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

Greg Lemon commented on the Grant Project Status Report. Mr. Lemon will work with Steve Schafer to update the expected completion dates for grants to the Chief Information Officer.

Chairman Gale opened discussion of a grant application for \$25,000.00, from the University of Nebraska Cooperative Extension Office for a program entitled Access e-Government. Dennis Kahl, Extension Educator, and Dewey Teel, Extension Educator, testified in favor of this application. After discussion, Ms. Byrd moved that the last sentence on page 4 of the application be amended to read, "...volunteers, ~~or~~ and local web designers..."; motion seconded by Mr. Schafer.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill Witek	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

Mr. Catlett moved to approve the grant application as amended; motion seconded by Mr. Buelt.

Voting For:	Bolen Gale	Buelt Kohlhof	Byrd Schafer	Catlett Vicars
Voting Against:	Bidrowski	Hill	Witek	
Absent:	Riedesel			

The motion carried.

Chairman Gale opened discussion of a grant application for \$25,000.00, from the Board of Public Accountancy, for Online Review of Annual Registration/Online Submission of Forms. Dan Sweetwood, Executive Director of the Board of Public Accountancy, testified in favor of this grant application. After discussion, Mr. Catlett moved to approve this grant application subject to receipt and approval by Chairman Gale of a performance plan and budget, with no funds to be expended until approval of these documents; motion seconded by Ms. Hill.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill Witek	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

At 3:23 P.M. the Board stood at rest.

Chairman Gale reconvened the Board at 3:37 P.M. Ms Witek was absent.

Rod Armstrong, Nebrask@ Online General Manager, presented the General Manager's Report, including the Project Priority List.

Ms. Witek returned to the meeting.

Mr. Schafer moved to approve the Project Priority List; motion seconded by Ms. Byrd.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Riedesel

The motion carried.

Rod Armstrong demonstrated the new Nebrask@ Online State Portal for the Board. Ms. Vicars moved that the new portal be approved for implementation; motion seconded by Mr. Buelt.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Riedesel

The motion carried.

Ms. Witek moved that the Board go into closed session to review the Network Manager Services RFP Evaluation Criteria; motion seconded by Mr. Catlett.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Riedesel

The motion carried.

After discussion in closed session, Ms. Hill moved to end the closed session; motion seconded by Ms. Vicars

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	

Voting Against: None

Absent: Riedesel

The motion carried.

Ms. Byrd moved to amend the Network Manager RFP Evaluation Criteria page 9, Part 2, item 1, to weight that item at 10 points, item 2 to weight that item at 10 points, and to move the words, "...and contract performance..." from the end of item 1 to the end of item 2; motion seconded by Ms. Witek.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill Witek	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

Mr. Buelt moved to approve the Evaluation Criteria as amended; motion seconded by Ms. Witek.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill Witek	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

Chairman Gale opened discussion of establishing a Network Manager RFP Evaluation subcommittee. Ms. Byrd moved that Chairman Gale, Keith Dey, Mr. Schafer, Ms. Byrd, Ms. Hill, and Mr. Bidrowski serve as the subcommittee; motion seconded by Mr. Buelt.

Voting For:	Bidrowski Catlett Schafer	Bolen Gale Vicars	Buelt Hill Witek	Byrd Kohlhof
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

Ms. Byrd moved that RFP finalist presentations be requested for the subcommittee, and that such presentations be made in an open meeting with notification, if required by an Attorney General's opinion; motion seconded by Ms. Vicars.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

Greg Lemon discussed the option of an extension of the deadline for responses to the RFP. Ms. Hill moved that the opening day for RFP responses be moved from July 17, 2003, to July 31, 2003, and all subsequent timeline dates be adjusted accordingly; motion seconded by Ms. Witek.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	
Voting Against:	None			
Absent:	Riedesel			

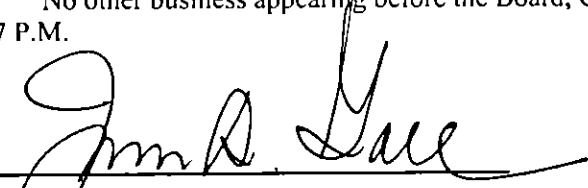
The motion carried.

The Board discussed using only the Public Notice Calendar on Nebrask@ Online for public notice of State Records Board meetings. Ms. Hill moved that this issue be tabled until the next Board meeting to allow consultation with the Attorney General; motion seconded by Mr. Buelt.

Voting For:	Bidrowski	Bolen	Buelt	Byrd
	Catlett	Gale	Hill	Kohlhof
	Schafer	Vicars	Witek	
Voting Against:	None			
Absent:	Riedesel			

The motion carried.

No other business appearing before the Board, Chairman Gale declared the meeting adjourned at 5:47 P.M.



John A. Gale
Chairman
State Records Board