

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

March 7, 2018

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
Action Item: Approval of December 13, 2017 meeting minutes
6. PUBLIC COMMENT
7. CONSIDERATION OF ONE OR MORE REQUESTS FOR PROPOSAL (RFPs)
 - a) **Action Item:** Consideration of issuing one or more RFPs for potential vendors to bid on the portal contract which is now nearing completion of year two of a three year contract.
 - b) **Action Item:** If Action Item 7a is APPROVED, the Executive Director is directed to:
 - 1) Initiate negotiations with the Office of the Chief Information Officer (OCIO) for an agreement to assist in developing one or more RFPs;
 - 2) Develop an estimate of probable costs for developing one or more RFPs including any service contracts with state agencies; AND,
 - 3) Act on behalf of the Board to plan and organize the steps to be taken to detail the process to develop one or more RFPs though an award to offer an Intent to Contract with the approved bidder.
8. CHAIRMAN'S REPORT
 - a) ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC, 2016
Action Item: Accept the receipt of the Ernst & Young annual audit report of Nebraska Interactive, LLC dated May 31, 2017 for the 2016 calendar year. **Tabled from December 13, 2017 meeting.**
 - b) AGREEMENTS & ADDENDA
 - 1) **Action Item: Addendum 12 (Regional Driver's License Service Center for DMV) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Department of Motor Vehicles.
 - 2) **Action Item: Addendum 13 (Regional Driver's License Service Center for counties acting as Agents of the State/DMV) To the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Department of Motor Vehicles.

- 3) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board, and the Village of Clarks, City of Crete, Lewis & Clark NRD, Platte County, and Village of Utica. Signed by Chairman Gale pursuant to Board Authority.
- 4) **Non-Action Item: Addenda (PinDebit-Local) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Village of Clarks, City of Crete, Lewis & Clark NRD, Platte County Treasurer, and the Village of Utica. Signed by Chairman Gale pursuant to Board Authority.
- 5) **Non-Action Item: Statement of Work** between Nebraska Interactive, LLC, the NE State Records Board and the Electrical Division (Meadowlark Website), Health & Human Services (Website Project), Lewis & Clark NRD (Meadowlark Website), and the Village of Walthill (Meadowlark Website). Signed by Chairman Gale pursuant to Board Authority.
- 6) **Non-Action Item: Addenda (Gov2Go) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Chief Information Officer and the Department of Motor Vehicles. Signed by Chairman Gale pursuant to Board Authority.
- 7) **Action Item: Addendum 1 (Online Storefront) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Department of Transportation.

9. EXECUTIVE DIRECTOR REPORTS

- a) **Action Item:** NSRB Cash Fund Balance update
- b) Review of May 22, 2017 Outage Report
- c) Review of Project Status Reports – Executive Director

10. NEBRASKA INTERACTIVE REPORTS

- a) **Action Item:** Project Priority Report
- b) **Action Item:** 2018 Business Plan
- c) General Manager's Report
- d) Proposed General Manager's Dashboard for NSRB Website.

11. DATE FOR NEXT MEETING

June 13, 2018
9:00 a.m.
Room 1507
Nebraska State Capitol

12. ADJOURNMENT

Action Item: Move to adjourn

Updated 3/5/2018