

- 

# March

- 

# 23

# 1998

-



**NEBRASKA STATE RECORDS BOARD**

**MINUTES**

**Meeting of March 23, 1998**

The meeting was called to order by Chairman Scott Moore at 1:32 P.M. on March 23, 1998, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following board members were present:

Scott Moore, Chairman;  
John Dale;  
Don Dunlap, representing the Auditor of Public Accounts;  
Jeff Funk;  
Terry Harder;  
David Heineman;  
Jeanne Raznick;  
Donald Stenberg.

Not present were:

Karen Kilgarin;  
Kim Robak, representing the Governor;  
Craig Schroeder;  
Mark Sutko.

The minutes of the meeting of December 17, 1997, were considered. Mr. Dale moved that the minutes be approved as circulated; motion seconded by Ms. Raznick.

Voting For:	Dale Heineman	Dunlap Moore	Funk Raznick	Harder Stenberg
Voting Against:	None			
Absent:	Kilgarin	Robak	Schroeder	Sutko

The motion carried.

Sam Somerhalder, Nebrask@ Online Manager, demonstrated the new look of Nebrask@ Online and announced that Nebrask@ Online had been named the official Nebraska state government website by gubernatorial proclamation.

Kim Robak and Karen Kilgarin arrived at the meeting.

The Chairman introduced the proposed State Agency Internet Guidelines. After discussion, Ms. Robak moved that the proposed guidelines be adopted; motion seconded by Mr. Funk.

Voting For:	Dale	Dunlap	Funk	Harder
	Heineman	Kilgarin	Moore	Raznick
	Robak	Stenberg		

Voting Against: None

Absent: Schroeder Sutko

The motion carried.

Mr. Somerhalder indicated that a presence on Nebrask@ Online has been or is being developed for the Accountability and Disclosure Commission, Nebraska State Historical Society, Military Department, Personnel Division, Real Estate Commission, Deaf and Hard of Hearing Commission, Retirement Systems, Central Data Processing Training, Materiel Division, and Vital Statistics.

Greg Lemon, Deputy Secretary of State, introduced and discussed current and past monthly beginning cash balance of the State Records Board account in the Records Management Cash Fund. The March 1998 balance was \$152,483. Chairman Moore indicated that a future agenda item would be a discussion of the possible uses for this cash fund.

David Heineman introduced and discussed the state's credit card contract and discussed credit card usage for state government services via the Internet. Ms. Robak requested that a proposed policy be drafted for the board's consideration to determine what products would become premium services on Nebrask@ Online and what products would become sales by credit card. After discussion, Ms. Robak moved that the board authorize the network manager to work with the State Treasurer to provide for credit card payments on Nebrask@ Online; motion seconded by Mr. Funk.

Voting For:	Dale	Dunlap	Funk	Harder
	Heineman	Kilgarin	Moore	Raznick
	Robak	Stenberg		

Voting Against: None

Absent: Schroeder Sutko

The motion carried.

The Chairman opened discussion of legislation of interest to the board and indicated that the legislation introduced at the request of the board (LB 998) had been amended into LB 924, along with digital signature legislation (LB 42). Joe Steele, State Court Administrator, discussed an amendment that had been added to LB 924 at the request of the courts.

The Chairman reported that the rules and regulations of state agencies are being added to the Secretary of State's site on Nebrask@ Online.

Mr. Funk asked if the board had received any protests of one-time programming fees by Nebrask@ Online. There have been no protests.

Mr. Dale raised the issue of not charging state agencies for access to premium services. The Chairman indicated that this issue will be placed on a future agenda.

The Chairman announced that the next board meeting would probably be scheduled in June.

Ms. Robak moved the meeting be adjourned; motion seconded by Mr. Funk.

Voting For:	Dale	Dunlap	Funk	Harder
	Heineman	Kilgarin	Moore	Raznick
	Robak	Stenberg		

Voting Against: None

Absent: Schroeder Sutko

The motion carried.

The Chairman declared the meeting adjourned at 3:25 P.M.



Scott Moore  
Chairman  
State Records Board