

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

December 12, 2018

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda.
5. APPROVAL OF MINUTES
Action Item: Approval of September 12, 2018 meeting minutes.
6. PUBLIC COMMENT
7. CHAIRPERSON'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board, and the City of Bellevue, Blaine County, Butler County, Cass County Water District #1, City of Fort Calhoun, Board of Examiners for Land Surveyors, Lower Big Blue NRD, City of Neligh, City of Ord, Racing Commission, City of Sargent, Thayer County, City of Tilden and Wheeler County. Signed by Chairman Gale pursuant to Board Authority.
 - 2) **Non-Action Item: Addenda (PinDebit-Local) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the City of Bellevue (REVISED), Blaine County Treasurer (REVISED), Butler County Treasurer (REVISED), Cass County Water District #1, City of Fort Calhoun (REVISED), Board of Examiners for Land Surveyors, Lower Big Blue NRD, City of Neligh REVISED, City of Ord (REVISED), City of Sargent (REVISED), Thayer County Treasurer (REVISED), Wheeler County Treasurer (REVISED). Signed by Chairman Gale pursuant to Board Authority.
 - 3) **Non-Action Item: Addenda (Real Estate)** between Nebraska Interactive, LLC, the NE State Records Board and Butler County Treasurer (REVISED). Signed by Chairman Gale pursuant to Board Authority.
 - 4) **Non-Action Item: Addenda (Citizen Payment Processing)** between Nebraska Interactive, LLC, the NE State Records Board and the City of Tilden. Signed by Chairman Gale pursuant to Board Authority.
 - 5) **Non-Action Item: Statement of Work** between Nebraska Interactive, LLC, the NE State Records Board and the State Board of Landscape Architects (Meadowlark Website), Power Review Board (Amendment 1), Board of Public Accountancy (CPA License Permit), Public Service Commission

(Remittance System PiD3), and the Department of Revenue (Meadowlark Website). Signed by Chairman Gale pursuant to Board Authority.

6) **Non-Action Item: Addenda (Gov2Go)** between Nebraska Interactive, LLC, the NE State Records Board and the Public Service Commission. Signed by Chairman Gale pursuant to Board Authority.

7) **Action Item: Addendum 5, Proposal for Certified Public Accountant License Permit Application** between Nebraska Interactive LLC, the Nebraska Board of Public Accountancy (NBPA), and the NE State Records Board.

8. EXECUTIVE DIRECTOR REPORTS

- a) **Action Item:** NSRB Cash Fund Balance update.
- b) Review of Project Status Reports.
- c.) NCC Group Escrow verification proposal.

9. NEBRASKA INTERACTIVE REPORTS

- a) **Action Item:** Project Priority Report Q3.
- b) General Manager's Report
- c) Security presentation – Jayne Friedland Holland, NIC Chief Security Officer

10. PORTAL CONTRACT

Action Item: Portal Agreement between Nebraska Interactive, LLC, and NE State Records Board (This will be a closed session).

- a.) **Action Item:** Portal Agreement
- b.) **Action Item:** Appendices A and B - Applications and Web Hosting
- c.) **Action Item:** Appendices C and D – Transactions
- d.) **Action Item:** Appendix E – Electronic Services
- e.) **Action Item:** Appendix F – Proposed EGSLA
- f.) **Action Item:** Appendix G – Proposed SOW

11. NETWORK MANAGER DEFINITION OR DESIGNATION

Action Item: A motion to direct the Portal Operations Subcommittee to study questions associated with the relationship between the State Records Board, the Office of the Chief Information Officer (OCIO), and the Board's contractor, Nebraska Interactive LLC including the possibility of naming the OCIO as the "network manager" as that term is defined in Neb Rev. Stat. 84-1205. The motion would also direct the Subcommittee to respond to the Board with a recommendation at its first meeting in 2019.

12. DATE FOR NEXT MEETING

March 6, 2019
9:00 a.m.
Room 1507
Nebraska State Capitol

13. ADJOURNMENT

Action Item: Move to adjourn

Last Updated 12/07/2018