

NEBRASKA STATE RECORDS BOARD AGENDA

1201 N Street, 2nd Floor Conference Room

June 9, 2021 9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF OPEN MEETINGS ACT
3. NOTICE OF MEETING
4. **Action Item:** ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
Action Item: Approval of March 25, 2021 meeting minutes.
6. APPROVAL OF FINANCIAL REPORT
Action Item: Approval of Cash Fund Balance Report
7. PUBLIC COMMENT
8. NEW SERVICES
 - a) TeleGov – appointment scheduling platform (no fee service).
 - b) Prompt Pay – allows agency to send link to customer via text or email to collect payment (fee based upon existing service; no new fee proposed).
 - c) CheckFreePay – allows for cash payments at retail stores
 1. **Action Item:** Approve proposed template addendum for CheckFreePay and proposed fee of \$1.25 per transaction.
9. APPROVE CHANGES TO APPENDIX E
 - a) **Action Item:** Add TeleGov, CheckFreePay, and AppEngine to the list of Electronic Government Services in Appendix E of the Contract between the Nebraska State Records Board and Nebraska Interactive, LLC.
10. EXECUTIVE DIRECTOR'S REPORT
 - a) Review of Template Agreements
(Signed by Chairperson Evnen pursuant to Board authority)
 1. **Non-Action Item:** EGSLA – Auditor of Public Accounts, City of Beaver City, Village of Clearwater, City of Fairbury, City of Gordon, Village of Greenwood, City of Gretna, Village of Lodgepole, Department of Motor Vehicles, Village of Otoe, Village of Palmyra, Public Accountancy Board, Retirement Systems, City of St. Paul, City of Wymore
 2. **Non-Action Item:** Business Payment Processing – City of Gretna, Public Accountancy,
 3. **Non-Action Item:** Citizen Payment Processing – City of Fairbury, City of St. Paul, Sarpy County (Multiple), Department of Transportation, City of Wymore
 4. **Non-Action Item:** PayPort – City of Beaver City, Village of Clearwater, Village of Greenwood, Village of Otoe, Village of Palmyra

5. **Non-Action Item:** Statement of Work (SOW) – Liquor Control Commission, Lower Elkhorn NRD, Public Employees Retirement Systems

b) Review of Project Status Report

c) Report on Termination of DHHS Birth Certificate Service

11. NEBRASKA INTERACTIVE REPORTS

a) **Action Item:** Project Priority Report for Q1

b) **Action Item:** Review February 26, 2021 payment outage and determine whether the outage should result in the assessment of a penalty to Nebraska Interactive, LLC.

c) General Manager's Report

12. DATE FOR NEXT MEETING

TBD

LOCATION: 1201 N Street, 2nd Floor Conference Room

13. ADJOURNMENT

Last Updated 06/02/2021