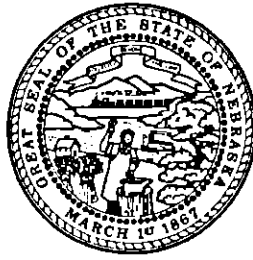


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- **January**

- **18**

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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of January 18, 2001

The meeting was called to order by Chairman John Gale at 1:30 P.M. on January 18, 2001, in Room 1126 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;
John Dale;
Jeff Funk;
Nathan Gilmore, representing the State Treasurer;
Steven Grasz, representing the Attorney General;
Lauren Hill, representing the Governor;
John Joseph;
Steve Schafer, representing the Director of Administrative Services.

Not present were:

David Buelt;
Kathy Nathan;
Mark Sutko;
Kate Witek.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star.

The minutes of the meeting of December 11, 2000, were considered. Ms. Hill moved that the minutes be approved as circulated; motion seconded by Mr. Dale.

Voting For:	Dale	Funk	Gale	Gilmore
	Grasz	Hill	Joseph	Schafer
Voting Against:	None			
Absent:	Buelt	Nathan	Sutko	Witek

The motion carried.

Greg Lemon, Deputy Secretary of State, reported that the Records Management Cash Fund - State Records Board balance was \$532,573, as of December 31, 2000.

Mark Sutko arrived at the meeting.

Chairman Gale passed over the hearing on the Labor Department grant application because department representatives had not yet arrived.

Kate Witek arrived at the meeting.

Chairman Gale opened discussion of the proposed contract extension for network manager services between the Nebraska State Records Board and Nebrask@ Interactive, Inc., referred to as Addendum 2.

David Heineman arrived at the meeting replacing Nathan Gilmore.

John Gale departed from the meeting.

David Heineman presiding.

After further discussion of the contract extension, Mr. Sutko moved that the contract Addendum 2 be approved as circulated; motion seconded by Mr. Funk.

Voting For:	Dale	Funk	Grasz	Heineman
	Hill	Joseph	Schafer	Sutko
	Witek			

Voting Against:	None
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Absent:	Buelt	Gale	Nathan
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The motion carried.

Acting Chairman Heineman opened discussion of the draft Nebrask@ Online/Nebraska State Records Board Process for Establishing Project Priorities. After discussion, Mr. Dale moved to adopt the priority process; motion seconded by Mr. Funk.

After further discussion, Mr. Heineman moved to amend the motion to place priority item 3, "Public Benefit," as priority item 1, and to amend the first sentence under "Public Benefit" to read, "The size and make-up of the potential public user base for an online service should be the first consideration in assigning priorities." The motion was seconded by Mr. Joseph.

Acting Chairman Heineman called for a vote on the Heineman motion to amend.

Voting For:	Dale	Funk	Grasz	Heineman
	Hill	Joseph	Schafer	Sutko
	Witek			

Voting Against:	None
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Absent:	Buelt	Gale	Nathan
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The motion carried.

After further discussion, Mr. Schafer moved to amend the motion to add the following sentences to the second paragraph entitled "Procedure:"

NII shall prepare on a quarterly basis or as otherwise requested by the Board, a report listing projects currently being worked on by NII, such report shall include a summary of the project and an estimated timeline for completion of the project. The timeline for projects contained in the report shall be subject to approval or amendment by the Board.

The motion was seconded by Ms. Witek.

Acting Chairman Heineman called for a vote on the Schafer motion to amend.

Voting For:	Dale Hill Witek	Funk Joseph	Grasz Schafer	Heineman Sutko
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Voting Against: None

Absent: Buelt Gale Nathan

The motion carried.

Acting Chairman Heineman called for a vote on the Dale motion to adopt the priority process as amended by the Heineman motion and the Schafer motion.

Voting For:	Dale Hill Witek	Funk Joseph	Grasz Schafer	Heineman Sutko
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Voting Against: None

Absent: Buelt Gale Nathan

The motion carried.

Acting Chairman Heineman opened the public hearing on the Labor Department Workforce Development grant application in the amount of \$25,000. Joan Modrell, Assistant to the Labor Commissioner, and Bob Shanahan, Labor Department IT Director, testified in favor of this application. After closing of the public hearing, Mr. Dale moved to approve the grant application for \$25,000; motion seconded by Mr. Sutko.

Voting For:	Dale Joseph	Funk Schafer	Grasz Sutko	Hill Witek
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Voting Against: Heineman

Absent: Buelt Gale Nathan

The motion carried.

Ms. Witek departed from the meeting.

Acting Chairman Heineman opened discussion of the draft Privacy Policy of the Nebraska State Government Website. Greg Lemon; Dave Burchell, Director of Development for Nebrask@ Online; and Tim Erickson, Director of Marketing for Nebrask@ Online; commented on this draft policy. After discussion, Mr. Funk moved to adopt the proposed privacy policy; motion seconded by Mr. Grasz.

After further discussion, Mr. Heineman moved to amend the Funk motion to add the following statement to the end of the first paragraph of the proposed policy:

We will not sell, rent, or provide e-mail addresses or other personal information received electronically to any business, person, or other state agency unless authorized by state law.

The motion was seconded by Ms. Hill.

After further discussion, Acting Chairman Heineman called for a vote on the Heineman motion to amend.

Voting For:	Dale Sutko	Heineman	Hill	Joseph
Voting Against:	Funk	Grasz	Schafer	
Absent:	Buelt	Gale	Nathan	Witek

Failing to receive the statutorily required six votes, the motion failed.

Mr. Grasz withdrew his second of the Funk motion to adopt. No second appearing, Mr. Funk withdrew his motion to adopt.

Mr. Heineman moved to authorize the Chairman of the State Records Board to appoint a subcommittee of not more than five members to refine the draft privacy policy, coordinate with the Attorney General and the Governor's office, and to circulate the new draft to the appropriate state agencies before presenting it to the Board; motion seconded by Mr. Grasz.

Voting For:	Dale Hill	Funk Joseph	Grasz Schafer	Heineman Sutko
Voting Against:	None			
Absent:	Buelt	Gale	Nathan	Witek

The motion carried.

Acting Chairman Heineman discussed the use of electronic checks for online payments.

Greg Lemon commented on the Grant Project Status Report and legislative bills of interest to the Board. He reported that the Governor's budget recommendation included funding to extend county websites statewide, and Senator Wehrbein introduced a bill to transfer the funds to do so.

Rod Armstrong distributed copies of the Nebrask@ Online Business Plan 2001.

Mr. Funk moved that the meeting be adjourned; motion seconded by Mr. Sutko.

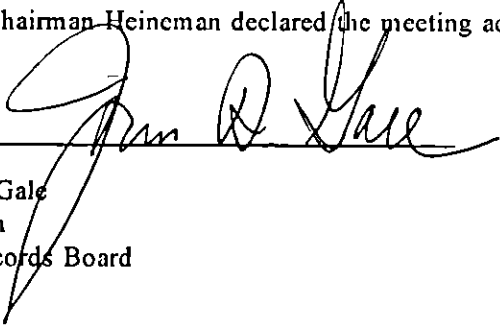
Voting For:	Dale Hill	Funk Joseph	Grasz Schafer	Heineman Sutko
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Voting Against: None

Absent:	Buclt	Gale	Nathan	Witck
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The motion carried.

Acting Chairman Heineman declared the meeting adjourned at 4:30 P.M.



John A. Gale
Chairman
State Records Board