

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

April 10, 2019

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda.
5. APPROVAL OF MINUTES
Action Item: Approval of December 12, 2018 meeting minutes.
6. PUBLIC COMMENT
7. CHAIRPERSON'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board, and the Village of Bancroft, Village of Cairo, the Educational Lands & Funds, the Ethanol Board, City of Gretna, Lower Elkhorn NRD, The Village of Oxford, Red Willow County, and the City of York. Signed by the Chair pursuant to Board Authority.
 - 2) **Non-Action Item: Addenda (PinDebit-Local) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board, and the Village of Bancroft Addendum 1, Village of Cairo Addendum 1, Cass County Addendum 1 (Revised), Lower Elkhorn NRD Addendum 1, Village of Oxford Addendum 1, Red Willow County Addendum 1 (Revised), City of Tilden Addendum 2, and the City of York Addendum 1. Signed by the Chair pursuant to Board Authority.
 - 3) **Non-Action Item: Addenda (PinDebit-State) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board, and the Educational Lands & Funds, and the Racing Commission, Addendum 2. Signed by the Chair pursuant to Board Authority.
 - 4) **Non-Action Item: Addenda (Real Estate)** between Nebraska Interactive, LLC, the NE State Records Board, and Red Willow County Treasurer Addendum 2. Signed by the Chair pursuant to Board Authority.
 - 5) **Non-Action Item: Addenda (Event Registration)** between Nebraska Interactive, LLC, the NE State Records Board, and the Ethanol Board, Addendum 1. Signed by the Chair pursuant to Board Authority.

- 6) **Non-Action Item: Addenda (Citizen Payment Processing)** between Nebraska Interactive, LLC, the NE State Records Board, and the City of Gretna Addendum 1 and the City of Hickman, Addendum 2. Signed by the Chair pursuant to Board Authority.
 - 7) **Action Item: Revised Addendum 3, Proposal for Boiler Inspection Fees** with Nebraska Interactive LLC, the Nebraska Department of Labor (NDOL), and the NE State Records Board.
 - 8) **Action Item: Revised Addendum 4, Proposal for Elevator Inspection Fees** with Nebraska Interactive LLC, the Nebraska Department of Labor (NDOL), and the NE State Records Board.
 - 9) **Action Item: Addendum 4, Proposal for Online Medical Malpractice Insurance Renewal** between Nebraska Interactive LLC, the Nebraska Department of Insurance (NDOI), and the NE State Records Board.
- b) NETWORK MANAGER DEFINITION OR DESIGNATION, **Non-Action Item:** Recommendation from the Portal Operations Review Subcommittee on the definition of “network manager” as provided in the Nebraska Records Management Act.
8. REVIEW OF ADDENDUM TEMPLATES FOR THE 2019 PORTAL AGREEMENT.
 - a) **Action Item:** Payport PIN Debit Addendum
 - b) **Action Item:** Event Registration Addendum
 - c) **Action Item:** Real Estate Tax Payments Addendum
 - d) **Action Item:** Citizen Payment Processing Addendum Template
 - e) **Action Item:** Business Payment Processing Addendum Template
 - f) **Action Item:** Authorization for the Board Chair to utilize, review and execute the templates outlined in Item 8a to 8e.
 9. EXECUTIVE DIRECTOR REPORTS
 - a) **Action Item:** NSRB Cash Fund Balance update.
 - b) Review of Project Status Reports.
 - c) Portal Agreement Update
 10. NEBRASKA INTERACTIVE REPORTS
 - a) **Action Item:** Project Priority Report Q4
 - b) General Manager’s Report
 - c) Presentation – Sole Source Future
 11. DATE FOR NEXT MEETING
June 5, 2019
9:00 a.m.
Room 1507
Nebraska State Capitol
 12. ADJOURNMENT
Action Item: Move to adjourn

Last Updated 04/05/2019