

**NEBRASKA STATE RECORDS BOARD
MEETING: November 14, 2007**

Nebraska State Capitol
Room 1507
Lincoln, NE
November 14, 2007
9:00 A.M.

AFFIDAVIT OF PUBLICATION

State of Nebraska }
LANCASTER COUNTY, } ss.

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, November 14, 2007 at 9:00 AM in Room 1507 of the State Capitol, Lincoln, Nebraska. The agenda is available at the Office of the Secretary of State for public inspection during regular business hours.
#4699940 1x Oct. 12

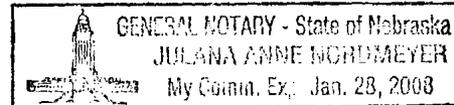
The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on the 12TH day of October A.D., 2007 ~~and thereafter on _____, 20____~~ and that said newspaper is the legal newspaper under the statutes of the State of Nebraska. The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Paula White

Subscribed in my presence and sworn to before me this _____ day of Oct, 2007

Julana Anne Nordmeyer Notary Public
4699940

Printer's Fee, \$ _____



NEBRASKA STATE RECORDS BOARD AGENDA

Room 1507 State Capitol
November 14, 2007 - 9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room.
3. NOTICE OF HEARING
Public notice of the meeting was given by posting notice in the Lincoln Journal Star on October 12, 2007, on the State of Nebraska's online public meeting calendar; and keeping a current copy of the agenda in the Secretary of State's office, listing the date, time and location of the meeting.
4. ADOPTION OF AGENDA
 - a. **Action Item:** Approval of Agenda
5. APPROVAL OF MINUTES
 - a. **Action Item:** Approval of August 1, 2007 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a. Signed Interagency Agreement between the NE State Records Board and Saunders County for network management services
 - b. Signed Addenda:
 1. Saunders County Addendum One
 2. Athletic Commission Addendum One
 3. Motor Vehicle Industry Licensing Board Addendum One
 - c. Board member Reappointments: John Curry and Mike Edgecombe have been reappointed to the State Records Board by Governor Heineman. Their terms will expire July 16, 2010.
8. LOCAL AGENCY GRANT APPLICATIONS
 - a. Discussion of State & Local Grant \$200,000 cap
 - b. **Action item:** Hall County Register of Deeds - Numerical Index Book Scanning Project - **\$2,352.00**
 - c. **Action item:** Douglas/Sarpy County Map Scanning Cooperative - **\$25,000**
 - d. **Action item:** Adams County Register of Deeds - Digitizing Adams County Records - **\$25,000.00**

9. STATE AGENCY GRANT APPLICATIONS

- a. **Action item:** State Treasurer – StateSpending.com - **\$50,000.00**
- b. **Action item:** Liquor Control Commission - Online Excise Tax Reporting & Payment System – **\$25,000.00**

10. GENERAL COUNSEL’S REPORT

- a. Discussion and report on Agent/Independent Contractor Status of Ne.gov
- b. **Action item:** Department of Motor Vehicles Contract
- c. DMV Addenda Seven & Eight
- d. Grant Status Report
- e. Reinvested Revenue Report
- f. **Action item:** NSRB - Cash Fund Balance

11. NEBRASKA.GOV REPORTS

- a. General Manager’s Report
- b. **Action Item:** Project Priority Report
- c. NE.gov Business Plan
- d. NE.gov On-line Services
- e. Project Partnership Packet

12. CONTRACTOR’S REPORT

- a. NSRB Report

13. NE.GOV CONTRACT EXTENTSION

- a. **Action item:** Contract Extension or Cancellation

14. DATE FOR NEXT MEETING

Wednesday, January 23, 2007

9:00 A.M.

Executive Building

501 South 14th Street – Lower Level Conference Room

Lincoln, NE

15. ADJOURNMENT

- a. **Action Item:** Move to adjourn



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of August 1, 2007

The meeting was called to order by Chairman John A. Gale at 9:10 A.M. on August 1, 2007, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Chairman;
Brenda Decker, representing the Director of Administrative Services;
Leslie Donley, representing the Attorney General;
Mike Edgecombe;
Mike Foley;
Tom Friemuth;
Lauren Hill; representing the Governor;
Timothy Loewenstein;
Laureen Riedesel

Not present were:

Jerry Catlett;
John Curry;
Shane Osborn

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. Also, a copy of the Nebraska Open Meetings Act is located in the back of the meeting room.

Chairman Gale announced public notice of the meeting was given by posting notice in the Lincoln Journal Star newspaper on June 29, 2007, the state's website calendar and a copy of the Notice and Affidavit of Publication by the printer is to be included in the Board records. A current copy of the agenda has been kept in the Secretary of State's office listing the date, time and location of the meeting.

Mr. Loewenstein moved to adopt the agenda; motion seconded by Ms. Hill.

Voting For:	Decker Gale	Donley Hill	Edgecombe Loewenstein	Foley Riedesel	Freimuth
Voting Against:	None				
Absent:	Catlett	Curry	Osborn		

The motion carried.

Mr. Foley moved to approve the April 11, 2007 meeting minutes; motion seconded by Ms. Decker.

Voting For:	Decker	Donley	Edgecombe	Foley	Freimuth
	Gale	Hill	Loewenstein	Riedesel	

Voting Against:	None
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Absent:	Catlett	Curry	Osborn
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The motion carried.

Chairman Gale introduced Brian Stevenson, General Manager, Nebraska.gov who explained the following addenda signed by the Chairman: Commission for the Blind & Visually Impaired Addendum One, signed April 11, 2007; Department of Natural Resources Addendum Two, signed July 17, 2007; NE Accountability and Disclosure Commission, Addendum Four, signed July 17, 2007; NE Liquor Control Commission, Addendum Five, signed July 17, 2007. Chairman Gale explained the two types of addenda; ones which do not include fees such as website maintenance or termination of a contract piece and those addenda which include fees. He said a review of the continuation of authority of the Chairman to sign addenda which do not include fees will be discussed at the next Board meeting.

Mr. Perry Pirsch, representing the Treasurer, arrived at 9:30 A.M.

Chairman Gale began a discussion of the Goals Subcommittee Report distributed to the Board. Mr. Pirsch gave a tentative 'yes' to volunteer to chair a Contract Review Subcommittee of the Board. Mr. Freimuth moved to approve the goals stated in the report; motion seconded by Mr. Loewenstein.

Voting For:	Decker	Donley	Edgecombe	Foley	Freimuth
	Gale	Hill	Loewenstein	Pirsch	Riedesel

Voting Against:	None
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Absent:	Catlett	Curry
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The motion carried.

Mr. Moravec, General Counsel, explained the process and timelines for the consideration of the extension of the Network Manager Services Contract between the Nebraska State Records Board and Nebraska Interactive, Inc. This item will be placed on the November 14, 2007 State Records Board agenda.

Cathy Danahy, Executive Director, introduced the State Agency Grant Application from the Nebraska Accountability and Disclosure Commission for On Line Campaign Statement Filings in the amount of \$25,000.00. Mr. Brian Stevenson and Mr. Frank Daily explained the grant and answered questions from the Board. Mr. Loewenstein moved to approve the grant; seconded by Mr. Foley.

Voting For:	Decker	Donley	Edgecombe	Foley	Freimuth
	Gale	Hill	Loewenstein	Pirsch	Riedesel

Voting Against:	None
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Absent:	Catlett	Curry
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The motion carried.

Ms. Danahy introduced the State Agency Grant Application from the Nebraska Supreme Court for Automation for the Nebraska State Library in the amount of \$24,475.00. Mr. Bill Miller and Ms. Marie Wiechman of the Supreme Court explained the grant and answered questions from the Board. Ms. Donley motioned to approve the grant; seconded by Ms. Riedesel.

Voting For:	Decker Gale	Donley Hill	Edgecombe Loewenstein	Foley Pirsch	Freimuth Riedesel
Voting Against:	None				
Absent:	Catlett	Curry			

The motion carried.

Ms. Danahy introduced the State Agency grant from the Office of the CIO – Department of Administrative Services for a Nebraska Geospatial Data Sharing and Web Services Network for \$25,000.00 for two years (\$50,000.00 total). Ms. Decker recused herself from the discussion. Mr. Steve Henderson, I.T. Administrator, Office of the CIO, explained the grant and answered questions from the Board. Mr. Freimuth motioned to approve a grant for the fiscal year in the amount of \$25,000.00 and to revisit the additional \$25,000.00 request in one year if the project is developing satisfactorily; seconded by Ms. Riedesel.

Mr. Lowenstein motioned to amend the language to approve the grant of \$25,000.00 for one year and the Board will revisit the additional \$25,000.00 request in one year, provided the CIO demonstrates satisfactory development of the project and sustainability of the project; seconded by Mr. Freimuth.

Voting For:	Donley Hill	Edgecombe Loewenstein	Foley Pirsch	Freimuth Riedesel	Gale
Voting Against:	None				
Not Voting:	Decker				
Absent:	Catlett	Curry			

The motion carried.

Vote on original motion by Mr. Freimuth, as amended:

Voting For:	Donley Hill	Edgecombe Loewenstein	Freimuth Pirsch	Gale Riedesel
Voting Against:	Foley			
Not Voting:	Decker			
Absent:	Catlett	Curry		

The motion carried.

Ms. Danahy introduced a Reinvested Revenue grant from Nebraska.gov for Google Search Engine Funding in the amount of \$25,000.00. Mr. Stevenson explained the grant and answered questions from the Board. Chairman Gale requested Mr. Stevenson report a total number of hits on Google. Mr. Stevenson agreed to report that information to the Board. Mr. Pirsch indicated this is the cost of doing business and suggested it not be in the form of a grant request in the future. Mr. Loewenstein suggested it be included in the new master contract. Mr. Loewenstein motioned to approve the grant; seconded by Ms. Hill.

Voting For:	Donley	Edgecombe	Freimuth	Gale	Hill
	Loewenstein	Pirsch	Riedesel		
Voting Against:	Foley				
Not Voting:	Decker				
Absent:	Catlett	Curry			

The motion carried.

Chairman Gale called a recess at 11:10 A.M.

Chairman Gale reconvened the meeting at 11:30 A.M.

Chairman Gale moved to agenda item 10. b. Visa Operating Regulations Update. No objections were heard.

Mr. Moravec asked Mr. Pirsch to comment. Mr. Pirsch distributed to the Board a letter dated July 30, 2007 from First National Merchant Solutions addressed to State Treasurer Shane Osborn regarding First National Merchant Solutions conversation with Visa USA regarding NII's Portal Fee Model. Mr. Pirsch answered questions from the Board. Mr. Pirsch indicated due to the recent delivery of the letter, Treasurer Osborn has not had time to do a legal analysis and choose what is best for the taxpayers and all concerned. He said the Treasurer would be prepared at the next Board meeting to make a motion. The item will be placed on the November 14, 2007 State Records Board agenda.

Chairman Gale convened a public hearing on contract addenda at 11:50 A.M.

Addendum Seven (Version 1 and Version 2) and Addendum Eight (Version 1 and Version 2) to the Nebraska Department of Motor Vehicles Interagency Agreement regarding services, pricing and terms of payment were discussed. Mr. Stevenson explained the addenda and several options were presented and discussed in relationship to the Visa Operating Regulations. Ms.Hill excused herself from the meeting to consult with a representative of the Department of Motor Vehicles for additional information. The agenda item was tabled until Ms. Hill's return.

Mr. Stevenson explained Addendum Three to the Interagency Agreement between the Nebraska Legislative Council and the Nebraska State Records Board. Mr. Pirsch moved to approve the addendum; seconded by Ms. Decker.

Voting For:	Donley	Edgecombe	Freimuth	Gale	Loewenstein
	Pirsch	Riedesel			
Voting Against:	None				
Absent:	Catlett	Curry	Hill		

The motion carried.

At 12:30 P.M., Mr. Loewenstein motioned to recess the public hearing until after the return of Ms. Hill; seconded by Mr. Foley.

Voting For:	Donley Pirsch	Edgecombe Riedesel	Freimuth	Gale	Loewenstein
Voting Against:	None				
Absent:	Catlett	Curry	Hill		

The motion carried.

Mr. Moravec asked Mr. Stevenson to address the Department of Motor Vehicles Contract. Mr. Stevenson explained the contract needs to better define the roles and responsibilities of security breach issues. The ball is currently in NII's court. He thanked Ms. Donley for hosting the first review. A second review will take place in the next two weeks. Chairman Gale urged NII to bring this issue to a conclusion. It will be placed on the agenda for the next State Records Board meeting.

Mr. Moravec presented the 2007 State Legislative and Court Opinion report.

Mr. Moravec introduced Ms. Suzie Hinzman, Controller, Secretary of State's Office, who presented the Cash Fund Balance Report, Grant Status Report and Reinvested Revenue Report. Mr. Loewenstein moved to approve the Cash Fund Balance Report; seconded by Mr. Edgecomb.

Voting For:	Edgecombe Riedesel	Freimuth	Gale	Loewenstein	Pirsch
Voting Against:	None				
Absent:	Catlett	Curry	Donley	Hill	

The motion carried.

Chairman Gale discussed the issue of the Chairman having the authority to grant extensions for grantees who request them. This authority will be discussed when the grant approval process is reviewed.

Ms. Hill returned to the meeting at 1:40 P.M.

Brian Stevenson introduced the new General Manager of Nebraska.gov, Brent Allen Hoffman. The Board wished Mr. Stevenson well in his new position in Indiana. He indicated the current staff assignments at Nebraska.gov will remain the same for the foreseeable future. Mr. Loewenstein motioned under the Authority of the 2003 state request for proposal for contractual services to manage the Nebraska Online Network, and the 2004 contract between the State Records Board and the predecessor of Nebraska.gov, the hiring and placement of Brent Allen Hoffman as it's General Manager be approved; seconded by Ms. Hill.

Voting For:	Edgecombe Loewenstein	Freimuth Pirsch	Gale Hill Riedesel
Voting Against:	None		

Absent: Catlett Curry Decker Donley

The motion carried.

Mr. Stevenson presented the Project Priority Report and the General Manager's Report. Ms. Riedesel motioned to approve the Project Priority Report; seconded by Mr. Freimuth.

Voting For: Edgecombe Freimuth Gale Hill Loewenstein Pirsch
Riedesel

Voting Against: None

Absent: Catlett Curry Decker Donley

The motion carried.

Chairman Gale announced the next meeting of the Nebraska State Records Board will be Wednesday, November 14, 2007 at 9:00 A.M. in Room 1507 of the State Capitol.

Mr. Bill Bidrowski, State Records Board Contractor, gave the Contractor's Report.

Art 1:30 P.M. Mr. Loewenstein motioned to reopen the Public Hearing on the Department of Motor Vehicle's contract addenda; seconded by Mr. Freimuth.

Voting For: Edgecombe Freimuth Gale Hill Loewenstein Pirsch
Riedesel

Voting Against: None

Absent: Catlett Curry Decker Donley Foley

The motion carried.

Ms. Hill reported on the results of her consulting with the Nebraska Department of Motor Vehicles (DMV) Ms. Hill motioned to authorize Chairman Gale to execute two separate addenda (seven and eight) with the Department of Motor Vehicles that would act as interim agreements for two applications; one, the online driver's license reinstatement and two, the specialty license plate ordering system online. The addenda to contain the following content; one, make it clear that this is an interim pricing model that the Board is authorizing at this time to move forward; two, that we utilize the State's credit card merchant account; three, that we clarify and incorporate our standard practice of having Nebraska.gov receive one dollar each per plate purchased and for each license reinstatement made electronically and lastly, that a flat fee (portal fee) be authorized to be assessed in the amount of two dollars to the benefit of the DMV for the license plates and three dollars for the license reinstatements; seconded by Mr. Loewenstein.

Voting For: Edgecombe Freimuth Gale Hill Loewenstein Pirsch
Riedesel

Voting Against: None

Absent: Catlett Curry Decker Donley Foley

The motion carried.

Ms. Hill motioned to close the Public Hearing on the Department of Motor Vehicle's contract addenda; seconded by Mr. Edgecombe.

Voting For:	Edgecombe Riedesel	Freimuth	Gale	Hill	Loewenstein	Pirsch
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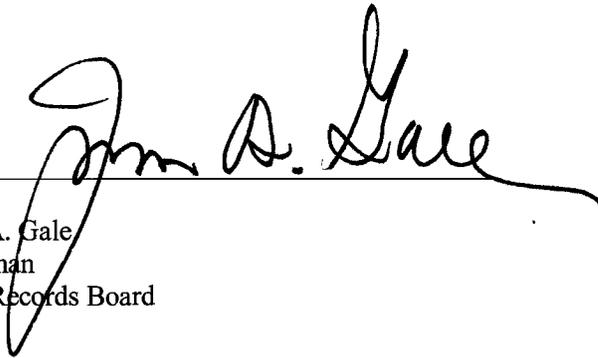
Voting Against:	None
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Absent:	Catlett	Curry	Decker	Donley	Foley
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The motion carried.

Ms. Riedesel motioned to adjourn the meeting.

Chairman Gale declared the meeting adjourned at 2.10 PM.



John A. Gale
Chairman
State Records Board

INTERAGENCY AGREEMENT
between
SAUNDERS COUNTY
and the
NEBRASKA STATE RECORDS BOARD

This Interagency Agreement is made by and between Saunders County (hereinafter "Saunders County"), and the Nebraska State Records Board (hereinafter "Nebraska State Records Board: or "NSRB"), to provide access to Saunders County's electronic data files on Nebraska.gov, an electronic data service operated by the Nebraska State Records Board for the State of Nebraska through a contractual arrangement with a private network manager.

WHEREAS, Saunders County maintains certain electronic data in computer databases, which data is available to the general public under certain circumstances; and

WHEREAS, Saunders County currently has data residing on the state mainframe computer and/or on its internal Local Area Network which is public and of interest to the public; and

WHEREAS, NSRB desires to have access to Saunders County's data records at both locations, if data records are available at both locations, for the purpose of providing such access to Nebraska citizens and businesses who subscribe to Nebraska.gov; and

WHEREAS, it is also contemplated by the parties that provision of electronic access through Nebraska.gov will provide a material benefit to Saunders County, to Nebraska citizens and businesses, will improve access to information and will decrease the need for Saunders County personnel to be involved in giving out this information by telephone or in person;

NOW THEREFORE, in consideration of the mutual conditions, covenants and promises contained in this Agreement, the parties agree as follows:

SECTION 1: Statement of Purpose

The purpose of this Agreement is to define circumstances, responsibilities, and compensation relating to providing Nebraska.gov with on-line computer access to certain data records at Saunders County's discretion, maintained in electronic form by Saunders County.

SECTION 2: Terms of agreement

This Agreement shall be in full force and effect for a period of one year after the date it is fully signed. Thereafter, this Agreement shall continue for successive monthly periods upon the same terms, provisions and conditions as provided herein excepting that at either party's option, this Agreement may be terminated at any time after the original term of this Agreement, upon thirty (30) days advance written notice to the other party.

SECTION 3: Definition of Terms

1. Data records – facts maintained in electronic form for communication or processing.
2. Nebraska.gov subscribers – individuals or organizations who use Nebraska.gov for computer-assisted research.
3. Client department – a Saunders County section or unit serviced by Saunders County's internal computer section, and whose data files are available to external agencies.
4. Public Record Data – data records which are considered public records under state or federal law.

SECTION 4: Saunders County Responsibilities

1. Client departments will:
 - a. When requested, help in interpreting the meaning of data, provide input on display screen designs when consulted, and cooperate with Nebraska.gov in placing data records onto Nebraska.gov as permitted by Saunders County, but only if desired by Nebraska.gov subscribers.
 - b. In the absence of a central Saunders County data or computer department or service, perform those duties and responsibilities outlined in subparagraph 2 of SECTION 4.

2. The central Saunders County data or computer department or service will:
 - a. When requested, help in interpreting the meaning of data, provide advice on display screen designs when consulted, and cooperate with Nebraska.gov in placing data records onto Nebraska.gov as permitted by Saunders County.
 - b. Provide computer access to Saunders County data records as permitted by Saunders County, subject to interruption of service pursuant to SECTION 10.
 - c. Provide acceptable response time within limitations of budget constraints.
 - d. Provide reasonable levels of problem determination support to help isolate problems when requested, and if the problem resides on Saunders County's end of the system, provide reasonable fixes or repairs.
 - e. Have final control and responsibility for security authorization of Nebraska.gov (in cooperation with any Client departments) in granting access to its data.

3. Saunders County will:
 - a. Oversee the timely and effective performance of this Agreement from Saunders County's perspective, and assist Nebraska.gov in resolving constructively any problems hereunder and any new issues that arise in connection therewith.
 - b. Provide reasonable levels of support to any central Saunders County data or computer department or service; and to any Client department, in placing Saunders County data records on-line with Nebraska.gov, to the extent permitted by Saunders County, but only if desired by subscribers to Nebraska.gov.

SECTION 5: NSRB Responsibilities

1. NSRB agrees:
 - a. To recognize that authorized on-line access provides no right to possession or ownership of data records at any time.
 - b. To take all reasonable precautions to protect against unauthorized access to Saunders County's data records.
 - c. To provide reasonable programming, software, hardware, and supplies necessary to establish electronic access to Saunders County data records
 - d. To abide by Saunders County's regulations which may now be in force or effect or which may in the future become effective.
 - e. To recognize there is no express or implied ownership of Saunders County's equipment by the payment of any fee or charge to Saunders County.
 - f. To provide reasonable reporting that accurately reflects usage associated with access to Saunders County data records by Nebraska.gov subscribers.
 - g. To keep such records as are required to document usage associated with providing access to Saunders County's electronic database and to provide

Saunders County access to these records at reasonable times for auditing purposed if so requested by Saunders County.

- h. To cooperate with Saunders County and Client departments in placing data records onto Nebraska.gov as permitted by Saunders County but only if desired by Nebraska.gov subscribers, including securing proper access from the appropriate authority for, and providing necessary security to, each type of data records desired.

SECTION 6: Billing, Payment and Rates for Services

NSRB shall cause the network manager to remit fees for Saunders County data records accessed through Nebraska.gov as set forth in an addendum to this Agreement. Reimbursement to Saunders County for specific items of information in the Saunders County database shall be equal to statutory fees for such information where applicable. Payment shall be made to Saunders County by the last working day of the month following the month in which access was electronically requested by Nebraska.gov subscribers. A summary page detailing fee generating transactions per month and the amount of payment by Nebraska.gov to Saunders County will accompany payment.

Rates for services shall be set by Saunders County, NSRB, and the Nebraska.gov Network Manager and may be adjusted from time to time to cover the entire cost of providing service to Nebraska.gov. Rates set shall continue in effect until modified by mutual Agreement of Saunders County, NSRB and the Nebraska.gov Network Manager.

SECTION 7: Illegal Provisions

If any provision of this Agreement shall be declared to be illegal, void or unenforceable by a court of competent jurisdiction, the other provisions shall not be affected but shall remain in full force and effect.

SECTION 8: Termination

At Saunders County's option, this Agreement may be terminated immediately upon the occurrence of any of the following:

1. NSRB's failure to indemnify Saunders County pursuant to SECTION 9 of this Agreement.
2. NSRB's non-payment in violation of SECTION 6 of this Agreement.
3. NSRB's allowance of unauthorized access prohibited by this Agreement.
4. NSRB's material breach of any term, provision or condition of this Agreement.
5. Saunders County's determination that resources devoted to providing access to Nebraska.gov are required by Saunders County for its internal operation.

At either party's option, this Agreement may be terminated at any time after the original term of this Agreement upon thirty (30) days written notice to the other party.

SECTION 9: Indemnification and Hold Harmless Provisions

NSRB hereby relieves, releases, indemnifies and holds harmless Saunders County, its officers, agents, employees, and departments, from liability for any and all damages resulting from incorrect or misinterpretation of data which occurs in transmission or as a result of any interface or coding performed by Nebraska.gov (but not from any liability which would otherwise accrue against Saunders County by reason of inaccuracies or misinterpretations residing on Saunders County's own data records) and for any other liability asserted against Saunders County arising from Nebraska.gov's operations.

SECTION 10: Interruption of Service

Saunders County shall use its best efforts to provide adequate and uninterrupted service under the terms of this Agreement. However, Saunders County shall not be liable for interruption of service when the same shall be due to circumstances beyond the control of Saunders County, its agents, servants, or employees, including but not limited to unanticipated equipment malfunction or periodic maintenance or update of the computer system or systems upon which such data records reside.

SECTION 11: Assignment

This Agreement may not be assigned by NSRB without the prior written consent of Saunders County and any such assignment of this Agreement without such permission shall be null and void.

SECTION 12: Notices

All notices shall be in writing and shall be directed to the parties to this Agreement as shown below:

To NSRB:	Mr. Brian Stevenson Nebraska.gov 301 S. 13 th Street, Suite 301 Lincoln, NE 68508
To Saunders County	Jerry Hoegh Saunders County Commissioner 1111 13 th Street – Suite 1 Aurora, Nebraska 68818

SECTION 13: Data Records To Be Accessed

The data records to be accessed shall be set forth by separate addendum to this Agreement.

SECTION 14: Construction

This Agreement shall be construed in accordance with the laws of the State of Nebraska.

SECTION 15: Paragraph Headings

The paragraph headings are inserted in this Agreement for convenience only and shall not be used in interpreting this Agreement.

SECTION 16: Total Agreement

This Agreement constitutes the complete and exclusive statement of the Agreement between the parties hereto. No amendment, waiver or alteration of this Agreement shall be effective unless signed by an authorized officer of each of the parties to this Agreement. Neither Saunders County nor NSRB shall be bound by any oral Agreement or representation.

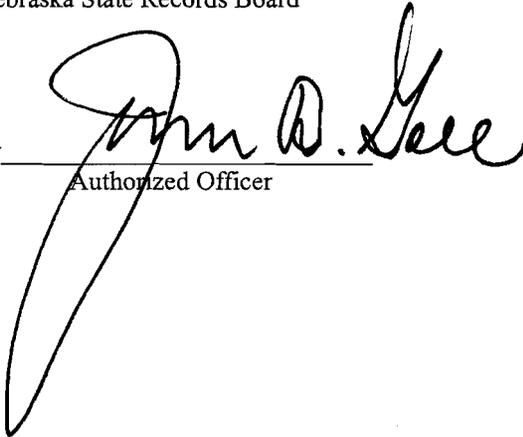
IN WITNESS TO THEIR Agreement TO ALL THE ABOVE AND FOREGOING, the parties hereto have executed this Agreement the day and year below written.

Saunders County

by 
Authorized Officer

Date 6-20-07

NSRB
Nebraska State Records Board

by 
Authorized Officer

Date 10/16/07
JML

**Addendum One
to the
Interagency Agreement Between
Saunders County
and
Nebraska State Records Board**

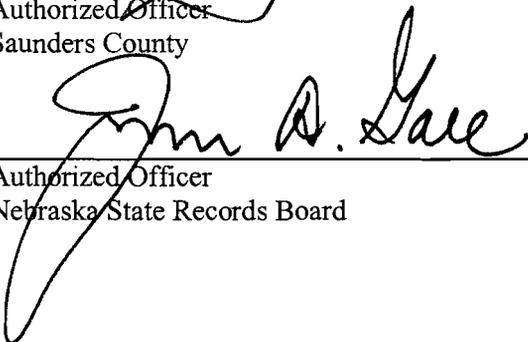
This Addendum One to the Interagency Agreement between Saunders County and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

Project: Content maintenance/updating the Saunders County Web Site as requested by the agency.

Price: \$50.00 per hour, with one-hour minimum charge per month. If no work is requested during a month, there is no minimum charge.

Terms: Nebraska.gov will submit a monthly invoice when there is a balance due from Saunders County for work completed under this agreement. Terms of payment are net 45 days.

By:  _____ Date: 6-20-07
Authorized Officer
Saunders County

By:  _____ Date: 10/16/07
Authorized Officer
Nebraska State Records Board
JAG

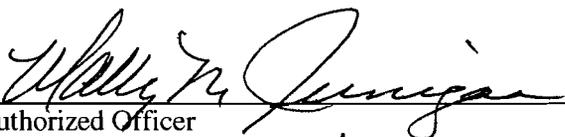
**Addendum One
to the
Interagency Agreement Between
Nebraska State Athletic Commission
and
Nebraska State Records Board**

This Addendum One to the Interagency Agreement between the Nebraska State Athletic Commission Association (NSAC) and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

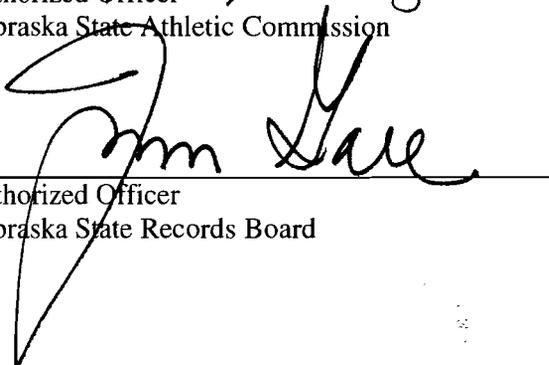
Project: Content maintenance/updating the NSAC Web site as requested by the agency.

Price: \$50.00 per hour, with one-hour minimum charge per month. If no work is requested during a month, there is no minimum charge.

Terms: Nebraska.gov will submit a monthly invoice when there is a balance due from the Nebraska State Athletic Commission for work completed under this agreement. Terms of payment are net 45 days.

By: 
Authorized Officer
Nebraska State Athletic Commission

Date: 9-19-2007

By: 
Authorized Officer
Nebraska State Records Board

Date: 10/4/2007

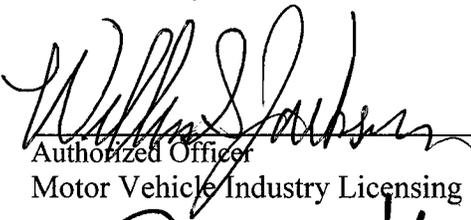
**Addendum One
to the
Interagency Agreement Between
Motor Vehicle Industry Licensing Board
and
Nebraska State Records Board**

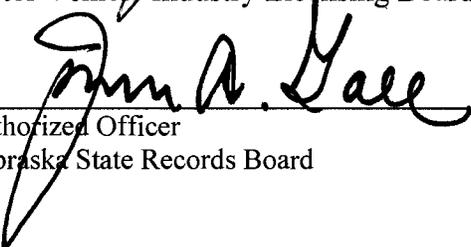
This Addendum One to the Interagency Agreement between Motor Vehicle Industry Licensing Board and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

Project: Content maintenance/updating the Motor Vehicle Industry Licensing Board Web Site as requested by the agency.

Price: \$50.00 per hour, with one-hour minimum charge per month. If no work is requested during a month, there is no minimum charge.

Terms: Nebraska.gov will submit a monthly invoice when there is a balance due from Motor Vehicle Industry Licensing Board for work completed under this agreement. Terms of payment are net 45 days.

By:  Date: 9-04-07
Authorized Officer
Motor Vehicle Industry Licensing Board

By:  Date: 10/16/07
Authorized Officer
Nebraska State Records Board

SEP 10 2007

RECEIVED

HALL COUNTY REGISTER OF DEEDS
P.O. BOX 1692
GRAND ISLAND NE 68802-1692
Phone- (308) 385-5040
Fax- (308) 385-5184

Kathy Baasch, Register of Deeds
Jeanne King, Deputy

Amy Thomas, Records Technician
Tonya Baker, Office Clerk

September 7th, 2007

Nebraska State Records Board
440 So. 8th St. Suite 210
Lincoln NE 68508

RE: Application for Grant

Dear Sir;

Please accept and consider my application for a grant to fund a scanning project that would enhance the delivery of our county real estate records to the public. There is now a collaborative effort among our city and county offices to serve up data to the public on all property in Hall County, Nebraska on line. My project would only enhance the effort, enabling the public to view the records of my office dating back to the 1800's. Presently they are only access them back through 1989.

This may be only a small project to some but the impact would be great for the user of our records. Please feel free to access our site at www.hallcountyne.gov and select the "Register of Deeds" link. In the paragraph that tells about my office, select "Mapsifter". You will now be at the website that allows you to access many types of searches of property.

Since I am not very knowledgeable of computer terminology and software being used, please feel free to contact me or Doug Drudik, the head of our IT Department. We would be happy to answer any questions you may have. Thank you in advance for your consideration.

Sincerely,

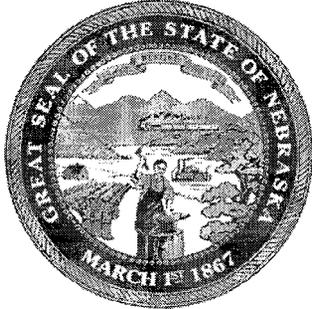


Kathy Baasch
Hall County Register of Deeds

RECORDS MANAGEMENT
DIVISION
SEP 10 2007
RECEIVED

Nebraska State
Records Board
440 So. 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745

John Gale
Chairman



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(Local Government Grant Application)**

Cities and Counties desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information or services should complete this application and follow any procedures outlined in the application and any accompanying materials.

I. GRANT SUMMARY

1. Name of entity applying for grant Hall County Register of Deeds

2. Title of project Numerical Index Book Scanning Project

3. Brief Description of Project
This project will require the scanning of the old hand-written numerical index books. there are a total of 28 books. Each page will be assigned a page number corresponding with the designated subdivision plat number. The books will then be taken apart, each page run through our large scanner and the scanned image will be exported to the appropriate computer folder. Upon completion of each book, the person scanning will make sure the pages are in the correct order & re-assemble the book, returning it to it's designated shelf. Upon completion of the project, our county's IT department will then link the images to our real estate web site that we presently use.

4. Grant request amount \$2,352.00 (\$25,000 limit for collaborative grants, \$10,000 limit for single jurisdiction grants)

5. Will there be a fee for accessing records associated with this project? No

6. If yes, provide any statutory reference or authorization for the fee
No fee

II. GRANT DETAIL

1. Please describe the project in detail (you may attach this description)

My project involves scanning our old numerical books. The pages of each book will be hand numbered with the corresponding subdivision ID number and designated page. Each book will be taken apart for scanning of front and back. Files and folders will be set up to export the images after scanned. Upon completion of the scanning project, the IT department will then link the images to the appropriate subdivision and export them to our web site for public use. Hall County has an awesome web site that anyone can access at www.hallcountyne.gov.

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

This project will benefit anyone who has access to the internet, since my records are presently online back through 1989. Our county has a web site that makes these records accessible to everyone, free of cost! It will be most beneficial to realtors, title records personnel, historians or anyone having an interest in chain of title of property in Hall County, Nebraska. Hundreds of people have been using this site for several years already, but this project would greatly enhance the search, since it would make available information of records ranging back into the 1800's.

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date)

An approximate completion date would be 8 months upon receipt of the grant. I would require time to advertise and interview for a candidate that would be trustworthy to handle our old record books.

4. Subdivision contribution to project (labor, equipment ect.)

This project would be done in my office, since I will not allow my records to be removed from the office. I already have the scanning equipment in place. I only need someone who would have the time to scan them.

5. Is other funding available for this project (explain)?

No other funding is available, since I do not have the extra money within my own budget. Due to the fact that our county Board is already cutting budgets, this project could not be funded through our county. I have asked for volunteers, but have not had any luck.

6. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

Since I do not have the funds within my budget and have had no luck finding volunteers, I am requesting grant money to hire someone reliable for the project. I cannot find the time myself and since I try to keep a very small staff, they do not have the time to contribute to the project either. I only have one deputy, one full time records technician and a part-time office clerk.

Once the project is complete, our county IT department will take over the exporting and maintaining the images. We will not need to add any more to the project, since we are now computerized and will never add information to these old books.

7. Please describe how this project will enhance the delivery of government services or access to those services (you may attach a separate sheet if needed)

This project will greatly enhance the existing on-line records search program, Mapsifter. I would then be capable of delivering to the public a full records search of all property in Hall County, Nebraska dating back to the beginning or recording time in the 1800's, rather than our present information ranging back only through 1989.

8. Please describe how this project will improve the efficiency of government operations (attach additional pages if needed)

The project will greatly improve the efficiency of our office since searchers would be able to view the entire record themselves, rather than trying to explain by phone what they are searching for, and then having to do the search. They would have the capability of giving us more precise information and the specific document number for the property they are searching, or just seeing the ownership and liens of record on a particular property. Because they will see the complete record themselves, this will improve any correspondence with the public and searching time of records that they are in question of.

9. Please describe any collaborative effort among multiple jurisdictions or political subdivisions related to this project (if applicable, attach additional pages if needed)

Our web search is presently a collaborative effort among the Assessor, Treasurer, City of Grand Island and GIS Department of our county. This project would only enhance the information made available to the public, as well as the city and county law enforcement agencies.

10. Please provide information on who will complete the project (in house personnel, outside contractor, combination of both, etc.)

I would interview someone for the project from the outside whom I feel would be responsible for the care of our old books and equipment. I would supervise and spot check their work myself.

I have had a couple of inquiries but could not pay them, since I have no additional funds in my budget. They were not interested in doing it voluntarily.

I have had the project advertised as volunteer work with no success-no one wants to do volunteer work apparently.

11. Does the project involve the licensing, permitting or regulation of business, if yes then explain how the project or service will allow integration with the State of Nebraska's Business Portal and the one-stop online business registration system.

No, none of the above.

III. TECHNICAL INFORMATION

1. Describe the hardware, software and communications needed for this project and explain why these choices were made.

I do not know any of the software, etc technical terminology. I have a large scanner and computer that our IT Department has set up for me to use. He has the program set up to scan the images into and he will be in charge of sending the images out to our web site for public use.

If you wish to contact our IT Department, his name is Doug Drudik. The phone number is 308-385-5629. He will be in charge of managing the images and can tell you what software he will be using.

2. Address any technical issues with the proposed technology including:

- Conformity with generally accepted industry standards. Projects which interface with state systems (such as distance learning systems) should also address NITC technical standards and guidelines.
- Compatibility with existing institutional and/or statewide infrastructure.
- Reliability, security, and scalability (future needs for growth or adaptation).

This project will conform with the already existing city/county web search at www.hallcountyne.gov. It is compatible with our city/county information and will only enhance the use of the site. The information has been pre-approved by our county attorney and city attorney.

If you have further questions regarding the technology, please contact the head of our IT Department, Doug Drudik at 308-385-5629 or dougd@hcgj.org.

3. Describe how technical support will be provided.

Technical support will be provided by Doug Drudik, the head of the county's IT Department.

Inter-office support will be provided by myself, Kathy Baasch, Hall County Register of Deeds.

4. Describe how the project will comply with the State's Technology Access Clause
<http://www.nitc.state.ne.us/standards/>

My project will fully comply with the State Technology Access Clause, since the images scanned will be imported into our web site search already in existence. This site can be used by any person who has access to the internet.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application Kathy Baasch

Phone # 308-385-5040 E-mail kathyb@hcgi.org

Signed this 7th day of September, 2007

Kathy Baasch
Signature

Hall County Register of Deeds
Title

Please Return to:

**State Records Board
440 So. 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745**

Technical Advisory Committee
to the
Nebraska State Records Board

Local Government Grant Application Review

Applicant: Hall County Register of Deeds

Project Title: Numerical Index Book Scanning Project

Resolution passed by the Technical Advisory Committee on October 16, 2007:

The committee, having reviewed the grant application entitled "Numerical Index Book Scanning Project", finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- There is no reason to question the information provided by the applicant indicating that the technical elements can be accomplished within the proposed time frame and budget.

(Vote: Brown-Yes, Decker-Yes, and Weir-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. §84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

HALL COUNTY REGISTER OF DEEDS**P.O. BOX 1692****GRAND ISLAND NE 68802-1692****Phone- (308) 385-5040****Fax- (308) 385-5107**

Kathy Baasch, Register of Deeds
Jeanne King, Deputy

Amy Thomas, Records Technician
Marlene Neimoth, Office Clerk

November 5, 2007

Nebraska State Records Board
440 So. 8th St. Suite 210
Lincoln NE 68508

RE: Application for Grant

Dear Board;

Please accept my sincere apology for being unable to attend your meeting today, November 14, 2007. I have only a small staff consisting of three full-time and one part-time employee, of which one employee has vacation scheduled for this week and another employee is new to the office and is still in training. I hope you will understand why I am unable to leave my office.

I am truly sorry for the inconvenience that this will cause, but would appreciate any consideration you could give my grant application in my absence.

Sincerely,

Kathy Baasch

Kathy Baasch

Nebraska State
Records Board
State Capitol, Suite 2300
Lincoln, NE 68509

John Gale
Chairman
(402) 471-4070
<http://www.nol.org>



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(Local Government Grant Application)**

Cities and Counties desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information or services should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. Name of entity applying for grant Douglas-Sarpy Map Scanning Cooperative

2. Title of project Historic Aerial Photo and Map Preservation

3. Brief Description of Project

Historical aerial photography and map preservation for a collaborative group of Omaha-area organizations, including the scanning of hard-copy documents into digital format. The scanned images will be made available for public access via the Internet and other mediums.

3. Grant request amount \$ \$25,000.00 (\$25,000 limit for collaborative grants, \$10,000 limit for single jurisdiction grants)

4. Will there be a fee for accessing records associated with this project? No

5. If yes, provide any statutory reference or authorization for the fee N/A

II. Grant Detail

1. Please describe the project in detail (you may attach this description)

Numerous sets of historic aerial photos, land use maps, and facility maps from different decades will be scanned into a digital format and archived into a relational database. Quick-access indexes will be built for each document set, making the images easily accessible. Many of the scanned documents will subsequently be made available for viewing and/or downloading via the Internet by the public and various public agencies. It is important that we archive these records before they are further damaged by continued use and the elements. It is equally important for the participating agencies to offer on-demand access to these documents for a broad variety of applications.

The second phase of the project includes 'geo-referencing' of most of the scanned maps and aerial photos. This technical process will enable these maps and photos to be used as GIS overlays, providing a valuable historical reference. This will also allow our partner organizations to not only Web-enable these documents, but also make them available in a more useful context through the use of existing GIS mapping websites.

The City of Omaha, Douglas County, Metro Area Planning Agency, and the Sarpy County GIS Coalition (includes Papillion, LaVista, Bellevue, Gretna, Springfield, & Papio-MO River NRD), are working together to coordinate this digital preservation process and to provide seamless, cross-jurisdictional access to these documents.

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

Government agencies, private businesses, researchers, utilities, and the public will benefit from access to historic aerial photography and maps via the Internet. The maps and aerial photos will assist in a number of research activities, including environmental analysis, urban planning, land use studies, and conservation projects.

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date)

The project kickoff is scheduled for February 1st, 2008, with the completion date scheduled for May 31st, 2008.

4. Subdivision contribution to project (labor, equipment etc.)

The participating agencies will contribute funds for the scanning and archiving of the aerial photos and maps. Douglas-Omaha GIS and Sarpy County GIS staff will provide the networking and storage infrastructure for the storage and hosting of the digital data. Application development for the Internet-based public access tools will be the responsibility of the collaborative group. Existing GIS websites will be utilized as part of this process.

5. Is other funding available for this project (explain)?

The balance of funds needed to complete the project will be shared amongst the collaborative group - each member will contribute funds appropriate to their involvement in the project.

6. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

Grant funds are needed to assist with the up-front (one-time) cost of the scanning and archiving of the hard-copy documents. The digital documents will be archived, once scanned, and made available via the Internet.

This project will enable our collaborative group to establish a mechanism for scanning and georeferencing future hard copy documents. Future acquisition of similar digital datasets will be made accessible using the same services used to provide access to the digital products from this project.

7. Please describe how this project will enhance the delivery of government services or access to those services (you may attach a separate sheet if needed)

By providing these historical records as digital files via the Internet, other government agencies, private industry, and members of the public will be able to easily access these public records without physically searching through countless documents located at various storage facilities. The records will be available 24 hours per day via the Internet, providing efficient access to information and dramatically reducing the time and man-hours previously involved in accessing these records.

8. Please describe how this project will improve the efficiency of government operations (attach additional pages if needed)

Similar to the public benefits, government agencies will be able to access the historical records quickly without having to find the physical hard-copies in storage vaults. Also, by pooling our resources and approaching the project as a cooperative venture, the partner agencies have been able to identify the best-preserved records (where there has been redundant storage). These sets have been identified as the priority candidates for the scanning/archiving.

9. Please describe any collaborative effort among multiple jurisdictions or political subdivisions related to this project (if applicable, attach additional pages if needed)

The City of Omaha, Douglas County, MAPA, and the Sarpy County GIS Coalition are cooperating in the project planning, funding, and implementation of the project. The group has identified the location of the best available records for each set of historic documents, and will work to develop the Internet applications for the public to utilize and consume the digital data. All members of this cooperative group actively participate in the NIROC (Nebraska-Iowa Regional Orthophotography Consortium), which is a larger cooperative group responsible for the acquisition of new digital aerial photography. NIROC imagery will constitute the new datasets introduced into the archived imagery database.

NSRB Grant Application

Page 4

10. Please provide information on who will complete the project (in house personnel, outside contractor, combination of both, etc.)

Completion of the scanning and database entry will be performed by a selected contractor. All application development, database management, and hosting will be performed by in house personnel from the various partner agencies. A Technical Action Group will be established to insure a coordinated effort in making these records accessible across agencies.

11. Does the project involve the licensing, permitting or regulation of businesses, if yes then explain how the project or service will allow integration with the State of Nebraska's Business Portal and the one-stop online business registration system.

No.

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

The hardware chosen for this project consists solely of existing or proposed server storage devices within the partner agencies. All of the scanning and georeferencing work, and any hardware associated with that work, will be completed by an outside contractor.

The software utilized in this project will primarily be GIS software from ESRI, Inc. ESRI is the preferred GIS software platform for the vast majority of public and private organizations in the State of Nebraska. This software will be used to provide the document access interfaces through GIS websites and desktop software. Database software from Microsoft will also be used in the background for the relational database functions.

2. Address any technical issues with the proposed technology including:

- **Conformity with generally accepted industry standards. Projects which interface with state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

The technology proposed for use in this project follows all of the organizational standards of the partner agencies, as well as statewide technology frameworks and industry standards. A priority goal of the Douglas-Sarpy Map Scanning Cooperative is to foster and encourage open access to these digital records, primarily through a GIS mapping interface. Many open standards and industry best practices will be employed within this project.

3. Describe how technical support will be provided.

Technical support will be provided by the individual partner agencies. However, common storage, distribution, and deployment techniques will be used. This will be accomplished by forming a technical action committee consisting of partner agency representatives. Documented storage and support procedures will be made available to all potential support contacts within each partner organization.

4. Describe How the Project will comply with the State's Technology Access Clause
<http://www.nitc.state.ne.us/standards/accessibility/tacfinal.htm>

The Douglas-Sarpy Map Scanning Cooperative will adhere to the provisions of the State Technology Access Clause while developing the tools for accessing the digital documents created as a result of this project. The Cooperative's technical action committee will be tasked with working with staff from the State's Office of the CIO, to insure we meet all of the necessary access requirements.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application Michael Schonlau

phone # 4,024,443,982 E-mail mschonlau@ci.omaha.ne.us

Signed this 13th day of September, 2007



Signature

GIS Coordinator

Title

Please Return to:

**State Records Board
Suite 2300, State Capitol
P.O. Box 94608
Lincoln, NE 68509-4608**

(revised 11/16/04)

Technical Advisory Committee
to the
Nebraska State Records Board

Local Government Grant Application Review

Applicant: Douglas-Sarpy Map Scanning Cooperative

Project Title: Historic Aerial Photo and Map Preservation

Resolution passed by the Technical Advisory Committee on October 16, 2007:

The committee, having reviewed the grant application entitled "Historic Aerial Photo and Map Preservation", finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- Based on the information provided and depending on the results of an RFP, it appears the technical elements can be accomplished within the proposed time frame and budget.

(Vote: Brown-Yes, Decker-Yes, and Weir-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. §84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

ADAMS COUNTY REGISTER OF DEEDS

500 NORTH DENVER
P.O. BOX 203
HASTINGS, NEBRASKA 68902
TELEPHONE: (402) 461-7150
FAX: (402) 461-7154

September 26, 2007

Mr. John Gale, Chairman
Nebraska State Records Board
State Capital
Suite 2300
Lincoln, NE 68509

Dear Mr. Gale:

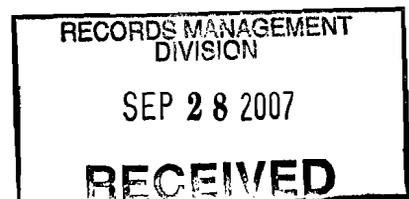
Enclosed please find a Local Governmental Grant Application For State Records Board To Improve Access to Public Information. Also enclosed are letters in support of this project.

Thank you for your time and consideration.

Sincerely,



Jan Johnson
Register of Deeds



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(Local Governmental Grant Application)**

Cities and Counties desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information or services should complete this application and follow any procedure outlined in this application and any accompanying materials.

I. Grant Summary

- 1. Name of entity applying for grant** Adams County Register of Deeds, Hastings, Nebraska

Project partner: Adams County, City of Hastings & Hastings Utilities

- 2. Title of project** Digitizing of Adams County Records

3. Brief Description of Project

Conversion of microfilm of remaining historical deeds from 1872 to 1980 to electronic images. Purchase software upgrade to enable accessibility of all Register of Deeds records by the public via the Internet.

- 3. Grant request amount** \$25,000

- 4. Will there be a fee for accessing records associated with this project?** No

- 5. If yes, provide any statutory reference or authorization for the fee.** N/A

II Grant Detail

- 1. Please describe the project in detail.**

Adams County, in conjunction with the City of Hastings and the Hastings Utilities Department, has been working on the implementation of a County/City GIS system. Since its inception, the Register of Deeds has provided the scanning of 1700 plus Subdivision Plat maps to be used as a base for the County's GIS project.

Since obtaining a scanner several years ago, the Register of Deeds has scanned in all recordings from late 1980 thru the present. In addition, this past budget year, the Register of Deeds contacted Bob Fountaine, MIPS, Inc. to convert microfilmed documents from March 27, 1972 through January 12, 1977, consisting of 25,000 images adding to our database.

These images are now available on the network, enabling the Register of Deeds, Assessor and Data Processing Department the ability to access all of these filings. Upon completion of the GIS project, this ability will be made available to the general public on the Internet.

The purpose of applying for this grant is to allow the Register of Deed's office conversion of our remaining deeds history on microfilm to electronic images of all the recorded deeds since Adams County's first recording in 1872 through what we have completed to date since 1980.

This will have a dual purpose.

1. To allow all historical deeds access by the general public from 1872 to the present.
2. To preserve the history of Adams County records.
 - a. The print in our old books is fading.
 - b. The process that was first used for our office copy of the microfilm was duplicated making them now hard to read and at times, impossible to print.

There are remaining approximately 147,000 microfilm images that need to be converted to electronic images at an approximate cost of \$19,745. Bob Fountaine, MIPS, Inc. would be completing this project.

The second part of the proposed project would be the implementation of Deed's Indexing software that enables these documents to integrate with our GIS system. The cost of this software upgrade would be \$7500 to be purchased from Terrascan. Adams County is in the process of upgrading our current imaging software to LaserFiche which will enable these electronic documents to be accessible by the public via the Internet.

2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

The Adams County Register of Deeds Office along with the Adams County Tax Payers will be the beneficiaries of this project by improving and protecting the history of the records. The recipients of this service will be immeasurable due to the Internet access that will be made available. With the completion of this project, every deed since the first filing in 1872 will not only be on microfilm but also available as an electronic image. Completion of this project will allow abstracters, banks, attorneys and the general public to complete their business from their offices instead of having to travel to the Register of Deeds office. This will save the public valuable time and funds.

3. Timeline for implementation

We expect this project to be completed by mid 2008.

4. Subdivision contribution to project (labor, equipment, etc.)

Adams County Register of Deeds has furnished the subdivision plat maps to be used as a base for the GIS project. Over recent years, the Adams County Register of Deeds budget has provided a scanner, computers, printer and funds to convert documents to electronic images from March 1972 through January 1977 and October 1980 through the present. Adams County is cost sharing the GIS project with the City of Hastings and Hastings Utilities Departments.

5. Is other funding available for this project (explain)?

The projected cost of the remaining Register of Deeds project is \$27,300. MIP's projected cost to convert the remaining microfilm deeds to electronic images is \$19,745. Terrascan's cost to upgrade software to Deedsifter which enables all of the Register of Deeds records to be accessible by the public via the Internet is \$7500. The Register of Deeds 2007-2008 budget has allowed for \$2300 for record preservation which leaves a shortfall of \$25,000. There are no other grants available! Adams County has funded what they have been able to thus far, but there are no additional funds available to complete this integral part of the project. This grant would enable us to complete our goal of preserving this data and providing access of this historical information to the general public.

6. Why is the grant money needed for the project, and if applicable, how will the service be sustained once the grant money is expended?

Adams County has funded what they have been able to thus far, but there are no additional funds available to complete this integral part of the project. There are no other grants available. Current staffing will maintain the program with tax dollars used for the annual software licensing fees.

7. Please describe how this project will enhance the delivery of government services or access to those services.

With the completion of converting the remaining deeds from microfilm to electronic image, every deed from 1872 to the present will only be a fingertip away from the public. Deedsifter and LaserFishe will enable these electronic documents to be accessible by the public via the Internet.

8. Please describe how this project will improve the efficiency of government services or access to those services.

- a) Every deed recorded in Adams County since 1872 will be accessible to the public via the Internet
- b) Increased ability to provide information to the public
- c) Protection of valuable history. As in the case of the Katrina Hurricane, valuable history was lost.

- d) Entities will no longer need to travel to the Register of Deeds Office. They will be able to access Adams County Register of Deeds records by Internet.
- e) Entities will be able to obtain legible copies of documents from their computers at no cost.
- f) Increased communication and efficiency between the different departments within Adams County, City of Hastings and Hastings Utilities.

9. Please describe any collaborative effort among multiple jurisdiction or political subdivisions related to this project.

Adams County is cost-sharing the GIS project with the City of Hastings and Hastings Utility Departments. However, the costs of converting the rest of the deed history on microfilm to our computer network and integrating the Register of Deeds information into this project is left coming out of the Register of Deed's budget.

10. Please provide information on who will complete the project

Bob Fountaine, MIPS, Inc. will convert the 147,000 microfilm images to electronic images. The software upgrade which will enable the electronic documents to be made accessible by the public via the Internet will be purchased from Terrascan and Laserfiche. Ron Kucera, Adams County IT manager and Adams County GIS coordinator will tie the information into the county's computer system and GIS.

11. Does the project involve the licensing, permitting or regulation of businesses, if yes then explain how the project or service will allow integration with the State of Nebraska's Business Portal and the one stop online business registration system.

No

III. Technical Information

1. Describe the hardware, software, and communication needed for this project and explain why these choices were made.

The implementation of Deed's Indexing software (Deedsifter) which is compatible with Laserfiche is necessary to enable the Register of Deeds documents to be integrated with the Adams County GIS system. Adams County is in the process of upgrading our current imaging software to LaserFiche which has a web portal for our electronic documents to become accessible by the public via the Internet.

2. Address any technical issues with the proposed technology including: Conformity with generally accepted industry standards. Projects which interface with state systems (such as distance learning systems) should also address NITC standards and guidelines. Compatibility with existing institutional and/or statewide infrastructure. Reliability, security and scalability (future needs for growth or adaptation).

This software upgrade conforms to industry standards and robust security will prevent unauthorized access so that our computer network and records will remain secure.

3. Describe how technical support will be provided.

Adams County has an in-house IT and GIS Department to provide secure technical support.

4. Describe How the Project will comply with the State's Technology Access Clause.

The application will be written in a way that will allow users with disabilities to use the system.

IV. Contact Information, Signature.

Contact person for any questions regarding this application Jan Johnson

Phone # 402-461-7150

E-mail jjohnson@adamscounty.org

Signed this 26 day of September, 2007

Signature 

Title Adams County Register of Deeds

Please Return to:

**State Records Board
440 So. 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745**

SHOEMAKER, WITT & BURNS

D. Charles Shoemaker
Richard C. Witt
Michael P. Burns
Jeffrey F. Shoemaker

ATTORNEYS AT LAW
Werner-Whelan Plaza, Suite 201
420 West 5th Street
P. O. Box 309
Hastings, Nebraska 68902

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mike.burns@swblawfirm.net
jeff.shoemaker@swblawfirm.net

September 18, 2007

Mr. John Gale
Nebraska Secretary of State
P.O. Box 94608
State Capitol Suite 1305
Lincoln, Nebraska 68509-94608

Re: Adams County Register of Deeds grant request

Dear Mr. Gale:

I am writing in support of a request for grant funding which is being made by the Adams County Register of Deeds, Hastings, Nebraska, for funds to complete the scanning process of real estate deeds from the beginning of real estate records to 1972. Those older deeds are important in my work as an attorney working in real estate records. When such a deed is required to verify record ownership, it is critical that the deed be legible and readily available. For the past few years I have been urging the Register of Deeds office to complete the process of digitizing their records, and making those records available over the Internet to the public. It is important to the efficient and effective use of these public records that they be available in a manner which is becoming the standard method of accessing public records, i.e. through Internet access. I would appreciate your office's acceptance of the grant request from the Adams County Register of Deeds, so that this process can be completed in a timely fashion.

Thank you.

Cordially,



D. Charles Shoemaker

PRAIRIE TITLE, INC.
420 WEST 5TH STREET, SUITE 103
P.O. BOX 309
HASTINGS, NEBRASKA 68902
TELEPHONE: (402) 463-6673
FAX: (402) 463-6743

September 18, 2007

Mr. John Gale, Chairman
Nebraska State Records Board
State Capital
Suite 2300
Lincoln, NE 68509

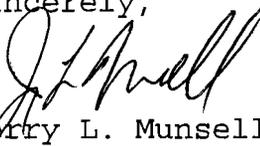
Dear Mr. Gale:

I am writing in support of the Adams County Register of Deed's office project to convert documents on microfilm to electronic images.

Our office personnel must travel to the Register of Deeds office several times each day to access these documents. Having the documents on the internet would be very beneficial to us, and even more so to those living outside of the City of Hastings.

Thank you for your consideration.

Sincerely,



Jerry L. Munsell
Registered Abstractor
and Title Agent

Agent for Chicago Title Insurance Company

Adams County IT Department
500 West 4th St. Rm. 108
Hastings NE 68901

09/26/2007

Mr. John Gale, Chairman
Nebraska State Records Board
State Capital
Suite 2300
Lincoln, NE 68509

Dear Mr. Gale,

Please accept this letter in support of the grant application on behalf of the Adams County Register of Deed's. The necessity of preserving these historical documents and integrating these records with our GIS system, as well as, allowing public access to these documents via the internet is an important step in our goals here at Adams County.

Completion of this project will help us achieve this goal of bringing to the public a service and resource that is invaluable to the history of this county and its public and for the efficient administration of various private and public entities.

The funds available on the county level are limited and any additional funding available would be greatly appreciated and used with the utmost fiscal responsibility.

Respectfully Yours,



Ronald Kucera
Adams County IT

Matthew S. Rossen
Mayor
mrossen@cityofhastings.org



220 North Hastings Avenue
P.O. Box 1085
Hastings, NE 68902
Telephone: (402) 461-2317
Fax: (402) 461-2323

September 24, 2007

Dear Sirs,

As Mayor of the City of Hastings, please accept this letter from the City of Hastings as fully supporting the grant request of the Adams County Register of Deed Office for the conversion of the records that are currently on microfilm to digital images.. The Register of Deeds Office has been a great partner with the Hastings on our GIS program for many years. Over time, they have been able to diversify and expand their services to meet the needs of those in our community. We are very proud of their efforts and accomplishments as a public office in Hastings.

The ability of the Register of Deeds Office to complete this project will be an asset to the citizens and developers in the entire region. The ability to complete this task would have a positive impact through the Adams County area.

Again, the City of Hastings fully supports the grant application request of the Adams County Register of Deeds Office.

Sincerely,

A handwritten signature in black ink that reads "Matthew S. Rossen".

Matthew S. Rossen
Mayor

MSR/gs



September 18, 2007

Mr. John Gale, Chairman
Nebraska State Records Board
State Capital
Suite 2300
Lincoln, NE 68509

Dear Mr. Gale,

I am writing this letter in support of the grant application for the Adams County Register of Deeds office. The City of Hastings, Adams County, and Hastings Utilities have been working together on the GIS system for some time now and are seeing the benefits of having this system in place. Working together we are providing the public with internet access to information that saves them valuable time and money. Much work still needs to be done. This grant would convert the remaining deeds to electronic format and provide the public internet access to this information. I, for one, would save considerable time in accessing deeds for writing easements.

Technology is moving at a fast pace and the general public is requiring us to provide more information to them via the internet. The grant would help relieve the financial burden to make this possible.

We encourage your committee to consider this grant application to help improve our GIS system and provide the public access to all the deeds recorded at the Adams County Courthouse.

Sincerely,

A handwritten signature in black ink that reads "Ron Sekora". The signature is fluid and cursive, with the first name "Ron" and last name "Sekora" clearly distinguishable.

Ron Sekora
Coordinating Engineer

Network\Docs\Employees\Sekora\HU07\Letters\Register of Deeds Grant

"Locally owned and operated since 1886"

Technical Advisory Committee
to the
Nebraska State Records Board

Local Government Grant Application Review

Applicant: Adams County Register of Deeds, Hastings, Nebraska

Project Title: Digitizing of Adams County Records

Resolution passed by the Technical Advisory Committee on October 16, 2007:

The committee, having reviewed the grant application entitled "Digitizing of Adams County Records", finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

(Vote: Brown-Yes, Decker-Yes, and Weir-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. §84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

Nebraska State
Records Board
440 So. 8th, Suite 210
Lincoln, NE 68508
(402) 471-2745

John Gale
Chairman



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION**
(State Agency Grant Application)

State Agencies desiring grants from the Nebraska State Records Board for projects to improve access to state government information should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. Name of agency applying for grant Nebraska State Treasurer

2. Title of project NebraskaSpending.com

3. Brief Description of Project

The core functionality of NebraskaSpending.com is to act as a searchable database that allows the general public to access a wealth of government spending information like state expenditures, revenues, budgets, and even the average local property tax. There will be a Google-type search engine where users can browse payment information for goods and services by category, vendor, and contract. We will also incorporate flash technology to create interactive pie charts and bar graphs to reveal State spending habits in a simple and easy-to-read fashion.

3. Grant request amount \$ 50,000.00

4. Will there be a fee for accessing records associated with this project? No

5. If yes, provide any statutory reference or authorization for the fee _____

II. Grant Detail

1. Please describe the project in detail (you may attach this description)

See attached

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

See attached

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date).

Anticipated completion date is January 1, 2008

4. Agency contribution to project (labor, equipment etc.)

See attached

5. Has this project ever been submitted as a budget request (explain)?

No

6. Does the project require additional statutory authority (explain)?

7. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

See attached

8. Please describe how this project will enhance the delivery of state agency services or access to those services (you may attach a separate sheet if needed)

See attached

9. Please describe how this project will 1) Improve the efficiency of agency operations; 2) Facilitate collaboration among state agencies; 3) Facilitate collaboration between state agencies and other public institutions; Support public/private partnerships in the delivery of public services (you may respond to any or all of these criteria in your answer, attach additional pages if needed)

See attached

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

See attached

2. Address any technical issues with the proposed technology including:

- **Conformity with generally accepted industry standards. Projects which interface with other state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

See attached

3. Describe how technical support will be provided.

On-going technical support will be provided by aijalon, inc., the Nebraska State Treasurer's office, and IT professionals from First National Technology Solutions.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application Perry A. Pirsch
phone # 402-471-8923 E-mail PPirsch@treasurer.org

Signed this 28 day of September, 2007



Agency Director

Please Return to:

**State Records Board
440 So. 8th, Suite 210
Lincoln, NE 68508
(402) 471-2745**

ATTACHMENT

II. Grant Detail

1. Please describe the project in detail

In an attempt to demystify the confusing and, often times, complicated maze of government disbursements, State Treasurer Shane Osborn is creating NebraskaSpending.com: a public, searchable website that will delineate every aspect of state government spending.

Currently, the State of Nebraska does offer government spending information in the form of the Comprehensive Annual Financial Report (CAFR). The CAFR, however, is well over one hundred pages long, littered with complicated spreadsheets and ledgers, and satiated with a fiscal nomenclature that we believe is only understandable by a select assembly of the most learned financial authorities.

But even the CAFR has limitations.

If someone wanted to see the number of claimed expenses by each of the five Constitutional offices, or the amount of money the Department of Education spent on office supplies for any given month, they would have to go to the Accounting Division of the Department of Administrative Services and leaf through the Grant Project Summary which, for the month of August 2007, contains exactly 8,698 pages.

Again, the information is there but it is scattered across various agencies and departments and the overwhelming concentration of raw data prohibits any reasonable person from accessing it in any sort of meaningful way.

State agency websites, for better or worse, have been constructed by bureaucrats for bureaucrats with little consideration given towards things like ease of navigation, simplicity of terms, or uncomplicated graphs and tables.

NebraskaSpending.com will change that. We have retained aijalon, inc., a Lincoln-based web design and marketing company, to not only ensure that NebraskaSpending.com is both user friendly and visually appealing but to help us develop a market share during the initial roll-out.

By incorporating easy-to-read pie charts and bar graphs, NebraskaSpending.com will act as a central clearinghouse allowing users to access a wealth of government spending information like state expenditures, revenues, budgets, and even the average local property tax. There will also be a "Google" type search engine where users can review payment information for goods and services by category, vendor, or by contract.

While we anticipate our user-universe to include state, county, and municipal elected officials as well as their staff, NebraskaSpending.com is being constructed with the average citizen in mind. Site navigation will be straightforward and simple;

terminology will be very basic; and above all, Nebraskans will have a clear and distinct picture of how their tax dollars are being spent by the state government through various illustrations, such as pie charts, graphs, and tables.

The State Treasurer is uniquely suited to operate this type of website. First, the State Treasurer has been charged by the Nebraska Constitution and Statute to receipt and disburse state funds and to 'keep a just, true, and comprehensive account of all money received and disbursed.'

Second, unlike the Governor, who serves as Chief of the Executive Branch, or the Legislature, who provides the agency oversight, the State Treasurer is a neutral, unbiased custodian of state funds.

Further, the main objective of NebraskaSpending.com is to provide accurate information with cited sources, not editorialize or make policy judgments. The State Treasurer does not have a standing position or agenda as it relates to government spending habits. Our only concern is to allow average citizens the opportunity to scrutinize this information and form their own conclusions.

NebraskaSpending.com is set to go live on January 9, 2008 in order to facilitate the next Legislative session. At this point, NebraskaSpending.com will contain two interactive pie charts, one for major government expenditures and the other for government revenues. Each section of the pie chart will represent a different category in which the user will be able to click and "drill down" for more information such as how much money was devoted to that department and its total overall percentage of the budget.

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

Beneficiaries of NebraskaSpending.com include: state, federal, and municipal elected officials and members of their staff; students; teachers; general public; and any other demographic concerned with state spending habits and practices. Projected activity is estimated to begin with 1,000 internet "hits" for the initial month and increasing each month thereafter, peaking during each Legislative session.

4. Agency contribution to project (labor, equipment etc.)

In addition to providing general web maintenance and timely updates of spending figures, the Treasurer's office will: provide conceptual ideas for the visual elements of the site; provide images for the conceptual design if necessary; provide Database Extracts from the NIS system to be used with the site database; provide direction on what and how users search the database information; provide assistance with the final testing prior to site launch; attend GRAVEL instruction on updating site information.

7. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

Since NebraskaSpending.com was conceived to be a resource for Nebraska taxpayers, Treasurer Osborn believes every effort must be made to construct it without the use of public funds.

In addition to seeking a public grant, Treasurer Osborn will, if necessary, seek grants from non-partisan, private sector groups, organizations, and individuals who believe the general public has a right to see how the state is spending their tax dollars; however, the overwhelming expense is in the initial coding.

Yearly maintenance expenses are estimated at about \$1,100, within the Treasurer's budget, and the Treasurer's staff will be trained to make updates without need of another full-time or part-time staff member.

8. Please describe how this project will enhance the delivery of state agency services or access to those services.

As is stated in Section 84-1201 of the Nebraska Statutes that deal with the creation of the Records Management Act: (3) *The increasing availability and use of computers is creating a growing demand for electronic access to public records, and agencies should use new technology to enhance public access to public records.*

The NebraskaSpending.com project falls squarely within the boundaries of this statute because it is utilizing internet technology to provide the public with simple and immediate access to state spending records.

While the information is currently available through a myriad of sources, it is scattered across various agencies and departments and the overwhelming concentration of raw data prohibits a reasonable person from accessing it in any sort of meaningful way. This confusion and lack of immediate access to state spending information places an undue burden on agency staff members who are eventually contacted and expected to locate the necessary data.

By providing a central clearinghouse of state spending information that is easily accessed through the use of the internet, NebraskaSpending.com will prevent unnecessary communication between state agencies and the general public. As a result, agency employees can direct all spending related questions to the website and thus providing themselves with more disposable time to execute the services as outlined by their respective divisions.

9. Please describe how this project will 1) Improve the efficiency of agency operations; 2) Facilitate collaboration among state agencies; 3) Facilitate collaboration between state agencies and other public institutions; Support public/private partnerships in the delivery of public services.

In 1997, LB590 expanded the duties of the State Records Board to include oversight and management of electronic access to state government information, including information provided over the internet. While this mission statement properly reflects the very spirit of NebraskaSpending.com, it also serves as the foundation for a strong, robust and long-lasting collaborative effort between state agencies and the users of this website.

NebraskaSpending.com will take pre-existing financial information presently scattered throughout numerous agency sources and consolidate it into a simple and easy-to-read website. This effort will provide a consistent, accurate, and neutral resource that will immediately benefit members from every branch of our state government.

For example, this project will contain information from the Comprehensive Annual Financial Report (CAFR) available from the office of the Nebraska State Auditor; budgets available through the Department of Administrative Services (DAS); tax revenue available through the Department of Revenue; as well as the budgets of numerous state agencies available through the Legislative Fiscal Office.

Additionally, we believe NebraskaSpending.com will set the standard for how public/private partnerships are viewed in the future. Already, Treasurer Osborn has been working with individuals, organizations, and think-tanks from the private sector who share the belief that Nebraskans have a right to see how the state is spending their tax dollars and include them in the construction process. These partnerships will prove invaluable as the project moves forward and provide new perspectives on how government and private sector entities can come together for the benefit of the citizenry.

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

Hardware:

Linux Distribution: CentOS Release 5
Installation Type: Shared Host
Storage: 3GB disk space (via RAID mirrored drives)
CPU: Dual 2.4 GHz Xeon processors

Software:

Apache: 2.2.4
APC 3.0.14
ADODB 4.95a
MySQL: 5.0.41
OpenSSL 0.9.8e
PEAR 1.6.1
PHP: 5.2.3
Smarty 2.6.18
VIM 7.1

SSH
Flash 9.0

Several of the components listed above are supporting software for the system's operating system. The intended purpose of using flash will be to assist users in interpreting the data of State spending activities through a duplicated written and visual means.

Communications:

The two parties, Nebraska State Treasurer and aijalon inc. will work closely together to create a web site that quickly and easily outlines state spending for the public user. This will require considerable communication efforts on both parties. This will be done through the processes of meetings, email, and telephone. Once deployed the main mode for communication to the public will be the web site itself, however a full scale promotion of the web site to get the public involved will be part of the strategy provided by aijalon in cooperation with the Nebraska State Treasurer.

2. Address any technical issues with the proposed technology including:

- **Conformity with generally accepted industry standards. Projects which interface with other state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**

The system will not be interfacing directly with other state systems during phase 1 of the project. All information will be provided independently to the system which will rely upon its own database. The web site will be tested in all state-supported browsers (Internet Explorer 6.0+, Netscape 7.2+, Firefox 1.5+, Opera 9.0+) for consistency in the display and usability features of the site. The site will also meet ADA section 508 compliance standards.

- **Compatibility with existing institutional and/or statewide infrastructure.**

The system (which will be independent of existing state infrastructure) will conform to a stricter, more secure set of guidelines established by both aijalon and Treasurer's staff.

- **Reliability, security and scalability (future needs for growth or adaptation).**

This system will be hosted through the First National Technology Solution data center located in Omaha, NE. The center currently meets SAS70 requirements for the on site security provided. The center is staffed 24X7X365 to ensure reliability and stability is provided for the system support. The system will be build with scalability in mind to meet future needs of the Treasurer's desire to expand the site. This will be accomplished within the planning phase of the site development.

Technical Advisory Committee
to the
Nebraska State Records Board

State Agency Grant Application Review

Applicant: Nebraska State Treasurer

Project Title: NebraskaSpending.com

Resolution passed by the Technical Advisory Committee on October 16, 2007:

The committee, having reviewed the grant application entitled "NebraskaSpending.com", finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

(Vote: Brown-Yes, Decker-Yes, and Weir-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. §84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

**Nebraska State
Records Board**
440 So. 8th, Suite 210
Lincoln, NE 68508
(402) 471-2745

John Gale
Chairman



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(State Agency Grant Application)**

State Agencies desiring grants from the Nebraska State Records Board for projects to improve access to state government information should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. Name of agency applying for grant Nebraska Liquor Control Commission (NLCC)

2. Title of project Online Excise Tax Reporting & Payment System

3. Brief Description of Project

The Nebraska Liquor Control Commission (NLCC), created by the Liquor Control Act of 1935, regulates and controls all phases of the manufacture, sale, distribution, and traffic of alcoholic beverages in the State. The Commission regulates the liquor industry by the issuance, revocation, or suspension of liquor licenses as provided by statute. The Commission is also responsible for the collection of applicable license and permit fees and the excise tax on alcoholic beverages, which are remitted to the State Treasurer. The Commission is composed of three members who are appointed for a term of six years by the Governor with approval by the Legislature.

The Nebraska Liquor Control Commission is charged by the Legislature to enforce Chapter 13 of the Nebraska Statutes. Within the Chapter is Statute 53-164.01, requires beer wholesalers, spirit/wine wholesalers, brew pubs and farm winery licensees to submit excise taxes on a monthly basis from the sales of alcoholic beverages. The Commission receives the monthly state excise tax returns which trips an internal audit of the report to insure the full submission of all taxes due. Each months tax receipts equal on an average \$2,114,973. The state excise taxes collected are then submitted to the State Treasurer and land finally in the general fund. The state excise collected equals approximately 27 million dollars per year. The scope of the liquor industry includes 27 beer wholesalers, 21 spirit/wine wholesalers, 19 farm wineries and 16 brewpubs all required to file monthly state excise tax returns for a total of 83 returns.

Currently all state excise tax returns submitted are processed on a manual review process. If this grant is allowed, a majority of the process work will move to an automated level. The automation is projected to save processing time, be cost efficient and extremely accurate creating greater assurance of full accountability.

3. Grant request amount \$25,000

4. Will there be a fee for accessing records associated with this project? No (See Attached)

5. If yes, provide any statutory reference or authorization for the fee N/A

NSRB Grant Application

Page 2

II. Grant Detail

1. Please describe the project in detail (you may attach this description)

Business Case:

Currently all wholesale beer, wholesale spirit/wine, brew pub and farm winery license holders file their monthly state excise returns in paper form. Also, all tax payments including penalty payments are paid by check through mail or walk in.

The tax return carries the requirement of numerous supporting schedules with many math equations and totals carried forward to lead tax return.

Under the new project tax remitters can file their tax by electronic means and submit the tax payment by ACH. The ACH payment would be available to beer, spirit/wine wholesalers, farm wineries and brew pubs. The electronic filing will eliminate many math errors committed by the tax remitter and thereby relieving the revenue division staff from correcting these errors. Also, Liquor Control staff must open mail and sort out all documents received. The new procedure will reduce this time consuming task since documents will be received and reviewed by electronic means. The tax payments are received by check. After deposit is prepared, the checks are hand carried to the State Treasurer, which carries risks and is time consuming; under the new project plan, these steps could be eliminated.

Technical Requirements:

- 1.) Provide a method by which users could enter the pertinent information for the beer forms 35-7000, 35-7005, 35-7010, 35-7015, and 35-7020; spirit/wine forms 35-7050, 35-7055, 35-7060, 35-7065, 35-7070 importing relevant information from one form to another where applicable.
- 2.) Provide notification and create an administrative side to the application where NLCC could view submissions and accept or reject them.
- 3.) Allow submissions to be archived until accepted by NLCC, so that licensees may go back and make changes.
- 4.) Provide a method by which users can make a payment online using the ACH payment option.
- 5.) Provide computations of taxes due

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

There are three primary beneficiaries of this project; the distributors, NLCC, and the State of Nebraska.

This new service will benefit any business that holds a class W or X liquor license in the state of Nebraska. At this time there are approximately 27 Beer Wholesalers and approximately 21 Spirit/Wine Wholesalers that will potentially use this new service. Allowing wholesalers to submit the forms and pay on line will decrease user error rates and get the agency's tax monies into the bank accounts more efficiently and timely. This will increase the amount of interest for the state since the monies collected will be deposited into bank accounts quicker than the current process of mailing them in.

3. Timeline for implementation (specific completion date must be provided, grant funds

lapse if not expended prior to completion date).

It is intended that this project the beer distributor reports be launched by January 2008. The process for the wine/spirit distributor reports will start shortly after and it will be intended to launch by fall 2008.

4. Agency contribution to project (labor, equipment etc.)

The Liquor Commission staff will maintain the information in the administrative site, created by Nebraska.gov, to review and print reports filed by wholesalers including payments. They would then contact the wholesalers with issues on forms or attachments. Attachments (invoices, transfers, returns or receivers) will still be sent to the agency. These attachments need to be cross checked with the tax return forms that are filed. NLCC would then receive a copy of monies deposited daily from Nebraska.gov if transactions occur. NLCC would then enter monies into NIS and fax deposit information to the State Treasurer. Liquor Control revenue division would update additions, deletions and changes of wholesalers. Database will be created by Nebraska.gov.

5. Has this project ever been submitted as a budget request (explain)?

No, the agency does not have a specific budget request set up at this time. The costs were not discovered until after the 2008 budget costs were submitted. The costs are for initial setup. Any maintenance costs will be asked for in the next biennium budget request.

6. Does the project require additional statutory authority (explain)?

All tax remitters fall under the following Nebraska Statutes:

- (a) Statute 53-160 which states all tax rates for each tax category.
- (b) Statute 53-160.01 which sets forth certain tax free exemptions.
- (c) Statute 53-164.01 sets forth state excise tax due dates.
- (d) Statute 53-165 indicates certain due dates on submission of tax forms.

Under the new procedure, a higher form of compliance will be realized. Penalty and interest assessments will be reduced. This will reduce time to calculate penalty and interest payments.

NSRB Grant Application

Page 3

7. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

The costs were not discovered until after the 2008 budget costs were submitted. NLCC has committed to a maintenance agreement which provides reoccurring monthly maintenance payments for this service through Nebraska.gov. The yearly maintenance cost is not to exceed \$5,000 per fiscal year.

8. Please describe how this project will enhance the delivery of state agency services or access to those services (you may attach a separate sheet if needed)

Distributors:

Currently the Nebraska Liquor Control Commission's customers are required to mail in monthly paper reports. Some wholesalers are using the official forms created for this purpose; some have created their own in-house solution for reporting, such as an Excel spreadsheet, which has been approved by the agency. All wholesalers are currently paying excise taxes due by check including penalty payments.

Agency:

This new process will increase the speed in which NLCC's tax monies are collected. Approximately 27 million dollars per year will be made available in the general fund. Payees will be assured the monies are received in a timely manner and will not be subject to additional penalty or interest taxation for late fees. This new process will also allow the agency to spend less time on calculations and checking figures to be carried over to other form figures. It will also save up time on cross checking filings from wholesalers.

Under the current system there is a conservative 3 to 5 day deposit lag time before the state can realize interest on monthly deposits. Under the new ACH deposit system, the day deposit lag time will be cut to nearly zero. The electronic transfer of state excise tax collections from wholesale licensees to the State Treasurer will occur exactly on the 25th or the next business day each month versus 3 to 5 days later or sometimes more. It is projected on estimated basis that some \$13,000 of interest will be gained by the state each 12 month period. Over a three year period some \$39,000 additional interest could be gained by the State. Also, currently the Commission staff hand carries to the State Treasurer each year nearly 1,000 checks to be processed through the banking system. Under the new ACH program, no longer will checks need be hand carried and processed which will certainly result in a huge cost saving in time and work for the agency, licensees and savings for citizens.

9. Please describe how this project will 1) Improve the efficiency of agency operations; 2) Facilitate collaboration among state agencies; 3) Facilitate collaboration between state agencies and other public institutions; Support public/private partnerships in the delivery of public services (you may respond to any or all of these criteria in your answer, attach additional pages if needed)

This new online e-government service will allow this NLCC division to be more efficient and significantly reduce a large amount of paper processing. It will allow NLCC to spend less time on calculations and checking figures to be carried over to other form figures. It will also save time on cross checking filings from wholesalers. This time savings will allow the division more opportunities to concentrate on other desk and job responsibilities. This would also save our industry in having to revise and re-file forms that are incorrect.

Currently NLCC has 27 beer wholesaler and 22 spirit/wine wholesaler reports that are due the 15th of every month. The taxes from these reports are due by the 25th of each month. The reports need to be reviewed for accuracy before the 25th. If discrepancies are found we can notify the wholesaler before the next months filings are sent to our office. Then the dollar adjustment is not delayed until the following months report. This would also prevent the wholesalers from having to file revised forms due to calculation errors or errors in carrying figures over to other forms incorrectly. Commission staff wouldn't have to hand carry wholesaler monies over to State Treasurer. In the new process paperwork will be faxed to State Treasurer. Sometimes our division will need to enter 3 different deposits throughout the day. This would also allow us in the new process to only enter 1 deposit. The industry has a few wholesalers that walk in checks, this would no longer need to be done. We require envelopes with payments be post marked by the 25th. Therefore sometimes we receive the envelopes in the mail 3 days after the 25th. We would no longer have a 3 to 5 days lag time that it takes to get deposit monies entered and sent to State Treasurer.

Our division would have an approximate 90 hours a month savings on cross checking calculations, figures and entry of deposits. This time would then be applied to other internal audit steps that are not being done currently. Which would result in stronger compliance.

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

N/A

2. Address any technical issues with the proposed technology including:

- **Conformity with generally accepted industry standards. Projects which interface with other state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

N/A

3. Describe how technical support will be provided.

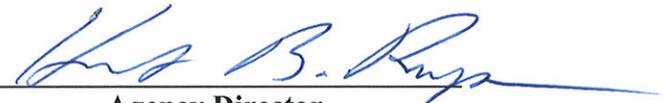
Technical support for these forms will be provided by Nebraska.gov pursuant to an addendum to the master contract between the Nebraska State Records Board and Nebraska.gov. NLCC has committed to a maintenance agreement which provides reoccurring monthly maintenance payments for this service through Nebraska.gov. This yearly maintenance cost is not to exceed \$5,000 per fiscal year.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application Hobert Rupe

phone # 402-471-2574 E-mail h.rupe@lcc.ne.gov

Signed this 1st day of October, 2007


Agency Director

Please Return to:

State Records Board
440 So. 8th, Suite 210
Lincoln, NE 68508
(402) 471-2745

4. Will there be a fee for accessing records associated with this project?

No. All forms will be available to beer and wine/spirit wholesalers at no cost. This is a great benefit for the wholesalers since the current procedure only allows them to hand write the information on paper forms, then mail and pay the agency manually each month. Most wholesalers have created a spreadsheet that they mail to the agency to save time each month, and then send their payment in the mail separately. With this online service the wholesalers will be able to fill out all their information online and submit payment all at the same time. This will save them time and the cost of mailing each month. The information will also be more consistent and uniform and help increase efficiency within the agency. Eliminating the paper process and keeping the wholesalers information filed and accounted for will also be a huge benefit to the agency.

Technical Advisory Committee
to the
Nebraska State Records Board

State Agency Grant Application Review

Applicant: Nebraska Liquor Control Commission (NLCC)

Project Title: Online Excise Tax Reporting & Payment System

Resolution passed by the Technical Advisory Committee on October 16, 2007:

The committee, having reviewed the grant application entitled "Online Excise Tax Reporting & Payment System", finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

(Vote: Brown-Yes, Decker-Yes, and Weir-Yes)

Technical Advisory Committee Members (Neb. Rev. Stat. §84-1205.01)

- Richard Brown
- Brenda Decker
- Walter Weir

AGREEMENT
of
NEBRASKA DEPARTMENT OF MOTOR VEHICLES,
NEBRASKA INTERACTIVE, LLC,
and the
NEBRASKA STATE RECORDS BOARD

This Agreement is made by and between the Nebraska Department of Motor Vehicles (hereinafter “DMV”), Nebraska Interactive, LLC (hereinafter “NI”) and the Nebraska State Records Board (hereinafter “NSRB”). The purpose of this Agreement is to provide access to the Nebraska Department of Motor Vehicle’s data files through the State of Nebraska’s electronic data service (“State’s Portal”) governed by the Nebraska State Records Board pursuant to the Records Management Act, Neb. Rev. Stat. 84-1201 through 84-1227, and operated on an outsourced contract basis by a Network Manager, NI.

In consideration of the mutual conditions, covenants and promises contained in this Agreement, the parties agree as follows:

I: SCOPE

1. Mutual Assumptions.

The DMV maintains data in computer databases that contain public records as well as personal information and sensitive personal information that are protected by statute and regulation.

There is public demand by companies and individuals for such data.

The NSRB has the authority to provide for systematic and correlated management of records containing information essential to the operations of government and to protect the rights and interests of persons and safeguard such information against disaster and unauthorized release or unauthorized access.

The NSRB also oversees the use of technology to meet a growing demand for electronic access to public records as allowed by law and with Legislative oversight.

The NSRB contracts with NI as Network Manager to direct and supervise the day-to-day operations and expansion of the State’s Portal. NI is an outsourced service provider of web transaction services and manager of the State’s Portal contracted to make public records and transactions with government available electronically for fees as provided in statute or approved by NSRB.

Data maintained in DMV computer databases shall be made available through the State’s Portal operated by the network manager. Access to such data through the State’s Portal is subject to law and regulation and this Agreement for the purpose of protecting the rights and interests of persons whose personal information or sensitive personal

information (as defined in the Driver Privacy Protection Act – 18 USC 2721 et seq. (“DPPA”) and the Nebraska Uniform Motor Vehicle Records Disclosure Act, Neb. Rev. Stat. 60-2901 through 60-2912 (“UMVRDA”) is stored in DMV’s system. NI will provide a means of access that will employ system security for the access to DMV databases and the State’s Portal.

Access to data maintained by DMV through the State’s Portal will provide a material benefit to DMV, Nebraska residents, and businesses, and NI.

2. Statement of Purpose. The purpose of this Agreement is to define circumstances, responsibilities, and compensation relating to providing on-line computer access to certain data at DMV’s discretion, maintained in electronic format by DMV as provided in the Records Management Act, and facilitating certain electronic transactions between Nebraska residents and businesses with DMV using the State’s Portal. This Agreement provides for guidelines to be followed by NI when disclosing DMV Data to users of the State’s Portal to aid in consistent enforcement of the provisions of the UMVRDA and the DPPA. The Agreement also provides for rights and responsibilities of the parties with respect to any breach of security.

3. Related Agreement. DMV acknowledges the Master Contract # NIS-5934 between NI and NSRB for Network Manager services (“Master Contract”). The Master Contract provides for NSRB approval of written agreements between each separate data providing/collecting entity and NI if such agreements are needed to supplement the broad grant of authority to access public records or collect information data from the public which has already been granted to NSRB.

II: Term of Agreement.

1. Effective Date. The effective date of this Agreement is upon execution by all parties.

2. Term. This Agreement supersedes all prior agreements and addenda between DMV and NSRB and between DMV and NI and shall remain in full force and effect for a period co-terminal with the Master Contract and any renewals thereof.

3. Amendment. This Agreement may be amended through written addenda signed by the authorized officers of DMV and NSRB and NI.

III: Definition of Terms. For purposes of this Agreement:

1. Breach of Security means the unauthorized release or acquisition of unencrypted computerized data that compromises the security, confidentiality, or integrity of personal information maintained by an individual or a commercial entity. Good faith acquisition of personal information by an employee or agent or an individual or a commercial entity for the purposes of the individual or the commercial entity is not a breach of security of the system if the personal information is not used or subject to

further unauthorized disclosure. Acquisition of personal information or sensitive personal information pursuant to a search warrant, subpoena, or other court order is not considered a breach of security of the system.

2. Data means information regarding a person or vehicle maintained by DMV in electronic form for communications or processing, or in the context of an electronic filing transaction, also means information regarding a person or vehicle submitted by an online user in the course of an online transaction with DMV.

3. Network Manager means in connection with the State's Portal, NI, which has contracted with NSRB as provided in the Records Management Act, Neb.Rev.Stat. 84-1201 et. seq.

4. Notice means written notice by mail.

5. Person means an individual, organization, or entity.

6. Personal Information has the meaning assigned by the DPPA and the UMVRDA.

7. Sensitive Personal Information has the meaning assigned by the DPPA and the UMVRDA.

8. State's Portal means the network or gateway as provided in Neb.Rev.Stat. 84-1202, under the supervision of the Network Manager as provided in the Master Contract, and presently displayed online at www.Nebraska.gov.

9. User or Subscriber means any person or entity that uses the State's Portal for transactions with DMV.

IV: DMV Rights and Responsibilities.

1. Assistance. When requested, DMV will assist in interpreting the meaning of data, provide input on display screen designs when consulted, and cooperate with NI in providing access to DMV Data through the State's Portal.

2. Problem Determination. DMV will provide reasonable levels of problem determination support to help isolate problems when requested, and if the problem resides within the DMV system, provide reasonable fixes or repairs.

3. Access to Data. DMV shall have the final right to control all access to data maintained by DMV in electronic form for communications or processing and shall have the right to deny access to all or any part of such data to the State's Portal and Network Manager.

4. Ownership of Data. The State of Nebraska and DMV shall have the unlimited right to publish, duplicate, use, and disclose all data developed or derived or covered under this Agreement, as may be allowed by statute and shall not be subject to any limitation by NI.

5. Notice to Affected Persons. Following a breach of security, DMV shall have the authority to require NI to provide notice to persons whose personal information or sensitive personal information was affected by any breach of security as provided in Section VII of this Agreement.

6. Level of Risk. The DMV shall have the right to determine the level of risk to any or all data as a result of any breach of security and to require corrective action prior to resuming public access or transactions through the affected applications of the State's Portal as more fully set forth in Section VII of this Agreement.

7. Audit. DMV shall have the right to audit the State's Portal with respect to physical and data security and transactions through the State's Portal involving DMV Data within the scope of this Agreement upon reasonable notice by DMV during the term of this Agreement. Such audit may be either computer security audits or standard business or financial audits. Upon notice NI shall provide times for access to records and facilities for purposes of conducting the audit. NI shall keep such records available for audit for five years from the date of transaction. The NSRB shall have the right to audit NI as provided in the Master Contract.

V: NSRB Rights and Responsibilities.

1. Security. NSRB has provided in its Master Contract for its Network Manager to take steps to protect against any breach of security of DMV's Data through the State's Portal.

2. Notice to DMV. NSRB will provide DMV with not less than sixty (60) days written notice of any extension, or renewal involving the term of the Master Contract or any amendment affecting DMV. NSRB shall provide DMV with immediate notice of termination, cancellation or expiration of the Master Contract.

3. Change of Network Manager. NSRB has provided in its agreements for continuity of service and protection of DMV Data during any period of transition if there is a change of the Network Manager.

VI: NI Rights and Responsibilities.

1. Reporting Requirements. NI shall provide monthly reports to DMV that accurately reflect usage associated with access to DMV records and filing transactions through the State's Portal.

2. Record keeping. NI shall retain for five years all filing transactions of DMV Data accessed through the State's Portal. Such transaction records shall include the identity of the User or Subscriber, exempted purpose claimed by the User or Subscriber for personal information, and a summary of the DMV Data purchased. Such transactions shall be subject to audit as provided in Section IV.7.

3. Security Plans for Users and Subscribers. NI shall have written agreements with Users and Subscribers accessing DMV Data through the State's Portal to provide for the security and confidentiality of data to the extent required by applicable law. NI will require written agreements from Users or Subscribers that data shall only be used for permissible purposes, and agreement with statutory limitations on disclosure and redisclosure of data obtained through the State's Portal. Such agreements shall also include a provision allowing NI or DMV to audit the User's or Subscriber's compliance or to terminate or cancel the User's or Subscriber's agreement at any time and for any reason, including but not limited to a breach of security.

4. DMV Access. NI shall provide not more than five user IDs for DMV allowing direct access to DMV Data as displayed on the State's Portal for the purpose of observing or monitoring transactions involving DMV Data occurring through the State's Portal. NI shall waive the annual subscription fee for DMV's user IDs and transaction fees for DMV access to their services. All other transaction charges may apply. DMV agrees to use such user IDs solely for the purpose of administering this Agreement or assisting users in data or record interpretation.

5. Surrender of Data. NI shall immediately surrender all Data in NI's possession to DMV upon termination or cancellation of the Master Contract subject to any transition period, provided however, that NI shall be entitled to retain copies of transaction logs, which may contain one or more Data elements, for archival and defense purposes. In the event of the termination or expiration of the Master Contract, the DMV may seek an agreement with NI for a period of transition.

6. Proprietary Information. NI shall be entitled to keep confidential details of its application software, system software and computer system, the dissemination of knowledge of which would enable a reasonably skilled computer operator to jeopardize the system's security, pursuant to the provisions of Neb.Rev.Stat. 84-712.05. NI shall also be entitled to keep confidential its company records except as provided in Section IV.7. of this Agreement.

VII: Breach of Security.

1. Discovery. DMV and NSRB shall designate in writing to NI contact persons to be notified whenever NI becomes aware of, or discovers ("Discovery Date of a Breach") a suspected or actual breach of Portal security involving DMV Data (a "Breach of Security"), NI shall notify the contact persons within two (2) hours of the time NI is first aware of the Breach of Security. NI shall provide NI's then present understanding of the Breach of Security to the contact person/s. NI will immediately investigate a Breach

of Security to determine if any data has been subject to unauthorized access, disclosure, release, acquisition, or redisclosure. NI's investigation of the Breach of Security will include an evaluation of what DMV Data was affected, who was responsible, and how the Breach of Security occurred. NI will provide twice-daily reports of the progress and findings of the investigation to the contact person designated by DMV until DMV determines the situation is resolved. DMV shall have the exclusive right to determine the level of risk to any Data arising from any suspected or actual Breach of Security and shall notify NI of the determination.

The level of risk under this Section VII will be determined by DMV by evaluating if unauthorized use of the compromised Personal information in DMV Data has occurred or is reasonably likely to occur as a result of the Breach of Security.

For security reasons, the reports and disclosures from NI to the DMV and/or NSRB as contemplated under this Section VII may include information specifically designated as "confidential" and shall be treated by the DMV and/or the NSRB as such.

2. Preliminary Report. Within five (5) calendar days from the Discovery Date of the Breach, NI shall provide DMV and NSRB with a preliminary report documenting the progress of its investigation and findings, including but not limited to what data may have been affected, who NI believes is responsible for the Breach of Security, how the Breach of Security occurred, all actions taken by NI to contain the incident, and any information available confirming or discrediting the Breach of Security. If NI is not in a position to provide all of the information contemplated for this preliminary report, then NI will indicate in the report when they believe that information may be available.

3. Any Level of Risk. No later than seven (7) business days following a determination by DMV that the Breach of Security caused any material level of risk to personal information or sensitive personal contained in data subject to any Breach of Security, NI will provide notice to all persons whose personal information was affected by the Breach of Security specifying the personal information or sensitive personal information affected by the Breach of Security. Notice shall be written notice as provided in Section III of this agreement but NI may employ substitute notice to persons whose information may have been compromised by a Breach of Security as provided in Neb.Rev.Stat. 87-801 through 87-807 with the approval of DMV.

4. Cooperation. For purposes of this section, cooperation includes but is not limited to, NI sharing with DMV and NSRB all information relevant to the Breach of Security, not including proprietary and confidential information of NI as provided in Section VI. 6.

5. Written Report. Not more than thirty (30) days from the Discovery Date of a Breach, NI shall provide DMV and NRSB with a written investigative report, including but not limited to identification of what, if any, DMV Data was compromised, who NI believes may have been responsible for the Breach of Security, how the Breach of Security occurred, what actions NI took to contain the Breach of Security, and to fix the vulnerability that caused the incident; and what actions NI took to protect the rights and

interests of persons whose data may have been affected. If NI is not in a position to provide all of the information contemplated in this written report at the time it is due, NI will indicate when they believe the information may be available and will provide it to DMV and NSRB at that time. NI, NSRB and DMV shall develop a mutually agreeable remediation plan designed to protect Data from being compromised in this manner in the future

6. Law Enforcement. Notice required by Section VII.3 above may be delayed if a law enforcement agency determines that the notice will impede a criminal investigation. Notice shall commence within twenty-four (24) hours of a law enforcement agency's determination that notice will no longer impede the investigation.

7. Compliance with Applicable Laws. NI shall implement procedures for online access through the State's Portal, in compliance with the UMVRDA and the DPPA, which NI procedures or amended procedures shall be approved in writing by DMV prior to online deployment.

8. Independent Assessment. Upon mutual written agreement of the parties, NI may engage an independent third party to assess NI's compliance with applicable security standards and laws in so far as those laws specifically relate to the services being performed by NI under this Agreement. The parties' mutual written agreement shall determine allocation of costs between the parties for the independent assessment. NI shall share the results of that assessment with NSRB and DMV no later than ninety (90) days after the completion of such assessment. NI shall promptly address any agreed deficiencies identified in the assessment.

9. NI Security. NI has established methods for reviewing its internal security procedures, which it will continue, including review and certification by Cybertrust in 2007.

VIII: Billing, Payment, and Rates for Services.

1. Fees. Fees for services being provided by NI under this Agreement shall be agreed between NI and DMV, and submitted for approval to NSRB.

2. Payment. Disbursements and documentation of fees collected shall be made pursuant to the Master Contract.

3. Agreed Fees. DMV, NSRB, and NI agree to the following fees for the following DMV services provided through the Portal. The prices (P) to be charged for such Portal service (including both Portal Fee and Statutory Fee), and the division of revenue collected among DMV (R/DMV), the Portal (R/POR), and the Nebraska State General Fund ("General Fund") (R/GF) are provided in the table below. Additional services may be added to this list with agreement of the parties:

Type of Data	P	R/DMV	R/POR	R/GF
Drivers License Record Search (Interactive or batch, per record)	\$3.00	\$.25	\$1.00	\$1.75
Title Registration and Lien Search Interactive	\$1.00	\$. 40	\$. 60	-
Special Request				-
Initial Set-up/programming	\$55- \$500	N/A	\$55-\$500	
First Run Minimum (up to 2,000 records)	\$50.00	\$34.00	\$16.00	-
Over 2,000 records	\$18/1000	\$10.00/1000	\$8.00/1000	
Successive Runs/no set-up Minimum (up to 2,000 records)	\$50.00	\$34.00	\$16.00	-
Over 2,000 records	\$18/1000	\$10.00/1000	\$8.00/1000	
Driver's Record Monitoring Service (per driver, per month)	\$.06	8 1/3%	33 1/3%	58 1/3%
NOTE: For those drivers who have a change in their record during a given month a driver abstract will be provided and the statutorily required \$3.00 fee will be charged				

IX: Illegal Provisions.

If any provision of this Agreement shall be declared to be illegal, void, or unenforceable by a court of competent jurisdiction, the other provisions shall not be affected but shall remain in full force and effect.

X: Termination.

A. Immediate Termination. At DMV's option, this Agreement may be terminated immediately upon the occurrence of the following subject to NSRB's and/or NI's reasonable cure:

1. NSRB's failure to require an indemnity agreement with NI.
2. NSRB'S non-payment in violation of Section VIII of this Agreement.
3. NSRB's and/or NI's material breach of any term, provision or condition of this Agreement.

4. For those services under this Agreement intended to be funded with legislatively appropriated funds, DMV may terminate that portion(s) of this Agreement for those services to be so funded by written notice providing the termination date.

B. Termination Upon Notice. At any party's option, this Agreement may be terminated at any time after the original term of this Agreement upon thirty (30) days written notice to the other parties.

XI: Applicable Law.

This Agreement shall be governed and construed according to the laws of the State of Nebraska and any disputes arising pursuant to this Agreement shall be subject to such laws, including but not limited to, the Nebraska Uniform Motor Vehicle Records Disclosure Act, Neb.Rev.Stat. 60-2901 through 60-2912, and Title 250 Nebraska Administrative Code Chapter 2 - Rules and Regulations Governing Requests for and Release of Personal Information Contained in Motor Vehicle Records Pursuant to the Uniform Motor Vehicle Records Disclosure Act, and the Records Management Act, Neb.Rev.Stat. 84-1201 through 84-1227.

XII: Indemnification and Hold Harmless.

NI agrees to hold harmless, indemnify and defend the DMV from claims arising out of a breach of security based solely on NI's failure to comply with the terms of this Agreement or from claims arising out of any interface provided or coding performed by NI; provided NI is given prompt notice of and is entitled to control the defense and/or settlement of any claims. As used herein, the term "claims" means any claims based upon, and actual losses incurred by DMV as a direct result of the negligent release or misuse of personal information involving DMV Data in violation of this Agreement, the DPPA or the UMRDA. For the avoidance of doubt, this provision is not intended to create any liability on the part of NI for, or any obligation to indemnify with respect to, claims based upon or losses incurred as a result of any use, misuse, or release of DMV Data by any User or Subscriber, or employee of the State of Nebraska or the DMV.

XIII: Interruption of Service.

DMV shall use its best efforts to provide adequate and uninterrupted service under the terms of this Agreement. However, DMV shall not be liable for interruption of service when the same shall be due to circumstances beyond the control of DMV, its agents, servants, or employees, including but not limited to unanticipated equipment malfunction or periodic maintenance or update of the computer system or systems upon which such data records reside.

XIV: Assignment.

This Agreement may not be assigned by any party without the prior written permission of the other parties and any such assignment of the Agreement without such permission shall be null and void.

XV: Contact for Day-to-Day Communications and Emergencies.

DMV, NSRB, and NI shall each appoint a contact person and backup contact person, and shall exchange telephone number/s, addresses, and e-mail address/s for all such persons. The designated contact person shall be responsible for day-to-day communications necessary to carry out this Agreement in the ordinary course of business. Subject to the approval of each party, such designated contact persons may designate assistants as necessary with the goal of establishing a system for contact between the parties, as needed, to deal with problems of varying degrees of severity twenty-four hours per day, seven days a week in person or by telephone. Communication pursuant to this paragraph shall not substitute for written notices otherwise required by this Agreement.

XVII: Social Security Numbers and Sensitive Personal Information.

Social Security numbers and other sensitive personal information will not be provided by DMV under this Agreement and will be redacted from all transmissions, information, and records provided by DMV.

XVIII: Limitations on use of Data.

1. Dissemination of records containing personal or sensitive personal information over the public Internet through the State's Portal is prohibited except as allowed by the Nebraska Uniform Motor Vehicles Records Disclosure Act, Neb. Rev. Stat. 60-2901 to 60-2912, and the DPPA. Accordingly, DMV shall approve the search logic and search interfaces for the DMV records, and the records display of DMV information to be provided by the State's Portal, prior to the State's Portal disseminating any records or allowing any searches after the effective date of this Agreement, in the same manner that DMV approved the present displays, logic and interfaces that are presently being used by the State's Portal. Further, DMV shall approve the methodology and criteria for granting access to DMV Data containing personal information by the State's Portal subscribers prior to the State's Portal granting access after the effective date of this Agreement, in the same manner that DMV approved the present methodology and criteria that are presently being used by the State's Portal to grant access. NI shall be prohibited from building files from repeat data purchases. NI may retain transaction logs, which may contain one or more elements or partial elements of personal information for archival and defense purposes.

2. NI shall require that Users or Subscribers of data through the State's Portal execute service agreements acknowledging that such purchasers are subject to the terms of the UMRDA, Neb.Rev.Stat. 60-2901 through 60-2912, including the disclosure and redisclosure provisions of Neb.Rev.Stat. 60-2910, and the DPPA and covenanting that such purchasers shall not resell or redisclose any personal information except as provided

by statute. NI shall, and shall require by contract that its Subscribers shall agree to keep records for five years of every authorized recipient of personal information and sensitive personal information and the permitted use/s for which the subscriber indicated it was obtained. NI shall, for the records in its possession, and shall require its subscribers covenant in a written agreement with respect to the subscribers' records, that such records shall be made available to DMV or NI upon request for audit purposes at any reasonable time.

XIX: Compliance with Uniform Motor Vehicle Records Disclosure Act and DPPA.

The agreement for access which NI uses to grant Subscribers access through the State's Portal in accordance with the approved procedures of DMV shall require all Users and Subscribers, and through them, any agents of Subscribers with access to data containing personal information or sensitive personal information to read and sign Attachment A. NI shall retain a copy of the signed Attachment A for every such Subscriber, and shall require via written agreement that each Subscriber retain in its records with respect to any agent of a Subscriber that the Subscriber grants access, a copy of the Attachment A signed by such agent, for audit purposes. NI shall also retain a copy of the signed Attachment A for all NI employees, agents, or contractors having access to DMV Data.

XXI: Paragraph Headings.

The paragraph headings are inserted in this Agreement for convenience only and shall not be used to limit interpretation of the text of this Agreement.

XXII: Total Agreement.

This Agreement constitutes the complete and exclusive statement of the Agreement between the parties hereto. No amendment, waiver, or alteration of the Agreement shall be effective unless in writing and signed by an authorized officer of each of the parties to this Agreement. Neither DMV nor NSRB nor NI shall be bound by any oral agreement or representation.

XXIII: Drug Free Work Place Policy.

NI agrees that it will require each employee of NI who works on any activity within the scope of this Agreement to sign a statement that the employee shall not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance while conducting any activity covered by this Agreement. The DMV reserves the right to request a copy of the NI's Drug Free Workplace policy at any time during the term of the Agreement. NI further agrees to insert a provision similar to this one in all subcontracts requiring subcontractors to obtain similar signed written statements from their employees who conduct any activity required under this Agreement.

XXIV: Compliance with Civil Rights Laws and Equal Opportunity Employment.

NI affirms that it complies with and will continue to comply with the Nebraska Fair Employment Practice Act and Title VI of the Civil Rights Act of 1964, as amended. NI affirms that no person (including employees or applicants for employment) shall, on the grounds of age, creed, sex, physical handicap, race or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Agreement or under any project, program or activity supported by this Agreement. NI agrees that in performance of this Agreement neither it nor its subcontractors will discriminate against any of their employees or applicants for employment concerning the employees' or applicants' hire, tenure, terms, conditions, or privileges of employment based on the employees' or applicants' race, color, religion, sex, marital status, age, disability, or national origin. The Federal Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act of 1990 (P.L. 101-336), as amended, Section 5043 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, as amended, and the Nebraska Fair Employment Act, as amended are incorporated herein.

IN witness to their agreement to all the above and foregoing provisions of this Agreement, the parties hereto have executed this Agreement on the day and year written below.

“DMV”

Nebraska Department of Motor Vehicles
301 Centennial Mall South
Lincoln, NE 68509

By _____
Beverly Neth
Director

Date _____

“NSRB”

Nebraska State Records Board
c/o Secretary of State
State Capitol Suite 2300, 2nd Floor
Lincoln, NE 68509-4608

By _____
John A. Gale
Chairman

Date _____

“NI”

Nebraska Interactive, LLC
Suite 301
301 South 13th
Lincoln, NE 68508

DMV/NSRB/NI

By _____
Brent Hoffman
General Manager

Date _____

ATTACHMENT A

Nebraska Department of Motor Vehicles Uniform Motor Vehicle Records Disclosure Act

Memorandum of Understanding

The purpose of this Memorandum of Understanding is to make employees of all entities who receive personal or sensitive personal information from a motor vehicle record through the Nebraska.gov state portal aware of the obligations imposed upon a requestor to comply with the Uniform Motor Vehicle Records Disclosure Act, Neb.Rev.Stat. 60-2901 et. seq. and the federal Driver Privacy Protection Act. 18 USC 2721 through 2725.

Information Protected.

Under the Act, as revised on June 1, 2000, a requestor must qualify in order to receive access to the personal information and sensitive personal information on any motor vehicle record.

- Personal information includes: an individual's driver identification number (driver's license number, license plate number or title number); name; address, (excluding zip code), and telephone number.
- Sensitive personal information includes an individual's operator license photo or image, social security number, and medical or disability information.

Personal information from a motor vehicle record shall not be disclosed unless requested for an exempted use, as outlined below, on a DMV specified form.

Exempted uses for personal information include:

- Use by any federal, state, or local government agency, including any court or law enforcement agency, in carrying out its functions, or by any private entity acting on behalf of an agency in carrying out their functions.
- Use in connection with vehicle or driver safety and theft; vehicle emissions; vehicle product alterations, recalls or advisories; performance monitoring of vehicles, vehicle parts, and dealers; motor vehicle market research activities and survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.
- Use in normal course of business by a legitimate business to verify accuracy of information submitted by an individual or business; or to obtain correct information if the above is not correct, for the purpose of preventing fraud, pursuing legal remedies against or recovering on a debt or security interest against the record holder.
- Use in connection with a civil, criminal, administrative or arbitral proceeding in any federal, state or local court, government agency, or self-regulatory body, including service of process investigation in anticipation of litigation, and execution or enforcement of judgment; or pursuant to an order of a federal, state or local court, an administrative agency, or a self-regulatory body.
- Use in research activities and statistical reports, as long as personal information is not published, redisclosed or used to contact individuals.

- Use by any insurer/insurance support organization or by a self-insured entity in connection with claims investigation activities, anti-fraud activities, rating or underwriting.
- Use in providing notice to owners of abandoned, towed or impounded vehicles.
- Use by a private detective, plain-clothes investigator, or private investigative agency licensed under Neb.Rev.Stat. 71-3201 to 71-3213 for purposes permitted under this act.
- Use by an employer, employer's agent or insurer, to obtain or verify information of a Commercial Driver's License holder.
- Use in connection with the operation of private toll transportation facilities.
- Any use if requestor has notarized consent of the record holder and has provided proof of such consent to the Department, as indicated on the front of this form.
- Use, including redisclosure through news publication, for a member of a medium of communication as defined in Neb.Rev.Stat. 20-145, in connection with news involving motor vehicle or driver safety or vehicle theft.
- Any use if the record holder makes the request for the record.
- Use by the federally designated organ procurement organization in Nebraska to establish and maintain the Donor Registry of Nebraska as provided in section 71-4822.

Exempted uses for sensitive personal information include*:

- Use by any federal, state or local government agency, including any court or law enforcement agency, in carrying out its functions, or by any private entity acting on behalf of an agency in carrying out their functions.
- Use in connection with a civil, criminal, administrative or arbitral proceeding in any federal, state or local court, government agency, or self-regulatory body, including service of process, investigation in anticipation of litigation, and execution or enforcement of judgment, or pursuant to an order of a federal, state or local court, an administrative agency, or a self-regulatory body.
- Use by any insurer/insurance support organization or by a self-insured entity in connection with claims investigation activities, anti-fraud activities, rating or underwriting.
- Use by an employer, employer's agent or insurer, to obtain or verify information of a Commercial Driver's License holder.

Disclosure of Information/Record Keeping Requirements

Before any personal information or sensitive personal information is further disclosed by a requestor from a motor vehicle record, the employee, agent or contractor that is disclosing the information must verify that the use listed on the request is an exempted use under the Act and must verify the identity of the person making the request by examining an approved form of identification. Copies of these request forms shall be maintained in your office for five (5) years; and shall be made available for inspection by DMV upon request.

Penalties

You should be aware of the following penalties that apply for unauthorized access to DMV records:

- Any person requesting the disclosure of personal information from Department records who misrepresents his/her identity or makes a false statement to the Department on any application required to be submitted pursuant to the Uniform Motor Vehicle Records Disclosure Act shall be guilty of a Class IV felony.
- Any officer, employee, agent or contractor of the department that knowingly discloses or knowingly permits disclosure of sensitive personal information in violation of the Uniform Motor Vehicle Records Disclosure Act shall be guilty of a Class I misdemeanor and shall be subject to removal from office or discharge at the discretion of the Governor or agency head, as appropriate.
- Criminal Fine: Any person that knowingly violates the DPPA shall be fined.
- Civil Action:
 - (a) Cause of action. A person who knowingly obtains, discloses or uses personal information, from a motor vehicle record, for a purpose not permitted under the DPPA shall be liable to the individual to whom the information pertains, who may bring a civil action in a United States District Court.
 - (b) Remedies. The court may award--
 - (1) actual damages, but not less than liquidated damages in the amount of \$2,500;
 - (2) punitive damages upon proof of willful or reckless disregard of the law;
 - (3) reasonable attorneys' fees and other litigation costs reasonably incurred; and
 - (4) such other preliminary and equitable relief as the court determines to be appropriate.

Certification of Understanding

I certify that I have read and acknowledge the foregoing Memorandum of Understanding and, if I am in a supervisory capacity, agree to notify all employees in my office of these requirements.

Employee (signature)

Employee (printed name)

Date

Supervisor (signature)

Name of Agency or Business

*Release of an individual's social security number is further restricted in Neb. Rev.Stat. **§60-484(5)**. Release can only be for the following reasons: to furnish driver record information to the United States Selective Service System; in connection with the verification of the status of an individual's driving record; for purposes of child support enforcement, or to furnish information regarding an applicant for or hold of a commercial driver's license with a hazardous materials endorsement to the Transportation Security Administration of the United States Department of Homeland Security or its agent. Release of an individual's medical or disability information is further restricted in Neb. Rev. Stat. **§84-712.05(2)**. Release can only be under the following; court order (include subpoena, search warrant); or with notarized written consent of the record holder.

**Addendum Seven
to the
Interagency Agreement Between
Nebraska Department of Motor Vehicles
and
Nebraska State Records Board**

This Addendum Seven to the Interagency Agreement between the Nebraska Department of Motor Vehicles (DMV) and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. To move the project forward, this is an interim pricing model approved by the Nebraska State Records Board.

Project: Online Driver License Reinstatements

Price: This application will be funded through a transactional revenue model. Pricing is as follows:

DMV Statutory Reinstatement Fee	DMV Convenience Fee (CC)	Nebraska.gov Transaction Fee	Total End User Fee Paid.
\$50.00	\$2.00	\$1.00	\$53.00
\$75.00	\$2.00	\$1.00	\$78.00
\$125.00	\$2.00	\$1.00	\$128.00

Terms: Nebraska.gov will process the total of all transactions through the state credit card merchant. Nebraska.gov will prepare and provide to DMV an invoice for all services rendered on a monthly basis. Rates for services shall be as provided above in this addendum. Terms of invoice payment shall be net forty-five (45) days.

By: _____
Authorized Officer
Nebraska Department of Motor Vehicles

Date: _____

By: _____
Authorized Officer
Nebraska State Records Board

Date: _____

**Addendum Eight
to the
Interagency Agreement Between
Nebraska Department of Motor Vehicles
and
Nebraska State Records Board**

This Addendum Eight to the Interagency Agreement between the Nebraska Department of Motor Vehicles (DMV) and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. To move the project forward, this is an interim pricing model approved by the Nebraska State Records Board.

Project: Specialty License Plates

Price:

Specialty Plate Fees:	DMV Convenience Fee (CC)	Nebraska.gov Transaction Fee	Total End User Fee Paid.
Message Plate: \$32.00	\$1.00	\$1.00	\$34.00
Husker Spirit Numeric: \$72.00	\$1.00	\$1.00	\$74.00
Husker Spirit Plates: \$72.00	\$1.00	\$1.00	\$74.00
County Message Plate: \$32.00:	\$1.00	\$1.00	\$34.00
County Husker Spirit: \$72.00	\$1.00	\$1.00	\$74.00

Terms: Nebraska.gov will process the total of all transactions through the state credit card merchant account. Nebraska.gov will prepare and provide to DMV an invoice for all services rendered on a monthly basis. Rates for services shall be as provided above in this addendum. Terms of invoice payment shall be net forty-five (45) days.

By: _____
Authorized Officer
Nebraska Department of Motor Vehicles

Date: _____

By: _____
Authorized Officer
Nebraska State Records Board

Date: _____

State/Local Grant Project Status Report - 9/30/2007

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Stated Completion Date	Date of Last Payment
Bd. Of Public Accountancy	On-line review of Annual Register & submission of Applications & Forms	7/8/2003	\$25,000	\$20,006	2/07 extended to: August, 2007	July, 2005
DAS Personnel	Online Job Application NIS Connectivity	11/23/2004	\$25,000	\$25,000	7/06 extended to: September, 2007	
Board of Barber Examiners	Barber Licensing System Update	9/27/2005	\$25,000	\$8,789	4/07 extended to: October, 2007	July, 2006
Real Estate Appraiser Board	Redesign of Website & Appraiser Database	4/18/2006	\$25,000	\$10,744	6/07 extended to: September, 2007	September, 2006
Johnson County	Record & Mapping Accessibility	7/20/2006	\$10,000	\$6,900	December, 2007	April, 2007
NE Historical Society	Digital Archives & Records Mgmt Center Feasibility	10/12/2006	\$25,000	\$23,724	7/07 extended to: November, 2007	January, 2007
University of Nebraska Bd. of Regents	e-Government Training	1/16/2007	\$24,541	\$22,445	January, 2008	August, 2007
Accountability and Disclosure Commission	On-line Campaign Statement Filings	8/1/2007	\$25,000	\$25,000	January, 2008	
DAS-CIO	Nebraska Geospatial Data Sharing & Web Services	8/1/2007	\$25,000	\$25,000	August, 2008	
Supreme Court	Automation for Nebraska State Library	8/1/2007	\$24,475	\$24,475	March, 2009	
TOTALS			\$234,016	\$192,083		
DOLLARS AWARDED:		FY08: \$74,475				
DOLLARS LEFT TO AWARD:		FY08: \$125,525				
GRANT BALANCE CARRIED OVER FROM FY07:		FY07: \$117,608				
9/27/2017 10:07						

Reinvested Revenue Grant Status Report as of 9/30/2007

Project Description	Date Awarded	Original Amount	Grant Amount Remaining	Date of Last Activity
Google Search Engine I	11/23/2004	\$25,000	\$0	Completed August 9, 2007
One-Stop Business Registration	7/20/2006	\$42,500	\$42,500	
Online Property Tax Payment System/Multi-County	5/10/2005	\$25,000	\$25,000	
Google Search Engine II	8/1/2007	\$25,000	\$24,807	August, 2007
TOTALS		\$117,500	\$92,307	

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 07-08

	<u>Jul, 07</u>	<u>Aug, 07</u>	<u>Sep, 07</u>			
Revenues:						
Sale of Service	\$430,171.02	\$429,517.97	\$444,835.33			
General Business Fees	\$199.33	\$114.15	\$194.17			
Driver Records	\$2,279.00	\$1,910.00	\$1,517.00			
Investment Income	\$2,717.67	\$3,056.05	\$3,108.80			
Total	\$435,367.02	\$434,598.17	\$449,655.30			
Expenditures:						
State Agency Payment	\$272,680.14	\$272,666.70	\$281,115.50			
NIC/Other Contractual Services	\$150,136.17	\$151,784.63	\$154,376.99			
Misc. Expense	\$323.29	\$682.68	\$418.18			
Total	\$423,139.60	\$425,134.01	\$435,910.67			
Profit (Loss)	\$12,227.42	\$9,464.16	\$13,744.63			
Fund Balance:	\$893,869.35	\$903,333.51	\$917,078.14			
Grant Encumbrances:			\$192,082.86			
Reinvested Revenue:			\$92,307.00			
Unencumbered Funds:			\$632,688.28			



General Manager's Report

July 2007 – September 2007



Brent Hoffman, General Manager
nebraska.gov
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Executive Summary

It has been an quarter for achievements at Nebraska.gov as the Center for Digital Government again ranked Nebraska.gov as one of the top 10 state government Web sites in its 2007 Best of the Web (BOW) competition. The Center also awarded Nebraska an honorable mention in its Digital Government Achievement Awards for the Secretary of State's Rules and Regulations Tracking System. Nebraska.gov has finished in the top 10 of the BOW competition 5 of the last 7 years. For more information on these awards please see "Hot Topics".

In addition Nebraska.gov has been working hard for the past 12 months to obtain a Cybertrust certification. As you may have heard many times before, NIC and Nebraska Interactive take security very seriously. Cybertrust certification is a rigorous process that evaluates a wide range of online and offline security procedures. It is essentially the gold standard for security. The certification letter can be found at the end of this report.

Business One Stop headlines our latest innovative achievement. Phase one of this project created an interactive questionnaire that identifies basic forms required by citizens to start-up their businesses in Nebraska. This free service was developed at no cost to the participating agencies through a grant awarded by the Nebraska State Records Board. For more information please see detailed information inside under "Launched Applications".

In September 2007, Nebraska.gov financial summary reports as follows: \$392,508.00 in Gross Revenues with \$227,634.00 in total operating expenses for a total of \$164,874.00 in Gross Profits.

The two addendums listed are concerning Content Management Contracts, one for Saunders County and one for the Motor Vehicle Licensing Board. Both addendums were signed by Secretary Gale.

The Network Report includes two incidents where the Nebraska.gov hosting environment had network connection issues. More information can be found inside under "Network Report".

The marketing staff traveled to Mobile Alabama for the 2007 NIC marketing conference. The staff networked with over 130 eGovernment specialists from 20 other states. This opportunity allows the Nebraska staff to share and learn ideas from other states, ensuring Nebraska stays a leader in eGovernment.

Nebraska.gov participated in the Big O Show in Omaha October. The Big O Show is Nebraska's largest business to business trade show and was a great forum for Nebraska.gov to highlight current and upcoming services to citizens and businesses.

Also, I had the pleasure accompanying Joshua Daws of the Secretary of State Office at the 2007 Nic Partner and Leadership conference. We heard from key speakers such as Peter Harkness Editor & Publisher for Governing Magazine and Doug Robinson Executive Director of the National Association of State Chief Information Technology Officers (NASCIO), as well as over 30 other state leaders from 17 states.

One of our major technical updates is Nebraska.gov's upgrade of our new Customer Database, which began October. The customer database is crucial to our operation as it is the centerpiece of our accounting and customer authentication. The migration will continue over the next few months.



I have provided an executive summary for the General Manager's report to assist you finding the information you find valuable as a NSRB member. Many hours go into creating this report and I want the information found in the General Manager report to assist you in your board duties. To help in this effort, in future board reports I will be highlighting new information which you may find beneficial. I invite your feedback at anytime to assist me in providing you with the most effective and efficient information.

Regards,

Brent Hoffman
General Manager

Financial Reports

September 2007 Financial Report

	Month Ended 9/30/2007	Month Ended 9/30/2006	Year to Date 9/30/2007	Year to Date 9/30/2006
Gross Revenue	\$392,508.00	\$379,678.00	\$3,872,878.00	\$3,760,841.00
COR Paid to NSRB	\$10,824.00	\$10,905.00	\$109,735.00	\$107,343.00
COR Paid to Agencies	\$216,075.00	\$217,376.00	\$2,197,846.00	\$2,118,066.00
COR Other	\$735.00	\$735.00	\$8,019.00	\$7,462.00
Total Cost of Revenue	\$227,634.00	\$228,370.00	\$2,316,600.00	\$2,258,890.00
Gross Profit	\$164,874.00	\$151,308.00	\$1,556,278.00	\$1,501,951.00
Operating Expenses	\$126,522.00	\$190,614.00	\$1,227,849.00	\$1,145,903.00
Operating Income (Loss)	\$38,352.00	(\$39,306.00)	\$328,429.00	\$356,048.00
Other Income (Expense)	\$3,579.00	\$784.00	\$28,031.00	\$14,005.00
Net Pre-Tax Income (Loss)	\$41,931.00	(\$38,522.00)	\$356,460.00	\$370,053.00
Provision for Income Tax	\$16,807.00	(\$15,441.00)	\$142,864.00	\$148,300.00
Net After-Tax Income (Loss)	\$25,124.00	(\$23,081.00)	\$213,596.00	\$221,753.00
Variance from Plan	\$17,182.00	(\$26,142.00)	\$78,157.00	\$143,845.00



September 2007 Revenue Contribution Report

Revenue Contribution	9/30/2006	9/30/2007
Dept. of Motor Vehicles (Batch Drivers Records)	26.38%	24.19%
Dept. of Motor Vehicles (Interactive & Other Services)	46.40%	43.31%
Secretary of State Services (Interactive/Batch)	12.16%	12.54%
Other (Subscriptions, Connect Time, Special Projects, etc.)	15.05%	19.96%

September 2007 Balance Sheet

Balance Sheet	9/30/2007		
Current Assets		\$1,566,503.00	
Fixed Assets		\$10,770.00	
Other Assets		\$18,229.00	\$1,595,502.00
Current Liabilities		\$142,979.00	
Stockholder's Equity		\$1,452,523.00	\$1,595,502.00



Agreement Requests

Saunders County

** Addendum already approved by Chairman John Gale

Project: Content Management Contract

Nebraska.gov respectfully submits this report of an addendum to Interagency Agreement by the State Records Board. This agreement for Saunders County and is requested to support the content maintenance of the Saunders County Website.

Motor Vehicle Licensing Board (MVLB)

** Addendum already approved by Chairman John Gale

Project: Content Management Contract

Nebraska.gov respectfully submits this report of an addendum to Interagency Agreement by the State Records Board. This agreement for the Motor Vehicle Licensing Board and is requested to support the content maintenance of the MVLB Website.

Network Report

NETWORK

Downtime Report:

- **Incident:** Wednesday September 26, 2007 Nebraska.gov experienced difficulties with the Named File Service (NFS). The outage occurred from 10:10 PM CDT until 10:50 PM.

Impact: During the incident the majority of websites and services were unresponsive.

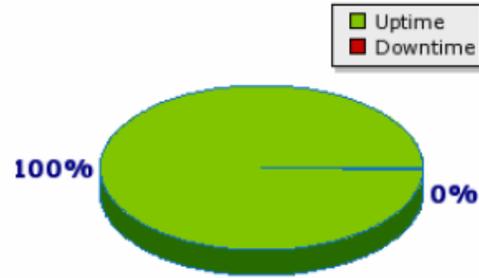
- **Incident:** Wednesday October 3, 2007, Nebraska.gov experienced difficulties with the firewall cluster. The outage occurred from 5:12 PM CDT until 5:29 PM CDT.

Impact: During the incident the majority of websites and services were unresponsive.

- **Incident:** Monday October 28th, 2007 Nebraska.gov experienced difficulties after the scheduled maintenance on October 27th. The outage occurred from 2:18am until 5:50am

Impact: During the incident the majority of websites and services were unresponsive.

Summary	Daily	Weekly	Monthly	Yearly
Name:	Nebraska			
Service:	HTTP			
Host (port):	www.nebraska.gov (80)			
Check period:	3 minutes			
Last check:	59 sec ago			
Since:	6/25/2007			
# of checks:	42382			
# of outages:	8			
# of failed checks:	94			
Uptime:	99.778 %			
Avg. response time:	0.402 s			



Overall statistics:

Year	Total checks	Outages	Failed checks	Uptime
2007	42382	<u>8</u>	94	99.778 %

Current year statistics:

Month	Total checks	Outages	Failed checks	Uptime
October	13909	<u>7</u>	83	99.403 %
September	8751	<u>1</u>	11	99.874 %
August	9030	<u>0</u>	0	100 %
July	9056	<u>0</u>	0	100 %
June	1636	<u>0</u>	0	100 %

October – On October 27th from 11 PM CST – Sunday October 28th 11AM there was a scheduled maintenance window to apply the latest patches critical to the Daylight Savings Time changes. There were a total of 5 outages recorded during this time.

Hot Topics

Awards

- **Center for Digital Government Best of the Web (BOW) 2007:** In September, the Center for Digital Government ranked Nebraska.gov as one of the top 10 state government Web sites in its 2007 Best of the Web competition.

The Center for Digital Government, an international research and advisory institute on the use of information technology in government, conducted the 2007 Best of the Web competition (http://www.centerdigitalgov.com/surveys.php?survey=cdg_bow).

Now in its 11th year, Best of the Web evaluates government Web sites based on their innovation, Web-based delivery of public services, efficiency, economy and functionality. Representatives from the Center for Digital Government and officials from the 2006 Best of the Web-winning state and local governments served as judges for the 2007 competition.

- **Digital Government Achievement Award (DGAA) 2007:** The Nebraska State Agency Proposed Rules and Regulations Tracking and Email Notification System earned its Digital Government Achievement Award for multiple features, and was chosen from over 2,000 other state applications.

It combines a password protected interface for each agency involved in the adoption process, a secure archive for proposals no longer on the docket, a public interface with an online comments submission feature, and an email notification registration system, for users to create their own customized docket and track only the regulations they wish.

The online docket has given the three State offices involved in the adoption process the ability to all view the same information, concurrently, in the same place. The creation of this cross-agency application has provided for operational efficiencies and enhanced governmental economy.

The 2007 Digital Government Achievement Awards recognizes outstanding agency and department Web sites and applications that enhance information interactions, transactions or services. The categories include government-to-government, government-to-business, government-to-citizen and government internal.

Launched Applications

Chief Information Office –Business One Stop Registration Information

This application was designed to assist individuals interested in doing new business in Nebraska. Phase one created an interactive questionnaire that identifies basic forms required to start-up their business. It involved a collaborative effort between the Office of the Secretary of State, the Department of Revenue, the Department of Labor, Workers' Compensation Court, the Department of Economic Development, and the Office of the CIO.

This free service was developed at no cost to the participating agencies through a grant awarded by the Nebraska State Records Board. The Online Business One Stop was successfully launched in October 2007.

The web address for this application is:
<https://www.nebraska.gov/osbr/index.html>

Nebraska Real Estate Commission – Online Broker/Salesperson License Application

This application allows real estate brokers or salespeople to apply for a new or reciprocal license online, and to pay the associated fess with a credit card.

This fee service was developed at no cost to the Agency in partnership with the Nebraska.gov and is funded through a transaction fee. The Online Broker/Salesman License Application was successfully launched November 1, 2007.

The web address for this application is:
<https://www.nebraska.gov/NREC/real/>

Nebraska Liquor Control Commission – Online Excise Tax Payment System

The Nebraska Liquor Control Commission's Online Excise Tax Payments System offers a secure environment for wholesalers and suppliers to pay their taxes due online.

This free service was developed at no cost to the Agency through a partnership with the Nebraska.gov. The Online Excise Tax Payment System was successfully launched October 2007.

The web address for this application is:
https://www.nebraska.gov/nlcc/dist_pay/

Administrative Office of the Courts – Online Court Documents Image Search

The Administrative Office of the Courts Online Court Documents Image Search offers a secure environment for Court officials, and attorneys to review scanned court documentation in the JUSTICE database online. It was implemented as a special access feature for subscribers who already have access the Justice Court Case records, and who are approved by the AOC to view these images.

This free service was developed at no cost to the Agency through a partnership with the Nebraska.gov. The Online Court Documents Image Search was successfully launched in July 2007.

The web address for this application is:
<https://www.nebraska.gov/justice/index.shtml>

Administrative Office of the Courts – Online Judge Scheduling

The Administrative Office of the Courts Online Judge Scheduling offers a secure environment for Judges or Court bailiffs to post open schedule hearing dates for different motions. Attorneys can then access this calendar and reserve a hearing day and time.

This free service was developed at no cost to the Agency through a partnership with the Nebraska.gov. The Online Judge Scheduling was successfully launched in July 2007.

The web address for this application is:
https://www.nebraska.gov/lawyers_court_cal/index.php/bookings/

Department of Natural Resources – Online Water Well Pump Installation Application

The Department of Natural Resources Online Water Well Pump Installation Application offers a secure environment for Pump installers to register online.

This fee service was developed at no cost to the Agency and is funded through a transaction fee in partnership with the Nebraska.gov. This application was successfully launched in September, 2007

The web address for this application is:
<https://nebraska.gov/dnr/>

Administrative Office of the Courts – Online Waiverable Citation Payment System

The Administrative Office of the Courts Online Waiverable Citation Payment System offers a secure environment for citizens to pay their traffic citation online. It is currently in pilot, and available for tickets issued in Cass County. The system has been designed to be expandable, as other Counties wish to become involved.

This fee service was developed at no cost to the Agency in partnership with the Nebraska.gov. The Online Motor Citation Payments was successfully launched in July 2007.

The web address for this application is:
<https://www.nebraska.gov/courts/citations/>

Updated Applications

Department Motor Vehicles – Third Party Testing System Enhancement

An enhancement was made to the DMV third party testing application allowing an administrator to flag third party testers.

Enhancement successfully launched in July 2007.

The web address for the updated forms is:
<http://www.dmv.state.ne.us/>

Department of Revenue – Sales and Use Tax Reporting System Enhancement

An enhancement was made to the online sales and use tax reporting system to include reporting of the amount of state tax on long-term motor vehicle leases.

Enhancement successfully launched in July 2007.

The web address for the updated forms is:
<https://www.nebraska.gov/revenue/sls/>

Engineers and Architects – Online License Renewal Enhancements

Enhancements were made to the existing Engineer and Architect online license renewal system to decrease the Board office's administrative time required for processing renewals. A feature for users to update their address information on file with the Board was added, as was an instant printable license card on the receipt, so that these no longer need to be mailed. Data is now being sent to the Board in a format that imports directly into their database, eliminating the need for manual data entry.

License Renewals and successfully launched in October 2007.

The web address for the updated application is:

https://www.nebraska.gov/EA/ea_renew.php

Nebraska Department of Revenue – NebFile Online Income Tax Filing

Per the terms of Section 8 on the Interagency Agreement between the Nebraska Department of Revenue and the Nebraska State Records Board, Nebraska.gov has been provided a thirty day written notice of cancellation of service. The Department of Revenue is excited about the enhancement of the sales tax application and looks forward to a continued relationship with Nebraska.gov. A copy of the letter is provided at the end of this report.

Launched Web sites / Re-designs

The new Secretary of State Web site has a wide variety of new features and added more than 150,000 pages of content.

Secretary of State Re-design

<http://www.sos.ne.gov/dyindex.html>

The screenshot displays the website for the Nebraska Secretary of State, John A. Gale. The header features a portrait of John A. Gale and the text "NEBRASKA SECRETARY OF STATE JOHN A. GALE" and "Capitol Arches". A search bar and "Contact Us" link are present. A navigation menu includes "WHAT'S NEW", "ADMINISTRATION", "ELECTIONS", "BUSINESS SERVICES", "LICENSING", "RULES AND REGULATIONS", "INTERNATIONAL RELATIONS", "RECORDS MANAGEMENT", and "YOUTH SERVICES". The "ADMINISTRATION" page is active, showing a description of the Secretary's responsibilities, contact information (Phone: (402) 471-1572, Fax: (402) 471-3237, Mailing Address: P.O. Box 94608, Lincoln, NE 68509-4608, Location: State Capitol, Suite 2300, Send E-Mail to: Administration), and an "Administration Menu" with buttons for "CONTACT US", "NEWS RELEASES", "STAFF LISTING", "FORMS", "SECRETARY OF STATE'S DUTIES", and "MORE LINKS". A "Quick Links" sidebar lists various services. The footer includes "Security & Accessibility Policy", "State of Nebraska", and "DISPLAY OPTIONS" with a "TEXT SIZE" dropdown menu.

Kimball County Re-design

<http://www.co.kimball.ne.us/>

KIMBALL COUNTY, NEBRASKA

Home News Contacts Offices Links

About Kimball County
Public Meeting Calendar
Services
Feedback

Welcome to Kimball County, Nebraska

Kimball County, Nebraska would like to invite you to browse our web site to learn about our various County offices and the services offered to its citizens.

This site contains information about County programs, services, departments, and offices, as well as helping to answer commonly asked questions. We encourage you to use this site to access agendas, minutes, holiday closing, elections results, and other valuable information. Watch our news page for upcoming events for the County.

Attention browsers please contact the Webmaster or complete the Feedback form if you have any questions, comments or suggestions on how we can improve this web site.

Coming up In County Government:
Welcome to Kimball County's Website.

114 E 3rd St Kimball, NE 69145

Operational Issues and Highlights

New Staff Members

- Anna Nielsen has joined the Nebraska.gov staff as our new Creative Developer. Anna comes to us from NIC, in the Human Resources Division. Anna, a current and a long time resident of Lincoln, has designed some of NIC's nationally recognized Human resources intranet sites as well as marketing materials. Anna has been with NIC for 5 years, and has been looking for an opportunity to be a part of the Award winning Nebraska Portal.
- Ryan Duffy has transitioned to the development staff here at Nebraska.gov. Ryan has been with Nebraska.gov for 4 years, and has focused his creative and artistic talents to the design of the portal. Ryan's education is in development and is excited about the opportunity to expand his area of expertise, right here in Lincoln.

Technical Update

- In October, we added ACH payments to our online payment system. This has been made available through our partnership with ECHO.
- Also in October, Nebraska.gov began the upgrade of our new Customer Database. The customer database is crucial to our operation as it is the centerpiece of our accounting and customer authentication. The migration will take several months of planning and coordinating.
- We upgraded The Payment Engine (TPE). The upgrade went quickly and without complications. The major advantage to this upgrade is a clustered service. Other advantages include enhanced reporting options and the ability to accept ACH payments.

For further details or additional information, please contact:

Bruce Rice, Director of Development
Nebraska.gov
402.471.7813
bruce@nicusa.com

Marketing Highlights

Buy the Big 'O' Show – Omaha trade show October 17, 2007

Nebraska.gov made use of a vendor booth to demonstrate available fee and free State services to individuals and businesses. The trade show was also an opportunity to get the word out about new services coming soon (ex. DMV Specialty Plate ordering) Nebraska.gov also received feedback from attendees on what services they were interested in seeing online.

Agency informational brochure

In order to provide agencies with the information they need, the marketing staff created this introductory brochure which highlights the fundamental benefits and services provided by Nebraska.gov. The brochure will be used as an introduction or as educational material for our current partners. Utilizing this material upfront will allow Nebraska.gov to move from concept to planning faster benefiting the agency and the citizens.

Project Partnership Packet

Nebraska.gov has created and utilized a project methodology for several years. To ensure we communicating clearly with all of our state partners Nebraska.gov designed and produced an agency project partnership packet that outlines our project processes in detail. When a project manager begins a new project with an agency, they will give the packet to the agency; give an overview of our processes and highlight key information. This detailed project partnership packet can and should be used as a tool to reference each process every step of the way, from concept to launch.

For further details or additional information, please contact:

Carmen Easley, Director of Marketing
Nebraska.gov
402.471.2154
carmen@nicusa.com

Future Projects

Nebraska Accountability and Disclosure Commission - Online Campaign Statement Filing System

-Anticipated launch date: January 2008

Administrative Office of the Courts – Court Date Calendar Search

-Anticipated launch date: January 2008

Secretary of State - UCC Online Amendments

-Anticipated launch date: December 2007

State Electrical Board – Upgraded Homeowner/Contractor electrical permit application

-Anticipated launch date: January 2008

Administrative Office of the Courts – Court Case eFiling

-Anticipated launch date: April 2008



13650 Dulles Technology Dr. Suite 500
Herndon, VA 20171-4601

P 703.480.8510
F 703.480.8440

July 20, 2007

Assessor's Report of Certification

To the Management of Nebraska Interactive, LLC

It is our pleasure to report **Nebraska Interactive, LLC's** successful achievement of Cybertrust Certification for their **Lincoln, NE** location. This certification reflects your organization's continued compliance with an extensive and continuous security assurance process, and validates the presence of risk reduction practices at the location mentioned above. This certification is valid one year after this Certification Date or during the remaining term of your agreement with Cybertrust in accordance with its terms and conditions, whichever occurs first. Your current agreement expires on **June 11, 2008**.

We have examined the security posture of **Nebraska Interactive, LLC's** contracted environment within the context of Cybertrust's Enterprise security management program. Evaluation procedures were conducted pursuant to Cybertrust's risk reduction methodology, which addresses threats across six categories of risk, including:

- Electronic threats and vulnerabilities
- Malicious code
- Privacy issues
- Human factors
- Physical environment, and
- Downtime issues.

As a Certified customer, **Nebraska Interactive, LLC** has had its security controls, policies, and procedures examined, measured, and validated against a stringent set of Essential Practices as defined by Cybertrust. These Essential Practices are embodied in our unique life-cycle process that is comprised of four areas of risk assessment. Working with Cybertrust, **Nebraska Interactive, LLC** 1) identified critical systems and assets; 2) assessed the risk of these systems, and focused appropriate resources to improve; 3) complied with the Essential Practices designed to protect **Nebraska Interactive, LLC's** systems and networks, and 4) through our on-going monitoring process, will be assured of continued information security and risk reduction efforts as new threats are identified or encountered.

Evaluation procedures under Cybertrust's Enterprise security management program included external perimeter and internal network scanning of your critical devices; a network configuration review; onsite assessments of your physical environment, including your susceptibility to theft, and your perimeter physical defenses, such as gates, locks, surveillance devices and alarms; reviews of information security policies and procedures; a war dial assessment of your analog phone lines; as well as an assessment of your desktops for compliance with your Desktop Configuration Policy. These assessments will be repeated throughout our engagement with **Nebraska Interactive, LLC**, to ensure continued compliance with the Essential Practices.

In our opinion, **Nebraska Interactive, LLC** has taken appropriate and acceptable measures to meet the requirements of Cybertrust's Enterprise security management program, and is hereby permitted to display the Cybertrust Certified Seal. This label demonstrates that **Nebraska Interactive, LLC** has made security a priority, and has employed renowned security processes and technologies in order to maintain a proactive and comprehensive information security program.

Sincerely,

Robert Vescio
Director
Security Management Programs

www.cybertrust.com

STATE OF NEBRASKA

DEPARTMENT OF REVENUE
Douglas A. Ewald
Tax Commissioner

Catherine D. Lang
Deputy Tax Commissioner

October 11, 2007



Dave Heineman
Governor

Brent Hoffman
General Manager
Nebraska Interactive LLC
301 South 13th Street, Suite 301
Lincoln NE 68508

Dear Brent:

Per the terms of Section 8 of the Interagency Agreement between the Nebraska Department of Revenue and the Nebraska State Record Board, we are providing thirty days written notice that your company's services will no longer be required for the NebFile project. The Office of the CIO will be performing the Web development for a new NebFile system. Any assistance you would provide in the transition period would be greatly appreciated.

If you have any questions about the NebFile project, please feel free to contact me at 402-471-5805. We very much appreciate your past efforts on this project.

FOR THE STATE TAX COMMISSIONER

Sincerely,

A handwritten signature in black ink, appearing to read "L. Sloup", written over a circular stamp.

Leonard J. Sloup
Director

Operations and Administrative Services Division

LJS:bc:klw



Green = Phase Target On Schedule
Orange = Phase Target Behind Schedule
Yellow = Project Complete

Nebraska.gov Project Priority Report for Thursday, November 01, 2007

ProjectName	StatusID	PhaseID	Concept		Planning		Development		Testing		Rollout		Target	Notes
			start	finish	start	finish	start	finish	start	finish	start	finish		
Put AgriTourism Workshop app back onl Project Funding: Free	Open	Concept	11/28/2007	11/29/2007	11/29/2007	12/8/2007	12/8/2007	12/13/2007	12/11/2007	12/12/2007	12/12/2007	12/12/2007	12/12/2007	10/26/2007: This is a seasonal application that will be opened again in December.
HHS - New Birth & Marriage Certificates Project Funding: Transaction	Open	Concept	11/20/2007	12/27/2007	1/2/2008	2/15/2008	2/18/2008	4/4/2008	4/7/2008	5/9/2008	5/12/2008	5/12/2008	5/12/2008	10/25/2007: Concept meeting to be help November 20, 2007
NLCC Kegbook registration, and payme Project Funding: Transaction	Open	Concept	10/15/2007	11/9/2007	11/12/2007	12/10/2007	1/21/2008	2/29/2008	3/3/2008	3/28/2008	4/1/2008	4/1/2008	4/1/2008	10/26/2007: PM met with the Agency for initial meeting. Building a cost estimate table. PM will have this complete by 11/9/2007
BPA - License Renewal Enhancements Project Funding: Free	Open	Planning	10/25/2007	10/25/2007	10/25/2007	11/16/2007	2/4/2008	2/22/2008	2/22/2008	3/10/2008	4/15/2008	4/15/2008	4/15/2008	10/25/2007 - The Enhancements need to be ready April 15 when the License Renewal Season goes online again. PM working on Enhancement Requests.
Justice Court E-Filing System Project Funding: Transaction	Open	Planning	10/8/2007	10/24/2007	10/24/2007	11/30/2007	12/3/2007	2/15/2008	2/18/2008	4/14/2008	4/15/2008	4/15/2008	4/15/2008	10/26/2007: PM working on functional specifications.
DNR- Decommission Application Project Funding: Transaction	Open	Planning	9/27/2006	10/12/2006	10/16/2007	11/9/2007	2/25/2008	3/28/2008	4/1/2008	4/25/2008	4/28/2008	4/28/2008	4/28/2008	10/26/2007: PM working on Functional Specifications with the agency.
BPA - Online Search Enhancement Project Funding: Free	Open	Planning	11/13/2007	11/13/2007	11/14/2007	11/23/2007	2/4/2008	2/15/2008	2/18/2008	2/26/2008	2/27/2008	2/27/2008	2/27/2008	10/25/2007: Planning meeting scheduled for Nov 14, 2007
DMV Online Message Plate Ordering Project Funding: Transaction	Open	Development	3/26/2007	5/18/2007	5/22/2007	9/11/2007	8/31/2007	10/31/2007	11/1/2007	11/16/2007	11/19/2007	11/19/2007	11/19/2007	10/26/2007: Testing to begin December 1, 2007. Pending DMV to decide if they will go through the treasurer's account or Nebraska.gov's account.
NLCC Beer Wholesalers Excise Tax Re Project Funding: Transaction	Open	Development	3/5/2007	4/23/2007	4/23/2007	9/28/2007	10/3/2007	11/6/2007	11/6/2007	11/26/2007	11/27/2007	11/27/2007	11/27/2007	10/25/2007: Functional Specs turned over to developer.
NADC- Online Campaign Statement Fili Project Funding: Grant	Open	Development	1/23/2007	4/24/2007	5/7/2007	8/28/2007	10/15/2007	12/7/2007	12/10/2007	12/30/2007	12/31/2007	12/31/2007	12/31/2007	10/26/2007: Project deveelopment has commenced. Target Launch date set for December 31, 2007
NSED - Electrical permit application rew Project Funding: Transaction	Open	Development	12/5/2006	3/15/2007	1/19/2007	6/15/2007	7/5/2007	10/15/2007	10/15/2007	11/30/2007	11/30/2007	11/30/2007	11/30/2007	10/26/2007: Development complete on homeowner and payment engine. Still need to finish Contractor and Admin site. PM to test the homeowner and payment.
Justice Court Case Calendar Search Project Funding: Free	Open	Development	8/31/2007	9/10/2007	9/10/2007	10/2/2007	10/2/2007	12/4/2007	12/4/2007	1/4/2008	1/7/2008	1/7/2008	1/7/2008	10/25/2007 - Development started 10/2/2007 and has a target complete date of 12/4/2007

ProjectName	StatusID	PhaseID	Concept		Planning		Development		Testing		Rollout		Target	Notes
			start	finish	start	finish	start	finish	start	finish	start	finish		
BPA Backend Intergration Project Funding: T & M	Open	Testing	7/16/2007	7/30/2007	7/30/2007	8/13/2007	8/13/2007	8/17/2007	8/17/2007	12/3/2007	12/3/2007	12/3/2007	12/3/2007	10/25/2007: Working with CIO's office to make sure exports from CPE and Licensce Renewals import into FoxPro.
SOS - UCC Amendments application Project Funding: Transaction	Open	Testing	6/19/2006	10/20/2006	10/20/2006	2/16/2007	2/16/2007	7/9/2007	7/9/2007	9/28/2007	10/1/2007	10/1/2007	12/3/2007	10/26/2007: Agency requested an additional change request which has delayed hitting the target launch date. New target launch is set for 12/3/2007
DMV - Drivers License Reinstatements Project Funding: Transaction	Open	Roll Out	1/23/2006	2/6/2006	2/6/2006	7/28/2006	7/31/2006	9/30/2006	9/1/2007	9/14/2007	11/14/2007	11/14/2007	11/14/2007	10/16/2007: Pending DMV to decide if they will go through the treasurer's account or Nebraska.gov's account.
EFS Continuations and Terminations Project Funding: Transaction	Suspended	Planning	12/17/2006	1/24/2007	1/24/2007	7/18/2007	11/1/2007	11/30/2007	12/1/2007	1/31/2008	2/1/2008	2/1/2008	2/1/2008	Pending UCC to be launched and available development resource
Justice - Credit Card (CC) Search Project Funding: Transaction	Complete	Maintenance	10/5/2006	10/24/2006	10/25/2006	2/1/2007	2/1/2007	2/19/2007	2/19/2007	2/27/2007	2/27/2007	2/27/2007	2/27/2007	2/27/2007: Application Successfully Launched in Production
NLCC Excise Tax Payment System -Liq Project Funding: Free	Complete	Maintenance	8/13/2007	8/17/2007	8/20/2007	9/12/2007	8/31/2007	9/21/2007	9/21/2007	9/30/2007	10/1/2007	10/1/2007	10/22/2007	10/22/2007: Application Successfully Launched in Production
SOS -Rules and Regs Tracking system Project Funding: Free	Complete	Maintenance	7/3/2006	8/31/2006	9/1/2006	10/18/2006	10/18/2006	11/15/2006	11/3/2006	1/19/2007	1/19/2007	1/24/2007	1/24/2007	1/24/2007: Upgrade Successfully Launched in Production
REV - Update forms 1040N and 1040NS Project Funding: Transaction	Complete	Maintenance	11/13/2006	11/20/2006	11/20/2006	12/4/2006	12/4/2006	12/22/2006	12/22/2006	1/2/2007	1/2/2007	1/2/2007	1/2/2007	1/4/2007: Upgrade Successfully Launched in Production
NREC - License application brokers/sale Project Funding: Transaction	Complete	Maintenance	8/18/2006	8/18/2006	8/18/2006	10/11/2006	10/11/2006	11/28/2006	11/29/2006	8/31/2007	9/3/2007	9/3/2007	11/1/2007	11/01/2007: Application Successfully Launched in Production
HHS Lookup Site enhancements and da Project Funding: Transaction	Complete	Maintenance	3/1/2006	6/1/2006	6/1/2006	8/30/2006	6/1/2006	9/1/2006	9/1/2006	4/18/2007	4/18/2007	4/18/2007	4/18/2007	4/18/2007: Upgrade Successfully Launched in Production
Fireworks Display/License app change r Project Funding: Free	Complete	Maintenance	8/30/2006	8/30/2006	8/30/2006	9/25/2006	11/8/2006	12/19/2006	12/19/2006	1/23/2007	1/23/2007	1/23/2007	1/23/2007	1/23/2007: Upgrade Successfully Launched in Production
NE&A -Architects and Engineers Online Project Funding: Free	Complete	Maintenance	8/30/2006	9/12/2006	9/12/2006	1/11/2007	1/11/2007	2/27/2007	1/22/2007	2/27/2007	2/27/2007	2/27/2007	2/27/2007	2/27/2007: Upgrade Successfully Launched in Production
Justice- Court Documents Image Searc Project Funding: Transaction	Complete	Maintenance	4/13/2007	5/18/2007	5/22/2007	7/6/2007	7/9/2007	7/17/2007	7/18/2007	7/23/2007	7/23/2007	7/23/2007	7/23/2007	7/23/2007: Application Successfully Launched in Production
DMV- Waiver Flag Enhacement Project Funding: Free	Complete	Maintenance	6/26/2007	6/26/2007	6/26/2007	7/5/2007	7/5/2007	7/12/2007	7/12/2007	7/12/2007	7/23/2007	7/23/2007	7/23/2007	7/23/2007: Upgrade Successfully Launched in Production
DB&F - Host State Quarter Web Site Project Funding: Free	Complete	Maintenance	11/8/2006	11/25/2006	11/27/2006	12/5/2006	12/5/2006	1/4/2007	1/5/2007	1/5/2007	1/31/2007	1/31/2007	1/12/2007	1/12/2007: Web site Successfully Launched in Production.
REV - Sales Tax and Use enhancement Project Funding: Free	Complete	Maintenance	1/23/2006	8/31/2007	9/1/2007	9/15/2007	9/15/2007	10/1/2007	10/1/2007	10/31/2007	11/6/2007	11/6/2007	11/6/2007	11/6/2007: Upgrade Successfully Launched in Production

ProjectName	StatusID	PhaseID	Concept		Planning		Development		Testing		Rollout		Target	Notes
			start	finish	start	finish	start	finish	start	finish	start	finish		
NCBVI- Website Re-Design Project Funding: Free	Complete	Maintenance	10/10/2006	10/16/2006	10/16/2006	10/31/2006	11/1/2006	11/8/2006	11/13/2006	12/5/2006	3/12/2007	3/12/2007	3/12/2007	3/12/2007: Website Successfully Launched in Production
Justice - Judge Scheduling Project Funding: Free	Complete	Maintenance	10/1/2006	10/13/2006	10/17/2006	3/14/2006	3/20/2007	7/17/2007	7/18/2007	7/27/2007	7/30/2007	7/30/2007	7/30/2007	7/30/2007: Application Successfully Launched in Production
Department of Veteran Affairs- PTSD W Project Funding: Free	Complete	Maintenance	3/19/2007	3/19/2007	3/20/2007	3/20/2007	3/21/2007	4/20/2007	4/20/2007	5/7/2007	5/7/2007	5/7/2007	5/7/2007	5/7/2007: Website Successfully Launched in Production
DNR- Water Well Pump Install Applicati Project Funding: Transaction	Complete	Maintenance	9/27/2006	10/12/2006	11/1/2006	7/18/2007	7/18/2007	8/17/2007	8/20/2007	9/21/2007	9/26/2007	9/26/2007	9/26/2007	9/26/2007: Application Successfully Launched in Production
LCC - Online License Renewals Project Funding: Transaction	Complete	Maintenance	8/22/2006	8/23/2006	8/23/2006	11/15/2006	11/15/2006	12/14/2006	12/15/2006	1/4/2007	1/29/2007	1/29/2007	1/29/2007	1/29/2007 - Application Successfully Launched in Production
BPA - License Renewals Project Funding: Transaction	Complete	Maintenance	6/26/2006	7/3/2006	7/3/2006	8/15/2006	10/27/2006	4/15/2007	3/19/2007	4/29/2007	4/30/2007	4/30/2007	4/30/2007	4/30/2007: Application Successfully Launched in Production
Kimball County Re-design Project Funding: Free	Complete	Maintenance	7/5/2007	7/11/2007	7/11/2007	7/16/2007	8/1/2007	8/24/2007	8/27/2007	8/30/2007	9/3/2007	9/3/2007	9/3/2007	9/3/2007: Web site Successfully Launched in Production
Justice - Web site Redesign Project Funding: Free	Complete	Maintenance	2/16/2006	5/1/2006	5/2/2006	7/14/2006	7/17/2006	9/1/2006	12/29/2007	1/12/2007	12/29/2007	1/31/2007	1/31/2007	1/31/2007: Redesign Successfully Launched in Production
SOS - Website Redesign Project Funding: Free	Complete	Maintenance	8/1/2006	12/6/2006	12/12/2006	4/25/2007	4/26/2007	7/18/2007	7/18/2007	8/27/2007	8/27/2007	8/27/2007	8/27/2007	8/27/2007: New Re-Design Launched in Production
Board of Geologist Website Re-design Project Funding: Free	Complete	Maintenance	5/16/2007	5/21/2007	5/21/2007	5/28/2007	5/28/2007	6/5/2007	6/5/2007	6/12/2007	6/12/2007	6/12/2007	6/12/2007	6/12/2007: Re-design Successfully Launched in Production
Engineer & Architect license renewal en Project Funding: Free	Complete	Maintenance	4/18/2007	4/25/2007	5/1/2007	5/15/2007	5/15/2007	8/1/2007	8/1/2007	9/30/2007	10/15/2007	10/15/2007	10/15/2007	10/15/2007: Upgrade Successfully Launched in Production
Add Google Search function to WCC sit Project Funding: Free	Complete	Maintenance	12/18/2006	12/26/2006	12/26/2006	1/8/2007	1/8/2007	1/22/2007	1/22/2007	1/26/2007	1/29/2007	1/29/2007	1/29/2007	1/29/2007: Upgrade Launched in Production
CIO - Business Registration One Stop - Project Funding: Reinvested Rev	Complete	Maintenance	1/2/2007	1/14/2007	3/29/2007	7/18/2007	7/23/2007	9/2/2007	9/3/2007	10/14/2007	10/15/2007	10/15/2007	10/30/2007	10/30/2007: Application Successfully Launched in Production
941N updates Project Funding: Transaction	Complete	Maintenance	3/6/2007	3/6/2007	3/6/2007	3/6/2007	3/6/2007	3/12/2007	3/12/2007	4/4/2007	4/4/2007	4/4/2007	4/4/2007	4/4/2007: Upgrade Launched in Production
Justice Online Motor Citation Payments Project Funding: Free	Complete	Maintenance	3/26/2007	5/22/2007	5/22/2007	8/10/2007	8/20/2007	8/24/2007	8/27/2007	9/14/2007	9/17/2007	9/17/2007	9/17/2007	9/17/2007: Application Successfully Launched in Production
County Project - Furnas County Website Project Funding: Free	Complete	Maintenance	12/4/2006	2/13/2006	2/13/2007	3/13/2007	3/14/2007	3/29/2007	3/30/2007	4/30/2007	5/7/2007	5/7/2007	5/7/2007	5/7/2007: Website Successfully Launched in Production



2007 BUSINESS PLAN

Presented by:

Brent Hoffman, General Manager

**Address: 301 S 13th St
Suite 301
Lincoln, NE 68508**

Telephone: (402) 471-6582

Fax: (402) 471-7817

E-mail: brent@nebraska.gov

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Executive Summary

The *Nebraska.gov* Vision

Improved Service and Efficiency

Nebraska.gov was created to help the State of Nebraska streamline and enhance the ways in which citizens and businesses access government information. The vision of *Nebraska.gov* is to assist in the establishment of a single, common gateway to government information that will improve access to free information, while at the same time, build value-added services for commercially viable information that is of interest to the business community. The *Nebraska.gov* eGovernment Portal initiative reflects the vision of a state government that is compatible with the needs of constituents and business. The State's official website and eGovernment portal, *Nebraska.gov*, is the modern embodiment of "everyday government".

The concept that drives *Nebraska.gov* is revolutionary in the way government, businesses, educational institutions, and private citizen's work together to accomplish common goals. *Nebraska.gov* is a web-enabled information and transaction system designed to make communication with government efficient and effective for residents and businesses throughout the State of Nebraska.

The *Nebraska.gov* Strategy

A Model of Public/Private Cooperation

Nebraska.gov is purposefully designed so that it will not require new state tax dollars to develop electronic information access or electronic commerce applications. *Nebraska.gov* is a model example of a government service that benefits from the entrepreneurial spirit and efficiencies found in the private sector. Minimal user fees generated through enhanced access applications to commercially viable information are used to fund the growth of *Nebraska.gov*. The revenue from these few applications help fund other, free information services that are to be developed to benefit both private citizens and businesses.

The development and promotion of *Nebraska.gov* is facilitated through a private company, Nebraska Interactive, LLC. (NI), a wholly owned subsidiary of NIC USA Inc. As the Portal Manager, NI works with state agencies, professional associations, business leaders, educators, and citizens to understand the needs of each constituency and then work to develop and enhance services, new applications and transactions to meet their needs.

The input and guidance from the aforementioned constituencies provide valuable information is used by *Nebraska.gov* to establish the need for information and interactive transaction services, design the appearance and layout of interactive output, provide input on policies, and provide input on the nature of any fees that may apply to new business related interactive applications.

***Nebraska.gov* – Nebraska Interactive, LLC**

Staffing Profile

NI provides dedicated staff with expertise in infrastructure services in a host of platforms, consulting and application configuration services in a multitude of development architectures.

To support *Nebraska.gov*, NI is staffed at the management level with a General Manager, Director of Marketing and Portal Operations and Director of Development. Currently the NI staff includes one (1) senior software and application developer, three (4) software and application developers, one (1) creative

design web developer, two (2) project managers one (1) customer support representative and one (1) administrative assistant/customer support.

Descriptions of the key personal positions are found below:

General Manager

The General Manager has the overall responsibility to provide strategic leadership and direction for overall operations related to the e-Government projects. The General Manager acts as a liaison to the State for NI and oversees the overall progress and implementation of the projects. The General Manager interfaces directly with the Nebraska State Records Board.

Director of Marketing and Portal Operations

The Director of Marketing and Portal Operations, who reports to the General Manager, is responsible for recommending and executing the market development strategies for specific applications and the overall usability design of the Web site. In conjunction with the General Manager, this individual is responsible for all fiscal operations associated with the applications and for the day-to-day activities. The Director of Marketing and Portal Operations is also responsible for customer service, project management and customer relationship management.

Director of Development

The Director of Development, who reports to the General Manager, is responsible for leading and assisting the Design and Technical Teams in the execution of individual projects. The primary responsibilities of the Director of Development include providing end to end product management of all eGovernment services, developing application and product specifications with state agencies and other customers, leading of designing, coding, and testing of software and network system and supervising, directing and leading of additional software developers.

The *Nebraska.gov* Architecture

Internet-Based Technology

The demand for information by the public and by business is being satisfied in great part by a unique information dissemination mechanism called the Internet. In just a few short years, the Internet has grown from a fledgling text-based network into a fundamental and pervasive graphical information tool for society.

Internet technology is allowing citizens to be only a few "clicks," instead of many miles, away from government information and services. Now, with the further enhancement and design of *Nebraska.gov*, the State is taking an organized and proactive approach to maximizing the capabilities of the Internet.

Furthermore, NI, provides a wide range of portal services with experts in the areas of:

- Electronic commerce solutions
- Electronic payment processing
- Portal design and development
- Web content management
- Portal operations support
- Database design
- Web-to-database integration
- Application configuration
- Hosting services
- Web-to-mainframe integration
- Internet security
- Marketing services
- Network engineering

NI provides an agile, open, yet secure system architecture and hosting solution for *Nebraska.gov* that operates seamlessly within the State's existing infrastructure and allows growth for future expansion. The processes, standards, and technology solutions implemented by NI are "designed" to produce best-in-class applications that utilize open and accepted de facto Internet and Web standards. These solutions facilitate horizontal integration among the State's government entities and vertical integration among local and federal government organizations using the open, yet secure, Internet computing architecture.

To ensure a world-class portal solution for the State of Nebraska, NI will continue to provide demonstrable experience in the latest leading-edge technology in hardware, software, hosting environments, and solutions. NI has retained one of the most experienced teams in software development, marketing, and design in the history of our company; this allows NI to accomplish the State's goal of creating the best eGovernment offering in the country. NI will remain on the cutting edge of technology and will continue to seek out strategic alliances with companies like Microsoft, Google and Echo which will enhance NI's goal of being the best partner the State of Nebraska has ever had.

Nebraska.gov Services

Expertise in eGovernment

Nebraska.gov offers state and local government entities the expertise to automate routine, time-consuming tasks into interactive web-enabled applications. The applications are intended for use by citizens, businesses, and governments and save taxpayer dollars as well as streamlining government processes.

Services provided through the Network Manager include:

Project Management

Nebraska.gov will work in cooperation with state and local governments to identify services that, when Web-enabled, can provide maximum benefit to agencies and their constituents. Project opportunities may be initiated by agency request, by customer demand or by inspiration from a successful service being provided by other eGovernment portals including, but not limited to the 20 other NIC managed sister state portals. Opportunities are analyzed to determine potential benefits to the agency and its customers as well as technical feasibility and what is best for Nebraska. Once identified, services are prioritized and added to the development queue. Generally, there are at least twelve new Web services in various stages of development. Effective project management ensures that all phases of the application development life cycle – project definition, project planning, project execution and project closeout – are performed successfully and on schedule.

Web Application Development

Nebraska.gov has a team of dedicated, talented Web application developers experienced in eGovernment. Rapid, effective development and deployment is critical to the partnership's operations and financial model. Resource and cost overruns are not covered by the taxpayer and Nebraska.gov earns nothing until taxpayers derive real benefit from a working application. This provides fertile ground for a partnership whose highest priority is being responsive to agency needs while maximally pleasing citizens and businesses.

Web Site and Application Maintenance

A significant portion of the Nebraska.gov technical team's effort is devoted to ongoing maintenance of the Nebraska.gov Web site, state agency web sites and the individual applications. This includes modifications to existing services at an agency's request or made necessary by changes in back-end systems; upgrades of applications to improve performance; and updates to the Web site.

Web Site and Application Hosting

Nebraska.gov has invested in an infrastructure that provides maximum "up-time" for Nebraska.gov services. Dedicated clustered servers host state Web applications that interface with back-end systems. A secure socket layer (SSL) server is also utilized to encrypt private information such as customer credit card transactions. Nebraska.gov, in cooperation with the NIC Technical Solutions team, continues to actively seek ways to improve overall reliability and operability to support the growing needs of the state of Nebraska.

Marketing

Even the best Web applications are useless if no one knows about them, which is why marketing is a key component to the success of each of the Nebraska.gov online services. Nebraska.gov utilizes a variety of marketing strategies to drive adoption of Web services. Most marketing efforts are geared to business users, who realize significant savings in time and money by conducting state business via the Web. Nebraska.gov delivers this message to businesses through trade shows, direct mailings and some trade publication advertising. In addition, Nebraska.gov consults with state agencies to provide promotional materials, branding and information to help agency staff promote their own Web services.

Training

Training is also an effective marketing tool that is utilized by Nebraska.gov staff for agencies to become more familiar with Nebraska.gov services. This occurs not only during Web application development, but is an ongoing effort as agency staff turnover and Nebraska.gov services evolve. Customer training, through trade group and agency-sponsored seminars, is also conducted to help users gain a comfort level with "self-service" via the Web.

Customer Service

An effective Help Desk is vital to the operation of the state portal. When a customer encounters a question while using a state service, assistance is only a phone call, email or online chat away. Nebraska.gov customer service representatives are well versed in all Nebraska.gov services and are able

to assist customers knowledgeably and quickly. When necessary, customers may be referred to an application developer or Project Manager to resolve more complex questions.

Account Management

Because Nebraska.gov is a self-funding portal, several of its services involve the collection of money from customers. Money collected is a combination of agency statutory fees and enhanced access fees. Statutory fees collected through Nebraska.gov subscriber accounts are remitted to the NSRB on a monthly basis, along with a report detailing transaction activity. Accounts are billed by Nebraska.gov monthly for any services used and Nebraska.gov assumes the burden of collection. Regardless of customer collection status, state funds are always remitted to the NSRB as scheduled. To enable credit card transactions, Nebraska.gov utilizes authentication and fund-capturing services, maintains a merchant account with the state credit card vendor. Statutory fees collected via credit card transactions are remitted immediately to the agency.

2007 Work Plan

- Development of new applications and services
- Marketing both existing and new services to various user groups

Interactive Services and Applications

The benefits from interactive services range from faster, more reliable services for businesses and citizens to improved operational efficiency for government agencies.

Nebraska.gov application development will follow our eGovernment proven development methodology. Nebraska.gov will adhere to the following concepts when developing applications for the portal:

- Determine all candidate eGovernment applications
- Analyze existing eGovernment applications
- Determine Commonality/Re-use in applications
- Evaluate use of existing NIC Inc. frameworks, objects, and complete applications
- Determine applications deployment in portal, emphasizing a customer-centric focus
- Apply strong quality assurance techniques
- Analyze application after deployment for performance, usage, faults and potential for improvement

Nebraska.gov 2007 Marketing Plan

Marketing Mission Statement

Nebraska.gov marketing staff will deliver clever marketing solutions for current and new applications that influence increased adoption rates, increased awareness and increased revenue.

Market Potential

The remainder of 2007, high importance will be placed on increasing adoption for current applications as well as working closely with agencies to initiate projects for key online services and marketing campaigns. Market research will be conducted to analyze our customer base in both initiatives in order to have clear marketing strategies. There are numerous growth opportunities for Nebraska.gov and executing on these

opportunities is just a matter of educating the agencies and citizens on the value and importance of their online potential.

We will be innovative and sharp in our marketing strategies through research from clever online surveys and intelligent presentations and brainstorming sessions with agencies. We want to help the agencies “think outside the box”, finding new solutions that help increase their customer base as well as ours. We will drive brand recognition for agencies through a number of marketing tactics that include better citizen education, direct marketing campaigns as well as the Governor’s office public relations.

A few unique marketing efforts that will be used in 2007 include creating sharp online surveys, promotion by means of the Governor and Secretary of State offices and distributing educational DVD’s with demos of some of the Nebraska.gov services.

The focus of Nebraska.gov 2007 Marketing Plan will be to add value to our partners by ensuring they understand the concepts and benefits of their self-funded portal and how their portal works for both state and local government and the citizens of Nebraska.

2007 Marketing Goals

Goal: Evaluate user-adoption for 8 existing applications.

1. UCC Searches
2. UCC Filings
3. 1040N
4. Title, Lien, Registration Searches
5. Court Record Searches
6. Driver’s License Record Searches
7. Well Registrations & Templates
8. Nebraska.gov Online Services

Goal: Promote Nebraska.gov value to our state partner/agencies

Strategy: Meet with key NSRB stakeholders and agency directors on a regular basis; present our business model and brainstorm for new innovative and potential revenue generating applications; Utilize post project survey’s to solicit feedback.

Measurement: Each quarter, review new applications initiated and measure increased adoption with agencies; Review feedback from agency surveys

Goal: Use Governor’s Office as a primary means of promoting e-Government services in the State of Nebraska

Strategy: Implementation of the Nebraska.gov Governor’s public relations plan.

Measurement: At least 8 new releases distributed by the Governor’s office on our behalf.

2007 Nebraska.gov Marketing Schedule



November	
Nebraska Board of Public Accountants (NBPA) Online License Renewals and Continuing Education	<ul style="list-style-type: none"> • Direct Marketing Campaigns • Print Materials/Direct mail
Governor's Promotion	<ul style="list-style-type: none"> • Solicit promotion of the following applications by the Governor's office: <ul style="list-style-type: none"> • NBPA online services (CPE & Online Renewals)
December	
Nebraska Liquor Control Commission (NLCC)– Online Tax Reporting System	<ul style="list-style-type: none"> • Work with NLCC on marketing strategies for new application.
Governor's Promotion	<ul style="list-style-type: none"> • Solicit promotion of the following applications by the Governor's office: <ul style="list-style-type: none"> • Nebraska Department of Roads – Road Condition Updates

*We will ask the Governor's Office to actively promote this service. The other services in the same month for Governor's Promotion we will ask for a quote or some other supplemental support for our promotion

Promotional Strategies

A marketing campaign will be constructed for each of these services using some or all of the following marketing methods:

- Public Service Announcements
- Billboard
- Trade Shows
- Promotional partnerships with partners
- Radio Actualities
- Give-aways
- "New Services" on the portal homepage
- Portal News Room
- DVD's with Nebraska.gov services
- News releases
- Radio Advertising
- Speaking Engagements
- Newspaper – ads, Eagle News to Use section
- Association affiliations
- Print Materials/Direct mail
- Webmaster Resource Center Articles
- State wide calendar of events
- "Featured Sites" on the portal homepage
- Direct Marketing Campaigns
- Cable Government access channels

2007 FINANCIAL PLAN

In the remainder of 2007 and years to come, the growth and development of Nebraska.gov will rely almost exclusively on transaction-based revenue. Referred to as a "self-funding" revenue model, Nebraska.gov develops interactive services with no up-front payment from the government partner. Nebraska.gov recovers the development cost and retains a reasonable profit over time from transaction fees that must be approved by the NSRB.

This approach works extremely well in creating a stable revenue foundation for Portal growth and maintenance. It should provide long term revenue to support a considerable amount of subsidized work at no direct cost to the government partner or the user.

There are several revenue generating applications in the Nebraska.gov application development pipeline, for the remainder of 2007. They are outlined below:

- Secretary of State - UCC Online Amendments
- DMV Drivers License Reinstatements
- DMV Specialty Plates
- Justice One Time Court Case Record Search

Over time, as more services are added and adoption rates increase, these transaction-based services will provide ongoing growth and increase the percentage of network revenue derived from sources other than Driver History Records. Nebraska.gov, in partnership with state and local government agencies, will continue to search for and market new eGovernment applications.

Nebraska.gov On-line Services

No.	Application Name	Description	Agency	URL
1	Search of Licensed Abstractors (Businesses)	Search the abstractors database	Abstractors Board of Examiners	http://www.abe.state.ne.us/local/license_search.html
2	Search of Licensed Abstractors (Individuals)	Search the abstractors database	Abstractors Board of Examiners	http://www.abe.state.ne.us/local/license_search.html
3	Integrated Data System	Backend system allowing staff to update database	Accountability & Disclosure	http://nadc.nol.org/
4	Campaign Contribution Database Search & Retrieval	Online campaign filings search	Accountability & Disclosure	http://nadc.nol.org/financialdisclosure.htm
5	Food Establishment Permit Renewal	Food Establishments process their Permit Renewal's online <input type="checkbox"/>	Administrative Service	https://www.nebraska.gov/AG/food
6	State Employee Suggestion Program	Online State Employee Suggestion Program	Administrative Services	http://www.wrk4neb.org/idea/
7	Food Establishment Permit Renewal	Online Food Establishment Permit Renewal	Administrative Services	https://www.nebraska.gov/AG/food
8	State Employee Directory Online Order Form	Online purchase form for NE state employee directory	Administrative Services	https://www.nol.org/DAS/Comm/
9	Online State Employment Application	State employment application and tracking.	Administrative Services - Personnel	https://www.wrk4neb.org/jobapp/
10	Awarded State Contracts Database Search & Retrieval	Provides users the ability to search the awarded bids db	Administrative Services - Purchasing	http://www.das.state.ne.us/materiel/purchasing/contracts/
11	State Bid Tabulations database Search & Retrieval	Provides users the ability to search through NE purchasing division's bid tabulation db	Administrative Services - Purchasing	http://www.das.state.ne.us/materiel/purchasing/bidtabs.htm
12	Artist Directory	Database search of artists	Arts Council	http://www.nebraskaartscouncil.org/local/directory.phtml
13	Consumer Vulnerability Survey	Consumer Vulnerability Survey	Attorney General's Office	http://www.consumer_survey.ne.gov/
14	Interactive Complaint Forms	Online form for complaints against businesses or individuals.	Attorney General's Office	http://www.ago.state.ne.us/local/consumer_protection/complaint_form.html
15	Banking Department Actions & Orders Database Search	Search actions taken by the Banking and Finance Dept.	Banking & Finance	http://www.ndbf.org/searches/orders.shtml
16	Securities License Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
17	State Chartered Trust Company Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
18	State Chartered Bank Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
19	State Chartered Savings & Loan Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
20	State Chartered Credit Union Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml

Nebraska.gov On-line Services

21	Sales Finance Company Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
22	Mortgage Bankers Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
23	Installment Loan Company Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
24	Delayed Deposit Service Company Database Search	Database search of institutions licensed to do business within Nebraska	Banking & Finance	http://www.ndbf.org/searches/fisearch.shtml
25	Accountant Continuing Education	Accountant continuing education credit reporting to board	Board of Public Accountancy	http://www.nbpa.ne.gov/cpe_menu.html
26	Accountant License Renewals	Accountant license renewals online	Board of Public Accountancy	http://www.nbpa.ne.gov/
27	CPA & Accounting Firm Licensee Database Search	Search all licensed individuals and firms.	Board of Public Accountancy	http://www.nbpa.ne.gov/search/index.phtml
28	Accountant Disciplinary Action Database Search	Search of all accountants with disciplinary action against them.	Board of Public Accountancy	http://www.nbpa.ne.gov/d_search/index.phtml
29	Image Retrieval of Available Livestock Brands	Shows available cattle brands	Branding Commission	http://www.nol.org/home/NBC/available/
30	Livestock Brand Book Database Search	Shows existing cattle brands	Branding Commission	http://www.nol.org/home/NBC/brandbook/
31	Business One Stop	This application was designed to assist individuals interested in doing new business in Nebraska. Phase one created an interactive questionnaire that identifies basic forms required to start-up their business.	Chief Information Office	https://www.nebraska.gov/osbr/index.html .online
32	Citizen Portal	Allows users to browse the various forms available by a number of methods.	Chief Information Office	http://www.nebraska.gov/business/search/index.phtml
33	Business Portal Forms Inventory Database	Business Portal Forms Inventory Database	Chief Information Office	http://www.nebraska.gov/business/search/index.phtml
34	Public Meeting Calendar	Publicly available calendar	Chief Information Office	http://www.nebraska.gov/calendar/index.cgi
35	JUSTICE Online Court Records Search Monthly	Searches court records from 185 of 186 Nebraska District and County courts	Courts	https://www.nebraska.gov/justice/
36	JUSTICE Online Court Documents Search (Court Images)	View court case document images online.	Courts	https://www.nebraska.gov/justicecc/
37	JUSTICE Online Citation Payments	The Justice Court Case One Time Search is designed to allow easy access to information about court cases throughout Nebraska. For a \$15.00 per search fee, a user can search for a party involved in a case in Nebraska. The results of the search can provide information on up to 30 cases. The search and corresponding results can be viewed over a three day time frame	Courts	

Nebraska.gov On-line Services

38	JUSTICE One Time Online Court Records Search	The Justice Court Case One Time Search is designed to allow easy access to information about court cases throughout Nebraska. For a \$15.00 per search fee, a user can search for a party involved in a case in Nebraska. The results of the search can provide information on up to 30 cases. The search and corresponding results can be viewed over a three day time frame	Courts	https://www.nebraska.gov/justicecc/ccname.cgi
39	Court Hearing Scheduler	Attorneys can schedule hearings on line for Judge Burns	Courts	https://www.nebraska.gov/CourtSchedule/Burns/courtcal.cgi
40	JUSTICE Online Court Records Search	Searches court records from 185 of 186 Nebraska District and County courts	Courts	
41	Supreme/Appeals Court Opinions Search	Searchable, online database of court opinions	Courts	http://court.nol.org/opinions/
42	Conference Registration	Online Registration for DED	DED Business Development Division	https://www.nebraska.gov/NEDED/crd/training/training.php
43	Film Information Search	Search Crews and Support	DED Film Office	http://www.filmnebraska.org/search/index.php
44	Pesticide License Registration	Online Renewal of Pesticide Dealers & Product Registrations	Dept. of Agriculture	http://www.agr.state.ne.us/division/bpi/renewal.htm
45	Summary of Insurance Business Report	Online Summary of Insurance Business Report	Dept. of Insurance	http://www.doi.ne.gov/exam/summary
46	Insurance Company and Agent Search	Search licensed insurance and company database	Dept. of Insurance	http://www.doi.ne.gov/appointments/search/index.cgi
47	Motor Fuels Form 86 Filings	Online Motor Fuels Form 86 Filings	Dept. of Revenue	https://www.nebraska.gov/FuelTax/form86.html
48	Motor Fuels Form 80 Filings	Online Motor Fuels Form 80 Filings	Dept. of Revenue	https://www.nebraska.gov/FuelTax/form80.html
49	Motor Fuels Form 74 Filings	Online Motor Fuels Form 74 Filings	Dept. of Revenue	https://www.nebraska.gov/FuelTax/form74.html
50	1040NS Tax Filing	Nebraska form 1040NS Tax Filing (Individual Income Tax Filing)	Dept. of Revenue	https://www.nebraska.gov/revenue/nebfile
51	Income Tax Refund Status Report	Income tax status search	Dept. of Revenue	http://www.revenue.state.ne.us/refund/refundstat.html
52	Sales & Use Tax Filings	Online Sales and use tax filings	Dept. of Revenue	http://www.revenue.state.ne.us/electron/e-file.htm
53	Income Tax Withholding Filings	Online withholding filings	Dept. of Revenue	http://www.revenue.ne.gov/941n/taxapp.php
54	Motor Fuels Terminals Database Search	PDF listing of Nebraska motor fuel terminals	Dept. of Revenue	http://www.revenue.state.ne.us/fuels/licenses/terms.html
55	Motor Fuels Active Retailer Database Search	Searchable database of all licensed motor fuel retailers in Nebraska.	Dept. of Revenue	http://www.revenue.state.ne.us/fuels/licenses/retail.shtml
56	Motor Fuels Canceled License Database Search	Searchable listing of those business entities who have relinquished their ability to purchase motor fuel	Dept. of Revenue	http://www.revenue.state.ne.us/fuels/licenses/cancel.shtml

Nebraska.gov On-line Services

57	Motor Fuels Active Licensee Database Search	Searchable database of business entities licensed to purchase motor fuels tax free	Dept. of Revenue	http://www.revenue.state.ne.us/fuels/licenses/active.shtml
58	Motor Fuel Tax Filings	Online motor fuel tax filing	Dept. of Revenue	http://www.revenue.state.ne.us/fuels/electron.htm
59	Monthly New Sales Tax Permit Listing	Listing of all new sales tax permits issued by the Department of Revenue for a given month.	Dept. of Revenue	
60	Engineering License Renewals	Engineer online license renewal	Engineers & Architects	https://www.nol.org/EA/
61	Architect License Renewal	Architect online license renewal	Engineers & Architects	https://www.nol.org/EA/
62	Engineering Licensee Database Search	Searchable database of licensed engineers	Engineers & Architects	http://www.ea.state.ne.us/search/eng.htm
63	Architect Licensee Database Search	Searchable database of licensed architects	Engineers & Architects	http://www.ea.state.ne.us/search/arch.htm
64	Fireworks Search	Online Fireworks Search	Fire Marshal	http://www.sfm.ne.gov/apps/operators/
65	Fireworks Retailer Licensing	Online Fireworks Retailer Licensing	Fire Marshal	https://www.nebraska.gov/SFM/permit/
66	Fireworks Permits	Online firework permit applications for display and retail	Fire Marshall	https://www.nebraska.gov/SFM/permit/
67	Fireworks Permit Database Search	Searchable database for Display Permits, Retail Stands, Distributors & Jobbers and Display Operators	Fire Marshall	http://www.nol.org/home/SFM/operators/
68	Fire Alarm Inspectors Database Search	Searchable database of fire alarm inspectors	Fire Marshall	http://www.nol.org/home/SFM/inspectors/
69	Fire Chief/Department Database Search	Searchable database of all fire departments in Nebraska	Fire Marshall	http://www.nol.org/home/SFM/
70	Water Well Pump Installation Online Application	Water Well Pump Installers can process and pay their application online	Health & Human Services	https://nebraska.gov/dnr/
71	Practitioner List Sales	Online Practitioner List Sales	Health & Human Services	https://www.nebraska.gov/hhs/lists/
72	HHS License Searches	Web site access to licensure information. General License Information includes Name on License, Address on License, License Number, Date of Issuance, Date of Expiration or License Billing Date for Early Childhood records, License Status, Disciplinary Action, etc., and can be accessed by anyone.	Health & Human Services	http://www.nebraska.gov/LISSearch/index.html
73	Birth Certificate Online Order Form	Online order form for Nebraska-born birth certificates	Health & Human Services	https://www.nebraska.gov/hhs/birthcert/birthapp.php
74	Water Well Registrations	Online registration of water wells in Nebraska	Health & Human Services	http://www.nol.org/home/DNR/wellreg/
75	Bill Tracker	Database search of legislation	Legislative Executive Council	http://www.nebraska.gov/billtracker/
76	Liquor Online Excise Tax Payment System	Online payment of liquor taxes	Liquor Control Commission	
77	Liquor License Renewals	Online liquor license renewals	Liquor Control Commission	

Nebraska.gov On-line Services

78	Liquor Licensee Database Search	Searchable database of licensed liquor retailers	Liquor Control Commission	http://www.lcc.ne.gov/license_search/licsearch.cgi
79	Tuition Reimbursement Database Search & Retrieval	Tuition Reimbursement Database Search & Retrieval	Military Department	https://www.nebraska.gov/nmd/tuition/assist/
80	NEMA Directors Search	NEMA Directors Search	Military Department	https://www.nema.ne.gov
81	Title, Lien & Registration (TLR) Special Request Runs Volume over 2000	Title, Lien & Registration (TLR) Special Request Runs Volume over 2000	Motor Vehicles	
82	Motor Voter	Nebraska Driver's License Voter Registration. Search and Retrieve information about where and when a voter has registered in the State of Nebraska	Motor Vehicles	https://www.nebraska.gov/dmv/motorvoter/index.cgi
83	Drivers License Record Full History Interactive Search & Retrieval	View full history of a drivers license record online	Motor Vehicles	https://www.nebraska.gov/dmv/mvr/
84	CDL third party testing	Commercial Drivers License Testers	Motor Vehicles	http://www.nebraska.gov/dmv_cgi/TPT/
85	Message License Plate Availability Search	Message plate availability search	Motor Vehicles	http://www.nebraska.gov/dmv/index.cgi
86	Title, Lien & Registration (TLR) Special Request Search & Retrieval	TLR special request service	Motor Vehicles	http://www.dmv.state.ne.us/
87	Drivers License Record (DLR) Point-To-Point Search & Retrieval	DLR point-to-point service	Motor Vehicles	http://www.dmv.state.ne.us/
88	Drivers License Record (DLR) Batch Search & Retrieval	DLR searches for bulk customers	Motor Vehicles	http://www.dmv.state.ne.us/
89	Drivers License Record (DLR) Monitoring Service	DLR monitoring service	Motor Vehicles	http://www.dmv.state.ne.us/
90	Title, Lien & Registration Interactive Search & Retrieval	Interactive Title, Lien and Registration searches (TLR)	Motor Vehicles	http://www.dmv.state.ne.us/
91	Drivers License Record Interactive Search & Retrieval	Interactive Drivers License searches (DLR)	Motor Vehicles	http://www.dmv.state.ne.us/
92	Interactive Drivers License Practice Test	Interactive drivers license exam	Motor Vehicles	http://www.dmv.state.ne.us/examining/aaa/inter.html
93	Vehicle Tax Estimator	Online vehicle registration tax estimator	Motor Vehicles	http://www.nebraska.gov/dmv_cgi/vte/
94	Survey to Address the Presumption	Survey to Address the Presumption	Real Estate Commission	http://www.nrec.state.ne.us/forms/survey.html
95	Subdividers Designation of Representing Broker	Online Subdividers Designation of Representing Broker	Real Estate Commission	http://www.nrec.state.ne.us/forms/acksdbr.html
96	Service Satisfaction Survey	Online Service Satisfaction Survey	Real Estate Commission	http://www.nrec.state.ne.us/srvcstsf.phtml

Nebraska.gov On-line Services

97	Salesperson Examination Retake Application	This is for applicants with information on retaking the real estate examination.	Real Estate Commission	https://www.nebraska.gov/NREC/srtapp.shtml
98	Real Estate Roster/Mailing Label Order Form	Roster/Licensee information is available for purchase in printed or electronic format from the Nebraska Real Estate Commission. Information can be printed on mailing labels, printed in roster format, put on diskette and mailed, or e-mailed.	Real Estate Commission	https://www.nebraska.gov/NREC/lblfrm.shtml
99	Real Estate Re-Instatement Application	Real Estate Re-Instatement Application	Real Estate Commission	https://www.nol.org/NREC/rsapp.shtml
100	Petition for Negotiated Rule Making	Online Petition for Negotiated Rule Making	Real Estate Commission	http://www.nrec.state.ne.us/forms/rulepetition.html
101	Partnership Subordination Resolution	Online Partnership Subordination Resolution	Real Estate Commission	http://www.nrec.state.ne.us/forms/partres.htm
102	Limited Liability Company Subordination Resolution	Online Limited Liability Company Subordination Resolution	Real Estate Commission	http://www.nrec.state.ne.us/forms/lcres.html
103	Inactive Salesperson License Renewal	Inactive Salesperson License Renewal is to assist individuals in renewing their real estate salesperson license in the State of Nebraska.	Real Estate Commission	https://www.nebraska.gov/NREC/isren.shtml
104	Inactive Broker License Renewal	Inactive Broker License Renewal is to assist individuals in renewing their real estate broker license in the State of Nebraska.	Real Estate Commission	https://www.nebraska.gov/NREC/ibren.shtml
105	Errors & Omissions Certificate of Equivalent Coverage Form	Errors & Omissions Certificate of Equivalent Coverage Online Form	Real Estate Commission	http://www.nrec.state.ne.us/forms/eqcv.html
106	Corporation Subordination Resolution	Certifies that the following resolution was duly adopted by the Board of Directors of the corporation.	Real Estate Commission	http://www.nrec.state.ne.us/forms/corpres.html
107	Online Broker/Salesperson License Application	This application allows real estate brokers or salespeople to apply for a new or reciprocal license online, and to pay the associated fess with a credit card.	Real Estate Commission	https://www.nebraska.gov/NREC/real/
108	Broker Examination Retake Application	Broker Examination Retake Application is for people who failed their first Broker examination	Real Estate Commission	https://www.nebraska.gov/NREC/brtapp.shtml
109	Branch Office License Renewal	Branch Office License Renewal is to assist individuals in renewing their real estate branch office license in the State of Nebraska.	Real Estate Commission	https://www.nebraska.gov/NREC/brchren.shtml
110	Branch Office License Application	Intended to assist brokers in obtaining a real estate branch office license in the State of Nebraska	Real Estate Commission	https://www.nebraska.gov/NREC/bolapp.shtml
111	Associate Broker License Renewal	Associate Broker License Renewal is to assist individuals in renewing their real estate broker license in the State of Nebraska.	Real Estate Commission	https://www.nebraska.gov/NREC/asbroren.shtml
112	Application for Registration as an LLC	Application for Registration as an LLC	Real Estate Commission	https://www.nebraska.gov/NREC/lcapp.shtml

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113	Application for Registration as a Professional Corporation	Application for Registration as a Professional Corporation	Real Estate Commission	https://www.nebraska.gov/NREC/pcapp.shtml
114	Application for Membership on the Negotiated Rulemaking Committee	Online application to apply for membership for a rule-making committee	Real Estate Commission	http://www.nrec.state.ne.us/forms/aderepapp.htm
115	Application for Membership in a Negotiated Rulemaking Committee (Interest inadequate rep)	Online application to apply for membership for a rule-making committee	Real Estate Commission	http://www.nrec.state.ne.us/forms/aderepapp.htm
116	Active Salesperson License Renewal	Active Salesperson License Renewal is to assist individuals in renewing their real estate salesperson license in the State of Nebraska.	Real Estate Commission	https://www.nebraska.gov/NREC/abren.shtml
117	Active Broker License Renewal	Active Broker License Renewal is to assist individuals in renewing their real estate broker license in the State of Nebraska.	Real Estate Commission	https://www.nebraska.gov/NREC/abren.shtml
118	Acknowledgement of Timeshare Developers Representing Broker	This acknowledgement verifies that all statements and information provided herein are true and correct.	Real Estate Commission	http://www.nrec.state.ne.us/forms/tsackbr.html
119	Acknowledgement of Subdividers Representing Broker	Acknowledgement to accept the designation of representing broker on-line form	Real Estate Commission	http://www.nrec.state.ne.us/forms/sddesbr.html
120	Acknowledgement of Personal Jurisdiction	This acknowledgement verifies that all statements and information provided herein are true and correct.	Real Estate Commission	http://www.nrec.state.ne.us/forms/srvfrm.html
121	Real Estate Trust Manual Online Order Form	Real estate trust manual online order form	Real Estate Commission	https://www.nol.org/NREC/taorderfrm.shtml
122	Real Estate License Manual Online Order Form	Real estate license law manual order form	Real Estate Commission	https://www.nol.org/NREC/lmorderfrm.shtml
123	Real Estate Professional Database Search	Searchable database of real estate licensees and applicants	Real Estate Commission	http://nrec.nol.org/licinfo/db/
124	Corporation Annual Reports	Annual corporate reports	Secretary of State	
125	UCC Search By Debtor Location	UCC Search By Debtor Location	Secretary of State	https://www.nebraska.gov/sos/ucc/
126	UCC Images	UCC Images (1st 500)	Secretary of State	https://www.nebraska.gov/sos/ucc/uccdoc.html
127	Student Vote	Online Student Vote	Secretary of State	http://www.nestudentvote.com/index.cgi
128	Rules and Regulations Tracking System	System that allows a person to follow proposed Rules and Regulations through and online process	Secretary of State	http://www.sos.state.ne.us/business/regtrack/index.cgi
129	Election Information System (including county reporting)	Election night online tracking system	Secretary of State	https://www.nebraska.gov/elections/index.cgi
130	Corporation Batch Monthly	Corporation records batch searches and document retrieval	Secretary of State	https://www.nebraska.gov/sos/
131	Corporation Batch Special Request	Corporate Batch Special Request	Secretary of State	Requests by phone only

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132	Certificate Of Good Standing Orders	Certificate Of Good Standing Orders	Secretary of State	https://www.nebraska.gov/sos/ccorp/corpsearch.cgi
133	Corporation Monthly Batch Service	Corporation records batch searches and document retrieval dump	Secretary of State	
134	Administrative Code (Rules & Regulations) Search	Online search application for administrative code	Secretary of State	http://www.sos.state.ne.us/local/regsearch/
135	UCC Interactive Search & Retrieval	UCC interactive searches and document retrieval	Secretary of State	http://www.nol.org/ucc/index.phtml#searches
136	UCC/EFS Special Request Search & Retrieval	UCC and EFS special request search and retrieval	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
137	UCC Batch Search & Retrieval	UCC batch searches	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
138	Corporation Bi-Monthly Batch Search & Retrieval	Corporation records batch searches and document retrieval	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
139	Corporation Weekly Batch Search & Retrieval	Corporation records special request searches and document retrieval	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
140	UCC Interactive Original Filings	Online interactive UCC filings	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
141	UCC Interactive Continuation Filings	Online UCC continuation filings	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
142	Corporate Records Interactive Search & Retrieval	Interactive search and retrieval of corporate records	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
143	UCC Interactive Termination Filings	UCC interactive termination filings	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
144	Corporate Letters Of Good Standing	Online letters of good standing order form	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
145	Effective Financing Statement Interactive Search & Retrieval	EFS interactive search and retrieval	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
146	Corporate Image Searches	Online corporate image searches	Secretary of State	http://www.sos.ne.gov/dyindex.html#boxingName
147	Corporation Interactive Search & Retrieval Credit Card Document Sales	Credit card ordering of corporate records	Secretary of State	https://www.nebraska.gov/sos/corp/corpsearch.cgi?nav=search
148	State Auditor Reports Database Search & Retrieval	Searchable State Auditor reports.	State Auditor	http://www.auditors.state.ne.us/index_html?page=content/reports/index.html
149	Local Government Budget Information Database Search & Retrieval	Searchable political subdivisions database - Budget information	State Auditor	http://www.auditors.state.ne.us/index_html?page=content/political_subdivisions.html

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150	Local Government Audit Information Database Search & Retrieval	Searchable political subdivisions database - Audit information	State Auditor	http://www.auditors.state.ne.us/index_html?page=content/political_subdivisions.html
151	Online Homeowner and Contractor Electrical Permits	Homeowner and Contractor access to obtain the necessary electrical permits required under Nebraska State Statute.	State Electrical Board	https://www.nebraska.gov/sed/permits/
152	Electricians License Renewals	Electrician license renewal online	State Electrical Board	http://www.electrical.state.ne.us/license.html#renew
153	Multistate Reciprocity System	SED Online Multistate Reciprocity System	State Electrical Division	https://www.electrical.state.ne.us/demo/
154	Historical Society Archives Search	The Archival Collection Database provides access to basic information on the Society's collections of manuscripts (papers of families and individuals, and records of businesses and organizations), photographs, moving images, and sound recordings.	State Historical Society	http://www.nebraskahistory.org/databases/nhprc/index.shtml
155	Newspaper Index Availability Search	The Nebraska State Newspaper Project was started in the mid-1980's as a project to index Nebraska newspapers. Today a database exists of over 200,000 names that have been indexed as part of this project.	State Historical Society	http://www.nebraskahistory.org/databases/newspapers.shtml
156	Telephone Book Search	The NSHS library collection (books, maps, serials, and newspapers) includes over 50,000 titles of which almost 30,000 are represented in this online catalog	State Historical Society	http://www.nebraskahistory.org/databases/librarycatalog.htm
157	Historical Society Library Catalog Search	The NSHS library collection (books, maps, serials, and newspapers) includes over 50,000 titles of which almost 30,000 are represented in this online catalog	State Historical Society	http://www.nebraskahistory.org/databases/librarycatalog.htm
158	City/County Directory Search	The NSHS library collects all available city/county directories for all communities and counties in the state. The coverage is from territorial days to within the last two years. The library does not purchase city directories so we depend upon donations from civic organizations and other donors. A database (Nebraska City Directories) has been developed to give an accurate account of our holdings and to help researchers in verifying the existence of these directories for town/county and years of interest. The researcher may input a town/city or county and will be given a listing of all the years we have coverage for that town, city or county.	State Historical Society	http://www.nebraskahistory.org/databases/city.shtml

Nebraska.gov On-line Services

Atlas/Plat Book Search	The NSHS library has a collection of 500 county atlases or plat books. The approximate time period of these atlases and plat books is 1885 to the present. Of these 500 atlases/plat books, 147 have been microfilmed. These are mainly from 1885 to 1947, though not every county has an atlas for every year. We are always interested in donated copies to add to our collection for volumes not already here. A database (Nebraska Atlases/Plat Books) has been developed to give an accurate account of our holdings and to help researchers in verifying the existence of atlases/plat books for their years of interest. The researcher may input a county and will be given a listing of all the years we have coverage for that county.	State Historical Society	http://www.nebraskahistory.org/databases/atlas.shtml
159			
160	Conference Registration	Online Registration for DED	Travel & Tourism Division http://www.nebraska.gov/NEDED/dedtnt/
161	Calendar	Online Calendar	Volunteer Service Commission, Nebraska http://www.nvsc.ne.gov/calendar/
162	Contact Us	Sends email to newcc@wcc.ne.gov . Form requires name, address and phone number.	Workers Compensation Court https://www.nebraska.gov/WC/contact.phtml
163	Claims Search Database User Profile	Collects business information for trading partners.	Workers Compensation Court https://www.nebraska.gov/WC/claimsdatabase.phtml
164	Business Card Request/Update	This secure form to request or update your business card information.	Workers Compensation Court https://www.nebraska.gov/WC/bc.phtml
165	Request for email notification of What's New	Workers Compensation Court Online Request for email notification of What's New	Workers Compensation Court https://www.nebraska.gov/WC/whatsnew.phtml
166	Records Request Form	Workers Compensation Court Online Records Request Form	Workers Compensation Court https://www.nebraska.gov/WC/records.phtml
167	Electronic Data Interchange Web page and Advisory Updates	Receive automatic notice of updates to the Workers Compensation Courts website's EDI page	Workers Compensation Court https://www.nebraska.gov/WC/advisory.phtml
168	EDI Trading Partner Profile	secure form is ONLY for use by our current Trading Partners who may need to update their existing profiles	Workers Compensation Court https://www.nebraska.gov/WC/editpp.phtml
169	Court-assigned values for missing or invalid Social Security Numbers	Secure form to request court-assigned values for missing or invalid Social Security numbers	Workers Compensation Court https://www.nebraska.gov/WC/ssn.phtml



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INTRODUCTION

Thank You!

Thank you for making a commitment to expanding online services in Nebraska! Internet technology is the future of government, and for good reason. Study after study has shown that expansion of eGovernment services has a direct correlation to increased governmental efficiency.

A quote from the Congressional Research Service: "As adoption rates increase, savings can occur in many areas such as more staff time for new projects, a decrease in transportation and postage costs and a greater capacity to manage high case loads."

Who is Nebraska.gov?

Nebraska Interactive, LLC is contracted by the Nebraska State Records Board (NSRB) to provide web hosting for Nebraska governmental sites, including the State's portal. (www.nebraska.gov)

The NSRB is charged with oversight and management of electronic access to state government information, including information provided over the Internet. In this capacity, the NSRB authorizes Nebraska.gov to design and develop web applications that expand citizens' and businesses' access to government.

Nebraska.gov operates on the self-funded model, which means that hosting, development, creative, and support services are provided at no cost to the State. Instead, Nebraska.gov funds operations by sharing a portion of the fees for online services with State agencies.

Our Staff

Nebraska.gov consists of a small staff of mainly application developers, with a support group of project managers and creative services.

Our Focus

Our focus is on expanding eGovernment in Nebraska, using innovative ideas together with innovations in technology to make interacting with government easy and desirable for citizens and businesses.



NEBRASKA.GOV CONTACTS

NAME	OFFICE NUMBER	EMAIL ADDRESS
Nebraska.gov	402.471.7810 (Local) 1.800.747.8177 (Toll Free) 402.471.7817 (Fax)	Help Desk support@nebraska.gov
Brent Hoffman General Manager	402.471.6582	bhoffman@nicusa.com
Carmen Easley Director of Marketing & Portal Operations	402.471.2154	carmen@nicusa.com
Bruce Rice Director of Development	402.471.7813	bruce@nicusa.com
Abby Anderson Project Manager	402.471.7839	aanderson@nicusa.com
Jennifer Rasmussen Project Manager	402.471.7870	jrasmussen@nicusa.com
Dave Pfister Senior Developer	402.471.7893	dfister@nicusa.com
Glenn Norton Developer	402.471.2777	gnorton@nicusa.com
Theresa Ramos Developer	402.471.2807	tramos@nicusa.com
Ryan Duffy Developer	402.471.7812	ryand@nicusa.com
Anna Nielson Creative Content Designer	402.471.7814	anna@nicusa.com
Andrea Davis Customer Services Representative	402.471.7838	adavis@nicusa.com
Anna Arushanova Office Administrator	402.471.7810	aarushanova@nicusa.com



PROCESS OUTLINE

Concept

Phase Documentation: Concept Document, Addendum

Every project starts out as a general idea to put a process on-line. The Concept phase is designed to help fill out that idea by defining the scope of what the project is. Agency representative(s) and a Nebraska.gov project manager will decide on questions like: Is this a process that will be open to the entire public, or a specified group? Will this project require an administrative interface, or will it simply allow for users to send information directly to an agency database? Is there a need to build a payment function into the application? How will this project be funded?

Planning

Phase Documentation: Functional Specifications, Flow Charts, Prototype

Once the scope, or general outline, of the project has been decided on, the project then moves in to the Planning phase. It is this phase that decides the details of how the different parts of the application will work. Again, the agency representative(s) work with a project manager to ensure that the functionality incorporated in the application will fulfill the agency's business rules and needs. During this phase, an application developer may also be asked to attend meetings to provide technical expertise. It is very important that during the planning phase, everyone in the agency who has knowledge of the process being automated is involved in creating the functional specifications and prototype.

Development

Phase Documentation: Change requests

During the Development phase the programmer creates the application based on the requirements in the functional specification. The project manager and the agency representative(s) may be consulted during this time to answer any questions on the specifications. Development can reveal omissions in requirements, or at times, agency business rules change during this time frame. In either case a change request is required to document the alterations to the original functional specifications.

Testing

Phase Documentation: Change requests, Test Plan

When the developer has finished the programming of the application, the project manager then coordinates in-house testing at Nebraska.gov in order to test for bugs, missing functionality, etc. A test plan is created based on the functional specifications, and is completed to ensure all requirements are met. The application is then turned over to the agency for testing. The agency may perform any kinds of tests they deem necessary to verify that the application meets expectation. The agency is also provided with a test plan to complete. If any needed changes/additions to functionality are identified, these are agreed upon by Nebraska.gov and the agency, and written up as a change request. Any alterations to the application will require further testing.

Rollout / Maintenance

Phase Documentation: Authorization to launch, Agreement for release of funds

A date is chosen to take the application "live", and when it goes in to production, the agency and Nebraska.gov partner to ensure that all aspects are functioning correctly. This includes user interface, data transfer, payment processing, etc. Nebraska.gov then provides on-going maintenance and technical troubleshooting.



CONCEPT

Documentation:

- Draft Concept Documents
- Meeting Minutes
- Paper copy of the application or form
- Status Updates
- Fee Structure or Pricing Model (if applicable)
- Signed Concept Document
- Project Timeline

About the Concept Phase

What do you want to do & why?

Every project starts out as a general idea to put a process on-line. The Concept phase is designed to help fill out that idea by defining the scope of what the project is.

Steps

All major steps in the concept phase of a project must be fully completed in order to insure proper execution of the Nebraska.gov project methodology.

1. *Agency Project Request*
2. *Initial Project Meeting / Define the Project Scope*
3. *Pricing Model Creation / Determine Project Funding (if applicable)*
4. *Nebraska.gov Management Review*
5. *Follow-up Concept Meeting(s) (if necessary)*
6. *Partner Review/Signoff*



PLANNING

Documentation:

- Draft Functional Specification
- Meeting Minutes (if applicable)
- Prototype
- Status Updates
- Signed Functional Specification
- Fee Structure or Pricing Model (if applicable)
- Grant planning information (if applicable)

About the Planning Phase

This phase is most important because it will help decide the details of how the different parts of the application will work. During the planning phase the project team develops a plan for how and when the work will be accomplished (the project timeline). Planning is the most critical phase of a project, because it is in planning that decisions are made about who will do what and how to ensure everyone works together.

Steps

All major steps in the planning phase of a project must be fully completed in order to insure proper execution of the Nebraska.gov project methodology. This document will outline each of the steps necessary to complete the planning phase of a project.

1. *Identify Project Team / Role & Responsibilities*
2. *Flowcharting*
3. *Prototyping & Functional Specifications Creation*
4. *Prototyping & Functional Specifications Review*
5. *Finalize & Sign off on Prototype & Functional Specifications*



DEVELOPMENT

Documentation:

- Status Updates
- Credit Card Merchant Account Checklist (if applicable)
- New Bank Account Setup for ACH Checklist (if applicable)
- Change Requests (if applicable)

About the Development Phase

The purpose of the development phase will be to convert the deliverables of the planning phase into a complete information system. The development phase is basically when the developer puts in place the hardware, software, and communications environment for the system and other important elements of the overall system.

The development phase contains activities for building the system, testing the system, and conducting functional specification testing, to ensure the system satisfies the functional process requirements in the functional specifications document (see the Documents section to see an example of the functional specifications). At the end of this phase, the system will be ready for the testing phase.

Steps:

All major steps in the development phase of a project must be fully completed in order to insure proper execution of the Nebraska.gov project methodology. This document will outline each of the steps necessary to complete the development phase of a project.

1. *Programming (developer)*
2. *Database (developer)*
3. *System Changes (developer)*
4. *Credit Card Merchant Account Setup (if applicable, See Documents to view the checklist)*
5. *New Bank Account Setup for ACH (if applicable, See Documents to view the checklist)*
6. *Create Test Plan*
7. *Marketing Plan (if applicable)*
8. *Payment Engine Setup (developer)*
9. *Billing Process- Submit Form to CDC*
10. *Development testing (developer)*

TESTING

Documentation:

- Draft Test Plan
- Signed Test Plan
- Meeting Minutes (if applicable)
- Copy of Signed Change Request(s)
- Test Scripts/ Data (if applicable)
- Status Updates
- Change Requests (if applicable)

About the Testing Phase

The testing phase refers to a formal phase in which testing and repair is the primary focus. The purpose of the testing phase is to perform all of the final testing that verifies that the system is ready for rollout. This testing ensures that requirements (both user and quality) are met.

Steps:

All major steps in the testing phase of a project must be fully completed in order to insure proper execution of the Nebraska.gov project methodology. This document will outline each of the steps necessary to complete the testing phase of a project.

1. *Design Functional Demo (if applicable)*
2. *Execute Testing Plan (Nebraska.gov & Agency)*
3. *Fix Bugs & System Issues*
4. *Determine changes to application & Create Change Request (if applicable)*
5. *Change Request Signoff (if applicable)*
6. *Testing Plan Signoff*
7. *Beta Testing (if applicable)*
8. *Attach User Satisfaction Survey to Online Application (if applicable)*



ROLLOUT / MAINTENANCE

Documentation:

- Status Updates
- Meeting Minutes (if applicable)
- Enhancement Requests
- Signed copy of the Agreement for Release of Funds (if applicable)
- Agency Launch Authorization
- Executive Summary

About the Rollout Phase:

The rollout phase is where the project is launched. The launch *date* and *time* is mutually agreed upon Nebraska.gov and the agency in order to comply with Nebraska.gov guidelines and the agency needs. The launch usually takes place Monday-Wednesday of a normal a business week. Nebraska.gov wants to ensure at least two full business days of support for a newly launched application. Emergency rollouts are available and can be organized by proper authorization.

Week end "freeze"

The last two business days of the week define the period known as "week end freeze" or "change moratorium." When the freeze is in effect, all production change activity is suspended.

Month end "freeze"

The last two business days of the month through the first business day of the following month (inclusive) define the period known as "month end freeze" or "change moratorium." When the freeze is in effect, *all production change activity is suspended.*

To secure authorization to implement a change during a "freeze" period, the change requester must initiate the month end freeze exception approval procedure. This procedure provides an additional level of review to confirm that the change is *absolutely necessary* and that any associated risks have been appropriately mitigated.

Steps:

All major steps in the rollout phase of a project must be fully completed in order to insure proper execution of the Nebraska.gov project methodology. This document will outline each of the steps necessary to complete the rollout phase of a project.

1. *Agency Launch Authorization*
2. *Get sign off on Agreement for Release of Funds (if applicable)*
3. *Application Rollout*
4. *Deploy Functional Demo (if applicable)*
5. *Executive Summary*
6. *Project Close Out*
7. *Post-Project Meeting (if applicable)*
8. *Send out Partner Satisfaction Survey*
9. *Project Database Updates*
10. *Marketing Execution (if applicable)*

THINGS TO CONSIDER

Marketing

Nebraska.gov will help market your application whether it is creating a unique flyer that is distributed across the state, a press release to local newspapers, or displaying marketing materials at trade shows. One of our goals is to help your agency grow adoption and make your online service a success.

Examples

- Flyers
- Bookmarks
- Pens
- Post-Its
- Email Flyers
- Post Cards
- Newspaper / Press Release
- Radio
- Newsletters

Court Case One Time Search

Do you know the people around you?
Are you curious about the background of a person you want to get to know?
Do you want to know if a person has any criminal records? Do you want to know if a
person has any court records? Do you want to know if a person has any court records?

Do you know what's on your record?
Are you applying for a new job and you want to know about the impression
you will make? Do you want to know what's on your record? Do you want to know
what's on your record? Do you want to know what's on your record?

The JUSTICE system can provide you with all of the public information about
civil, criminal, mental health, and/or traffic cases in all Nebraska county courts
and 702 of 713 district courts.

With the JUSTICE system, users can access all public information about a
court case, including:

- Case Detail, such as the date and outcome of the trial, what the case was about, and the name of the presiding judge.
- Party Listing, including the plaintiff and defendant, and often times their associated attorneys (when available).
- Register of Actions, including all actions prior to, during, and after the trial. It includes when judgments were entered.

*Judge Caryn Sorenson is an actual friend of mine.

Nebraska.gov

Do you know what's on your record?

<https://www.nebraska.gov/courts/>

Nebraska.gov

Nebraska DMV ONLINE MESSAGE PLATES ORDERING

Coming Soon!

Do you want to express your individuality?
Do you wish to support the Huskers?
Maybe you would like to give a unique gift?

<https://www.nebraska.gov/dmv/splate>

HUSKERS CHIMNY RK

Nebraska.gov

NEBRASKA

ORDER ME

Nebraska.gov



THINGS TO CONSIDER (continued)

Survey

Nebraska.gov will create an online survey for your agency to find out the percentage of potential users.

Example Survey

Nebraska.gov sent out a post card to all the Liquor Wholesalers in Nebraska and asked them to go online to fill out a quick survey. All of distributors submitted a survey and the feedback was very positive. This feedback gave the agency a peace of mind that the service they were going to have available online was going to be adopted by users.

Beer Wholesalers Monthly Reporting- *Survey to determine feasibility of online filing*

Please indicate by answering the questions below your level of interest in filing monthly tax and or reporting forms on-line.

1. Please select one:

- I currently file using the NLCC official forms
- I currently file using a form created in-house (e.g. Excel spreadsheet)

2. Please make a selection indicating your level of interest in online filing of these forms.

- I would definitely be interested in filing these forms online.
- I might file these forms online.
- I would not file these forms online.
- I do not have an opinion at this time.

3. Given the option, my preferred method of paying any taxes due would be:

- Check
- ACH (Direct Debit)
- Credit Card

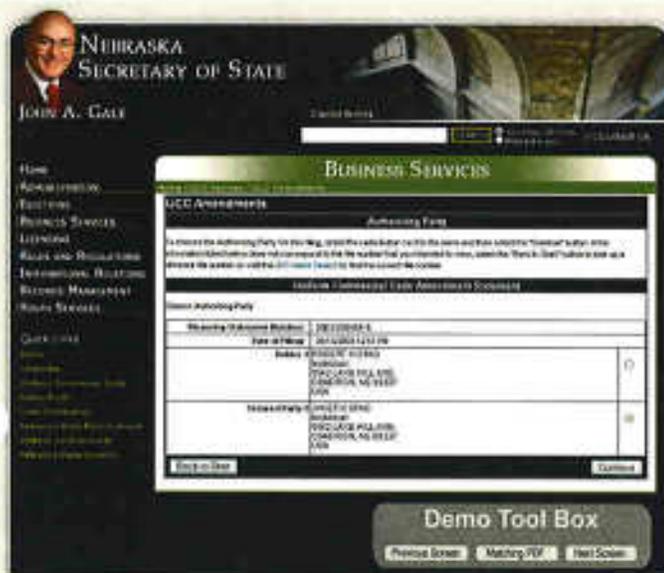


THINGS TO CONSIDER (continued)

Demos

Online demonstrations provide a snapshot view of what an application's functionality consists of from beginning to end, along with explanations of each step. These are useful as tutorials for new users of an application, or as a tool to provide potential users with an in-depth description of the capabilities of an online service, so they may evaluate whether it fits their needs.

EXAMPLE DEMO



Training

Nebraska.gov will assist with trainings for the new online service your agency is about to launch. Nebraska.gov will also assist in making training videos and training manuals for easier usage.



FREQUENTLY ASKED QUESTIONS

Project Team

FAQ: What is the Project Team? Who should be included in the Project Team?

The project team will include all the agency partner staff and Nebraska.gov staff. Partners must have everyone who will have a say in the project be involved and be part of the project team.

- Agency Director (project sponsor)
- Agency Managers/ Administrators/ Etc.
- Agency Technical Representative
- Nebraska.gov Project Manager
- Nebraska.gov Developer
- Nebraska.gov Creative Services Web Designer
- Nebraska.gov General Manager
- Nebraska.gov Marketing Director
- Nebraska.gov Director of Development

Change Request vs. Enhancement Request

FAQ: What is the difference between a Change Request and an Enhancement Request?

Change requests are required when an application is still in the Development/Testing phase, and a necessary alteration to the functionality in the specifications is identified.

Enhancement requests are required when an alteration needs to be made to an application in production (live).

Change requests and enhancement requests both require reprogramming of an application. Some requests require more time to complete than others.

Target Dates

FAQ: What are Target Dates and how are these dates determined?

Ending target dates are most commonly set at the beginning of each phase, for that phase's completion. These dates are set based on what is known about the size/complexity of the application being developed, as well as what is known about the availability of resources both at Nebraska.gov and the agency. Once a date is set, all tasks and responsibilities are arranged in order to meet the deadline. If circumstances change, and a target date needs to be re-set, this will be agreed upon between the agency and Nebraska.gov.

System Security

FAQ: How do we know that the system is secure for online payments?

All sensitive data is encrypted, and/or not stored in our payment engine and customer database. Nebraska.gov is Cybertrust certified and PCI DSS compliant (See the PCI DSS Certificate and the Cybertrust Certification letter in this section).

Compliance Report

Executive Summary

Merchant	Nebraska Interactive, LLC
Today's Date	October 31, 2007
Compliance Status	Compliant
Scan Status	Pass
Questionnaire Status	Pass
Scan Date	October 1, 2007

This certificate is valid for **NO MORE THAN 90 DAYS** from the scan date shown above.

THIS REPORT IS A RELATIVE INDICATION OF THE PCI DSS COMPLIANCE STATUS OF THE MERCHANT LISTED ABOVE ON THE DATE ABOVE, AND DOES NOT IMPLY THE MERCHANT IS INVULNERABLE TO UNAUTHORIZED ATTACKS OR DATA THEFT. SECURITYMETRICS SHALL NOT BE RESPONSIBLE OR LIABLE FOR THE ACCURACY, APPLICATION, USEFULNESS, OR AVAILABILITY OF ANY INFORMATION CONTAINED IN THIS REPORT. THIS REPORT IS THE SOLE PROPERTY OF THE MERCHANT AND SECURITYMETRICS. USE OR STORAGE OF THIS CERTIFICATE BY COMPETITORS OF SECURITYMETRICS IS STRICTLY PROHIBITED.

CONFIDENTIAL

securityMETRICS[®]



13650 Dulles Technology Dr. Suite 500
Herndon, VA 20171-4601

P 703.480.8510
F 703.480.8440

July 20, 2007

Assessor's Report of Certification

To the Management of Nebraska Interactive, LLC

It is our pleasure to report **Nebraska Interactive, LLC's** successful achievement of Cybertrust Certification for their **Lincoln, NE** location. This certification reflects your organization's continued compliance with an extensive and continuous security assurance process, and validates the presence of risk reduction practices at the location mentioned above. This certification is valid one year after this Certification Date or during the remaining term of your agreement with Cybertrust in accordance with its terms and conditions, whichever occurs first. Your current agreement expires on **June 11, 2008**.

We have examined the security posture of **Nebraska Interactive, LLC's** contracted environment within the context of Cybertrust's Enterprise security management program. Evaluation procedures were conducted pursuant to Cybertrust's risk reduction methodology, which addresses threats across six categories of risk, including:

- Electronic threats and vulnerabilities
- Malicious code
- Privacy issues
- Human factors
- Physical environment, and
- Downtime issues.

As a Certified customer, **Nebraska Interactive, LLC** has had its security controls, policies, and procedures examined, measured, and validated against a stringent set of Essential Practices as defined by Cybertrust. These Essential Practices are embodied in our unique life-cycle process that is comprised of four areas of risk assessment. Working with Cybertrust, **Nebraska Interactive, LLC** 1) identified critical systems and assets; 2) assessed the risk of these systems, and focused appropriate resources to improve; 3) complied with the Essential Practices designed to protect **Nebraska Interactive, LLC's** systems and networks, and 4) through our on-going monitoring process, will be assured of continued information security and risk reduction efforts as new threats are identified or encountered.

Evaluation procedures under Cybertrust's Enterprise security management program included external perimeter and internal network scanning of your critical devices; a network configuration review; onsite assessments of your physical environment, including your susceptibility to theft, and your perimeter physical defenses, such as gates, locks, surveillance devices and alarms; reviews of information security policies and procedures; a war dial assessment of your analog phone lines; as well as an assessment of your desktops for compliance with your Desktop Configuration Policy. These assessments will be repeated throughout our engagement with **Nebraska Interactive, LLC**, to ensure continued compliance with the Essential Practices.

In our opinion, **Nebraska Interactive, LLC** has taken appropriate and acceptable measures to meet the requirements of Cybertrust's Enterprise security management program, and is hereby permitted to display the Cybertrust Certified Seal. This label demonstrates that **Nebraska Interactive, LLC** has made security a priority, and has employed renowned security processes and technologies in order to maintain a proactive and comprehensive information security program.

Sincerely,

Robert Vescio
Director
Security Management Programs



WEBSITE DESIGN / RE-DESIGN

Website Design & Re-design

Nebraska.gov creates website designs and re-designs for counties and state agencies.

Website Template Standards

- State Agencies are required to have the common header, and footer as laid out in the state web standards.
- The main page or homepage of each state government agency application should contain the words “Nebraska” or “State of Nebraska” at or near the agency name.
- The main page or homepage of each state agency should have a link to the official Nebraska State Government Homepage, Nebrask.gov (www.nebraska.gov).
- Any Nebraska state agency website with outside links must have on its homepage a link entitled “Outside Links,” which will take you to the link disclaimer policy.
- As a partner to the State of Nebraska all web sites must meet the 508 compliance rules under the Americans with Disabilities Act (ADA). This documentation is designed to go over all procedures for testing a web site and/or web application.
- State agency websites must either contain a privacy policy or link to the state privacy policy located at www.nebraska.gov.
- Any state agency that uses cookies must adhere to the state cookie policy. This policy must be located on the site or linked from the site to the state cookie policy at www.nebraska.gov. Any approved exceptions to this policy (including non-use of cookies) should be duly noted on the agency website.

Suggested Items

- Websites should have a common feel to all pages. This includes a common theme, menu, and overall general layout. Avoid using different fonts, and font sizes. This can cause pages to look unrelated.
- Links to .pdf files that are large should include a file size after the link to warn potential dial-up users that there is going to be a significant download time.
- Pop-out menus should be avoided at all costs. They may look cool, but they are an accessibility nightmare.
- Colors are key. Avoid using Bright Colors. This includes true red and bright yellow. These colors are hard for visually impaired readers.
- Menus should have no more than 9 items.
- If pop-out menus are used, pages must be created for the intermediate pages.
- Pages should break gracefully. This means that in the lower browsers with little support for CSS, the page should not look like a jigsaw puzzle.
- A text only link should be provided if the functionality is there.
- There should be a news link that goes to the Nebraska.gov news aggregator (possible enhancement).



CONTRACTS

Interagency Agreement

An Interagency Agreement (sometimes also called an Inter-Association Agreement) is the foundation for partnering with Nebraska.gov. The agreement is signed by the agency, and a representative of the Nebraska State Records Board.

The purpose of the agreement is to define circumstances, responsibilities, and compensation relating to providing Nebraska.gov with on-line access to data records residing with the agency.

Addendum

Specific services developed by Nebraska.gov in partnership with an agency may require an addendum to the original Interagency Agreement. The addendum describes in detail the revenue model for an application, and must be reviewed and signed by the Nebraska State Records Board at a quarterly public meeting.

Content Management Contract

A Content Management Contract is a specific type of addendum that addresses web site maintenance. Agencies who wish to have Nebraska.gov manage their web site content, sign this contract agreeing to pay for services at an hourly rate. A representative of the Nebraska State Records Board must also sign this contract, but this may be done outside of a public meeting.

**Addendum <Addenda Number>
to the
Interagency Agreement Between
<Agency Name>
and
Nebraska State Records Board**

This <Addendum Number> to the Interagency Agreement between the <Agency Name> and the Nebraska State Records Board sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

Project: <Project Name>

Price:

Terms: Nebraska.gov will process the total of all transactions through the state selected credit card merchant. These funds will be deposited on behalf of the <Agency Name>. Nebraska.gov will submit an invoice to the <Agency Name> for the total amount of the Nebraska.gov Transaction Fee's collected at the close of each month. Terms of payment are net 45 days.

By: _____
<Agency Signatory Authority>
<Agency Name>

Date: _____

By: _____
Authorized Officer
Nebraska State Records Board

Date: _____

INTERAGENCY AGREEMENT
between the
<AGENCY NAME>
and the
NEBRASKA STATE RECORDS BOARD

This Interagency Agreement is made by and between the <agency name> (hereinafter “<agency name>” or “<agency abbreviation>”), and the Nebraska State Records Board (hereinafter “Nebraska State Records Board: or “NSRB”), to provide access to the <agency name>’s electronic data files on Nebraska.gov, an electronic data service operated by the Nebraska State Records Board for the State of Nebraska through a contractual arrangement with a private network manager.

WHEREAS, <AGENCY ABBREV> maintains certain electronic data in computer databases, which data is available to the general public under certain circumstances; and

WHEREAS, <AGENCY ABBREV> currently has data residing on the state mainframe computer and/or on its internal Local Area Network which is public and of interest to the public; and

WHEREAS, NSRB desires to have access to the <AGENCY ABBREV>’s data records at both locations, if data records are available at both locations, for the purpose of providing such access to Nebraska citizens and businesses who subscribe to Nebraska.gov; and

WHEREAS, it is also contemplated by the parties that provision of electronic access through Nebraska.gov will provide a material benefit to the <AGENCY ABBREV>, to Nebraska citizens and businesses, will improve access to information and will decrease the need for <AGENCY ABBREV> personnel to be involved in giving out this information by telephone or in person;

NOW THEREFORE, in consideration of the mutual conditions, covenants and promises contained in this Agreement, the parties agree as follows:

SECTION 1: Statement of Purpose

The purpose of this Agreement is to define circumstances, responsibilities, and compensation relating to providing Nebraska.gov with on-line computer access to certain data records at the <AGENCY ABBREV>’s discretion, maintained in electronic form by the <AGENCY ABBREV>.

SECTION 2: Terms of agreement

This Agreement shall be in full force and effect for a period of one year after the date it is fully signed. Thereafter, this Agreement shall continue for successive monthly periods upon the same terms, provisions and conditions as provided herein excepting that at either party’s option, this Agreement may be terminated at any time after the original term of this Agreement, upon thirty (30) days advance written notice to the other party.

SECTION 3: Definition of Terms

1. Data records – facts maintained in electronic form for communication or processing.
2. Nebraska.gov subscribers – individuals or organizations who use Nebraska.gov for computer-assisted research.
3. Client department – a <AGENCY ABBREV> section or unit serviced by <AGENCY ABBREV>’s internal computer section, and whose data files are available to external agencies.

4. Public Record Data – data records which are considered public records under state or federal law.

SECTION 4: <AGENCY ABBREV> Responsibilities

1. Client departments will:
 - a. When requested, help in interpreting the meaning of data, provide input on display screen designs when consulted, and cooperate with Nebraska.gov in placing data records onto Nebraska.gov as permitted by <AGENCY ABBREV>, but only if desired by Nebraska.gov subscribers.
 - b. In the absence of a central <AGENCY ABBREV> data or computer department or service, perform those duties and responsibilities outlined in subparagraph 2 of SECTION 4.
2. The central <AGENCY ABBREV> data or computer department or service will:
 - a. When requested, help in interpreting the meaning of data, provide advice on display screen designs when consulted, and cooperate with Nebraska.gov in placing data records onto Nebraska.gov as permitted by the <AGENCY ABBREV>.
 - b. Provide computer access to <AGENCY ABBREV> data records as permitted by <AGENCY ABBREV>, subject to interruption of service pursuant to SECTION 10.
 - c. Provide acceptable response time within limitations of budget constraints.
 - d. Provide reasonable levels of problem determination support to help isolate problems when requested, and if the problem resides on the <AGENCY ABBREV>'s end of the system, provide reasonable fixes or repairs.
 - e. Have final control and responsibility for security authorization of Nebraska.gov (in cooperation with any Client departments) in granting access to its data.
3. <AGENCY ABBREV> will:
 - a. Oversee the timely and effective performance of this Agreement from the <AGENCY ABBREV>'s perspective, and assist Nebraska.gov in resolving constructively any problems thereunder and any new issues that arise in connection therewith.
 - b. Provide reasonable levels of support to any central <AGENCY ABBREV> data or computer department or service; and to any Client department, in placing <AGENCY ABBREV> data records on-line with Nebraska.gov, to the extent permitted by <AGENCY ABBREV>, but only if desired by subscribers to Nebraska.gov.

SECTION 5: NSRB Responsibilities

1. NSRB agrees:
 - a. To recognize that authorized on-line access provides no right to possession or ownership of data records at any time.
 - b. To take all reasonable precautions to protect against unauthorized access to <AGENCY ABBREV>'s data records.
 - c. To provide reasonable programming, software, hardware, and supplies necessary to establish electronic access to <AGENCY ABBREV> data records
 - d. To abide by <AGENCY ABBREV>'s regulations which may now be in force or effect or which may in the future become effective.

- e. To recognized there is no express or implied ownership of <AGENCY ABBREV>'s equipment by the payment of any fee or charge to the <AGENCY ABBREV>.
- f. To provide reasonable reporting that accurately reflects usage associated with access to <AGENCY ABBREV> data records by Nebraska.gov subscribers.
- g. To keep such records as are required to document usage associated with providing access to <AGENCY ABBREV>'s electronic database and to provide <AGENCY ABBREV> access to these records at reasonable times for auditing purposed if so requested by <AGENCY ABBREV>.
- h. To cooperate with <AGENCY ABBREV> and Client departments in placing data records onto Nebraska.gov as permitted by <AGENCY ABBREV> but only if desired by Nebraska.gov subscribers, including securing proper access from the appropriate authority for, and providing necessary security to, each type of data records desired.

SECTION 6: Billing, Payment and Rates for Services

NSRB shall cause the network manager to remit fees for FCRB data records accessed through Nebraska.gov as set forth in an addendum to this Agreement. Reimbursement to <AGENCY ABBREV> for specific items of information in the <AGENCY ABBREV> database shall be equal to statutory fees for such information where applicable. Payment shall be made to <AGENCY ABBREV> by the last working day of the month following the month in which access was electronically requested by Nebraska.gov subscribers. A summary page detailing fee generating transactions per month and the amount of payment by Nebraska.gov to <AGENCY ABBREV> will accompany payment.

Rates for services shall be set by <AGENCY ABBREV>, NSRB, and the Nebraska.gov Network Manager and may be adjusted from time to time to cover the entire cost of providing service to Nebraska.gov. Rates set shall continue in effect until modified by mutual Agreement of <AGENCY ABBREV>, NSRB and the Nebraska.gov Network Manager.

SECTION 7: Illegal Provisions

If any provision of this Agreement shall be declared to be illegal, void or unenforceable by a court of competent jurisdiction, the other provisions shall not be affected but shall remain in full force and effect.

SECTION 8: Termination

At <AGENCY ABBREV>'s option, this Agreement may be terminated immediately upon the occurrence of any of the following:

1. NSRB's failure to indemnify <AGENCY ABBREV> pursuant to SECTION 9 of this Agreement.
2. NSRB's non-payment in violation of SECTION 6 of this Agreement.
3. NSRB's allowance of unauthorized access prohibited by this Agreement.
4. NSRB's material breach of any term, provision or condition of this Agreement.
5. <AGENCY ABBREV>'s determination that resources devoted to providing access to Nebraska.gov are required by <AGENCY ABBREV> for its internal operation.

At either party's option, this Agreement may be terminated at any time after the original term of this Agreement upon thirty (30) days written notice to the other party.

SECTION 9: Indemnification and Hold Harmless Provisions

NSRB hereby relieves, releases, indemnifies and holds harmless <AGENCY ABBREV>, its officers, agents, employees, and departments, from liability for any and all damages resulting from incorrect or misinterpretation of data which occurs in transmission or as a result of any interface or coding performed by Nebraska.gov (but not from any liability which would otherwise accrue against <AGENCY ABBREV> by reason of inaccuracies or misinterpretations residing on <AGENCY ABBREV>'s own data records) and for any other liability asserted against <AGENCY ABBREV> arising from Nebraska.gov's operations.

SECTION 10: Interruption of Service

<AGENCY ABBREV> shall use its best efforts to provide adequate and uninterrupted service under the terms of this Agreement. However, <AGENCY ABBREV> shall not be liable for interruption of service when the same shall be due to circumstances beyond the control of <AGENCY ABBREV>, its agents, servants, or employees, including but not limited to unanticipated equipment malfunction or periodic maintenance or update of the computer system or systems upon which such data records reside.

SECTION 11: Assignment

This Agreement may not be assigned by NSRB without the prior written consent of <AGENCY ABBREV> and any such assignment of this Agreement without such permission shall be null and void.

SECTION 12: Notices

All notices shall be in writing and shall be directed to the parties to this Agreement as shown below:

To NSRB: Mr. Brian Stevenson
Nebraska.gov
301 S. 13th Street, Suite 301
Lincoln, NE 68508

To <AGENCY NAME> <Agency Director>
<Agency Name>
<Address 1>
<Address 2>
<City, State, Zip code>

SECTION 13: Data Records To Be Accessed

The data records to be accessed shall be set forth by separate addendum to this Agreement.

SECTION 14: Construction

This Agreement shall be construed in accordance with the laws of the State of Nebraska.

SECTION 15: Paragraph Headings

The paragraph headings are inserted in this Agreement for convenience only and shall not be used in interpreting this Agreement.

SECTION 16: Total Agreement

This Agreement constitutes the complete and exclusive statement of the Agreement between the parties hereto. No amendment, waiver or alteration of this Agreement shall be effective unless signed by an authorized officer of each of the parties to this Agreement. Neither <AGENCY ABBREV> nor NSRB shall be bound by any oral Agreement or representation.

IN WITNESS TO THEIR Agreement TO ALL THE ABOVE AND FOREGOING, the parties hereto have executed this Agreement the day and year below written.

<AGENCY ABBREV>
<AGENCY NAME>

by _____
Authorized Officer

Date _____

NSRB
Nebraska State Records Board

by _____
Authorized Officer

Date _____



NSRB GRANTS

Grant Information

The Nebraska State Records Board offers a grant program for one time funding of small projects (not to exceed \$25,000) aimed at improving electronic access to state government information and services. The Records Board will award up to \$200,000 per year in grants.

Projects requesting funding must meet criteria #1 (in addition, criteria #2-5 will be considered when reviewing funding requests):

1. Enhance the delivery of state agency services and improve access to those services.
2. Improve the efficiency of agency operations.
3. Facilitate collaboration among State agencies.
4. Facilitate collaboration between State agencies and other public institutions.
5. Support public/private partnerships in the delivery of public services.

Grant applications will be considered by the Board at their quarterly meetings. In order for your application to be considered, it must be received 2 months prior to the meeting. For application due dates, Board meeting dates and any other questions about the process, please contact Cathy Danahy, Executive Director, at cathy.danahy@sos.ne.gov or (402) 471-2745.

You may download the application by going to web address below.

http://www.sos.ne.gov/records_board/pdf/grant_app.pdf

**Nebraska State
Records Board**
440 So. 8th, Suite 210
Lincoln, NE 68508
(402) 471-2745

John Gale
Chairman



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION**
(State Agency Grant Application)

State Agencies desiring grants from the Nebraska State Records Board for projects to improve access to state government information should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. Name of agency applying for grant _____

2. Title of project _____

3. Brief Description of Project

3. Grant request amount \$ _____

4. Will there be a fee for accessing records associated with this project? _____

5. If yes, provide any statutory reference or authorization for the fee _____

NSRB Grant Application

Page 2

II. Grant Detail

1. Please describe the project in detail (you may attach this description)

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date).

4. Agency contribution to project (labor, equipment etc.)

5. Has this project ever been submitted as a budget request (explain)?

6. Does the project require additional statutory authority (explain)?

7. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

8. Please describe how this project will enhance the delivery of state agency services or access to those services (you may attach a separate sheet if needed)

9. Please describe how this project will 1) Improve the efficiency of agency operations; 2) Facilitate collaboration among state agencies; 3) Facilitate collaboration between state agencies and other public institutions; Support public/private partnerships in the delivery of public services (you may respond to any or all of these criteria in your answer, attach additional pages if needed)

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

2. Address any technical issues with the proposed technology including:

- Conformity with generally accepted industry standards. Projects which interface with other state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- Compatibility with existing institutional and/or statewide infrastructure.**
- Reliability, security and scalability (future needs for growth or adaptation).**

3. Describe how technical support will be provided.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application _____

phone # _____ E-mail _____

Signed this _____ day of _____, _____

Agency Director

Please Return to:

State Records Board
440 So. 8th, Suite 210
Lincoln, NE 68508
(402) 471-2745



AGENCY DOCUMENTATION

Documents to include in this section:

- STATUS UPDATES
- MEETING MINUTES
- CONCEPT DOCUMENT
- FUNCTIONAL SPECIFICATIONS
- BANK DDA VERIFICATION LETTER
- CHANGE REQUEST FORM
- TEST PLAN
- TEST SCRIPT
- ENHANCEMENT REQUEST
- INTERAGENCY AGREEMENT
- ADDENDUM
- CONTENT MANAGEMENT CONTRACT (CMC)
- AGREEMENT FOR RELEASE OF FUNDS



STATEMENT OF PRESENTATION

Nebraska.gov has presented and explained a complete Project Partnership Informational Packet to agency representatives.

Nebraska.gov
Representative

Date

State Agency
Representative

Date

STATE AGENCY COPY

**INDEPENDENT CONTRACTORS REPORT TO NSRB
(August-October 2007)**

Agency / Project Name	Date	Synopsis	Next Action
Barber Examiners-Licensing System Update	August-October	Review program updates; training, documentation. Grant extension discussion. Research email extension-submit request. Review time line. Time Line for program changes. Looking for grant extension documentation. Received extension. Program changes estimated to be completed by 12/1/07.	Continue Follow Up
Board of Public Accountancy-Online Submission of Applications and Forms	August-October	Met with Participants-discussed a number of items with due dates ranging from 8-24-07 to 11-1-07. Review progress. Modifications to backend system moving forward.	Continue follow up
DAS-State Personnel-Interface of Application Information to NIS	September-October	Review grant application; vendor interface to NIS. DAS may need grant extension because vendor not yet selected. Project review, delay, vendor selection. Still evaluating vendor(s) functionality and possible rebid	Consider grant extension
DAS/CIO - Geo Data Sharing	September-October	Review specs, draft of project. Initial project overview, hiring progress/accepting applications Project Manager opening.	Schedule next meeting for 11/16/07.
Johnson County-Record Mapping Accessibility	August - October	New surveyor started this week (8-4-07).	Provide update soon
Nebraska.Gov-One Stop Business Licenses	September-October	Project overview. Testing in progress, DOR, SOS, DOL, CIO Screen Saver/State flag restoration (discussing ideas of incorporating fund raising with the Screen Saver project). Flag Restoration is for an original state flag in the SOS office estimated at \$10,000.	Planning October launch
Real Estate Appraisers Board-Redesign of Website & Appraiser Data Base	September-October	Phone/Email for appointment. Review program changes; reports, user manual, hyperlink for minutes and agenda, login (read only). Program changes update. Review IMS programing charges and program demo.	Schedule follow up meeting.

**INDEPENDENT CONTRACTORS REPORT TO NSRB
(August-October 2007)**

Agency / Project Name	Date	Synopsis	Next Action
Real Estate Commision Broker/sales application	August-September	Met with participants-reviewed program bugs and functionality. Bugs fixed and ready for testing. What compromise can Real Estate Commission make? Updates-Real Estate Comm Spec approval, drop down box, # of questions, text area.	Continue follow up
SOS Business Services Amendment filings UCC-	August-October	Amendments launch scheduled for Q3. SOS testing now getting ready for bank beta testing. Ne.gov updates on UCC. Filing application not inserting debtor and secured party records as it should. Updates-UCC-Corrective measures in place (verify proper testing). Review problem with UCC filings-corrective measures regarding verification of testing. Update on meeting, UCC verification of testing procedure in place. Review progress on UCC filing application. Agency re-testing scheduled for 11/15/07. User beta test scheduled for 11/30/07.	Continue follow up

Minutes
State Records Board Committee
Subcommittee on Nebraska.gov Contract Extension Recommendation
November 7, 2007 Meeting
Subcommittee Chair Shane Osborn

The meeting was called to order by Subcommittee Chair Shane Osborn at 10:00 am, on Wednesday, November 7, 2007, at the Office of the State Treasurer, 2005 State Capitol Building, Lincoln, NE 68509.

All subcommittee members, constituting a quorum, were present: (1) Shane Osborn; (2) Brenda Decker; (3) Timothy Loewenstein, and (4) John Curry. Having fewer subcommittee members than a quorum of the Nebraska State Records Board, the Nebraska Open Meetings Act was not applicable.

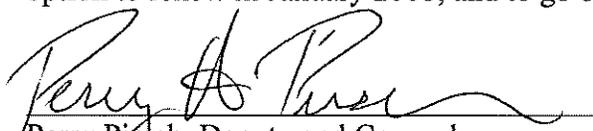
Motion by Timothy Loewenstein: Move to recommend to the Nebraska State Records Board not exercise the option to renew with Nebraska.gov for the 2009 calendar year; to give notice of intent to Nebraska.gov not to exercise Board's option to renew in January 2008; and to go out for RFP.

Motion was seconded by Shane Osborn.

Discussion was held. The survey results -- state agencies satisfaction with Nebraska.gov -- were discussed. All parties recognized valuable contributions by Nebraska.gov, sincere appreciation for Nebraska.gov services, and some areas needed for improvement. All expressed hope Nebraska.gov would bid and possibly succeed in winning proposal with any new RFP.

After forty minutes, motion to close discussion was made by Shane Osborn. It was seconded by Timothy Loewenstein.

Unanimous vote in support of Loewenstein Motion: Resolved to recommend to the Nebraska State Records Board not exercise the option to renew with Nebraska.gov for the 2009 calendar year; to give notice of intent to Nebraska.gov not to exercise Board's option to renew in January 2008; and to go out for RFP.


Perry Pirsch, Deputy and Counsel
Nebraska State Treasurer's Office
Secretary for the Subcommittee

MEMORANDUM

TO: Nebraska State Records Board

FROM: Ronald D. Moravec
Chief Deputy Secretary of State
Legal Counsel for Secretary of State

DATE: November, 2007

RE: Nebraska.Gov business relationship to NSRB
Agent/Employee – Independent Contractor

An issue has arisen as to the business relationship between Nebraska Interactive, Inc., (NII) and the Nebraska State Records Board (Board). The question asked, based upon the Contract entered into between the Nebraska State Records Board and Nebraska Interactive, Inc., on January 27, 2004, is Nebraska Interactive, Inc., acting as an agent of the Board or as an independent contractor of the Board while it is performing under the terms and conditions of the Contract? This issue arose as a result of an "Issue Brief" prepared by counsel for the State Treasurer on June 18, 2007 wherein counsel stated that in his legal opinion, after setting out his reasoning, "it is apparent NII is acting as an agent for the State agencies when collecting fees through the state portal."

Included with this Memorandum are two attachments.

Attachment 2 discusses the Nebraska Supreme Court case of *Omaha World-Herald v. Dernier*, decided in 1997 which thoroughly discussed the issue of independent contractor or employee status for a person contracting with the World-Herald to sell/deliver newspapers. That case supports the position that NII is not an agent of the Board.

Attachment 1 is a compilation of information contained in the Request for Proposal (RFP) the State issued in 2003, response of NII to the RFP and the Contract entered into between the Board and NII on January 27, 2004. The review supports the position that NII is an Independent Contractor for the Nebraska State Records Board.

It is my legal opinion that NII, acting under the RFP, NII's response to the RFP and the Contract entered into between the Board and NII, is in the business relationship status of an Independent Contractor with the Board.

Attachment 1

Records Management Act

provides in part:

84-1204. State Records Board; established; members; duties; meetings.

(1) The State Records Board is hereby established. The board shall:

(a) Advise and assist the administrator in the performance of his or her duties under the Records Management Act;

(b) Provide electronic access to public records through a gateway;

(c) Develop and maintain a gateway or electronic network for accessing public records;

(d) Provide appropriate oversight of a network manager;

(e) Approve reasonable fees for electronic access to public records pursuant to sections 84-1205.02 and 84-1205.03 and submit contracts for public bidding pursuant to section 84-1205.04;

(f) Have the authority to enter into or renegotiate agreements regarding the management of the network in order to provide citizens with electronic access to public records;

(g) Explore ways and means of expanding the amount and kind of public records provided through the gateway or electronic network, increasing the utility of the public records provided and the form in which the public records are provided, expanding the base of users who access public records electronically, and, if appropriate, implementing changes necessary for such purposes;

(h) Explore technological ways and means of improving citizen and business access to public records and, if appropriate, implement the technological improvements;

(i) Explore options of expanding the gateway or electronic network and its services to citizens and businesses; (emphasis added).

.....

84-1205. Board; network manager; duties.

(1) The board may employ or **contract** with a network manager. A network manager may include an individual, a private entity, a state agency, or another governmental subdivision. The board shall prepare criteria and specifications for the network manager in consultation with the Department of Administrative Services. Such criteria shall include procedures for submission of proposals by an individual, a private entity, a state agency, or another governmental subdivision. Selection of the network manager shall comply with all applicable procedures of the department. The board may negotiate and enter into a contract with the selected network manager which provides the duties, responsibilities, and compensation of the network manager.

(2) **The network manager shall direct and supervise the day-to-day operations and expansion of a gateway or electronic network** to make public records available electronically, including the initial phase of operations necessary to make the gateway operational. The network manager shall attend meetings of the board, keep a record of all gateway, electronic network, and related operations, which shall be the property of the board, maintain and be the custodian of all financial and operational records, and annually update and revise the business plan for the gateway or electronic network, in consultation with and under the direction of the board. (emphasis added).

Request for Proposal (RFP)

for

Contractual Services

Dated April 14, 2003

On April 14, 2003, the State of Nebraska, Department of Administrative Services, Materiel Division issued a Request for Proposal (#SCA-0261) on behalf of the Nebraska State Records Board (Board) for the purpose of selecting a qualified contractor to operate and manage the Nebraska@Online Network (term used interchangeably with gateway or electronic network). On July 31, 2003, Nebraska Interactive, Inc., (NII) submitted its written proposal in response to the RFP.

The RFP provided in part:

“G. INDEPENDENT CONTRACTOR

It is agreed that nothing contained herein is intended or should be construed in any manner as creating or establishing the relationship of partners between the parties

hereto. The contractor represents that it has, or will secure at its own expense, all personnel required to perform the services under this agreement. The contractor's employees and other persons engaged in work or services required by the contractor under this agreement shall have no contractual relationship with the State; they shall not be considered employees of the State.” (RFP, Sec. III, para G, page 10). (emphasis added).

“H. CONTRACTOR RESPONSIBILITY

The contractor is solely responsible for fulfilling the contract, with responsibility for all services offered and products to be delivered as stated in the RFP, the Contractor's proposal, and the resulting contract.” (RFP, Sec. III, para. H, page 11).

“I. CONTRACTOR PERSONNEL

The contractor shall warrant that all persons assigned to the project shall be employees of the contractor or specified subcontractors, and shall be fully qualified to perform the work required herein. Personnel employed by the contractor to fulfill the terms of this contract shall remain under the sole direction and control of the contractor.”

“In respect to its employees, the contractor agrees to be responsible for the following:

- 1. Any and all employment taxes and/or other payroll withholding;**
- 2. Any and all vehicles used by the contractor's employees, including all insurance required by state law;**
- 3. Damages incurred by contractor's employees within the scope of their duties under this contract;**
- 4. Maintaining workers' compensation and health insurance and submitting any reports on such insurance to the extent required by governing state law; and**
- 5. Determining the hours to be worked and the duties to be performed by the contractor's employees.”** (RFP, Sec. III, para. I, page 11). (emphasis added).

“LL. HOLD HARMLESS

The contractor agrees to hold the State harmless for all loss or damage sustained by any person as a direct result of the negligent or willful acts by the contractor, its employees or agents in the performance of this agreement including all associated costs of defending any action.” (RFP, Sec. III, para. LL, page 17). (emphasis added).

“B. Current Scope and Support Requirements of Nebraska@Online

.....

Support and maintenance of Nebraska@Online by the network manager includes the following general responsibilities:

- Maintaining Nebraska@Online websites, including the primary and secondary portals. . . .
- Maintaining software applications in production. . . .
- Supporting agency, county and association websites, including troubleshooting and problem resolution; design and architecture assistance; regular backups and offsite storage; . . .
- Responding to requests for technical, customer and user support. . . .
- Administration of the technical infrastructure. . .
- General Administration. Tasks include management of customer accounts, billing for, collecting and transferring statutory fees for certain services; . . .
- Marketing and Project Management. . . .” (RFP, Sec. IV, para. B, pages 22-23).

“D. General Administration

Customer information, including account details, billing and payment information, and individual transaction logs, are maintained in a secure database. The network manager is responsible for accumulating statutory fee charges for each account, billing for and collecting the statutory fees, and transmitting proceeds to the state. **The Network manager assumes the risk for collection, and transfers all amounts due the state each month regardless of whether collection has been made from the customer.**” (RFP, Sec. IV, para. D, page 24). (emphasis added).

Contract for Network Manager Services

Between

**The Nebraska State Records Board
And
Nebraska Interactive, Inc.**

Dated January 27, 2004.

The Contract for Network Manager Services (Contract) provides that the Nebraska State Records Board (Board) desires to operate the gateway, Nebraska@Online (NOL), as an electronic network access service to accomplish its goals of “furthering access by Nebraskans to public information and for transactions with the public in the most cost-efficient, progressive, and cooperative means possible” with continued efforts to enhance the Network so as “to achieve and maintain national leadership in delivery of e-government services over the term of the contract.”

The Board issued a request for proposals for a network manager, dated April 14, 2003 (RFP), and Nebraska Interactive, Inc., (NII), on July 31, 2003, submitted a proposal in response to the RFP and “such proposal was determined by the NSRB to be the one best-suited to the goals of the NSRB and the needs of an enhanced Nebraska@Online.” (Contract, pg. 3).

The “NSRB desires to enter into a contract with NII for NII to serve as network manager in a public-private partnership to enhance, develop, operate, maintain and expand Nebraska@Online (hereinafter referred to as “the Network”) for increased electronic access to and collection of public and other useful and relevant information as contemplated by the grant of authority to NSRB, in Section §84-1204 [sic] R.R.S.1943, which provides in part that NSRB shall develop and maintain a gateway or electronic network for accessing public records.” (Contract, pg.3). (emphasis added).

Requirements of the Contract

General

“19. INCORPORATION BY REFERENCE

The provisions of the RFP and the NII proposal are hereby incorporated into this Contract and made a part hereof. If there is any conflict between the terms of the RFP and the provisions of this Contract, the terms of the Contract shall control over the terms of the RFP. If there is any conflict between the terms of the NII proposal and this Contract, the terms of the Contract shall control. This contract may only be amended by mutual expressed written consent of the parties. Where there is a conflict between the language in the RFP and the NII response to the RFP the RFP language shall control unless otherwise provided in this contract.” (Contract, Sec. 19, pgs 18-19).

NII

- NII provide hardware and provide or develop software as set forth in NII’s proposal, of July 31, 2003, and other hardware or software as may be necessary to make the Network operational. (Contract, Sec. 2, pg 4).

- “NII will be responsible during the term of this Contract for maintaining the Network hardware and software. . .” (Contract, Sec. 2, f., pg 7).
- “Upon termination or expiration of this contract the NSRB shall have the right to purchase, . . .all computer hardware owned and used in Nebraska by NII in association with operating the Network.” (Contract, Sec. 2, g., pg7).
- “NII on behalf of NSRB shall negotiate with and submit to NSRB for final approval written agreements from each separate data providing/collecting entity. . .with which electronic communications is desired. . .” (Contract, Sec. 4, a., pg 8).
- “NII, on behalf of NSRB, shall provide continued and uninterrupted network manager services to any state agency which has an existing contract or contracts with NSRB.” (Contract, Sec. 4, pg 10).
- “Network operations and development shall generally be in accordance with the NII proposal, which shall be considered the Network business plan.” (Contract, Sec. 11.a., pg 16).
- “In consultation with NII, NSRB shall establish guidelines and procedures for project management to be utilized by NII. (Contract, Sec. 12. b., pg 17).
- “Personnel matters shall be generally governed as provided in RFP SCA-0261, Section III, subsection I, page 11. Nothing in said section of the RFP shall inhibit the authority of the NII president or his/her designee to take any employee management actions deemed necessary, up to and including immediate dismissal of an employee.” (Contract, Sec. 14, pg 18).
- “NSRB and the State of Nebraska, its agents and employees shall not be legally responsible to NII for errors due to Network problems. NII agrees for itself, its agents, employees and assigns to hold harmless, indemnify and defend NSRB and the State of Nebraska, its agents and employees from any actions by third parties arising out of NII’s negligence or material failure to perform under the terms of this Contract.” (Contract, Sec. 27, pg’s 25 & 26).
- “NII may not assign any of its rights or delegate any of its duties hereunder unless done pursuant to the prior written consent of NSRB.” “NII may use the services of other NIC personnel and associates for portions of work to be performed by it under this Contract without the written consent of NSRB.” (Contract, Sec. 28, pg. 26).

“Notwithstanding any other provisions contained herein, it is expressly agreed that NII is an independent contractor in the performance of each and every part of this Contract. As such, NII is solely and personally liable for all labor and expenses in furtherance of such performance and for any and all damages which may be occasioned on account of its performance hereunder.”

“NII may become an agent of NSRB only by the expressed written consent of NSRB.” (Contract, Sec. 30, pg 27).

Attachment 2

Nebraska Supreme Court Opinion

Omaha World-Herald v. Dernier,
253 Neb. 215, 570 N.W.2d 508 (1997)

Dernier signed a five page Independent Distributor Agreement (Agreement) with the Omaha World-Herald (OWH), to purchase newspapers from the OWH at fixed prices and sell the papers in a delivery area designated by the OWH by placing the papers in news stands which Dernier rented from the OWH. Dernier was allowed to sell papers through retail outlet dealers (stores and service stations) within the area designated by the OWH. The OWH eventually terminated the Agreement and Dernier thereafter sought unemployment compensation benefits. The trial court held that Dernier was an independent contractor and not an employee of the OWH and therefore not entitled to unemployment compensation benefits. The Supreme Court agreed with that decision.

The Court stated “[T]here is no single test for determining whether one performs services for another as an employee or as an independent contractor; rather the following factors must be considered:

“(1) the extent of control which, by the agreement, the employer may exercise over the details of the work, (2) whether the one employed is engaged in a distinct occupation or business, (3) the kind of occupation, with reference to whether, in the locality, the work is usually done under the direction of the employer or by a specialist without supervision, (4) the skill required in the particular occupation, (5) whether the employer or the one employed supplies the instrumentalities, tools, and the place of work for the person doing the work, (6) the length of time for which the one employed is engaged, (7) the method of payment, whether by the time or by the job, (8) whether the work is part of the regular business of the employer, (9) whether the parties believe they are creating an agency relationship, and (10) whether the employer is or is not in business.” 253 Neb. at 222-23.

“While not in itself determinative, control is the most important factor to be considered in determining whether someone acts as an independent contractor or as an employee.” 253 Neb. at 223.

The Court reviewed the factors as to each party.

CONTROL:

“In considering this factor, a distinction must be made between control over the specific manner in which the work is performed and control over the final result of the work.

[E]ven the employer of an independent contractor may, without changing the status, exercise such control as is necessary to assure performance of the contract in accordance with its terms.” 253 Neb. at 223.

OWH: Defined the geographical area where Dernier could sell newspapers; Set the times Dernier was to pick up papers; Established the retail price at which papers are sold from racks; Required Dernier to insert advertising materials in the racks; OWH did not have any written handbooks, policies, or guidelines defining the manner in which Dernier was to perform specific tasks; Dernier required to stock news racks and supply his dealers with sufficient papers to avoid ‘sold out’ conditions; *Sometimes suggest additional rack locations: *Increase the size of Dernier’s daily orders based upon anticipated demand of papers because of specific news content; *Required Dernier to increase newspaper sales in the area by average of 3 percent per year. (*Court stated these items did not relate to the means or methods by which Dernier was to perform his work, but to the result which he was expected to achieve).

Dernier: Responsible for the maintenance of the paper racks; Required to furnish OWH with weekly list of single copy accounts and locations in his area, which was designated as property of the OWH; Dernier possessed and exercised the right to control the manner in which he performed many aspects of his work under the Agreement. He decided which tasks he would perform personally and which he would delegate to persons whom he hired; He was responsible for obtaining a substitute when he was unable to perform his obligations; Dernier able to place additional racks and solicit additional single copy dealers within his area; Had authority to negotiate the price he would sell papers to dealers; Normally determined the number of papers to be included in his daily order; Had control over the vehicle he used to transport papers or the route he traveled in supplying papers in his area; Performed all billing and collections on his accounts.

The Court concluded that Dernier exercised more control over the method and manner of performing his work than the OWH did.

DISTINCT BUSINESS:

In signing the Agreement the Court found that Dernier has represented that he operated an “independent business enterprise” that was capable of providing the services specified in the Agreement.

WHETHER WORK NORMALLY DONE BY EMPLOYEE OR INDEPENDENT CONTRACTOR:

Court found limited evidence that the OWH normally conducted its paper distribution by distributors.

SKILL REQUIRED:

Court found there was no specialized skill required to pick up the papers, but found some managerial skill was necessary for Dernier to perform his contractual obligations and make a profit from his efforts.

INSTRUMENTALITIES, TOOLS, AND PLACE OF WORK:

The OWH defined Dernier's territory and provided the newspaper racks. Dernier purchased string and plastic bags from the OWH. However, the Court found that Dernier furnished the most important piece of equipment necessary to perform the contract –his vehicle, at his expense, used to transport newspapers from the OWH's plant to the various points in his area.

LENGTH OF TIME ENGAGED:

The contractual relationship between Dernier and the OWH was ongoing and not limited to a specific time or task, and the Court found this to be suggestive of an employment relationship.

METHOD OF PAYMENT:

“Normally an employee is compensated while he works. An independent contractor's compensation, on the other hand, usually depends upon whether he makes a profit from the contract. . . . If such “profitability depends upon the worker's own capital investment, management, and the difference between income and expense, that is an indication of independent contractor status. . . . ”**[t]he deduction of social security taxes and the withholding of income tax tends to indicate an employer-employee relationship, while the failure to do so is a contrary indication.**” 253 Neb. at 227. (emphasis added).

The Court found that Dernier's compensation was the difference between the amount he collected for the papers he sold and the amount he paid the OWH for the papers and the operating expenses he incurred. The OWH did not make any payments to Dernier, nor withhold any taxes or social security.

WHETHER WORK IS PART OF REGULAR BUSINESS:

The Court rejected the OWH's contention that it is only in the business of publishing papers and not selling them, thus finding that the sale of papers is an integral part of the business engaged in by the OWH. This the Court found to be a factor weighing in favor of an employment relationship.

INTENT OF PARTIES REGARDING NATURE OF RELATIONSHIP:

“We have recognized that whether the parties believed that they were creating a master-servant relationship is an “important guideline” in determining the legal nature of the relationship. . . . When there is a written contract between the parties which denominates and describes the relationship as that of independent contractor,

and nothing in the manner of performance by the parties is inconsistent with the relationship described, then the independent contractor is not deemed to be an employee as a matter of law. . . .The existence of such a contractual provision “must. . .be considered and may be of prime importance,” but “a writing which merely denominates the relationship may not be used to conceal the true arrangement.” 253 Neb. at 229. (emphasis added).

The Court found that “the agreement signed by Dernier clearly defined his relationship with the World-Herald as that of an independent contractor.”

WHETHER EMPLOYER IS OR IS NOT IN BUSINESS:

The Court found it undisputed that the OWH is a business enterprise and that factor would weigh in favor of finding that Dernier was an employee.

The Nebraska Supreme Court held:

“Considering and weighing these factors, based primarily upon the language of the agreement, the degree of control which Dernier exercised over his performance of the agreement, the method of compensation, and the fact that Dernier owned and controlled the primary item of equipment necessary to perform his work, we conclude that he was an independent contractor and not performing services under a contract of hire.” 253 Neb. at 230.

**NE State Records Board
Nebraska.gov Survey
October, 2007**

November 14, 2007

To NE State Records Board Members:

Attached are the detailed results of the survey taken in October, 2007. Seventy five (75) state agencies were contacted and sixty two (62) responded.

Pages 1 through 25 include the survey responders and their corresponding answers. Pages 26 through 30 identify the responders by name and agency. Totals by response are located at the bottom of each question (Pages 5, 10, 15, 20 and 25). *Page 31 through 32 is a total summary of all answers to the survey.*

I would like to thank Tom Friemuth and his committee for creating the survey. It will be helpful information in formulating a decision on the current network contract.

Sincerely,

John A. Gale
Chairman, NE State Records Board

Nebraska State Records Board Survey

Agency	1. Has your Agency utilized the services of Nebraska.gov since January of 2004? If Yes, please provide a description of services provided since January of 2004 in the Comments box below. If No, please provide detail concerning the reason(s) why your Agency has not utilized the services of Nebraska.gov in the Comments box below, then skip to section 14.			2. Is your Agency utilizing subscription services through Nebraska.gov?
	Yes	No	Comments	
Accountability & Disclosure Commission	Yes			Yes
Administrative Svc/CIO	Yes	No		No
Aeronautics		No		No
Agriculture	Yes		Host website: Food and Pesticide Renewals Systems	No
Athletic Commission	Yes		They have helped us establish our web site.	Yes
Auditor of Public Acts	Yes		Webhome page and Budget/Audit Database	No
Banking & Finance	Yes			
Barber Examiners	Yes			No
Blind & Visually Impaired	Yes		They have hosted our web page and provided design services.	Yes
Brand Committee	Yes		Agency Website	Yes
College System		No	only as a web site to find other agencies	
Corn Board	Yes			No
Correctional Svcs	Yes			Yes
Criminal Justice, NE Commission on Law Enforcement and	Yes		View the information available	No
Deaf & Hard of Hearing, NE Commission	Yes		They are always very help. Ryan is wonderful to work with.	No

Nebraska State Records Board Survey

Agency	1. Has your Agency utilized the services of Nebraska.gov since January of 2004? If Yes, please provide a description of services provided since January of 2004 in the Comments box below. If No, please provide detail concerning the reason(s) why your Agency has not utilized the services of Nebraska.gov in the Comments box below, then skip to section 14.			2. Is your Agency utilizing subscription services through Nebraska.gov?
	Yes	No	Comments	
Dry Bean Comm		No		No
Economic Development	Yes		website maintenance until recently (2007).	Yes
Education	Yes		Records Retention Schedules	No
Educational Lands and Funds Board		No	Not needed.	No
Educational Telecommunications Commission		No		
Electrical Division	Yes		On-line electrical permit, license renewal, and reciprical license requests	No
Environmental Quality		No	we maintain our own web page. We are looking at doing on line payments, but have been talking to the Treasurer's office.	
Equal Opportunity Commission	Yes			Yes
Ethanol Board	Yes		Nebraska.gov only hosts our website. We update our website at the agency level. Our website was designed by another vendor,	No
Fire Marshal	Yes		website online payments	No
Foster Care Review Board	Yes			Yes
Game & Parks Commission		No	We have used our own staff and the services of IMS to fulfill our agencies needs.	
Grain & Sorghum Board		No		
Health & Human Svcs	Yes		Template design and market research. They do not manage or host the DHHS website.	No
Historical Society	Yes		Nebraska.gov hosts our website and some of our databases on it	I don't think so
Indian Affairs Commission		No		No

Nebraska State Records Board Survey

Agency	1. Has your Agency utilized the services of Nebraska.gov since January of 2004? If Yes, please provide a description of services provided since January of 2004 in the Comments box below. If No, please provide detail concerning the reason(s) why your Agency has not utilized the services of Nebraska.gov in the Comments box below, then skip to section 14.			2. Is your Agency utilizing subscription services through Nebraska.gov?
	Yes	No	Comments	
Industrial Relations Commission	Yes		New Web site and Updates	Yes
Investment Council		No	We do not use their services at this time.	
Labor		No		Yes
Land Surveyors Board		No	We have no need for their services at this time.	
Legislative Council	Yes		a legislative bill tracking and notification system	No
Library Commission		No	work is done within our agency	No
Lieutenant Governor		No		
Mexican American Commission		No		
Motor Vehicles	Yes		We have developed several applications with Ne.gov - geared generally toward on-line services. However, we also have nearly daily contact with Ne.gov through mv record sales.	Yes
Motor Vehicle Industry Licensing	Yes		update information and forms	No
Natural Resources	Yes			Yes
Oil & Gas Commission		No	link only	No

Nebraska State Records Board Survey

Agency	1. Has your Agency utilized the services of Nebraska.gov since January of 2004? If Yes, please provide a description of services provided since January of 2004 in the Comments box below. If No, please provide detail concerning the reason(s) why your Agency has not utilized the services of Nebraska.gov in the Comments box below, then skip to section 14.			2. Is your Agency utilizing subscription services through Nebraska.gov?
	Yes	No	Comments	
Pardons & Parole Board	Yes	No	Board of Pardons & Parole websites	No
Post Secondary Education	Yes		I believe we used Nebraska.gov when we were restructuring our website.	No
Power Review Board	Yes		Nebraska.gov provides the Power Review Board with technical assistance in designing, updating, and operating the agency's website. Nebraska.gov is the host provider for the PRB's website.	No
Professional Practice Commission	Yes		maintain web info	Yes
Public Accountancy Board	Yes		Nebraska.gov was engaged in 2004 to complete our Online license renewal/ CPE reporting. They also would develop our database/backend systems.	No
Public Advocacy Commission	Yes		It maintains our website.	Yes
Public Service Commission	Yes			Yes
Racing Commission	Yes			No
Real Estate Appraiser Board	Yes		forms	
Real Estate Commission	Yes		We have been attempting to complete our on-line applications for salespersons and brokers, both resident and nonresident for the last three or four years or more. We operate our web site through Nebraska.gov as well all of our on-line forms and processes.	No

Nebraska State Records Board Survey

Agency	1. Has your Agency utilized the services of Nebraska.gov since January of 2004? If Yes, please provide a description of services provided since January of 2004 in the Comments box below. If No, please provide detail concerning the reason(s) why your Agency has not utilized the services of Nebraska.gov in the Comments box below, then skip to section 14.			2. Is your Agency utilizing subscription services through Nebraska.gov?
	Yes	No	Comments	
Retirement Systems Public Employees		No	I need to qualify my 'NO'. I don't know what you do?	
Revenue	Yes			Yes
Roads	Yes		We wanted NOL to help us build a storefront application. They came out and demo'd one they had been working on. It was very nice. However, at the time, our own IT area thought they could do it better. That was several years ago. Our folks could not do it at all. We wish we'd let NOL do it!	No
Supreme Court	Yes		Access to Court files. Calendar access for District Courts, Electronic Payment of citations.	Yes
Tax Equalization & Review Commission		No	No need	
Treasurer	Yes		In summer of 2004 assisted us on rewriting certain web pages and creating the ability for the Nebraska Child Support Payment Center to be able to charge a \$15.00 convenience fee on credit card child support payments. Nebraska.gov has also made themselves available to our IT Staff on other related IT issues. We have used them on a consultant basis to some extent.	Yes
Veterans Affairs		No		
Volunteer Svc Commission	Yes		Host, maintain & add to our website.	No
Wheat Board		No	The Nebraska Wheat Board has decided to utilize a private web host and utilize Wheat Board staff as the web-master. The private host allows the Wheat Board to partner with the Wheat Growers organization to provide Nebraska wheat growers a complete one-stop source for information.	No
Workers Compensation Court	Yes		Web host for secure and unsecure web presence, building minor cgi scripts and php apps	No

TOTALS 43 22

42

**Yes-18
No-31**

Agency	3. Has your Agency been approached by vendors offering services similar to those offered by Nebraska.gov?			4. Were the costs of launching your Agency's projects completed within the original budget discussed?		
	Yes	No	If yes, please explain.	Yes	No	If no, please explain.
Accountability & Disclosure Commission		No		Yes		
Administrative Svc/CIO		No		Yes		
Aeronautics		No			No	not applicable
Agriculture	Yes		Kelly Solutions online renewal system	Yes		
Athletic Commission		No				We did not have an origan budget proposed. We just worked together to created the Commission's website.
Auditor of Public Accts		No		Yes		Contract was specific \$.
Banking & Finance		No		Yes		
Barber Examiners		No		Yes		
Blind & Visually Impaired		No		Yes		
Brand Committee		No		Yes		
College System						
Corn Board		No		Yes		
Correctional Svcs		No		Yes		contracted through Firespring
Criminal Justice, NE Commission on Law Enforcement and						
Deaf & Hard of Hearing, NE Commission		No		Yes		

Agency	3. Has your Agency been approached by vendors offering services similar to those offered by Nebraska.gov?			4. Were the costs of launching your Agency's projects completed within the original budget discussed?		
	Yes	No	If yes, please explain.	Yes	No	If no, please explain.
Dry Bean Comm		No				
Economic Development		No		Yes		
Education		No				
Educational Lands and Funds Board						
Educational Telecommunications Commission						
Electrical Division		No		Yes		
Einvironmental Quality						
Equal Opportunity Commission		No		Yes		
Ethanol Board	Yes		Through possible emails/mailings. No action was taken.	Yes		Yes - by vendor who designed website.
Fire Marshal		No				there was no charge
Foster Care Review Board		No				There have been no costs to our agency
Game & Parks Commission						
Grain & Sorghum Board						
Health & Human Svcs		No		Yes		
Historical Society		No				
Indian Affairs Commission						

Agency	3. Has your Agency been approached by vendors offering services similar to those offered by Nebraska.gov?			4. Were the costs of launching your Agency's projects completed within the original budget discussed?		
	Yes	No	If yes, please explain.	Yes	No	If no, please explain.
Industrial Relations Commission		No			No	Grant from the Library Commission
Investment Council						
Labor	Yes		Lexis/Nexus and Westlaw also offer public record searches.			Not Applicable
Land Surveyors Board						
Legislative Council		No		Yes		
Library Commission						not applicable
Lieutenant Governor						
Mexican American Commission						
Motor Vehicles		No		Yes		
Motor Vehicle Industry Licensing		No		Yes		
Natural Resources		No		Yes		
Oil & Gas Commission		No			No	we host our own website

Agency	3. Has your Agency been approached by vendors offering services similar to those offered by Nebraska.gov?			4. Were the costs of launching your Agency's projects completed within the original budget discussed?		
	Yes	No	If yes, please explain.	Yes	No	If no, please explain.
Pardons & Parole Board		No		Yes		
Post Secondary Education		No		Yes		
Power Review Board		No		Yes		
Professional Practice Commission		No		Yes		
Public Accountancy Board	Yes		IMS/Midwest Micro Systems			The project is not completed at this time but it appears the cost projections for our project were too low.
Public Advocacy Commission		No		Yes		
Public Service Commission		No			No	
Racing Commission		No		Yes		
Real Estate Appraiser Board						
Real Estate Commission		No		Yes		

Agency	3. Has your Agency been approached by vendors offering services similar to those offered by Nebraska.gov?			4. Were the costs of launching your Agency's projects completed within the original budget discussed?		
	Yes	No	If yes, please explain.	Yes	No	If no, please explain.
Retirement Systems Public Employees						
Revenue		No		Yes		
Roads	Yes		We have discussed web hosting with Rackspace		No	See question 1 above
Supreme Court		No		Yes		
Tax Equalization & Review Commission						
Treasurer		No	Not to my knowledge.	Yes		
Veterans Affairs						
Volunteer Svc Commission	Yes		A Nebraska Volunteer Service Commission Board member who is in public relations and has done website development has volunteered to assist the Commission with an alternative to Ne.gov			Unknown. We have no records and it occurred before all current staff were employed.
Wheat Board						NA
Workers Compensation Court		No				No costs involved for our projects
TOTALS	6	39	7	30	5	15

Agency	5. Were your Agency's projects completed in a timely manner?			6. How would you rate Nebraska.gov's design and development of your Agency's projects?	7. How would you rate Nebraska.gov's technical support?	8. How would you rate Nebraska.gov's customer service?
	Yes	No	If no, please explain			
Accountability & Disclosure Commission	Yes			Very Good	Very Good	Very good
Administrative Svc/CIO		No	Several were delayed as we changed management of Nebraska.gov		Good	Good
Aeronautics		No	not applicable	Very Good		Very Good
Agriculture	Yes			Good	Good	Good
Athletic Commission	Yes			Very Good	Very Good	Very Good
Auditor of Public Acts		No	Took a lot longer than they originally told us it would take.	Good	Good	Good
Banking & Finance	Yes			Very Good	Very Good	Very good
Barber Examiners	Yes			Very Good	Very Good	Very Good
Blind & Visually Impaired	Yes			Very Good	Very Good	Very Good
Brand Committee		No	Slow in returning phone calls/emails. Slow in making updates to website when needed.	Good	Fair	Good
College System						
Corn Board	Yes			Very Good	Very Good	Excellent
Correctional Svcs	Yes		contracted through Firespring	Very Good	Very Good	Good
Criminal Justice, NE Commission on Law Enforcement and						
Deaf & Hard of Hearing, NE Commission	Yes			Very Good	Excellent	Excellent

Agency	5. Were your Agency's projects completed in a timely manner?			6. How would you rate Nebraska.gov's design and development of your Agency's projects?	7. How would you rate Nebraska.gov's technical support?	8. How would you rate Nebraska.gov's customer service?
	Yes	No	If no, please explain			
Dry Bean Comm						
Economic Development		No	delays; inability to contact them; unresponsive	Fair	Poor	Poor
Education				Good		
Educational Lands and Funds Board						
Educational Telecommunications Commission						
Electrical Division	Yes		At first no but with the management in place now we work with Jennifer Rassmuesen and it has been very good service	Very good	Very Good	Very Good
Einvironmental Quality						
Equal Opportunity Commission	Yes			Very Good	Very Good	Very Good
Ethanol Board	Yes		Yes - by vendor who designed website.			
Fire Marshal	Yes			Very Good	Excellent	Excellent
Foster Care Review Board	Yes			Very Good	Very Good	Very Good
Game & Parks Commission						
Grain & Sorghum Board						
Health & Human Svcs	Yes			Very Good	Very Good	Very Good
Historical Society		No	We have not been able to launch any new projects through nebraska.gov	Fair	Fair	Very good
Indian Affairs Commission						

Agency	5. Were your Agency's projects completed in a timely manner?			6. How would you rate Nebraska.gov's design and development of your Agency's projects?	7. How would you rate Nebraska.gov's technical support?	8. How would you rate Nebraska.gov's customer service?
	Yes	No	If no, please explain			
Industrial Relations Commission		No	We have had nothing but headaches trying to get our web site changes implement and working in a consistent fashion.	Poor	Fair	Poor
Investment Council						
Labor			Not Applicable		Good	Good
Land Surveyors Board						
Legislative Council	Yes			Fair	Fair	Fair
Library Commission			we did not have any projects			
Lieutenant Governor						
Mexican American Commission						
Motor Vehicles		No	We have struggled over the years to have our applications completed on time. One particular program has been in development for 4 years.	Fair	Fair	Poor
Motor Vehicle Industry Licensing	Yes			Very Good	Very Good	Very Good
Natural Resources		No	We were very pleased with the performance on the last project completed 1 - 2 months ago. On prior projects, we encountered a variety of obstacles and delays in getting changes and upgrades implemented.	Very Good	Very Good	Very Good
Oil & Gas Commission		No	we host our own website	Very Good	Good	Good

Agency	5. Were your Agency's projects completed in a timely manner?			6. How would you rate Nebraska.gov's design and development of your Agency's projects?	7. How would you rate Nebraska.gov's technical support?	8. How would you rate Nebraska.gov's customer service?
	Yes	No	If no, please explain			
Pardons & Parole Board	Yes			Good	Very Good	Very Good
Post Secondary Education	Yes			Good	Good	Good
Power Review Board	Yes			Excellent	Excellent	Excellent
Professional Practice Commission	Yes			Excellent	Excellent	Excellent
Public Accountancy Board		No	Mainly due to staff turnover at Nebraska.gov, our project has not been completed in a timely manner. Current staff of Nebraska.gov is attempting to complete our project in a timely manner.	Very Good	Very Good	Fair
Public Advocacy Commission	Yes			Very Good	Very Good	Very Good
Public Service Commission		No		Fair	Fair	Fair
Racing Commission	Yes			Good	Fair	Fair
Real Estate Appraiser Board						
Real Estate Commission		No	Originally, with the previous provider, we were able to have everything we wanted, forms and processes, placed on-line in a very timely manner except for our salesperson and broker applications. As indicated previously, it seems like getting them 'up and running' has taken forever. The project started before Nebraska.gov was in place and has continued to be slow in progress until recently when Bill Bidrowski was utilized. It appears all the applications will be 'up and running' in the near future.			

Agency	5. Were your Agency's projects completed in a timely manner?			6. How would you rate Nebraska.gov's design and development of your Agency's projects?	7. How would you rate Nebraska.gov's technical support?	8. How would you rate Nebraska.gov's customer service?
	Yes	No	If no, please explain			
Retirement Systems Public Employees						
Revenue	Yes			Very Good	Excellent	Excellent
Roads		No	Not NOL's fault. See #1 above		Fair	Poor
Supreme Court		No	For some projects they were completed in a timely manner. One calendar application required more than 18 months and the redesign of our web site took 11 months and only after we committed additional resources to the project. Things have improved as of late.	Very Good	Very Good	Very Good
Tax Equalization & Review Commission						
Treasurer	Yes			Very Good	Very Good	Very Good
Veterans Affairs						
Volunteer Svc Commission	Yes			Fair	Very Good	Excellent
Wheat Board			NA			
Workers Compensation Court	Yes			Very Good	Very Good	Very Good

TOTALS 27 15

19

**Excellent-2
Very Good-23
Good-7
Fair-6
Poor-1**

**Excellent-5
Very Good-20
Good-6
Fair-8
Poor-1**

**Excellent-7
Very Good-18
Good-8
Fair-4
Poor-4**

Agency	9. With the exception of scheduled updates/servicing, have your Agency's online services with Nebraska.gov experienced any serious set-backs, such as chronic bugs, crashing, or malfunctioning?			10a. Nebraska.gov understands my Agency's needs.	10b. Nebraska.gov is making a positive contribution to my Agency.	10c. Nebraska.gov responds to my inquiries in a timely manner.	10d. Nebraska.gov follows through with commitments, project timelines and promises.	10e. How do you feel about your experience with Nebraska.gov in general?
	Yes	No	If yes, were they resolved to your satisfaction?	How would you rate the following?				
Accountability & Disclosure Commission		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Administrative Svc/CIO		No		Neutral	Neutral	Neutral	Neutral	Neutral
Aeronautics		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Agriculture		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Athletic Commission		No		Very Satisfied	Very Satisfied	Satisfied	Very Satisfied	Very Satisfied
Auditor of Public Accts				Satisfied	Neutral	Satisfied	Neutral	Satisfied
Banking & Finance		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Barber Examiners		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Blind & Visually Impaired		No		Satisfied	Satisfied	Satisfied	Satisfied	Very Satisfied
Brand Committee		No		Neutral	Satisfied	Dissatisfied	Neutral	Satisfied
College System								
Corn Board		No		Satisfied	Neutral	Satisfied	Satisfied	Satisfied
Correctional Svcs		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Criminal Justice, NE Commission on Law Enforcement and								
Deaf & Hard of Hearing, NE Commission		No		Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied

Agency	9. With the exception of scheduled updates/servicing, have your Agency's online services with Nebraska.gov experienced any serious set-backs, such as chronic bugs, crashing, or malfunctioning?		10a. Nebraska.gov understands my Agency's needs.	10b. Nebraska.gov is making a positive contribution to my Agency.	10c. Nebraska.gov responds to my inquiries in a timely manner.	10d. Nebraska.gov follows through with commitments, project timelines and promises.	10e. How do you feel about your experience with Nebraska.gov in general?
	Yes	No	If yes, were they resolved to your satisfaction?				
Dry Bean Comm							
Economic Development		No		Very Dissatisfied	Very Dissatisfied	Very Dissatisfied	Very Dissatisfied
Education		No		Neutral	Neutral	Neutral	Neutral
Educational Lands and Funds Board							
Educational Telecommunications Commission							
Electrical Division		No		Satisfied	Satisfied	Satisfied	Satisfied
Environmental Quality							
Equal Opportunity Commission		No		Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied
Ethanol Board							
Fire Marshal		No		Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied
Foster Care Review Board		No		Satisfied	Satisfied	Satisfied	Satisfied
Game & Parks Commission							
Grain & Sorghum Board							
Health & Human Svcs				Satisfied	Satisfied	Satisfied	Satisfied
Historical Society		No		Satisfied	Very Satisfied	Very Satisfied	Satisfied
Indian Affairs Commission							

Agency	9. With the exception of scheduled updates/servicing, have your Agency's online services with Nebraska.gov experienced any serious set-backs, such as chronic bugs, crashing, or malfunctioning?			10a. Nebraska.gov understands my Agency's needs.	10b. Nebraska.gov is making a positive contribution to my Agency.	10c. Nebraska.gov responds to my inquiries in a timely manner.	10d. Nebraska.gov follows through with commitments, project timelines and promises.	10e. How do you feel about your experience with Nebraska.gov in general?	
	Yes	No	If yes, were they resolved to your satisfaction?	How would you rate the following?					
Industrial Relations Commission	Yes		Yes, eventually.	Very Dissatisfied	Very Dissatisfied	Dissatisfied	Very Dissatisfied	Very Dissatisfied	
Investment Council									
Labor		No		Neutral	Satisfied	Neutral	Neutral	Satisfied	
Land Surveyors Board									
Legislative Council	Yes			Neutral	Neutral	Neutral	Neutral	Neutral	
Library Commission									
Lieutenant Governor									
Mexican American Commission									
Motor Vehicles	Yes		I don't think we've had crashes or malfunctions, but we've had major setbacks in development of programs.	Neutral	Neutral	Neutral	Dissatisfied	Dissatisfied	
Motor Vehicle Industry Licensing		No		Satisfied	Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied	
Natural Resources		No	Crashes, program version recovery errors, etc., occur from time to time, but none seem to be 'chronic.'	Satisfied	Satisfied	Very Satisfied	Satisfied	Satisfied	
Oil & Gas Commission		No		Neutral	Neutral	Neutral	Neutral	Neutral	

Agency	9. With the exception of scheduled updates/servicing, have your Agency's online services with Nebraska.gov experienced any serious set-backs, such as chronic bugs, crashing, or malfunctioning?		10a. Nebraska.gov understands my Agency's needs.	10b. Nebraska.gov is making a positive contribution to my Agency.	10c. Nebraska.gov responds to my inquiries in a timely manner.	10d. Nebraska.gov follows through with commitments, project timelines and promises.	10e. How do you feel about your experience with Nebraska.gov in general?	
	Yes	No	If yes, were they resolved to your satisfaction?	How would you rate the following?				
Pardons & Parole Board		No		Satisfied	Neutral	Satisfied	Neutral	Satisfied
Post Secondary Education		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Power Review Board		No		Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied
Professional Practice Commission		No		Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied	Very Satisfied
Public Accountancy Board		No		Neutral	Satisfied	Satisfied	Neutral	Satisfied
Public Advocacy Commission				Satisfied	Neutral	Very Satisfied	Very Satisfied	Satisfied
Public Service Commission		No		Neutral	Neutral	Dissatisfied	Dissatisfied	Neutral
Racing Commission	Yes		over time - new personnel	Satisfied	Neutral	Dissatisfied	Neutral	Neutral
Real Estate Appraiser Board								
Real Estate Commission		No	As far as I know we have had no major problems with the services provided to our agency, other than a description problem on billings which Nebraska.gov resolved to our satisfaction in a reasonable period of time.	Neutral	Neutral	Neutral	Neutral	Neutral

Agency	9. With the exception of scheduled updates/servicing, have your Agency's online services with Nebraska.gov experienced any serious set-backs, such as chronic bugs, crashing, or malfunctioning?		10a. Nebraska.gov understands my Agency's needs.	10b. Nebraska.gov is making a positive contribution to my Agency.	10c. Nebraska.gov responds to my inquiries in a timely manner.	10d. Nebraska.gov follows through with commitments, project timelines and promises.	10e. How do you feel about your experience with Nebraska.gov in general?	
	Yes	No	If yes, were they resolved to your satisfaction?	How would you rate the following?				
Retirement Systems Public Employees								
Revenue		No		Satisfied	Very Satisfied	Satisfied	Satisfied	Satisfied
Roads	Yes		There was a system crash about a week ago in the late evening. I happened to be on-line posting updates at the time. I called Bruce and he did call right back with to say they were on it and would have it up in an hour or less. I appreciated that call. BUT, he also said he'd be sending out a note on the crash. That never happened.	Neutral	Neutral	Neutral	Dissatisfied	Dissatisfied
Supreme Court		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Tax Equalization & Review Commission								
Treasurer		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied
Veterans Affairs								
Volunteer Svc Commission		No		Satisfied	Satisfied	Very Satisfied	Satisfied	Satisfied
Wheat Board								
Workers Compensation Court		No		Satisfied	Satisfied	Satisfied	Satisfied	Satisfied

TOTALS	5	35	6	Very Satisfied-6	Very Satisfied-9	Very Satisfied-10	Very Satisfied-9	Very Satisfied-8
				Satisfied-24	Satisfied-19	Satisfied-20	Satisfied-18	Satisfied-24
				Neutral-11	Neutral-13	Neutral-8	Neutral-11	Neutral-7
				Dissatisfied-0	Dissatisfied-0	Dissatisfied-4	Dissatisfied-3	Dissatisfied-2
				Very Dissatisfied-2	Very Dissatisfied-2	Very Dissatisfied-1	Very Dissatisfied-2	Very Dissatisfied-2

Agency	11. Do you plan to continue your relationship with Nebraska.gov as your Agency's website provider?	12. Would you recommend Nebraska.gov to other Agencies?	13. Please set forth any additional comments relating to your experience with Nebraska.gov, including the benefits experienced by your Agency as a result of the services provided by Nebraska.gov, if any.
Accountability & Disclosure Commission	Definitely	Definitely	1. Convert to new data base. 2. Host server. 3. Tech support for website. 4. Currently developing electronic filing capability.
Administrative Svc/CIO	Probably Not	Maybe	I am in a unique position as we work with Nebraska.gov on some projects and provide services to other entities on other projects. Therefore, I am somewhat neutral on many of these issues.
Aeronautics	Probably	Probably	
Agriculture	Probably	Probably	
Athletic Commission	Definitely	Definitely	I have been impressed with their service. We are a very small agency and they have not put us on the backburner because of it. They have serviced us just like they would a larger agency and I appreciate that tremendously. I am the only individual running this office so I appreciate the help they have provided so I can continue to concentrate on the other duties of this office.
Auditor of Public Acts	Maybe	Maybe	We have a hard time updating our website with major changes sometimes when working things out; however, they seem to eventually get our issues resolved. We have forms that are downloadable for Budgets and Nebraska.gov was unable to explain why they did not work for some entities. Other small issues have not been answered; however, we have developed work arounds.
Banking & Finance	Definitely	Definitely	I use Nebraska.gov to access the Nebraska Online Subscription Services to conduct Corporate Image Searches and Justice Court Case Searches, per requests given to me by several staff members. Initially, the searches ran fairly slow and resulted in bringing up a lot of irrelevant records. But, over time, the system has been streamlined and is much easier to use and view. I am very pleased with the way access is presently made to the Nebraska Online Services and would hate to see anything change. I fear that changing to a new network manager could potentially cause some connection problems, at least initially, with the links to the on-line portals. I have used Nebraska.gov to find information regarding other agencies (Sec. of State, etc). It has always been helpful. It is formatted well, easy to use and contains much information. I took a brief look at the survey and my initial thought was that Jeanette might be a good resource for completion. They have pro
Barber Examiners	Probably	Probably	
Blind & Visually Impaired	Probably	Definitely	Our website is better organized, better looking, and more functional. They have been particularly effective in assuring accessibility of the site.
Brand Committee	Probably	Probably	
College System			
Corn Board	Probably	Probably	
Correctional Svcs	Definitely	Definitely	
Criminal Justice, NE Commission on Law Enforcement and			The site is wonderful. However, the Crime Commission already provides data regarding DL's, Criminal History, Probation, Labor, Court records and other information to law enforcement agencies for no fee through NCJIS.
Deaf & Hard of Hearing, NE Commission	Definitely	Definitely	I generally work directly with Ryan, who has always been very helpful and patient with explaining things to me.

Agency	11. Do you plan to continue your relationship with Nebraska.gov as your Agency's website provider?	12. Would you recommend Nebraska.gov to other Agencies?	13. Please set forth any additional comments relating to your experience with Nebraska.gov, including the benefits experienced by your Agency as a result of the services provided by Nebraska.gov, if any.
Dry Bean Comm	Maybe	Maybe	
Economic Development	Definitely Not	Definitely Not	Tim O'Brien of our agency is the most knowledgeable member of our staff regarding our dissatisfaction. We continue our involvement with them only to handle event registration payments.
Education			As far as I know the Department of Education doesn't use Nebraska.gov for their web provider. I personally use the site for answers to questions callers, or internal customers have. Such as the Records Retention Schedules.
Educational Lands and Funds Board			
Educational Telecommunications Commission			
Electrical Division	Definitely	Probably	I feel that with Jennifer Rassmusen we get quality service and in a timely manner
Environmental Quality			
Equal Opportunity Commission	Definitely	Definitely	
Ethanol Board	Probably	Maybe	We have not used Nebraska.gov services other than as a website host.
Fire Marshal	Definitely	Definitely	
Foster Care Review Board	Definitely	Definitely	It has been very helpful to have this group as a resource to our agency
Game & Parks Commission			
Grain & Sorghum Board			
Health & Human Svcs	Probably Not	Probably	They have always been very responsive.
Historical Society	Definitely	Definitely	Nebraska.gov is FREE. Are YOU?
Indian Affairs Commission			

Agency	11. Do you plan to continue your relationship with Nebraska.gov as your Agency's website provider?	12. Would you recommend Nebraska.gov to other Agencies?	13. Please set forth any additional comments relating to your experience with Nebraska.gov, including the benefits experienced by your Agency as a result of the services provided by Nebraska.gov, if any.
Industrial Relations Commission	Maybe	Definitely Not	We have had numerous difficulties in implementing a new search engine and additional information on our web site. There has been numerous personal changes resulting in unfinished projects, with no internal documentation allowing the new personal to continue on with started projects. While the technical staff is certainly capable of handling problems, the support and managment staff, who delegate projects provide poor service and inconsistent results. Overall, because of cost and grants we have continued to maintain our Web site with nebraska.gov but if we had other optitions available I am certain we would change our service provider.
Investment Council			
Labor	Probably	Probably	We only use nebraska.gov for online suscription services and we are satisfied with those services.
Land Surveyors Board			
Legislative Council	Definitely Not	Maybe	The users of the data provided by the Bill Tracking system seem to like it and depend on it, especially the lobbyists. Have had issues transferring data to the FTP site and was told the problem is with my setup, however a former employee of Nebraska.gov says the problem lies with the Nebraska.gov FTP server. The survey initially indicates services, but question 11 refers to website provider. The service provided by Nebraska.gov to the Legislature is a portion of the web presence provided the Legislature itself and therefore the answer given to the question.
Library Commission			
Lieutenant Governor			
Mexican American Commission			
Motor Vehicles	Maybe	Maybe	Over the course of my tenure with State Government, I have worked with three different general managers at Ne.Gov. The most recent GM, Brent Hoffman, seems the most dedicated to communciation and partnerships. He has implemented project management (something that seemed lacking previously), he is proactive in his contact with the agency, and he has instilled a sense of communication that didn't seem to exist prior to his arrival. He make be able to make the changes that have been long overdue in Nebraska.
Motor Vehicle Industry Licensing	Probably	Probably	
Natural Resources	Definitely	Probably	Problems reported by external users to agency staff which are relayed to Nebraska.gov need to be followed up promptly. We would like Nebraska.gov to contact the user within 24 hours.
Oil & Gas Commission	Definitely Not	Maybe	we only utilize link to our inhouse webserver. Due to the need for up to date information from our SQL databases we will continue to host our own website.

Agency	11. Do you plan to continue your relationship with Nebraska.gov as your Agency's website provider?	12. Would you recommend Nebraska.gov to other Agencies?	13. Please set forth any additional comments relating to your experience with Nebraska.gov, including the benefits experienced by your Agency as a result of the services provided by Nebraska.gov, if any.
Pardons & Parole Board	Probably	Probably	
Post Secondary Education	Probably	Probably	Unfortunately the person who worked with Nebraska.gov is no longer employed with our agency so our response is not a complete as we would like.
Power Review Board	Definitely	Definitely	We have been very satisfied with Nebraska.gov's services. The Nebraska.gov staff is friendly, courteous and knowledgeable. Nebraska.gov designed our website and continues to provide us with technical assistance in operating and updating our website. The assistance is provided on a timely basis. Nebraska.gov's staff has always been willing to provide informal training to our staff, in our offices, to help us learn how to maintain our website. As a small agency with no technical staff, Nebraska.gov has provided us with extremely valuable assistance for no charge.
Professional Practice Commission	Definitely	Definitely	
Public Accountancy Board	Probably	Maybe	The current staff (if the remain) have worked well on our longstanding projects. Our Board, in the past, has voiced their concerns with Nebraska.gov to the State Records Board Chair.
Public Advocacy Commission	Definitely	Definitely	
Public Service Commission	Probably Not	Definitely Not	There have been numerous times when they have refused projects for several reasons and an unwillingness to move forward on projects. Contacts made to their agency with no response and no follow through on their part.
Racing Commission	Probably Not	Maybe	
Real Estate Appraiser Board			
Real Estate Commission	Probably	Maybe	You will notice I did not answer Questions 6 - 8. That is because there is not a general answer that can be made. I believe the following would also apply to Question 10. I think the people I have worked with at Nebraska.gov are very capable individuals, especially the programmer, Glen. It seems to me that the procedures which are required to move forward with a project are time consuming and unnecessary for those of us for whom the project is being designed. The paperwork which was necessary, according to them, as an internal control or guideline, in my estimation, as a client trying to complete what turned out to be a three four or more year project, was totally ridiculous. All I wanted was to complete the project and have a viable set of applications. No matter what was in the written documents the applications were not going to be utilized until they were completed to my satisfaction. Having to review and sign the requested documents was to me a waste of time for everyone. With regard to Question

Agency	11. Do you plan to continue your relationship with Nebraska.gov as your Agency's website provider?	12. Would you recommend Nebraska.gov to other Agencies?	13. Please set forth any additional comments relating to your experience with Nebraska.gov, including the benefits experienced by your Agency as a result of the services provided by Nebraska.gov, if any.
Retirement Systems Public Employees			
Revenue	Probably	Definitely	Nebraska.gov's team system is working great, updates to the web page are very fast and accurate, Elaine Thompson together with the team has the site looking cleaner, and more intuitive. A very professional team.
Roads	Probably	Maybe	In general, my experiences with NOL have not been as good these past two years as they were prior to that. It is very hard to get someone on the line during normal business hours unless I have a direct number for them or their cell phone. If I do get hold of someone to report something and they say they'll follow up with an explanation, I often have had to ask several times to get the promised response. I just don't feel there's a good level of commitment to customer care. I do however think that Bruce is trying harder than he was and I see some small improvements, but overall, if we weren't already hosted by NOL, I would recommend moving our site. My main concern is that whoever hosts our site MUST have multiple redundancies, and contact numbers where I can get answers ASAP. Right now, for the cost, NOL is the best we have for that, as imperfect as they are at times.
Supreme Court	Definitely	Definitely	I believe Nebraska.gov now understands where they were falling short and have taken a positive approach to fixing the shortcomings and still meet our objectives in a more timely manner.
Tax Equalization & Review Commission			
Treasurer	Probably	Probably	
Veterans Affairs			
Volunteer Svc Commission	Maybe	Probably	The use of a 3rd party to maintain our website has limited our ability to be creative as has past input from Nebraska.gov regarding what can & cannot be done.
Wheat Board			
Workers Compensation Court	Definitely	Definitely	We've had a good overall experience with Nebraska.gov including web hosting, minor app building, and especially with the recent One-Stop Business Registration project. All of our staff who worked with Nebraska.gov on that project were very pleased with the results. Also, their generous assistance over the years working with the State Webmasters group has been very much appreciated. Our only bad experience was a minor deadline mismatch in early 2006, but that was resolved to our satisfaction shortly thereafter.

TOTALS	Definitely-16	Definitely-16	31
	Probably-16	Probably-14	
	Maybe-5	Maybe-11	
	Probably Not-4	Probably Not-0	
	Definitely Not-3	Definitely Not-3	

Agency	Name/Title: Please provide contact information below.	Agency: Please provide contact information below.	Phone: Please provide contact information below.
Accountability & Disclosure Commission	Frank Daley, Executive Director	Nebraska Accountability & Disclosure Commission	402-471-2522
Administrative Svc/CIO	Brenda Decker	DAS - Office of the CIO	402-471-3717
Aeronautics	Bob Richter	Aeronautics	4717926
Agriculture	Bob Storant / Administrator Finance and Personnel	Agriculture	471.6821
Athletic Commission	Alison Traynowicz	Athletic Commission	471-2009
Auditor of Public Accts	Mary Avery	Auditor of Public Accounts	402-471-3686
Banking & Finance	Jeanette Lee	IT Manager/Dept of Banking	
Barber Examiners	Dixie Horn, Staff Assistant	Board of Barber Examiners	402-471-2051
Blind & Visually Impaired	Pearl VanZandt	Nebraska Commission for the Blind and Visually Impaired	402-471-8100
Brand Committee	Steven F. Stanec, Executive Director	Nebraska Brand Committee	(308) 763-2930
College System	Becky Kohrs, Accountant/Network Specialist	Nebraska State College System Office	402-471-2505
Corn Board	Janet Miller/Administrative Assistant	Corn Board	471-2676
Correctional Svcs	Steve King	Department of Correctional Services	402-479-5767
Criminal Justice, NE Commission on Law Enforcement and	Michael Behm, Executive Director	Nebraska Commission on law enforcement and Criminal Justice	402.471.2195
Deaf & Hard of Hearing, NE Commission	Cindy Woldt, Staff Assistant II	Nebraska Commission for the Deaf and Hard of Hearing	471-3593

Agency	Name/Title: Please provide contact information below.	Agency: Please provide contact information below.	Phone: Please provide contact information below.
Dry Bean Comm	Lynn Reuter	Nebraska Dry Bean Commission	308-632-1258
Economic Development	Don Fertig/Legal Counsel	Nebraska Department of Economic Development	402.471.3758
Education	Micki Iverson	Department of Education	
Educational Lands and Funds Board	Roxanne Suesz, Executive Assistant	Educational Lands and Funds	402/471-2014
Educational Telecommunications Commission	Rod Bates	Nebraska Educational Telecommunications Commission	402 472 3611
Electrical Division	Randy Anderson	Electrical Division	402-471-3508
Einvironmental Quality	Dennis Burling	Environmental Quality	471-4214
Equal Opportunity Commission	Kathy Bogenreif/Business Manager	Equal Opportunity Com	471-4061
Ethanol Board	Gerri Monahan/Business Manager	Nebraska Ethanol Board	402-471-2941
Fire Marshal	John E. Falgione	State Fire Marshal	402-471-2027
Foster Care Review Board	Heidi K. Ore	Foster Care Reveiw Board	402-471-4420
Game & Parks Commission	Bruce Sackett/ Administrator	Nebraska Game and Parks Commission	471-5536
Grain & Sorghum Board	Barbara Kliment, Executive Director	Nebraska Grain Sorghum Board	402/471-4276
Health & Human Svcs	Greg Votava (DHHS Webmaster) for Chris Peterson	Dept of Health and Human Services	402-471-4612
Historical Society	Historical Society	C. Peacock	471-4761
Indian Affairs Commission	Judi M. gaiashkibos/Executive Director	Nebraska Commission on Indian Affairs	1-402-471-3475

Agency	Name/Title: Please provide contact information below.	Agency: Please provide contact information below.	Phone: Please provide contact information below.
Industrial Relations Commission	Megan Neiles, Legal Counsel	Commission of Industrial Relations	402-471-29374
Investment Council	JoLynn Winkler	Nebraska Investment Council	402-471-2043
Labor	John Albin, I Agency Legal Counsel	Department of Labor	(402) 471-9912
Land Surveyors Board	Steven C. Cobb / Secretary	Agency 62 - Board of Examiners for Land Surveyors	1-2566
Legislative Council	Gary Wieman, Network Manager	Legislative Council	471-6210
Library Commission	Rod Wagner	Nebraska Library Commission	402-471-4001
Lieutenant Governor	Rick Sheehy/ Lt. Governor	Lt. Governor's Office	402/471-2256
Mexican American Commission	Cecilia Huerta, Executive Director	Mexican American Commission	402-471-2791
Motor Vehicles	Beverly Neth	Department of Motor Vehicles	402.471.3900
Motor Vehicle Industry Licensing	Laurie Ptacek, Staff Assistant	Motor Vehicle Industry Licensing Board	402-471-2148
Natural Resources	Rex Gittins, Head, Management Services Division	Department of Natural Resources	402-471-1767
Oil & Gas Commission	Chuck Borchert - IT Support Technician	Nebraska Oil and Gas Conservation Commission	308-254-6919

Agency	Name/Title: Please provide contact information below.	Agency: Please provide contact information below.	Phone: Please provide contact information below.
Pardons & Parole Board	Sonya Fauver	Board of Parole and Board of Pardons	402-479-5726
Post Secondary Education	Kadi Lukesh	Coordinating Commission for PSE	(402) 471-0027
Power Review Board	Tim Texel, Executive Director & General Counsel	Nebraska Power Review Board	402-471-2301
Professional Practice Commission	Kathi Vontz	NE Professional Practices Commission	471-2943
Public Accountancy Board	Dan Sweetwood, Executive Director	Nebraska State Board of Public Accountancy (#63)	471-3595
Public Advocacy Commission	James R. Mowbray	Nebraska Commission on Public Advocacy	402.471.7774
Public Service Commission	Cheryl Elton	Nebraska Public Service Commission	471-0238
Racing Commission	Dennis Oelschlager	NE Racing Commission	402 471 4155
Real Estate Appraiser Board	Katherine 'Kitty' Policky	NE Real Property Appraiser Board	402-471-9015
Real Estate Commission	Les Tyrrell, Director	State Real Estate Commission	402-471-2004

Agency	Name/Title: Please provide contact information below.	Agency: Please provide contact information below.	Phone: Please provide contact information below.
Retirement Systems Public Employees	Randy Gerke; Deputy Director	Nebraska Public Employees Retirement Systems #85	402-471-9495
Revenue	Rob Christian/IT Manager	Department of Revenue, Property Assessment Division	402 471-5881
Roads	Barb Biffle, Web Communication Officer	Roads	402-479-3662
Supreme Court	William Miller	Administrative Office of the Courts/Supreme Court	402.471.3049
Tax Equalization & Review Commission	Willaim R. Wickersham	Tax Equalization and REview Commission	402-417-2842
Treasurer	Troy Reiners/Director of the NE Child Support Payment Center	Treasurer's Office	402-471-8444
Veterans Affairs	John Hilgert	Veterans Affairs	471-2458
Volunteer Svc Commission	Barbara W. Thomas, Executive Director	Nebraska Volunteer Service Commission	402-471-6249
Wheat Board	Royce Schaneman, Executive Director	Wheat Board	471-2358
Workers Compensation Court	James Lillis, Public Information Officer	Workers' Compensation Court	402-471-6457

Summary Totals by Question

Question 1. Has your Agency utilized the services of Nebraska.gov since January of 2004? If Yes, please provide a description of services provided since January of 2004 in the Comments box below. If No, Please provide detail concerning the reason(s) why your Agency has not utilized the services of Nebraska.gov in the Comments box below then skip to section 14.

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Yes	43	No	22	Comments	42

Question 2. Is your Agency utilizing subscription services through Nebraska.gov?

RESPONSE	TOTAL	RESPONSE	TOTAL
Yes	18	No	31

Question 3. Has your Agency been approached by vendors offering services similar to those offered by Nebraska.gov?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Yes	6	No	39	Comments	7

Question 4. Were the costs of launching your Agency's projects completed within the original budget discussed?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Yes	30	No	5	Comments	15

Question 5. Were your Agency's projects completed in a timely manner?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Yes	27	No	15	Comments	19

Question 6. How would you rate Nebraska.gov's design and development of your Agency's projects?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Excellent	2	Very Good	23	Good	7	Fair	6	Poor	1

Question 7. How would you rate Nebraska.gov's technical support?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Excellent	5	Very Good	20	Good	6	Fair	8	Poor	1

Question 8. How would you rate Nebraska.gov's customer service?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Excellent	7	Very Good	18	Good	8	Fair	4	Poor	4

Summary Totals by Question

Question 9. With the exception of scheduled updates/servicing, have your Agency;s online services with Nebraska.gov experienced any serious set-backs, such as chronic bugs, crashing, or malfunctioning?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Yes	5	No	35	Comment	6

Question 10a. Nebraska.gov understands my Agency's needs.

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Very Satisfied	6	Satisfied	24	Neutral	11	Dissatisfied	0	Very Dissatisfied	2

Question 10b. Nebraska.gov is making a positive contribution to my Agency.

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Very Satisfied	9	Satisfied	19	Neutral	13	Dissatisfied	0	Very Dissatisfied	2

Question 10c. Nebraska.gov responds to my inquiries in a timely manner.

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Very Satisfied	10	Satisfied	20	Neutral	8	Dissatisfied	4	Very Dissatisfied	1

Question 10d. Nebraska.gov follows through with commitments, project timelines and promises.

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Very Satisfied	9	Satisfied	18	Neutral	11	Dissatisfied	3	Very Dissatisfied	2

Question 10e. How do you feel about your experience with Nebraska.gov in general?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Very Satisfied	8	Satisfied	24	Neutral	7	Dissatisfied	2	Very Dissatisfied	2

Question 11. Do you plan to continue your relationship with Nebraska.gov as your Agency's website provider?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Definitely	16	Probably	16	Maybe	5	Probably Not	4	Definitely Not	3

Question 12. Would you recommend Nebraska.gov to other Agencies?

RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL	RESPONSE	TOTAL
Definitely	16	Probably	14	Maybe	11	Probably Not	0	Definitely Not	3

Question 13. Please set forth any additional comments relating to your experience with Nebraska.gov, including the benefits experienced by your Agency as a result of the services provided by Nebraska.gov, if any.

RESPONSE	TOTAL
Comments:	31