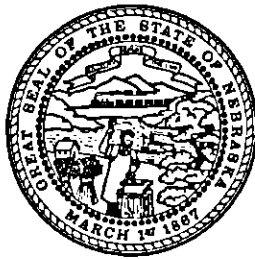


- **March**

- **28**

- **2003**



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of March 28, 2003

The meeting was called to order by Chairman John Gale at 9:32 A.M. on March 28, 2003, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
William Bidrowski;
Lorelee Byrd;
Jerry Catlett;
Lauren Hill, representing the Governor;
Laureen Riedesel;
Steve Schafer, representing the Director of Administrative Services;
Kate Witek.

Not present were:

Jon Bruning;
David Buelt;
Diane Vicars.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star on March 20, 2003.

The minutes of the meeting of December 9, 2002, were considered. Mr. Catlett moved that the minutes be approved as circulated; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Hill	Byrd Riedesel	Catlett Schafer	Gale Witek
Voting Against:	None			
Absent:	Bruning	Buelt	Vicars	

The motion carried.

Greg Lemon, Chief Deputy Secretary of State, reported on the Records Management Cash Fund -State Records Board balance.

Greg Lemon commented on the Grant Project Status Report. Steve Schafer indicated that he would update the expected completion dates for grants to the Chief Information Officer.

Chairman Gale opened discussion of a grant application for \$25,000.00, from the University of Nebraska Cooperative Extension Office for a program entitled Access e-Government. Phyllis Schoenholz, Extension Educator, testified in favor of this application. Dennis Kahl, Seward County Extension Educator, also appeared in support of this application. After discussion, this application was tabled until 10:30 A.M.

Greg Lemon introduced the Network Manager Contract Request for Proposals (RFP) and reported that this RFP had been approved by the subcommittee appointed to work on it. After discussion, Mr. Schafer moved to approve draft RFP; motion seconded by Ms. Byrd.

Voting For:	Bidrowski Hill	Byrd Riedesel	Catlett Schafer	Gale Witek
Voting Against:	None			
Absent:	Bruning	Buelt	Vicars	

The motion carried.

Ms. Witek departed from the meeting

Chairman Gale reopened the discussion of the Cooperative Extension Office grant application. After discussion, Mr. Schafer moved to approve this application with the conditions that the Cooperative Extension Office demonstrate cooperation with Nebrask@ Online, prepare a work plan and timelines, and prepare reports to the Board of training results; motion seconded by Mr. Bidrowski. Chairman Gale requested that the motion be amended to add the further condition that Cooperative Extension not show preference to Nebrask@ Online over private vendors. The maker of the motion and the second both accepted this amendment. As a result of this amendment, Chairman Gale indicated that sentence two, paragraph four, page four, which reads:

Access e-Government will promote the technical services of Nebraska Online when the local governments are ready to develop or upgrade their website.

be deleted. The maker of the motion and the second both accepted this amendment.

Chairman Gale called for a vote on the motion as twice amended.

Voting For:	Bidrowski Schafer	Byrd	Catlett	Gale
Voting Against:	Hill	Riedesel		
Absent:	Bruning	Buelt	Vicars	Witek

The motion failed.

Chairman Gale opened discussion of a grant application for \$25,000.00, from the Chief Information Officer for Interactive Licensing Phase III. Steve Schafer, Chief Information Officer, testified in favor of this application.

Ms. Byrd departed from the meeting.

Ms. Hill asked the CIO to provide more detail on what Phase III will do, including timelines. After discussion, Ms Hill moved to table this application until the next Board meeting; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Riedesel	Catlett Schafer	Gale	Hill
Voting Against:	None			
Absent:	Bruning Witek	Buelt	Byrd	Vicars

The motion carried.

Rod Armstrong, Nebrask@ Online General Manager, presented the General Manager's Report. After reviewing the Project Priority List, Mr. Schafer moved that the priority list be approved; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski Riedesel	Catlett Schafer	Gale	Hill
Voting Against:	None			
Absent:	Bruning Witek	Buelt	Byrd	Vicars

The motion carried.

Rod Armstrong discussed the Nebrask@ Online Business Plan with the Board.

Chairman Gale departed from the meeting. Mr. Bidrowski presided.

Greg Lemon discussed legislation of interest to the Board and the RFP evaluation process.

No other business appearing before the Board, Mr. Schafer moved to adjourn; motion seconded by Ms. Hill.

Voting For:	Bidrowski Schafer	Catlett	Hill	Riedesel
Voting Against:	None			
Absent:	Bruning Vicars	Buelt Witek	Byrd	Gale

The motion carried.

Acting Chairman Bidrowski declared the meeting adjourned at 11:22 A.M.

John A. Gale
Chairman
State Records Board

Signature