

**NEBRASKA STATE RECORDS BOARD
MEETING: November 18, 2008**

Nebraska State Capitol
Room 1507
Lincoln, NE
November 18, 2008
9:00 A.M.

AFFIDAVIT OF PUBLICATION

State of Nebraska }
LANCASTER COUNTY, } ss.

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Tuesday, November 18, 2008 at 9:00 AM in Room 1507 of the State Capitol, Lincoln, Nebraska. The agenda, which is kept continually current, will include public hearings on the Agreement of the Nebraska Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board - Motor Vehicle Registration Renewal Payment Application; on the Agreement of Nebraska Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board - International Registration Plan payment Application; on the Agreement of the Nebraska State Fire Marshal, Nebraska Interactive, LLC, and the NE State Records Board for Blueprint Submission Payment Service and on Addendum 11 of the Interagency agreement between the Office of the Secretary of State and the Nebraska State Records Board. The agenda is available at the Office of the Secretary of State for public inspection during regular business hours.
#5331396 11 Oct. 17

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on the 17 day of October A.D., 20 08 and thereafter on _____, 20____ and that said newspaper is the legal newspaper under the statutes of the State of Nebraska. The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Rebecca Coulter

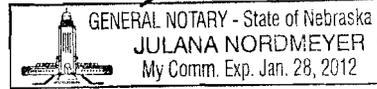
Subscribed in my presence and sworn to before me this _____

day of October, 2008

Julana Nordmeyer

Notary Public

Printer's Fee, \$ _____



5331396



State of Nebraska - Public Meeting Calendar

More Information About the Selected Activity

- Calendar Admin ?
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Organization	Nebraska State Records Board
Activity	Meeting
Date of Activity	Tuesday, 11/18/2008
Time of Activity	Meeting starts at 9:00 AM Central
Last Updated	Friday, 10/31/2008
Location	Room 1507 Nebraska State Capitol 1445 K Street Lincoln, NE 68508
Details	Public Meeting
Meeting Agenda	http://
Meeting Materials	http://
Person to Contact for Additional Information:	
Name	Cathy Danahy
Title	Executive Director, Nebraska State Records Board
Address	440 S. 8th Street, Suite 210 Lincoln, NE 68508
Telephone	(402) 471-2745
E-Mail	cathy.danahy@sos.ne.gov
Agency Homepage	http://www.sos.state.ne.us/

NEBRASKA STATE RECORDS BOARD AGENDA

Room 1507, State Capitol

Lincoln, NE

November 18, 2008 – 9:00 A.M.

1. SWEARING IN NEW BOARD MEMBERS
 - a. Julie Beno, representing Libraries
 - b. Ryne Seaman - representing the Banking Industry
2. CALL TO ORDER, ROLL CALL
3. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT

The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room.
4. NOTICE OF HEARING

Public notice of the meeting was given by posting notice in the Lincoln Journal Star on October 17, 2008 and on the State of Nebraska's online Public Meeting Calendar. A current copy of The agenda is located in the Secretary of State's office, listing the date, time and location of the meeting.
5. ADOPTION OF AGENDA
 - a. **Action Item:** Approval of Agenda
6. APPROVAL OF MINUTES
 - a. **Action Item:** Approval of August 5, 2008 meeting minutes
7. PUBLIC COMMENT
8. GRANT REPORTS
 - a. Nebraska Liquor Control Commission – Online Excise Tax Reporting & Payment System
 - b. Nebraska Accountability & Disclosure Commission- Online Campaign Statement Filings
 - c. Nebraska Supreme Court – Automation for the NE State Library
9. GRANT APPLICATIONS
 - a. **Action item:** State Agency Grant - University of Nebraska – Lincoln – *Nebraska Public Documents Digitization Project, Phase 2* (\$25,000).
 - b. **Action Item:** State Agency Grant – Volunteer Service Commission, ServeNebraska – *Trainer/Trainee Online Database Search* (\$25,000).
 - c. **Action Item:** State Agency Grant – Department of Health and Human Services/Lincoln-Lancaster County Health Department – *WorkWell Health Appraisal Survey and Administration* (\$25,000).
10. RFP DRAFTING SUBCOMMITTEE

RFP for Network Manager (**CLOSED SESSION**)

11. CHAIRMAN'S REPORT

a. SIGNED ADDENDA

1. Signed Addendum One to the Interagency Agreement between the Nebraska Brand Committee and the NE State Records Board on **August 29, 2008.**
2. Signed Addendum One the Interagency Agreement between the Nebraska State Foster Care Review Board and the NE State Records Board on **August 21, 2008.**
3. Signed Addendum Two to the Interagency Agreement between the Nebraska Commission on Public Advocacy and the NE State Records Board on **August 28, 2008.**
4. Signed Addendum Seven to the Interagency Agreement between the Nebraska Supreme Court and the NE State Records Board on **August 6, 2008.**

b. ADDENDUM

1. **Action Item:** Addendum Eleven to the Interagency Agreement between the Nebraska Office of the Secretary of State and the NE State Records Board.

c. AGREEMENTS

1. **Action Item:** Interagency Agreement Between the Nebraska Department of Motor Vehicles and the Nebraska State Records Board – International Registration Plan (IRP)
2. **Action Item:** Interagency Agreement Between the Nebraska Department of Motor Vehicles and the Nebraska State Records Board – Motor Vehicle Registration Renewal Payment Application (MVR).
3. **Action Item:** Interagency Agreement Between the Nebraska State Fire Marshal and the Nebraska State Records Board.

12. FINANCES REVIEW SUBCOMMITTEE

Action Item: NI Pricewaterhouse Annual Audit Report

13. GENERAL COUNSEL'S REPORT

- a. **Action Item:** 6/30/2008 Corrected Reports – Cash Fund Balance (tabled from August 5, 2008 meeting)
- b. State/Local Grant Status Report
- c. Reinvested Revenue Report
- d. **Action item:** NSRB - Cash Fund Balance

14. NEBRASKA.GOV REPORTS

- a. General Manager's Report
- b. **Action Item:** Project Priority Report

15. DATE FOR NEXT MEETING

Wednesday, January 28, 2008, Executive Building, 521 S. 14th Street, Lower Level Conference Room, Lincoln, Nebraska

16. ADJOURNMENT

- a. **Action Item:** Move to adjourn



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of August 5, 2008

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting was called to order by Chairman John A. Gale at 9:00 A.M. on August 5, 2008, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Lauren L. Hill, representing the Governor;
Leslie S. Donley, representing the Attorney General;
Michael D. Foley, Auditor of Public Accounts;
Jerry A. Catlett, representing the Banking Industry;
Thomas D. Freimuth, representing the Legal Profession;
Lauren F. Riedesel, representing Libraries
Timothy L. Loewenstein, Representing the General Public;
Michael P. Edgcombe, representing the Media

Absent:

John P. Curry, representing the Insurance Industry;
Brenda L. Decker, representing the Director of Administrative Services;
Shane J. Osborn, State Treasurer

Staff in attendance:

Josh Daws, IT Officer;
Kacey Nelkin Pedersen, Recording Clerk;
Ron Moravec, Legal Counsel;
Cathy Danahy, Executive Director

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT. Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. Also, a copy of the Nebraska Open Meetings Act is located in the back of the meeting room.

Agenda Item 3. NOTICE OF HEARING. Chairman Gale announced public notice of the meeting was given by posting notice in the Lincoln Journal Star newspaper on July 3, 2008 and the state's website public meeting calendar. A copy of the Notice and Affidavit of Publication by the printer is to be included in the Board records. A current copy of the agenda has been kept in the Secretary of State's office listing the date, time and location of the meeting

Agenda Item 4. ADOPTION OF AGENDA. Mr. Catlett moved to adopt the agenda; motion seconded by Mr. Foley.

Voting For:	Catlett Freimuth Riedesel	Donley Gale	Edgecombe Hill	Foley Loewenstein
Voting Against:	None			
Absent:	Curry	Decker	Osborn	

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. Mr. Loewenstein moved to approve the April 29, 2008 meeting minutes; motion seconded by Ms. Riedesel.

Voting For:	Catlett Freimuth Riedesel	Donley Gale	Edgecombe Hill	Foley Loewenstein
Voting Against:	None			
Absent:	Curry	Decker	Osborn	

The motion carried.

Agenda Item 6. PUBLIC COMMENT. Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on any of the agenda items. No audience member indicated a desire to come forward.

Agenda Item 7. CHAIRMAN'S REPORT.

7. f. Introduce new Board members. Chairman Gale proceeded to item 7.f so Mr. Seaman would be able to be recognized before a schedule conflict required him to leave the meeting. Chairman Gale introduced and welcomed two new Board members appointed by Governor Heineman. He presented them with a welcome letter and certificate of appointment from Governor Heineman. Julie A. Beno will represent the Library community and Mr. Ryne D. Seaman will represent the Banking industry replacing Ms. Riedesel and Mr. Catlett respectively. Ms. Beno and Mr. Seaman's terms will begin August 6, 2008.

Treasurer Osborn arrived at the meeting.

7. a. Signed Addendum Six to the Interagency Agreement between the NE Supreme Court and the NE State Records. Chairman Gale reported Addendum Six to the Interagency Agreement between the NE Supreme Court and the NE State Records Board was signed on June 2, 2008. Brent Hoffman, General Manager, Nebraska.gov, explained Addendum Six and that Addendum Six replaces Addendum Three.

7. b. Appoint Network Manager RFP Draft Subcommittee and appoint RFP Evaluation Subcommittee. Chairman Gale explained the two subcommittees to be appointed. He reported Ms. Brenda Decker has agreed to serve on both subcommittees. He asked if Mr. Foley and Mr. Osborn would consider serving on a subcommittee and both indicated interest. He reported he has had discussions with Ms. Bev Neth, Director of the Department of Motor Vehicles (DMV), as to the availability of Mr. Keith Dey (DMV) to serve on both committees since his expertise was utilized on the last RFP. He recommended including a representative of the DMV since they are the largest stakeholders of the State's website. The following Board members who expressed interest in serving on a committee were: Mr. Loewenstein, Mr. Osborn, Mr. Foley, Mr. Edgecombe and Mr. Freimuth. Chairman Gale will make appointments to these committees later this week.

7. c. 2009 Network Contract Request for Information (RFI) Report & Request for Proposal (RFP) Timeline update. Mr. Greg Lemon, Independent Contractor, discussed the RFI for the network manager. He indicated one vendor Guru Alliance proposed a list of questions and one vendor Nebraska Interactive, Inc. responded to the RFI. He indicated there was no RFI designed the last time the contract was up for bid; only an RFP was prepared. Mr. Lemon recalled there were 6-8 RFP responses in 2003.

Mr. Lemon explained the new timelines for the RFP process. The timelines for the preparation of the RFP were moved up to allow time for any Board review, discussion and updates. Review of the previous RFP, review of the RFI response, and initial draft composition of the new RFP will begin in August instead of September. Vote by the full Board will take place at the next Board meeting in November instead of December. Mr. Lemon hopes to have the first RFP draft for the Board's review no later than November 1, 2008.

7. d. NI Pricewaterhouse Annual Audit. Chairman Gale distributed the 2006-2007 audit of Nebraska Interactive, Inc. as required by the Contract for Network Services. Chairman Gale will assign the review of this audit to the Finances Review Subcommittee. Ms. Hill, Mr. Curry, Ms. Riedesel and Mr. Catlett currently make up the Finances Review Subcommittee. Since Mr. Catlett and Ms. Riedesel are leaving the Board today, Chairman Gale will add Mr. Foley and reconstitute this committee. The committee will report back to the Board at the November 18, 2008 Board meeting.

7. e. Recognize Outgoing Board Members. Chairman Gale recognized Ms. Lauren Riedesel, representing the Library community and Mr. Jerry Catlett, representing the Banking Industry. On behalf of the Board, Chairman Gale thanked Ms. Riedesel and Mr. Catlett for their outstanding service the past six years. They each received a letter of appreciation from Governor Heineman for their service and a certificate of appreciation from Chairman Gale along with a commemorative paper weight. Both Ms. Riedesel and Mr. Catlett expressed their appreciation to the Governor for the opportunity to serve and commended the members for their hard work.

Agenda Item 8. GENERAL COUNSEL'S REPORT

Mr. Moravec commented on the report on the Nebraska State Records Board Grants Approved as of 06/30/2008 since the inception of the program in 1999. The report indicated the number of State Agency, Local Agency and Reinvested Revenue grants as well as the total dollars awarded. The report will be included in the *NSRB Policies and Guidelines* notebook and updated each fiscal year end.

8. a. b. & c. State/Local Grant Status Report; Reinvested Revenue Report & Cash Fund Balance. Mr. Moravec gave the State/Local Grant Status report, the Reinvested Revenue report and the Cash Fund Balance report. In the Cash Fund Balance Report he pointed out a steep rise in the month of May, 2008 for Personal Services (\$22,765.31), which is considerably higher than other months for this expenditure. Some personal services salaries were not taken out each month for fiscal year 2007. The adjustment for the year was made in May, 2008 and subsequent months will be considerably less.

Mr. Foley pointed out the Grant Balance Remaining total of \$136, 519.58 was some \$49,000 different when totaling the Balance Remaining column. He indicated his staff went back to prior reports and found differences when totaling balances. Mr. Moravec said he and the staff would go back through the reports and meet with Mr. Foley next week to correct the reports.

Chairman Gale indicated local government participation in the grant program has been going up where the state agency involvement is declining. He suggested working with Mr. Brent Hoffman, General Manager, Nebraska.gov, to encourage state agency participation. Regarding profit/loss, he reported the cash fund is not making money nor losing money. However, with expenses predicted to rise, the Board should be careful to not diminish the cash fund. He said the Board should encourage agencies to take on revenue producing projects. Mr. Loewenstein moved to approve the Cash Fund Balance report; no second was heard. Mr. Foley suggested the approval of the Cash Fund Balance report be tabled until the grant encumbrance balance is corrected. Mr. Loewenstein withdrew his motion. Mr. Loewenstein moved to table the approval of the Cash Fund report until the next Board meeting; seconded by Mr. Foley.

Voting For:	Catlett Freimuth Osborn	Donley Gale Riedesel	Edgecombe Hill	Foley Loewenstein
Voting Against:	None			
Absent:	Curry	Decker		

The motion carried.

Ms. Hill left the meeting.

Agenda Item 9. GRANT REPORTS

9. a. & b. Library Commission Grant Report – *Memories on the Road* and State Treasurer’s Grant Report – *NebraskaSpending .com*. Ms. Cathy Danahy, Executive Director, indicated the two reports included in the member packets are the first reports received since the Board voted in January, 2008 to require reports from grant recipients after their projects were completed.

Ms. Danahy discussed the grant report received in July, 2008 from the Library Commission. The *Memories on the Road* project was awarded in January, 2008. The report discussed accomplishments to date on the completed grant project and thanked the Board for their support. She also discussed the report received in July, 2008 from the State Treasurer. *The NebraskaSpending.com* grant was awarded in January, 2008. The report discussed details of the success of the project including letters of commendation. Treasurer Osborn commented further on the success of the project and personally thanked the Board for their support in approving and funding the grant.

Agenda Item 10. NEBRASKA.GOV REPORTS

10. a. & b. General Manager’s Report & Project Priority Report. Mr. Hoffman presented an executive summary of the General Manager’s Report. Mr. Hoffman presented the Project Priority Report for approval. Mr. Hoffman discussed the new state website and the new Nebraska.gov logo. He indicated revenues were up 18% over last year. He reported two new developers were being hired. Ms. Riedesel commended Nebraska.gov on the excellent comments they received in the Post Project Survey included in the packets. Mr. Hoffman said the surveys are given to the client one month after completion of a project. Mr. Freimuth asked Mr. Hoffman for an update on the VISA issue and the merchant service provider, 1st National Bank of Omaha. Mr. Hoffman indicated there has been no change to date and said Mr. Perry

Pirsch of Treasurer Osborn's office has kept Nebraska.gov updated on this issue. Treasurer Osborn said he hopes VISA will revisit this issue soon and that it becomes a moot point. Mr. Loewenstein expressed concern over the outage report supplied by Nebraska.gov. Mr. Hoffman clarified that the local service provider, Windstream, initially experienced a hardware failure on May 18, 2008, then on May 19, 2008 the local service provider experienced a router failure. The incident required 14-16 hours to rectify. Neither the OCIO nor Nebraska.gov had any control over either occurrence. Mr. Loewenstein said he hoped Mr. Hoffman and/or Ms. Decker will be asking Windstream why it took so long to fix. Mr. Loewenstein said he may meet with Ms. Decker about this incident.

Mr. Hoffman presented the Project Priority Report and gave an update on the Business One-Stop project. He said the committee involved with the Business One-Stop project evaluated the login processes in order to look at incorporating the login to new NITC policies. Progress continues with the Business One-Stop project and the first application, Business Annual Filings, is scheduled to be launched the first quarter of 2009. Ms. Riedesel moved to approve the Project Priority Report; seconded by Ms. Donley.

Voting For:	Catlett Freimuth Riedesel	Donley Gale	Edgecombe Loewenstein	Foley Osborn
Voting Against:	None			
Absent:	Curry	Decker	Hill	

The motion carried.

Ms. Hill returned to the meeting.

Seeing Ms. Bev Neth, Director, Department of Motor Vehicles (DMV), in the audience, Chairman Gale invited her to come forward and speak to the Board. Ms. Neth identified several projects Nebraska.gov has developed for DMV. She indicated the on-line driver's license reinstatement program and the specialty license plate program had adoption rates of over 50% in the first month. These on-line programs have improved DMV's business processes tremendously. She said they are very excited about the IFTA program currently being worked on. Regarding the RFP for a network manager, she stated the importance of business continuity, adding DMV cannot have an interruption of service. She agreed to allow Keith Dey (DMV Information Technology) to participate on both the RFP Draft Subcommittee and the RFP Evaluation Subcommittee.

Agenda Item 11. CONTRACTOR'S REPORT

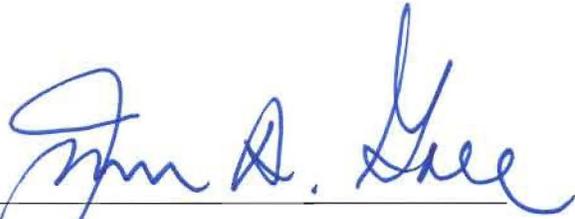
Mr. Bill Bidrowski gave the Independent Contractor's report. Mr. Bidrowski's contract will end August 27, 2008. Chairman Gale thanked Mr. Bidrowski in assisting everyone in bringing the grant projects which were behind schedule up to date. Mr. Bidrowski thanked the Board and the Secretary of State's staff for their cooperation and assistance in accomplishing his goals.

Agenda Item 12. DATE FOR NEXT MEETING.

Chairman Gale announced the date of the next Records Board meeting will be November 18, 2008. He asked Kacey Nelkin Pedersen to contact Board members to schedule a potential date in December, 2008 in the event a Board meeting is needed to finalize and approved the RFP for the network manager to be released in January, 2008.

Agenda Item 13. ADJOURNMENT.

Mr. Catlett moved to adjourn the meeting; seconded by Ms Riedesel. Chairman Gale declared the meeting adjourned at 11:00 A.M.



John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board



Dave Heineman
Governor

STATE OF NEBRASKA

NEBRASKA LIQUOR CONTROL COMMISSION

Robert B. Rupe
Executive Director
301 Centennial Mall South, 5th Floor
P.O. Box 95046
Lincoln, Nebraska 68509-5046
Phone (402) 471-2571
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TRS USER 800 833-7352 (TTY)
web address: <http://www.lcc.ne.gov/>

August 22, 2008

We are pleased with the completion of our grant for our online services project. This program has allowed our wholesalers, farm winery, craft brewery and micro distillery licensees to make excise tax payments via ACH. It has also allowed our wholesalers to file their monthly excise tax reports online and submit to our staff online.

We have had ACH processing available since October 15, 2007, as of month end for July we show 20 out of 23 beer wholesalers; 12 out of 18 craft brewery; 14 out of 19 spirit and wine wholesalers and 7 out of 22 farm winery licensees are all currently participating in this ACH online service. Our wholesale beer reports online went live on April 15, 2008. Currently we have 17 out of 23 beer wholesalers reporting online. This is a tremendous time saver for us.

Effective July 1, 2008 spirit and wine reports went live. As of July we have 3 out of 19 participants, we expect to have many more in the next couple of month since this is so new. Overall these programs have been a great asset to our agency and we have had great positive feedback from our licensees. We will continue to pursue getting more licensees to use this system. We plan to make this system mandatory in 1 to 2 years. Thanks to everyone's help and hard work at Nebraska.gov on this project it was completed 2 months early!

Sincerely,

Robert B. Rupe
Executive Director

Rhonda R. Flower
Commissioner

Bob Logsdon
Chairman

Robert Batt
Commissioner

An Equal Opportunity/Affirmative Action Employer

Printed with soy ink on recycled paper

Nebraska Liquor Control Commission

Spirits and Wine Reporting System

Please take the time to complete a few questions regarding the new online Spirits and Wine Reporting System. Your feedback is appreciated.

1. Did you find it difficult to complete the Spirits and Wine Reports online?

Yes		(0)
No	 100.0%	(2)
TOTAL	 100.0%	2

2. Please comment on the ease or difficulty you experienced when completing the online Spirits and Wine Reporting System.

#	Response
1	It was very easy to follow and to understand.
1	It was very easy to follow the forms and put in my information.

3. Will you continue to use the online Spirits and Wine Reporting System?

Yes		(2)
No		(0)
TOTAL	 100.0%	2

4. Would you recommend the online Spirits and Wine Reporting System to others?

Yes		(2)
No		(0)
TOTAL	 100.0%	2

5. Please add any comments you have regarding the online Spirits and Wine Reporting System.

#	Response
1	Very nice and easy to use.



Nebraska Liquor Control Commission Streamlines Process for Beer

Wholesalers with New Online Submissions at <http://www.Nebraska.gov>

LINCOLN, Neb.--(BUSINESS WIRE)--April 23, 2008 Nebraska.gov and the Nebraska Liquor Control Commission have worked together to create an online reporting system for beer wholesalers that will simplify the submission and reporting process for both the distributors and the commission.

Currently, beer wholesalers in Nebraska are required to mail in monthly reports which detail the inventory, purchases, transactions and taxes for the wholesalers. The new system will offer an option for filing these reports online.

"We are anxious to have the wholesalers submit their reports using the online system. This will not only streamline the process for the users, but also for the commission staff as well," said Hobert Rupe, Executive Director for the Nebraska Liquor Control Commission.

"The distributors have asked for a new system and we place a high value on being responsive to the needs of our customers," said Deb Jacobson, Revenue Division Manager. "This user-friendly system was designed with those customers in mind."

The Liquor Commission Control currently offers an online payment system for license renewals and tax payments. A spirits and wine online reporting system for distributors is currently in development.

"Our Commission will continue to offer more services online," said Rupe. "We look forward to working with Nebraska.gov to reach our goal of providing more efficient ways for our users and staff to conduct everyday business."

About Nebraska.gov

Nebraska.gov (<http://www.Nebraska.gov>) is managed and operated without tax funds through a public-private partnership between the state and Nebraska Interactive, the Lincoln-based official eGovernment partner for the state of Nebraska. Nebraska Interactive is a subsidiary of eGovernment firm NIC (NASDAQ: EGOV).

About NIC

NIC manages more eGovernment services than any provider in the world. The company helps government communicate more effectively with citizens and businesses by putting essential services online. NIC provides eGovernment solutions for 2,900 state and local agencies that serve more than 69 million people in the United States. Additional information is available at <http://www.nicusa.com>.

CONTACT: Nebraska.gov Carmen Easley, 402-471-2154 Director of Marketing carmen@nicusa.com

Last Updated: April 23, 2008 07:00 EDT



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Source: [Nebraska.gov](#)

Nebraska Liquor Control Commission Now Offers Spirit and Wine Distributors Ability to Complete and Submit Monthly Statements Online at <http://www.Nebraska.gov>

Thursday July 3, 8:00 am ET

New Service Improves Efficiencies for both Spirit and Wine Distributors and Liquor Commission

LINCOLN, Neb.--(BUSINESS WIRE)--Starting today, the Nebraska Liquor Control Commission is adding the ability to file required monthly wine and spirit statements to its suite of online offerings for beer, wine and spirit distributors. Previously, the only method available for distributors to file these required statements was via postal mail to the office of the Liquor Commission.

This new service, available at <http://www.nebraska.gov>, joins the license renewals, tax payments submissions, and required monthly beer statement services already offered online by the Liquor Commission.

The online method of statement submission will not only save the distributors time, but the Nebraska Liquor Control Commission as well. When statements are submitted via postal mail, the Commission staff must manually check the calculations on each form that was mailed to them. By making the forms available online, the staff time involved with processing the forms will significantly decrease.

"With the addition of the Spirits and Wine online application, we are continuing to reach our goal of making our services accessible over the internet. We are making services more efficient for the distributors as well as the Commission staff," said Hobert Rupe, Executive Director with the Nebraska Liquor Control Commission.

Mona Wanser, Spirits and Wine Accountant for the Revenue Division with the Nebraska Liquor Control Commission, believes the new online services will improve continuity. "As I prepare to retire, I am thrilled to be able to offer distributors the option to file their monthly reports online," said Wanser. "Having distributors submit their reports online will make the transition for the new staff much smoother."

The Nebraska Liquor Control Commission partnered with Nebraska.gov to offer these online services to distributors across the state.

"I look forward to a continued partnership with Nebraska.gov to expand the online services offered by the Nebraska Liquor Control Commission," said Rupe.

About Nebraska.gov

Nebraska.gov (<http://www.Nebraska.gov>) is managed and operated without tax funds through a public-private partnership between the state and Nebraska Interactive, the Lincoln-based official eGovernment partner for the state of Nebraska. Nebraska Interactive is a subsidiary of eGovernment firm NIC (NASDAQ: [EGOV](#) - [News](#)).

About NIC

NIC manages more eGovernment services than any provider in the world. The company helps government communicate more effectively with citizens and businesses by putting essential services online. NIC provides eGovernment solutions for 2,900 state and local agencies that serve more than 69 million people in the United States.

Additional information is available at <http://www.nicusa.com>.

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Director of Marketing
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State of Nebraska Accountability and Disclosure Commission

P.O. BOX 95086
Lincoln, Nebraska 68509
nadc.nol.org



11th Floor, State Capitol
Phone (402) 471-2522
Fax (402) 471-6599

August 28, 2008

Cathy Danahy
Executive Director
Secretary of State/Records Management
440 S. 8th St., Suite 210
Lincoln, Nebraska
INTEROFFICE

Re: State Records Board Grant

Dear Ms. Danahy:

As I know you are aware, the Commission's electronic filing project which was funded with a grant from the State Records Board was completed in June of this year. Political action committees, or PACs, now have the option of filing their Form B-4 Campaign Statements electronically. In addition, corporations, unions, industry associations, trade associations, and professional associations now have the option of filing their Form B-7 reports of contributions electronically.

As of this date, 32 PACs have registered to file their reports electronically. Stated another way, 40% of the registered PACs have elected to file electronically. As of this date, 72 corporations, unions, and industry, trade and professional associations have registered to file their reports electronically. The latter number has been increasing on a weekly basis.

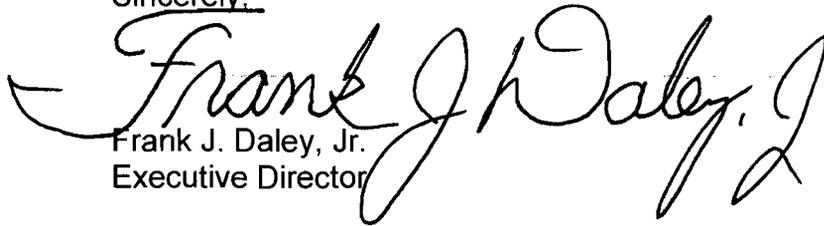
The general election reporting season is approaching. It is already clear that electronic filing is more convenient for the filer. However, we anticipate that electronic filing will result in a significant saving in staff time. Electronically filed data can be placed in the Commission's database immediately. There is no need for manual data entry as there is with paper filings. Electronically filed data is also more readily available to the public. Information placed in the Commission's data base immediately appears on the Commission website. There is no delay due to the need to manually enter the data.

Cathy Danahy
August 28, 2008
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From the standpoint of the Commission, the filers and the public, this project has been a success.

Again, we thank the State Records Board for the grant that made this project possible.

Sincerely,



Frank J. Daley, Jr.
Executive Director

DOW 10600.25 +234.80 NSDQ 2040.47 +56.74
S&P 500 1138.63 +32.21 Crude Oil 99.72 +3.35

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**Nebraska Initiates Electronic Filing for Political
Action Committees at <http://www.Nebraska.gov>**

Business Wire News Releases

Published: 03/31/08 07:00 AM EDT

**New System Saves
Valuable Time and
Enables Faster
Release of
Information to
Public and Media**

The Nebraska
Accountability and
Disclosure
Commission, in
partnership with
Nebraska.gov, has
developed a system
that will allow
independent
Committees or
PACs to submit their
campaign
statements
electronically at



Released By:
Nebraska.gov

Rating:
★★★★
★★

Related Stocks:
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<http://www.Nebraska.gov>.

The committees will have the opportunity to more efficiently file their campaign statements online rather than complete the paper form. A campaign statement discloses a committee's campaign receipts and expenditures.

"The new online reporting system will save valuable time for the committees and the Commission," said Frank Daley, the Executive Director for the Nebraska Accountability and Disclosure Commission. "Facing a

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busy election year, the Commission is excited about the new possibilities that this application will provide. By having the committees submit their campaign statements electronically, the Commission can make this information available to the press and public in a matter of hours."

In the next phase of its plan, the Commission will provide for the electronic filing of Form B-7, a form by which corporations, unions and other associations report campaign contributions. The Form B-7 should be available online in the next several months.

Funding for these projects has been provided by a grant from the Nebraska State Records Board.

About the Nebraska Accountability and Disclosure Commission

The Nebraska Accountability and Disclosure Commission administers and enforces the State's campaign finance laws, lobbying laws and conflict of interest laws.

About Nebraska.gov

Nebraska.gov (<http://www.Nebraska.gov>) is managed and operated without tax funds through a public-private partnership between the state and Nebraska Interactive, the Lincoln-based official eGovernment partner for the state of Nebraska. Nebraska Interactive is a subsidiary of eGovernment firm NIC (EGOV).

About NIC

NIC manages more eGovernment services than any provider in the world. The company helps government communicate more effectively with citizens and businesses by putting essential services online. NIC provides eGovernment solutions for 2,800 state and local agencies that serve more than 61 million people in the United States. Additional information is available at <http://www.nicusa.com>.

Contacts:

Nebraska.gov
Carmen Easley, 402-471-2154
Director of Marketing
carmen@nebraska.gov

Press Releases: EGOV

Fri, Sep 26, 2008

 [Maine.gov Once Again Captures Top Placement in National Best of the Web Awards - Business Wire](#)

 Alabama.gov Ranked Among the Nation's Top Five Web Sites - Business Wire

Mon, Sep 22, 2008

 West Virginia Education Portal Recognized Twice for Innovation in National Competitions - Business Wire

Thu, Sep 18, 2008

 Nebraska Receives Top eGovernment Awards - Business Wire

 Colorado's Central Bidding System Now Offers Online Registration at <http://www.Colorado.gov> - Business Wire

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Press Release

Source: Nebraska.gov

Nebraska Accountability and Disclosure Commission Now Offers Electronic Political Contribution Filing for Corporations, Unions and Associations at <http://www.Nebraska.gov>

Thursday July 3, 8:00 am ET

LINCOLN, Neb.--(BUSINESS WIRE)--The Nebraska Accountability and Disclosure Commission, in partnership with <http://www.Nebraska.gov>, today launched a new, online system by which corporations, unions, and industry trade and professional associations can report political contributions electronically.

These groups will have the opportunity to file their Reports of Political Contributions online rather than complete the paper form known as the B-7. The report discloses the group's campaign contributions in connection with state elections, local elections, and ballot questions. The new system will be more efficient for both the filers and the Commission.

"The new online reporting system will save valuable time for the filers and the Commission," said Frank Daley, Executive Director for the Nebraska Accountability and Disclosure Commission. "In an election year, the Commission typically receives more than 2,500 of these reports. By having these reports submitted electronically, the Commission can make this information available to the press and public on the day of receipt."

Funding for this project has been provided by a grant from the Nebraska State Records Board.

About the Nebraska Accountability and Disclosure Commission

The Nebraska Accountability and Disclosure Commission administers and enforces the State's campaign finance laws, lobbying laws, and conflict of interest laws.

About Nebraska.gov

Nebraska.gov (<http://www.Nebraska.gov>) is managed and operated without tax funds through a public-private partnership between the state and Nebraska Interactive, the Lincoln-based official eGovernment partner for the state of Nebraska. Nebraska Interactive is a subsidiary of eGovernment firm NIC (NASDAQ: [EGOV](#) - [News](#)).

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NIC manages more eGovernment services than any provider in the world. The company helps government communicate more effectively with citizens and businesses by putting essential services online. NIC provides eGovernment solutions for 2,900 state and local agencies that serve more than 69 million people in the United States. Additional information is available at <http://www.nicusa.com>.

Contact:

Nebraska.gov
Carmen Easley, 402-471-2154
Director of Marketing
carmen@nicusa.com

Source: Nebraska.gov

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**Marie
Wiechman/NSC/NEBRLN**
08/20/2008 11:18 AM

To cathy.danahy@sos.ne.gov
cc
bcc
Subject Nebraska State Library

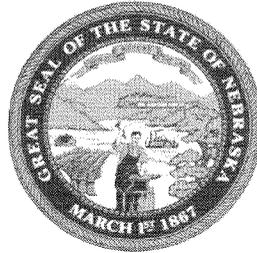
Cathy Danahy

I have very exciting news for the Nebraska State Records Board, the Library's card catalog is now on the web. You can find it by going to the Judicial web page, under quick links. www.supremecourt.ne.gov
We still have a ways to go, but we could not have done it without the grant. Thank you again for you help with this project.

Marie Wiechman
Nebraska State Library

**Nebraska State
Records Board**
440 S 8th St Ste 210
Lincoln, NE 68508
(402) 471-2745

John A. Gale
Chairman



APPLICATION FOR STATE RECORDS BOARD GRANT TO IMPROVE ACCESS TO PUBLIC INFORMATION (State Agency)

The Nebraska State Records Board is sponsoring a grant program for state agencies for the development of programs and technology to improve electronic access to state government information and services. Grants will be awarded for one time funding of small projects (not to exceed \$25,000). The grants may be used for the creation or enhancement of electronic access and delivery of government services and information, but not to fund ongoing operations. State agencies wishing to apply for these grants may want to first contact Nebraska.gov to establish feasibility and scope of the project.

Grant Criteria

Projects requesting funding must meet criteria #1-3. In addition, criteria #4-6 will be considered when reviewing funding requests:

1. Enhance the delivery of state government agency services and improve access to those services.
2. Meet the state's technology access clause for providing equal access to services for persons with disabilities. A copy of the technology access clause is available at: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.
3. If the project or service created or improved pursuant to the grant application involves the licensing, permitting or regulation of businesses, then the project or service must allow integration with the State of Nebraska's Business Portal at: <http://www.nebraska.gov/index.phtml?section=business> and the One-Stop Online Business Registration System at: <https://www.nebraska.gov/osbr/cgi/domestic.cgi?OSBRApplication/init/init/None>
4. Improve the efficiency of state agency operations.
5. Facilitate collaboration between local, state and federal agencies and other public institutions (if applicable).
6. Support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov.

Grant applications will be considered by the Board at their quarterly meetings. For application due dates, Board meeting dates and any other questions about the process, please contact Cathy Danahy, Executive Director, at cathy.danahy@sos.ne.gov or (402) 471-2745.

State agencies desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information must complete the following application and follow any procedures outlined.

NOTE: All successful candidates will be required to submit a written project report to the State Records Board at the conclusion of their project.

If you need additional space for your answers please attach any documentation necessary. *Applications not completed in full will be returned to the requesting agency for completion and resubmission.*

I. GRANT SUMMARY

1. **Name of agency applying for grant:** University of Nebraska-Lincoln
2. **Title of project:** _Nebraska Public Documents Digitization Project, Phase 2
3. **Brief description of project:** In 2005, the Nebraska State Records Board awarded the University of Nebraska-Lincoln Libraries and its partners – the Nebraska Library Commission, the Nebraska State Historical Society, and the University of Nebraska-Omaha - \$23,000 to produce digital versions of the state’s Public Documents and to create a public, freely accessible website linking to the digitized documents. Thus far *Nebraska Public Documents*, comprising reports from Nebraska’s constitutional officers and state agencies from 1891 to 1929, have been digitized and are available to the public at <http://cdrh.unl.edu/nebpubdocs/>. The additional funding being requested to enable the project to continue digitization of the Public Documents series. This will take three requests of roughly \$25,000 each, and each request will cover about 40,000 pages of text, including images, metadata, and OCR scanning.
4. **Grant request amount:** \$25,000
5. **Will there be a fee for accessing records associated with this project? If yes, provide any statutory reference or authorization for fee.** No

II. GRANT DETAIL

1. **Please describe the project in detail (you may attach this description).**

Until this year, *Nebraska Public Documents*, a publication containing historical reports of Nebraska constitutional officers and state agencies, was not widely available. Housed in only a few libraries in Nebraska, researchers were required to visit one (or more) of those libraries to undertake any kind of in-depth and meaningful research requiring analysis of agency activities and record-keeping over time. Oftentimes a visit to more than one

repository was required, as no single institution held a complete set of the series, and none of the institutions was able to provide meaningful reference services as the series was not indexed.

In 2005 the major institutions holding substantial volumes of this series – the Nebraska State Historical Society, the Nebraska Library Commission, and the University of Nebraska-Omaha—discovered that the New York Public Library had microfilmed the *Nebraska Public Documents* series covering the years 1891-1956. After preliminary evaluation of the microfilm, the Nebraska Library Commission awarded a grant of \$10,000 to the Nebraska State Historical Society to purchase the 116 reels available from the New York Public Library. With \$23,000 provided by the State Records Board in 2005, supplemented with \$38,000 granted by the Nebraska Library Commission, and \$12,000 from the University of Nebraska at Omaha Library, the fourth partner in this project, the University of Nebraska—Lincoln Center for Digital Research in the Humanities, was able to contract with the OCLC Preservation Service Center to digitize the microfilm from 1891-1929. A keyword searchable collection of digitized historical reports of Nebraska constitutional officers and state agencies is now available as the Nebraska Public Documents Website – see <http://cdrh.unl.edu/nebpubdocs/>.

Thus far, the years 1891-1929 have been digitized—approximately 118,000 images—and these are accessible to the public without charge. There are additional reels covering the years 1930-1956 that remain to be digitized, estimated at 114,000 images. With the \$25,000 being requested, the partnering institutions anticipate that an additional 40,000 pages can be digitized and the metadata added to the Nebraska Public Documents website.

2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

Digitization of the *Nebraska Public Documents* will benefit the citizenry of the state, corporations, governments, students, and diverse entities. Access will be available to anyone around the world with access to the Internet. Over 15,000 “hits” to the Nebraska Public Documents Website during its first ten months of activity indicate widespread use of its resources. The partnering institutions are aware of these specific uses of the online documents in these projects:

- Department of Roads annual reports to trace the construction of highways in the state for the Nebraska State Historical Society’s Historic Preservation Division’s county surveys.
- Prof. Mark Ellis of the University of Nebraska-Kearney used the annual reports of the Nebraska State Penitentiary to research and write his forthcoming history of the early years of that institution.
- Other researchers have used the 1914 annual to document the 90 baseball games played by penitentiary inmates against local Lincoln teams and other early reports to prove that an integrated baseball team at the penitentiary was likely the first integrated team in Nebraska.
- Employees of the Lincoln Regional Center have used that facility’s annual reports to compile background information for an oral history project on the institution’s history.
- Auditor’s reports were used by a researcher tracing annual appropriations to the Nebraska Military Department from 1870-1916.

- A genealogist seeking information on her ancestor who had worked in the Secretary of State's office found salary figures for him.
- A researcher studying communicable diseases used statistics reported on polio cases from the Department of Health reports.

It is clear that a wide-ranging and varied use of these reports has been made and will continue.

3. Timeline for implementation (*a specific completion date (MM/YYYY) must be provided*). *Grant funds lapse if not expended prior to completion date.*

The initial funds (\$23,000) provided by the State Records Board and matched by the Nebraska Library Commission (\$38,000) and the University of Nebraska at Omaha Library (12,000) enabled the Nebraska Public Documents Project to digitize slightly more than one-half of the microfilmed reports. UNL provided servers and disc space, staffing for quality control checks of the metadata and images, and staff to inventory the microfilm. Since we are asking for an additional \$25,000 to continue the digitization, the earlier work plan can be duplicated with these new dates:

Digitization services RFP developed for scanning and OCR by Walter and UNL Purchasing Department – December 2008/January 2009

Decision made regarding successful bid in February 2009. Begin sending reels for digitization immediately.

Begin receiving digital files back from contractor in May 2009 and begin quality control checks and encoding of files, continuing through 2009.

4. State agency contribution to project (labor, equipment etc.).

UNL agrees to host the online content, to conduct quality control checks on the metadata, to enhance metadata as needed, and to update and maintain the search interface as part of its Electronic Text Center and Center for Digital Research in the Humanities responsibilities, and to sustain the digitized content.

5. Is other funding available for this project (explain)?

In-kind funding in terms of staff time is being provided by the Nebraska Library Commission, the Nebraska State Historical Society, UNO and UNL. In the earlier phase of this project, the Nebraska Library Commission provided seed monies to the Nebraska State Historical Society and the University of Nebraska-Lincoln totaling \$38,000, and UNO provided \$12,000. Although such additional funding will not be available, it will not be necessary to purchase any microfilm for digitization in this phase of the project, as all of the microfilm is on hand. The search interface has been developed, and UNL continues to preserve the data.

6. Does the project require additional statutory authority (explain)? No.

7. Specify (in detail) what the grant money will be used for. Include a complete cost breakdown of the project. Please attach bids from vendors (if applicable).

The grant money will be used to contract with a vendor to produce digitized images of the Nebraska Public Documents series currently on microfilm beginning with 1930 and covering about 20 reels of microfilm or an estimated 40,000 pages. We will seek TIFF images, appropriate derivatives, and associated metadata. UNL will enhance metadata as needed and conduct quality control checks.

8. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

None of the partnering institutions has money in its budget to cover the cost of this digitizing project. Once these documents have been digitized, the online text will be sustained by UNL, as that institution is sustaining the text of the already-digitized documents.

9. Please describe how this project will enhance the delivery of state agency services or access to those services.

As described above, numerous researchers have made use of the already-digitized Nebraska Public Documents Website. Easy access to these documents to users not just in Nebraska, but anywhere in the world, has improved customer service provided by all of the partner institutions. By expanding the website to include additional documents, the audience for these materials will likely increase as well.

10. Please describe how this project will improve the efficiency of state agency operations.

Access to the digital version of the Nebraska Public Documents has already improved reference services to Nebraska citizens served by the Nebraska Library Commission, the Nebraska State Historical Society, and the University of Nebraska. This project will increase efficiency by adding additional years of Nebraska public documents to the Nebraska Public Documents website.

11. Please describe how this project will facilitate collaboration among other local, state and federal agencies and other public institutions.

The partnering organizations—the University of Nebraska—Lincoln, the University of Nebraska at Omaha, the Nebraska Library Commission, and the Nebraska State Historical Society— have collaborated to complete the first phase of this digitization project. All of the partners are committed to continuing their involvement in the project. In a sense, these four agencies are collaborating with many other Nebraska agencies by making the annual reports of a large number of Nebraska state agencies available online and available to all citizens of Nebraska with access to the internet and to researchers all over the world.

12. Please describe how this project will support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov? Not applicable.

13. Does the project involve the licensing, permitting or regulation of business? If yes, explain how the project or service will allow integration with the State of Nebraska's Business Portal and the One-Stop Online Business registration system. No.

III. TECHNICAL INFORMATION

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

The University of Nebraska—Lincoln Libraries is providing the servers and disks for storing the data from the last phase and will serve up the new data; student employees and staff will be using existing desktop computers to conduct quality control checks of the images and the metadata. Metadata standards being required are: eXtensible Markup Language, Text Encoding Initiative (TEI), METS/ALTO, and eXtensible Stylesheet Transformation Language (XSLT). These are international standards supported by the National Institute of Standards Organization and the Library of Congress. The metadata standards are open source, non-proprietary, and will enable us to continuously migrate data over time. The company will ship the data on external hard drives provided by the Center.

See <http://cdrh.unl.edu/nebpubdocs> to see the relevancy ranking search developed by the Center for Digital Research in the Humanities at UNL.

2. Address any technical issues with the proposed technology including:

- **Conformity with general accepted industry standards. Projects which interface with other state systems (such as distance learning systems) must meet NITC technical standards and guidelines (NITC standards and guidelines are located at: <http://www.nitc.state.ne.us/standards/>).**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

The University of Nebraska-Lincoln followed the Research Libraries Group Guidelines and Tools and the NINCH Guide to Good Practice in Digital Representation and Management of Cultural Resources in development of the original RFP, and will use the same requirements in the upcoming project. These are in compliance with State of Nebraska guidelines. As noted in the previous section, the standards being used are international standards, ensuring the ability to migrate data over time. XML is infinitely extensible. Using Cocoon and Lucene's Solr/equiv, there is now a relevancy ranking search. UNL's Center for Digital Research in the Humanities and the Electronic Text

Center use these standards for many of its projects, and finds the metadata to be reliable and scalable. For examples of other projects, see <http://cdrh.unl.edu> and <http://etc.unl.edu>.

Data in the center is stored on servers with RAID 5. Files are backed up to tapes or external drives and are stored off site for disaster prevention purposes at a secure location managed by Iron Mountain.

3. Describe how the project will comply with the State's Technology Access Clause: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.

The web interface is easy to navigate on any computer and does not depend upon frames, audio, animation, flash, or other distracting elements. No special stylesheets are required in order to view the site, and visually impaired users can control the color selections.

4. Describe how technical support will be provided.

The University Libraries' Electronic Text Center and Computing Operations & Research Services (CORS) will collaborate to provide technical support. The Electronic Text Center was responsible for creation of the public interface, and will continue to be responsible for creating and/or correcting metadata, for specifying file naming conventions, and for working with the UNL Purchasing Department. CORS will be responsible for data storage and for back up.

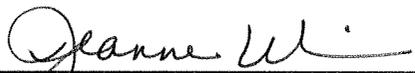
IV. CONTACT INFORMATION & SIGNATURE

Contact person for any questions regarding this application: Katherine Walter

Phone #: 472-3939

E-mail: kwalter1@unl.edu

Signed this 1st day of October, 2008



Jeanne Wicks, Director, Office of Sponsored Programs

Please return to:

**Cathy Danahy
Nebraska State Records Board
440 S 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745**

(Last updated 04/29/2008)

Additional answer to Question # 7, page 5.

Nebraska Public Documents proposal to the Nebraska State Records Board

Budget Detail Appendix:

The cost of digitization is based on the Nebraska Public Documents Phase One contractual agreement with OCLC Digitization and Preservation Service, a company that has provided services for many projects funded by such agencies as the National Endowment for the Humanities, the Institute of Museum and Library Services, and the Library of Congress. If funding is received for this proposal, a Request for Proposal will be issued by UNL, and so the budget is necessarily an estimate. For roughly **40,000 page images** (or about one third of the remaining pages in the microfilmed set), the costs are:

300-400 dpi grayscale TIFF images @ 33 cents per image = \$13,200

300 dpi grayscale JPEG derivative @ 5 cents per image = \$2,000

OCR and XML markup for files @ 27 cents per page = \$10,800

The total is estimated at \$26,000, and so we will either reduce the number of images accordingly or cover the difference through other funding sources. In the unlikely event that any funds remain at the end of the project, these will be returned to the Nebraska State Records Board.

UNL will cover the costs of storage, the staffing necessary to review the metadata for quality and to re-index the existing digital site as new files are added.

Technical Advisory Committee
to the
Nebraska State Records Board

State Agency Grant Application Review

Applicant: University of Nebraska-Lincoln

Project Title: Nebraska Public Documents Digitization Project, Phase 2

Resolution passed by the Technical Advisory Committee on October 20, 2008:

The committee, having reviewed the grant application entitled "Nebraska Public Documents Digitization Project, Phase 2," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.
- Further, the project representative at the committee meeting is asked to be aware of, and as appropriate, coordinate with the content management related projects from the Secretary of State's Office and the Nebraska Educational Telecommunications Commission.

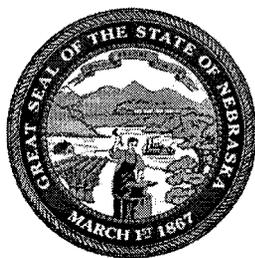
(Vote: Brown-Yes, Weir-Yes and Decker-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. § 84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

Nebraska State
Records Board
440 S 8th St Ste 210
Lincoln, NE 68508
(402) 471-2745

John A. Gale
Chairman



APPLICATION FOR STATE RECORDS BOARD GRANT TO IMPROVE ACCESS TO PUBLIC INFORMATION (State Agency)

The Nebraska State Records Board is sponsoring a grant program for state agencies for the development of programs and technology to improve electronic access to state government information and services. Grants will be awarded for one time funding of small projects (not to exceed \$25,000). The grants may be used for the creation or enhancement of electronic access and delivery of government services and information, but not to fund ongoing operations. State agencies wishing to apply for these grants may want to first contact Nebraska.gov to establish feasibility and scope of the project.

Grant Criteria

Projects requesting funding must meet criteria #1-3. In addition, criteria #4-6 will be considered when reviewing funding requests:

1. Enhance the delivery of state government agency services and improve access to those services.
2. Meet the state's technology access clause for providing equal access to services for persons with disabilities. A copy of the technology access clause is available at: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.
3. If the project or service created or improved pursuant to the grant application involves the licensing, permitting or regulation of businesses, then the project or service must allow integration with the State of Nebraska's Business Portal at: <http://www.nebraska.gov/index.phtml?section=business> and the One-Stop Online Business Registration System at: <https://www.nebraska.gov/osbr/cgi/domestic.cgi?OSBRApplication/init/init/None>
4. Improve the efficiency of state agency operations.
5. Facilitate collaboration between local, state and federal agencies and other public institutions (if applicable).
6. Support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov.

Grant applications will be considered by the Board at their quarterly meetings. For application due dates, Board meeting dates and any other questions about the process, please contact Cathy Danahy, Executive Director, at cathy.danahy@sos.ne.gov or (402) 471-2745.

State agencies desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information must complete the following application and follow any procedures outlined.

NOTE: All successful candidates will be required to submit a written project report to the State Records Board at the conclusion of their project.

If you need additional space for your answers please attach any documentation necessary. *Applications not completed in full will be returned to the requesting agency for completion and resubmission.*

I. GRANT SUMMARY

1. **Name of agency applying for grant:** ServeNebraska - Nebraska Volunteer Service Commission
2. **Title of project:** Trainer/Trainee Online Database Search

Brief description of project:

The Nebraska Volunteer Service Commission, branded as ServeNebraska, is charged with mobilizing Nebraskans to strengthen their communities through volunteering, collaboration, and national service programs.

ServeNebraska manages Citizen Corps in Nebraska through a collaborative partnership with the Nebraska Emergency Management Agency (NEMA).

To date, there has been no single repository for statewide information on CERT trained emergency response volunteers. Each local program manager is responsible for keeping records of names and contact information for the volunteers they coordinate. However, there is no easy way for anyone outside of the local program to obtain this information.

ServeNebraska proposes to build a database to assemble statewide information in a readily accessible and easily updated way. In order to then make it publicly available, an Internet application will be employed. Users will be able to search online and find information on individuals in communities around the state trained in emergency response. The Web-based application will also serve as a means for the program points of contact to send corrections and updates in order that the information can remain current. This application will greatly enhance the knowledge and readiness of disaster preparedness efforts in our state.

3. **Grant request amount \$ 25,000**

- 4. Will there be a fee for accessing records associated with this project? If yes, provide any statutory reference or authorization for fee.**

There are no fees associated with accessing these records.

II. GRANT DETAIL

- 1. Please describe the project in detail (you may attach this description).**

See attached Concept Document for specifics on Project Scope, Deliverables, Constraints, and Assumptions.

- 2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.**

Community Emergency Response Teams (CERT) are one of five partner programs associated with Nebraska Citizen Corps. CERT recruits, trains and mobilizes volunteers to assist professional first responders during a man made or natural disaster. These volunteers are trained to perform light search and rescue, medical triage, and damage assessment. They are available to assist at community events and activities.

This database will be used by local Citizen Corps Council representatives, Citizen Corps Program Regional representatives, ServeNebraska Staff, NEMA staff members, and local emergency managers to track, schedule, and mobilize Community Emergency Response Team (CERT) volunteers to assist in a variety of preparedness and disaster response activities. Currently there is no centralized database containing this information, which makes it difficult to determine what volunteer resources are available to assist in the event of a disaster. From a planning perspective, the inability to access this information is problematic.

The database will also be used to maintain a list of CERT course trainers, and a schedule of CERT training classes. Portions of this database will be accessible to the public. The public will be able to obtain information regarding CERT training classes, CERT trained members in their communities, and Citizen Corps partner program active in their communities. The database will be incorporated into the existing ServeNebraska website, which contains pages and links to a variety of volunteer service activities and programs. We believe that making online search and retrieval of trained volunteer information available will serve to promote volunteerism and increase the level of individual and community disaster preparedness within the state.

- 3. Timeline for implementation (a specific completion date (MM/YYYY) must be provided). Grant funds lapse if not expended prior to completion date.**

Target date for completion is August 2009.

- 4. State agency contribution to project (labor, equipment etc.).**

ServeNebraska is assuming the responsibility for collecting and housing the information collected from the local programs. This will mean designing and creating a database and gathering all the information from contacts around the state. Program managers from

ServeNebraska will also be involved in the design and testing of the on-line system in coordination with Nebraska.gov.

5. Is other funding available for this project (explain)?

There are no other available funds to support this project. ServeNebraska receives approximately \$160,000 annually from the U. S. Department of Homeland Security to support the Citizen Corps Program in Nebraska. These funds are used to support not only the CERT teams in Nebraska, but also the local Citizen Corps Councils. The local Citizen Corps Councils work to promote preparedness in their communities, and support five volunteer partner programs; the Neighborhood Watch/USA on Watch Program, the Volunteer in Police Services Program, Medical Reserve Corps Units, and Fire Corps Units in our state. ServeNebraska and the Nebraska Citizen Corps Program are also charged with the responsibility for developing and implementing a community preparedness program for our state, with special emphasis on developing preparedness plans for special needs populations. The funds we receive from the federal government are used to pay for one fulltime position to administer the program, conduct trainings, exercises, community outreach and recruiting, and develop preparedness planning tools. ServeNebraska does not receive state or local funds to support Citizen Corps.

6. Does the project require additional statutory authority (explain)?

No.

7. Specify (in detail) what the grant money will be used for. Include a complete cost breakdown of the project. Please attach bids from vendors (if applicable).

See attached Resource Estimate for Nebraska.gov

8. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

The grant money is needed for a one-time payment to Nebraska.gov to cover the cost of the initial application development. There are no available funds to underwrite the cost of this project. As previously stated in this application, ServeNebraska receives funding from the U. S. Department of Homeland Security to operate the Nebraska Citizen Corps Program. All of these monies are committed to maintaining Citizen Corps and disaster preparedness in our state. This is not a fee based application that could be expected to pay for the resources expended over time. Once the grant money is expended, the ongoing maintenance and hosting is covered under Nebraska.gov's self-funded model.

9. Please describe how this project will enhance the delivery of state agency services or access to those services.

The online interface for the database will allow ServeNebraska officials, NEMA staff, local emergency managers, and local government officials, Regional Citizen Corps points of contact, local Citizen Corps Council representatives, and members of the general public to access information pertaining to volunteers who have received CERT training. This information can be used to assist in disaster preparedness planning and response activities. This database will also include information pertaining to CERT training opportunities and the availability of state approved CERT trainers. This data will be of value to these individuals as they evaluate available volunteer resources, recruit and train

additional volunteers, and incorporate these resources into their emergency preparedness plans.

10. Please describe how this project will improve the efficiency of state agency operations.

ServeNebraska and NEMA staff will have direct access to detailed information regarding the number of available volunteer affiliated with the CERT and Citizen Corps Programs. We will be able to generate reports breaking down the number of volunteers in these programs by city, county, Citizen Corps program region, and local Citizen Corps Council area. We will have demographic data which will assist in mobilization of CERT volunteers. The online interface will be the key to keeping the database information current.

The database will allow us to produce reports, which will be used to analyze the effectiveness of our volunteer outreach activities and community preparedness initiatives. We will use data to target resources to recruit and train volunteers in underserved areas, and to insure that we are spending recruiting and training monies in an efficient and effective manner.

11. Please describe how this project will facilitate collaboration among other local, state and federal agencies and other public institutions.

The database is a resource that can be accessed and utilized by federal, state, and local officials. Local Citizen Corps Council representatives, Regional Citizen Corps points of contact, officials with ServeNebraska and NEMA, FEMA, and citizens of Nebraska will be able to access information and data regarding disaster volunteer resources available in their areas. This data will make the volunteer mobilization and call out process more efficient.

The information in this database can be used to provide information to local, state, and federal officials regarding the number of trained volunteers available in a geographic area, the success of their efforts to recruit and train volunteers, and areas that are underserved. Information can be gleaned from this database and incorporated into reports to NEMA and the Dept. of Homeland Security (DHS), which measure the effectiveness of our state Citizen Corps Program, and support the investment justifications which have been developed to outline how DHS funds will be used to further disaster preparedness in our state.

11. Please describe how this project will support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov?

Information in this database is available to government officials, community leaders, non-profit organizations, and business leaders who are members of local citizen corps councils. This database will facilitate collaboration between public and private non-profit and business concerns. Local Citizen Corps Councils are public-private partnerships. The councils look to local businesses for financial and in kind resources, volunteers, and administrative support, to further their mission of developing and implementing disaster preparedness plans in their community.

As businesses develop their Continuity of Operation Plans (COOP) and disaster preparedness plans, they need access to information regarding volunteers and their availability to assist during a disaster. Information pertaining to the number of CERT volunteers, CERT trainers in their area, and CERT training classes being offered in their community will assist business leaders in assessing the value of these programs, and encourage them to support these initiatives. CERT training can be provided directly to businesses and their employees, to enhance their business preparedness plans.

12. Does the project involve the licensing, permitting or regulation of business? If yes, explain how the project or service will allow integration with the State of Nebraska's Business Portal and the One-Stop Online Business registration system.

The project does not involve licensing, permitting, or regulation of business.

III. TECHNICAL INFORMATION

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

The database of record will be an access database maintained by ServeNebraska. The Web-application software will be developed by Nebraska.gov. Exports from the database of record will be provided to Nebraska.gov using their secure FTP server. These exports will be done on a regular basis in order to provide the most current information for the online search. In turn, when updates are submitted by the local program points of contact, this data will be transferred to ServeNebraska via FTP for entry into the database.

2. Address any technical issues with the proposed technology including:

- **Conformity with general accepted industry standards. Projects which interface with other state systems (such as distance learning systems) must meet NITC technical standards and guidelines (NITC standards and guidelines are located at: <http://www.nitc.state.ne.us/standards/>).**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

The application will not interface directly with any other state systems.

Nebraska.gov is PCI/DSS, and SOX compliant, and adheres to all NITC standards.

Nebraska.gov provides a state-of-the-art data center facility designed to securely and cost-effectively host government Web applications. Nebraska.gov's hosting environment is Cybertrust certified, and all applications are submitted to a vulnerability scan yearly in order to protect data. In addition Nebraska.gov has a comprehensive disaster recovery plan including redundancies, back-up power sources, and an alternate processing facility.

3. Describe how the project will comply with the State's Technology Access Clause: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.

Nebraska.gov programmers and web designers comply with all Section 508 standards.

4. Describe how technical support will be provided.

Nebraska.gov will provide technical support for the application. A support phone number will be available through the application, that users can call to reach a customer service representative during regular business hours. A support email address is also made available for users to submit bug reports and questions at any time.

Nebraska.gov also provides continuing technical support for the application in the form of providing bug fixes, enhancements and updates upon request.

Data center support is available 24 hours a day/7 days a week.

IV. CONTACT INFORMATION & SIGNATURE

Contact person for any questions regarding this application:

Greg Donovan

Phone # 402-471-6249 E-Mail greg.donovan@dhhs.ne.gov

Signed this 24th day of September, 2008

Barbara K. Thomas
Agency Director

Please return to:

**Cathy Danahy
Nebraska State Records Board
440 S 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745**

(Last updated 04/29/2008)



Concept Document

Nebraska Volunteer Service Commission

Interactive Trained Volunteer Information Search

Project Manager: Jennifer Rasmussen

Email: jrasmussen@nicusa.com

Voice: 402.471.7870

Fax: 402.471.7817

Date: 08/22/2008

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Document Revision History

Version	Date	Comments
1	08-22-08	Original Draft
2	08-27-08	Meeting with Dennis and Greg
3		

Partner Information

Partner Description

The Nebraska Volunteer Service Commission, branded as ServeNebraska, is charged with mobilizing Nebraskans to strengthen their communities through volunteering, collaboration, and national service programs.

ServeNebraska manages Citizen Corps in Nebraska through a collaborative partnership with the Nebraska Emergency Management Agency (NEMA). We inspire community involvement, promote and develop Citizen Corps, and enhance community's disaster preparedness capacity. In doing so, ServeNebraska pursues the highest levels of inclusiveness, effectiveness and efficiency.

The purpose of Citizen Corps is to harness the power of every individual through education, training, and volunteer service to make communities safer, stronger, and better prepared to respond to the threats of terrorism, crime, public health issues, and disasters of all kinds. The Citizen Corps goals are accomplished through a national network of state, local, and tribal Citizen Corps Councils. These Councils build on community strengths to implement the Citizen Corps programs and will carry out a local strategy to have every American participate.

Partner Primary Contact Information

Contact Name	Contact Title	Phone	Fax	Email
Greg Donovan	Program Officer	402.471.6249	402.471.6286	greg.donovan@dhhs.ne.gov

Partner Executive Sponsor Contact Information

Contact Name	Contact Title	Phone	Fax	Email
Barbara Wilson Thomas	Executive Director	402.471.6227	402.471.6286	barbara.thomas@dhhs.ne.gov

Nebraska.gov Contact Information

Contact Name	Contact Title	Phone	Fax	Email
Jennifer Rasmussen	Project Manager	402-471-7870	402-471-7817	jrasmussen@nicusa.com
Bruce Rice	Director of Development	402-471-7813	402-471-7817	bruce@nicusa.com

Nebraska.gov Executive Sponsor

Contact Name	Contact Title	Phone	Fax	Email
Brent Hoffman	General Manger	402-471-6582	402-471-7817	bhoffman@nicusa.com

Project Overview

Citizen Corps, under ServeNebraska, would like to make information on trained volunteers available on-line in a searchable format.

This would include data collected on individuals who are Community Emergency Response Team (CERT) trainers or trainees, Volunteers in Police Service, Fire Corps, and Medical Reserve Corps.

Data would be searchable using a range of variables, and would be designed with two different access/ security levels. The first level would be a publicly accessible search that would offer any non-protected information on Nebraska volunteers in these programs. The second would be a password protected search to allow regional points of contact to access contact information for volunteers, and to keep this information up-to-date by submitting corrections and/or additions to the Volunteer Service Commission.

The goal is to allow users the ability to identify trained individuals in their community, to assist in emergency callouts, and volunteer management activities.

Current Solution

Currently, demographic data on CERT trainers/trainees, and the other program volunteers is not being collected at the state level. Available information must be obtained by contacting each point of contact for each group in each local area.

Proposed Solution – Statement of Scope

Project Scope:

- 1.) Provide an online search of state wide information on CERT trainers/trainees.
- 2.) Provide a web interface for regional points of contact for each program to update trainer and/or trainee information.
- 3.) Provide a web interface that allows an administrator with NVSC to manage authorized users of the enhanced search and submission features.

Constraints:

- 1.) Nebraska.gov will not be the database of record and any data collected will be exportable to the Nebraska Volunteer Service Commission in order that the agency may maintain a complete set of records.
- 2.) Nebraska.gov must provide NVSC with a method of uploading data, in order to keep the online search current.

Assumptions:

- 1.) The Nebraska Volunteer Service Commission will manage user access.

Target Audience

The general public will be the first target audience, as the application will feature an open search for trained volunteers, and information on regional points of contact.

The secondary audience will be the regional program managers using the application to contribute to a comprehensive and complete state database of information.

Pricing Structure

N/A - No fees for service

Current Technical Environment

1. Are there one or more internal-facing applications in place for this service?
 Yes No

If yes, please answer these related questions:

On which system architecture does it/they reside? N/A

Mainframe Midrange Standalone Other

What technologies are/were used to build the internal-facing application(s)?

N/A

2. Is there a database to hold records related to this service?
 Yes No

***Note on the technical environment: A database will be developed by ServeNebraska to house the collected data, however, type and specifications have yet to be determined.*

If yes, what type of database (i.e. DB2, Oracle, MS SQL, proprietary, other, none)?

N/A

Where does the data reside? N/A

Agency Information Management Services (CIO) Other

Who supports the database? N/A

Agency Information Management Services (CIO) Other

Can you provide us with the database schema? N/A Yes No

Approximately how many records are in the database? N/A

****Note:** records estimate (when collected) is 2000

3. Is any of the following sensitive personal information collected or stored in the database or presented to users? (Please check all that apply)

	Collected from user	Stored in database	Presented to users	Transmitted to 3 rd Party
First and last name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Date of Birth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Address	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Social Security/Tax ID Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Driver License Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Credit/debit card number(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bank account number(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Password	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Deliverables

Nebraska.gov will deliver the following:

- Education on latest Web protocol items, such as accessibility compliance, Web usability standards
- Marketing assistance for agency services
- Secure hosting of service/application within the Nebraska Interactive Central Data Center (CDC) environment
- 24 hours a day, 7 days a week technical support for the AOC
- Customer support for application-related questions during normal business hours as well as dedicated email support and toll-free, 800 number support.
- Functional Specification creation
- Prototype creation
- Test Plan creation and execution
- Approvals

Agency will deliver the following:

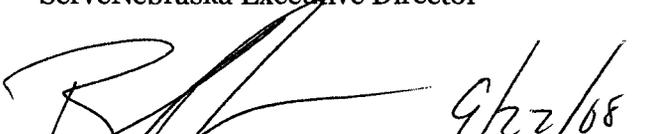
- Participation in creation of the functional specifications
- Execution of the Test Plan

Approval

By signing below, the agency affirms that the desired project meets the preliminary specifications as defined within this Concept Document and the agency grants permission to Nebraska.gov to proceed with review and evaluation of the project. Furthermore, all parties agree that development of the application described herein shall not commence prior to creation and approval of the Functional Specifications by all stakeholders.

All parties explicitly acknowledge that no terms regarding acceptance criteria, time for performance, cost to the agency or users, services, deliverables, nor the work plan, may be changed or altered in any way without the agreement of all signatories below.


Barbara Wilson Thomas Date
ServeNebraska Executive Director


Brent Hoffman Date
Nebraska Interactive General Manager

NEBRASKA . GOV

Nebraska.gov resource allocation estimates:

	Hours	Rate	Value
Online search			
Development:	300	\$55/hr	\$16,500
Project Management:	50	\$40/hr	\$2,000
Administration interface			
Development:	100	\$55/hr	\$5,500
Project Management:	25	\$40/hr	\$1000
Total resource value estimate:			
Development:	400	\$55/hr	\$22,000
Project Management:	75	\$40/hr	\$3,000
Total	475		\$25,000

Panhandle

Public Health District



Public Health
Prevent. Promote. Protect.

P O Box 337 • 808 BOX BUTTE AVENUE • HEMINGFORD, NE 69348 • (308)487-3600 • WWW.PPHD.ORG

RECEIVED

SEP 18 2008

By: njb

September 16, 2008

Mr. Dennis Fowler
Citizen Corps Program Officer
ServeNebraska – the Nebraska Volunteer Service Commission
PO Box 98927
Lincoln, NE 68509-8927

Dear Dennis:

Plans for an online interactive database of Citizen Corps participants and trainers would greatly increase our level of information and readiness to respond to any disaster or emergencies. I am very happy to send to letter to express strong support for ServeNebraska's application to the State Records Board for resources to allow for the development of this database.

As you know, there is currently no statewide system to record Citizen Corps members and trainers. A statewide system will allow us to increase regional coordination, be more thoughtful in planning trainings, and better serve Nebraskans in the event of an emergency.

Thank you for your vision in developing this resource. I look forward to continuing and ongoing collaboration.

Sincerely,

Jessica Davies
Wellness/Volunteer Coordinator

Regional Point of Contact
Panhandle Citizen Corps Network



Sarpy County Community Service

Curtis Rainge, Community Service Manager

1210 Golden Gate Drive, Suite 2109
Papillion, Nebraska 68046-2891
E-Mail: crainge@sarpy.com

Phone: 402-593-4366
Fax: 402-593-4426
Adult: 402-593-4371
Juvenile: 402-593-5930

September 22, 2008

Mr. Dennis Fowler
Citizen Corps Program Officer
ServeNebraska – the Nebraska Volunteer Service Commission
PO Box 98927
Lincoln, NE 68509-8927

Dear Dennis:

Plans for an online interactive database of Citizen Corps participants and trainers would greatly increase our level of information and readiness to respond to any disaster or emergencies. I am very happy to send this letter to express strong support for ServeNebraska's application to the State Records Board for resources to allow the development of this database.

As you know, there is currently no statewide system to record Citizen Corps volunteers and trainers. A statewide system will allow us to increase regional coordination, be more thoughtful in planning trainings, and better serve Nebraskans in the event of an emergency.

Thank you for your vision in developing this resource.

I look forward to continuing an ongoing alliance with the local councils and the state representatives.

Sincerely,

Curtis M. Rainge
Sarpy County Citizen Corps

Technical Advisory Committee
to the
Nebraska State Records Board

State Agency Grant Application Review

Applicant: Nebraska Volunteer Service Commission

Project Title: Trainer/Trainee Online Database Search

Resolution passed by the Technical Advisory Committee on October 20, 2008:

The committee, having reviewed the grant application entitled "Trainer/Trainee Online Database Search," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

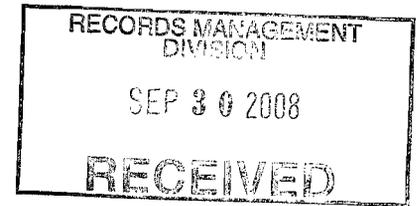
(Vote: Brown-Yes, Weir-Yes and Decker-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. § 84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

Nebraska State
Records Board
440 S 8th St Ste 210
Lincoln, NE 68508
(402) 471-2745

John A. Gale
Chairman



APPLICATION FOR STATE RECORDS BOARD GRANT TO IMPROVE ACCESS TO PUBLIC INFORMATION (State Agency)

The Nebraska State Records Board is sponsoring a grant program for state agencies for the development of programs and technology to improve electronic access to state government information and services. Grants will be awarded for one time funding of small projects (not to exceed \$25,000). The grants may be used for the creation or enhancement of electronic access and delivery of government services and information, but not to fund ongoing operations. State agencies wishing to apply for these grants may want to first contact Nebraska.gov to establish feasibility and scope of the project.

Grant Criteria

Projects requesting funding must meet criteria #1-3. In addition, criteria #4-6 will be considered when reviewing funding requests:

1. Enhance the delivery of state government agency services and improve access to those services.
2. Meet the state's technology access clause for providing equal access to services for persons with disabilities. A copy of the technology access clause is available at: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.
3. If the project or service created or improved pursuant to the grant application involves the licensing, permitting or regulation of businesses, then the project or service must allow integration with the State of Nebraska's Business Portal at: <http://www.nebraska.gov/index.phtml?section=business> and the One-Stop Online Business Registration System at: <https://www.nebraska.gov/osbr/cgi/domestic.cgi?OSBRApplication/init/init/None>
4. Improve the efficiency of state agency operations.
5. Facilitate collaboration between local, state and federal agencies and other public institutions (if applicable).
6. Support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov.

Grant applications will be considered by the Board at their quarterly meetings. For application due dates, Board meeting dates and any other questions about the process, please contact Cathy Danahy, Executive Director, at cathy.danahy@sos.ne.gov or (402) 471-2745.

State agencies desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information must complete the following application and follow any procedures outlined.

NOTE: All successful candidates will be required to submit a written project report to the State Records Board at the conclusion of their project.

If you need additional space for your answers please attach any documentation necessary. *Applications not completed in full will be returned to the requesting agency for completion and resubmission.*

I. GRANT SUMMARY

- 1. Name of agency applying for grant:** Department of Health and Human Services/ Lincoln-Lancaster County Health Department
- 2. Title of project:** WorkWell Health Appraisal Survey and Administration

Brief description of project:

The Division of Public Health brings together all the elements of public health within the Nebraska Department of Health and Human Services.

This Division is responsible for preventive and community health programs and services. It is also responsible for the regulation and licensure of health-related professions and occupations, as well as the regulation and licensure of health care facilities and services.

The Lancaster County Health Department Division of Health Promotion and Outreach Services is committed to enriching the lives of the people of all cultures so that individuals are empowered to assume responsibility for their own health. We accomplish this through direct service and community development - by providing education, outreach and referral services.

The State Department of Health and Human Services, in collaboration with the Lincoln/Lancaster County Health Department, is currently collecting health related data from both the public and private sectors through an online survey. Currently the survey and the administration feature are both being hosted by Information Analytics. While the design of the system itself is fairly sound, the vendor cannot provide adequate support for the on-going collection of data.

In order to continue to have value for DHHS and for the state, the system needs to be rebuilt so that it can be easily adapted to the changing needs for data manipulation. Also, the current vendor does not have the necessary resources to house the growing amount of data.

The project will consist of the development of an online survey, a database to collect the data, and an administration feature where reports are generated. Nebraska.gov will

complete the application development, and the database will reside in Nebraska.gov's Tier-4 data center. Though Nebraska.gov will house all current data, they will not be the database of record. A full set of data will be exported on a regular basis for agency use.

3. Grant request amount \$ 25,000

4. Will there be a fee for accessing records associated with this project? If yes, provide any statutory reference or authorization for fee.

The survey is a free application. In order encourage employers to have their employees complete the health appraisal, there is no charge. Development will be funded by grant monies and on-going maintenance is supported by the agency's other contributions to the network through fee-sharing on other current applications and future applications.

II. GRANT DETAIL

1. Please describe the project in detail (you may attach this description).

See attached Concept Document for specifics on Project Scope, Deliverables, Constraints, and Assumptions.

2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

It is projected that by the year 2015 health care will exceed salaries and nearly 50% of Americans will not be able to access health insurance through their place of employment. Increases such as this can cripple the American economy currently spending nearly 18% of the Gross National Product on health care. Nebraska is not immune to these concerns. According to the Nebraska Department of Insurance, average annual increases in health care are in excess of 14%. On the positive side, businesses that have used this survey in the past average nearly 5% less in their annual increases. The survey allows WorkWell and other health providers to help a company target their priority health concerns. As a result, we have much better rates for tobacco use, physical activity, responsible alcohol consumption, and prenatal care. Work still needs to be done in several areas including overweight/obesity, fruit and vegetable consumption, and binge drinking. Since the onset of this survey in 2003, more than 65 companies have benefited from this service. It is anticipated that 5,000 – 15,000 respondents will take this survey on an annual basis.

3. Timeline for implementation (a specific completion date (MM/YYYY) must be provided). Grant funds lapse if not expended prior to completion date.

Target date for completion is October 2009.

4. State agency contribution to project (labor, equipment etc.).

The Department of Health and Human Services and the Lincoln-Lancaster County Health

Department will provide human resources for the approximately 300 hours estimated to complete pre-planning and testing of the new system. Also, the Lincoln-Lancaster County Health Department will be procuring the hardware and software necessary for creating and processing the Scantron versions of the health appraisal survey. The development of the paper survey will be done in-house, and DHHS and the Lincoln-Lancaster County Health Department will also collaborate with Nebraska.gov in order to integrate with the online system.

5. Is other funding available for this project (explain)? Yes.

This is a joint initiative between the State Department of Health and Human Services, Public Health Division, and the Lincoln-Lancaster County Health Department. Grant funding has already be procured by the Lincoln-Lancaster County Health Department for the Scantron equipment and paper survey development. Funds from this grant will also be used to cover costs related to human resource allocations from the Department of Health and Human Services for the entire project.

6. Does the project require additional statutory authority (explain)?

No.

7. Specify (in detail) what the grant money will be used for. Include a complete cost breakdown of the project. Please attach bids from vendors (if applicable).

Grant money will be used to fund development of a new survey and agency administration application which can then be hosted by Nebraska.gov. Also included in the project scope is integration of a paper Scantron version of the survey. The equipment is being purchased from Scantron Corporation.

See attached Resource Estimate for Nebraska.gov

8. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

The grant money is needed for a one-time payment to Nebraska.gov to cover the cost of the initial application development. This is not a fee based application that could be expected to pay for the resources expended over time. Once the grant money is expended, the ongoing maintenance and hosting is covered under Nebraska.gov's self-funded model. The Department of Health and Human Services already contributes revenue to the network through other applications developed and hosted by Nebraska.gov. In addition, the agency hopes to continue to work with Nebraska.gov going forward on new projects as they come up, and any involving transactional revenue will be designed to further contribute to the network.

9. Please describe how this project will enhance the delivery of state agency services or access to those services.

Transferring hosting of the online Health Appraisal and Worksite Wellness Survey to Nebraska.gov will significantly increase the server capacity handling the data. Nebraska.gov's Tier I data center has the ability to handle a load much higher than what the current vendor offers. This will mean that a larger number of users will be able to access the system at one time, without overloading it, and causing the system to crash. The anticipated improvements in performance and function will greatly increase the appeal to Nebraska businesses. Several nationally recognized businesses in the area of worksite health promotion are waiting for our upgrades before they implement the survey. Some of those companies include; Duncan Aviation (2,000 employees), and Lincoln Industries (500 employees). Both Duncan and Lincoln Industries are recognized as two of only nine companies nationwide as having exemplary wellness programs as identified by the Centers for Disease Control. Creating a larger data base allows the Department of Health and Human Services a better picture of health among working age adults in Nebraska.

10. Please describe how this project will improve the efficiency of state agency operations.

Expanded hosting capacity will greatly enhance the reporting abilities of the application as well. Currently reports must be run overnight, meaning that there is no quick and instant access to data. Also, the current vendor's ability to change or add reporting functionality is limited, which means the ability of the data manipulator is hindered. In addition, the ability to offer the survey in Spanish allows for the DHHS to get a much better picture of the Hispanic population. Currently, it is difficult to get an accurate health analysis of this population because they tend to be very elusive for fear of deportation. One of the best avenues to reach this population is at the worksite. In addition, several programs within DHHS use this survey to get a larger sample of working age adults than they can currently get through the Behavior Risk Factor Surveillance System survey offered by the Centers for Disease Control. Nebraska is required to pay the CDC for all survey responses which limits the sample size that is used for analysis. This survey also has some questions that are identical to the BRFSS which allows us to compare Nebraska health status to national data.

11. Please describe how this project will facilitate collaboration among other local, state and federal agencies and other public institutions.

The WorkWell program is already a collaborative effort between state and local government, in an attempt to both gather data related to individual citizen health in Nebraska, and to use this information to further promote wellness. WorkWell is based out of the Lincoln-Lancaster County Health Department. This partnership between DHHS and WorkWell has been in existence since 1986. Other local health and human service agencies would also have the potential to use this instrument in their operations. DHHS has an active relationship with all local health departments.

12. Please describe how this project will support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov?

The online survey is offered as a service to employers who want to evaluate the health of their workforce. This is important as health care costs are rising and it is beneficial to employers to promote wellness in their work place. The results of the survey can tell these businesses what sort of programs their employees are interested in, or can help them to focus their efforts in the most needed areas.

The survey is also of benefit to the individuals completing it, as it provides them with an immediate personal report of their health status and risks. Research demonstrates that 20% of individuals will make some lifestyle change just by reading their personal wellness report!

WorkWell is a good example of a private/public partnership. There are nearly 100 organizations involved with WorkWell. Most of these businesses are private and employ more than 60,000 individuals with an additional reach of another 60,000 family members.

13. Does the project involve the licensing, permitting or regulation of business? If yes, explain how the project or service will allow integration with the State of Nebraska's Business Portal and the One-Stop Online Business registration system.

The project does not involve licensing, permitting, or regulation of business.

III. TECHNICAL INFORMATION

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

The project will require the purchase of Scantron hardware and software in order to produce a paper version of the survey. Not all employees of an employer wishing to collect data about the health of their workforce have a computer easily accessible. For example; only 10% of NEBCO and Kawasaki Motors have access to computers. Construction companies and manufacturing are examples of industries that would benefit from this technology.

For the future viability of the survey and the data collected, the decision was made to transfer hosting to Nebraska.gov. The technical architecture of Nebraska.gov is more suited for the growth of the application. Nebraska.gov does not host any programming code that was not created in-house for security reasons; therefore the decision was made to re-create the original survey, allowing for expandability.

2. Address any technical issues with the proposed technology including:

- **Conformity with general accepted industry standards. Projects which interface with other state systems (such as distance learning systems) must meet NITC technical standards and guidelines**

(NITC standards and guidelines are located at:

<http://www.nitc.state.ne.us/standards/>).

- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

The application will not interface directly with any other state systems.

Nebraska.gov is PCI/DSS, and SOX compliant, and adheres to all NITC standards.

Nebraska.gov provides a state-of-the-art data center facility designed to securely and cost-effectively host government Web applications. Nebraska.gov's hosting environment is Cybertrust certified, and all applications are submitted to a vulnerability scan yearly in order to protect data. In addition Nebraska.gov has a comprehensive disaster recovery plan including redundancies, back-up power sources, and an alternate processing facility.

3. **Describe how the project will comply with the State's Technology Access Clause: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.**

Nebraska.gov programmers and web designers comply with all Section 508 standards.

4. **Describe how technical support will be provided.**

Nebraska.gov will provide technical support for the application. A support phone number will be included on each page of the application, and users can reach a customer service representative during regular business hours. A support email address is also made available for users to submit bug reports and questions at any time.

Nebraska.gov also provides continuing technical support for the application in the form of providing bug fixes, enhancements and updates upon request.

Data center support is available 24 hours a day/7 days a week.

IV. CONTACT INFORMATION & SIGNATURE

Contact person for any questions regarding this application:

Dan Cillessen

Phone # 402-471-9270 **E-mail** dan.cillessen@dhhs.ne.gov

Signed this 26th day of September 2008



Agency Director

Scantron
Automated Data Collection Solution

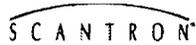
**Proposal For
State of Nebraska**

September 12, 2008

Submitted by:

**P. Craig Russell
Sr. Account Manager**

This document contains confidential information of Scantron, Inc. In consideration of the receipt of this document, State of Nebraska. agrees not to reproduce or make information available in written, verbal or other manner to persons outside of State of Nebraska. who are not directly responsible for the evaluation of this document. The information contained in this document is based on the preliminary analysis of your requirements. Estimated costs may change based on a more in-depth analysis of the applications.



September 12, 2008

Lisa Henning
State of Nebraska
3140 N Street
Lincoln, NE 68510

Dear Ms. Henning:

It has been a pleasure talking with you about the need of your organization to purchase a scanning solution from Scantron. We feel confident that our latest scanners and software will meet your needs now and well into the future.

After reviewing your requirements, it is Scantron's pleasure to present the recommended solution outlined in the remainder of this proposal. The following pages contain a description of the *Automated Data Collection Solution* and all the components thereof.

I appreciate your taking some of your valuable time to review these materials. I will call you within a few days to talk about the next steps involved with pursuing the acquisition of this Scantron solution. Thank you for your consideration.

Sincerely,

P. Craig Russell
Sr. Account Manager

Recommended Solution:

- Software
- Scanner hardware
- Training
- Support warranty/maintenance

A brief description of each interrelated portion of the suite follows.

Software



Collect

ScanTools Plus Application Development and Real Time

Character Recognition is the software that works with the OpScan iNSIGHT Scanner.

A ScanTools Plus Application Development and Real Time Character Recognition function produces the ASCII data file after the scanning process. The ASCII file has formatting options such as fixed length output or variable length output with the choice of delimiters such as comma, tab, etc. The choices of output file formats include .dat, .dlm, .csv, and .txt and others. The scanned data can then be imported into virtually any software application written to accept ASCII files, from large information systems to desktop applications like Microsoft® Access, Microsoft Excel, and SPSS®.

Scanner Hardware



Collect

The *OpScan iNSIGHT™ Scanner* is a different breed, a next generation in desktop scanning, that expands on the reliable efficiency and accuracy of Scantron OMR data collection. With the accuracy you've heard about or come to rely on from Scantron

scanners, the OpScan iNSIGHT Scanner expands your data collection capabilities.

Features and functions included with the proposed scanner:

- Easily switch between ink and pencil read. The dual image ink and pencil read head feature enables the form to be filled out in either pencil or blue or black ink
- Document throughput rate delivers fast processing - up to 2,200 sheets per hour.
- The iNSIGHT can process many form sizes and thickness for processing multiple applications.
- Its fixed automatic feed hopper holds 100 sheets for easy loading. Single- or automatic-feed modes provide users with operational flexibility.
- Its fixed output stacker has a 100 sheet capacity.
- The OpScan iNSIGHT Scanner is a USB 2.0-connected peripheral device that needs to be interfaced to the corresponding USB 2.0 port of a PC.
- The usage duty cycle for an OpScan iNSIGHT Scanner is 500,000 sheets per year. A surcharge of \$400 will be assessed if the duty cycle is exceeded within that one-year period.

Professional Services

After the scanner and software are delivered to you (the shipping charges for the scanner are included in the price of this proposal), a Scantron field service engineer will perform an *onsite installation* of the scanning system if you are within 100 miles of the nearest Scantron service center. Lincoln, NE is located less than 100 miles from our nearest service center.

Training

Your solution includes training for one (1) user from State of Nebraska to attend formal classroom sessions for the following components:

- ScanTools Plus Application Development and Real Time Character Recognition – 4-day training class at Scantron

Because these training sessions are bundled as part of your acquisition, they need to be scheduled within six months of your purchase.

Our clients often wish to send more than one person to the training sessions. If this is the case with you, we can offer training pricing for additional people. Onsite training is always available as an alternative to most types of training.

Support and warranty/maintenance

Software support

ScanTools Plus Application Development and Real Time Character Recognition come with first year Software Subscription Support from Scantron. Software Subscription Support entitles the licensee to telephone technical support provided by the Scantron Customer Response Center at 800-338-5544. Software Subscription Service also provides you with new software releases including product patches, updates, workarounds and all upgrades. Each Software Subscription Service is renewable annually.

Hardware warranty/maintenance

The OpScan iNSIGHT Scanner comes with a one-year warranty in the form of an On-Site Maintenance Plan. An on-site maintenance plan covers full parts and service, four-hour response (on average) to locations within 50 miles of a Scantron Service Center, which

you qualify for. If your system should go down, our technician will either repair or replace your scanner at no additional cost to scanning periods. Other standard features include unlimited number of calls to the Center, 800# to call, call-back within one business hour and coverage from 8:00 a.m. through 5:00 p.m., Monday through Friday, except holidays.

Scantron is the Sole-Source Manufacturer of the OpScan iNSIGHT Scanner line proudly built in the USA under stringent ISO9001 manufacturing requirements.

Date: September 12, 2008

PRICE QUOTE
 Prepared for
State of Nebraska

<u>Hardware</u>	<u>DESCRIPTION</u>	<u>PURCHASE</u>
IN4/2204	Opscan iNSIGHT Scanner Includes <ul style="list-style-type: none"> • 100 Sheet Auto Feed • 2,200 sheets per hour • Dual Side/OMR Pencil/Ink/Imaging • 1 – Year Onsite Warranty Included if location is within 50 miles of service center, if not then Central Exchange Warranty will be included • Onsite Installation included within 100 miles of service center • Freight Included • Dust Cover 	\$ 5,700.00
STX401B	ScanTools Plus Application Development and Real Time Character Recognition software. <ul style="list-style-type: none"> • 1-Year software support subscription included • 4 days Training for one (1) at Scantron facility included <ul style="list-style-type: none"> ○ Travel & Expenses not included ○ Training must be taken w/in 6 months of purchase 	\$ 3,295.00
STXQS2	ScanTools Plus Quick-Start Training	\$ 450.00
FORMS	Forms Design and Printing BFE 311222 <ul style="list-style-type: none"> • 1000 booklets printing* • Composition and Programming 	\$ 2,369.68 \$ 2,419.00
*Pricing is based on the new design of a 3 sig booklet. Features include- 2/2 color, 2 sided form, 2 perforations at the center and collating at the spine of the form. Any changes to the above specifications will require a revised price quote. Printing will take approximately 10 business days after we receive your purchase order. Any author's alterations after the first proof cycle will be an additional charge of \$107.00 per designer hour.		
Total Cost		\$ 14,233.68

These prices are valid for thirty (30) days.

Solution Authorization

Terms and Conditions

- Terms are pre-paid, credit card or Net 30 with a valid purchase order (with approved credit), credit card or check, to "Scantron"
- Pricing does not include sales tax or shipping if applicable
- Pricing includes travel expenses if applicable
- Pricing is valid for 30 days unless extended in writing by Scantron
- If the scope of the project changes Scantron reserves the right, with customer approval, to make price, hardware and/or software changes as well as adjust the deliverable date
- Training and services must be scheduled within six months of invoice date. Any unused time will be forfeited. Scantron shall notify State of Nebraska of unused time one month prior to expiration date.
- Customers are allowed one change per proof for printing orders. Additional changes will incur an additional expense
- Services must be scheduled within six months of invoice date. Any unused time will be forfeited. Scantron shall notify State of Nebraska of unused time one month prior to expiration date
- It is understood and agreed that each party shall have no liability for any indirect, incidental, special or consequential damages (including loss of business, revenue, profits, use, data or other economic advantage) suffered by the other party or any third party, even if that party has been previously advised of the possibility of such damages. Liability for damages for any claim whatsoever shall be limited to the amount paid by Customer to Scantron for the Services, which are the subject matter of the claim in the one-year period prior to the event-giving rise to such damages
- Skill requirements of customers: computer literate with a working knowledge of Windows OS and with experience creating directories, folders, sub folders, etc.
- All goods will be shipped F.O.B. Origin, which will be indicated as Scantron's warehouse or any point from which the goods are shipped. This term of sale shall not be amended by any document, such as a purchase order or other acknowledgment issued by the buyer, without the signature of an authorized agent of Scantron consenting to the modification of this term. Buyer's acceptance of these terms shall be indicated by either a signature herein, or by the issuance of a firm order confirming the buyer's intent to purchase the goods and/or services included on this quote.
- All sales in this solution are final. Software and services are not returnable or refundable.
- Installation and training is not covered under support and maintenance

I understand and accept the above terms for the Scantron Solution Proposal. I will serve as the initial point of contact regarding the scheduling of the Consulting Services work to be performed.

Authorized Signature

Date

Printed Name

Email Address

PO #, Check # or Credit Card Number with Expiration

Company Name

Phone Number

P. Craig Russell, Sr. Account Manager Page 6
Please fax your orders to my attention at 678-802-7698
All prices in this proposal are valid for thirty (30) days

NEBRASKA . GOV

Nebraska.gov resource allocation estimates:

	Hours	Rate	Value
Health appraisal survey			
Development:	150	\$55/hr	\$8,250
Project Management:	50	\$40/hr	\$2,000
Administration interface			
Development:	200	\$55/hr	\$11,000
Project Management:	50	\$40/hr	\$2,000
Scantron integration and data migration			
Development:	45	\$55/hr	\$2,475
Project Management:	20	\$40/hr	\$800
Total resource value estimate:	515		\$26,525



Concept Document

WorkWell Health Appraisal

Project Manager: Jennifer Rasmussen
Email: jrasmussen@nicusa.com
Voice: 402.471.7870
Fax: 402.471.7817
Date: 07/29/08

Table of Contents

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Current Solution4
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Document Revision History

Version	Date	Comments
1	07/29/08	Original Draft
2		
3		

Partner Information

Partner Description

Department of Health & Human Services
 Division of Public Health
 301 Centennial Mall South
 Lincoln, Nebraska 68509
 (402) 471-3121

The Division of Public Health brings together all the elements of public health within the Nebraska Department of Health and Human Services.

This Division is responsible for preventive and community health programs and services. It is also responsible for the regulation and licensure of health-related professions and occupations, as well as the regulation and licensure of health care facilities and services.

The Lancaster County Health Department Division of Health Promotion and Outreach Services is committed to enriching the lives of the people of all cultures so that individuals are empowered to assume responsibility for their own health. We accomplish this through direct service and community development - by providing education, outreach and referral services.

Partner Primary Contact Information

Contact Name	Contact Title	Phone	Fax	Email
Lisa Henning	Executive Director, WorkWell Worksite Wellness- Lincoln/Lancaster County Health Department	402.441.8049		lhennig@lincoln.ne.gov

Partner Executive Sponsor Contact Information

Contact Name	Contact Title	Phone	Fax	Email
Dan Cillessen	Director of Public Health Promotion	402.471.9270	402.471.6446	dan.cillessen@dhhs.ne.gov

Project Overview

The State Department of Health and Human Services, in collaboration with the Lincoln/Lancaster County Health Department collect health related data from both the public and private sectors through an online survey.

Nebraska companies can request to have a company profile set up so that their employees may complete the survey. Companies are issued an ID that their employees may then use to get into the system and set up individual user names and password. At the end of each survey, an individual health appraisal is issued to the user. Overall company data is collected and is provided to the employer. In addition, the Health and Human Services system can get reports on all data collected to get a picture of the overall health and habits of Nebraska citizens.

Current Solution

Currently the survey and the administration feature are both being hosted by Information Analytics. While the design of the system itself is fairly sound, the vendor cannot provide adequate support for the on-going collection of data and reporting.

Proposed Solution – Statement of Scope

Project Scope:

The project will consist of the development of an online survey, to collect the data and generate individual health appraisal reports, and an administration feature where Company ID's can be created, and custom questions can be added to the survey. This feature should also give the administrator the ability to generate reports based off of all data collected.

Deliverables

- 1.) Online survey to be made available to state employees, and participating company employees
- 2.) A user management and report generating administration feature.
- 3.) Integration with CSV file data produced from a Scantron paper version of the survey
- 4.) Migration of current data from previous vendor

Constraints:

- 1.) Scantron data must contain the same elements as the online survey data
- 2.) Information Analytics will provide a complete database export of all current survey data in a useable format

Assumptions:

- 1.) Adherence to HPPA regulations
- 2.) Scantron survey/file generation will be managed by the partner and provided for Nebraska.gov
- 3.) Nebraska.gov will have the ability to provide the partner with a complete export of data upon request
- 4.) Data will only be held for three years

Target Audience

State employees and individuals in the private sector who work for participating companies are the target audience.

- 1.) General Public – The application is open to the general public, however, users must be employees of a larger organization, which will apply to have a company profile created.
- 2.) State Employees – All employees of the State of Nebraska will be informed about, and have the opportunity to complete, the wellness survey.

Pricing Structure

The survey is a free application. In order encourage employers to have their employees complete the health appraisal, there is no charge. Development will be funded by grant monies and on-going maintenance is supported by the agencies other contributions to the network through fee-sharing on other applications.

Current Technical Environment

1. Are there one or more internal-facing applications in place for this service?

Yes No

If yes, please answer these related questions:

On which system architecture does it/they reside?

Mainframe Midrange Standalone Other

What technologies are/were used to build the internal-facing application(s)? N/A

2. Is there a database to hold records related to this service? Yes No

If yes, what type of database (i.e. DB2, Oracle, MS SQL, proprietary, other, none)?

Where does the data reside?

Agency Division of Information Technology Other Information Analytics

Who supports the database?

Agency Division of Information Technology Other Information Analytics

Can you provide us with the database schema? Yes No

Approximately how many records are in the database?

17,000

3. Is any of the following sensitive personal information collected or stored in the database or presented to users? *(Please check all that apply)*

	Collected from user	Stored in database	Presented to users	Transmitted to 3 rd Party
First and last name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Date of Birth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Security/Tax ID Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Driver License Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Credit/debit card number(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bank account number(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Password	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Deliverables

Nebraska.gov will deliver the following:

- Education on latest Web protocol items, such as accessibility compliance, Web usability standards
- Marketing assistance for agency services
- Secure hosting of service/application within the Nebraska Interactive Central Data Center (CDC) environment
- 24 hours a day, 7 days a week technical support for the AOC
- Customer support for application-related questions during normal business hours as well as dedicated email support and toll-free, 800 number support.

Technical Advisory Committee
to the
Nebraska State Records Board

State Agency Grant Application Review

Applicant: Department of Health and Human Services / Lincoln-Lancaster County
Health Department

Project Title: Work Well Health Appraisal Survey and Administration

Resolution passed by the Technical Advisory Committee on October 20, 2008:

The committee, having reviewed the grant application entitled "Work Well Health Appraisal Survey and Administration," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

(Vote: Brown-Yes, Weir-Yes and Decker-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. § 84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

**Addendum One
to the
Interagency Agreement Between
Nebraska Brand Committee
and
Nebraska State Records Board**

This Addendum One to the Interagency Agreement between the Nebraska Brand Committee (NBC) and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

Project: Content maintenance/updating the NBC Web site as requested by the agency.

Price: \$50.00 per hour, with one-hour minimum charge per month. If no work is requested during a month, there is no minimum charge.

Terms: Nebraska.gov will submit a monthly invoice when there is a balance due from the Nebraska Brand Committee for work completed under this agreement. Terms of payment are net 45 days.

By: 
Authorized Officer
Nebraska Brand Committee

Date: 7/24/08

By: 
Authorized Officer
Nebraska State Records Board

Date: Aug 29, 2008

**Addendum One
to the
Interagency Agreement Between
Nebraska State Foster Care Review Board
and
Nebraska State Records Board**

This Addendum One to the Interagency Agreement between the Nebraska State Foster Care Review Board (FCRB) and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

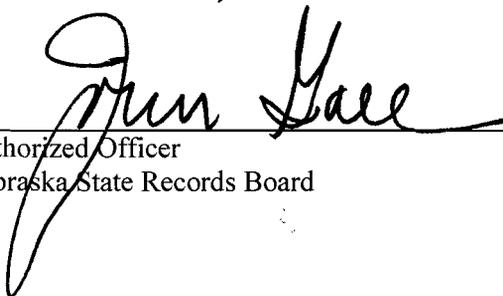
Project: Content maintenance/updating the FCRB Web site as requested by the agency.

Price: \$50.00 per hour, with one-hour minimum charge per month. If no work is requested during a month, there is no minimum charge.

Terms: Nebraska.gov will submit a monthly invoice when there is a balance due from the Nebraska State Foster Care Review Board for work completed under this agreement. Terms of payment are net 45 days.

By: 
Authorized Officer
Nebraska State Foster Care Review Board

Date: July 31-08

By: 
Authorized Officer
Nebraska State Records Board

Date: 8/21/08

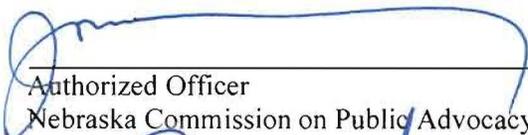
Addendum Two
to the
Interagency Agreement Between
Nebraska Commission on Public Advocacy
and
Nebraska State Records Board

This Addendum One to the Interagency Agreement between the Nebraska Commission on Public Advocacy (NCPA) and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

Project: Content maintenance/updating the NCPA Web site as requested by the agency.

Price: \$50.00 per hour, with one-hour minimum charge per month. If no work is requested during a month, there is no minimum charge.

Terms: Nebraska.gov will submit a monthly invoice when there is a balance due from the Nebraska Commission on Public Advocacy for work completed under this agreement. Terms of payment are net 45 days.

By: 

Authorized Officer
Nebraska Commission on Public Advocacy

Date: 8/21/08

By: 

Authorized Officer
Nebraska State Records Board

Date: 8/28/08

**Addendum Seven
to the
Interagency Agreement Between
Nebraska Supreme Court
and
Nebraska State Records Board**

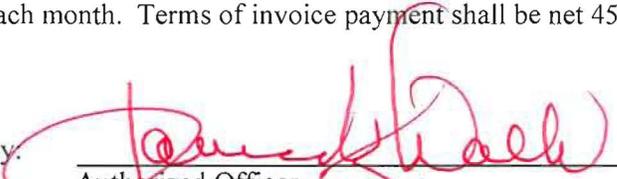
This Addendum Seven to the Interagency Agreement between the Nebraska Supreme Court (NSC) and the Nebraska State Records Board (NSRB) overrides and replaces the original Addendum Four which sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. This addendum to be executed July 1, 2008.

Project: Access to court data records held in JUSTICE database

Price Structure: **

Records access method	End User Fee	NSC Received	Nebraska.gov Received
Credit Card Search	\$15.00	\$14.00	\$1.00

Terms: The Nebraska Supreme Court will process the Credit Card payment through their merchant account with the State Treasurer's Office. Nebraska.gov will prepare and provide to NSC an invoice for the total amount of the Nebraska.gov Portal Fees collected at the close of each month. Terms of invoice payment shall be net 45 days.

By: 
Authorized Officer
Nebraska Supreme Court

Date: July 23, 2008

By: 
Authorized Officer
Nebraska State Records Board

Date: Aug 4, 2008

**Addendum Eleven
to the
Interagency Agreement Between
Office of the Secretary of State
and
Nebraska State Records Board**

This Addendum Eleven to the Interagency Agreement between the Secretary of State (SOS) and the Nebraska State Records Board (NSRB) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), the prices to be charged for such Nebraska.gov services, and how the revenue from such Nebraska.gov services is to be divided between SOS and Nebraska.gov.

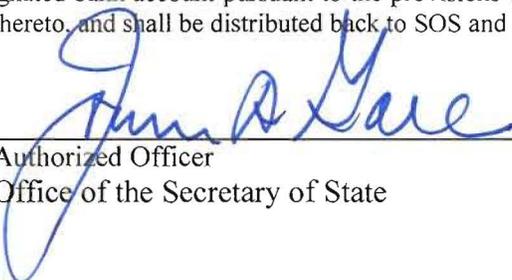
This Addendum Eleven covers services described below. It is contemplated that additional future addenda will cover other services, which are currently provided by the Secretary of State. To the extent this addendum is in conflict with any prior addenda, this addendum controls and supersedes the prior addenda.

Project: Corporate filings

Price: This application will be funded through a transactional revenue model. Fee is based on each individual report filed. Pricing is as follows:

Filing Type	End User Fee	SOS Received	Nebraska.gov Received
Limited Liability Corporation Biennial Reports	\$13.00	\$10.00	\$3.00
Limited Liability Partnership Annual Reports *not engaging in the practice of law	\$18.00	\$15.00	\$3.00
Limited Liability Partnership Annual Reports *engaging in the practice of law	\$33.00	\$30.00	\$3.00

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The revenue received pursuant to this addendum shall be deposited by the Network Manager in a state designated bank account pursuant to the provisions of the contract between SOS and NSRB, and any addenda thereto, and shall be distributed back to SOS and NI as provided above.

By:  Date: 9/22/08
 Authorized Officer
 Office of the Secretary of State

By: _____ Date: _____
 Authorized Officer
 Nebraska State Records Board

**Interagency Agreement
Between the Nebraska Department of Motor Vehicles
and the Nebraska State Records Board**

**Electronic Government Service Level Agreement
International Registration Plan payment Application**

This Agreement is between the Nebraska State Records Board (the “NSRB”), by and through its agent for the purposes of this Agreement, and Nebraska Interactive, LLC., the NSRB’s Network Manager (Manager), a Nebraska corporation hereinafter referred to as NI, and the State of Nebraska, Department of Motor Vehicles (the “Partner”).

WHEREAS, the Partner desires for NI to develop an online International Registration Plan (IRP) payment Application (the “Application”) and related payment portal service. The Application and payment portal will allow licensed Nebraska Motor Carriers (“Stakeholders”) to pay their IRP amount due and pay by credit card and electronic check (“Electronic Payments”).

WHEREAS, NI agrees to develop, maintain and enhance the online Application and payment portal to conduct electronic commerce transactions.

NOW, THEREFORE, in consideration of the mutual covenants and agreements the parties hereto hereby agree as follows:

- 1) **INTERFACE AND DATABASE DEVELOPMENT** - NI will provide a customer friendly interface to successfully update application data and accept and complete stakeholder Electronic Payments. NI will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices on a daily basis. NI will provide online access to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 2) **APPLICATION SUPPORT**
 - a) NI agrees to provide user support to Stakeholders who require access to the online service. Such support shall include answering Stakeholder questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all Stakeholder questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to the Application.
 - c) NI agrees to participate in any and all meetings that the Partner identifies as necessary in order for NI to provide a high level of customer support. The Partner agrees to supply NI with all information necessary so that NI can assist Stakeholders as indicated above.
- 3) **CHANGES IN NETWORK** - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of the Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and

retrieval procedures, Application coding changes, URL migrations and interface content changes.

- 4) **LIABILITY OF PARTNER FEES** – NI will not assume liability for the Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, NI will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of NI.
- 5) **COSTS AND COMPUTER SYSTEMS** – NI shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the Stakeholders. This includes the cost for NI's interface with the Partner's system in order to provide such payment reports and Stakeholder payment transaction confirmation number. Such system shall:
 - a) Supply the payment confirmation number to the Stakeholders in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and
 - c) Be tested, reviewed, and approved by the Partner before it is offered to the Stakeholders.
- 6) **AGREEMENT REPRESENTATIVES AND NOTICES** - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Beverly Neth
Director of Motor Vehicles
Nebraska Department of Motor Vehicles
300 S Centennial Mall, Suite 1
Phone: 402-471-3900
Fax:
Email: bneth@notes.dmv.ne.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: generalmanager@nicusa.com

- 7) **TERMINATION OF AGREEMENT** – At any party's option, this Agreement may be terminated at any time upon thirty (30) days written notice to the other parties.

- 8) **TERM OF AGREEMENT** - This Agreement shall commence on the date of execution and shall be co-terminal with the Contract for Network Manager Services between the NSRB and NI (“Master Contract”) and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.
- 9) **CHANGES, MODIFICATIONS OR AMENDMENTS** - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by duly authorized representatives of NSRB, NI and the Partner.
- 10) **UPDATES TO APPLICATION DATA** – The Partner agrees to grant access to information necessary for NI to perform updates or maintenance for the Application.
- 11) **PAYMENT OF FEES** - Users of this Application will have one payment option provided by NI. The following outlines the agreement for these payment methods.
 - a) **Electronic Check Payments** – NI will submit a statement of usage and transaction fees to the Partner for fees paid with electronic check. NI will split the fee collected from the Stakeholder into two transactions: 1. the portal fee and 2. the Partner amount due. From the entire amount collected from the Stakeholder, NI will send the amount due to the Partner to the designated State Treasurer’s account for the Partner, and will send the portal fee amount to an NI designated account. The portal fee payable to NI is outlined in the Fee and Payment Schedule A. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of NI receiving such funds.
 - b) **Credit Card Payments** - NI will submit a statement of usage and transaction fees to the Partner for fees paid with credit cards. NI will split the collected fee into two transactions: 1. the portal fee and 2. the Partner amount due. NI will send the entire amount collected from the Stakeholder and due to the Partner to the designated State Treasurer’s account for the Partner, and will send the entire portal fee amount to an NI designated account. The portal fee payable to NI is outlined in the Fee and Payment Schedule A. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of NI receiving such funds.
 - c) **Return/Chargeback** - In the event a return/chargeback is received, users may incur an additional \$15.00 charge by NI for the recovery of the handling and processing of these returns/chargebacks. The amount charged by NI for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. NI will provide online access to a report detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - i) NI will be responsible for the initial handling and recovery of all monies associated with returns/chargebacks. In the event that NI is unable to recover funds for returns/chargebacks, the Partner is responsible for working in conjunction with NI to recover all funds associated with returns/chargebacks.
 - ii) In the event that notification for a returns/chargebacks is received after monies have been transferred to the Partner’s specified bank account and NI is unable to collect

funds within thirty (30) days from receipt of notice, NI will invoice the Partner the total of the transaction. The Partner will then be responsible for any business process needed to recover funds for returns/chargebacks.

iii) In the event that notification for a returns/chargebacks is received and no monies have been transferred to the Partner's specified bank account and NI is unable to collect funds within thirty (30) days from receipt of notice, NI shall notify the Partner that funds have not been collected. The Partner will then be responsible for any business process needed to recover funds for returns/chargebacks.

iv) NI will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the NI merchant ID and for the Partner merchant ID.

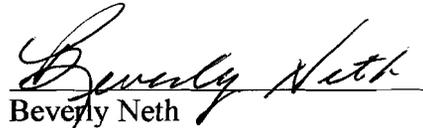
12) ENTIRE AGREEMENT - This Agreement constitutes the entire agreement of the parties and supersedes all other prior written or oral contracts or agreements between the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive LLC (Network Manager) Nebraska Department of Motor Vehicles



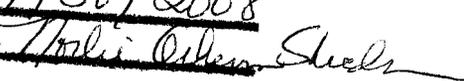
General Manager 10/7/08 Date



Beverly Neth 10/2/08 Date
Director

ACKNOWLEDGED BY:
Nebraska State Records board

John Gale Date
Chairman

LEGAL REVIEW COMPLETED
Date 9/30/2008
Signature 

Signature

Date
LEGAL REVIEW COMPLETED

FEE AND PAYMENT SCHEDULE A

The following fee schedule outlines the amount due to the Partner, the portal fee due to NI based on the IRP payment Fee and amount collected from the Stakeholder. The fees are based on each IRP payment regardless of how IRP payments by a single Stakeholder.

Online IFTA Payment Fee	Amount Due to Partner	Portal Fee due to NI*	Electronic Cash Discount*
Variable Amount Due	IRP Payment Fee	3%	\$1.25

NI will cover the costs for all Banking fees associated with processing the online payments.

* Subject to 10% of 3% NSRB share

**Interagency Agreement
Between the Nebraska Department of Motor Vehicles
and the Nebraska State Records Board**

**Electronic Government Service Level Agreement
Motor Vehicle Registration Renewal Payment Application**

This Agreement is between the Nebraska State Records Board (the "NSRB"), by and through its agent for the purposes of this Agreement, and Nebraska Interactive, LLC., the NSRB's Network Manager (Manager), a Nebraska corporation hereinafter referred to as NI, and the State of Nebraska, Department of Motor Vehicles (the "Partner")

WHEREAS, the Partner desires for NI to develop an online Motor Vehicle Registration (MVR) Renewal payment Application (the "Application") and related payment portal service. The Application and payment portal will allow citizens with currently registered motor vehicles ("Stakeholders") to pay their Motor Vehicle Registration Renewal fees by credit card or electronic check ("Electronic Payments") to the registered vehicles' respective county ("County").

WHEREAS, Neb.Rev.Stat. 60-372, 60-392, 60-3,140 through 60-3,160, and 60-3,184 through 60-3,190 (requires the County and/or the State to collect registration fees, motor vehicles fees, and motor vehicle taxes for purposes of renewal of motor vehicle registration. WHEREAS, NI agrees to develop, maintain and enhance the online Application and payment portal to conduct electronic commerce transactions.

NOW, THEREFORE, in consideration of the mutual covenants and agreements the parties hereto hereby agree as follows:

- 1) INTERFACE AND DATABASE DEVELOPMENT - NI will provide a customer friendly interface to successfully update application data and accept and complete stakeholder Electronic Payments. NI will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices on a daily basis. NI will provide online access to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 2) APPLICATION SUPPORT
 - a) NI agrees to provide user support to Stakeholders who require access to the online service. Such support shall include answering Stakeholder questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all Stakeholder questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to the Application.
 - c) NI agrees to participate in any and all meetings that the Partner identifies as necessary in order for NI to provide a high level of customer support. The Partner agrees to supply NI with all information necessary so that NI can assist Stakeholders as indicated above.

- 3) **CHANGES IN NETWORK** - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of the Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.
- 4) **LIABILITY OF PARTNER FEES** – NI is not responsible and will assume no liability for any County's failure to pay the Partner its portion of the Motor Vehicle Registration Renewal fee. NI will not assume liability for the Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, NI will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of NI.
- 5) **COSTS AND COMPUTER SYSTEMS** – NI shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the Stakeholders. This includes the cost for NI's interface with the Partner's system in order to provide such payment reports and Stakeholder payment transaction confirmation number. Such system shall:
 - a) Supply the payment confirmation number to the Stakeholders in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and
 - c) Be tested, reviewed, and approved by the Partner before it is offered to the Stakeholders.
- 6) **AGREEMENT REPRESENTATIVES AND NOTICES** - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Beverly Neth
Director of Motor Vehicles
Nebraska Department of Motor Vehicles
300 S Centennial Mall, Suite 1
Phone: 402-471-3900
Fax: 402-471-9594
Email: beverly.neth@nebraska.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: generalmanager@nicusa.com

- 7) **TERMINATION OF AGREEMENT** – At any party’s option, this Agreement may be terminated at any time upon thirty (30) days written notice to the other parties.
- 8) **TERM OF AGREEMENT** - This Agreement shall commence on the date of execution and shall be co-terminal with the Contract for Network Manager Services between the NSRB and NI #NIS-5934 (“Master Contract”) and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.
- 9) **CHANGES, MODIFICATIONS OR AMENDMENTS** - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by duly authorized representatives of NSRB, NI and the Partner.
- 10) **UPDATES TO APPLICATION DATA** – The Partner agrees to grant access to information necessary for NI to perform updates or maintenance for the Application.
- 11) **PAYMENT OF FEES** - Users of this Application will have two payment options provided by NI. The following outlines the agreement for these payment methods.
 - a) **Electronic Check Payments** – NI will submit a statement of usage and transaction fees to the County for fees paid with electronic check. NI will split the fee collected from the Stakeholder into two transactions: 1. the portal fee and 2. the County amount due. From the entire amount collected from the Stakeholder, NI will send the amount due to the County to the designated County Treasurer’s account for the Partner, and will send the portal fee amount to an NI designated account. The portal fee payable to NI is outlined in the Fee and Payment Schedule A. Funds will be disbursed to the appropriate County bank account within three (3) business days of NI receiving such funds.
 - b) **Credit Card Payments** - NI will submit a statement of usage and transaction fees to the County for fees paid with credit cards. NI will split the collected fee into two transactions: 1. the portal fee and 2. the County amount due. NI will send the entire amount collected from the Stakeholder and due to the County to the designated County Treasurer’s account for the Partner, and will send the entire portal fee amount to an NI designated account. The portal fee payable to NI is outlined in the Fee and Payment Schedule A. Funds will be disbursed to the appropriate County bank account within three (3) business days of NI receiving such funds.
 - c) **Return/Chargeback** - In the event a return/chargeback is received, the county may incur an additional \$15.00 charge by NI for the recovery of the handling and processing of these returns/chargebacks. The amount charged by NI for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner or County. NI will provide online access to a report detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - i) In the event that NI is unable to recover funds for returns/chargebacks, NI will NET the amount of the return/chargeback to the county on a subsequent disbursement. County is responsible for recovery of all funds associated with returns/chargebacks.

- ii) In the event that notification for returns/chargebacks are received and no remaining monies can be transferred to the County's specified bank, NI shall notify the County that funds have not been collected. The County will then be responsible for any business process needed to recover funds for returns/chargebacks.
- iii) NI will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the NI merchant ID and for the Partner merchant ID.

12) ENTIRE AGREEMENT - This Agreement constitutes the entire agreement of the parties and supersedes all other prior written or oral contracts or agreements between the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Network Manager)

Nebraska Department of Motor Vehicles



General Manager

11/5/08
Date



Beverly Neth
Director

11/5/08
Date

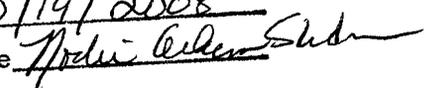
ACKNOWLEDGED BY:
Nebraska State Records board

John Gale
Chairman

Date

LEGAL REVIEW COMPLETED

Date 10/14/2008

Signature 

FEE AND PAYMENT SCHEDULE A

The following fee schedule outlines the amount due to the County, the portal fee due to NI based on the Motor Vehicle Registration Renewal Fee and amount collected from a Stakeholder. The fees are based on each MVR payment received from a Stakeholder.

Amount Due to County	Portal Fee due to NI*	Electronic Cash Discount*
Motor Vehicle Registration Renewal Fee	3%	\$3.00

NI will incur the costs of the applicable banking fees associated with processing the online payments.

Interagency Agreement
Between the Nebraska State Fire Marshal and the Nebraska State Records Board

Electronic Government Service Level Agreement
State Records Board for Blueprint Submission Payment Service

This Agreement is between the Nebraska State Records Board (the "NSRB"), by and through its agent for the purposes of this Agreement, and Nebraska Interactive, LLC., the NSRB's Network Manager (Manager), a Nebraska corporation hereinafter referred to as NI, and the State Fire Marshal (the "Partner").

WHEREAS, the Partner desires for NI to develop an interface for collecting online payments. Application (the "Application"). for a related blueprint submission service. The Application and payment portal will allow users ("Stakeholders") to pay their amount due to the State Fire Marshal for blueprint review and pay by credit card and electronic check ("Electronic Payments").

WHEREAS, NI agrees to develop, maintain and enhance the online Application and payment portal to conduct electronic commerce transactions.

NOW, THEREFORE, in consideration of the mutual covenants and agreements the parties hereto hereby agree as follows:

- 1) **INTERFACE AND DATABASE DEVELOPMENT** - NI will provide a customer friendly interface to successfully update application data and accept and complete stakeholder Electronic Payments. NI will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices on a daily basis. NI will provide online access to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 2) **APPLICATION SUPPORT**
 - a) NI agrees to provide user support to Stakeholders who require access to the online service. Such support shall include answering Stakeholder questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all Stakeholder questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to the Application.
 - c) NI agrees to participate in any and all meetings that the Partner identifies as necessary in order for NI to provide a high level of customer support. The Partner agrees to supply NI with all information necessary so that NI can assist Stakeholders as indicated above.
- 3) **CHANGES IN NETWORK** - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of the Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and

retrieval procedures, Application coding changes, URL migrations and interface content changes.

- 4) LIABILITY OF PARTNER FEES – NI will not assume liability for the Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, NI will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of NI.
- 5) COSTS AND COMPUTER SYSTEMS – NI shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the Stakeholders. This includes the cost for NI's interface with the Partner's system in order to provide such payment reports and Stakeholder payment transaction confirmation number. Such system shall:
 - a) Supply the payment confirmation number to the Stakeholders in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and
 - c) Be tested, reviewed, and approved by the Partner before it is offered to the Stakeholders.
- 6) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: John Falgione
State Fire Marshal
246 South 14th Street
Lincoln, NE 68508-1804
Phone: 402-471-2027
Fax: 402-471-3118
Email: john.falgione@nebraska.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: generalmanager@nicusa.com

- 7) TERMINATION OF AGREEMENT – At any party's option, this Agreement may be terminated at any time upon thirty (30) days written notice to the other parties.

- 8) **TERM OF AGREEMENT** - This Agreement shall commence on the date of execution and shall be co-terminal with the Contract for Network Manager Services between the NSRB and NI (“Master Contract”) and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.
- 9) **CHANGES, MODIFICATIONS OR AMENDMENTS** - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by duly authorized representatives of NSRB, NI and the Partner.
- 10) **UPDATES TO APPLICATION DATA** – The Partner agrees to grant access to information necessary for NI to perform updates or maintenance for the Application.
- 11) **PAYMENT OF FEES** - Users of this Application will have one payment option provided by NI. The following outlines the agreement for these payment methods.
 - a) **Electronic Check Payments** – NI will submit a statement of usage and transaction fees to the Partner for fees paid with electronic check. NI will split the fee collected from the Stakeholder into two transactions: 1. the portal fee and 2. the Partner amount due. From the entire amount collected from the Stakeholder, NI will send the amount due to the Partner to the designated State Treasurer’s account for the Partner, and will send the portal fee amount to an NI designated account. The portal fee payable to NI is outlined in the Fee and Payment Schedule A. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of NI receiving such funds.
 - b) **Credit Card Payments** - NI will submit a statement of usage and transaction fees to the Partner for fees paid with credit cards. NI will split the collected fee into two transactions: 1. the portal fee and 2. the Partner amount due. NI will send the entire amount collected from the Stakeholder and due to the Partner to the designated State Treasurer’s account for the Partner, and will send the entire portal fee amount to an NI designated account. The portal fee payable to NI is outlined in the Fee and Payment Schedule A. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of NI receiving such funds.
 - c) **Return/Chargeback** - In the event a return/chargeback is received, users may incur an additional \$15.00 charge by NI for the recovery of the handling and processing of these returns/chargebacks. The amount charged by NI for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. NI will provide online access to a report detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - i) NI will be responsible for the initial handling and recovery of all monies associated with returns/chargebacks. In the event that NI is unable to recover funds for returns/chargebacks, the Partner is responsible for working in conjunction with NI to recover all funds associated with returns/chargebacks.
 - ii) In the event that notification for a returns/chargebacks is received after monies have been transferred to the Partner’s specified bank account and NI is unable to collect

funds within thirty (30) days from receipt of notice, NI will invoice the Partner the total of the transaction, minus any portal fees. Portal fees are non-refundable. The Partner will then be responsible for any business process needed to recover funds for returns/chargebacks.

iii) In the event that notification for a returns/chargebacks is received and no monies have been transferred to the Partner's specified bank account and NI is unable to collect funds within thirty (30) days from receipt of notice, NI shall notify the Partner that funds have not been collected. The Partner will then be responsible for any business process needed to recover funds for returns/chargebacks.

iv) NI will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the NI merchant ID and for the Partner merchant ID.

12) ENTIRE AGREEMENT - This Agreement constitutes the entire agreement of the parties and supersedes all other prior written or oral contracts or agreements between the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Network Manager) Nebraska State Fire Marshal

 _____
General Manager
10/30/08 Date

 _____
Authorized Officer
10/28/08 Date

ACKNOWLEDGED BY:
Nebraska State Records Board

John Gale
Chairman
Date

FEE AND PAYMENT SCHEDULE A

The following fee schedule outlines the amount due to the Partner, the portal fee due to NI based on the Blueprint Submission Fee and amount collected from the Stakeholder. The fees are based on each individual submission made regardless of how many Blueprint submission payments are made by a single Stakeholder. Portal fee is charged to Stakeholder in addition to amount due to Partner and is non-refundable.

Online Blueprint Submission Fee	Amount Due to Partner	Portal Fee due to NI	Portal Fee with Electronic Cash Discount due NI
Variable Amount Due	Blueprint Submission Fee	3%	\$3.00

NI will cover the costs for all Banking fees associated with processing the online payments.

CORRECTED NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 07-08

	<u>Apr, 08</u>	<u>May, 08</u>	<u>Jun, 08</u>			
<u>Revenues:</u>						
Sale of Service	\$453,254.87	\$491,226.00	\$428,439.64			
General Business Fees	\$1,242.01	\$253.36	\$87.20			
Driver Records	\$1,610.00	\$1,922.00	\$2,219.00			
Investment Income	\$1,803.73	\$3,112.46	\$2,940.71			
Total	\$457,910.61	\$496,513.82	\$433,686.55			
<u>Expenditures:</u>						
State Agency Payment	\$282,623.14	\$296,892.85	\$285,933.25			
NIC/Other Contractual Services	\$161,782.86	\$173,719.43	\$162,694.69			
Personal Services	\$1,090.49	\$22,765.31	\$1,059.36			
Misc. Expense	\$439.94	\$580.92	\$648.70			
Total	\$445,936.43	\$493,958.51	\$450,336.00			
<u>Profit (Loss)</u>	\$11,974.18	\$2,555.31	(\$16,649.45)			
<u>Fund Balance:</u>	\$886,649.05	\$889,204.36	\$872,554.91			
<u>Grant Encumbrances:</u>			\$136,519.58	Corrected to:	\$186,519	
<u>Reinvested Revenue:</u>			\$26,342.00			
<u>Unencumbered Funds:</u>			\$709,693.33	Corrected to:	\$659,693.91	

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 07-08

	<u>Apr, 08</u>	<u>May, 08</u>	<u>Jun, 08</u>			
<u>Revenues:</u>						
Sale of Service	\$453,254.87	\$491,226.00	\$428,439.64			
General Business Fees	\$1,242.01	\$253.36	\$87.20			
Driver Records	\$1,610.00	\$1,922.00	\$2,219.00			
Investment Income	\$1,803.73	\$3,112.46	\$2,940.71			
Total	\$457,910.61	\$496,513.82	\$433,686.55			
<u>Expenditures:</u>						
State Agency Payment	\$282,623.14	\$296,892.85	\$285,933.25			
NIC/Other Contractual Services	\$161,782.86	\$173,719.43	\$162,694.69			
Personal Services	\$1,090.49	\$22,765.31	\$1,059.36			
Misc. Expense	\$439.94	\$580.92	\$648.70			
Total	\$445,936.43	\$493,958.51	\$450,336.00			
<u>Profit (Loss)</u>	\$11,974.18	\$2,555.31	(\$16,649.45)			
<u>Fund Balance:</u>	\$886,649.05	\$889,204.36	\$872,554.91			
<u>Grant Encumbrances:</u>			\$136,519.58			
<u>Reinvested Revenue:</u>			\$26,342.00			
<u>Unencumbered Funds:</u>			\$709,693.33			

CORRECTED State/Local Grant Project Status Report - 6/30/2008

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Stated Completion Date	Date of Last Payment
Bd. Of Public Accountancy	On-line review of Annual Register & submission of Applications & Forms	7/8/2003	\$25,000	\$0	2/07 extended to August, 2007	Completed May, 2008
DAS Personnel	Online Job Application NIS Connectivity	11/23/2004	\$25,000	\$25,000	4/08 extended to September, 2007 11/07 extended to January, 2009	
Board of Barber Examiners	Barber Licensing System Update	9/27/2005	\$25,000	\$5,467 (not used)	4/07 extended to October, 2007 10/07 extended to April, 2008	Completed February, 2008
Real Estate Appraiser Board	Redesign of Website & Appraiser Database	4/18/2006	\$25,000	\$4,695 (to be paid)	6/07 extended to September, 2007	Completed May, 2008
Johnson County	Record & Mapping Accessibility	7/20/2006	\$10,000	\$400 (not used)	1/2008 extended to June, 2008	Completed June, 2008
NE Historical Society	Digital Archives & Records Mgmt Center Feasibility Study	10/12/2006	\$25,000	\$2,684 (not used)	01/2008 extended to May, 2008	Completed March, 2008
University of Nebraska Bd. of Regents	e-Government Training	1/16/2007	\$24,541	\$12,643 (not used)	12/07 extended to July, 2008	Completed June, 2008
Accountability and Disclosure Commission	On-line Campaign Statement Filings	8/1/2007	\$25,000	\$25,000 (to be paid)	3/2008 extended to June, 2008	
DAS-CIO	Nebraska Geospatial Data Sharing & Web Services Network	8/1/2007	\$25,000	\$25,000	August, 2008	
Supreme Court	Automation for Nebraska State Library	8/1/2007	\$24,475	\$13,819	March, 2009	March, 2008

Adams County Reg of Deeds	Digitizing Adams County Records	11/14/2007	\$7,500	\$7,500 (to be paid)	July, 2008	Completed June, 2008
Nebraska Liquor Control Commission	Online Excise Tax Reporting & Payment System	11/14/2007	\$25,000	\$12,500	October, 2008	December, 2007
City of Bellevue	Information Accessibility Project	1/23/2008	\$10,000	\$1,727 (not used)	December, 2008	Completed, February, 2008
Library Commission	Nebraska Memories on the Road	1/23/2008	\$2,300	\$84 (not used)	February, 2008	Completed, February, 2008
State Treasurer	NebraskaSpending.com Phase II	1/23/2008	\$25,000	\$0	June, 2008	Completed January, 2008
Historical Society	Digital Archives & Records Center Implementation Study	4/29/2008	\$25,000	\$25,000	December, 2008	
Nemaha County Assessor	Digitizing maps/records and enhanced web page	4/29/2008	\$25,000	\$25,000	March, 2009	
TOTALS			\$353,816	\$186,519	Corrected from: \$136,520	
DOLLARS AWARDED:		FY08: \$194,275				
DOLLARS LEFT TO AWARD:		FY08: \$57,536				
GRANT BALANCE CARRIED OVER FROM FY07:		FY07: \$117,608				
11/6/2008 8:46						

State/Local Grant Project Status Report - 6/30/2008

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Stated Completion Date	Date of Last Payment
Bd. Of Public Accountancy	On-line review of Annual Register & submission of Applications & Forms	7/8/2003	\$25,000	\$0	2/07 extended to August, 2007	Completed May, 2008
DAS Personnel	Online Job Application NIS Connectivity	11/23/2004	\$25,000	\$25,000	4/08 extended to September, 2007 11/07 extended to January, 2009	
Board of Barber Examiners	Barber Licensing System Update	9/27/2005	\$25,000	\$5,467 (not used)	4/07 extended to October, 2007 10/07 extended to April, 2008	Completed February, 2008
Real Estate Appraiser Board	Redesign of Website & Appraiser Database	4/18/2006	\$25,000	\$4,695 (to be paid)	6/07 extended to September, 2007	Completed May, 2008
Johnson County	Record & Mapping Accessibility	7/20/2006	\$10,000	\$400 (not used)	1/2008 extended to June, 2008	Completed June, 2008
NE Historical Society	Digital Archives & Records Mgmt Center Feasibility Study	10/12/2006	\$25,000	\$2,684 (not used)	01/2008 extended to May, 2008	Completed March, 2008
University of Nebraska Bd. of Regents	e-Government Training	1/16/2007	\$24,541	\$12,463 (not used)	12/07 extended to July, 2008	Completed June, 2008
Accountability and Disclosure Commission	On-line Campaign Statement Filings	8/1/2007	\$25,000	\$25,000 (to be paid)	3/2008 extended to June, 2008	
DAS-CIO	Nebraska Geospatial Data Sharing & Web Services Network	8/1/2007	\$25,000	\$25,000	August, 2008	
Supreme Court	Automation for Nebraska State Library	8/1/2007	\$24,475	\$13,819	March, 2009	March, 2008
Adams County Reg of Deeds	Degitizing Adams County Records	11/14/2007	\$7,500	\$7,500 (to be paid)	July, 2008	Completed June, 2008

Nebraska Liquor Control Commission	Online Excise Tax Reporting & Payment System	11/14/2007	\$25,000	\$12,500	October, 2008	December, 2007
City of Bellevue	Information Accessibility Project	1/23/2008	\$10,000	\$1,727 (not used)	December, 2008	Completed, February, 2008
Library Commission	Nebraska Memories on the Road	1/23/2008	\$2,300	\$84 (not used)	February, 2008	Completed, February, 2008
State Treasurer	NebraskaSpending.com Phase II	1/23/2008	\$25,000	\$0	June, 2008	Completed January, 2008
Historical Society	Digital Archives & Records Center Implementation Study	4/29/2008	\$25,000	\$25,000	December, 2008	
Nemaha County Assessor	Digitizing maps/records and enhanced web page	4/29/2008	\$25,000	\$25,000	March, 2009	
TOTALS			\$353,816	\$136,520		
DOLLARS AWARDED:		FY08: \$194,275				
DOLLARS LEFT TO AWARD:		FY08: \$57,536				
GRANT BALANCE CARRIED OVER FROM FY07:		FY07: \$117,608				
11/6/2008 8:48						

**CORRECT AS REPORTED Reinvested Revenue Grant
as of 6/30/2008**

Project Description	Date Awarded	Original Amount	Grant Amount Remaining	Date of Last Activity
One-Stop Business Registration	7/20/2006	\$42,500	\$10,625	November, 2007
Google Search Engine II	8/1/2007	\$25,000	\$15,717	April, 2008
TOTALS		\$67,500	\$26,342	

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 08-09

	<u>Jul, 08</u>	<u>Aug, 08</u>	<u>Sep, 08</u>			
Revenues:						
Sale of Service	\$466,672.59	\$485,405.34	\$470,031.32			
General Business Fees	\$124.50	\$249.57	\$164.83			
Driver Records	\$1,746.00	\$1,749.00	\$2,538.00			
Investment Income	\$3,020.29	\$2,401.94	\$2,445.37			
Total	\$471,563.38	\$489,805.85	\$475,179.52			
Expenditures:						
State Agency Payment	\$305,372.62	\$313,411.20	\$304,262.82			
NIC/Other Contractual Services	\$177,318.20	\$198,912.00	\$162,810.67			
Personal Services	\$1,080.11	\$1,080.11	\$1,080.12			
Misc. Expense	\$7,392.52	\$5,187.74	\$5,116.03			
Total	\$491,163.45	\$518,591.05	\$473,269.64			
Profit (Loss)	(\$19,600.07)	(\$28,785.20)	\$1,909.88			
Fund Balance:	\$852,954.84	\$824,169.64	\$826,079.52			
Grant Encumbrances:			\$89,628.90			
Reinvested Revenue:			\$23,312.00			
Unencumbered Funds:			\$713,138.62			

General Manager's Report

July 2008 – September 2008

NEBRASKA . GOV

Brent Hoffman, General Manager
nebraska.gov
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Executive Summary

As with many businesses, the business of providing online services is cyclical. The work we do all year long, to define and build new projects and services is constant; however, of the 215 online services we maintain on an on-going basis, many require updating on a regular periodic schedule.

Third quarter is a popular season for license renewals. You will notice in our report that much work was done in order to re-launch applications that are only functional once a year, or once every other year. These renewal periods are obviously very important to the agencies, and we work closely with them to ensure any changes in requirements, fees, dates, etc. are incorporated into their online application. Our partners should feel confident, that though these particular services do not operate all year long, when they do go up, everything will run smoothly.

Though we were very busy with re-launches and enhancements during the last several months, our focus was not entirely on legacy applications. The other work that has kept our staff very busy has been in laying the groundwork for some major applications that will be rolling out in late 2008 and the beginning of 2009. As you know, the process of planning and developing online applications can be time-intensive, and never is this truer than when an application will be heavily used by a large user group. The more users for a service, the more it needs to be analyzed, tested, and re-tested in order to anticipate any possible issues. Two such services we currently have in the pipeline are Motor Vehicle Renewals, for the Department of Motor Vehicles, and the first ever online corporate filings for the Secretary of State, Biennial Limited Liability Corporation reports and Annual Limited Liability Partnership reports. We are very excited about the potential of these applications, as they represent another great step in the state's mission to provide Nebraska's citizens and businesses with the online options they are calling for.

As of September 2008, YTD state gross revenues were \$4,342,773 up 12% from 2007. Agency YTD revenues were \$2,702,148 up 16% from 2007. NSRB share was \$111,015 with growth of 1% from 2007.

Starting in January of 2008 Nebraska Interactive began providing Instant Access applications (Specialty plates and Reinstatements) which report directly to the NSRB. These services have contributed an additional \$3,856, increasing the NSRB share YTD to 5% growth over 2007.

You will notice in the technical updates, that Nebraska.gov is laying the groundwork for a major enhancement to the technical architecture being utilized by the portal and state services. We are very excited about the upgrades which will result in even better reliability and performance across the board. In the world of technology, standards quickly change, and we want Nebraska to continue to benefit from the best possible systems and support available.

General Manager, Brent Hoffman

Financial Reports

September 2008 Financial Report

	Month Ended 9/30/2008	Month Ended 9/30/2007	Year to Date 9/30/2008	Year to Date 9/30/2007
State of Nebraska Gross Revenue	\$485,229	\$392,508	\$4,342,773	\$3,872,878
10% NSRB Partner Share	\$12,119	\$10,824	\$111,015	\$109,735
Agency Share	\$288,708	\$211,696	\$2,503,242	\$2,171,149
COR Other (Communication Costs)	\$5,097	\$5,114	\$45,879	\$35,716
Total Cost of Revenue	\$305,924	\$227,634	\$2,660,136	\$2,217,689
Nebraska Interactive Gross Revenue	\$179,306	\$164,874	\$1,682,638	\$1,556,278
Nebraska Interactive Operating Expenses	\$165,805	\$126,522	\$1,433,338	\$1,227,849
Nebraska Interactive Operating Income	\$13,501	\$38,352	\$249,300	\$328,429
Nebraska Interactive Other Income (Expense)	\$1,241	\$3,579	\$12,905	\$28,031
Nebraska Interactive Net Pre-Tax Income	\$14,742	\$41,931	\$262,205	\$356,460
Nebraska Interactive Provision for Income Tax	\$5,905	\$16,807	\$105,096	\$142,864
Nebraska Interactive Net After-Tax Income	\$8,837	\$25,124	\$157,109	\$213,596

September 2008 YTD Revenue Contribution Report

Revenue Contribution		9/30/2007	9/30/2008
Dept. of Motor Vehicles (Batch Drivers Records)		46%	45%
Interactive & Other Services		33%	34%
Secretary of State Services (Interactive/Batch)		12%	10%
Other (Subscriptions, Special Projects, etc.)		9%	11%

Agreement Requests

Nebraska Supreme Court Addendum Seven

Project: Interactive Court Searches

**Signed by John Gale

Nebraska.gov respectfully submits this request to override and replace the original Addendum Four which sets forth fees to be charged for JUSTICE court records searches. Types of access covered are single searches for non-subscribers.

Nebraska Foster Care Review Board Addendum One

Project: Content Management Contract

**Signed by John Gale

Nebraska.gov respectfully submits this request to provide Web site content management services to the Nebraska Foster Care Review Board at an hourly rate.

Nebraska Brand Committee Addendum One

Project: Content Management Contract

**Signed by John Gale

Nebraska.gov respectfully submits this request to provide Web site content management services to the Nebraska Brand Committee at an hourly rate.

Nebraska Commission on Public Advocacy Addendum Two

Project: Content Management Contract

**Signed by John Gale

Nebraska.gov respectfully submits this request to provide Web site content management services to the Nebraska Commission on Public Advocacy at an hourly rate.

Nebraska Secretary of State Addendum Eleven

Project: Limited Liability Company Biennial Reports and Limited Liability Partnership Annual Reports

Nebraska.gov respectfully submits this addendum to the original interagency agreement between the Office of the Secretary of State and the Nebraska State Records Board. This addendum outlines fees to be charged for online filings of LLC Biennial Reports and LLP Annual Reports; services to be provided by Nebraska Interactive.

Agreement of Nebraska Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board - International Registration Plan Payment Application

Project: IRP Quarterly Payment System

Nebraska.gov respectfully submits this addendum to the original interagency agreement between the Department of Motor Vehicles and the Nebraska State Records Board. This addendum outlines processes and fees relating to the online payment of monies due to the DMV Motor Carrier Division as part of the International Registration Plan.

Agreement of Nebraska Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board - Motor Vehicle Registration Renewal Payment Application

Project: Motor Vehicle Renewals

Nebraska.gov respectfully submits this addendum to the original interagency agreement between the Department of Motor Vehicles and the Nebraska State Records Board. This addendum outlines processes and fees relating to the online renewal of motor vehicle registrations.

Agreement of the Nebraska State Fire Marshal, Nebraska Interactive, LLC, and the NE State Records Board for Blueprint Submission Payment Service

Project: Blueprint Submission Payments

Nebraska.gov respectfully submits this addendum to the original interagency agreement between the State Fire Marshal and the Nebraska State Records Board. This addendum outlines processes and fees relating to the online payment of monies due to the State Fire Marshal for blueprint review/approval.

Network Report

NETWORK

Downtime Report for Nebraska.gov servers:

July:

Uptime: 99.851 %
Avg. response time: 0.865 s

On July 1st due to early morning emergency maintenance by ATT, the Nebraska.gov servers were offline for under an hour.

August:

Uptime: 100 %
Avg. response time: 0.802 s

September:

Uptime: 100 %
Avg. response time: 0.778 s

Database Downtime Report

Incident – Sept. 17, 2008: The Nebraska.gov database was down and unavailable. The problem was caused when allocated disk space was exceeded.

Impact – The incident started around 2:00 pm and did impact state application availability. At 4:00 pm all applications were again declared stable. Alerts are in place to provide advance warning when disk space is running low. A work order to increase space was in progress; however space was exceeded more quickly than was anticipated.

Resolution – Increased disk space was allocated for the database and services were brought back up.

Hot Topics

New Applications

Department of Motor Vehicles (DMV) – IFTA Quarterly Payments System

Launch date: September 08, 2008

The new application allows motor carriers to make quarterly payments to the IFTA program online.

The web address for this application is:
<https://mcsdmv.ne.gov/mcsmain.htm>

Updated Applications

Administrative Office of the Courts- Efiling

This application was enhanced to offer 25 new types of Civil Court types for eFiling, and 10 criminal case types. Lancaster County Court and Douglas County Court were added to the available filing jurisdictions.

Department of Agriculture- Food establishment permit renewals

These permit renewals through the Department of Agriculture are done on an annual basis.

Liquor Control Commission- Liquor license renewals

License renewals through the Liquor Control Commission are done twice annually, based on license type.

State Electric Division- Electrical license renewals

License renewals through SED are done on a bi-annual basis

Real Estate Commission- Broker and Salesperson license renewals

License renewals through the Real Estate Commission are done on an annual basis.

Board of Engineers and Architects- Professional license renewals

License renewals through the Board of Engineers and Architects are done on an annual basis.

Supreme Court- Judge Scheduling enhancement

Application which allows attorneys to schedule a hearing date with a judge was enhanced to allow for the attorney to indicate if an interpreter will be necessary and if a defendant is in custody or not.

Launched Web sites / Re-designs

Nebraska State Records Board (NSRB) – new website was launched on August 20th.
<http://www.staterecordsboard.ne.gov/>

Official Nebraska Government Website



Nebraska State Records Board

- Home
- Contact Us
- Board Members
- Meeting Agenda
- Minutes of Meetings
- Grant Information
- Premium Services/
Fee Waiver Form
- Criminal Justice/
Fee Waiver Form
- Records
Management Act
- Web Site Guidelines
for State Agencies
- State Webmasters'
Group
- Nebraska Secretary
of State

Welcome

The Nebraska State Records Board oversees and manages electronic access to state government information. This includes the authority to contract with a network manager for state government information and the authority to set reasonable fees for access to records. The Board assists the Secretary of State, who serves as the State Records Administrator, in developing policies and procedures for state and local government records management and retention. The Board sponsors a grant program for state and local government agencies for the development of programs and technology to improve electronic access to government information and services. The Secretary of State serves as Chairman of the 12-member Board. Other members are the Governor, Attorney General, State Auditor, State Treasurer, Director of Administrative Services or their designees, as well as representatives of the general public, banking industry, insurance industry, legal profession, media and libraries.

Executive Director: Cathy Danahy, Records Management, Secretary of State's Office
Location/Mailing Address: 440 S. 8th St., Suite 210, Lincoln, NE 68508-2294
Phone: (402) 471-2745
Fax: (402) 471-2406
Send E-Mail to: [Records Board](#)

Security & Accessibility Policy / Nebraska.gov

Nebraska Association of Transportation Providers (NATP) – redesigned website was launched on August 18th.

<http://www.neatp.org/>

The screenshot shows the homepage of the Nebraska Association of Transportation Providers (NATP) website. At the top left, it says "Official Nebraska Government Website". The main header features the text "Nebraska Public Transit" in a large, red, serif font, with the tagline "Moving Nebraskans to the Good Life." below it. To the left of the header is an image of a white bus. Below the header, the text reads "Nebraska Association of Transportation Providers" and "National Conference 2008 in Omaha! <http://www.neatp.org/>".

A red sidebar on the left contains the following navigation links: Home, About Us, Links, Contact Info, Board Members, Regional Map, What's New, Membership Info, Calendar, Nebraska Dept. of Roads, and Nebraska.gov.

The main content area has a "Welcome" heading followed by "To the Nebraska Association of Transportation Providers on the Web". Below this, a paragraph states: "NATP proudly represents 62 rural transit systems and the two urban systems in our state, Lincoln's StarTran and Omaha's Metro Area Transit. The Association has a membership that covers the entire state from Dawes County in the Northwest to Richardson County in the Southeast and from Kimball County in the Southwest to Dakota County in the Northeast." A second paragraph says: "If you are looking for transportation in your area or for a way to travel across the state the Nebraska Transit Directory is available at <http://www.dor.state.ne.us/rpt/transit-dir/>." A logo for "Public Transit" is located in the bottom right of the main content area.

At the bottom of the page, the address "56726 HWY 98 Winside, NE 68790" and contact information "Contact Us | 402-585-4606" are displayed.

Nebraska Supreme Court , Office of Probation Administration – new Intranet site was launched on July 10th.

<http://www.supremecourt.ne.gov/probation/intranet/> (password protected)

Official Nebraska Government Website



Nebraska Supreme Court Office of Probation Intranet




- Home
- Administration
- Adult Probation
- Juvenile Probation
- Problem-Solving Courts
- Interstate Compact
- Human Resources
- Training
- Information Technology
- Policy
- Probation Committees

Left Submenu Links

Announcements



This area will provide links to those sections of the website that has something new posted.

Welcome!

This is the new Nebraska Supreme Court Probation Systems Intranet. The purpose of this website is to be able to disseminate information to the entire Probation System in a quick and easy to find manner. To the left are the various areas that have been identified. Keep in mind this is your Intranet Site, therefore if you would like something posted, please notify the webmaster.

The information on this website is intended for **current employees** of the Probation System only. Do not copy or forward the URL and password to anyone outside the system.

Layout of Website

Announcement Page: Is the page you are currently reading. This will provide an overview of items that have changed or been updated throughout this website, including but not limited to announcements or short blurbs to the system as a whole.

This section will also include the **Employee Spotlight**. Click on the link to meet [Sandy Luvdik](#).

Probation Administration: Will house PEN, Probation Employee Newsletter, which will be a message from the Administrator or Deputy Administrators. Also contained in this section will be powerpoints from management meetings, specialized instructions to the Chiefs, new directives and new information that the system as a whole needs to know.

Adult Probation: Will display the current Community Safety Impact Model, Outline Community Based Programs, contain information on Specialized Programming and Services.

Juvenile Probation: Will display the current Community Safety Impact Model, XXXXX.

Problem-Solving Courts: Will have XXXX.

Interstate Compact: Will show XXXX.

Human Resources: Will contain the policy book, personnel changes or movements, openings with the system, open enrollment information and state wellness information.

Training: Will include schedules, curriculum content for trainers, training applications, notification on trainings or online classes.

Information Technology: Will provide manuals, How To guides, Data Analysis, Drug Testing information, XXX.

Policy: Will contain the most up to date policy book, current policy announcements and provide a listing of policies currently being reviewed.

Probation Committees: Will display committee minutes, committee members and contact information, schedules, and next meeting agenda's.

Under the main menu items, you will also see a Link to a page that will provide various National and International links to other websites that are good resources for the Probation System.





P.O. Box 98910 Lincoln, NE 68509-8910 | [webmaster](#) | 402-471-2141

Operational Issues and Highlights

- Nebraska.gov has added a new developer, Brian Schmoll, to the portal team.

Technical Update

- As part of the on-going process for PCI DSS compliance, legacy applications continue to be put through a security scan on a rotating basis. Approximately 10 applications are scanned per month. Scan reports are provided to agencies upon request.
- Load balancing has been added to the Nebraska.gov customer database which will result in increased reliability and performance. The Nebraska Interactive customer database is necessary for user authentication on many applications. This enhancement removes a single point of failure possibility.
- Nebraska.gov is currently testing an upgrade of the payment processor.
- Plans are in place for upgrading the entire current production environment that Nebraska Interactive runs state applications on. This will include three new virtual web servers, java servers, app servers, and ZOPE servers. The new servers will run on Linux, a change from the current Sun Solaris system. A new database server for MySQL and Oracle which will be upgraded to the latest versions. Estimated completion will be mid-2009.

For further details or additional information, please contact:

Bruce Rice, Director of Development
Nebraska.gov
402.471.7813
bruce@nicusa.com

Marketing Highlights

In the Press

Governor's Press Conference

Launch of the New Nebraska.gov Portal

Governor's Radio Advertisement

Governor Heineman recorded a radio advertisement for Careers in Government that airs during all Husker Football games. The advertisement directs the listeners to www.Nebraska.gov to find out about open positions with the State.

Nebraska Accountability and Disclosure Commission Press Release

NADC B-7 report press release was sent out on July 3.

Nebraska Liquor Control Commission Press Release

NLCC Spirit/Wine wholesale reports press release was sent out on July 3.

Department of Motor Vehicles Press Release

DMV IFTA payment system press release was sent out on September 11.

Nebraska Associations of Transportation Providers Press Release

NATP Website redesign press release was sent out September 17.

Marketing through the Portal

Monthly Portal Updates

After the launch of the redesign of the Nebraska portal in June, Nebraska.gov turned to Nebraska's Public Information Officers for their expertise, and began updating the portal's featured services and "How do I's" each month. and feedback. Nebraska.gov is building a FAQ/most-used services list for each month that includes the input from the PIO's and feedback from the Library Commission which has a lot of documentation on ideas that have come directly from users and their most frequently asked questions. Nebraska Interactive will use the list to rotate the Featured Service and the "How do I's" each month. Many of the featured service icons will feature seasonal online renewals, new online services, Governor initiatives, etc.

Driving Adoption

Nebraska State Bar Association- eFiling

- Nebraska.gov created an online demonstration that attorneys can go to and walk through the application in order to see how simple it is to use. (<http://www.nebraska.gov/courts/efile/demo/>)
- The Nebraska.gov business analyst made connections with the state and local associations, and got messages posted on their dual web sites about eFiling and in notices included in their newsletters.
- Judge William Cassel, and Deputy State Court Administrator Bill Miller co-authored an article for *The Nebraska Lawyer magazine* outlining the

history and current state of electronic filing in the Nebraska Court System.

- Nebraska.gov customer service personnel are trained on the eFiling service, and are able to help answer questions that come in from attorneys who have heard about the new service.

Marketing Plans

DMV Reinstatements

Nebraska.gov created a flier and handouts for counties to hang and distribute in their offices.



NADC B-7 Form

A marketing plan was created for the B-7 form. This plan included a situation analysis that showed the external environment assessment and identified a target market for this online service. A press release was created to promote this new service and a user training session was held by the Accountability and Disclosure Commission.

NLCC- Liquor License Renewals

Nebraska.gov has begun putting together a marketing plan for the next renewal period for Liquor License Renewals with the Omaha city clerk, Buster Brown. We will work with him by assisting with a letter that will be mailed to all users stating that the paper renewal form will no longer be mailed out and instead they can request a paper form by phone or go online and renew.

NLCC- Spirits and Wine Reporting System

A marketing plan was created for the Spirits and Wine Reporting System. This plan included a situation analysis that showed the external environment assessment and identified a target market for this online service. A press release was created to promote this new service and a user training session was held by the Liquor Control Commission. NLCC has discussed making this online service mandatory.

DMV Motor Vehicle License Plate Renewals

Nebraska.gov is working with the DMV to create a press packet for all the county treasurers that will include press information and marketing materials for up-coming launch of Motor Vehicle License Plate Renewals.

Awards

Best of Web Submissions

Nebraska.gov prepared Best of Web Submissions for two services, DMV Reinstatements and NADC B-4 Form; and one for the Nebraska.gov Portal.

Nebraska.gov was named Best of Web Finalist

Nebraska.gov was announced as a top 10 finalist for Best of the Web.

Nebraska Department of Motor Vehicles Wins Best of the Web-Business to Citizen Category, Driver's License Reinstatements

NASCIO Submissions

Nebraska.gov worked in collaboration with the office of the CIO in the NASCIO award submissions.

Digital States Survey

Nebraska.gov worked with the office of the CIO on the Digital States Survey.

Event Sponsorships and Participation

2008 Governor's Wellness Banquet

Through the portal's work on the online application, Nebraska.gov was granted a sponsorship at the 2008 Governor's Wellness Banquet. Portal services were highlighted in had a full page advertisement in the banquet booklet. The Nebraska.gov logo was printed on all banquet banners. Nebraska.gov set up a banquet table display with marketing materials for fee, free, and subscription services.

Secretary of State's Diplomatic Conference

Nebraska.gov donated a gift, a Nebraska.gov coffee mug, candy and pens, to include in the Secretary of State's Diplomatic Conference gift totes.

NACO Annual Conference

Nebraska.gov registered to have a booth at the up-coming NACO Annual Conference in December 2008. This conference will be a great opportunity to market to a very diverse group of Nebraska businesses and county officials.

2009 Nebraska.gov Partner Event

Nebraska.gov started planning for the 2009 Partner Event that is scheduled to take place in spring 2009. The event will be a ½ day conference open to all state government to attend.

Building Relationships/Networking

County Treasurers

Nebraska.gov presented on DMV Motor Vehicle License Plate Renewals and the new Click DMV marketing campaign.

Nebraska Library Commission

Nebraska.gov met with the Nebraska Library Commission to discuss with what could be done to add to the portal that would even further enhance its ability to assist visitors with their questions and to find what they are looking for faster. Some of the ideas that come out of the meeting have already been implemented on Nebraska.gov. The Reference Desk icon was featured on the scroll menu for the month of September and it can be found on the "More

How Do I's" pages. The reference librarians have been answering citizens' questions relating to government via the internet and by email over 14 years. Nebraska Interactive and the Library Commission are looking forward to continuing this relationship focused on best serving the needs of portal visitors.

Nebraska Association County Official (NACO)

The Nebraska.gov business development analyst met with the director of the Nebraska County Official Association, Larry Dix, to re-introduce Nebraska.gov, and what the Network Manager does for the State of Nebraska.

Education Council

Presented at the Education Council Meeting and re-introduce Nebraska.gov, and what the Network Manager does for the State of Nebraska. We also discussed the future focus and management of the Nebraska Education Portal.

Nebraska Hospital Association

Presented to the Nebraska Hospital Association and introduced Nebraska.gov, and what the Network Manager does for the State of Nebraska and discussed a new service idea; online Health Practitioner License Monitoring system.

Health and Human Services

Met with Health and Human Services licensing representatives, Helen Meeks, Claire Titus, and Joyce Novak to discuss a new service idea; online Health Practitioner License Monitoring system.

Department of Food Science and Technology at the University of Nebraska

Discussed a new online service idea; online Food Handlers Permits, with John Rupnow with the Department of Food Science and Technology at the University of Nebraska.

Nebraska Department of Correctional Services

Met with the Records Supervisor, Kyle Poppert, at the Nebraska Department of Correctional Services, to re-introduce Nebraska.gov, and what the Network Manager does for the State of Nebraska, and to discuss new service ideas; Inmate Banking and Inmate PhoneBucks.

For further details or additional information, please contact:

Carmen Easley, Director of Marketing
Nebraska.gov
402.471.2154
carmen@nicusa.com

Future Projects

Department of Motor Vehicles – Motor Vehicle Registration Renewals

- Anticipated launch date: December 2008

Supreme Court, Office of Dispute Resolution – Parenting Act Mediator Approval form

- Anticipated launch date: December 2008

Business One Stop Phase II

-Anticipated launch date: January 2009

Secretary of State– LLC Biennial/LLP Annual Reporting

-Anticipated launch date: January 2009

Green = Phase Target On Schedule
 Orange = Phase Target Behind Schedule
 Yellow = Project Complete

Nebraska.gov Project Priority Report for Wednesday, November 12, 2008

ProjectName	StatusID	PhaseID	Concept		Planning		Development		Testing		Rollout		Target	Notes
			start	finish	start	finish	start	finish	start	finish	start	finish		
DMV - Driver's License Renewal Project Funding: Transaction	Open	Concept	9/1/2008	10/15/2008	10/15/2008	2/1/2009	2/1/2009	5/1/2009	5/1/2009	8/1/2009	9/1/2009	9/1/2009	9/1/2009	10/31/2008: Ready to start discussion with DMV any time. The DMV is changing process for driver's licenses and would like to wait to start until it has been established.
ClickDMV webpage Project Funding:	Open	Planning			10/15/2008	11/14/2008	11/17/2008	12/1/2008	12/1/2008	12/12/2008	12/15/2008	12/15/2008	12/15/2008	10/31/2008: Concepts have been sent to DMV for review. A meeting will be held soon to finalize design.
BPA - Online Search Enhancement Project Funding:	Open	Planning	7/1/2008	7/15/2008	7/15/2008	8/1/2008	8/1/2008	9/1/2008	9/1/2008	10/1/2008	10/15/2008	10/15/2008	10/15/2008	10/31/2008: Working with agency on design and data to be included in search. Project was delayed due to other BPA enhancements needing priority.
DMV - IRP Project Funding: Transaction	Open	Planning	9/1/2008	10/1/2008	10/1/2008	12/1/2008	12/1/2008	2/1/2009	2/1/2009	3/1/2009	3/15/2009	3/15/2009	3/15/2009	10/31/2008: Preparation for application on hold until 3rd quarter IFTA payments have been completed. This will give us an opportunity to make any changes to the application based on lessons learned from IFTA.
ServeNebraska Trainer/Trainee databas Project Funding: Grant	Open	Planning	7/21/2008	10/31/2008	11/1/2008	2/28/2009	3/1/2009	5/30/2009	6/1/2009	7/31/2009	8/1/2009	8/1/2009	8/1/2009	11/01/08: Concept Phase complete, project is pending approval of grant funds for development.
Mediator Data Management System Project Funding: Free	Open	Planning	8/1/2008	9/15/2008	9/15/2008	11/1/2008	11/1/2008	2/28/2009	3/1/2009	5/30/2009	6/1/2009	6/1/2009	6/1/2009	11/01/08: Application planning phase in progress. Agency is still working on defining their requirements, as this will be a completely new process. Prototype and specifications are being revised through a series of project meetings.
eFiling Judge Review Project Funding: Free	Open	Planning	8/1/2008	8/30/2008	9/1/2008	11/15/2008	1/1/2009	2/15/2009	2/15/2009	4/1/2009	4/1/2009	4/1/2009	4/1/2009	11/01/08: Planning phase is ongoing. Prototype and specifications are being revised through a series of project meetings.
Payment Engine API Project Funding: Transaction	Open	Planning	8/1/2008	9/15/2008	9/15/2008	11/15/2008	11/15/2008	11/30/2008	12/1/2008	12/31/2008	1/1/2009	1/1/2009	1/1/2009	11/01/08: State Fire Marshal has interest in using the Nebraska.gov payment engine for a Blueprint submission application. Fees agreement signed and pending board approval. DHHS may also be interested for a membership fee.
Workwell Health Appraisal survey and a Project Funding: Grant	Open	Planning	7/1/2008	8/31/2008	9/1/2008	3/15/2009	3/15/2009	5/31/2009	6/1/2009	8/1/2009	8/1/2009	8/1/2009	8/1/2009	11/01/08: Concept Phase complete, project is pending approval of grant funds for development.
BillTracker enhancements Project Funding: Free	Open	Development	8/1/2008	8/31/2008	9/1/2008	10/30/2008	11/1/2008	11/30/2008	12/1/2008	12/31/2008	1/1/2009	1/1/2009	1/1/2009	11/01/08: Working on updating some necessary libraries in order to begin testing data pulls. Development is on schedule.
LLC Biennial/ LLP Annual filings Project Funding: Transaction	Open	Testing	4/1/2008	4/30/2008	5/1/2008	6/30/2008	7/1/2008	9/30/2008	9/30/2008	12/31/2008	1/1/2009	1/1/2009	1/1/2009	11/01/08: Agency is testing. On track for projected January launch.

ProjectName	StatusID	PhaseID	Concept		Planning		Development		Testing		Rollout		Target	Notes
			start	finish	start	finish	start	finish	start	finish	start	finish		
Department of Revenue Web Site Rede Project Funding: Free	Open	Testing	4/8/2008	6/16/2008	6/16/2008	7/31/2008	7/31/2008	8/31/2008	8/31/2008	12/31/2008	1/1/2009	1/1/2009	11/1/2008	11/01/08: Agency is migrating existing Web site content to the new templates.
DMV - Motor Vehicle Registration Rene Project Funding: Transaction	Open	Testing	5/21/2008	5/26/2008	5/27/2008	8/29/2008	8/29/2008	11/3/2008	11/3/2008	12/1/2008	12/15/2008	12/15/2008	12/31/2008	10/31/2008: Currently testing the application. Preparing informational packets for all county treasurers.
Business One Stop Phase II Project Funding: Reinvested Rev	Open	Roll Out	1/15/2008	3/15/2008	3/16/2008	5/31/2008	6/1/2008	7/31/2008	8/1/2008	9/30/2008	10/1/2008	10/1/2008	10/1/2008	11/01/08: Agency testing complete, and sign off delivered. Integration of Phase II with the Phase I questionnaire complete and ready for deployment in late November.
Justice: Court Case Calendar Search Project Funding: Free	Complete	Maintenance	8/31/2007	9/10/2007	9/10/2007	10/2/2007	10/2/2007	12/4/2007	12/4/2007	1/4/2007	1/7/2008	1/7/2008	1/7/2008	01/08/2008: Application launched early on 12/19/2007
BPA - License Renewal Enhancements Project Funding:	Complete	Maintenance	10/25/2007	10/25/2007	1/2/2008	1/31/2008	2/4/2008	2/22/2008	2/22/2008	3/10/2008	4/15/2008	4/15/2008	4/15/2008	04/15/2008: All enhancements launched successfully.
Justice Court E-Filing System Project Funding: Transaction	Complete	Maintenance	10/8/2007	10/24/2007	10/24/2007	11/30/2007	12/3/2007	2/15/2008	2/18/2008	4/14/2008	4/15/2008	4/15/2008	4/15/2008	06/15/08: Application open to all attorneys. Will continue to set up further County and District courts with the ability to accept eFilings and add more filing types on an on-going basis.
NSED - Electrical permit application rew Project Funding: Transaction	Complete	Maintenance	12/5/2006	3/15/2007	1/19/2007	6/15/2007	7/5/2007	10/15/2007	10/15/2007	11/30/2007	11/30/2007	11/30/2007	11/30/2007	02/15/08 Application launched February 4th.
BPA Backend Intergration Project Funding:	Complete	Maintenance	7/16/2007	7/30/2007	7/30/2007	8/13/2007	8/13/2007	8/17/2007	8/17/2007	12/3/2007	12/3/2007	12/3/2007	12/31/2007	04/15/2008: Successfully launched April 2008
2008 Nebraska.gov Partner Event Project Funding:	Complete	Maintenance	11/15/2007	11/18/2007	11/20/2007	2/15/2008	2/16/2008	2/28/2008	3/3/2008	3/21/2008	3/26/2008	3/26/2008	3/26/2008	04/01/08 Partner event held March 26th.
DMV - IFTA quarterly payments Project Funding: Transaction	Complete	Maintenance	2/5/2008	2/29/2008	3/3/2008	5/15/2008	6/2/2008	8/1/2008	8/4/2008	8/22/2008	9/2/2008	9/2/2008	9/2/2008	09/08/08: Application lauched.
NATP website redesign Project Funding: Free	Complete	Maintenance	2/15/2008	5/18/2008	5/18/2008	8/1/2008	8/1/2008	8/20/2008	8/20/2008	8/29/2008	8/29/2008	8/29/2008	8/18/2008	08/18/08: New design for website is launched.
NLCC Beer Wholesalers Excise Tax Re Project Funding: Grant	Complete	Maintenance	3/5/2007	4/23/2007	4/23/2007	9/28/2007	10/29/2007	1/14/2007	1/15/2008	2/15/2008	2/17/2008	2/17/2008	4/15/2008	04/14/08: Application launched on 04/14/08
Deaf and Hard of Hearing Redesign Project Funding: Free	Complete	Maintenance	1/25/2008	2/26/2008	2/25/2008	3/10/2008	3/11/2008	4/1/2008	4/2/2008	4/11/2008	4/15/2008	4/15/2008	4/15/2008	06/15/08: Website redesign was launched on 04/24/08
Online Application for Governor's Wellne Project Funding: Free	Complete	Maintenance	11/15/2007	12/1/2007	12/1/2007	1/31/2008	2/1/2008	2/22/2008	2/25/2008	2/28/2008	3/1/2008	3/1/2008	3/1/2008	04/15/08: Beta phase with soft launch on 2/28/2008 completed. Application officially launched on March 10th.
DMV Website Redesign Project Funding: Free	Complete	Maintenance	2/1/2008	2/15/2008	2/15/2008	2/28/2008	2/29/2008	3/20/2008	3/20/2008	5/15/2008	6/1/2008	6/1/2008	6/1/2008	06/15/08: Website redesign was launched on 05/23/08

ProjectName	StatusID	PhaseID	Concept		Planning		Development		Testing		Rollout		Target	Notes
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NVSC Website Redesign Project Funding: Free	Complete	Maintenance	1/1/2008	2/8/2008	2/8/2008	2/29/2008	3/1/2008	3/24/2008	3/24/2008	3/31/2008	4/1/2008	4/1/2008	4/1/2008	04/01/08 Site launched on March 31st.
Enhancement to Online Firework Applic Project Funding: Free	Complete	Maintenance	12/17/2007	1/7/2008	1/8/2008	1/31/2008	2/1/2008	2/28/2008	3/1/2008	3/15/2008	3/15/2008	3/15/2008	3/15/2008	03/01/08: Enhanced application rolled out 2-26.
Judge Scheduling enhancement Project Funding: Free	Complete	Maintenance	8/1/2008	8/15/2008	8/15/2008	8/30/2008	9/1/2008	9/30/2008	10/15/2008	10/30/2008	11/1/2008	11/1/2008	10/1/2008	10/01/2008: Enhancement testing complete, and changes are live.
Tourism Conference Registration Project Funding: Free	Complete	Maintenance	7/15/2008	7/15/2008	7/15/2008	8/1/2008	8/1/2008	8/15/2008	8/15/2008	8/20/2008	8/20/2008	8/20/2008	8/20/2008	08/27/2008: Updated application launched, per agency request.
Enhancements to Electrician License Re Project Funding: Free	Complete	Maintenance	6/2/2008	7/31/2008	8/1/2008	8/15/2008	8/15/2008	8/31/2008	9/1/2008	9/30/2008	10/15/2008	10/15/2008	10/15/2008	10/15/08: Application upgrades complete and renewal system launched.
Intranet creation for Probation Division - Project Funding: Free	Complete	Maintenance	5/22/2008	6/10/2008	6/10/2008	6/26/2008	6/26/2008	7/14/2008	7/14/2008	8/31/2008	9/1/2008	9/1/2008	9/1/2008	09/01/08: Agency has taken over templates and are managing content. Intranet site is live.
Website Redesign for Landscape Archit Project Funding: Free	Complete	Maintenance	10/31/2007	10/31/2007	11/1/2007	11/30/2007	12/1/2007	12/21/2007	12/21/2007	12/28/2007	12/31/2007	12/31/2007	1/7/2008	12/28/2007: New web site launched.
2008 Nebraska Spirit Art Contest Project Funding:	Complete	Maintenance	8/13/2007	8/27/2007	9/3/2007	1/31/2008	1/31/2008	2/15/2008	2/16/2008	3/3/2008	3/3/2008	3/3/2008	3/3/2008	06/01/2008: Winners announced. Contest completed
NCCA Website Redesign Project Funding: Free	Complete	Maintenance	11/12/2007	11/16/2007	11/19/2007	11/28/2007	11/28/2007	12/21/2007	12/21/2007	1/4/2007	1/7/2007	1/7/2007	1/7/2008	01/04/2008: Redesigned site launched.
DMV - Drivers License Reinstatements Project Funding: Transaction	Complete	Maintenance	1/23/2006	2/6/2006	2/6/2006	7/28/2006	7/31/2006	9/30/2006	9/1/2007	9/14/2007	11/14/2007	11/14/2007	11/14/2007	04/14/08: Application launched on 01/24/08
NLCC Wine/Spirit Excise Tax Reporting Project Funding: Grant	Complete	Maintenance	11/19/2007	11/30/2007	12/20/2007	2/18/2008	5/1/2008	7/1/2008	7/1/2008	9/1/2008	10/1/2008	10/1/2008	7/1/2008	07/01/08: Application launched on 07/01/08
NADC - Online Campaign Statements F Project Funding: Grant	Complete	Maintenance	1/1/2008	3/20/2008	3/21/2008	4/21/2008	4/21/2008	5/19/2008	5/19/2008	6/9/2008	6/30/2008	6/30/2008	6/30/2008	07/15/2008: Application was launched on June 30, 2008
NADC- Online Campaign Statement Filing Project Funding: Grant	Complete	Maintenance	1/23/2007	4/24/2007	5/7/2007	8/28/2007	10/15/2007	12/7/2007	12/10/2007	12/30/2007	12/31/2007	12/31/2007	3/12/2008	04/14/08: Form B-4 launched on 03/12/08
DNR- Decommission Application Project Funding: Transaction	Complete	Maintenance	9/27/2006	10/12/2006	10/16/2007	1/31/2008	2/25/2008	3/28/2008	4/1/2008	4/25/2008	4/28/2008	4/28/2008	4/28/2008	06/15/08: Application launched on 05/19/08
EFS Continuations and Terminations Project Funding: Transaction	Complete	Maintenance	12/17/2006	1/24/2007	1/24/2007	1/31/2008	2/1/2008	3/28/2008	4/1/2008	5/2/2008	5/5/2008	5/5/2008	5/5/2008	06/15/08: Beta testing completed, and live application in full release June 4th.
DMV Online Message Plate Ordering Project Funding: Transaction	Complete	Maintenance	3/26/2007	5/18/2007	5/22/2007	9/11/2007	8/31/2007	10/31/2007	11/1/2007	11/16/2007	11/19/2007	11/19/2007	3/26/2008	04/14/08: Application launched on 03/26/08

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Greeley County Website
Project Funding: Free

Complete Maintenance 11/19/2007 11/19/2007 11/20/2007 11/25/2007 11/25/2007 11/30/2007 11/30/2007 12/1/2007 12/21/2007 12/21/2007 12/12/2007 06/15/08: County launched new site just prior to primary election.