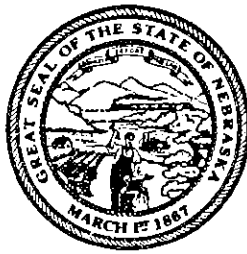


- **January**

- **26**

- **2006**



## NEBRASKA STATE RECORDS BOARD

### MINUTES

Meeting of January 26, 2006

The meeting was called to order by Chairman John Gale at 9:03 A.M. on January 26, 2006, in Room 1507 of the State Capitol, Lincoln, Nebraska and the Roll Call was taken.

The following Board members were present:

John Gale, Chairman;  
William Bidrowski;  
Jerry Catlett;  
John Curry;  
Brenda Decker, representing the Director of Administrative Services;  
Leslie Donley, representing the Attorney General;  
Jeanne Herbers, representing the State Auditor;  
Lauren Hill, representing the Governor;  
Laureen Riedesel;  
Ron Ross;  
Diane Vicars

Not present was:

Dave Buelt

Chairman Gale announced that the meeting notice had been published in the Lincoln Journal Star on January 19, 2006, and published on the state public meetings website.

Chairman Gale proposed 2 amendments and some changes in the order of the agenda. Ron Moravec, Chief Deputy Secretary of State, explained the 2 amendments: (1) Renewal of the Nebraska Interactive LLC contract and (2) Four agreements with Nebraska Interactive LLC needing to be signed. Mr. Moravec requested these agreements be placed under the Nebraska.gov General Manager's Report agenda item. Mr. Ross moved to adopt the amendments and change in order of the agenda; motion seconded by Ms. Vicars.

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buelt				

The motion carried.

Mr. Curry moved to approve the September 27, 2005 meeting minutes with the correction of a typographical error pointed out by Deputy Secretary of State for Records Management, William Ptacek. Brian Stevenson's name was misspelled. The motion was seconded by Ms. Hill.

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buelt				

The motion carried.

Chairman Gale opened a discussion on a grant application for \$25,000 by the Nebraska Arts Council to replace the current E-Grant Operating System. Ms. Decker reported on behalf of the reconstituted Technical Advisory Committee to the State Records Board, consisting of Ms. Decker, representing the Department of Administrative Services, Richard Brown representing the Legislative Branch and Walter Weir representing the University of Nebraska. Suzanne Wise, Executive Director of the Nebraska Arts Council, testified on behalf of her agency. Brian Stevenson testified on behalf of Nebraska Interactive LLC. Mr. Ross moved to approve the grant in the amount of \$10,000, provided Nebraska Interactive LLC also provide \$15,000 for the purchase of the E-Grant System and that the Nebraska Arts Council comply with the request of Information Technology Services to have the software in escrow; motion seconded by Mr. Curry. Mr. Stevenson testified that Nebraska Interactive LLC will comply with this funding requirement.

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buelt				

The motion carried.

Chairman Gale opened a discussion on a grant application for \$25,000 by Merrick County to digitize Merrick County records. Ms. Decker reported on behalf of the Technical Advisory Committee. Ms. Janet Placke, Merrick County Assessor, testified on behalf of Merrick County. Mr. Ross moved to approve the grant provided the technology used meets the two standards recommended by the Technical Advisory Committee: Geospatial Metadata Standard and Land Record Information and Mapping Standards (adoption pending); motion seconded by Mr. Curry.

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buelt				

The motion carried.

Mr. Stevenson, testified on the Nebraska.gov General Manager's Report, Project Priority List. Mr. Catlett moved to approve the Project Priority List; seconded by Mr. Bidrowski.

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buel				

The motion carried.

Mr. Ross moved to approve the four Contract Addenda to the Interagency Agreement between the Nebraska State Records Board and the Nebraska Arts Council, two agreements with the Nebraska State Fire Marshal, and the Nebraska Legislative Council as attached to the General Manager's Report; seconded by Ms Riedesel. Mr. Moravec requested the signature lines on Addendum Two and Three be changed to read "Nebraska State Fire Marshal" instead of "Nebraska Arts Council".

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buel				

The motion carried

Mr. Stevenson presented the Nebraska.gov 2006 Business Plan. Chairman Gale requested a postponement of a major discussion. He proposed a special meeting be convened to discuss the Business Plan on March 7 or 8, 2006 and to hold the next regular State Records Board meeting on April 18 or 25, 2006. Ms. Decker moved to table the discussion of the 2006 Business Plan; motion seconded by Ms. Riedesel.

Voting For:	Bidrowski Gale Vicars	Catlett Herbers	Curry Hill	Decker Riedesel	Donley Ross
Voting Against:	None				
Absent:	Buel				

The motion carried.

Chairman Gale opened a discussion on the renewal of the Nebraska.gov/Nebraska Interactive LLC contract. Mr. Stevenson testified. Mr. Moravec testified on the provisions for termination of the contract. Mr. Ross moved to renew the contract for 2 years only, and not an additional 1 year after that, and that a minimum of 90 days prior to the one year termination notification date, Nebraska.gov/Nebraska Interactive LLC will come back to the State Records Board for review of the contract; seconded by Ms. Donley.

Voting For:	Bidrowski	Catlett	Curry	Decker	Donley
	Gale	Herbers	Hill	Riedesel	Ross
	Vicars				

Voting Against: None

Absent: Buelt

The motion carried.

Ms. Beverly Neth, Director, NE Department of Motor Vehicles, gave a report on Nebraska.gov contract negotiations and Identity Theft. Mr. Greg Lemon testified on the history of the master contract and its development. Ms. Riedesel moved to negotiate a 3-way contract with the NE Department of Motor Vehicles, Nebraska Interactive LLC and the Nebraska State Records Board; seconded by Mr. Ross.

Voting For:	Bidrowski	Catlett	Curry	Decker	Donley
	Gale	Herbers	Hill	Riedesel	Ross
	Vicars				

Voting Against: None

Absent: Buelt

The motion carried.

Chairman Gale deferred the agenda item 'Chairman's Report on Board Staffing Issues' to the special meeting in March, 2006.

Chairman Gale had Mr. Lemon report on state and federal legislation.

Ms. Vicars departed from the meeting.

Mr. Ross departed from the meeting.

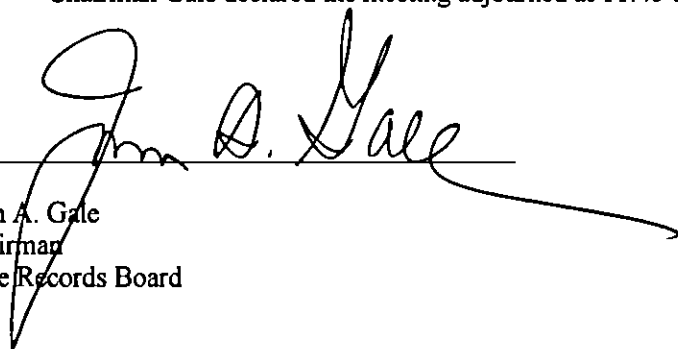
Chairman Gale had Mr. Ptacek report on the Records Management Cash Fund Balance, the Grant Status Report and the Report on Reinvested Revenue. Mr. Ptacek pointed out long time lines regarding the completion of some grants. He will come back to the Board to recommend a better solution for tracking and grantee accountability of these projects.

No further business appearing before the Board, Ms. Herbers moved to adjourn; motion seconded by Ms. Hill. Chairman Gale called for a vote.

Voting For:	Bidrowski Gale	Catlett Herbers	Curry Hill	Decker Riedesel	Donley
Voting Against:	None				
Absent:	Buelt	Ross	Vicars		

The motion carried.

Chairman Gale declared the meeting adjourned at 11:45 a.m.



John A. Gale  
Chairman  
State Records Board