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NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of June 24, 1998

The meeting was called to order by Chairman Scott Moore at 1:37 P.M. on June 24, 1998, in Room 1507 of the State Capitol, Lincoln, Nebraska.

The following board members were present:

Scott Moore, Chairman;
Lorelee Byrd, representing the State Treasurer;
John Dale;
Jeanne Raznick;
Kim Robak, representing the Governor;
Craig Schroeder;
Don Stenberg.

Not present were:

John Breslow;
Jeff Funk;
Terry Harder;
Karen Kilgarin;
Mark Sutko.

Mr. Moore noted that notice of hearing for the meeting was published in the June 17, 1998, Lincoln Journal-Star.

The minutes of the meeting of March 23, 1998, were considered. Ms. Robak moved that the minutes be approved as circulated; motion seconded by Mr. Dale.

Voting For:	Byrd Robak	Dale Schroeder	Moore Stenberg	Raznick
Voting Against:	None			
Absent:	Breslow Sutko	Funk	Harder	Kilgarin

The motion carried.

Jeff Funk and Karen Kilgarin arrived at the meeting.

Greg Lemon, Deputy Secretary of State, introduced and discussed current and past monthly beginning cash balance of the State Records Board account in the Records Management Cash Fund. Mr. Lemon indicated that fluctuations in the balance for the months of April and May were due to changes in the way the funds were transferred. The June, 1998 balance was \$192,697.

Sam Somerhalder, Nebrask@ Online Manager, demonstrated the new features of Nebrask@ Online.

Ms. Kilgarin was excused.

The Chairman introduced additional State Agency Internet Guidelines relating to outside links on state agency webpages. After discussion, Ms. Robak moved that the proposed guidelines as amended by discussion of the group be adopted and added to the guidelines adopted at the March 23rd meeting; motion seconded by Mr. Funk.

Voting For:	Byrd Raznick	Dale Robak	Funk Schroeder	Moore Stenberg
Voting Against:	None			
Absent:	Breslow	Harder	Kilgarin	Sutko

The motion carried.

Ms. Kilgarin returned.

Lorelee Byrd provided an update on the state's credit card contract and discussed credit card usage for state government services via the Internet. It was noted that the Health and Human Services Vital Statistics Division was working with Nebrask@ Online to allow ordering of birth and death records over the internet with a credit card.

The issue of Access to premium services for no charge by state employees was discussed. Ms. Robak moved to give chairman Moore authority to give agencies free access to premium services upon application by the agency according to procedures to be developed by Records Board staff; motion seconded by Mr. Funk.

Voting For:	Byrd Moore Stenberg	Dale Raznick	Funk Robak	Kilgarin Schroeder
Voting Against:	None			
Absent:	Breslow	Harder	Sutko	

The motion carried.

The Board discussed the issue of requirements of submission of paper publications to the Nebraska Publications Clearinghouse. Mr. Rod Wagner of the Nebraska Library Commission explained the current role of the publications clearinghouse. It was noted that the Clearinghouse serves two purposes, public access to information and archival storage. Ms. Robak noted that the current law on submitting

publications is drafted very broadly and probably widely ignored. The Board agreed that the issue needed further study given the rapid development of new methods of information storage and transfer.

The Board discussed the issue of uses of State Records Board Cash Fund monies to enhance electronic access to government information. Chairman Moore and Mr. Schroeder stated their intent to bring more detailed proposals to the next meeting of the Board.

Ms. Robak was excused from the meeting.

Ms. Kilgarin was excused from the meeting.

Mr. Lemon mentioned that it would be appropriate for the Board to review the budget for the next biennium prior to its submission to the Governor and Legislature. It was mentioned that the state's new chief information officer and executive director of the NITC should be invited to address the Board at the next meeting.

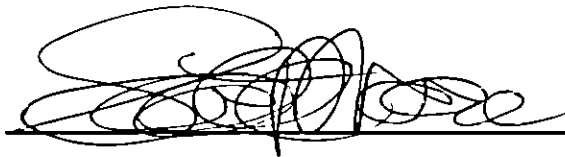
Mr. Moore stated that the next meeting of the Board would be the afternoon of Aug. 26, 1998.

Mr. Schroeder moved the meeting be adjourned; motion seconded by Ms. Byrd.

Voting For:	Byrd	Dale	Funk	Moore
	Raznick	Schroeder	Stenberg	
Voting Against:	None			
Absent:	Breslow	Harder	Kilgarin	Robak
	Sutko			

The motion carried.

The Chairman declared the meeting adjourned at 3:46 P.M.



Scott Moore
Chairman
State Records Board