

**NEBRASKA STATE RECORDS BOARD
MEETING: November 6, 2013**

Nebraska State Capitol
Room 1507
Lincoln, NE
November 6, 2013
9:00 A.M.

AFFIDAVIT OF PUBLICATION

RECORDS MANAGEMENT
DIVISION

OCT 08 2013

RECEIVED

State of Nebraska }
LANCASTER COUNTY, } ss.

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, November 6, 2013 at 9:00 AM, Room 1507, Ne State Capitol, Lincoln, NE. The agenda, which is kept continually current, is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE for public inspection during regular business hours.
#7442140 11 Oct 4 9128677

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on Oct 4, 2013 and thereafter on _____, 20____

and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Kimberly Woodcock

Subscribed in my presence and sworn to before me on October 4, 2013

UVA K Boone Notary Public

GENERAL NOTARY - State of Nebraska
UVA K BOONE
My Comm. Exp. Jan. 31, 2017

7442140

Organization Nebraska State Records Board
Activity Public Hearing
Date of Activity Wednesday, 11/06/2013
Time of Activity Meeting starts at 9:00 AM Central

Last Updated Monday, 12/31/2012
Location Room 1507 State Capitol

Details Meeting

Meeting Agenda <http://>

Meeting Materials <http://>

Person to Contact for Additional Information:

Name Cathy Danahy

Title Executive Director

Address 440 South 8th Street
Suite 210
Lincoln, NE 68508

Telephone (402) 471-2745

Fax (402) 471-2406

E-Mail Cathy.Danahy@nebraska.gov

Agency Homepage <http://>

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

November 6, 2013

9:00 A.M.

CALL TO ORDER, ROLL CALL

1. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT

The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.

3. NOTICE OF HEARING

4. ADOPTION OF AGENDA

a) **Action Item:** Approval of Agenda

5. APPROVAL OF MINUTES

a) **Action Item:** Approval of July 31, 2013 meeting minutes

6. PUBLIC COMMENT

7. CHAIRMAN'S REPORT

a) AGREEMENTS & ADDENDA

- 1) **Non-action items:** Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and Banner County, Health and Human Services, Rock County. Signed by Chairman Gale pursuant to Board authority.
- 2) **Non-action item:** Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and, Banner County (Addendum 1), Rock County (Addendum 1), York County (Addendum 2). Signed by Chairman Gale pursuant to Board authority.
- 3) **Non-action item:** Addendum Nine (Event Registration) to the Electronic Government Service Level Agreement between the Department of Health & Human Services, Nebraska Interactive, LLC, and the NE State Records Board. Signed by Chairman Gale pursuant to Board authority.
- 4) **Action Item: Web/Online PayPort for State Agencies.** Blanket Addenda to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, and NE State Records Board.
- 5) **Action Item:** Addendum Seven to the Electronic Government Service Level Agreement between the NE Department of Agriculture, Nebraska Interactive, LLC, and the NE State Records Board – **Online Licensing Services Suite.**
- 6) **Action Item:** Addendum Six to the Electronic Government Service Level Agreement between Sarpy County, Nebraska Interactive, LLC, and the NE State Records Board – **NebPay for Sarpy County STOP Program.**

- 7) **Action Item:** Addendum Seven to the Electronic Government Service Level Agreement between the NE State Electrical Division, Nebraska Interactive, LLC, and the NE State Records Board-**Electrician Exam Application.**
- 8) **Action Item:** Addendum One to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**Specialty License Plate Application.**
- 9) **Action Item:** Addendum Eight to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**Single Trip Fuel and Proration Permits.**
- 10) **Action Item:** Addendum Nine to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**International Fuel Tax Agreement Services.**
- 11) **Action Item:** Addendum One to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**Motor Vehicle Registration Payment Application.**

b) BRIEFING ON POSSIBLE LEGISLATIVE CHANGES/RECORDS BOARD RESTRUCTURING

8. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC
DECEMBER 31, 2012 AND 2011 – Report from the Finances Review Subcommittee (Mike Foley, Chair)
Action Item: Accept the receipt of the PricewaterhouseCoopers annual audit report of Nebraska Interactive, LLC for December 31, 2012 and 2011.
9. EXECUTIVE DIRECTOR’S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance
 - b) NSRB Grant Status Report
 - c) Final Grant Reports – Alliance; Garden County
10. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) General Manager’s Report
 - c) **Action Item:** Project Priority Report
11. DATE FOR NEXT MEETING
TBA
9:00 A.M.
Room 1507
State Capitol
Lincoln, NE
12. ADJOURNMENT
Action Item: Move to adjourn

Updated 10/22/2013



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of July 31, 2013

Chairman Gale introduced and welcomed Mr. Gerry Oligmueller, Acting Director of Administrative Services who replaces Carlos Castillo. Chairman Gale also announced the reappointments of Mike Konz and Scott Keene for a second term on the Board by Governor Heineman. Their second terms will end on July 16, 2016.

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on July 31, 2013, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Michael D. Foley, Auditor of Public Accounts;
Don Stenberg, State Treasurer;
Scott Keene, representing the Insurance Industry;
Gerry Oligmueller, Acting Director of Administrative Services;
Julie A. Beno, representing Libraries;
Brian Buescher, representing the Legal Profession;
Leslie S. Donley, representing the Attorney General;
Brenda L. Decker, representing the Governor;
Mike Konz, representing the Media

Absent: Ryne D. Seaman, representing the Banking Industry;
Greg Osborn, representing the General Public

Staff in attendance:

Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star on June 28, 2013 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Foley moved to adopt the agenda as presented; seconded by Mr. Stenberg.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the May 1, 2013 meeting. Mr. Foley moved to approve the minutes; seconded by Ms. Beno.

Voting For:	Beno Keene	Buescher Konz	Donley Stenberg	Foley	Gale
Voting Against:	None				
Not Voting:	Decker	Oligmueller			
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on any of the agenda items. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item 7.a. Agreements & Addenda

Agenda Item 7.a.1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Blue Hill, the City of Crete, Dawson County, the Village of Hershey, the City of North Bend, the Village of Orleans, Phelps County, the Village of Platte Center, the City of Sargent, the City of St. Paul and the Village of Trenton. Signed by Chairman Gale pursuant to Board authority. Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the addenda.

Agenda Item 7.a.2. Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Blue Hill (Addendum 1), the City of Crete (Addendum 1), Dawson County (Addendum 1), the village of Hershey (Addendum 1), the City of North Bend (Addendum 1), the Village of Orleans (Addendum 1), Phelps County (Addendum 1), the Village of Platte Center (Addendum 1), the City of Sargent (Addendum 1), Sarpy County Attorney (Addendum 5), the City of St. Paul (Addendum 1), and the Village of Trenton (Addendum1). Signed by Chairman Gale pursuant to Board authority. Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the addenda.

Agenda Item 7.b. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2012 AND 2011.

Chairman Gale asked the Finances Review Subcommittee, chaired by Auditor Mike Foley, to review the audit and report back to the Board at the November 6, 2013 board meeting.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT**Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented June 30, 2013 Cash Fund Balance report. Ms. Donley moved to approve the June 30, 2013 Cash Fund Balance Report; seconded by Mr. Foley.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 8.b. NSRB Grant Status Report

Ms. Danahy presented the June 31, 2013 State/Local Grant Project Status Report.

Agenda Item 8.c. Final Grant Reports

Ms. Danahy presented the following final grant reports: Hitchcock County Web GIS; Dodge County Web GIS; Saunders County Web GIS; Garfield County Web GIS; Harlan County Web GIS; Greeley County Web GIS.

Agenda Item 9. NEBRASKA.GOV REPORTS**Agenda Item 9.a. Harry Herington, CEO & Chairman of the Board, NIC, Inc.**

Chairman Gale introduced Mr. Herington and welcomed him to the meeting. Mr. Herington addressed the Board and answered questions.

Mr. Herington committed to investigating switching to the state credit card system upon the conditions stated in the record of the meeting.

Chairman Gale declared a recess at 10:55 A.M.

Chairman Gale reconvened the meeting at 11:10 A.M.

Chairman Gale moved to **Agenda Item 10.a.**

Agenda Item 10. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE (Julie Beno, Chair)**10a. Grant Funding Recommendations**

Ms. Beno introduced the Grant Review Subcommittee (GRC) – Scott Keene and Greg Osborn (Absent). She explained the procedure and processes the GRC performed to determine grant funding recommendations. After discussion, Mr. Stenberg moved that the Nebraska State Records Board, after having reviewed the NSRB Grant Awards Recommendation Summary recommended by the GRC, approve the funding of the grants for a total award amount of \$249,963.00; seconded by Mr. Buescher.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

The list of approved grants include:

<u>Agency</u>	<u>Title</u>	<u>Funding Amount</u>
Boone County	Assessor GIS & County WebGIS	\$25,000
Gosper County	Assessor GIS & County WebGIS	\$25,000
Dakota County	WebGIS	\$25,000
Sherman County	Assessor GIS	\$25,000
Webster County	Assessor GIS	\$25,000
Banner County	WebGIS	\$ 9,600
Blair, City of	GIS-Based Electronic Records Management	\$24,000
Deuel County	County WebGIS	\$16,600
Dixon County	County WebGIS	\$16,600
Franklin County	WebGIS	\$ 6,720
Garden County	County WebGIS	\$ 6,720
Johnson County	WebGIS	\$ 4,900
Lexington, City of	GIS-Based Electronic Records Management	\$16,800
Scotts Bluff County	County WebGIS	\$17,500
York County	WebGIS	\$17,500
Nance County	County WebGIS	\$10,220
Agriculture, NE Dept of	Online Licensing & Fee Application Payment System	\$15,000
Real Estate Commission	Online Continuing Education Attendance Submission	\$15,000

Ms. Beno announced the Grant Review Subcommittee will be meeting to review and clarify the requirements for NSRB grants. The Subcommittee will return recommendations to the Board for discussion and approval at the first quarter meeting of 2014.

Representatives from Beehive Industries and GIS Workshop expressed their gratitude to the Board for supporting their clients GIS projects.

Ms. Decker left the meeting at 12 Noon.

Chairman Gale returned to **Agenda Item 9.b.**

Agenda item 9.b. New VISA Transparency Rule – Update
 Treasurer Stenberg requested this item be on the November 6, 2013 agenda.

Agenda Item 9.c. General Manager’s Report
 Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2nd Quarter 2013 General Manager’s Report.

Agenda Item 9.d Project Priority Report
 Mr. Hoffman presented the Project Priority Report. Mr. Keene moved to approve the Project Priority Report; seconded by Ms. Beno.

Voting For:	Beno	Buescher	Donley	Foley	Gale
	Keene	Konz	Oligmueller	Stenberg	
Voting Against:	None				

Absent: Osborn Decker Seaman

The motion carried.

Agenda Item 11. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, November 6, 2013 at 9:00 A.M. in Room 1507, State Capitol Building, Lincoln, Nebraska.

Agenda Item 12. ADJOURNMENT

Mr. Keene moved to adjourn the meeting; seconded by Ms. Beno. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 12:10 P.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date

Summary List

Electronic Government Service Level Agreements

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

	NSRB Chairman <u>Signature date</u>
Banner County	09/25/2013
NE Dept. of Health & Human Services	09/25/2013
Rock County	08/28/2013

**Electronic Government Service Level Agreement
with
<Partner Name>**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the "NSRB"), and <Partner Name>, a state, county or local government of Nebraska ("Partner").

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network ("the Master Contract") and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) INTERFACE AND DATABASE DEVELOPMENT – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner

agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
- e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.

4) SERVICE HARDWARE SUPPORT (if applicable)

- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
- b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
- c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

5) HARDWARE OWNER – Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.

6) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.

7) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.

8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and
 - c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) ONLINE CARD SECURITY – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 10) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 11) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: <Partner Name>
<Partner Address>
<Partner City, State, Zip Code>
Phone: <Contact Phone>
Fax: <Contact Fax>
Email: <Contact Email>

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
 - i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

14) TERM OF AGREEMENT - This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

15) RELATIONSHIP OF PARTIES - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

16) CHANGES, MODIFICATIONS OR AMENDMENTS - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

17) MARKETING - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

18) EXHIBIT SPACE - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

19) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) Electronic Check Payments—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

Summary List PayPort Payments Addenda

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the PayPort Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

New PayPort Addenda

NSRB Chairman Signature

Banner County	(Addendum One)	09/25/2013
Rock County	(Addendum One)	08/28/2013
York County	(Addendum Two)	08/13/2013

**Addendum (Number)
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
(Partner – a state, county or local government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state, county or local government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: PayPort for (Partner – a state, county or local government of NE)
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 Authorized Officer
 Nebraska Interactive, LLC

By: _____ Date: _____
 Authorized Officer
 Nebraska State Records Board

By: _____ Date: _____
 Authorized Officer
 (Partner – a state, county, or local govt. of NE)

Summary

Nebraska City and County Government

Blanket Addendum

Project: PayPort

This addendum covers all fees related to the collection of fees for PayPort.

Current Process:

PayPort is a service that was developed and has been in use by city and county government offices. Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

- Banner County Treasurer
- Rock County Treasurer
- York County Treasurer

Market Potential/Target Audience:

The market potential for this service is anyone that needs to pay fees owed to local government. PayPort offers the option for people to use a credit card when making a payment.

Information on what the fee presented is based upon:

This is a service that is unique, in that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Services that can be paid using this system may include licenses, swimming pool passes, hall rental fees, utilities, and motor vehicle titles.

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

Summary List

Event Registration Addenda

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the Event Registration online application provided by Nebraska.gov, and use the approved template. No action necessary.

New Event Registration Addenda

**NSRB Chairman
Signature**

NE Department of Health & Human Services (Addendum Nine)

09/25/2013

**Addendum (Number)
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
(Partner – a state, county or local government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state, county or local government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. (Partner) has authority to assess and collect the fees described herein.

Project: Event Registration for (Partner)
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Event Registration Credit Card	Full statutory/assessed fee charged by Partner	10.00%	10% of Nebraska.gov Portal Fee
Event Registration Electronic Check	Full statutory/assessed fee charged by Partner	10.00%	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

By: _____ Date: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

By: _____ Date: _____
Authorized Officer
(Partner – a state, county, or local govt. of NE)

Summary

Nebraska City, County and State Government

Blanket Addendum

Project: Online Event Registration

This addendum covers all fees related to the collection of fees for Event Registration.

Current Process:

The new event registration system is a comprehensive system that allows the users great flexibility with numerous options. This system allows administrators to set up events as needed, with a quick turn-around.

Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

- Department of Health & Human Services

Market Potential/Target Audience:

The market potential for this service is any city, county, or state office that needs to create an online system for collecting registration information for an event.

Information on what the fee presented is based upon:

This is a service that other vendors are offering online registration systems. The rates are set at 10% for credit card and electronic check payments. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other options available to the customer.

This system is currently being used for webinars, classes, conferences and sport registrations

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

**Addendum (Number)
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
(Partner – a state government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: PayPort for (Partner – a state government of NE), web/online only

Revenue Type: Instant Access

Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
Authorized Officer
Nebraska Interactive, LLC

By: _____ Date: _____
Authorized Officer
Nebraska State Records Board

By: _____ Date: _____
Authorized Officer
(Partner – a state govt. of NE)

Summary

Nebraska State Government

Blanket Addendum for PayPort for State Agencies Web/Online functionality only

Project: PayPort for State Agencies, with web/online functionality only

This addendum covers all fees related to the collection of fees for Nebraska State government offices, using the PayPort payment processing system.

Current Process:

Currently, there are state agencies that do not have an online application for their users to transact their business.

If someone needs to make a payment with a State Agency, they must contact the office directly to provide payment information. A payment may be mailed directly to the office or delivered in person.

The Nebraska Liquor Control Commission, NLCC, currently accepts credit card payments over the phone and in the office. (Per NLCC, in the past year, less than five people have come into the office to make a payment. The credit card machine is located in the back of the office, out of sight from the customer.)

Project Overview/Proposal:

State Agencies are looking for an online solution to allow people to interact with their agency and conduct business.

The PayPort system will give agencies the ability to have an online application that allows them to collect data and payment for services. The agency will determine which services can be processed using PayPort.

The designated agency staff members will be given access to PayPort, so services can be added. Agencies will also have the ability to determine what, if any, additional data needs to be collected with each service. The system will not be ready for customers until the set up process has been completed.

A unique website address would be given to each agency. The link would be displayed on the agency website to direct people to the system that would collect and process the payment.

The agency will see efficiencies created in their office by using the PayPort payment processing system. Funds collected will be disbursed to the account designated by the agency.

Benefits to the agencies include:

- Same disbursement schedule as all other Nebraska.gov services
- Reconciliation is easy, as there would be a reduction in payments made in the office
- Reports can be created, using the same reporting system as all Nebraska.gov services
- Security is provided; agencies do not have to complete any reports
- Cost avoidance for the agency, as the agency is not responsible for paying the merchant fees, machine rental, or reports
- Short implementation time for the agencies, since this system has already been developed and would need to be implemented for each one

Benefits to the customers include:

- Conduct business with an agency 24 hours a day/7 days a week
- Save time by not needing to personally visit the office
- Instant receipt of transaction, date and time stamped

Market Potential/Target Audience:

This service would be available to any State agency that wants to collect data and fees using the PayPort payment processing system.

The market potential for this service varies, depending on the agency and the services available for payments.

Below are two examples of State Agencies that want to use the PayPort payment processing system offered by Nebraska.gov.

Nebraska Liquor Control Commission

	Total 2012 Transactions	Total 2012 fees	Adoption of 20% fees	20% adoption - portal fees	NSRB share
Estimated Totals	5657	\$ 386,861.53	\$77,372.31	\$ 1,926.57	\$ 192.66

Nebraska State Fire Marshal

	Total 2012 Transactions	Total 2012 fees	Adoption of 20% fees	20% adoption - portal fees	NSRB Share
Estimated Totals	3773	\$253,201.00	\$50,640.20	\$1,260.94	\$126.09

Information on what the fee presented is based upon:

The Nebraska State Records Board has already approved this pricing model for local agencies.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The user will have multiple payment options. It is difficult to estimate how many people will use the PayPort option.

Expected rate of return over a period of time:

Estimates for the rate of return cannot be estimated at this time, for this service. There will always be costs associated with the service for NI, which includes enhancements, testing, training, hosting, security, and customer support.

NI's investment in this application (any costs incurred):

NI has invested time and resources to prepare the service for use at the State level of government. For any service that NI provides, there are investments made in providing security, back up servers, customer service and more. PayPort has costs associated with it, for each agency using PayPort, which includes set up, training and on-going support, in addition to hosting, security and enhancements to the service.

NI's risk in providing this application:

There is a risk with any online transaction. NI disburses the funds to the agency, prior to receipt of the money. If NI is notified of a return, then research must be completed and the partner contacted.

NI takes on the risk that there are no guaranteed transactions for the service.

**Addendum Seven
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska Department of Agriculture,
and
Nebraska State Records Board**

This Addendum Seven to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB) and the Nebraska Department of Agriculture sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Agriculture has authority to assess and collect the fees described herein.

Project: Online Licensing Services Suite, to include the following services;

- Feed, Fertilizer and Ag Lime Renewal - Annual Renewal
- Commercial Feed, Fertilizer, Ag Lime (Tonnage) Inspection Fee Payment Report - Semi-annual (Feed and Fertilizer), Annually (Ag Lime)
- Small Package Product Fee Report - Annual Report
- Auction Market Inspection Fees - Monthly Report
- Milk Act Renewal Notice - Annual Report
- Milk Inspection Fee Report - Monthly Report Maybe run with Milk Act
- Nursery License fees and Inspection Services -Annual Report

Revenue Type: Instant Access

Implementation: 2013

Service	Dept. of Agriculture Fee	Nebraska.gov Portal Fee	NSRB Share
Online Licensing Services Suite Credit Card	Full statutory/assessed fee charged by Partner	2.49% + \$1.75	10%
Online Licensing Services Suite Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10%

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by the Nebraska Department of Agriculture and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/policies.html>

By: _____
Authorized Officer
Nebraska Interactive, LLC

Date: _____

By: _____
Authorized Officer
Nebraska State Records Board

Date: _____

By: _____
Authorized Officer
Nebraska Department of Agriculture

Date: _____

Summary
Nebraska Department of Agriculture
Addendum Seven

Project: Online Licensing Services Suite

Current Process:

Currently, the Department of Agriculture mails out notices and requires the paper form be completed and returned via mail. This suite of online services, in any part, is not offered electronically.

Project Overview/Proposal:

The purpose of this project is to create a suite of online licensing services to be submitted by the users, electronically. The online system would collect the annual licensing fee, inspection fee or tonnage tax that is due to the agency for each application.

The goal for the creation of the online services is to eliminate paper forms being mailed out and returned to the Department of Agriculture. Nebraska.gov will work with the Department of Agriculture to market the services to increase awareness and adoption rates.

Historical trends reflect, new applications within their first year have maximized adoption of 10%, and near 20% in year two.

Market Potential/Target Audience

Based upon 2012 submissions, market potential for the online suite of services is listed below. The market potential is static, with little to no growth opportunity.

- Feed, Fertilizer and Ag Lime Renewal
 - 2875 firms
- Commercial Feed, Fertilizer, Ag Lime (Tonnage) Inspection Fee Payment Report
 - 4342 firms
- Small Package Product Fee Report
 - 306 firms
- Auction Market Inspection Fees
 - 47 firms
- Milk Act Renewal Notice
 - 237 firms
- Milk Inspection Fee Report
 - 10 firms
- Nursery License fees and Inspection Services
 - 1200 firms

Information on what the fee presented is based upon:

The pricing structure presented is a continuation of the fees approved for the existing Ag applications. The online suite of services will contribute \$1.75 per ACH transaction and 2.49% per Credit Card transaction to Nebraska.gov. This transaction cost will be used cover merchant costs and to support the online suite of services being hosted and maintained by Nebraska.gov.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

Averaging adoption rates from similar NDA applications, Nebraska.gov anticipates a 20% adoption rate of total potential users, in the first year.

Expected rate of return (in what time period):

Due to the variable fees per transaction, there is no effective way to calculate the expected rate of return.

NI's investment in this application (any costs incurred):

Nebraska.gov assumes all the upfront costs and investments associated with these projects. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

NI's risk (in providing this service):

Nebraska.gov assumes all the upfront costs and investments associated with these projects. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**Addendum Six
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Sarpy County, Nebraska**

This Addendum Six to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Sarpy County, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. Sarpy County, Nebraska has authority to assess and collect the fees described herein.

Project: NebPay for Sarpy County STOP Program
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	Sarpy County Fee	Nebraska.gov Portal Fee	NSRB Share
NebPay Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
NebPay Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Sarpy County, Nebraska and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Sheriff Jeff Davis
 Sarpy County, Nebraska

Summary

Nebraska County Government

NebPay for Sarpy County STOP Program

Project: NebPay for Sarpy County STOP Program

This addendum covers all fees related to the collection of fees for NebPay for the Sarpy County Sheriff's Office.

Current Process:

The Sarpy County Sheriff's Office currently is using an outside vendor to collect payments for online transactions.

Project Overview/Proposal:

The Sarpy County Sheriff's Office has the programming in place to collect data from someone signing up for the STOP class. NebPay will be used to collect the payment for the class from the user.

The two offices will work together to create a seamless system that will allow the user to sign up and pay for the STOP program.

Market Potential/Target Audience:

The market potential for this service depends on how many tickets are issued within Sarpy County, and how many of those qualify for the STOP program.

Information on what the fee presented is based upon:

This is a service that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Below is an example of the users for the STOP Program:

- January 2013: 199 people
- March 2013: 297 people
- June 2013: 260 people

By averaging those three months, we predict 252 transactions a month, or 3,024 per year.

Expected rate of return over a period of time:

The fees for the STOP program are \$98 and \$115. With a portal fee of 2.49%, it is estimated that this service would generate over \$7,000 in portal fees; after merchant fees would be approximately \$3,500. The Nebraska State Records Board share of 10% of portal fees would equate to an estimated over \$700 per year.

There are always fees that will be incurred with operating the online service. This includes the possibility of future enhancements, which will involve continued development, testing and training. Customer service is always provided to the users.

NI's investment in this application (any costs incurred):

There is an initial investment to get the service ready to use. There is time spent to set up the service for interaction with the Sarpy system, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

**Addendum Seven
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Nebraska State Electrical Division**

This Addendum Seven to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Nebraska State Electrical Division (NSED) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the NSRB), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The NSED has authority to assess and collect the fees described herein.

Project: Electrician Exam Application for NSED

Revenue Type: Instant Access

Implementation: 2014

Price Structure

Service	NSED Fee	Nebraska.gov Portal Fee	NSRB Share (10% of Portal Fee)
Electrical Contractor Exam Application Credit Card	\$125	\$5.00	\$0.50
Journeyman Electrician Exam Application Credit Card	\$60	\$3.00	\$0.30
Fire Alarm Installer Exam Application Credit Card	\$60	\$3.00	\$0.30
Residential Journeyman Electrician, Type RW Exam Application Credit Card	\$60	\$3.00	\$0.30

Terms: Nebraska.gov will process the total of all transactions through the state elected credit card merchant. These funds will be deposited on behalf of the Nebraska State Electrical Division. Nebraska.gov will submit an invoice to the Nebraska State Electrical Division for the total amount of the Nebraska.gov Transaction Fees collected at the close of each month. Terms of payment are net 45 days.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: _____

By: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: _____

By: _____
Executive Director – Randy Anderson
Nebraska State Electrical Division

Date: _____

Summary

Nebraska State Electrical Division

Addendum Seven

Project: Electrician Exam Applications – Interactive

Create online applications for Electrical Contractor, Journeyman Electrician, Fire Alarm Installer, and Residential Journeyman Electrician, Type RW

Current Process:

Individuals who would like to obtain an electrician's license in the state of Nebraska need to apply to take an exam. This application is available in paper form or online using a fillable PDF. Forms must be mailed or delivered to the Nebraska State Electrical Division (NSED) office. The information is then manually data-entered into an administration system by NSED staff.

Project Overview/Proposal:

Nebraska.gov and NSED are developing a new online service for individuals who wish to apply to take an exam to obtain an electrician's license. This service will collect the individual's information and hold the data in an administrative screen until NSED accepts or rejects the application. Once it's determined that the individual qualifies to take the exam, the application fee is collected. The application information will then be written to the NSED backend and archived for future reference online.

The cost of the four exam application types are as follows:

- Electrical Contractor – \$125
- Journeyman Electrician – \$60
- Fire Alarm Installer – \$60
- Residential Journeyman Electrician, Type RW – \$60

This online service will be available 24 hours a day, 7 days a week except for down time required for maintenance.

Market Potential/Target Audience

Industry group is all individuals that would like to begin study for an electrical license. The approximate annual volume is 409 applications. Online adoption is targeted at 70% upon initial launch of the service. Nebraska Interactive plans on creating marketing materials to distribute to electrical schools and businesses that employ a large number of electricians to achieve this adoption rate.

Fee Description

Nebraska Interactive has evaluated the cost of the development as well as the continued maintenance of the service and proposes installing a \$3.00 fee to the user for the Journeyman Electrician, Fire Alarm Installer, and Residential Journeyman Electrician, Type RW licenses. A \$5.00 fee is being proposed for the Electrical Contractor license.

Nebraska Interactive Investment/Risk

Nebraska Interactive's investment in the project for the initial development is estimated at \$29,800 and includes project management, business analysis, development, and testing by Nebraska Interactive. Ongoing maintenance and updating of the application including requested enhancements are done at no cost to the State Electrical Division.

As with all applications that Nebraska Interactive provides for the State of Nebraska, all costs related to hosting, hardware, licensing, and security are assumed by Nebraska.gov.

Nebraska Interactive aims to add this service to the existing suite of online services for NSED to enhance internal NSED processes, increase public efficiencies, and increase services that contribute to the Nebraska Interactive self-funded model. Adding online services also has the potential to increase awareness and adoption of other online services.

**Addendum One
to the
Electronic Government Service Level Agreement for
Specialty License Plate Application
Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum One to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

This Addendum One supersedes and replaces Schedule A, dated April 2008.

Project: Specialty and Organizational License Plates for DMV
Revenue Type: Instant Access
Implementation: 2008

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Specialty or Organizational Plate Order Credit Card and Electronic Check	Full statutory/assessed fee charged by Partner	\$3.00	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Director – Rhonda K. Lahm
 Department of Motor Vehicles

Summary

Motor Vehicles, Department of

Addendum One to the Electronic Government Service Level Agreement for Specialty License Plate Application

Project: Specialty and Organizational Plate Order

Current Process:

This application is currently online. No changes to the application or Nebraska Interactive Fee structure are being requested.

Project Overview/Proposal:

The Department of Motor Vehicles allows registered vehicle owners to order specialty license plates online. The plate types and fees vary and are determined by the Department of Motor Vehicles. The fee for the order online does not change.

Market Potential/Target Audience

No changes to market potential.

Information on what the fee presented is based upon:

No changes to fee.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

No changes to volume of users or anticipated volume.

Expected rate of return (in what time period):

No changes that would impact revenue or rate of return.

NI's investment in this application (any costs incurred):

No changes to investment or costs.

NI's risk (in providing this service):

No changes to accepted risk.

**Addendum Eight
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum Eight to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

Project: Single Trip Fuel and Prorate Permits for DMV

Revenue Type: Instant Access

Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Proration Permit Credit Card	Full statutory/assessed fee charged by Partner	\$2.00	10% of NI Portal Fee
Fuel Permit Credit Card	Full statutory/assessed fee charged by Partner	\$2.00	10% of NI Portal Fee
Proration Permit & Fuel Permit Credit Card	Full statutory/assessed fee charged by Partner	\$4.00	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

By: _____ Date: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

By: _____ Date: _____
Director – Rhonda K. Lahm
Department of Motor Vehicles

**Summary
Addendum Eight
Single Trip Fuel and Proration Permits**

Project: Single Trip Fuel and Proration Permits

Nebraska nonresidents operating an apportioned vehicle or Nebraska-based interstate operators that do not participate in the International Fuel Tax Agreement (IFTA) or International Registration Plan (IRP) and do not meet Nebraska registration responsibilities are required to (1) purchase a Trip Permit at the first truck permit station upon entering the State of Nebraska, or (2) fully license the vehicle at the county level as a nonresident commercial vehicle.

LB250 was signed into law in 2013 that will require that the Trip Permit be obtained prior to entering the state and up to 30 days ahead of time. LB250 also enables permits to be purchased online.

Current Process:

This is currently a completely paper process. Commercial drivers can obtain a physical permit at a vendor which could be a Nebraska truck stop. The vendor could statutorily charge up to 10% on top of the permit fee to distribute the physical permit.

Project Overview/Proposal:

The Department of Motor Vehicles and the Nebraska State Patrol are working to develop a new online application to issue single trip (one-time) Nebraska Fuel and/or Prorate Permits. Nebraska.gov will process payments for these one-time payments.

Market Potential/Target Audience

Users of the application will non Nebraska residents or Nebraska-based interstate operators that do not participate in the International Fuel Tax Agreement (IFTA) or International Registration Plan (IRP) and need to travel through Nebraska.

Proration Permits		Fuel Permits		Both		Total Permits
Count	%	Count	%	Count	%	
4,479	37%	1,891	16%	5,764	48%	12,134

*Volume estimates are based on totals from 2012. The permits obtained and volumes realized will vary.

Information on what the fee presented is based upon:

The fees involved with the online transaction are based on the permit type.

	Agency Fee	Portal Fee
Proration Permit	\$25.00	\$2.00
Fuel Permit	\$20.00	\$2.00
Both	\$45.00	\$4.00

Users of the application would either need a Proration Permit, Fuel Permit, or Both depending on their participation with the IFTA and IRP Programs. The fees are based on the amount of the agency fee to cover service and merchant costs.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

There will be a period of time in which sales of the physical permits at vendor stations will continue alongside the new online system to help make the transition easier for motor carriers

traveling through and working in the state of Nebraska. The transition period is expected to extend into 2014 at which point purchasing physical permits at vendor stations will cease to be a means to satisfy proration or fuel tax requirements.

Expected rate of return (in what time period):

Anticipating the process being mandatory online by mid-2014, Nebraska.gov expects to realize the return of development by the end of 2014. Ongoing revenue from the application will support the payment of the merchant fees, maintenance, storage, security, upgrades, etc. of the application.

NI's investment in this application (any costs incurred):

This project is anticipated to cost around \$6,250 to manage, document, develop and test. Additional reoccurring cost is assumed by Nebraska.gov for the maintenance, storage, security, upgrades, etc. of the application.

NI's risk (in providing this service):

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing and security are assumed by Nebraska.gov. Every project involves project management, development, testing and customer support that is not charged to the partner. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**Addendum Nine
of the
Electronic Government Service Level Agreement
Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum Nine of the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

Project: International Fuel Tax Agreement Services for DMV
Revenue Type: Instant Access
Implementation: 2008

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
IFTA Payment - ACH	Variable	\$1.25	10% of NI Portal Fee
IFTA Payment – Credit Card	Variable	3% of Partner Fee	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Director – Rhonda K. Lahm
 Department of Motor Vehicles

**Summary
Addendum Nine
International Fuel Tax Agreement Services**

Project: International Fuel Tax Agreement Services

Current Process:

This process is currently online and supported by Nebraska.gov. The Addendum for this agreement was never signed by the NSRB. The Fee structure replicates the process for the International Registration Plan (IRP) payment services that was approved and signed by the NSRB in 2008.

Project Overview/Proposal:

The Department of Motor Vehicles collects payment for fuel taxes due to the International Fuel Tax Association. The International Fuel Tax Agreement (IFTA) is an agreement between states to administer motor fuel tax collection and reporting.

Market Potential/Target Audience

Participants in the IFTA program are motor carriers that meet requirements specific to the type of motor vehicle that is used for commercial transportation interstate. The market for the Nebraska IFTA jurisdiction is based on vehicle registration records.

Information on what the fee presented is based upon:

	Agency Fee	Portal Fee
IFTA Payment - ACH	Variable	\$1.25
IFTA Payment – Credit Card	Variable	3%

Users have the ability to pay via ACH which is a flat fee. Since 2010, the fees that are paid using ACH range from \$0.14 to \$29,174 averaging \$491.

Since 2010, the fees that are paid using a credit card with a 3% fee range from \$.02 to \$5,689 averaging \$61.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

Since 2010, the average volume of transactions is around 2,300.

Expected rate of return (in what time period):

Since 2010, the average Nebraska Interactive revenue after merchant costs and the NSRB share is \$1,000 annually.

NI's investment in this application (any costs incurred):

The application is valued at \$7,320 annually to host. The merchant fees paid by Nebraska Interactive for these transactions average around \$3,000 annually. The application maintenance is valued at around \$750 annually.

NI's risk (in providing this service):

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing and security are assumed by Nebraska.gov. Every project involves project management, development, testing and customer support that is not charged to the partner. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**Addendum One
To the
Electronic Government Service Level Agreement for
Motor Vehicle Registration Renewal Payment Application
Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum One to the Electronic Government Service Level Agreement for Motor Vehicle Registration Renewal Payment Application made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

This Addendum One supersedes and replaces Schedule A, dated November 2008.

Project: Motor Vehicle Registration Renewal for Motor Vehicles, Department of
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Motor Vehicle Registration Renewal Electronic Check	Full statutory/assessed fee charged by Partner	\$3.00	10% of NI Portal Fee
Motor Vehicle Registration Renewal Credit Card	Full statutory/assessed fee charged by Partner	3.00% with a \$2.00 minimum per transaction	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

By: _____ Date: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

By: _____ Date: _____
Director – Rhonda K Lahm
Department of Motor Vehicles

Summary

Motor Vehicles, Department of

Addendum One

To the

Electronic Government Service Level Agreement for

Motor Vehicle Registration Renewal Payment Application

Project: Motor Vehicle Registration Renewal

This addendum addresses fees related to online motor vehicle registration renewals.

Current Process:

This is a current online service. Users can either renew their motor vehicle registration in a county treasurer's office or online.

Currently to renew your motor vehicle registration online you can pay your DMV renewal fee along with a fee of 3% if you use a credit card, or \$3.00 if you use an e-check (ACH).

Project Overview/Proposal:

This addendum proposes to initiate a base minimum fee to any renewal transaction by credit card online.

All existing services and standard rates will remain in effect.

Market Potential/Target Audience

In 2012 we process around 146,000 motor vehicle registrations renewals online. At the end of 2013, we anticipate on processing 155,000 motor vehicle registration renewals online.

In 2012, 33% of all online transactions were processed using ACH.

Information on what the fee presented is based upon:

We believe that adding a \$2.00 minimum fee is reasonable and consistent with many of our other contracts that have a minimum imposed.

- The average increase across these users is \$0.87.
- The Minimum increase amount is \$0.01
- The maximum increase amount is \$1.49
- 22% of the transactions will add \$0.50 or less to the user fee
- 28% of the transactions will add between \$.50 and \$1.00 to the user fee
- 50% of the transactions will add between \$1.01 and \$1.23 to the user fee

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

In 2012, 21% (30,814) of credit card transactions had a 3% fee that was less than \$2.00. These are the users that would be impacted by the \$2.00 minimum.

Expected rate of return (in what time period):

With the implementation of a \$2.00 minimum fee for credit card transactions for online motor vehicle registration renewals, Nebraska.gov could realize an additional annual profit of around \$27,536 that contributes to the self-funded model. *Based on 2012 transaction volumes and transaction amounts.*

A range of transactions below demonstrates the calculations used to analyze the fee;

DMV Fee	3% Fee	NSRB Share	Merchant Fees paid by NI	NI Share
\$10.00	\$0.30	\$0.03	\$0.28	-\$0.01
\$25.50	\$0.77	\$0.08	\$0.67	\$0.02

With the \$2.00 minimum, the transactions that would normally hardly contribute to the self-funded model turn into contributing transactions.

DMV Fee	3% Fee	NSRB Share	Merchant Fees paid by NI	NI Share
\$10.00	\$2.00	\$0.20	\$0.32	\$1.48
\$25.50	\$2.00	\$0.20	\$0.70	\$1.10

NI's investment in this application (any costs incurred):

This service is a strong revenue generating application that helps support non-revenue generating applications that Nebraska.gov builds, maintains, manages, and supports. In 2013, Nebraska.gov has invested \$20,218 of value in project work to this application alone.

New projects to enhance the service such as e-mail notification of upcoming registration fees due and mobile upload of proof of insurance are being discussed that will use the application revenue to develop and manage.

NI's risk (in providing this service):

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing, security etc., are assumed by Nebraska.gov. Every project involves project management, development, testing and ongoing customer support that is not charged to the partner.

Nebraska Interactive, LLC

Financial Statements

December 31, 2012 and 2011

Nebraska Interactive, LLC
Index
December 31, 2012 and 2011

	Page(s)
Independent Auditor's Report	1
Financial Statements	
Balance Sheets.....	2
Statements of Income.....	3
Statements of Changes in Member's Equity	4
Statements of Cash Flows.....	5
Notes to Financial Statements.....	6-11



Independent Auditor's Report

To the Board of Directors of
Nebraska Interactive, LLC

We have audited the accompanying financial statements of Nebraska Interactive, LLC (the "Company"), which comprise the balance sheets as of December 31, 2012 and 2011, and the related statements of income, of changes in member's equity and of cash flows for the years then ended.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nebraska Interactive, LLC at December 31, 2012 and 2011, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

PricewaterhouseCoopers LLP

June 4, 2013

Nebraska Interactive, LLC
Balance Sheets
December 31, 2012 and 2011

	2012	2011
Assets		
Current assets		
Cash	\$ 1,286,659	\$ 771,650
Trade accounts receivable, net	1,257,896	1,379,173
Prepaid expenses and other current assets	18,290	17,477
Deferred income taxes	12,743	14,330
Total current assets	<u>2,575,588</u>	<u>2,182,630</u>
Property and equipment, net	97,765	134,643
Other assets	3,878	3,878
Total assets	<u>\$ 2,677,231</u>	<u>\$ 2,321,151</u>
Liabilities and Member's Equity		
Current liabilities		
Accounts payable	\$ 1,952,897	\$ 1,540,499
Accrued expenses	116,942	67,199
Due to affiliated companies	261,583	-
Deferred rent	2,033	613
Total current liabilities	<u>2,333,455</u>	<u>1,608,311</u>
Deferred rent	382	2,284
Deferred income taxes, net	29,778	44,193
Other long-term liabilities (Notes 2 and 5)	3,827	20,473
Total liabilities	<u>2,367,442</u>	<u>1,675,261</u>
Commitments and contingencies (Notes 2, 6 and 7)	-	-
Member's equity		
Member's equity, 100 units outstanding	113,352	113,352
Accumulated earnings	196,437	997,764
Due from affiliated companies	-	(465,226)
Total member's equity	<u>309,789</u>	<u>645,890</u>
Total liabilities and member's equity	<u>\$ 2,677,231</u>	<u>\$ 2,321,151</u>

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Statements of Income
Years Ended December 31, 2012 and 2011

	2012	2011
Revenues	\$ 3,884,660	\$ 3,302,019
Cost of portal revenues (Notes 2, 7 and 8)	<u>3,029,310</u>	<u>2,766,516</u>
Operating income	855,350	535,503
Loss on disposal of assets	<u>-</u>	<u>(373)</u>
Income before income taxes	855,350	535,130
Income tax expense (benefit)		
Current	349,868	172,016
Deferred	<u>(23,031)</u>	<u>38,311</u>
Net income	<u>\$ 528,513</u>	<u>\$ 324,803</u>

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Statements of Changes in Member's Equity
Years Ended December 31, 2012 and 2011

	<u>Member's Equity</u>		<u>Accumulated Earnings</u>	<u>Due From Affiliated Companies</u>	<u>Total</u>
	<u>Units</u>	<u>Amount</u>			
Balance at January 1, 2011	100	\$ 113,352	\$ 2,003,453	\$ (1,180,912)	\$ 935,893
Increase in due from affiliated companies (Note 7)	-	-	-	(614,806)	(614,806)
Noncash dividend declared (Note 7)	-	-	(1,330,492)	1,330,492	-
Net income	-	-	324,803	-	324,803
Balance at December 31, 2011	100	113,352	997,764	(465,226)	645,890
Increase in due from affiliated companies (Note 7)	-	-	-	(864,614)	(864,614)
Noncash dividend declared (Note 7)	-	-	(1,329,840)	1,329,840	-
Net income	-	-	528,513	-	528,513
Balance at December 31, 2012	100	\$ 113,352	\$ 196,437	\$ -	\$ 309,789

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Statements of Cash Flows
Years Ended December 31, 2012 and 2011

	2012	2011
Cash flows from operating activities		
Net income	\$ 528,513	\$ 324,803
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation	32,346	10,216
Loss on disposal of assets	-	373
Deferred income taxes	(23,031)	38,311
Changes in operating assets and liabilities:		
(Increase) decrease in trade accounts receivable, net	121,277	(233,119)
Decrease in prepaid expenses and other current assets	23,034	31,939
Increase in accounts payable	412,398	325,559
Increase (decrease) in accrued expenses	49,743	(6,311)
Increase (decrease) in deferred rent	(482)	1,029
Increase (decrease) in other long-term liabilities	(16,646)	2,656
Net cash provided by operating activities	<u>1,127,152</u>	<u>495,456</u>
Cash flows from investing activities		
Purchases of property and equipment	(19,315)	(112,032)
Payments to affiliated companies, net	(864,614)	(598,654)
Net cash used in investing activities	<u>(883,929)</u>	<u>(710,686)</u>
Cash flows from financing activities		
Advances from affiliated companies, net	271,786	-
Net cash provided by financing activities	<u>271,786</u>	<u>-</u>
Net increase (decrease) in cash	515,009	(215,230)
Cash		
Beginning of year	771,650	986,880
End of year	<u>\$ 1,286,659</u>	<u>\$ 771,650</u>
Other cash flow information:		
Noncash dividend declared	<u>\$ 1,329,840</u>	<u>\$ 1,330,492</u>

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

1. The Company and Basis of Presentation

The Company

Nebraska Interactive, LLC, formerly Nebraska Interactive, Inc. (the "Company"), was incorporated on November 22, 1994 to design, build and operate an Internet-based portal for the state of Nebraska (the "State") that allows businesses and citizens to complete transactions and obtain government information via the Internet. The Company is a wholly owned subsidiary of NICUSA, Inc. ("NICUSA"). NICUSA is a wholly owned subsidiary of NIC Inc. ("NIC").

On December 3, 1997, the Company entered into a contract with the Nebraska State Records Board ("NSRB") to develop and operate applications for the State portal. The contract includes limitations and provisions for the rates the Company can charge and the amount of remuneration to each government agency. On January 31, 2004, the NSRB became entitled to a perpetual for use only license for the applications the Company developed, with no additional compensation due to the Company. The current contract runs through January 31, 2016.

Basis of Presentation

Certain amounts in the 2011 financial statements have been reclassified to conform to the 2012 presentation.

2. Summary of Significant Accounting Policies

Property and Equipment

Property and equipment are carried at cost less accumulated depreciation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is included in the statements of income for the period. The cost of maintenance and repairs is charged to expense as incurred; significant renewals and betterments are capitalized.

The Company periodically evaluates the carrying value of property and equipment to be held and used when events and circumstances warrant such a review. The assets are reviewed in total, since the uses of certain assets are provided free of charge for the benefit of the State's portal. The carrying value of property and equipment is considered impaired when the anticipated undiscounted cash flows from the assets are less than the carrying value. In that event, a loss is recognized based on the amount by which the carrying value exceeds the fair value of the assets. Fair value is determined primarily using the anticipated cash flows discounted at a rate commensurate with the risk involved. Losses on assets to be disposed of are determined in a similar manner, except that fair values are reduced for the cost to dispose. The Company did not record any impairment losses on property and equipment during 2012 or 2011.

Deferred Rent

The Company accounts for certain operating leases containing predetermined fixed increases of the base rental rate during the lease term as rental expense on a straight-line basis over the lease term. The Company has recorded the difference between the amounts charged to operations and amounts payable under the leases as deferred rent in the accompanying balance sheets.

Revenue Recognition

The Company recognizes revenue from providing outsourced government portal services (primarily transaction-based fees) net of the transaction fees due to the government when the services are

Nebraska Interactive, LLC

Notes to Financial Statements

December 31, 2012 and 2011

provided. Revenues from application development services provided to the State are recognized as the services are provided at rates agreed to between the parties. For the years ended December 31, 2012 and 2011, gross revenues were \$7,602,032 and \$6,796,542, respectively, and transaction fees paid to the government were \$3,717,372 and \$3,494,523, respectively. The transaction fees that the Company must remit to state agencies for data access and other statutory fees are accrued as accounts payable at the time services are provided and must be remitted regardless of whether the Company ultimately collects the fees from its customers. As a result, trade accounts receivable and accounts payable reflect the gross amounts outstanding at the balance sheet dates.

In connection with the revenues generated under the contract with the NSRB, the Company pays the NSRB 10% of net transaction revenue for certain existing services. Net transaction revenue is defined in the contract as gross revenues collected by the Company less the payment of agency portions of transaction fees. For the years ended December 31, 2012 and 2011, total payments made to the NSRB under this revenue sharing arrangement totaled approximately \$260,000 and \$230,000, respectively, and are included in cost of portal revenues in the statements of income.

Cost of Portal Revenues

The Company expenses as incurred the employee costs to develop, operate and maintain the government portal as cost of portal revenues in the statements of income. Cost of portal revenues includes all direct costs associated with operating the State's portal on an outsourced basis including employee compensation (including stock-based compensation), subcontractor labor costs, telecommunications, data processing, bank fees, fees required to process credit/debit card and automated clearinghouse transactions, maintenance and all other costs associated with the provision of dedicated client service such as office facilities.

Stock-Based Compensation

The Company measures stock-based compensation cost at the grant date, based on the calculated fair value of the award, and recognizes an expense over the employee's requisite service period (generally the vesting period of the grant). The Company estimates and excludes compensation cost related to awards not expected to vest based upon estimated forfeitures.

Eligible employees of the Company participate in NIC's stock option and restricted stock plan and stock purchase plan. For each of the years ended December 31, 2012 and 2011, the Company recognized approximately \$38,000 in stock-based compensation expense, which has been included in cost of portal revenues in the statements of income.

Income Taxes

Deferred income taxes are recognized for the tax consequences in future years of differences between the tax basis of assets and liabilities and their financial reporting amounts at each year end based on enacted laws and statutory tax rates applicable to the periods in which the differences are expected to affect taxable income. NIC, along with its subsidiaries, files a consolidated federal income tax return. The provision for income taxes is generally allocated to the Company under the separate return method; however, when the Company generates losses or credits, it is given benefit for such losses or credits as they are used by other members of the consolidated group.

The Company does not recognize a tax benefit for uncertain tax positions unless management's assessment concludes that it is "more likely than not" that the position is sustainable, based on its technical merits. If the recognition threshold is met, the Company recognizes a tax benefit based upon the largest amount of the tax benefit that is greater than 50% likely to be realized. The

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

Company recognizes interest and penalties, if any, related to unrecognized tax benefits in income tax expense in the statements of income. See Note 5 for additional information regarding the Company's liability for unrecognized tax benefits at the balance sheet dates.

Fair Value of Financial Instruments

The carrying value of the Company's accounts receivable and accounts payable approximate fair value.

Indemnification

Under the Company's contract with the NSRB, the Company has agreed to fully indemnify the NSRB against third party claims that the Company's services infringe upon the intellectual property rights of others and against claims arising from the Company's performance or the performance of the Company's subcontractors under the contract. The Company has not experienced such claims. Accordingly, the Company had not accrued any liability on the aforementioned indemnification obligations at the balance sheet dates.

Under the terms of the contract with the NSRB, the Company is bound by a performance bond commitment totaling \$500,000. The Company has never had any defaults resulting in draws on the performance bond.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

3. Concentration of Credit Risk

Financial instruments that potentially subject the Company to significant concentrations of credit risk consist primarily of cash and accounts receivable. The Company limits its exposure to credit loss by depositing its cash with high credit quality financial institutions and monitoring the financial stability of those institutions. In November 2010, the Federal Deposit Insurance Corporation ("FDIC") adopted a final rule to implement Section 343 of the Dodd-Frank Wall Street Reform and Consumer Protection Act, which provides temporary unlimited deposit insurance coverage for noninterest bearing transaction accounts at all FDIC-insured depository institutions effective December 31, 2010 through December 31, 2012. At December 31, 2012, the Company's cash was held entirely in domestic noninterest bearing transaction accounts, which limits its exposure to credit loss. Effective January 1, 2013, the FDIC provides deposit insurance coverage up to \$250,000 for noninterest bearing transaction accounts at all FDIC-insured depository institutions. At January 1, 2013, \$250,000 of the Company's cash was covered by FDIC deposit insurance, and \$1,036,659 in cash was above the FDIC deposit insurance limit. The Company performs ongoing credit evaluations of its customers and generally requires no collateral to secure accounts receivable. At both December 31, 2012 and 2011, the Company's allowance for doubtful accounts was approximately \$2,800. Due to the high credit worthiness of the Company's customers, consisting mainly of data resellers and insurance companies, the Company considers the remaining accounts receivable to be fully collectible. The Company did not experience any significant credit losses for the periods reported.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

The highest volume, most commercially valuable service the Company offers is access to driver history records (referred to as DMV) through the portal. This service accounted for approximately 27% and 32% of the Company's revenue in 2012 and 2011, respectively. In addition, the Company offers an online service to search court records. This service accounted for approximately 24% and 23% of the Company's revenues in 2012 and 2011, respectively. The Company also provides an online renewal service for motor vehicle license plates. This service accounted for approximately 17% and 14% of the Company's revenues in 2012 and 2011, respectively.

A primary source of revenue is derived from data resellers, who use the portal to access DMV records for the auto insurance industry. For the years ended December 31, 2012 and 2011, the Company derived 17% and 21%, respectively, of its revenues from one data reseller. At December 31, 2012 and 2011, 10% and 11%, respectively, of its accounts receivable were from this same data reseller.

4. Property and Equipment

Property and equipment consisted of the following at December 31:

	2012	2011	Useful Lives
Furniture and fixtures	\$ 11,554	\$ 4,715	8 years
Equipment	34,847	27,562	3-5 years
Purchased software	6,755	4,714	3 years
Leasehold improvement	<u>101,464</u>	<u>125,311</u>	Lesser of 5 years or term of lease
	154,620	162,302	
Less accumulated depreciation	<u>(56,855)</u>	<u>(27,659)</u>	
	<u>\$ 97,765</u>	<u>\$ 134,643</u>	

Depreciation expense for the years ended December 31, 2012 and 2011 was \$32,346 and \$10,216, respectively.

5. Income Taxes

At December 31, 2012 and 2011, deferred tax assets and liabilities resulted primarily from differences between book and tax depreciation, deferred rent, allowance for doubtful accounts, stock-based compensation and accrued but unused employee vacation expense.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

A reconciliation of the beginning and ending amount of the liability for unrecognized income tax benefits (included in other long-term liabilities in the balance sheets) for the years ended December 31, 2012 and 2011 is as follows:

	2012	2011
Balance at beginning of year	\$ 20,473	\$ 17,817
Additions for tax positions of prior years	949	1,426
Reductions for tax positions of prior years	(17,595)	-
Additions for tax positions of current year	-	1,230
Balance at end of year	<u>\$ 3,827</u>	<u>\$ 20,473</u>

It is expected that the amount of unrecognized tax benefits will change in the next 12 months. However, the Company does not expect the change to have a significant impact on its results of operations or financial condition.

The Company recognizes accrued interest and penalties associated with uncertain tax positions as part of income tax expense in the statements of income. At December 31, 2012 and 2011, accrued interest and penalty amounts were not material.

State income tax returns are generally subject to examination for a period of three to five years after filing of the respective return.

6. Operating Leases

The Company leases its office space and certain equipment under noncancelable operating leases. The future minimum lease payments under all noncancelable operating leases at December 31, 2012 are as follows:

Fiscal Year	
2013	\$ 53,859
2014	8,934
	<u>\$ 62,793</u>

Operating lease expense for the years ended December 31, 2012 and 2011 was approximately \$61,000 and \$63,000, respectively.

The lease for office space is a four-year lease that runs through February 2014 with varying annual rent amounts ranging from approximately \$49,000 to \$54,000. The Company has an option to extend the lease for an additional two-year term with varying annual rent amounts ranging from approximately \$54,000 to \$55,000.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

7. Related Party Transactions

The balance due to affiliated companies at December 31, 2012 is noninterest bearing and due on demand. The amount due from affiliated companies at December 31, 2011 consisted primarily of cash advanced to affiliates and reduced by the payment of taxes, operating expenses paid by the affiliates on behalf of the Company and by dividends declared.

On June 1, 2012 and 2011, the Company declared noncash dividends to NICUSA totaling \$1,329,840 and \$1,330,492, respectively. As a result of these dividends, the Company relieved NICUSA of \$1,329,840 and \$1,330,492 in amounts due from affiliated companies during 2012 and 2011, respectively, and treated these items as dividend distributions.

The Company receives certain general and administrative services from NIC and its affiliates. Such services are performed on a centralized basis, benefit all affiliates and include, among others, executive and operations management, technical consultation, human resource management, information technology, security, legal, accounting support and payroll processing. NIC charges the Company for such services based on an allocation methodology which NIC management believes fairly allocates amounts based on benefits received. In 2012 and 2011, the Company recognized approximately \$828,000 and \$860,000, respectively, in expense related to these services, which is included in cost of portal revenues in the statements of income.

The Company's ultimate parent company, NIC, maintains a \$10 million unsecured revolving credit agreement, which is available to finance working capital, issue letters of credit, and finance general corporate purposes. The Company has guaranteed the obligations of NIC in connection with this credit agreement. At December 31, 2012, NIC had no principal amounts of indebtedness outstanding under the credit agreement.

8. Employee Benefit Plans

The Company, in conjunction with affiliated companies, sponsors a defined contribution 401(k) profit sharing plan. In accordance with the plan, substantially all full-time employees are eligible immediately upon employment. A discretionary match of up to 5% of an employee's salary and a discretionary contribution may be made to the plan as determined by NIC's Board of Directors. Expense related to Company matching contributions totaled approximately \$28,000 and \$26,000 for the years ended December 31, 2012 and 2011, respectively. No discretionary contributions were made for the years ended December 31, 2012 or 2011.

Eligible employees of the Company also participate in NIC's employee stock option and restricted stock plan and stock purchase plan (Note 2).

9. Subsequent Events

On June 1, 2013, the Company declared a \$369,546 noncash dividend to NICUSA. As a result of the dividend, the Company relieved NICUSA of \$369,546 in amounts due from affiliated companies during 2013 and treated this item as a dividend distribution.

The Company has performed an evaluation of subsequent events through June 4, 2013, the date financial statements were issued.

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 13-14

	<u>Jul, 2013</u>	<u>Prior Year Jul, 2012</u>	<u>Aug, 2013</u>	<u>Prior Year Aug, 2012</u>	<u>Sep, 2013</u>	<u>Prior Year Sep, 2012</u>
<u>Revenues:</u>						
Sale of Service	\$524,411.66	\$520,698.48	\$567,208.78	\$521,070.03	\$602,765.03	\$561,509.89
General Business Fees	\$69.96	\$71.50	\$64.55	\$126.01	\$68.26	\$128.60
Driver Records	\$1,745.00	\$711.00	\$1,047.00	\$1,066.00	\$644.00	\$781.00
Investment Income	\$1,200.30	\$1,493.24	\$1,282.14	\$1,491.26	\$1,276.25	\$1,474.92
Total	\$527,426.92	\$522,974.22	\$569,602.47	\$523,753.30	\$604,753.54	\$563,894.41
<u>Expenditures:</u>						
State Agency Payment	\$336,965.24	\$328,708.52	\$360,915.00	\$327,144.25	\$388,682.57	\$355,563.31
NIC	\$164,673.74	\$171,357.07	\$180,808.07	\$170,791.60	\$190,436.92	\$186,092.77
Other Contractual Services		\$0.00	\$0.00	\$4,314.26	\$0.00	\$0.00
Personal Services	\$4,623.31	\$3,026.86	\$4,623.30	\$3,026.84	\$4,623.36	\$3,026.84
Operating Transfer Out						
Misc. Expense	\$702.13	\$231.61	\$68.20	\$352.31	\$97.43	\$705.77
Total	\$506,964.42	\$503,324.06	\$546,414.57	\$505,629.26	\$583,840.28	\$545,388.69
<u>Profit (Loss)</u>	\$20,462.50	\$19,650.16	\$23,187.90	\$18,124.04	\$20,913.26	\$18,505.72
<u>Fund Balance:</u>	\$678,104.37	\$691,069.50	\$701,292.27	\$709,193.54	\$722,205.53	\$727,699.26

Grant Encumbrances

\$249,965.00

\$22,338.70

Unencumbered Funds

\$472,240.53

\$649,080.64

State/Local Grant Project Status Report - 9/30/2013

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Balance Status	Stated Completion Date	Date of Last Payment
Banner County	WebGIS	7/31/2013	\$6,720	\$6,720		December 31, 2013	
Blair, City of	GIS-Based Electronic Records Management	7/31/2013	\$10,080	\$10,080		December 31, 2013	
Boone County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Dakota County	WebGIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Deuel County	County WebGIS	7/31/2013	\$11,620	\$11,620		December 31, 2013	
Dixon County	County WebGIS	7/31/2013	\$11,620	\$11,620		December 31, 2013	
Franklin County	WebGIS	7/31/2013	\$6,720	\$6,720		December 31, 2013	
Garden County	County WebGIS	7/31/2013	\$6,720	\$6,720		December 31, 2013	
Gosper County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Johnson County	WebGIS	7/31/2013	\$4,900	\$4,900	Not Used	December 31, 2013	
Lexington, City of	GIS-Based Electronic Records Management	7/31/2013	\$16,800	\$16,800		December 31, 2013	
Nance County	County WebGIS	7/31/2013	\$10,220	\$10,220		December 31, 2013	
Scotts Bluff County Mapping	County WebGIS	7/31/2013	\$17,500	\$17,500		June 30, 2014	
Sherman County	Assessor GIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Webster County	Assessor GIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
York County	WebGIS	7/31/2013	\$17,500	\$17,500		December 31, 2013	
Agriculture, Department of	Online Licensing & Fee Application Payment System	7/31/2013	\$15,000	\$15,000		June 30, 2014	
Real Estate Commission	Online Continuing Education Attendance Submission	7/31/2013	\$15,000	\$15,000		September 1, 2013 Extended March 1, 2014	
TOTALS			\$249,965	\$249,965			
10/24/2013 11:09							



October 17, 2013

Ms. Cathy Danahy
Executive Director
NE State Records Board
440 South 8th Street, Suite 210
Lincoln, NE 68508

Re: City of Alliance – Municipal Code Re-codification and Electronic Publishing Grant

Dear Ms. Danahy and Members of the State Records Board:

The City of Alliance is very grateful for the grant to update our Municipal Code and make it available for public access on the City's web page. This project has been very challenging to complete due to many staffing changes, and as a result required two extensions in order to complete. I am very happy to report that despite the challenges and delays; the City of Alliance now has an updated, user friendly Municipal Code available to our citizens, customers and interested persons on the City of Alliance web page www.cityofalliance.net.

The document is also available on our vendor's site, www.municode.com which hosts similar documents of other municipalities throughout the United States. Having our Municipal Code available on-line allows users the ability to have access at all times for the convenience of their need or schedule. The new Municipal Code also has enhanced search capabilities allowing users the ability to quickly access the relative information they desire without the need of reading the entire document.

On behalf of the Citizens of Alliance I want to thank the Nebraska State Records Board for the gift of this grant. I would also like to extend a sincere thank you to the staff, Cathy and Tracy for their assistance, support and understanding with the schedule struggles which occurred. Without this grant, the update of the Alliance Municipal Code would not have been undertaken for some time.

With sincere appreciation,

THE CITY OF ALLIANCE, NE


Linda S. Jines
City Clerk



Building the Best Hometown in America™
City of Alliance ~ P.O. Box D ~ Alliance, NE 69301 ~ 308-762-5400
www.CityOfAlliance.net





**FINAL REPORT FOR
NEBRASKA STATE RECORDS BOARD
MUNICIPAL CODE RE-CODIFICATION
AND
ELECTRONIC PUBLISHING**

Prepared by

Linda S. Jines, City Clerk

October, 2013

Background History

Our former Municipal Code was prepared and maintained by in-house staff using outdated and unsupported software. Due to the size of the Municipal Code and technology limitations, it was very difficult and frustrating for our citizens, customers and interested persons to navigate and search for information. The searches were either extremely time consuming or ended with an error message. It also became impossible to update and provide accurate information, which caused the City of Alliance to remove access of the Municipal Code from our web site. When this was done, the only option for our citizens, customers and interested persons to gain access to the Municipal Code was to physically come to the City Offices or the Public Library during normal business hours to view, or for staff to research their inquiry, make copies and forward the information. This was very inconvenient, time consuming and costly for both citizens and City staff.

Project Overview and Summary

Our goal with this project was to produce an electronic focused Municipal Code document, which provided the ability to access our codes at any time and place by anyone interested in the laws of Alliance. One of the fabulous benefits to this project was it also allowed us to review and update the Municipal Code to ensure our current legislation was in line with the Nebraska Constitution and Nebraska State Statutes. We were also able to assure consistency within the Code regarding language and expectations.

The City of Alliance received two proposals to assist us in this endeavor. Both vendor proposals were reviewed by staff and the Municipal Code Corporation was selected. The City worked very closely with Roger Merriam, Senior Code Attorney and other key staff of the Municipal Code Corporation in reviewing the Alliance Code. The Leadership Team for the City of Alliance held numerous workshops and reviewed every word of the Municipal Code which pertained to their respective departments. Following the Leadership Team review of the revised Code, proofs were prepared and submitted to the Alliance City Council for their initial review at a public meeting. The Alliance City Council approved the proofs of the revised Municipal Code on March 7, 2013 with the passage of Resolution No. 13-30. The corrections which were made to the proofs were then reviewed and incorporated within the final draft of the Alliance

Municipal Code and were presented at the April 18, 2013 City Council Meeting and adopted with the passage of Ordinance No. 2723.

Our newly revised and adopted Alliance Municipal Code is now available for public viewing at <http://library.municode.com/index.aspx?clientId=15100>.

The Municipal Code is now easily revised and updated as ordinances are amended, passed and adopted. The City of Alliance is currently preparing our first supplemental submission at the six-month timeframe which will include our on-line version of the Municipal Code as well as our printed documents. In the near future we will be utilizing the E-Supplements service which will allow an update of our on-line version of the Municipal Code immediately following the adoption of a revised ordinance.

Financial Overview

The City of Alliance was awarded a grant in the amount of \$16,000.00. The services of the Municipal Code Corporation were secured for the re-codification and creation of the legal document in an acceptable format. The total charges for this service were \$11,328.16. Upon completion, the project was \$4,671.84 less than the grant allowance.

Project Benefits

Having the Municipal Code available electronically on our web site in a user-friendly manner has been a goal of ours for many years. This grant award from the Nebraska State Records Board has given us the opportunity to meet this goal far sooner than would have been possible without the financial assistance.

Our new Municipal Code allows users unrestricted access which is easy to navigate and search the City of Alliance laws at their own leisure and at no cost. This access has benefitted our community in many ways:

- Enabled developers have been able to review our City's building requirements and processes prior to their plan submittal which has reduced the delay in processing and streamlined the approval process of their projects allowing completion in a more timely manner;

- Permitted the legal community, including the Court System, to utilize our on-line version to conduct research to better serve their clients;
- Allowed convenient and instant access to our code has enhanced cooperation between other governmental entities, allowing them to research how our community regulate issues, to better serve their community;
- Empowered our citizens by providing access to our community's legislative rules to gain knowledge which has increased their participation in the community;
- Allows our entire staff to provide better customer service as they now have the ability to quickly reference our requirements within our Municipal Code by using the search module;
- Provides a true cost savings to the City of Alliance as there is no longer the need to maintain a vast number of paper copies of the Municipal Code, and the staff time to keep them all up to date; and
- Instilled a positive sense of confidence to our citizens in their government by being transparent.

Project Completion Report:
Garden County, Nebraska
County-wide WebGIS Site

Prepared for:

The Nebraska State Records Board

October 03, 2013

Table of Contents

Project Overview 3

Scope of work: Garden County NE WebGIS site 3

Assessor Tab 3

Data Layers, Sources, and Update Frequency 5

Searches (Get Started) 5

Map Navigation 8

Identify tool..... 9

Photo Tool 11

Drawing Tool..... 12

Measurement tool..... 13

Print Tool 14

Training 16

Project Schedule – project completed ahead of schedule..... 16

Project Overview

The Garden County Assessor and the Board of Commissioners received \$6720 in grant funding for their WebGIS project from the Nebraska State Records Board Grant Program. The total cost of the project contract with GISW was \$9,600.

Garden County has established the Assessor's department as the foundation for GIS information, subsequent departments within the county will also participate in using GIS information through the development of this website. The County has constructed and maintained a GIS parcel property layer for a number of years. The County saw the project as an avenue to share for GIS parcel property data across all County departments, other government agencies, businesses and with the public through a new WebGIS solution.

Garden County feels that this project has successfully enhanced the delivery of local government agency services and improves government, public and business access to those services via the WebGIS system described below.

Scope of work: Garden County NE WebGIS site

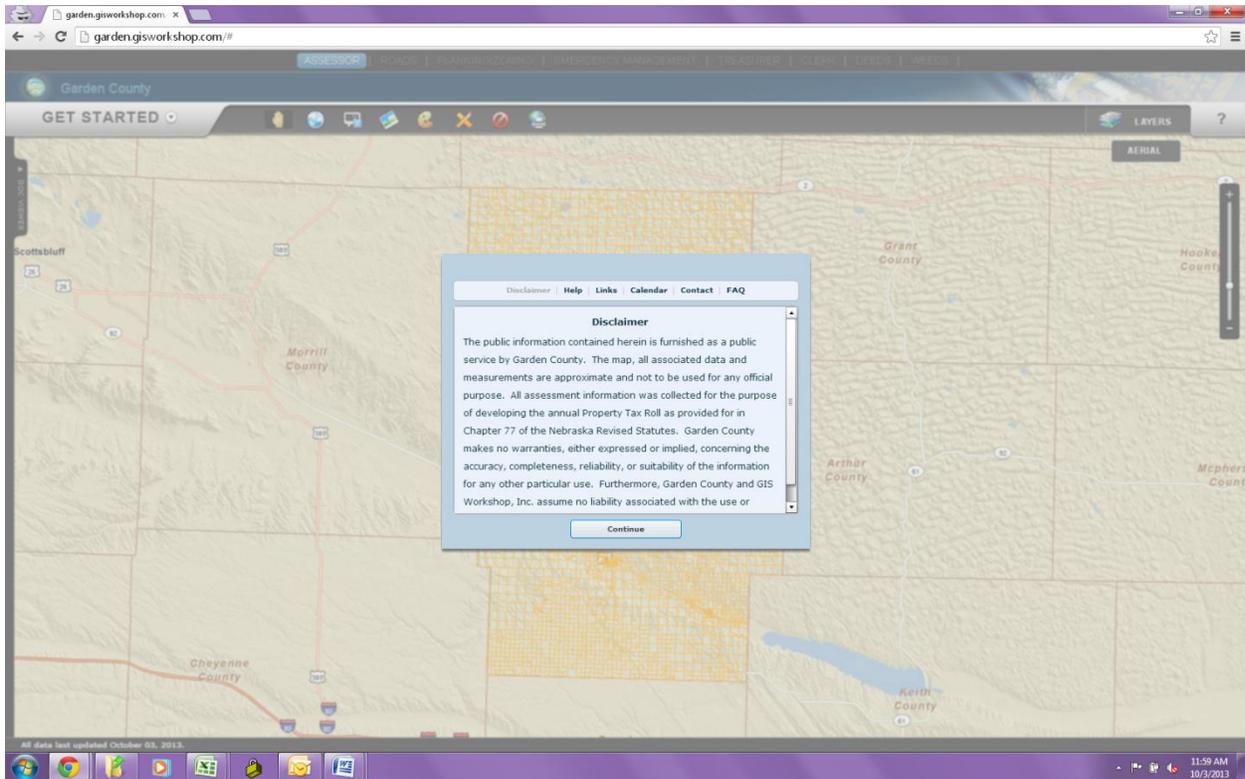
Garden County hired GISW to configure their county WebGIS template for Garden County. The system is designed to leverage the investment the County made in the assessment GIS to promote online GIS for multiple departments.

Assessor Tab

GISW configured the WebGIS to work with the MIPS assessment software database in place with Garden County. The MIPS database is now downloaded on a nightly basis to power the property information component of the WebGIS application. The MIPS database is joined with the parcel property layer "on the fly" using GISW's proprietary technology.

The Assessor tab features the data layers and tools specific to the needs of the Assessment staff, real estate professionals and land owners. Below are actual screen shots from the Garden County WebGIS site found at <http://garden.gisworkshop.com>. The WebGIS will allow anyone with Internet access to search for information and view maps concerning Garden County property ownership, sales information and other assessment/appraisal data.

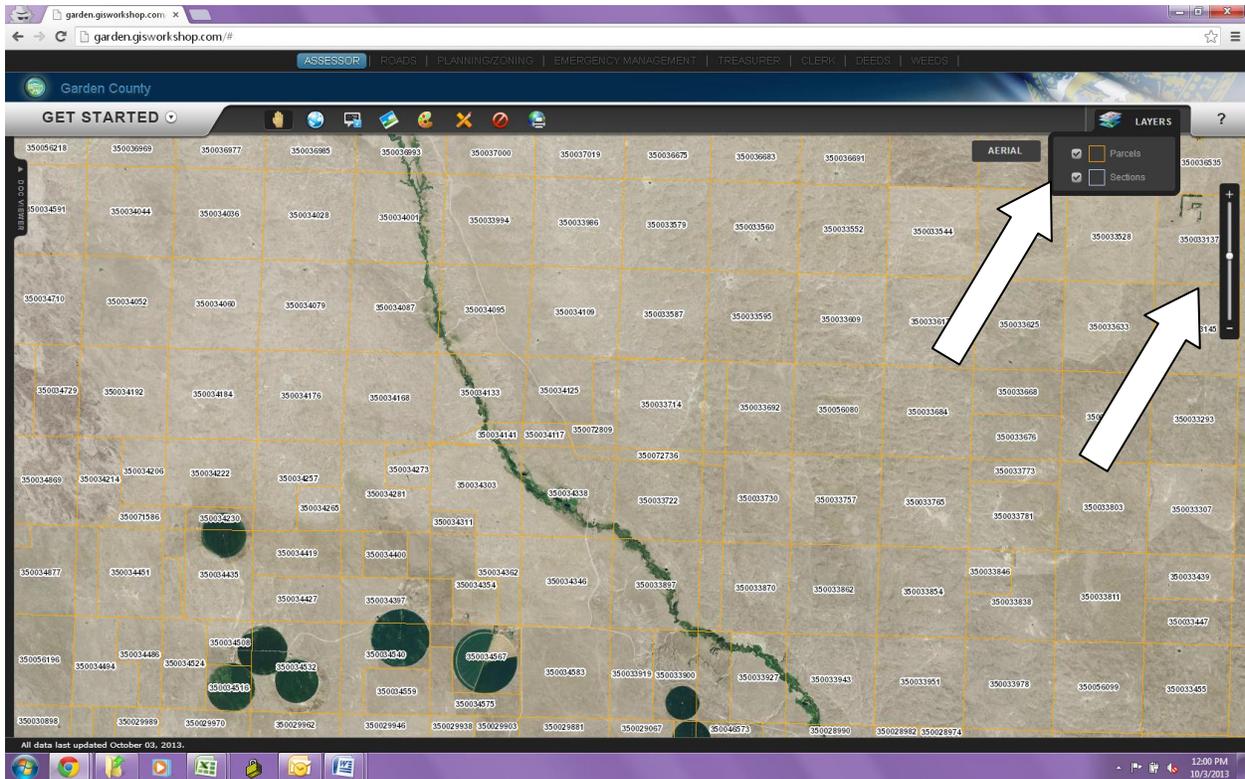
Project Completion Report



Opening screen (Assessor Tab) of GIS Workshop's Enterprise WebGIS for Garden County, NE.

The WebGIS opens to the Assessor tab with parcels, sections and a street base map layers visible. The user can toggle the background mapping between the satellite view that includes 2012 FSA aerial photography, 2010 imagery, 2006 imagery, 2003 imagery, and the default street base map.

Project Completion Report



Assessor Tab layers for Garden County, NE and the zoom tool.

Data Layers, Sources, and Update Frequency

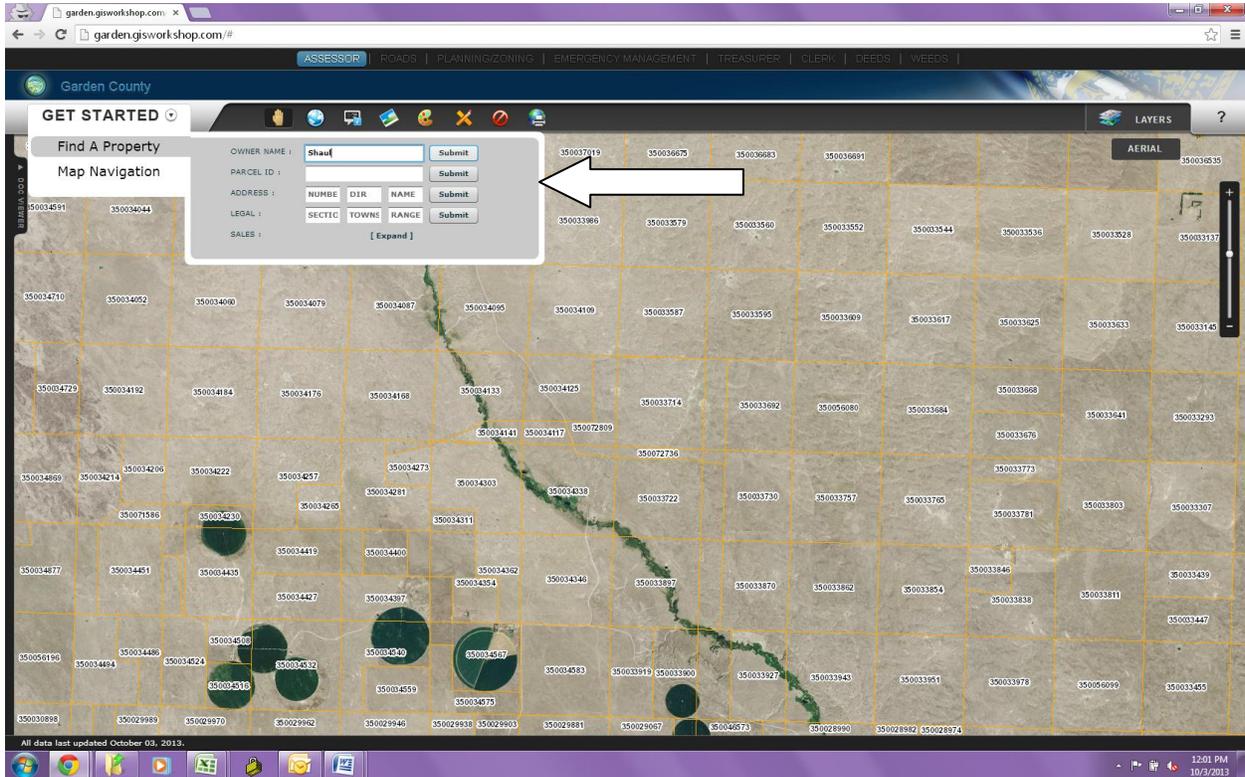
1. Parcels (supplied by Assessor)
2. Sections (supplied by Assessor)
3. Latest FSA aerial imagery (supplied by GISWs Nebraska Shared GIS Services System “NebGIS.com”)

Garden County coordinates with GISW to update the GIS parcel data layer. The GIS parcel layer contains the property boundary geometry and parcel identification number. The public land survey system (PLSS) Sections layer is primarily used to help with zooming to a specific section/township/range and is available as a visible layer on the map. GISW has software on a Garden County server to access photos and sketches. GISW will continue to utilize this software to perform monthly updates for the photos and sketches on the WebGIS site.

Searches (Get Started)

Complete property and sales information is available within seconds via the search features. Under the ‘Get Started’ drop-down menu, ‘Find a Property’ options include owner name, parcel ID, address, or legal description. In addition, the user may use additional sales data filters to narrow the search (sales date range, price range, year built, or other pertinent parameters).

Project Completion Report

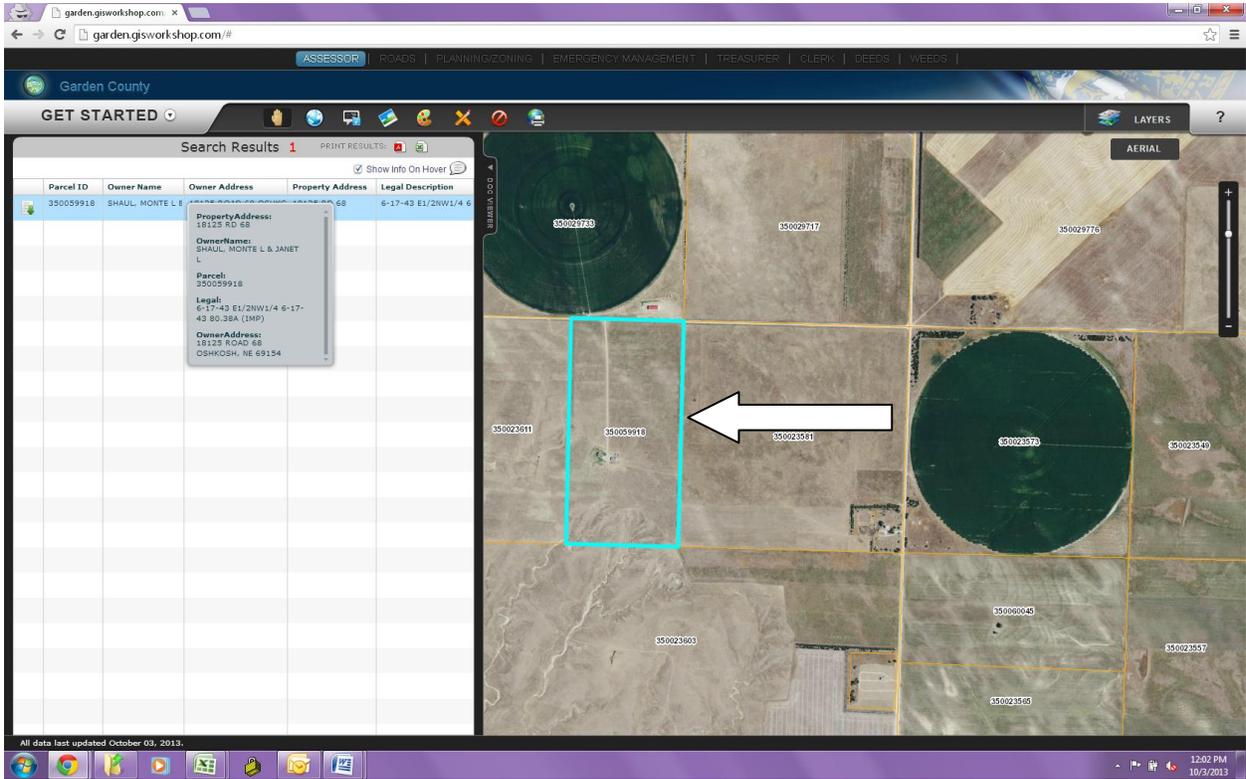


Assessor tab showing property search box

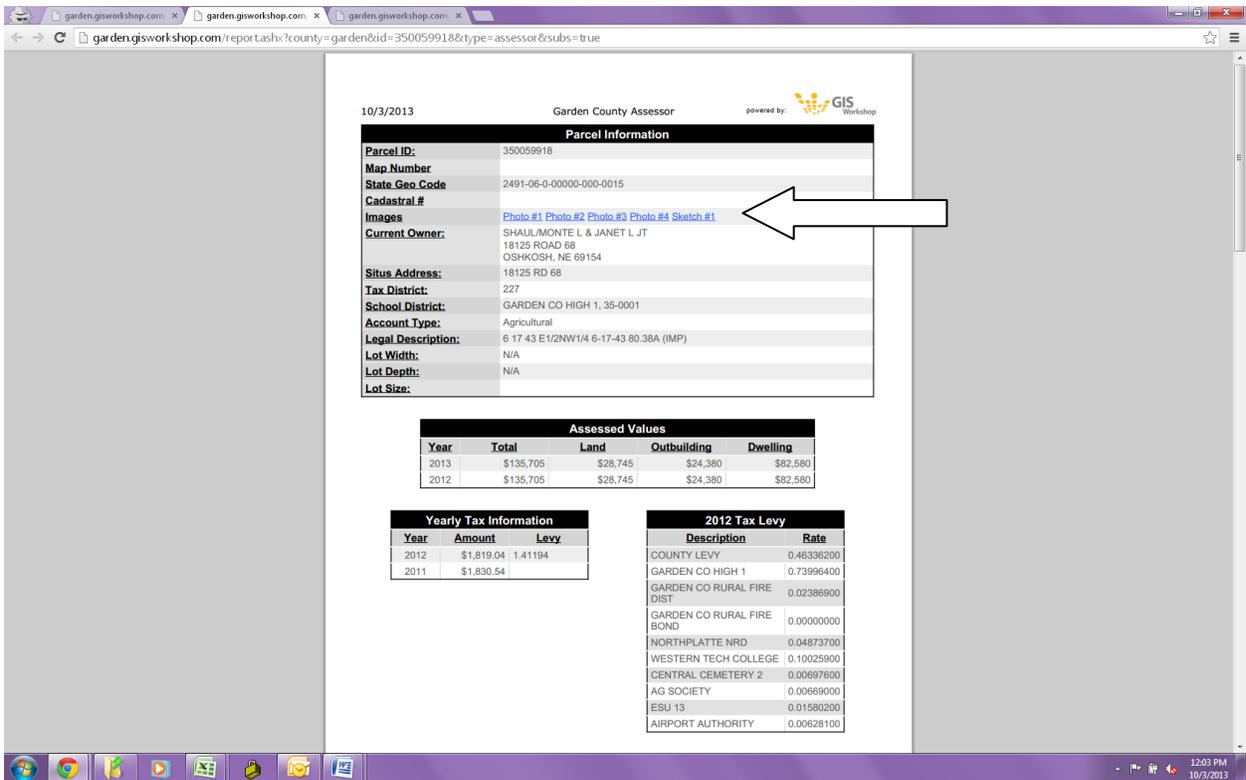
Searching for the name “Shaul” results in the system finding every parcel owned by a “Shaul” in the County. The list of search results can be exported to a PDF document or downloaded as a Microsoft Excel document. This feature is available for property search results and identify results and greatly expands the value of the system for government, public and business use. For example, researchers can easily find the name and address of property owners without having to go to the courthouse.

Once the user finds the property of interest, clicking on the property makes the map zoom into the chosen parcel and the parcel polygon is highlighted. The full property report card is displayed with links to photos, value, sale, building and land information.

Project Completion Report



Property search results (note the map changed the extent to show highlighted parcel)

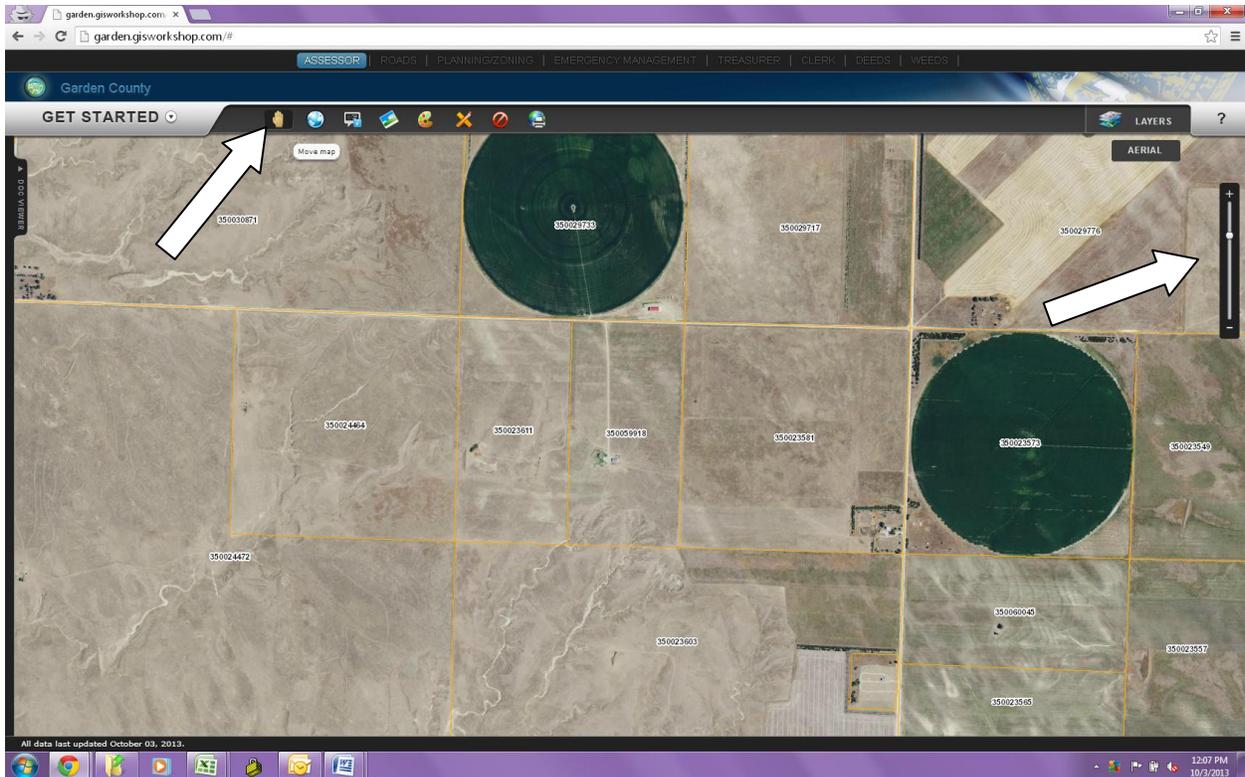


PDF Property Record Card (note hyperlinks to photos and sketches of the property)

Project Completion Report

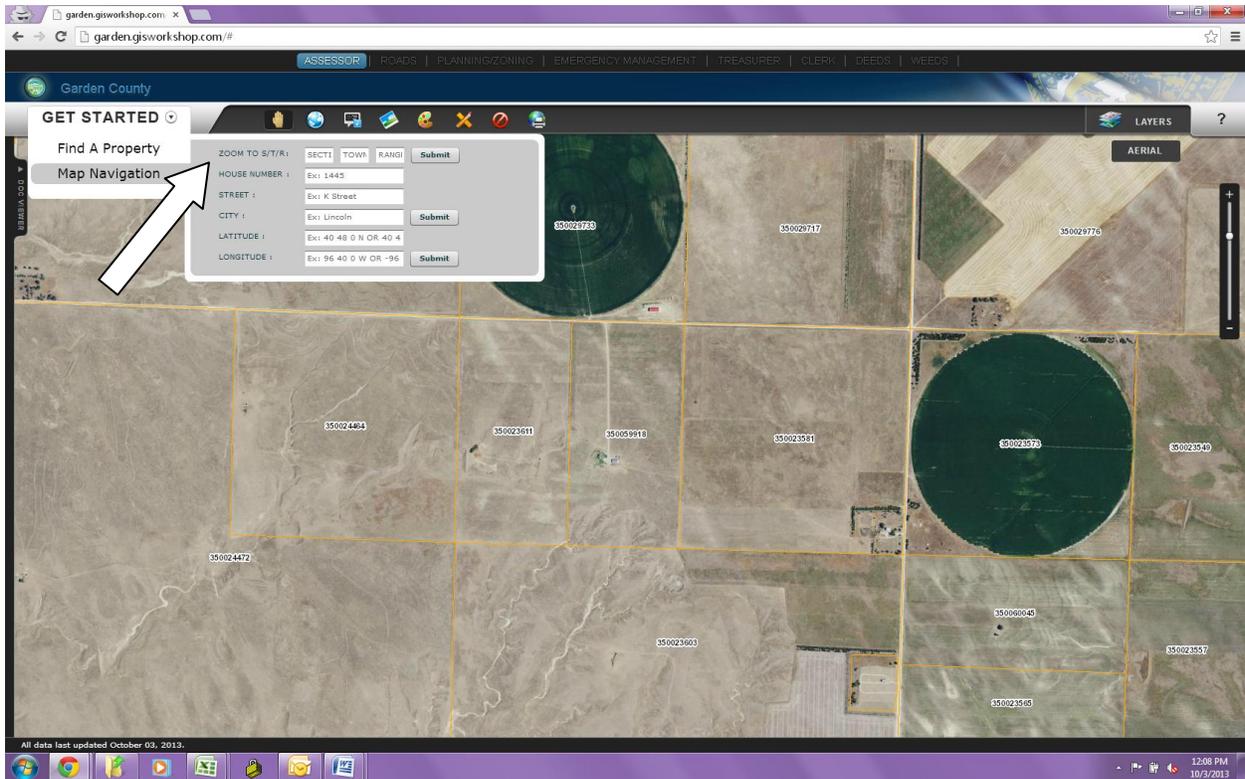
Map Navigation

A slider bar for general zoom in/out viewing is available at all times. Additionally, under the 'Get Started' drop down menu, the map navigation option allows the user to 'zoom to section/township/range'. Easy panning or the ability to move the map around is possible via the pan tool icon located in the toolbar. The user may enter a specific section/township/range or latitude/longitude (GPS coordinate) and then the map zooms into the specified location.



Zoom slider bar (right side) and activated pan tool icon (hand) in horizontal toolbar

Project Completion Report

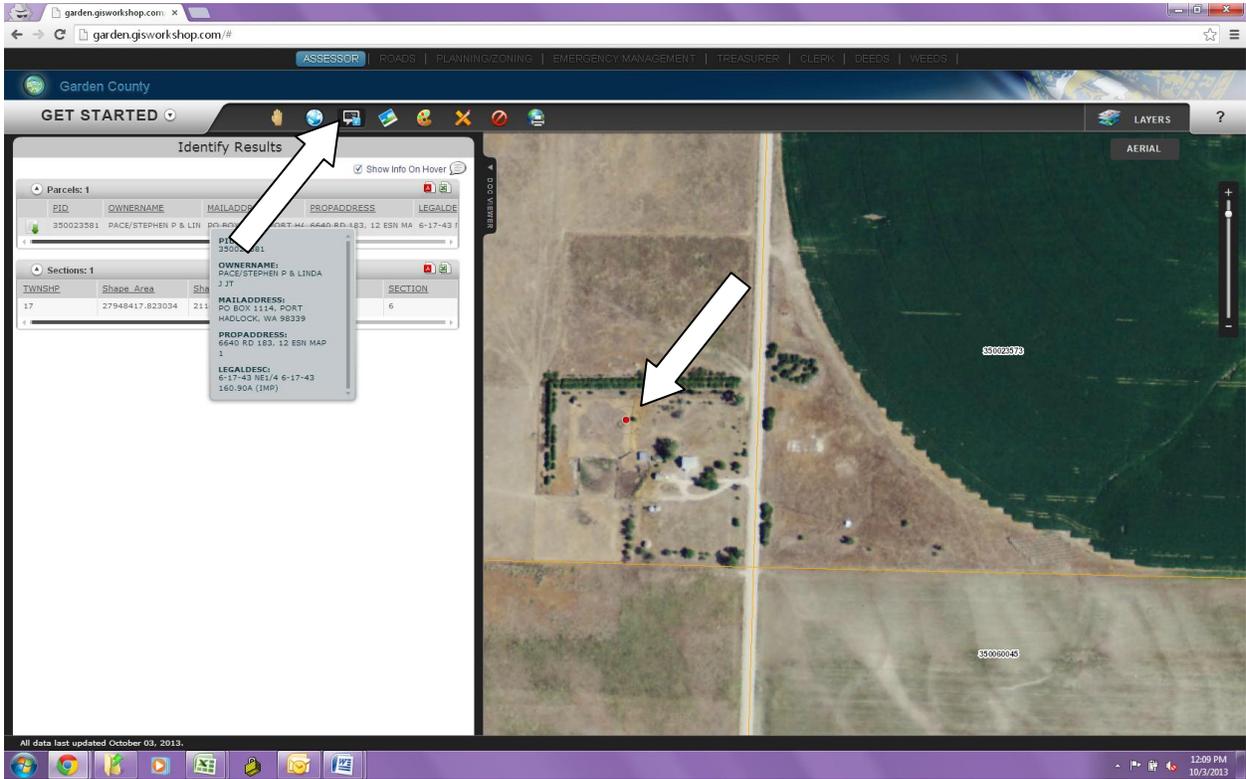


User enters section/township/range

Identify tool

The Identify Tool allows a user to click on the map to get results for all map visible layers. The user can click on a map inside a parcel and the WebGIS will return the parcel details as well as other layers such as sections, land use or soils if they are available and turned on in the layers menu.

Project Completion Report

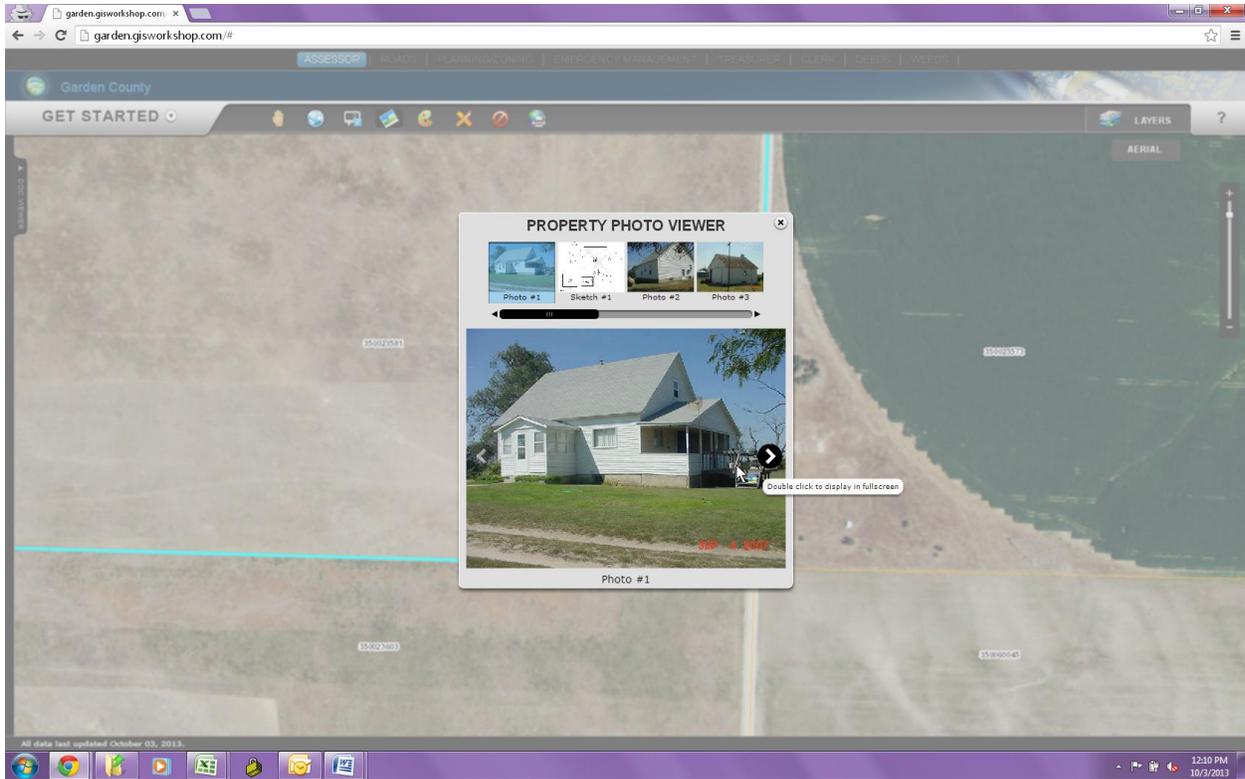


Activated Identify tool results on Assessor tab

Project Completion Report

Photo Tool

The Photo Tool is a great way to view individual building improvements. The tool reads the assessment database for all available photos and sketches and displays them in a photo window.

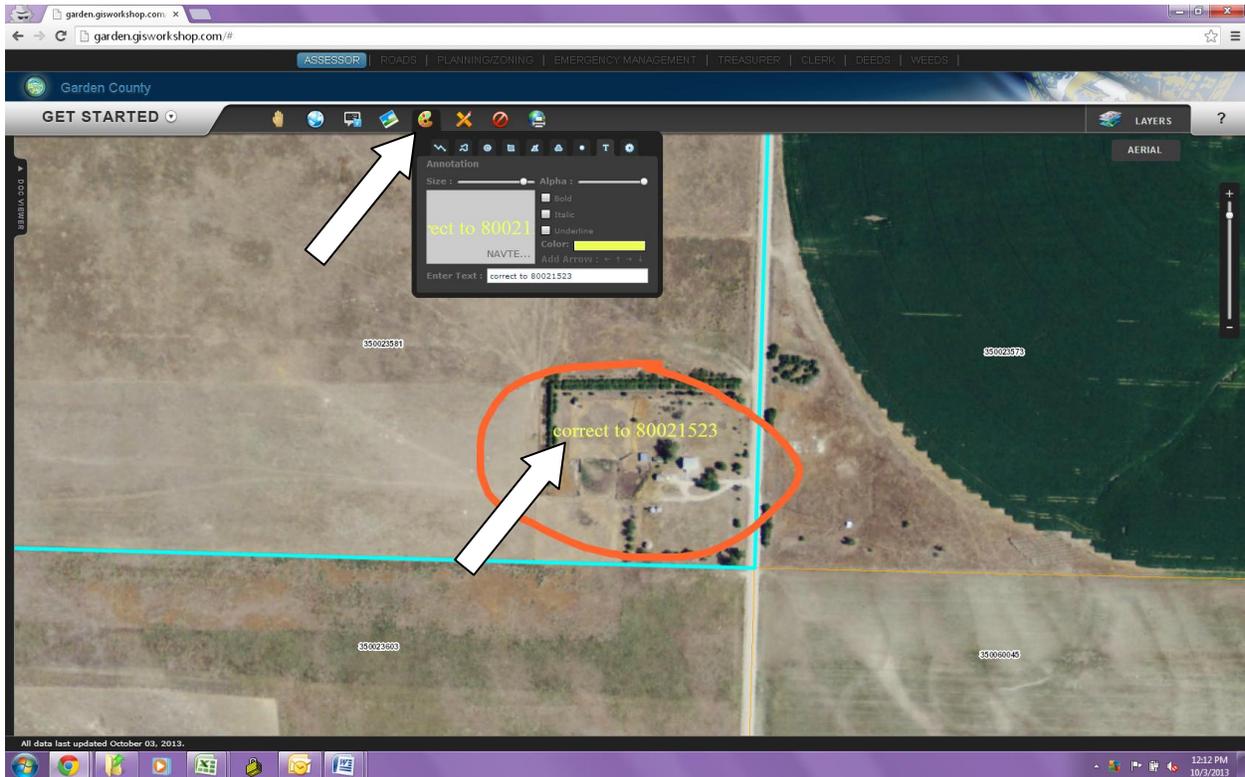


Property Photo Viewer Tool shows all available images from the Assessor's database

Project Completion Report

Drawing Tool

The drawing tool offers a wide range of options to mark up the map. The drawing tool offers options for point, line, polygon and text size, color and transparency. The drawing tool combined with the print to email tool has drastically improved the capability for clients to provide immediate feedback to GISW technicians.

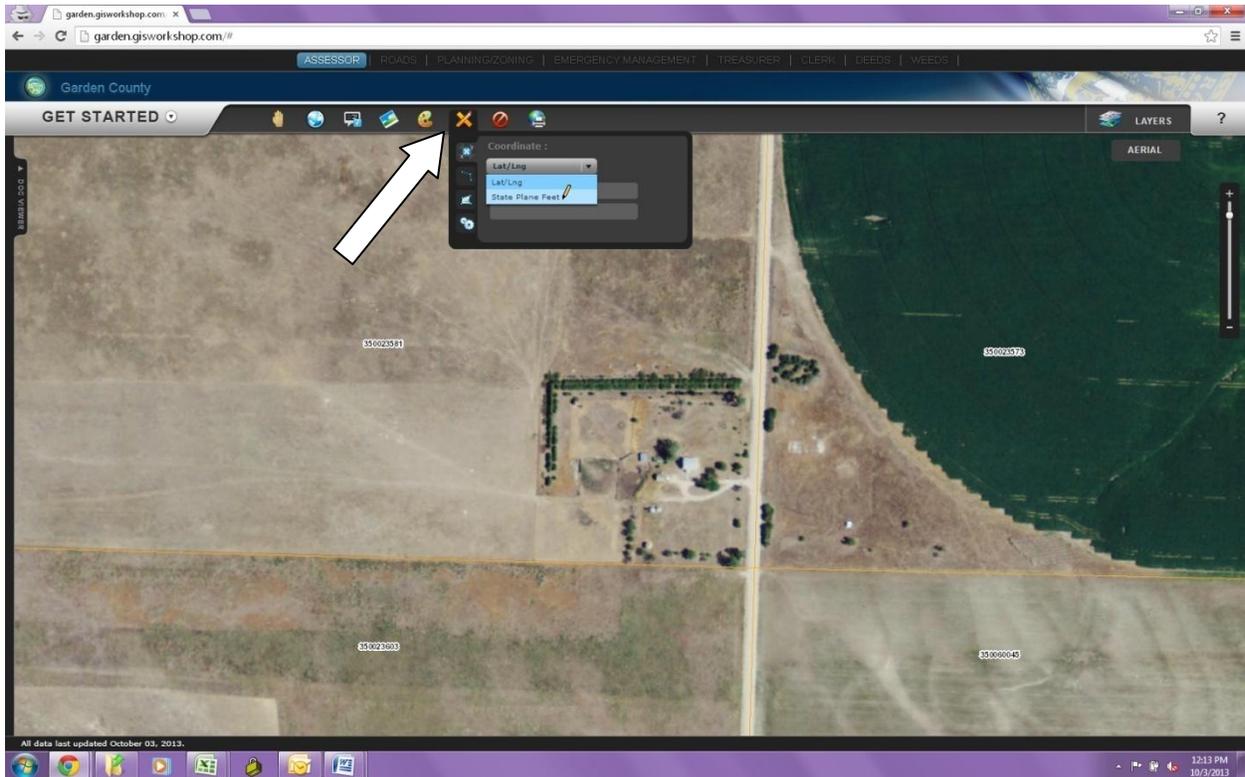


Drawing tool illustrating line and text features to show where a PID needs to be updated.

Project Completion Report

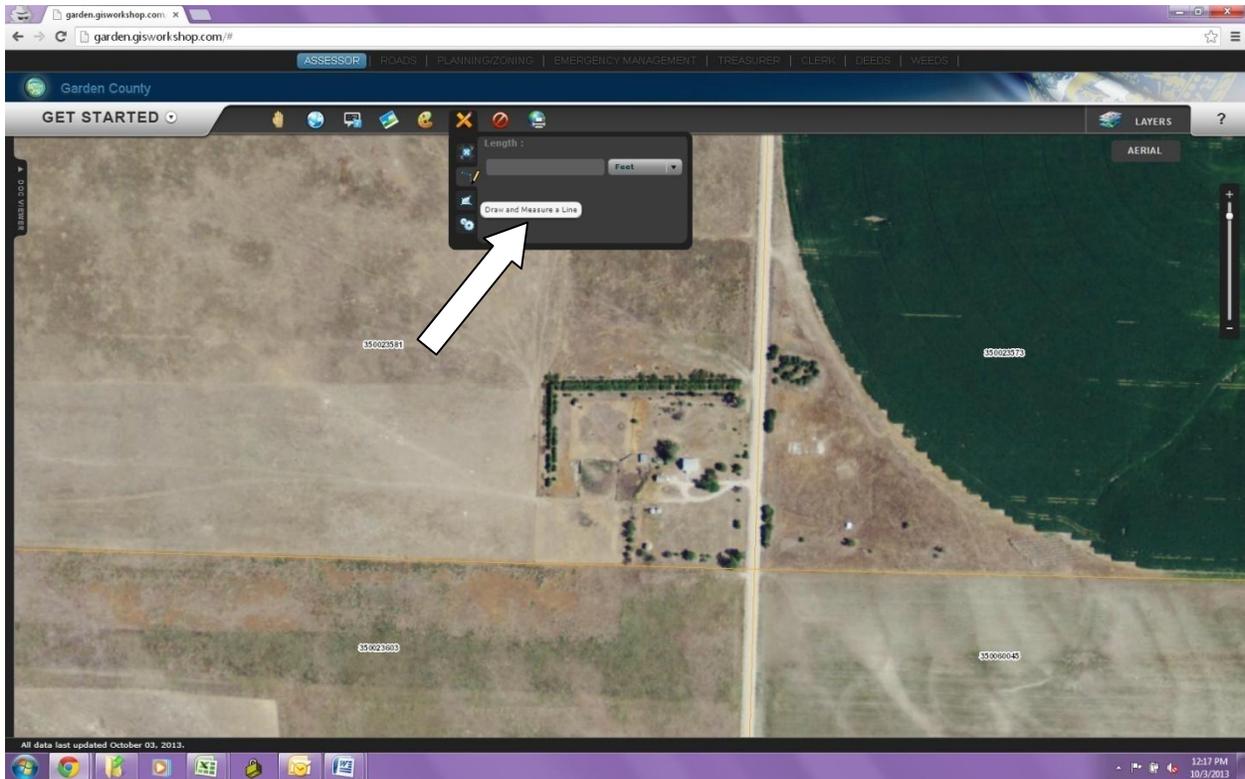
Measurement tool

Length (feet, meters, miles, and kilometers) and area (acres, square feet, square meters, square miles, and square kilometers) measurements can be easily performed via the Measurement Tool. Using this tool, simply click at the starting point and double click at the ending point to measure a length or draw a polygon by clicking at each vertex location to measure the area. The total measurement appears in a box at the top of the screen as seen in the figure below.



Measurement tool showing available coordinate system options

Project Completion Report

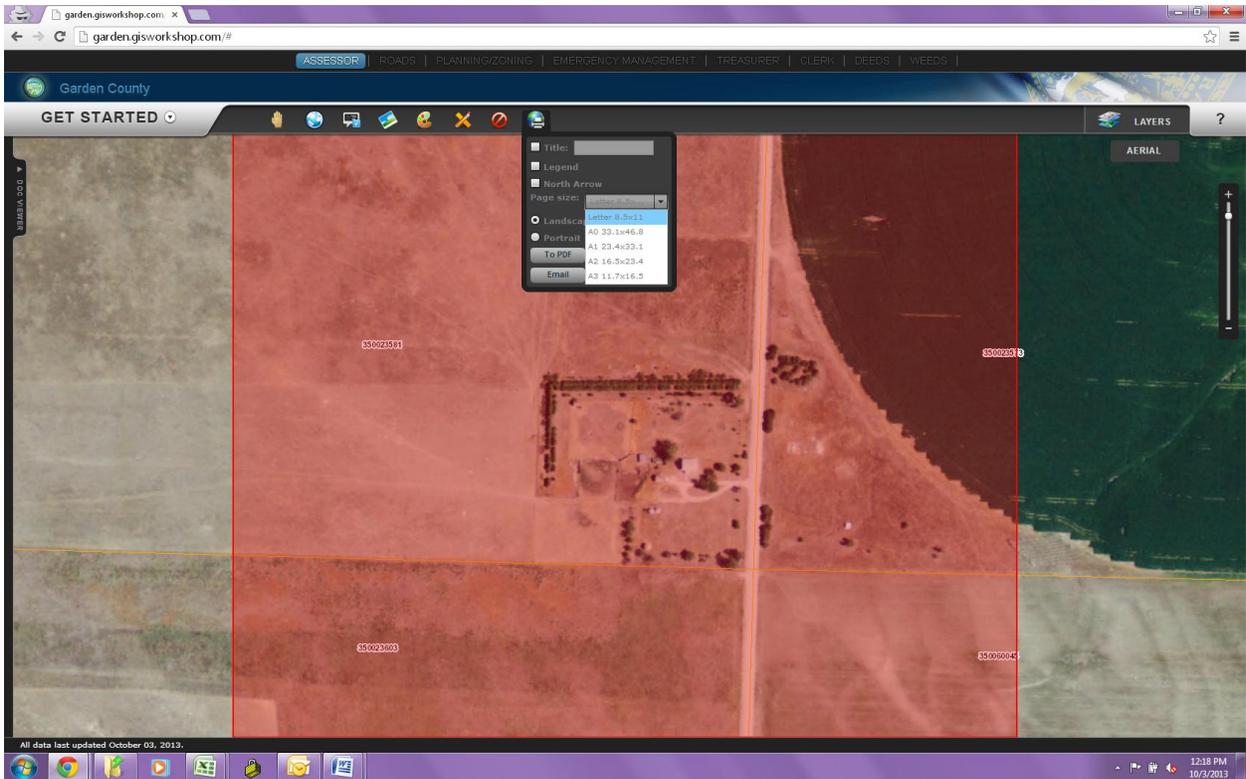


Measurement tool showing available options for measurement of lines

Print Tool

This tool allows anyone to save a screenshot of the map image on their screen and save the image as a PDF. In addition, we can create a customized map complete with optional Title, Legend, and North Arrow. When opening the 'Print Map' tool, a dropdown menu appears in addition to a large red box on the screen which designates print area. Clicking the checkboxes in the dropdown next to the Title, Legend, or North Arrow will integrate these into the map that will be generated. We can create a PDF of the map in a variety of sizes or email the map directly from the website.

Project Completion Report



Print tool showing available options and print area within red box



Print tool showing PDF of map that was created from tool and emailed

Project Completion Report

Training

GISW provided an on-line training meeting on 10/2/13 to help get County staff become comfortable using the new WebGIS site and so we may answer questions from users.

Project Schedule – project completed ahead of schedule

GISW projected the project completion to occur on or before December 31, 2013. Garden County is pleased to announce that, with GISWs help, it was **able to launch the WebGIS project ahead of the schedule and it was officially completed on October 02, 2013, over two months ahead of schedule.**

General Manager's Report 3rd Quarter Business Plan Update

July 2013 – September 2013

Nebraska.gov
301 S 13th Street, Suite 301
Phone: 402-471-6582
FAX: 402-471-7817
Email: bhoffman@egov.com

Executive Summary

The fall season is here and Nebraska.gov has been working to examine and evaluate our business for the 2013 third quarter report. An exciting highlight of this quarter was being a top 10 finalists for the Best of the Web award. For more detail on Nebraska.gov 2013 awards see page 13.

In this NSRB GM report you will find updated graphs revealing our progress and dedication to our partners and their customers. A comparative analysis between 2012 and 2013 is available on page 4. State of Nebraska's gross revenue had an increase of approximately 8% (\$6,186,071 vs. \$5,726,760. Nebraska.gov's net revenue increased approximately 5% over prior year (\$414,423 vs. \$393,531). The NSRB share had an increase of approximately 10% over prior year (\$215,338 vs. \$196,043).

On page 6, you will see 3rd quarter's revenue broken-out by the largest agency contributors (The Department of Motor Vehicles, Courts and Secretary of State). This graph demonstrates how agencies that are the major contributors to our successful partnership contribute approximately 81% of the total revenue. Page 7 provides a list of the major online applications that contribute to the revenue generated per agency.

This quarter we again demonstrate our value with the Cost vs. Contribution by Service chart (page 8). This chart represents online applications Nebraska.gov manages with ongoing cost associated to maintain them in 2013. Hosting, enhancements, project management, development, database storage, as well as many other value services, are expenses to Nebraska.gov that are standard partner benefits. Often times it is easy to overlook the significant costs associated with online services. On page 9, we have included key points related to this chart.

Only considering the top 6 classifications of services, for 2013, the State is on target to receive over \$3 Million dollars of services at no cost to the State of Nebraska. The benefit of the self-funded model and Nebraska being a part of the NIC family, is boldly stated and can be found on page 10.

Executive Summary (continued)

We continue with demonstration of our self-funded value in the Project Management and Development Cost Avoidance chart on page 11. This chart represents a breakdown, by agency, of all of the development and project management in 2013. It is important to understand that while we do not bill agencies for this value, the state avoids being financially responsible because of our partnership.

On page 12, we showcase the innovative applications and services that were launched to citizens and businesses of Nebraska in third quarter. Some of these applications have been national recognized and are highlighted on page 13. Nebraska.gov, for the 7th time in 10 years, was named in the top 10 of best state websites by the Center for Digital Government. The DMV's Online Handicap Service has won 2 national awards this year.

We continue to work diligently on increasing our footprint in the local market and page 14 highlights some of our noteworthy efforts we have put forth this year. On page 15, we highlight one of our newer applications, Event Registration, and the value it brings to our partnerships.

Google Analytics and Google AdWords are two services that Nebraska.gov uses to analyze how users navigate through each online application and increase traffic and adoption. Details on these value added services Nebraska.gov offers to its partners can be found on page 15 and 16.

Finally, on page 17 we provide reporting on Nebraska.gov network uptime, downtime and response times. It is of the utmost priority that the citizens and businesses are able to rely on a network anytime of the day, every day of the year. We are extremely proud of the services we provide to the State of Nebraska and our strong partnership.

Sincerely,
Brent Hoffman

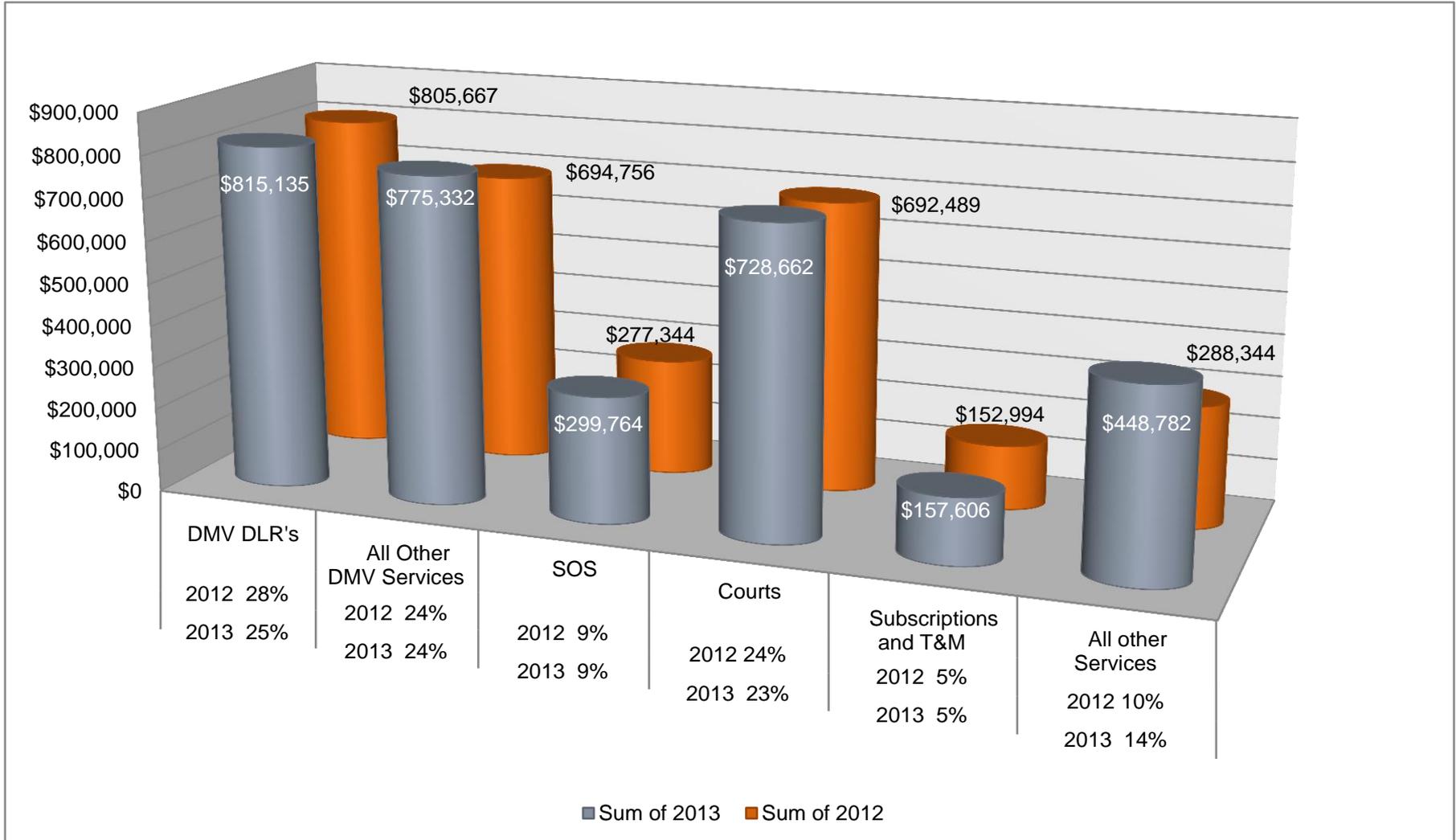
Financial Reports

September 2013 Financial Report	Month		Year to Date	
	September 2013	September 2012	September, 30 2013	September, 30 2012
State of Nebraska Gross Revenue	\$647,729	\$583,182	\$6,186,071	\$5,726,760
Revenue Other (Adjustments)	\$6	(\$560)	\$103	(\$1,036)
Total Gross Revenue	\$647,736	\$582,623	\$6,186,174	\$5,725,723
10% NSRB Partner Share	\$21,919	\$18,476	\$215,338	\$196,043
Agency Share	\$310,577	\$287,053	\$2,960,895	\$2,814,129
COR Other (Communication Costs)	\$45,360	\$41,795	\$484,477	\$386,340
Total Cost of Revenue	\$377,856	\$347,323	\$3,660,710	\$3,396,512
Nebraska Interactive Gross Revenue	\$269,880	\$235,299	\$2,525,464	\$2,329,211
Nebraska Interactive Operating Expenses	\$200,510	\$196,491	\$1,833,951	\$1,655,801
Nebraska Interactive Operating Income	\$69,370	\$38,808	\$691,513	\$673,410
Nebraska Interactive Net Pre-Tax Income	\$69,370	\$38,808	\$691,513	\$673,410
Nebraska Interactive Provision for Income Tax	\$27,802	\$25,556	\$277,090	\$279,879
Nebraska Interactive Net After-Tax Income	\$41,568	\$13,252	\$414,423	\$393,531

- 1. Continually grow and diversify the portal revenue target non-DMV services growth, including local government**
- 2. Develop and provide innovative applications and services to businesses and citizens of Nebraska**
- 3. Expand the innovative footprint of local government services**
- 4. Speed time to market and increase standards**
- 5. Maximize adoption of new and current services**
- 6. Gain national recognition for Nebraska electronic government**
- 7. Optimize reliability and response of portal technology**
- 8. Maintain a reliable and sustainable network for the state of Nebraska**

OBJECTIVE #1: Continually grow and diversify the portal revenue target non DMV services growth, including local government

YTD 2013



NEBRASKA.GOV: GENERAL BREAKOUT OF SERVICES

SOS

- Corp Filings & Searches
- UCC Filings & Searches
- License Filings & Searches

All other Services

- Citation Payments
- ePayments
- Local Services
- Criminal Histories
- Department of Agriculture Services
- Tax Filings
- Professional License Renewal
 - Board of Public Accountancy
 - State Electrical Division
 - Board of Engineers and Architects
 - State Fire Marshal
- And more

Courts

- Court Case Searches (Non Subscriber)
- eFiling
- Court Case Searches (Subscriber)
- Citation Payments

All Other DMV Services

- Driver License Renewal
- Vehicle Registration
- Reinstatements
- Title, Lien & Registration
- IFTA & IRP
- Specialty Plate

DMV

- Driver License Records

➤ Revenue from 33 applications supports over 185 applications. The below listed applications positively contributed to the self-funded model in 2013 after project and hosting costs.

• Court Case Records Search	• Driver License Record (DLR) Monitoring Service	• UCC Continuation Filings	• Court Records One-Time Search	• EFS Records Search	• Nonprofit Corporation Biennial Reports
• Driver License Record Search - Subscriber	• Driver License Renewal	• LLC Biennial Filings	• Water Well Registrations	• Pesticide Applicator License Payments	• Bill tracker Unlimited
• Motor Vehicle Registration Renewal	• Title, Lien & Registration Interactive	• PayPort (all except courts)	• Criminal History Request System	• UCC Bulk Image Service	• Corporation Batch Special Request
• Driver License Record (DLR) Batch	• Court ePayments	• Corporation Letters of Good Standing	• UCC Document Images	• UCC Batch Monthly Service	
• Court Case Records Search - Monthly Rate	• Driver License Reinstatements	• Electrical Contractor Permit	• UCC Batch Weekly Service	• Corporate Document eDelivery Filing	
• Court Citation Payments	• UCC Records Search	• Contractor Registration	• IRP Payment System	• Certified Driver Record Search-Transcript	

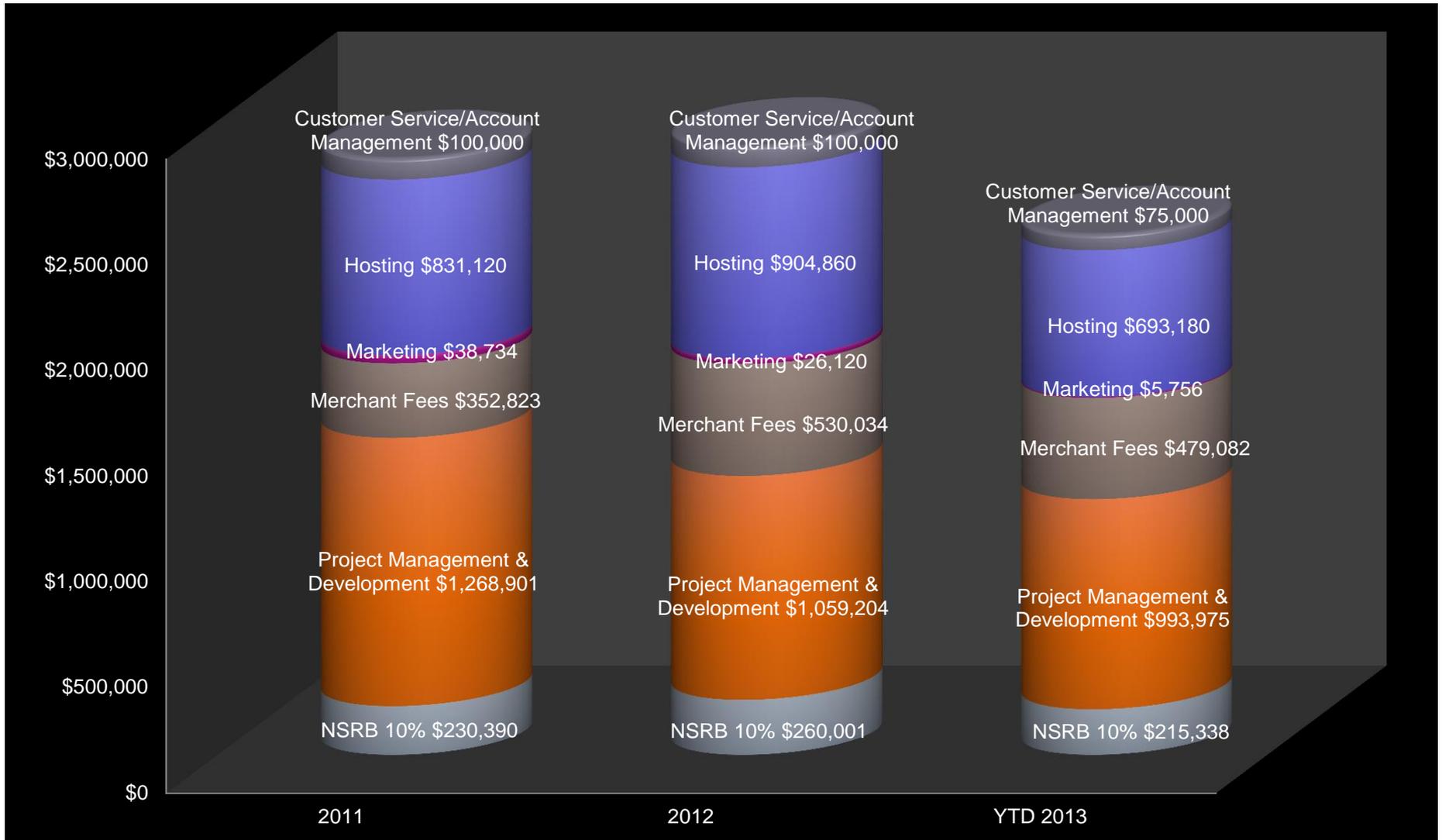
➤ 152 (82%) of the 185 applications represented on page 8, either do not bring in enough revenue to cover their ongoing costs or are they are free applications. Examples of applications in this category are listed below.

• Accountant & Firm License Renewals	• Year to date, Nebraska.gov invested 87.75 hours of project work into this revenue generating application valued at \$10,986.75 and has covered an estimated \$12,725 in hosting costs. This application only generated \$5,516.82 of revenue.
• DMV - Handicap Permit Application	• Year to date, Nebraska.gov invested 285 hours of project work into this award winning, free application valued at \$35,656 and has covered an estimated \$7,245 in hosting costs.
• NCDHH - Media Checkout	• Year to date, Nebraska.gov invested 90.75 hours of project work into this free application valued at \$11,343 and has covered an estimated \$3,735 in hosting costs.

➤ The value demonstrated in this graph does not include the below items that Nebraska.gov provides for all partners.

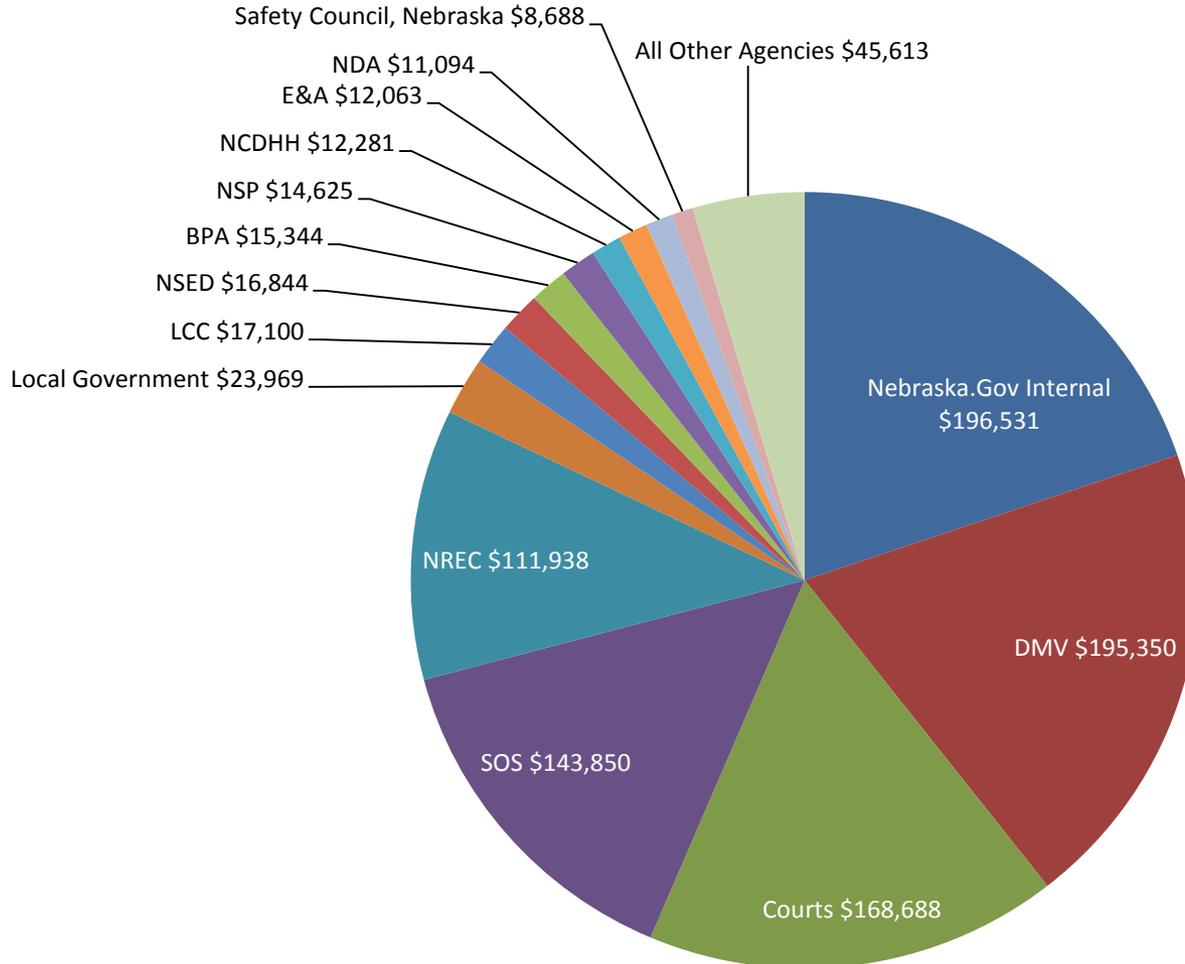
• Merchant Fees	• Dissaster Recovery	• Training	• Google Analytics & Adwords
• Customer Service	• System Administration	• PCIDSS Compliance	
• Network Security	• Marketing Materials	• Account Management	• Other overhead costs

Self-Funded Value to the State of Nebraska for top 6 expense classifications



Note: The above graph is not all inclusive. Displayed values are based on the top 6 classifications.

Project Management and Development Cost Avoidance = \$993,975 (YTD)



OBJECTIVE #2: Develop and provide innovative applications and services to citizens and businesses of Nebraska

New Applications Launched Third Quarter

Partner	Application	Revenue Type	Work Scope	Hours Invested	Cost Savings
Board of Engineers and Architects	Reciprocity Application Changes	Revenue	Application Enhancement	\$ 40.00	\$ 5,000.00
Department of Agriculture	2013 Food & W&M License Renewals	Revenue	Application Enhancement	\$ 5.75	\$ 718.75
Department of Motor Vehicles	Driver Privilege Services - Adding IIP eligibility & Retemplate	Revenue	Application Enhancement	\$ 234.50	\$ 29,312.50
Department of Motor Vehicles	Motor Vehicle Registration Renewal - Boat Registration Renewals	Revenue	Application Enhancement	\$ 6.50	\$ 812.50
Department of Motor Vehicles	ClickDMV - Enhancements	Non-revenue	N/A- Website	\$ 32.00	\$ 4,000.00
Department of Motor Vehicles	Specialty License Plate - Retemplate	Revenue	Application Enhancement	\$ 53.50	\$ 6,687.50
Nebraska State Patrol	Notarized Dissemination Form	Revenue	Application Enhancement	\$ 1,450.00	\$ 17,400.00
Real Estate Commission	Renewals - ACH Payment Option	Revenue	Application Enhancement	\$ 500.00	\$ 500.00
Real Estate Commission	Education Provider Recording/Tracking	Grant/Time and Materials	New Application	\$ 3,906.25	\$ 3,906.25
Real Estate Commission	Renewal - Retemplate	Revenue	Application Enhancement	\$ 193,637.50	\$ 193,637.50
Secretary of State	UCC requirements redefinition for 2013	Revenue	Application Enhancement	\$ 0.00	\$ 0.00
Secretary of State	Corporate Document eDelivery - 2013 Misc Changes	Revenue	Application Enhancement	\$ 0.00	\$ 0.00
State Court Administrator	ePayment ReTemplate	Revenue	Application Enhancement	\$ 0.00	\$ 0.00
Quarterly Cost Savings				\$	\$



Application Deployments

Applications Deployed	Q1 2012	Q1 2013	Q2 2012	Q2 2013	Q3 2012	Q3 2013
Revenue Application	3	2	4	2	1	1
Non-revenue Application	1	2	3	1	3	0
Websites deployed	1	0	2	0	1	1
Revenue application enhancements	4	3	1	6	7	11
Non-revenue application enhancements	2	0	3	3	1	0
Number of implemented changes*	94	109	101	104	71	105

*Changes include code enhancements as well as bug fixes, security updates, requested text changes, etc.

Time Saved. Money Saved. Resources Saved

--Application Highlight: Driver Privilege Service--



From this one application, users can check the status of their driving privileges, check reinstatement requirements or ignition interlock eligibility (IIP), or pay a fee to reinstatement their driving privileges. The functionality for the IIP eligibility is a brand new portion of the application and is expected to help reduce calls to the DMV substantially. Previously, users would call daily or several times a day to check to see if they have become eligible for an IIP . -- Over 86,000 calls in 2012 --

Nebraska.gov National Recognition - 2013 Awards



The state's online portal, Nebraska.gov received the 2013 Best of the Web (BOW) award as a top 10 finalist. The award is based on innovation, functionality, productivity, and performance of the website. This is the 7th BOW award the portal website has received in the past 10 years, and only 2 other states, Alabama and Maine, have received this award more times.



Driving Digital Government Achievement Award (DGAA) Winner - State government category for the Nebraska Handicap Parking Permit Application and Management System. The DGAA recognizes outstanding agency and department web sites and projects at the application and infrastructure level. Criteria for the award includes: efficiency and economy, innovation, functionality, performance expectations and collaboration.



National Association of State Chief Information Officers (NASCIO) Finalist for Handicap Parking Permit Application and Management System.

"I know first-hand how intense the competition is for candidates in this category... to show very tangible results in innovation and efficiencies and this service is definitely one of the best in the nation in this category. I am very pleased for the Nebraska DMV and its partner Nebraska.gov." - Brenda Decker, CIO and current NASCIO President.

2013 3Q SPOTLIGHT - PRESENTATIONS

Nebraska Municipal Clerk Institute

- » 2 breakout presentations
- » Presented with Mary Messman, Nebraska Liquor Control Commission
- » March 2013

Central District Treasurers

- » Personally invited to present
- » August 2013

League of Nebraska Municipalities

- » 2 breakout presentations
- » Presented with Mary Messman, Nebraska Liquor Control Commission
- » October 2013

Nebraska Association of County Officials (NACO)

- » Personally Invited to speak to County Clerks, Register of Deeds and Election Commissioner
- » December 2013

- » Each presentation increases awareness of Nebraska.gov
- » Great opportunity to meet with people who could be using, or are already, using services
- » Promote services we provide – at local and state levels
 - * PayPort
 - * Liquor License Renewals
 - * Event Registration
 - * Real Estate Property Tax Payments
 - * NebPay and other services
- » Gain additional offices using services
- » At each presentation, attendees have completed sign-up sheets with name, agency, email address and check boxes for services they are interested in

OBJECTIVE #4: Speed up the time to market and increase standards

EVENT REGISTRATION

NEBRASKA.GOV

SPOTLIGHT - ONLINE REGISTRATION AND PAYMENT SYSTEM

- ❖ Increase awareness of service when giving presentations at conferences
- ❖ Currently in the set up process with the Department of Health and Human Services

- » The Event Registration system is an application that was developed once and can be implemented in a relatively short amount of time.
- » This service was previously approved by the Nebraska State Records Board for use at all levels of government – State, County and City.
- » Agencies have flexibility to create events, with multiple activities, at any time
- » Currently being used for:
 - Conference Registration
 - Webinar
 - Classes
 - Sports lessons



OBJECTIVE #5: Maximize adoption of new and current services



Google Analytics

Google Analytics allows our project management team to analyze how users interact with our services and identify areas that could be improved to increase user experience and adoption.

Recently, the ePayment application was evaluated in Google Analytics and it was observed that there was increased traffic navigating between four payment methods before proceeding. A project was initiated based off of these findings to make the application more intuitive to the user.

As a result of this analysis and others, we have found that using Google Analytics allows us to not only enhance the users experience, but reduce agency and Nebraska.gov support phone calls, as well as increase adoption of our online services by making it easy to complete the transaction, and encourage repeat online activity.

“Great site...easy to use. I like this system, it saves me time from having to go to the County Treasurer's office. Will use this again next year and will be telling my family how easy this was!!” – Anonymous vehicle registration renewal user

OBJECTIVE #5 continued: Maximize adoption of new and current services

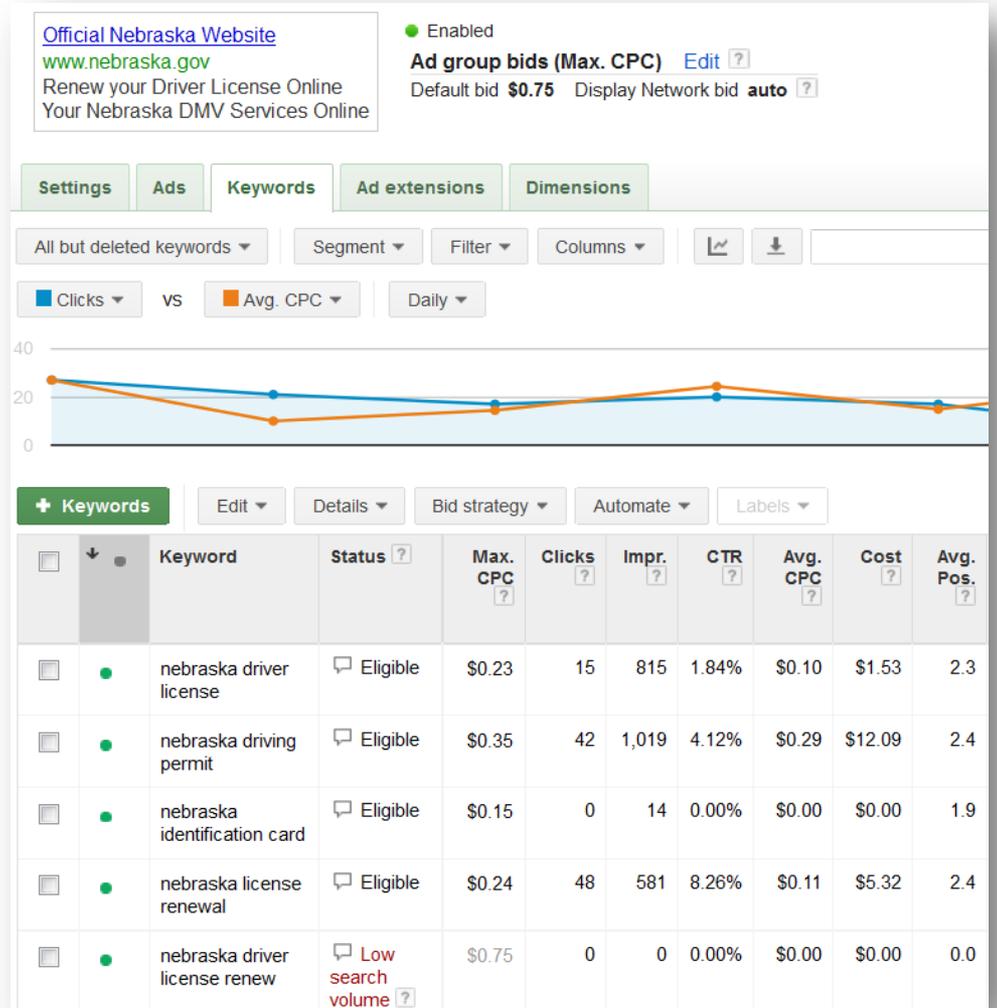
Google AdWords

Google AdWords is a marketing tool that allows our project management team to create ads that display in Google search results when users enter search keywords related to our services.

There are .com websites that provide services that make it appear as if the user is completing a government transaction online. Recently, DMV customers have been reporting this when attempting to renew driver licenses and vehicle registrations.

Nebraska.gov launched a marketing campaign using Google AdWords to place ads right next to the .com advertisements to help users get to the official Nebraska website.

Since the launch of the campaign in August, our ad has been displayed almost 200,000 times and users have reached our DMV services over 6,000 times through the ad.



NEBRASKA.GOV: NATIONAL RECOGNITION STRATEGIES

	Q1 2012	Q1	Q2 2012	Q2	Q3 2012	Q3	Q4 2012	Q4
PRESS RELEASES	4	8	0	12	3	5	5	
AWARD SUBMISSION	0	0	5	4	0	0	0	
OTHER MENTIONS	1	0	3	0	1	3	1	

Other/Mentions:

- Best of the Web 2013 Finalist
- Digital Government Achievement Award (DGAA) 2013 Winner for Nebraska Handicap Parking Permit Application and Management System
- National Association of State Chief Information Officers (NASCIO) 2013 Finalist for Handicap Parking Permit Application and Management System

Press Releases:

- Credit Cards now Accepted for Banner County Treasurer
- Credit Cards Accepted by Dawson County Treasurer
- Nebraska DMV wins acclaimed Digital Government Achievement Award for Online Handicap Permits
- Nebraska Drivers Now Have Fewer Reasons to Call the DMV
- Credit Cards now Accepted for Sarpy County Diversion

OBJECTIVE #6 (continued): Nebraska.gov Social Media Strategies Q3 - 2013

Social Media: Refers to the means of interactions among people in which they create, share, and/or exchange information and ideas in virtual communities and networks.

The Strategy: Staying connected to the citizens in Nebraska is paramount to our branding and quality control efforts. By utilizing the already connected 1.8 million citizens via social media, we stay current and informed.

How it works: Regardless of the social media platform, when a user is happy or unhappy with a Nebraska.gov application or service, we give them the ability to tell the world about it. Clearly we aim to have as many citizens/businesses brag about us as much as possible. When they do, their friends will see it and follow suit. In turn, increasing adoption of targeted Nebraska online services is our goal.



We leverage Facebook by incorporating “Like” buttons throughout transaction receipts, email signatures, print material and steady posting of news from Nebraska.gov.



Twitter allows us to instantly keep thousands of followers up to date with any important announcements or application launches.



Nebraska.gov crowd sources images using Flickr. We currently have over 70 members contributing to our “Great Nebraska Photos” community. By working with direct photographers of our state we are establishing rapport with the citizens of Nebraska by displaying their talents on our portal.



OBJECTIVE #7: Optimize reliability and response of portal technology

UPTIME REPORT

JULY	AUGUST	SEPTEMBER
99.8%	99.7%	100%

RESPONSE TIME REPORT

JULY	AUGUST	SEPTEMBER
Avg. response time this month 882 ms	Avg. response time this month 866 ms	Avg. response time this month 893 ms

NETWORK ISSUES DETAIL REPORT

	Start Time	End Time	Time	Description	Impact
Nebraska.gov sites were down	8/28/2013 13:05	8/28/2013 13:15	0:10	An issue occurred with the firewall and its NAT rules.	All Nebraska.gov web sites and services were unavailable.
Nebraska.gov sites were down	8/28/2013 10:50	8/28/2013 11:30	0:40	An issue occurred with the firewall and its NAT rules.	All Nebraska.gov web sites and services were unavailable.
Nebraska.gov sites were down	8/28/2013 17:05	8/28/2013 17:30	0:25	An issue occurred with the firewall and its NAT rules.	All Nebraska.gov web sites and services were unavailable.
Firewall Maintenance	8/24/2013 22:00	8/24/2013 22:40	0:40	NIC was doing firewall maintenance.	All Nebraska.gov web sites and services were unavailable.
Nebraska Network File System Upgrade	8/3/2013 22:00	8/3/2013 23:00	1:00	Nebraska.gov was doing server maintenance to upgrade our Network File System.	All web sites and applications were down.
Nebraska.gov sites were down	7/22/2013 22:10	7/22/2013 22:20	0:10	Ashburn Datacenter experienced an event related to a security scan. The scan was stopped and all services recovered.	All Nebraska.gov web sites and services were sporadic in their availability.
Nebraska Server Upgrades	7/16/2013 23:00	7/17/2013 2:15	3:15	Nebraska.gov was doing server maintenance to upgrade our servers and networking.	All of our applications were down during this window. The web site was up for most of the window with the exception of from about 1:00 am to 2:15 am.
Nebraska.gov sites were down	7/2/2013 22:00	7/2/2013 22:10	0:10	The data center experienced a network event due to maintenance. Changes were backed out and issue resolved.	All Nebraska.gov web sites and services were unavailable.

Nebraska.gov Project Priority Report – in progress projects as of 9/30/2013

Title	Revenue Type	Project Start	Target Launch	Work Scope	Partner
Court Re-template and Enhance eFiling	Self-funded	6/3/2013	10/21/2013	Application Enhancement	Court Administrator, State
Courts_ReTemplate_eFiling Transaction History	Self-funded	9/19/2013	10/23/2013	Application Enhancement	Court Administrator, State
Driver Record Monitoring and Administration Application	Self-funded	1/17/2013	10/28/2013	New Application	Motor Vehicles, Department of
Court Efiling Criminal Web Service Enhancement	Self-funded	6/17/2013	10/31/2013	Application Enhancement	Court Administrator, State
Sarpy County STOP Program Payments	Revenue	9/6/2013	11/7/2013	New Application	Local Government
AG - Feed, Fert & Ag Lime Permit Renewal	Revenue	8/8/2013	11/7/2013	New Application	Agriculture, Department of
Single trip Fuel and Prorate Permits	Revenue	7/22/2013	11/7/2013	New Application	Motor Vehicles, Department of
Corp Doc eDelivery - Trade Name Registration Filings	Self-funded	7/19/2013	11/8/2013	Application Enhancement	Secretary of State
Driver Record Search (One Time) - Retemplate	Self-funded	9/16/2013	11/11/2013	Application Enhancement	Motor Vehicles, Department of
Nebraska Background Check Portal	Self-funded	9/27/2013	11/22/2013	N/A- Website	Multi-agency
Feed, Fert & Ag Lime Tonnage Reports	Revenue	10/7/2013	11/25/2013	New Application	Agriculture, Department of
Disaster Recovery Setup and Testing	Non-Revenue	10/15/2013	11/30/2013	N/A- Website	Nebraska.Gov Internal
Courts ReTemplate Parenting Act Mediator Portal	Self-funded	9/24/2013	12/15/2013	Application Enhancement	Court Administrator, State
Corp Searches - Re-template & Enhancements	Self-funded	7/8/2013	12/15/2013	Application Enhancement	Secretary of State
UCC Searches-Re-template and Rule & Regulation Updates	Self-funded	7/16/2013	12/31/2013	Application Enhancement	Secretary of State
Subscriber Signup Application	Non-Revenue	11/8/2010	12/31/2013	New Application	Nebraska.Gov Internal
Point-to-Point FED/MED Changes	Self-funded	1/1/2014	1/31/2014	Application Enhancement	Motor Vehicles, Department of
UCC Batch FilingNew	Revenue	8/19/2013	2/3/2014	New Application	Secretary of State
Commercial Driver License System - Rewrite	Non-Revenue	7/15/2013	2/3/2014	Application Enhancement	Motor Vehicles, Department of
Juror Qualification Form	Non-Revenue	11/8/2012	3/1/2014	New Application	Court Administrator, State
Court Bulk eGarnishment ePayments	Revenue	7/1/2013	3/31/2014	New Application	Court Administrator, State
Ignition Interlock Installation Reporting	Non-Revenue	8/21/2013	3/31/2014	New Application	Motor Vehicles, Department of
Electrician Exam Application	Revenue	7/11/2013	4/1/2014	New Application	Electrical Division, State
Courts Reporter of Decisions Opinions Website	Self-funded	9/9/2013	4/15/2014	N/A- Website	Court Administrator, State
Veterans Designation on Driver Licenses	Revenue	1/1/2014	7/1/2014	Application Enhancement	Motor Vehicles, Department of
Farmers' Market Nutrition Program (FMNP) Database	Grant/T&M	10/1/2013	9/30/2016	New Application	Agriculture, Department of

Self-funded = Enhancement or new application tied to an existing revenue generating application

Revenue = New application that generates revenue

Non-revenue = New application or enhancement that has no associated revenue

Grant/T&M = New application or enhancement funded by a grant or the partner

**NEBRASKA STATE RECORDS BOARD
MEETING: November 6, 2013**

Nebraska State Capitol
Room 1507
Lincoln, NE
November 6, 2013
9:00 A.M.

AFFIDAVIT OF PUBLICATION

RECORDS MANAGEMENT
DIVISION

OCT 08 2013

RECEIVED

State of Nebraska }
LANCASTER COUNTY, } ss.

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, November 6, 2013 at 9:00 AM, Room 1507, Ne State Capitol, Lincoln, NE. The agenda, which is kept continually current, is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE for public inspection during regular business hours.
#7442140 11 Oct 4 9128677

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on Oct 4, 2013 and thereafter on _____, 20____

and that said newspaper is the legal newspaper under the statutes of the State of Nebraska. The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Kimberly Woodcock

Subscribed in my presence and sworn to before me on October 4, 2013
UVA K Boone Notary Public

GENERAL NOTARY - State of Nebraska
UVA K BOONE
My Comm. Exp. Jan. 31, 2017

7442140

Organization Nebraska State Records Board
Activity Public Hearing
Date of Activity Wednesday, 11/06/2013
Time of Activity Meeting starts at 9:00 AM Central

Last Updated Monday, 12/31/2012
Location Room 1507 State Capitol

Details Meeting

Meeting Agenda <http://>

Meeting Materials <http://>

Person to Contact for Additional Information:

Name Cathy Danahy

Title Executive Director

Address 440 South 8th Street
Suite 210
Lincoln, NE 68508

Telephone (402) 471-2745

Fax (402) 471-2406

E-Mail Cathy.Danahy@nebraska.gov

Agency Homepage <http://>

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

November 6, 2013

9:00 A.M.

CALL TO ORDER, ROLL CALL

1. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
 - a) **Action Item:** Approval of Agenda
5. APPROVAL OF MINUTES
 - a) **Action Item:** Approval of July 31, 2013 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-action items:** Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and Banner County, Health and Human Services, Rock County. Signed by Chairman Gale pursuant to Board authority.
 - 2) **Non-action item:** Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and, Banner County (Addendum 1), Rock County (Addendum 1), York County (Addendum 2). Signed by Chairman Gale pursuant to Board authority.
 - 3) **Non-action item:** Addendum Nine (Event Registration) to the Electronic Government Service Level Agreement between the Department of Health & Human Services, Nebraska Interactive, LLC, and the NE State Records Board. Signed by Chairman Gale pursuant to Board authority.
 - 4) **Action Item: Web/Online PayPort for State Agencies.** Blanket Addenda to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, and NE State Records Board.
 - 5) **Action Item:** Addendum Seven to the Electronic Government Service Level Agreement between the NE Department of Agriculture, Nebraska Interactive, LLC, and the NE State Records Board – **Online Licensing Services Suite.**
 - 6) **Action Item:** Addendum Six to the Electronic Government Service Level Agreement between Sarpy County, Nebraska Interactive, LLC, and the NE State Records Board – **NebPay for Sarpy County STOP Program.**

- 7) **Action Item:** Addendum Seven to the Electronic Government Service Level Agreement between the NE State Electrical Division, Nebraska Interactive, LLC, and the NE State Records Board-**Electrician Exam Application.**
- 8) **Action Item:** Addendum One to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**Specialty License Plate Application.**
- 9) **Action Item:** Addendum Eight to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**Single Trip Fuel and Proration Permits.**
- 10) **Action Item:** Addendum Nine to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**International Fuel Tax Agreement Services.**
- 11) **Action Item:** Addendum One to the Electronic Government Service Level Agreement between the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the NE State Records Board-**Motor Vehicle Registration Payment Application.**

b) BRIEFING ON POSSIBLE LEGISLATIVE CHANGES/RECORDS BOARD RESTRUCTURING

8. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC
DECEMBER 31, 2012 AND 2011 – Report from the Finances Review Subcommittee (Mike Foley, Chair)
Action Item: Accept the receipt of the PricewaterhouseCoopers annual audit report of Nebraska Interactive, LLC for December 31, 2012 and 2011.
9. EXECUTIVE DIRECTOR’S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance
 - b) NSRB Grant Status Report
 - c) Final Grant Reports – Alliance; Garden County
10. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) General Manager’s Report
 - c) **Action Item:** Project Priority Report
11. DATE FOR NEXT MEETING
TBA
9:00 A.M.
Room 1507
State Capitol
Lincoln, NE
12. ADJOURNMENT
Action Item: Move to adjourn

Updated 10/22/2013



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of July 31, 2013

Chairman Gale introduced and welcomed Mr. Gerry Oligmueller, Acting Director of Administrative Services who replaces Carlos Castillo. Chairman Gale also announced the reappointments of Mike Konz and Scott Keene for a second term on the Board by Governor Heineman. Their second terms will end on July 16, 2016.

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on July 31, 2013, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Michael D. Foley, Auditor of Public Accounts;
Don Stenberg, State Treasurer;
Scott Keene, representing the Insurance Industry;
Gerry Oligmueller, Acting Director of Administrative Services;
Julie A. Beno, representing Libraries;
Brian Buescher, representing the Legal Profession;
Leslie S. Donley, representing the Attorney General;
Brenda L. Decker, representing the Governor;
Mike Konz, representing the Media

Absent: Ryne D. Seaman, representing the Banking Industry;
Greg Osborn, representing the General Public

Staff in attendance:

Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star on June 28, 2013 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Foley moved to adopt the agenda as presented; seconded by Mr. Stenberg.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the May 1, 2013 meeting. Mr. Foley moved to approve the minutes; seconded by Ms. Beno.

Voting For:	Beno Keene	Buescher Konz	Donley Stenberg	Foley	Gale
Voting Against:	None				
Not Voting:	Decker	Oligmueller			
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on any of the agenda items. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item 7.a. Agreements & Addenda

Agenda Item 7.a.1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Blue Hill, the City of Crete, Dawson County, the Village of Hershey, the City of North Bend, the Village of Orleans, Phelps County, the Village of Platte Center, the City of Sargent, the City of St. Paul and the Village of Trenton. Signed by Chairman Gale pursuant to Board authority. Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the addenda.

Agenda Item 7.a.2. Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Blue Hill (Addendum 1), the City of Crete (Addendum 1), Dawson County (Addendum 1), the village of Hershey (Addendum 1), the City of North Bend (Addendum 1), the Village of Orleans (Addendum 1), Phelps County (Addendum 1), the Village of Platte Center (Addendum 1), the City of Sargent (Addendum 1), Sarpy County Attorney (Addendum 5), the City of St. Paul (Addendum 1), and the Village of Trenton (Addendum1). Signed by Chairman Gale pursuant to Board authority. Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the addenda.

Agenda Item 7.b. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2012 AND 2011.

Chairman Gale asked the Finances Review Subcommittee, chaired by Auditor Mike Foley, to review the audit and report back to the Board at the November 6, 2013 board meeting.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT**Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented June 30, 2013 Cash Fund Balance report. Ms. Donley moved to approve the June 30, 2013 Cash Fund Balance Report; seconded by Mr. Foley.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

Agenda Item 8.b. NSRB Grant Status Report

Ms. Danahy presented the June 31, 2013 State/Local Grant Project Status Report.

Agenda Item 8.c. Final Grant Reports

Ms. Danahy presented the following final grant reports: Hitchcock County Web GIS; Dodge County Web GIS; Saunders County Web GIS; Garfield County Web GIS; Harlan County Web GIS; Greeley County Web GIS.

Agenda Item 9. NEBRASKA.GOV REPORTS**Agenda Item 9.a. Harry Herington, CEO & Chairman of the Board, NIC, Inc.**

Chairman Gale introduced Mr. Herington and welcomed him to the meeting. Mr. Herington addressed the Board and answered questions.

Mr. Herington committed to investigating switching to the state credit card system upon the conditions stated in the record of the meeting.

Chairman Gale declared a recess at 10:55 A.M.

Chairman Gale reconvened the meeting at 11:10 A.M.

Chairman Gale moved to **Agenda Item 10.a.**

Agenda Item 10. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE (Julie Beno, Chair)**10a. Grant Funding Recommendations**

Ms. Beno introduced the Grant Review Subcommittee (GRC) – Scott Keene and Greg Osborn (Absent). She explained the procedure and processes the GRC performed to determine grant funding recommendations. After discussion, Mr. Stenberg moved that the Nebraska State Records Board, after having reviewed the NSRB Grant Awards Recommendation Summary recommended by the GRC, approve the funding of the grants for a total award amount of \$249,963.00; seconded by Mr. Buescher.

Voting For:	Beno Gale	Buescher Keene	Decker Konz	Donley Oligmueller	Foley Stenberg
Voting Against:	None				
Absent:	Osborn	Seaman			

The motion carried.

The list of approved grants include:

<u>Agency</u>	<u>Title</u>	<u>Funding Amount</u>
Boone County	Assessor GIS & County WebGIS	\$25,000
Gosper County	Assessor GIS & County WebGIS	\$25,000
Dakota County	WebGIS	\$25,000
Sherman County	Assessor GIS	\$25,000
Webster County	Assessor GIS	\$25,000
Banner County	WebGIS	\$ 9,600
Blair, City of	GIS-Based Electronic Records Management	\$24,000
Deuel County	County WebGIS	\$16,600
Dixon County	County WebGIS	\$16,600
Franklin County	WebGIS	\$ 6,720
Garden County	County WebGIS	\$ 6,720
Johnson County	WebGIS	\$ 4,900
Lexington, City of	GIS-Based Electronic Records Management	\$16,800
Scotts Bluff County	County WebGIS	\$17,500
York County	WebGIS	\$17,500
Nance County	County WebGIS	\$10,220
Agriculture, NE Dept of	Online Licensing & Fee Application Payment System	\$15,000
Real Estate Commission	Online Continuing Education Attendance Submission	\$15,000

Ms. Beno announced the Grant Review Subcommittee will be meeting to review and clarify the requirements for NSRB grants. The Subcommittee will return recommendations to the Board for discussion and approval at the first quarter meeting of 2014.

Representatives from Beehive Industries and GIS Workshop expressed their gratitude to the Board for supporting their clients GIS projects.

Ms. Decker left the meeting at 12 Noon.

Chairman Gale returned to **Agenda Item 9.b.**

Agenda item 9.b. New VISA Transparency Rule – Update
 Treasurer Stenberg requested this item be on the November 6, 2013 agenda.

Agenda Item 9.c. General Manager’s Report
 Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2nd Quarter 2013 General Manager’s Report.

Agenda Item 9.d Project Priority Report
 Mr. Hoffman presented the Project Priority Report. Mr. Keene moved to approve the Project Priority Report; seconded by Ms. Beno.

Voting For:	Beno	Buescher	Donley	Foley	Gale
	Keene	Konz	Oligmueller	Stenberg	
Voting Against:	None				

Absent: Osborn Decker Seaman

The motion carried.

Agenda Item 11. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, November 6, 2013 at 9:00 A.M. in Room 1507, State Capitol Building, Lincoln, Nebraska.

Agenda Item 12. ADJOURNMENT

Mr. Keene moved to adjourn the meeting; seconded by Ms. Beno. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 12:10 P.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date

Summary List

Electronic Government Service Level Agreements

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

	NSRB Chairman <u>Signature date</u>
Banner County	09/25/2013
NE Dept. of Health & Human Services	09/25/2013
Rock County	08/28/2013

**Electronic Government Service Level Agreement
with
<Partner Name>**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the "NSRB"), and <Partner Name>, a state, county or local government of Nebraska ("Partner").

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network ("the Master Contract") and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) INTERFACE AND DATABASE DEVELOPMENT – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner

agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
- e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.

4) SERVICE HARDWARE SUPPORT (if applicable)

- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
- b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
- c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

5) HARDWARE OWNER – Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.

6) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.

7) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.

8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and
 - c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) ONLINE CARD SECURITY – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 10) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 11) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: <Partner Name>
<Partner Address>
<Partner City, State, Zip Code>
Phone: <Contact Phone>
Fax: <Contact Fax>
Email: <Contact Email>

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
 - i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

14) TERM OF AGREEMENT - This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

15) RELATIONSHIP OF PARTIES - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

16) CHANGES, MODIFICATIONS OR AMENDMENTS - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

17) MARKETING - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

18) EXHIBIT SPACE - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

19) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) Electronic Check Payments—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

Summary List PayPort Payments Addenda

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the PayPort Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

New PayPort Addenda

NSRB Chairman Signature

Banner County	(Addendum One)	09/25/2013
Rock County	(Addendum One)	08/28/2013
York County	(Addendum Two)	08/13/2013

**Addendum (Number)
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
(Partner – a state, county or local government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state, county or local government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: PayPort for (Partner – a state, county or local government of NE)
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 Authorized Officer
 Nebraska Interactive, LLC

By: _____ Date: _____
 Authorized Officer
 Nebraska State Records Board

By: _____ Date: _____
 Authorized Officer
 (Partner – a state, county, or local govt. of NE)

Summary

Nebraska City and County Government

Blanket Addendum

Project: PayPort

This addendum covers all fees related to the collection of fees for PayPort.

Current Process:

PayPort is a service that was developed and has been in use by city and county government offices. Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

- Banner County Treasurer
- Rock County Treasurer
- York County Treasurer

Market Potential/Target Audience:

The market potential for this service is anyone that needs to pay fees owed to local government. PayPort offers the option for people to use a credit card when making a payment.

Information on what the fee presented is based upon:

This is a service that is unique, in that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Services that can be paid using this system may include licenses, swimming pool passes, hall rental fees, utilities, and motor vehicle titles.

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

Summary List

Event Registration Addenda

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the Event Registration online application provided by Nebraska.gov, and use the approved template. No action necessary.

New Event Registration Addenda

**NSRB Chairman
Signature**

NE Department of Health & Human Services (Addendum Nine)

09/25/2013

**Addendum (Number)
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
(Partner – a state, county or local government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state, county or local government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. (Partner) has authority to assess and collect the fees described herein.

Project: Event Registration for (Partner)
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Event Registration Credit Card	Full statutory/assessed fee charged by Partner	10.00%	10% of Nebraska.gov Portal Fee
Event Registration Electronic Check	Full statutory/assessed fee charged by Partner	10.00%	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

By: _____ Date: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

By: _____ Date: _____
Authorized Officer
(Partner – a state, county, or local govt. of NE)

Summary

Nebraska City, County and State Government

Blanket Addendum

Project: Online Event Registration

This addendum covers all fees related to the collection of fees for Event Registration.

Current Process:

The new event registration system is a comprehensive system that allows the users great flexibility with numerous options. This system allows administrators to set up events as needed, with a quick turn-around.

Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

- Department of Health & Human Services

Market Potential/Target Audience:

The market potential for this service is any city, county, or state office that needs to create an online system for collecting registration information for an event.

Information on what the fee presented is based upon:

This is a service that other vendors are offering online registration systems. The rates are set at 10% for credit card and electronic check payments. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other options available to the customer.

This system is currently being used for webinars, classes, conferences and sport registrations

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

**Addendum (Number)
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
(Partner – a state government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: PayPort for (Partner – a state government of NE), web/online only

Revenue Type: Instant Access

Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
Authorized Officer
Nebraska Interactive, LLC

By: _____ Date: _____
Authorized Officer
Nebraska State Records Board

By: _____ Date: _____
Authorized Officer
(Partner – a state govt. of NE)

Summary

Nebraska State Government

Blanket Addendum for PayPort for State Agencies Web/Online functionality only

Project: PayPort for State Agencies, with web/online functionality only

This addendum covers all fees related to the collection of fees for Nebraska State government offices, using the PayPort payment processing system.

Current Process:

Currently, there are state agencies that do not have an online application for their users to transact their business.

If someone needs to make a payment with a State Agency, they must contact the office directly to provide payment information. A payment may be mailed directly to the office or delivered in person.

The Nebraska Liquor Control Commission, NLCC, currently accepts credit card payments over the phone and in the office. (Per NLCC, in the past year, less than five people have come into the office to make a payment. The credit card machine is located in the back of the office, out of sight from the customer.)

Project Overview/Proposal:

State Agencies are looking for an online solution to allow people to interact with their agency and conduct business.

The PayPort system will give agencies the ability to have an online application that allows them to collect data and payment for services. The agency will determine which services can be processed using PayPort.

The designated agency staff members will be given access to PayPort, so services can be added. Agencies will also have the ability to determine what, if any, additional data needs to be collected with each service. The system will not be ready for customers until the set up process has been completed.

A unique website address would be given to each agency. The link would be displayed on the agency website to direct people to the system that would collect and process the payment.

The agency will see efficiencies created in their office by using the PayPort payment processing system. Funds collected will be disbursed to the account designated by the agency.

Benefits to the agencies include:

- Same disbursement schedule as all other Nebraska.gov services
- Reconciliation is easy, as there would be a reduction in payments made in the office
- Reports can be created, using the same reporting system as all Nebraska.gov services
- Security is provided; agencies do not have to complete any reports
- Cost avoidance for the agency, as the agency is not responsible for paying the merchant fees, machine rental, or reports
- Short implementation time for the agencies, since this system has already been developed and would need to be implemented for each one

Benefits to the customers include:

- Conduct business with an agency 24 hours a day/7 days a week
- Save time by not needing to personally visit the office
- Instant receipt of transaction, date and time stamped

Market Potential/Target Audience:

This service would be available to any State agency that wants to collect data and fees using the PayPort payment processing system.

The market potential for this service varies, depending on the agency and the services available for payments.

Below are two examples of State Agencies that want to use the PayPort payment processing system offered by Nebraska.gov.

Nebraska Liquor Control Commission

	Total 2012 Transactions	Total 2012 fees	Adoption of 20% fees	20% adoption - portal fees	NSRB share
Estimated Totals	5657	\$ 386,861.53	\$77,372.31	\$ 1,926.57	\$ 192.66

Nebraska State Fire Marshal

	Total 2012 Transactions	Total 2012 fees	Adoption of 20% fees	20% adoption - portal fees	NSRB Share
Estimated Totals	3773	\$253,201.00	\$50,640.20	\$1,260.94	\$126.09

Information on what the fee presented is based upon:

The Nebraska State Records Board has already approved this pricing model for local agencies.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The user will have multiple payment options. It is difficult to estimate how many people will use the PayPort option.

Expected rate of return over a period of time:

Estimates for the rate of return cannot be estimated at this time, for this service. There will always be costs associated with the service for NI, which includes enhancements, testing, training, hosting, security, and customer support.

NI's investment in this application (any costs incurred):

NI has invested time and resources to prepare the service for use at the State level of government. For any service that NI provides, there are investments made in providing security, back up servers, customer service and more. PayPort has costs associated with it, for each agency using PayPort, which includes set up, training and on-going support, in addition to hosting, security and enhancements to the service.

NI's risk in providing this application:

There is a risk with any online transaction. NI disburses the funds to the agency, prior to receipt of the money. If NI is notified of a return, then research must be completed and the partner contacted.

NI takes on the risk that there are no guaranteed transactions for the service.

**Addendum Seven
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska Department of Agriculture,
and
Nebraska State Records Board**

This Addendum Seven to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB) and the Nebraska Department of Agriculture sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Agriculture has authority to assess and collect the fees described herein.

Project: Online Licensing Services Suite, to include the following services;

- Feed, Fertilizer and Ag Lime Renewal - Annual Renewal
- Commercial Feed, Fertilizer, Ag Lime (Tonnage) Inspection Fee Payment Report - Semi-annual (Feed and Fertilizer), Annually (Ag Lime)
- Small Package Product Fee Report - Annual Report
- Auction Market Inspection Fees - Monthly Report
- Milk Act Renewal Notice - Annual Report
- Milk Inspection Fee Report - Monthly Report Maybe run with Milk Act
- Nursery License fees and Inspection Services -Annual Report

Revenue Type: Instant Access

Implementation: 2013

Service	Dept. of Agriculture Fee	Nebraska.gov Portal Fee	NSRB Share
Online Licensing Services Suite Credit Card	Full statutory/assessed fee charged by Partner	2.49% + \$1.75	10%
Online Licensing Services Suite Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10%

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by the Nebraska Department of Agriculture and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/policies.html>

By: _____
Authorized Officer
Nebraska Interactive, LLC

Date: _____

By: _____
Authorized Officer
Nebraska State Records Board

Date: _____

By: _____
Authorized Officer
Nebraska Department of Agriculture

Date: _____

Summary
Nebraska Department of Agriculture
Addendum Seven

Project: Online Licensing Services Suite

Current Process:

Currently, the Department of Agriculture mails out notices and requires the paper form be completed and returned via mail. This suite of online services, in any part, is not offered electronically.

Project Overview/Proposal:

The purpose of this project is to create a suite of online licensing services to be submitted by the users, electronically. The online system would collect the annual licensing fee, inspection fee or tonnage tax that is due to the agency for each application.

The goal for the creation of the online services is to eliminate paper forms being mailed out and returned to the Department of Agriculture. Nebraska.gov will work with the Department of Agriculture to market the services to increase awareness and adoption rates.

Historical trends reflect, new applications within their first year have maximized adoption of 10%, and near 20% in year two.

Market Potential/Target Audience

Based upon 2012 submissions, market potential for the online suite of services is listed below. The market potential is static, with little to no growth opportunity.

- Feed, Fertilizer and Ag Lime Renewal
 - 2875 firms
- Commercial Feed, Fertilizer, Ag Lime (Tonnage) Inspection Fee Payment Report
 - 4342 firms
- Small Package Product Fee Report
 - 306 firms
- Auction Market Inspection Fees
 - 47 firms
- Milk Act Renewal Notice
 - 237 firms
- Milk Inspection Fee Report
 - 10 firms
- Nursery License fees and Inspection Services
 - 1200 firms

Information on what the fee presented is based upon:

The pricing structure presented is a continuation of the fees approved for the existing Ag applications. The online suite of services will contribute \$1.75 per ACH transaction and 2.49% per Credit Card transaction to Nebraska.gov. This transaction cost will be used cover merchant costs and to support the online suite of services being hosted and maintained by Nebraska.gov.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

Averaging adoption rates from similar NDA applications, Nebraska.gov anticipates a 20% adoption rate of total potential users, in the first year.

Expected rate of return (in what time period):

Due to the variable fees per transaction, there is no effective way to calculate the expected rate of return.

NI's investment in this application (any costs incurred):

Nebraska.gov assumes all the upfront costs and investments associated with these projects. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

NI's risk (in providing this service):

Nebraska.gov assumes all the upfront costs and investments associated with these projects. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**Addendum Six
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Sarpy County, Nebraska**

This Addendum Six to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Sarpy County, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. Sarpy County, Nebraska has authority to assess and collect the fees described herein.

Project: NebPay for Sarpy County STOP Program
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	Sarpy County Fee	Nebraska.gov Portal Fee	NSRB Share
NebPay Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
NebPay Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Sarpy County, Nebraska and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Sheriff Jeff Davis
 Sarpy County, Nebraska

Summary

Nebraska County Government

NebPay for Sarpy County STOP Program

Project: NebPay for Sarpy County STOP Program

This addendum covers all fees related to the collection of fees for NebPay for the Sarpy County Sheriff's Office.

Current Process:

The Sarpy County Sheriff's Office currently is using an outside vendor to collect payments for online transactions.

Project Overview/Proposal:

The Sarpy County Sheriff's Office has the programming in place to collect data from someone signing up for the STOP class. NebPay will be used to collect the payment for the class from the user.

The two offices will work together to create a seamless system that will allow the user to sign up and pay for the STOP program.

Market Potential/Target Audience:

The market potential for this service depends on how many tickets are issued within Sarpy County, and how many of those qualify for the STOP program.

Information on what the fee presented is based upon:

This is a service that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Below is an example of the users for the STOP Program:

- January 2013: 199 people
- March 2013: 297 people
- June 2013: 260 people

By averaging those three months, we predict 252 transactions a month, or 3,024 per year.

Expected rate of return over a period of time:

The fees for the STOP program are \$98 and \$115. With a portal fee of 2.49%, it is estimated that this service would generate over \$7,000 in portal fees; after merchant fees would be approximately \$3,500. The Nebraska State Records Board share of 10% of portal fees would equate to an estimated over \$700 per year.

There are always fees that will be incurred with operating the online service. This includes the possibility of future enhancements, which will involve continued development, testing and training. Customer service is always provided to the users.

NI's investment in this application (any costs incurred):

There is an initial investment to get the service ready to use. There is time spent to set up the service for interaction with the Sarpy system, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

**Addendum Seven
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Nebraska State Electrical Division**

This Addendum Seven to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Nebraska State Electrical Division (NSED) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the NSRB), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The NSED has authority to assess and collect the fees described herein.

Project: Electrician Exam Application for NSED

Revenue Type: Instant Access

Implementation: 2014

Price Structure

Service	NSED Fee	Nebraska.gov Portal Fee	NSRB Share (10% of Portal Fee)
Electrical Contractor Exam Application Credit Card	\$125	\$5.00	\$0.50
Journeyman Electrician Exam Application Credit Card	\$60	\$3.00	\$0.30
Fire Alarm Installer Exam Application Credit Card	\$60	\$3.00	\$0.30
Residential Journeyman Electrician, Type RW Exam Application Credit Card	\$60	\$3.00	\$0.30

Terms: Nebraska.gov will process the total of all transactions through the state elected credit card merchant. These funds will be deposited on behalf of the Nebraska State Electrical Division. Nebraska.gov will submit an invoice to the Nebraska State Electrical Division for the total amount of the Nebraska.gov Transaction Fees collected at the close of each month. Terms of payment are net 45 days.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: _____

By: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: _____

By: _____
Executive Director – Randy Anderson
Nebraska State Electrical Division

Date: _____

Summary

Nebraska State Electrical Division

Addendum Seven

Project: Electrician Exam Applications – Interactive

Create online applications for Electrical Contractor, Journeyman Electrician, Fire Alarm Installer, and Residential Journeyman Electrician, Type RW

Current Process:

Individuals who would like to obtain an electrician's license in the state of Nebraska need to apply to take an exam. This application is available in paper form or online using a fillable PDF. Forms must be mailed or delivered to the Nebraska State Electrical Division (NSED) office. The information is then manually data-entered into an administration system by NSED staff.

Project Overview/Proposal:

Nebraska.gov and NSED are developing a new online service for individuals who wish to apply to take an exam to obtain an electrician's license. This service will collect the individual's information and hold the data in an administrative screen until NSED accepts or rejects the application. Once it's determined that the individual qualifies to take the exam, the application fee is collected. The application information will then be written to the NSED backend and archived for future reference online.

The cost of the four exam application types are as follows:

- Electrical Contractor – \$125
- Journeyman Electrician – \$60
- Fire Alarm Installer – \$60
- Residential Journeyman Electrician, Type RW – \$60

This online service will be available 24 hours a day, 7 days a week except for down time required for maintenance.

Market Potential/Target Audience

Industry group is all individuals that would like to begin study for an electrical license. The approximate annual volume is 409 applications. Online adoption is targeted at 70% upon initial launch of the service. Nebraska Interactive plans on creating marketing materials to distribute to electrical schools and businesses that employ a large number of electricians to achieve this adoption rate.

Fee Description

Nebraska Interactive has evaluated the cost of the development as well as the continued maintenance of the service and proposes installing a \$3.00 fee to the user for the Journeyman Electrician, Fire Alarm Installer, and Residential Journeyman Electrician, Type RW licenses. A \$5.00 fee is being proposed for the Electrical Contractor license.

Nebraska Interactive Investment/Risk

Nebraska Interactive's investment in the project for the initial development is estimated at \$29,800 and includes project management, business analysis, development, and testing by Nebraska Interactive. Ongoing maintenance and updating of the application including requested enhancements are done at no cost to the State Electrical Division.

As with all applications that Nebraska Interactive provides for the State of Nebraska, all costs related to hosting, hardware, licensing, and security are assumed by Nebraska.gov.

Nebraska Interactive aims to add this service to the existing suite of online services for NSED to enhance internal NSED processes, increase public efficiencies, and increase services that contribute to the Nebraska Interactive self-funded model. Adding online services also has the potential to increase awareness and adoption of other online services.

**Addendum One
to the
Electronic Government Service Level Agreement for
Specialty License Plate Application
Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum One to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

This Addendum One supersedes and replaces Schedule A, dated April 2008.

Project: Specialty and Organizational License Plates for DMV
Revenue Type: Instant Access
Implementation: 2008

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Specialty or Organizational Plate Order Credit Card and Electronic Check	Full statutory/assessed fee charged by Partner	\$3.00	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Director – Rhonda K. Lahm
 Department of Motor Vehicles

Summary

Motor Vehicles, Department of

Addendum One to the Electronic Government Service Level Agreement for Specialty License Plate Application

Project: Specialty and Organizational Plate Order

Current Process:

This application is currently online. No changes to the application or Nebraska Interactive Fee structure are being requested.

Project Overview/Proposal:

The Department of Motor Vehicles allows registered vehicle owners to order specialty license plates online. The plate types and fees vary and are determined by the Department of Motor Vehicles. The fee for the order online does not change.

Market Potential/Target Audience

No changes to market potential.

Information on what the fee presented is based upon:

No changes to fee.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

No changes to volume of users or anticipated volume.

Expected rate of return (in what time period):

No changes that would impact revenue or rate of return.

NI's investment in this application (any costs incurred):

No changes to investment or costs.

NI's risk (in providing this service):

No changes to accepted risk.

**Addendum Eight
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum Eight to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

Project: Single Trip Fuel and Prorate Permits for DMV

Revenue Type: Instant Access

Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Proration Permit Credit Card	Full statutory/assessed fee charged by Partner	\$2.00	10% of NI Portal Fee
Fuel Permit Credit Card	Full statutory/assessed fee charged by Partner	\$2.00	10% of NI Portal Fee
Proration Permit & Fuel Permit Credit Card	Full statutory/assessed fee charged by Partner	\$4.00	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
General Manager – Brent Hoffman
Nebraska Interactive, LLC

By: _____ Date: _____
Chairman – Secretary of State John Gale
Nebraska State Records Board

By: _____ Date: _____
Director – Rhonda K. Lahm
Department of Motor Vehicles

**Summary
Addendum Eight
Single Trip Fuel and Proration Permits**

Project: Single Trip Fuel and Proration Permits

Nebraska nonresidents operating an apportioned vehicle or Nebraska-based interstate operators that do not participate in the International Fuel Tax Agreement (IFTA) or International Registration Plan (IRP) and do not meet Nebraska registration responsibilities are required to (1) purchase a Trip Permit at the first truck permit station upon entering the State of Nebraska, or (2) fully license the vehicle at the county level as a nonresident commercial vehicle.

LB250 was signed into law in 2013 that will require that the Trip Permit be obtained prior to entering the state and up to 30 days ahead of time. LB250 also enables permits to be purchased online.

Current Process:

This is currently a completely paper process. Commercial drivers can obtain a physical permit at a vendor which could be a Nebraska truck stop. The vendor could statutorily charge up to 10% on top of the permit fee to distribute the physical permit.

Project Overview/Proposal:

The Department of Motor Vehicles and the Nebraska State Patrol are working to develop a new online application to issue single trip (one-time) Nebraska Fuel and/or Prorate Permits. Nebraska.gov will process payments for these one-time payments.

Market Potential/Target Audience

Users of the application will non Nebraska residents or Nebraska-based interstate operators that do not participate in the International Fuel Tax Agreement (IFTA) or International Registration Plan (IRP) and need to travel through Nebraska.

Proration Permits		Fuel Permits		Both		Total Permits
Count	%	Count	%	Count	%	
4,479	37%	1,891	16%	5,764	48%	12,134

*Volume estimates are based on totals from 2012. The permits obtained and volumes realized will vary.

Information on what the fee presented is based upon:

The fees involved with the online transaction are based on the permit type.

	Agency Fee	Portal Fee
Proration Permit	\$25.00	\$2.00
Fuel Permit	\$20.00	\$2.00
Both	\$45.00	\$4.00

Users of the application would either need a Proration Permit, Fuel Permit, or Both depending on their participation with the IFTA and IRP Programs. The fees are based on the amount of the agency fee to cover service and merchant costs.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

There will be a period of time in which sales of the physical permits at vendor stations will continue alongside the new online system to help make the transition easier for motor carriers

traveling through and working in the state of Nebraska. The transition period is expected to extend into 2014 at which point purchasing physical permits at vendor stations will cease to be a means to satisfy proration or fuel tax requirements.

Expected rate of return (in what time period):

Anticipating the process being mandatory online by mid-2014, Nebraska.gov expects to realize the return of development by the end of 2014. Ongoing revenue from the application will support the payment of the merchant fees, maintenance, storage, security, upgrades, etc. of the application.

NI's investment in this application (any costs incurred):

This project is anticipated to cost around \$6,250 to manage, document, develop and test. Additional reoccurring cost is assumed by Nebraska.gov for the maintenance, storage, security, upgrades, etc. of the application.

NI's risk (in providing this service):

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing and security are assumed by Nebraska.gov. Every project involves project management, development, testing and customer support that is not charged to the partner. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**Addendum Nine
of the
Electronic Government Service Level Agreement
Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of**

This Addendum Nine of the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

Project: International Fuel Tax Agreement Services for DMV
Revenue Type: Instant Access
Implementation: 2008

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
IFTA Payment - ACH	Variable	\$1.25	10% of NI Portal Fee
IFTA Payment – Credit Card	Variable	3% of Partner Fee	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Director – Rhonda K. Lahm
 Department of Motor Vehicles

**Summary
Addendum Nine
International Fuel Tax Agreement Services**

Project: International Fuel Tax Agreement Services

Current Process:

This process is currently online and supported by Nebraska.gov. The Addendum for this agreement was never signed by the NSRB. The Fee structure replicates the process for the International Registration Plan (IRP) payment services that was approved and signed by the NSRB in 2008.

Project Overview/Proposal:

The Department of Motor Vehicles collects payment for fuel taxes due to the International Fuel Tax Association. The International Fuel Tax Agreement (IFTA) is an agreement between states to administer motor fuel tax collection and reporting.

Market Potential/Target Audience

Participants in the IFTA program are motor carriers that meet requirements specific to the type of motor vehicle that is used for commercial transportation interstate. The market for the Nebraska IFTA jurisdiction is based on vehicle registration records.

Information on what the fee presented is based upon:

	Agency Fee	Portal Fee
IFTA Payment - ACH	Variable	\$1.25
IFTA Payment – Credit Card	Variable	3%

Users have the ability to pay via ACH which is a flat fee. Since 2010, the fees that are paid using ACH range from \$0.14 to \$29,174 averaging \$491.

Since 2010, the fees that are paid using a credit card with a 3% fee range from \$.02 to \$5,689 averaging \$61.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

Since 2010, the average volume of transactions is around 2,300.

Expected rate of return (in what time period):

Since 2010, the average Nebraska Interactive revenue after merchant costs and the NSRB share is \$1,000 annually.

NI's investment in this application (any costs incurred):

The application is valued at \$7,320 annually to host. The merchant fees paid by Nebraska Interactive for these transactions average around \$3,000 annually. The application maintenance is valued at around \$750 annually.

NI's risk (in providing this service):

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing and security are assumed by Nebraska.gov. Every project involves project management, development, testing and customer support that is not charged to the partner. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

Addendum One
To the
Electronic Government Service Level Agreement for
Motor Vehicle Registration Renewal Payment Application
Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Motor Vehicles, Department of

This Addendum One to the Electronic Government Service Level Agreement for Motor Vehicle Registration Renewal Payment Application made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Department of Motor Vehicles (DMV) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The DMV has authority to assess and collect the fees described herein.

This Addendum One supersedes and replaces Schedule A, dated November 2008.

Project: Motor Vehicle Registration Renewal for Motor Vehicles, Department of
Revenue Type: Instant Access
Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
Motor Vehicle Registration Renewal Electronic Check	Full statutory/assessed fee charged by Partner	\$3.00	10% of NI Portal Fee
Motor Vehicle Registration Renewal Credit Card	Full statutory/assessed fee charged by Partner	3.00% with a \$2.00 minimum per transaction	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: _____ Date: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By: _____ Date: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By: _____ Date: _____
 Director – Rhonda K Lahm
 Department of Motor Vehicles

Summary

Motor Vehicles, Department of

Addendum One

To the

Electronic Government Service Level Agreement for

Motor Vehicle Registration Renewal Payment Application

Project: Motor Vehicle Registration Renewal

This addendum addresses fees related to online motor vehicle registration renewals.

Current Process:

This is a current online service. Users can either renew their motor vehicle registration in a county treasurer's office or online.

Currently to renew your motor vehicle registration online you can pay your DMV renewal fee along with a fee of 3% if you use a credit card, or \$3.00 if you use an e-check (ACH).

Project Overview/Proposal:

This addendum proposes to initiate a base minimum fee to any renewal transaction by credit card online.

All existing services and standard rates will remain in effect.

Market Potential/Target Audience

In 2012 we process around 146,000 motor vehicle registrations renewals online. At the end of 2013, we anticipate on processing 155,000 motor vehicle registration renewals online.

In 2012, 33% of all online transactions were processed using ACH.

Information on what the fee presented is based upon:

We believe that adding a \$2.00 minimum fee is reasonable and consistent with many of our other contracts that have a minimum imposed.

- The average increase across these users is \$0.87.
- The Minimum increase amount is \$0.01
- The maximum increase amount is \$1.49
- 22% of the transactions will add \$0.50 or less to the user fee
- 28% of the transactions will add between \$.50 and \$1.00 to the user fee
- 50% of the transactions will add between \$1.01 and \$1.23 to the user fee

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

In 2012, 21% (30,814) of credit card transactions had a 3% fee that was less than \$2.00. These are the users that would be impacted by the \$2.00 minimum.

Expected rate of return (in what time period):

With the implementation of a \$2.00 minimum fee for credit card transactions for online motor vehicle registration renewals, Nebraska.gov could realize an additional annual profit of around \$27,536 that contributes to the self-funded model. *Based on 2012 transaction volumes and transaction amounts.*

A range of transactions below demonstrates the calculations used to analyze the fee;

DMV Fee	3% Fee	NSRB Share	Merchant Fees paid by NI	NI Share
\$10.00	\$0.30	\$0.03	\$0.28	-\$0.01
\$25.50	\$0.77	\$0.08	\$0.67	\$0.02

With the \$2.00 minimum, the transactions that would normally hardly contribute to the self-funded model turn into contributing transactions.

DMV Fee	3% Fee	NSRB Share	Merchant Fees paid by NI	NI Share
\$10.00	\$2.00	\$0.20	\$0.32	\$1.48
\$25.50	\$2.00	\$0.20	\$0.70	\$1.10

NI's investment in this application (any costs incurred):

This service is a strong revenue generating application that helps support non-revenue generating applications that Nebraska.gov builds, maintains, manages, and supports. In 2013, Nebraska.gov has invested \$20,218 of value in project work to this application alone.

New projects to enhance the service such as e-mail notification of upcoming registration fees due and mobile upload of proof of insurance are being discussed that will use the application revenue to develop and manage.

NI's risk (in providing this service):

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing, security etc., are assumed by Nebraska.gov. Every project involves project management, development, testing and ongoing customer support that is not charged to the partner.

Nebraska Interactive, LLC

Financial Statements

December 31, 2012 and 2011

Nebraska Interactive, LLC
Index
December 31, 2012 and 2011

	Page(s)
Independent Auditor's Report	1
Financial Statements	
Balance Sheets.....	2
Statements of Income.....	3
Statements of Changes in Member's Equity	4
Statements of Cash Flows.....	5
Notes to Financial Statements.....	6-11



Independent Auditor's Report

To the Board of Directors of
Nebraska Interactive, LLC

We have audited the accompanying financial statements of Nebraska Interactive, LLC (the "Company"), which comprise the balance sheets as of December 31, 2012 and 2011, and the related statements of income, of changes in member's equity and of cash flows for the years then ended.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nebraska Interactive, LLC at December 31, 2012 and 2011, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

PricewaterhouseCoopers LLP

June 4, 2013

Nebraska Interactive, LLC
Balance Sheets
December 31, 2012 and 2011

	2012	2011
Assets		
Current assets		
Cash	\$ 1,286,659	\$ 771,650
Trade accounts receivable, net	1,257,896	1,379,173
Prepaid expenses and other current assets	18,290	17,477
Deferred income taxes	12,743	14,330
Total current assets	<u>2,575,588</u>	<u>2,182,630</u>
Property and equipment, net	97,765	134,643
Other assets	3,878	3,878
Total assets	<u>\$ 2,677,231</u>	<u>\$ 2,321,151</u>
Liabilities and Member's Equity		
Current liabilities		
Accounts payable	\$ 1,952,897	\$ 1,540,499
Accrued expenses	116,942	67,199
Due to affiliated companies	261,583	-
Deferred rent	2,033	613
Total current liabilities	<u>2,333,455</u>	<u>1,608,311</u>
Deferred rent	382	2,284
Deferred income taxes, net	29,778	44,193
Other long-term liabilities (Notes 2 and 5)	3,827	20,473
Total liabilities	<u>2,367,442</u>	<u>1,675,261</u>
Commitments and contingencies (Notes 2, 6 and 7)	-	-
Member's equity		
Member's equity, 100 units outstanding	113,352	113,352
Accumulated earnings	196,437	997,764
Due from affiliated companies	-	(465,226)
Total member's equity	<u>309,789</u>	<u>645,890</u>
Total liabilities and member's equity	<u>\$ 2,677,231</u>	<u>\$ 2,321,151</u>

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Statements of Income
Years Ended December 31, 2012 and 2011

	2012	2011
Revenues	\$ 3,884,660	\$ 3,302,019
Cost of portal revenues (Notes 2, 7 and 8)	<u>3,029,310</u>	<u>2,766,516</u>
Operating income	855,350	535,503
Loss on disposal of assets	<u>-</u>	<u>(373)</u>
Income before income taxes	855,350	535,130
Income tax expense (benefit)		
Current	349,868	172,016
Deferred	<u>(23,031)</u>	<u>38,311</u>
Net income	<u>\$ 528,513</u>	<u>\$ 324,803</u>

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Statements of Changes in Member's Equity
Years Ended December 31, 2012 and 2011

	<u>Member's Equity</u>		<u>Accumulated Earnings</u>	<u>Due From Affiliated Companies</u>	<u>Total</u>
	<u>Units</u>	<u>Amount</u>			
Balance at January 1, 2011	100	\$ 113,352	\$ 2,003,453	\$ (1,180,912)	\$ 935,893
Increase in due from affiliated companies (Note 7)	-	-	-	(614,806)	(614,806)
Noncash dividend declared (Note 7)	-	-	(1,330,492)	1,330,492	-
Net income	-	-	324,803	-	324,803
Balance at December 31, 2011	100	113,352	997,764	(465,226)	645,890
Increase in due from affiliated companies (Note 7)	-	-	-	(864,614)	(864,614)
Noncash dividend declared (Note 7)	-	-	(1,329,840)	1,329,840	-
Net income	-	-	528,513	-	528,513
Balance at December 31, 2012	100	\$ 113,352	\$ 196,437	\$ -	\$ 309,789

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Statements of Cash Flows
Years Ended December 31, 2012 and 2011

	2012	2011
Cash flows from operating activities		
Net income	\$ 528,513	\$ 324,803
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation	32,346	10,216
Loss on disposal of assets	-	373
Deferred income taxes	(23,031)	38,311
Changes in operating assets and liabilities:		
(Increase) decrease in trade accounts receivable, net	121,277	(233,119)
Decrease in prepaid expenses and other current assets	23,034	31,939
Increase in accounts payable	412,398	325,559
Increase (decrease) in accrued expenses	49,743	(6,311)
Increase (decrease) in deferred rent	(482)	1,029
Increase (decrease) in other long-term liabilities	(16,646)	2,656
Net cash provided by operating activities	<u>1,127,152</u>	<u>495,456</u>
Cash flows from investing activities		
Purchases of property and equipment	(19,315)	(112,032)
Payments to affiliated companies, net	(864,614)	(598,654)
Net cash used in investing activities	<u>(883,929)</u>	<u>(710,686)</u>
Cash flows from financing activities		
Advances from affiliated companies, net	271,786	-
Net cash provided by financing activities	<u>271,786</u>	<u>-</u>
Net increase (decrease) in cash	515,009	(215,230)
Cash		
Beginning of year	771,650	986,880
End of year	<u>\$ 1,286,659</u>	<u>\$ 771,650</u>
Other cash flow information:		
Noncash dividend declared	<u>\$ 1,329,840</u>	<u>\$ 1,330,492</u>

The accompanying notes are an integral part of these financial statements.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

1. The Company and Basis of Presentation

The Company

Nebraska Interactive, LLC, formerly Nebraska Interactive, Inc. (the "Company"), was incorporated on November 22, 1994 to design, build and operate an Internet-based portal for the state of Nebraska (the "State") that allows businesses and citizens to complete transactions and obtain government information via the Internet. The Company is a wholly owned subsidiary of NICUSA, Inc. ("NICUSA"). NICUSA is a wholly owned subsidiary of NIC Inc. ("NIC").

On December 3, 1997, the Company entered into a contract with the Nebraska State Records Board ("NSRB") to develop and operate applications for the State portal. The contract includes limitations and provisions for the rates the Company can charge and the amount of remuneration to each government agency. On January 31, 2004, the NSRB became entitled to a perpetual for use only license for the applications the Company developed, with no additional compensation due to the Company. The current contract runs through January 31, 2016.

Basis of Presentation

Certain amounts in the 2011 financial statements have been reclassified to conform to the 2012 presentation.

2. Summary of Significant Accounting Policies

Property and Equipment

Property and equipment are carried at cost less accumulated depreciation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is included in the statements of income for the period. The cost of maintenance and repairs is charged to expense as incurred; significant renewals and betterments are capitalized.

The Company periodically evaluates the carrying value of property and equipment to be held and used when events and circumstances warrant such a review. The assets are reviewed in total, since the uses of certain assets are provided free of charge for the benefit of the State's portal. The carrying value of property and equipment is considered impaired when the anticipated undiscounted cash flows from the assets are less than the carrying value. In that event, a loss is recognized based on the amount by which the carrying value exceeds the fair value of the assets. Fair value is determined primarily using the anticipated cash flows discounted at a rate commensurate with the risk involved. Losses on assets to be disposed of are determined in a similar manner, except that fair values are reduced for the cost to dispose. The Company did not record any impairment losses on property and equipment during 2012 or 2011.

Deferred Rent

The Company accounts for certain operating leases containing predetermined fixed increases of the base rental rate during the lease term as rental expense on a straight-line basis over the lease term. The Company has recorded the difference between the amounts charged to operations and amounts payable under the leases as deferred rent in the accompanying balance sheets.

Revenue Recognition

The Company recognizes revenue from providing outsourced government portal services (primarily transaction-based fees) net of the transaction fees due to the government when the services are

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

provided. Revenues from application development services provided to the State are recognized as the services are provided at rates agreed to between the parties. For the years ended December 31, 2012 and 2011, gross revenues were \$7,602,032 and \$6,796,542, respectively, and transaction fees paid to the government were \$3,717,372 and \$3,494,523, respectively. The transaction fees that the Company must remit to state agencies for data access and other statutory fees are accrued as accounts payable at the time services are provided and must be remitted regardless of whether the Company ultimately collects the fees from its customers. As a result, trade accounts receivable and accounts payable reflect the gross amounts outstanding at the balance sheet dates.

In connection with the revenues generated under the contract with the NSRB, the Company pays the NSRB 10% of net transaction revenue for certain existing services. Net transaction revenue is defined in the contract as gross revenues collected by the Company less the payment of agency portions of transaction fees. For the years ended December 31, 2012 and 2011, total payments made to the NSRB under this revenue sharing arrangement totaled approximately \$260,000 and \$230,000, respectively, and are included in cost of portal revenues in the statements of income.

Cost of Portal Revenues

The Company expenses as incurred the employee costs to develop, operate and maintain the government portal as cost of portal revenues in the statements of income. Cost of portal revenues includes all direct costs associated with operating the State's portal on an outsourced basis including employee compensation (including stock-based compensation), subcontractor labor costs, telecommunications, data processing, bank fees, fees required to process credit/debit card and automated clearinghouse transactions, maintenance and all other costs associated with the provision of dedicated client service such as office facilities.

Stock-Based Compensation

The Company measures stock-based compensation cost at the grant date, based on the calculated fair value of the award, and recognizes an expense over the employee's requisite service period (generally the vesting period of the grant). The Company estimates and excludes compensation cost related to awards not expected to vest based upon estimated forfeitures.

Eligible employees of the Company participate in NIC's stock option and restricted stock plan and stock purchase plan. For each of the years ended December 31, 2012 and 2011, the Company recognized approximately \$38,000 in stock-based compensation expense, which has been included in cost of portal revenues in the statements of income.

Income Taxes

Deferred income taxes are recognized for the tax consequences in future years of differences between the tax basis of assets and liabilities and their financial reporting amounts at each year end based on enacted laws and statutory tax rates applicable to the periods in which the differences are expected to affect taxable income. NIC, along with its subsidiaries, files a consolidated federal income tax return. The provision for income taxes is generally allocated to the Company under the separate return method; however, when the Company generates losses or credits, it is given benefit for such losses or credits as they are used by other members of the consolidated group.

The Company does not recognize a tax benefit for uncertain tax positions unless management's assessment concludes that it is "more likely than not" that the position is sustainable, based on its technical merits. If the recognition threshold is met, the Company recognizes a tax benefit based upon the largest amount of the tax benefit that is greater than 50% likely to be realized. The

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

Company recognizes interest and penalties, if any, related to unrecognized tax benefits in income tax expense in the statements of income. See Note 5 for additional information regarding the Company's liability for unrecognized tax benefits at the balance sheet dates.

Fair Value of Financial Instruments

The carrying value of the Company's accounts receivable and accounts payable approximate fair value.

Indemnification

Under the Company's contract with the NSRB, the Company has agreed to fully indemnify the NSRB against third party claims that the Company's services infringe upon the intellectual property rights of others and against claims arising from the Company's performance or the performance of the Company's subcontractors under the contract. The Company has not experienced such claims. Accordingly, the Company had not accrued any liability on the aforementioned indemnification obligations at the balance sheet dates.

Under the terms of the contract with the NSRB, the Company is bound by a performance bond commitment totaling \$500,000. The Company has never had any defaults resulting in draws on the performance bond.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

3. Concentration of Credit Risk

Financial instruments that potentially subject the Company to significant concentrations of credit risk consist primarily of cash and accounts receivable. The Company limits its exposure to credit loss by depositing its cash with high credit quality financial institutions and monitoring the financial stability of those institutions. In November 2010, the Federal Deposit Insurance Corporation ("FDIC") adopted a final rule to implement Section 343 of the Dodd-Frank Wall Street Reform and Consumer Protection Act, which provides temporary unlimited deposit insurance coverage for noninterest bearing transaction accounts at all FDIC-insured depository institutions effective December 31, 2010 through December 31, 2012. At December 31, 2012, the Company's cash was held entirely in domestic noninterest bearing transaction accounts, which limits its exposure to credit loss. Effective January 1, 2013, the FDIC provides deposit insurance coverage up to \$250,000 for noninterest bearing transaction accounts at all FDIC-insured depository institutions. At January 1, 2013, \$250,000 of the Company's cash was covered by FDIC deposit insurance, and \$1,036,659 in cash was above the FDIC deposit insurance limit. The Company performs ongoing credit evaluations of its customers and generally requires no collateral to secure accounts receivable. At both December 31, 2012 and 2011, the Company's allowance for doubtful accounts was approximately \$2,800. Due to the high credit worthiness of the Company's customers, consisting mainly of data resellers and insurance companies, the Company considers the remaining accounts receivable to be fully collectible. The Company did not experience any significant credit losses for the periods reported.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

The highest volume, most commercially valuable service the Company offers is access to driver history records (referred to as DMV) through the portal. This service accounted for approximately 27% and 32% of the Company's revenue in 2012 and 2011, respectively. In addition, the Company offers an online service to search court records. This service accounted for approximately 24% and 23% of the Company's revenues in 2012 and 2011, respectively. The Company also provides an online renewal service for motor vehicle license plates. This service accounted for approximately 17% and 14% of the Company's revenues in 2012 and 2011, respectively.

A primary source of revenue is derived from data resellers, who use the portal to access DMV records for the auto insurance industry. For the years ended December 31, 2012 and 2011, the Company derived 17% and 21%, respectively, of its revenues from one data reseller. At December 31, 2012 and 2011, 10% and 11%, respectively, of its accounts receivable were from this same data reseller.

4. Property and Equipment

Property and equipment consisted of the following at December 31:

	2012	2011	Useful Lives
Furniture and fixtures	\$ 11,554	\$ 4,715	8 years
Equipment	34,847	27,562	3-5 years
Purchased software	6,755	4,714	3 years
Leasehold improvement	<u>101,464</u>	<u>125,311</u>	Lesser of 5 years or term of lease
	154,620	162,302	
Less accumulated depreciation	<u>(56,855)</u>	<u>(27,659)</u>	
	<u>\$ 97,765</u>	<u>\$ 134,643</u>	

Depreciation expense for the years ended December 31, 2012 and 2011 was \$32,346 and \$10,216, respectively.

5. Income Taxes

At December 31, 2012 and 2011, deferred tax assets and liabilities resulted primarily from differences between book and tax depreciation, deferred rent, allowance for doubtful accounts, stock-based compensation and accrued but unused employee vacation expense.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

A reconciliation of the beginning and ending amount of the liability for unrecognized income tax benefits (included in other long-term liabilities in the balance sheets) for the years ended December 31, 2012 and 2011 is as follows:

	2012	2011
Balance at beginning of year	\$ 20,473	\$ 17,817
Additions for tax positions of prior years	949	1,426
Reductions for tax positions of prior years	(17,595)	-
Additions for tax positions of current year	-	1,230
Balance at end of year	<u>\$ 3,827</u>	<u>\$ 20,473</u>

It is expected that the amount of unrecognized tax benefits will change in the next 12 months. However, the Company does not expect the change to have a significant impact on its results of operations or financial condition.

The Company recognizes accrued interest and penalties associated with uncertain tax positions as part of income tax expense in the statements of income. At December 31, 2012 and 2011, accrued interest and penalty amounts were not material.

State income tax returns are generally subject to examination for a period of three to five years after filing of the respective return.

6. Operating Leases

The Company leases its office space and certain equipment under noncancelable operating leases. The future minimum lease payments under all noncancelable operating leases at December 31, 2012 are as follows:

Fiscal Year	
2013	\$ 53,859
2014	8,934
	<u>\$ 62,793</u>

Operating lease expense for the years ended December 31, 2012 and 2011 was approximately \$61,000 and \$63,000, respectively.

The lease for office space is a four-year lease that runs through February 2014 with varying annual rent amounts ranging from approximately \$49,000 to \$54,000. The Company has an option to extend the lease for an additional two-year term with varying annual rent amounts ranging from approximately \$54,000 to \$55,000.

Nebraska Interactive, LLC
Notes to Financial Statements
December 31, 2012 and 2011

7. Related Party Transactions

The balance due to affiliated companies at December 31, 2012 is noninterest bearing and due on demand. The amount due from affiliated companies at December 31, 2011 consisted primarily of cash advanced to affiliates and reduced by the payment of taxes, operating expenses paid by the affiliates on behalf of the Company and by dividends declared.

On June 1, 2012 and 2011, the Company declared noncash dividends to NICUSA totaling \$1,329,840 and \$1,330,492, respectively. As a result of these dividends, the Company relieved NICUSA of \$1,329,840 and \$1,330,492 in amounts due from affiliated companies during 2012 and 2011, respectively, and treated these items as dividend distributions.

The Company receives certain general and administrative services from NIC and its affiliates. Such services are performed on a centralized basis, benefit all affiliates and include, among others, executive and operations management, technical consultation, human resource management, information technology, security, legal, accounting support and payroll processing. NIC charges the Company for such services based on an allocation methodology which NIC management believes fairly allocates amounts based on benefits received. In 2012 and 2011, the Company recognized approximately \$828,000 and \$860,000, respectively, in expense related to these services, which is included in cost of portal revenues in the statements of income.

The Company's ultimate parent company, NIC, maintains a \$10 million unsecured revolving credit agreement, which is available to finance working capital, issue letters of credit, and finance general corporate purposes. The Company has guaranteed the obligations of NIC in connection with this credit agreement. At December 31, 2012, NIC had no principal amounts of indebtedness outstanding under the credit agreement.

8. Employee Benefit Plans

The Company, in conjunction with affiliated companies, sponsors a defined contribution 401(k) profit sharing plan. In accordance with the plan, substantially all full-time employees are eligible immediately upon employment. A discretionary match of up to 5% of an employee's salary and a discretionary contribution may be made to the plan as determined by NIC's Board of Directors. Expense related to Company matching contributions totaled approximately \$28,000 and \$26,000 for the years ended December 31, 2012 and 2011, respectively. No discretionary contributions were made for the years ended December 31, 2012 or 2011.

Eligible employees of the Company also participate in NIC's employee stock option and restricted stock plan and stock purchase plan (Note 2).

9. Subsequent Events

On June 1, 2013, the Company declared a \$369,546 noncash dividend to NICUSA. As a result of the dividend, the Company relieved NICUSA of \$369,546 in amounts due from affiliated companies during 2013 and treated this item as a dividend distribution.

The Company has performed an evaluation of subsequent events through June 4, 2013, the date financial statements were issued.

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 13-14

	<u>Jul, 2013</u>	<u>Prior Year Jul, 2012</u>	<u>Aug, 2013</u>	<u>Prior Year Aug, 2012</u>	<u>Sep, 2013</u>	<u>Prior Year Sep, 2012</u>
<u>Revenues:</u>						
Sale of Service	\$524,411.66	\$520,698.48	\$567,208.78	\$521,070.03	\$602,765.03	\$561,509.89
General Business Fees	\$69.96	\$71.50	\$64.55	\$126.01	\$68.26	\$128.60
Driver Records	\$1,745.00	\$711.00	\$1,047.00	\$1,066.00	\$644.00	\$781.00
Investment Income	\$1,200.30	\$1,493.24	\$1,282.14	\$1,491.26	\$1,276.25	\$1,474.92
Total	\$527,426.92	\$522,974.22	\$569,602.47	\$523,753.30	\$604,753.54	\$563,894.41
<u>Expenditures:</u>						
State Agency Payment	\$336,965.24	\$328,708.52	\$360,915.00	\$327,144.25	\$388,682.57	\$355,563.31
NIC	\$164,673.74	\$171,357.07	\$180,808.07	\$170,791.60	\$190,436.92	\$186,092.77
Other Contractual Services		\$0.00	\$0.00	\$4,314.26	\$0.00	\$0.00
Personal Services	\$4,623.31	\$3,026.86	\$4,623.30	\$3,026.84	\$4,623.36	\$3,026.84
Operating Transfer Out						
Misc. Expense	\$702.13	\$231.61	\$68.20	\$352.31	\$97.43	\$705.77
Total	\$506,964.42	\$503,324.06	\$546,414.57	\$505,629.26	\$583,840.28	\$545,388.69
<u>Profit (Loss)</u>	\$20,462.50	\$19,650.16	\$23,187.90	\$18,124.04	\$20,913.26	\$18,505.72
<u>Fund Balance:</u>	\$678,104.37	\$691,069.50	\$701,292.27	\$709,193.54	\$722,205.53	\$727,699.26
Grant Encumbrances					\$249,965.00	\$22,338.70
Unencumbered Funds					\$472,240.53	\$649,080.64

State/Local Grant Project Status Report - 9/30/2013

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Balance Status	Stated Completion Date	Date of Last Payment
Banner County	WebGIS	7/31/2013	\$6,720	\$6,720		December 31, 2013	
Blair, City of	GIS-Based Electronic Records Management	7/31/2013	\$10,080	\$10,080		December 31, 2013	
Boone County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Dakota County	WebGIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Deuel County	County WebGIS	7/31/2013	\$11,620	\$11,620		December 31, 2013	
Dixon County	County WebGIS	7/31/2013	\$11,620	\$11,620		December 31, 2013	
Franklin County	WebGIS	7/31/2013	\$6,720	\$6,720		December 31, 2013	
Garden County	County WebGIS	7/31/2013	\$6,720	\$6,720		December 31, 2013	
Gosper County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Johnson County	WebGIS	7/31/2013	\$4,900	\$4,900	Not Used	December 31, 2013	
Lexington, City of	GIS-Based Electronic Records Management	7/31/2013	\$16,800	\$16,800		December 31, 2013	
Nance County	County WebGIS	7/31/2013	\$10,220	\$10,220		December 31, 2013	
Scotts Bluff County Mapping	County WebGIS	7/31/2013	\$17,500	\$17,500		June 30, 2014	
Sherman County	Assessor GIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
Webster County	Assessor GIS	7/31/2013	\$19,913	\$19,913		June 30, 2014	
York County	WebGIS	7/31/2013	\$17,500	\$17,500		December 31, 2013	
Agriculture, Department of	Online Licensing & Fee Application Payment System	7/31/2013	\$15,000	\$15,000		June 30, 2014	
Real Estate Commission	Online Continuing Education Attendance Submission	7/31/2013	\$15,000	\$15,000		September 1, 2013 Extended March 1, 2014	
TOTALS			\$249,965	\$249,965			
10/24/2013 11:09							



October 17, 2013

Ms. Cathy Danahy
Executive Director
NE State Records Board
440 South 8th Street, Suite 210
Lincoln, NE 68508

Re: City of Alliance – Municipal Code Re-codification and Electronic Publishing Grant

Dear Ms. Danahy and Members of the State Records Board:

The City of Alliance is very grateful for the grant to update our Municipal Code and make it available for public access on the City's web page. This project has been very challenging to complete due to many staffing changes, and as a result required two extensions in order to complete. I am very happy to report that despite the challenges and delays; the City of Alliance now has an updated, user friendly Municipal Code available to our citizens, customers and interested persons on the City of Alliance web page www.cityofalliance.net.

The document is also available on our vendor's site, www.municode.com which hosts similar documents of other municipalities throughout the United States. Having our Municipal Code available on-line allows users the ability to have access at all times for the convenience of their need or schedule. The new Municipal Code also has enhanced search capabilities allowing users the ability to quickly access the relative information they desire without the need of reading the entire document.

On behalf of the Citizens of Alliance I want to thank the Nebraska State Records Board for the gift of this grant. I would also like to extend a sincere thank you to the staff, Cathy and Tracy for their assistance, support and understanding with the schedule struggles which occurred. Without this grant, the update of the Alliance Municipal Code would not have been undertaken for some time.

With sincere appreciation,

THE CITY OF ALLIANCE, NE



Linda S. Jines
City Clerk



Building the Best Hometown in America™

City of Alliance ~ P.O. Box D ~ Alliance, NE 69301 ~ 308-762-5400
www.CityOfAlliance.net





**FINAL REPORT FOR
NEBRASKA STATE RECORDS BOARD
MUNICIPAL CODE RE-CODIFICATION
AND
ELECTRONIC PUBLISHING**

Prepared by

Linda S. Jines, City Clerk

October, 2013

Background History

Our former Municipal Code was prepared and maintained by in-house staff using outdated and unsupported software. Due to the size of the Municipal Code and technology limitations, it was very difficult and frustrating for our citizens, customers and interested persons to navigate and search for information. The searches were either extremely time consuming or ended with an error message. It also became impossible to update and provide accurate information, which caused the City of Alliance to remove access of the Municipal Code from our web site. When this was done, the only option for our citizens, customers and interested persons to gain access to the Municipal Code was to physically come to the City Offices or the Public Library during normal business hours to view, or for staff to research their inquiry, make copies and forward the information. This was very inconvenient, time consuming and costly for both citizens and City staff.

Project Overview and Summary

Our goal with this project was to produce an electronic focused Municipal Code document, which provided the ability to access our codes at any time and place by anyone interested in the laws of Alliance. One of the fabulous benefits to this project was it also allowed us to review and update the Municipal Code to ensure our current legislation was in line with the Nebraska Constitution and Nebraska State Statutes. We were also able to assure consistency within the Code regarding language and expectations.

The City of Alliance received two proposals to assist us in this endeavor. Both vendor proposals were reviewed by staff and the Municipal Code Corporation was selected. The City worked very closely with Roger Merriam, Senior Code Attorney and other key staff of the Municipal Code Corporation in reviewing the Alliance Code. The Leadership Team for the City of Alliance held numerous workshops and reviewed every word of the Municipal Code which pertained to their respective departments. Following the Leadership Team review of the revised Code, proofs were prepared and submitted to the Alliance City Council for their initial review at a public meeting. The Alliance City Council approved the proofs of the revised Municipal Code on March 7, 2013 with the passage of Resolution No. 13-30. The corrections which were made to the proofs were then reviewed and incorporated within the final draft of the Alliance

Municipal Code and were presented at the April 18, 2013 City Council Meeting and adopted with the passage of Ordinance No. 2723.

Our newly revised and adopted Alliance Municipal Code is now available for public viewing at <http://library.municode.com/index.aspx?clientId=15100>.

The Municipal Code is now easily revised and updated as ordinances are amended, passed and adopted. The City of Alliance is currently preparing our first supplemental submission at the six-month timeframe which will include our on-line version of the Municipal Code as well as our printed documents. In the near future we will be utilizing the E-Supplements service which will allow an update of our on-line version of the Municipal Code immediately following the adoption of a revised ordinance.

Financial Overview

The City of Alliance was awarded a grant in the amount of \$16,000.00. The services of the Municipal Code Corporation were secured for the re-codification and creation of the legal document in an acceptable format. The total charges for this service were \$11,328.16. Upon completion, the project was \$4,671.84 less than the grant allowance.

Project Benefits

Having the Municipal Code available electronically on our web site in a user-friendly manner has been a goal of ours for many years. This grant award from the Nebraska State Records Board has given us the opportunity to meet this goal far sooner than would have been possible without the financial assistance.

Our new Municipal Code allows users unrestricted access which is easy to navigate and search the City of Alliance laws at their own leisure and at no cost. This access has benefitted our community in many ways:

- Enabled developers have been able to review our City's building requirements and processes prior to their plan submittal which has reduced the delay in processing and streamlined the approval process of their projects allowing completion in a more timely manner;

- Permitted the legal community, including the Court System, to utilize our on-line version to conduct research to better serve their clients;
- Allowed convenient and instant access to our code has enhanced cooperation between other governmental entities, allowing them to research how our community regulate issues, to better serve their community;
- Empowered our citizens by providing access to our community's legislative rules to gain knowledge which has increased their participation in the community;
- Allows our entire staff to provide better customer service as they now have the ability to quickly reference our requirements within our Municipal Code by using the search module;
- Provides a true cost savings to the City of Alliance as there is no longer the need to maintain a vast number of paper copies of the Municipal Code, and the staff time to keep them all up to date; and
- Instilled a positive sense of confidence to our citizens in their government by being transparent.

Project Completion Report:
Garden County, Nebraska
County-wide WebGIS Site

Prepared for:

The Nebraska State Records Board

October 03, 2013

Table of Contents

Project Overview 3

Scope of work: Garden County NE WebGIS site 3

Assessor Tab 3

Data Layers, Sources, and Update Frequency 5

Searches (Get Started) 5

Map Navigation 8

Identify tool..... 9

Photo Tool 11

Drawing Tool..... 12

Measurement tool..... 13

Print Tool 14

Training 16

Project Schedule – project completed ahead of schedule..... 16

Project Overview

The Garden County Assessor and the Board of Commissioners received \$6720 in grant funding for their WebGIS project from the Nebraska State Records Board Grant Program. The total cost of the project contract with GISW was \$9,600.

Garden County has established the Assessor's department as the foundation for GIS information, subsequent departments within the county will also participate in using GIS information through the development of this website. The County has constructed and maintained a GIS parcel property layer for a number of years. The County saw the project as an avenue to share for GIS parcel property data across all County departments, other government agencies, businesses and with the public through a new WebGIS solution.

Garden County feels that this project has successfully enhanced the delivery of local government agency services and improves government, public and business access to those services via the WebGIS system described below.

Scope of work: Garden County NE WebGIS site

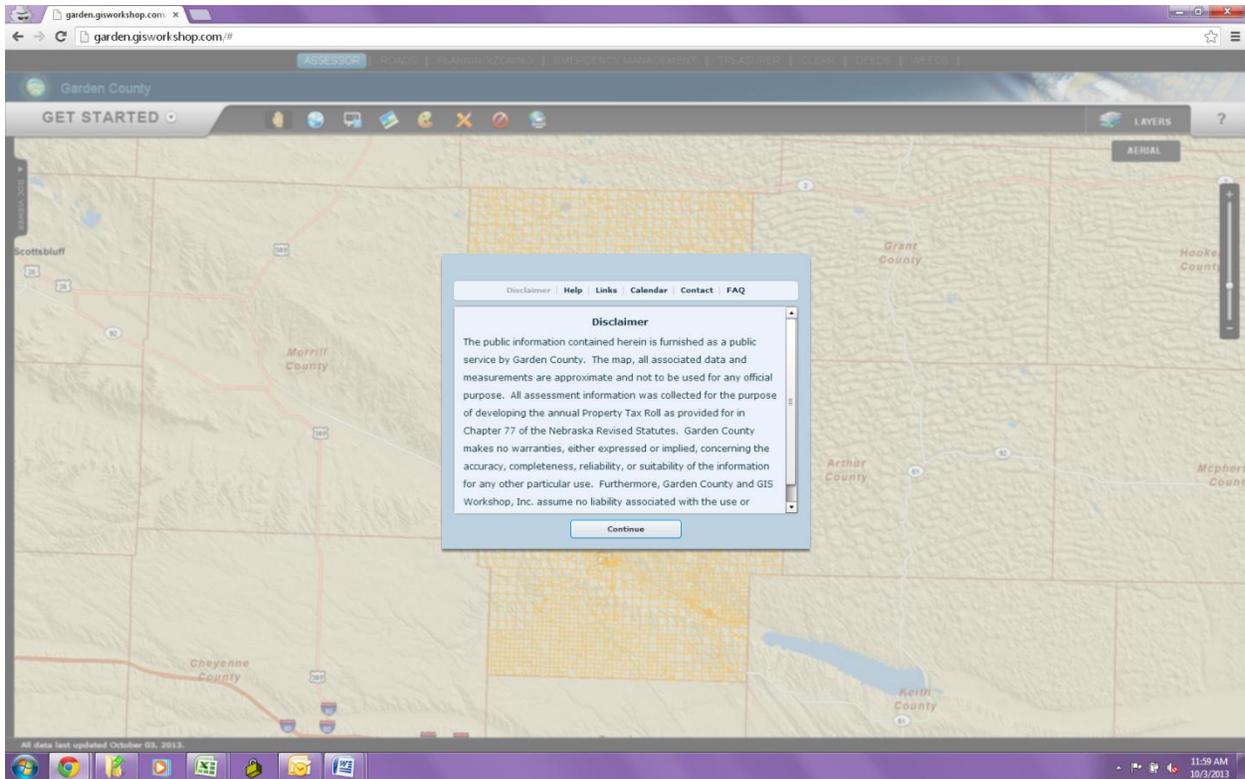
Garden County hired GISW to configure their county WebGIS template for Garden County. The system is designed to leverage the investment the County made in the assessment GIS to promote online GIS for multiple departments.

Assessor Tab

GISW configured the WebGIS to work with the MIPS assessment software database in place with Garden County. The MIPS database is now downloaded on a nightly basis to power the property information component of the WebGIS application. The MIPS database is joined with the parcel property layer "on the fly" using GISW's proprietary technology.

The Assessor tab features the data layers and tools specific to the needs of the Assessment staff, real estate professionals and land owners. Below are actual screen shots from the Garden County WebGIS site found at <http://garden.gisworkshop.com>. The WebGIS will allow anyone with Internet access to search for information and view maps concerning Garden County property ownership, sales information and other assessment/appraisal data.

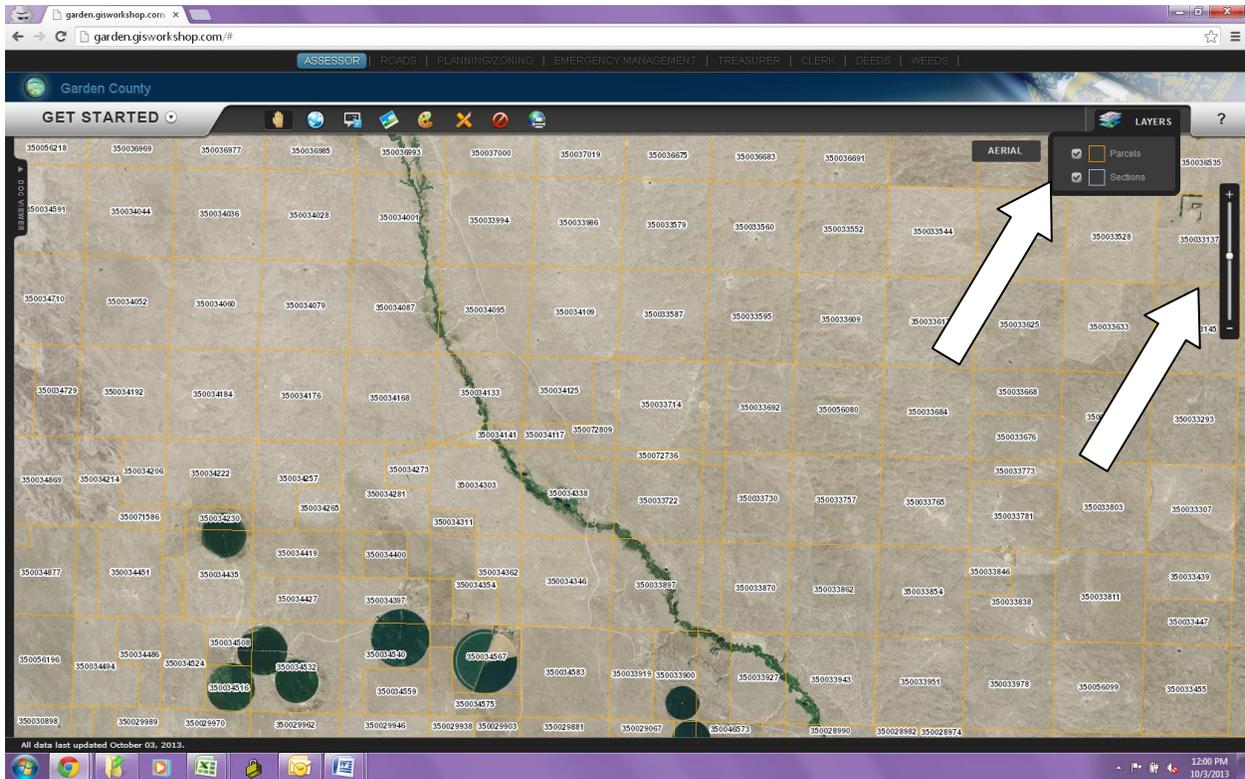
Project Completion Report



Opening screen (Assessor Tab) of GIS Workshop's Enterprise WebGIS for Garden County, NE.

The WebGIS opens to the Assessor tab with parcels, sections and a street base map layers visible. The user can toggle the background mapping between the satellite view that includes 2012 FSA aerial photography, 2010 imagery, 2006 imagery, 2003 imagery, and the default street base map.

Project Completion Report



Assessor Tab layers for Garden County, NE and the zoom tool.

Data Layers, Sources, and Update Frequency

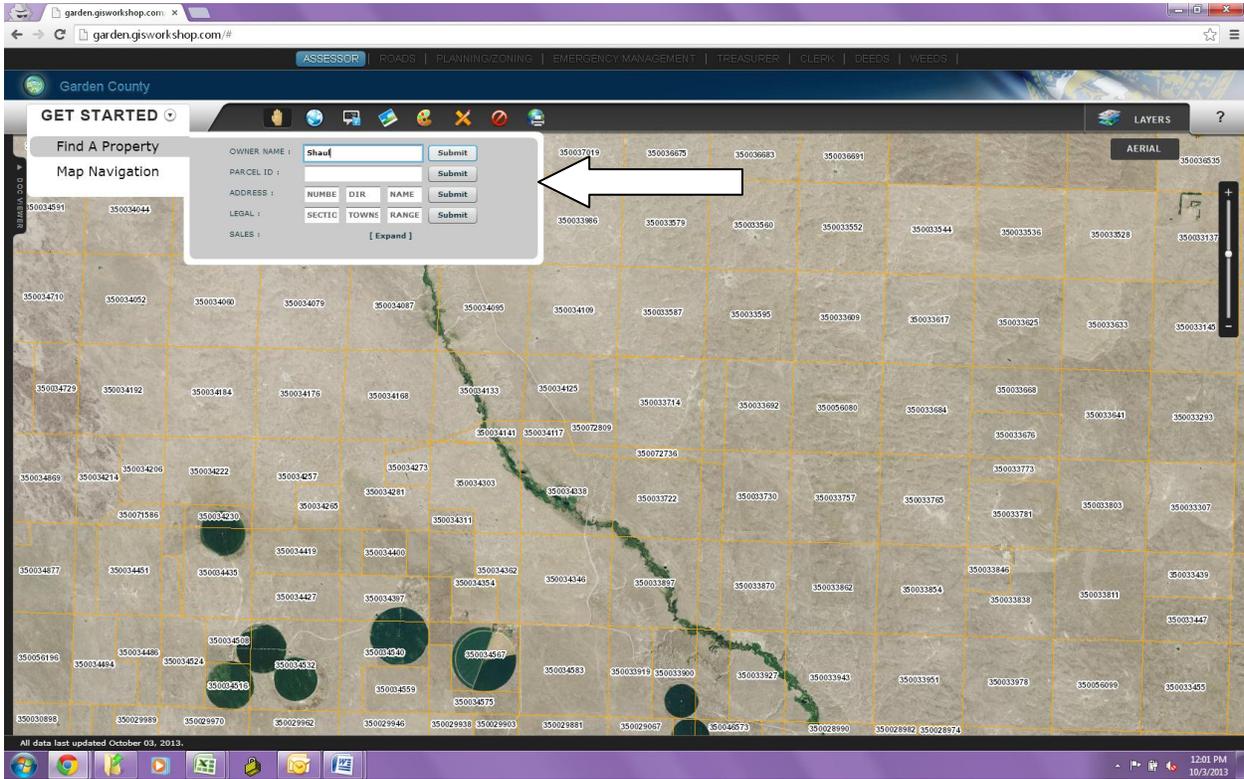
1. Parcels (supplied by Assessor)
2. Sections (supplied by Assessor)
3. Latest FSA aerial imagery (supplied by GISWs Nebraska Shared GIS Services System “NebGIS.com”)

Garden County coordinates with GISW to update the GIS parcel data layer. The GIS parcel layer contains the property boundary geometry and parcel identification number. The public land survey system (PLSS) Sections layer is primarily used to help with zooming to a specific section/township/range and is available as a visible layer on the map. GISW has software on a Garden County server to access photos and sketches. GISW will continue to utilize this software to perform monthly updates for the photos and sketches on the WebGIS site.

Searches (Get Started)

Complete property and sales information is available within seconds via the search features. Under the ‘Get Started’ drop-down menu, ‘Find a Property’ options include owner name, parcel ID, address, or legal description. In addition, the user may use additional sales data filters to narrow the search (sales date range, price range, year built, or other pertinent parameters).

Project Completion Report

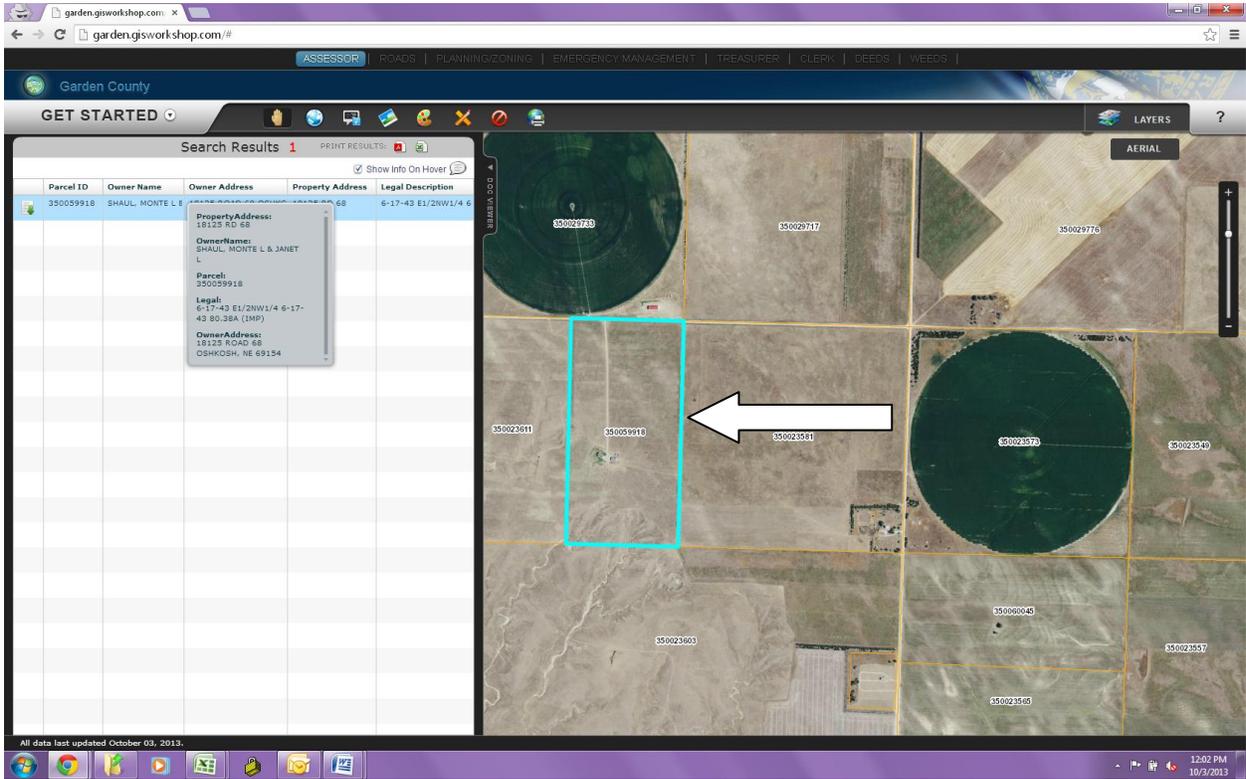


Assessor tab showing property search box

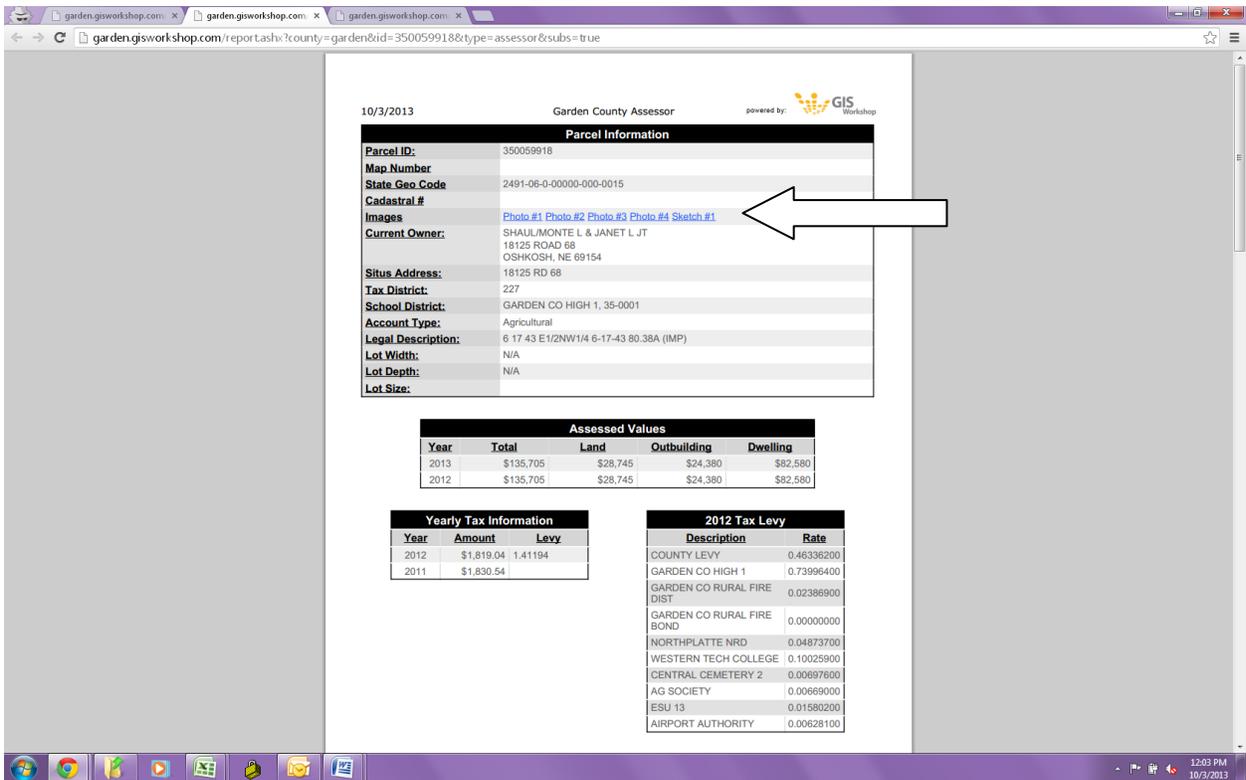
Searching for the name “Shaul” results in the system finding every parcel owned by a “Shaul” in the County. The list of search results can be exported to a PDF document or downloaded as a Microsoft Excel document. This feature is available for property search results and identify results and greatly expands the value of the system for government, public and business use. For example, researchers can easily find the name and address of property owners without having to go to the courthouse.

Once the user finds the property of interest, clicking on the property makes the map zoom into the chosen parcel and the parcel polygon is highlighted. The full property report card is displayed with links to photos, value, sale, building and land information.

Project Completion Report



Property search results (note the map changed the extent to show highlighted parcel)

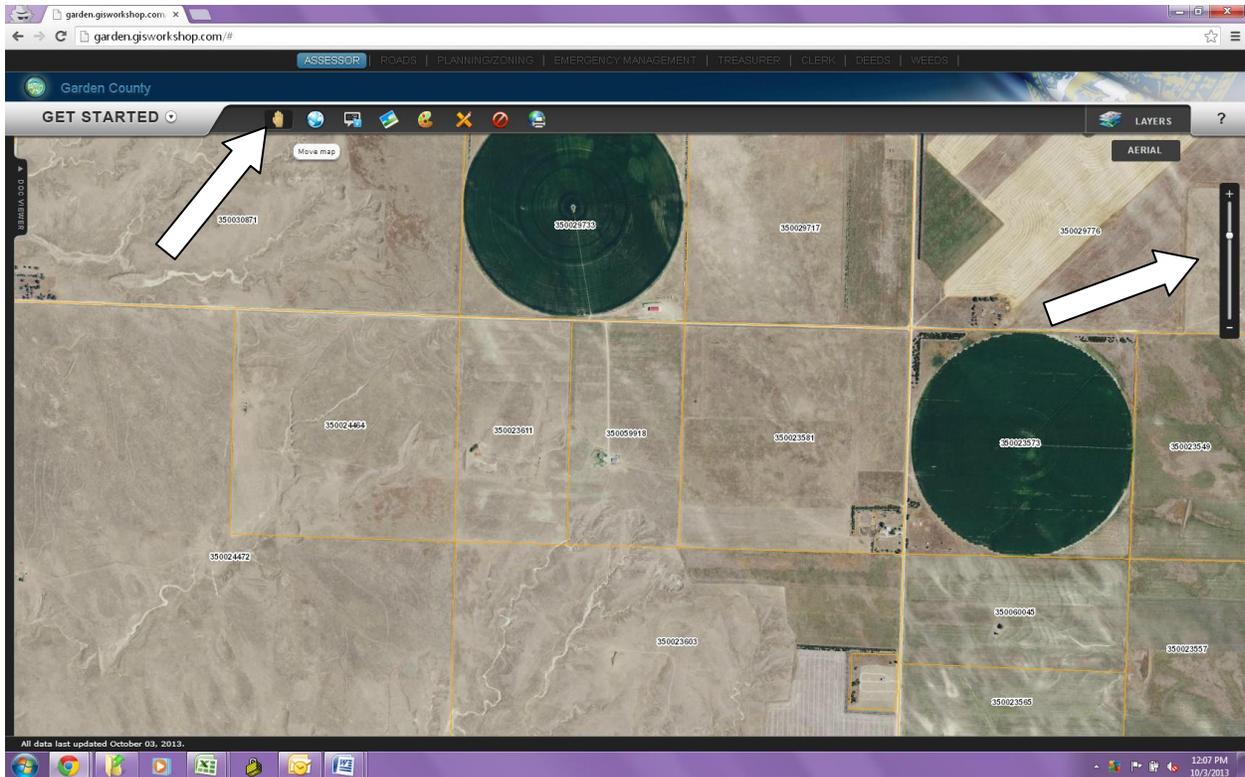


PDF Property Record Card (note hyperlinks to photos and sketches of the property)

Project Completion Report

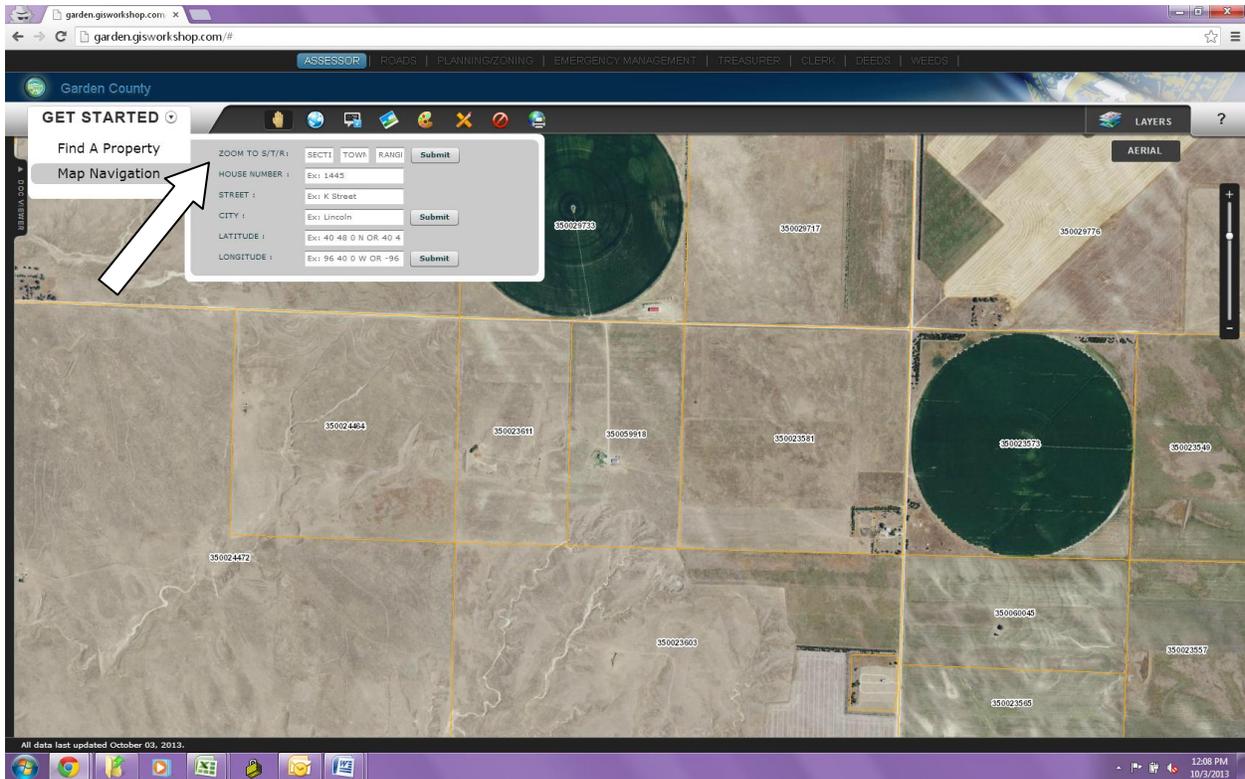
Map Navigation

A slider bar for general zoom in/out viewing is available at all times. Additionally, under the 'Get Started' drop down menu, the map navigation option allows the user to 'zoom to section/township/range'. Easy panning or the ability to move the map around is possible via the pan tool icon located in the toolbar. The user may enter a specific section/township/range or latitude/longitude (GPS coordinate) and then the map zooms into the specified location.



Zoom slider bar (right side) and activated pan tool icon (hand) in horizontal toolbar

Project Completion Report

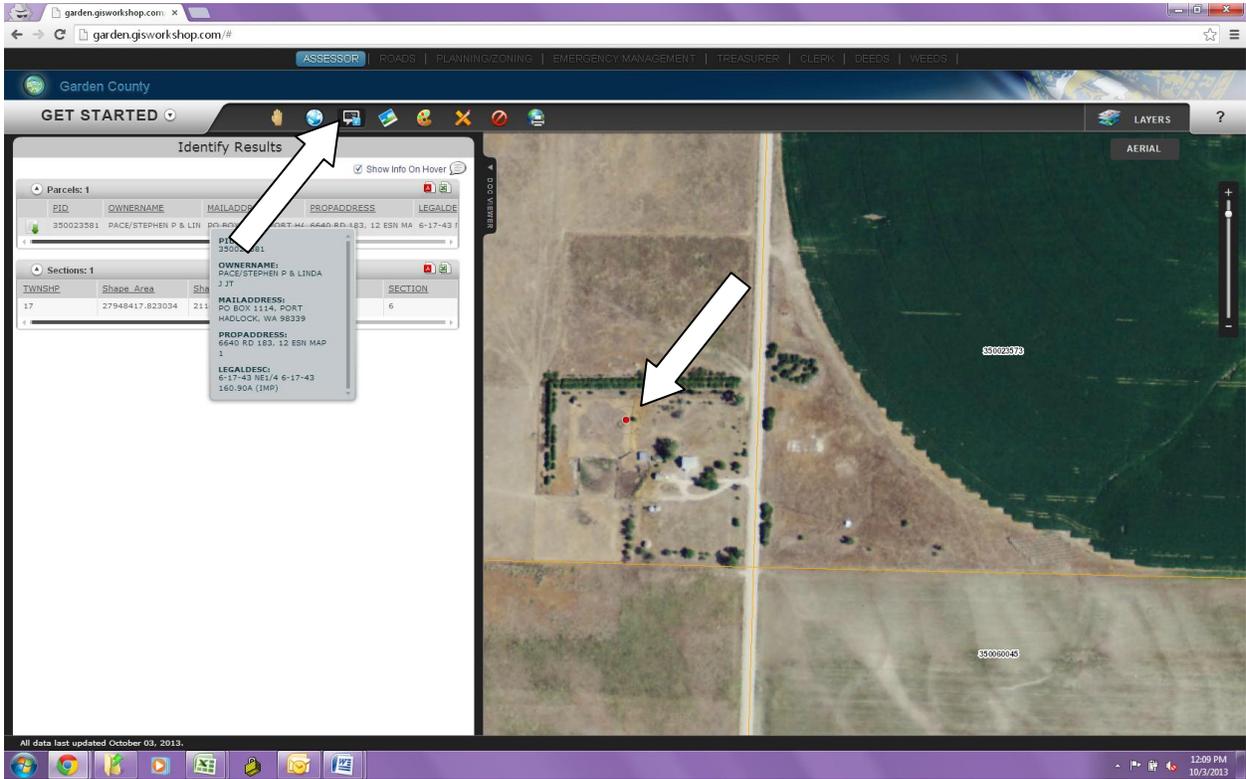


User enters section/township/range

Identify tool

The Identify Tool allows a user to click on the map to get results for all map visible layers. The user can click on a map inside a parcel and the WebGIS will return the parcel details as well as other layers such as sections, land use or soils if they are available and turned on in the layers menu.

Project Completion Report

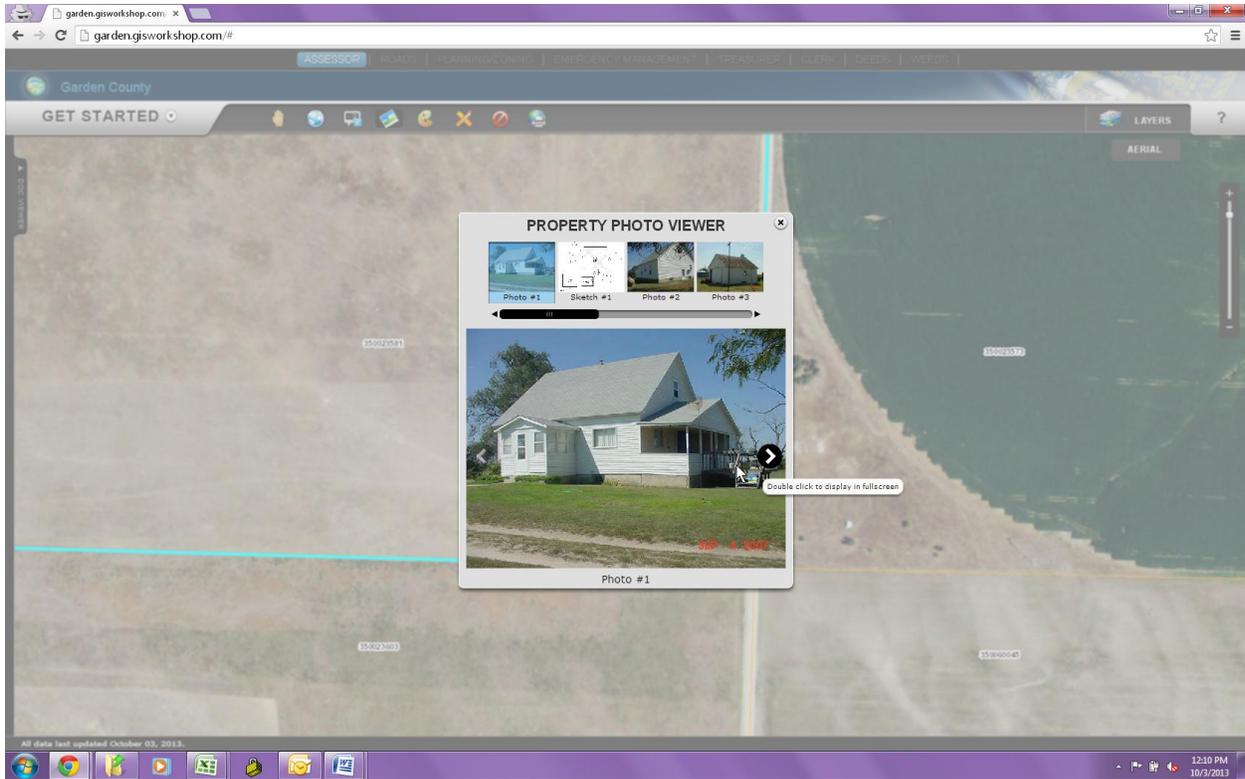


Activated Identify tool results on Assessor tab

Project Completion Report

Photo Tool

The Photo Tool is a great way to view individual building improvements. The tool reads the assessment database for all available photos and sketches and displays them in a photo window.

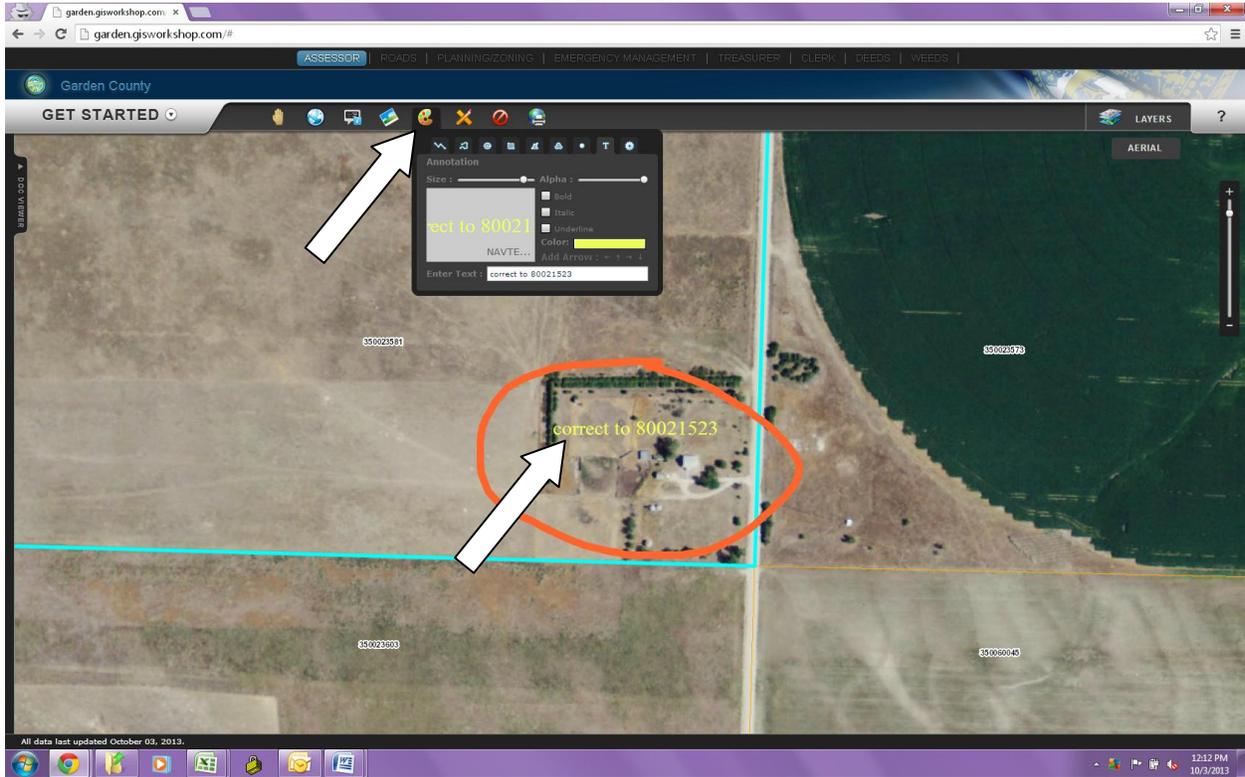


Property Photo Viewer Tool shows all available images from the Assessor's database

Project Completion Report

Drawing Tool

The drawing tool offers a wide range of options to mark up the map. The drawing tool offers options for point, line, polygon and text size, color and transparency. The drawing tool combined with the print to email tool has drastically improved the capability for clients to provide immediate feedback to GISW technicians.

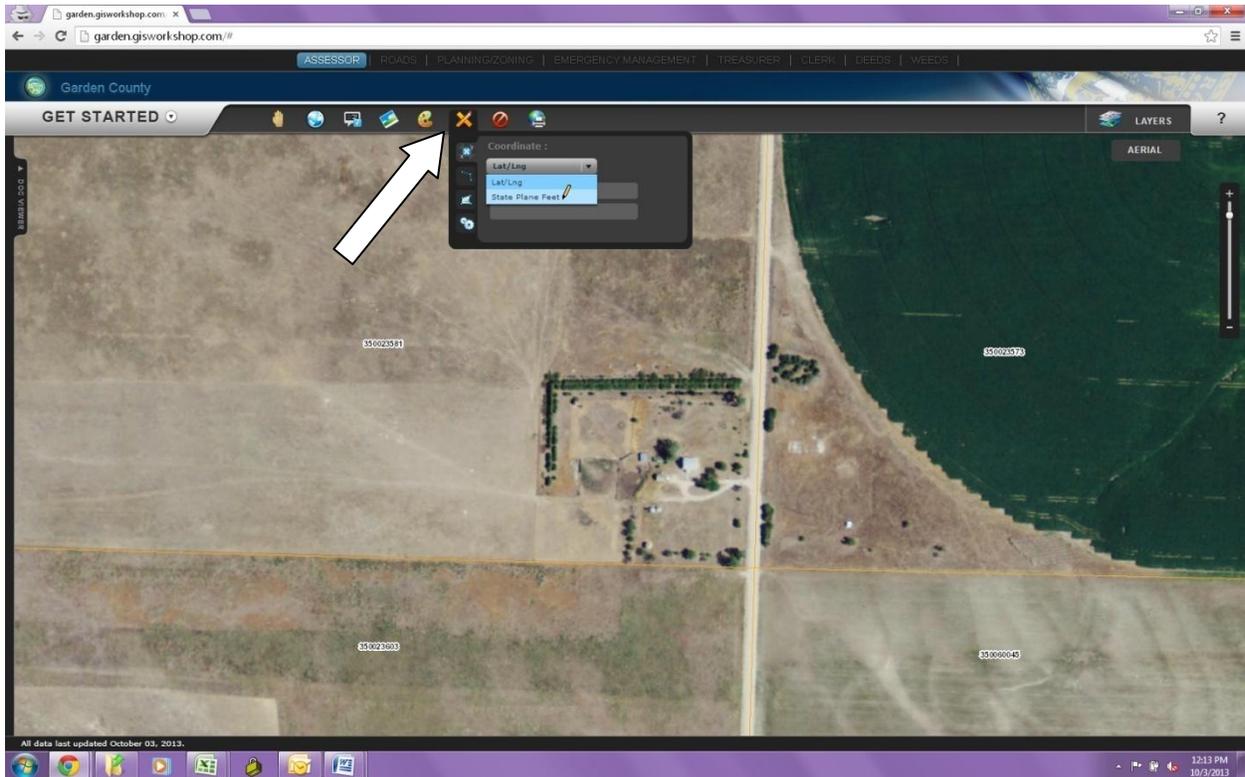


Drawing tool illustrating line and text features to show where a PID needs to be updated.

Project Completion Report

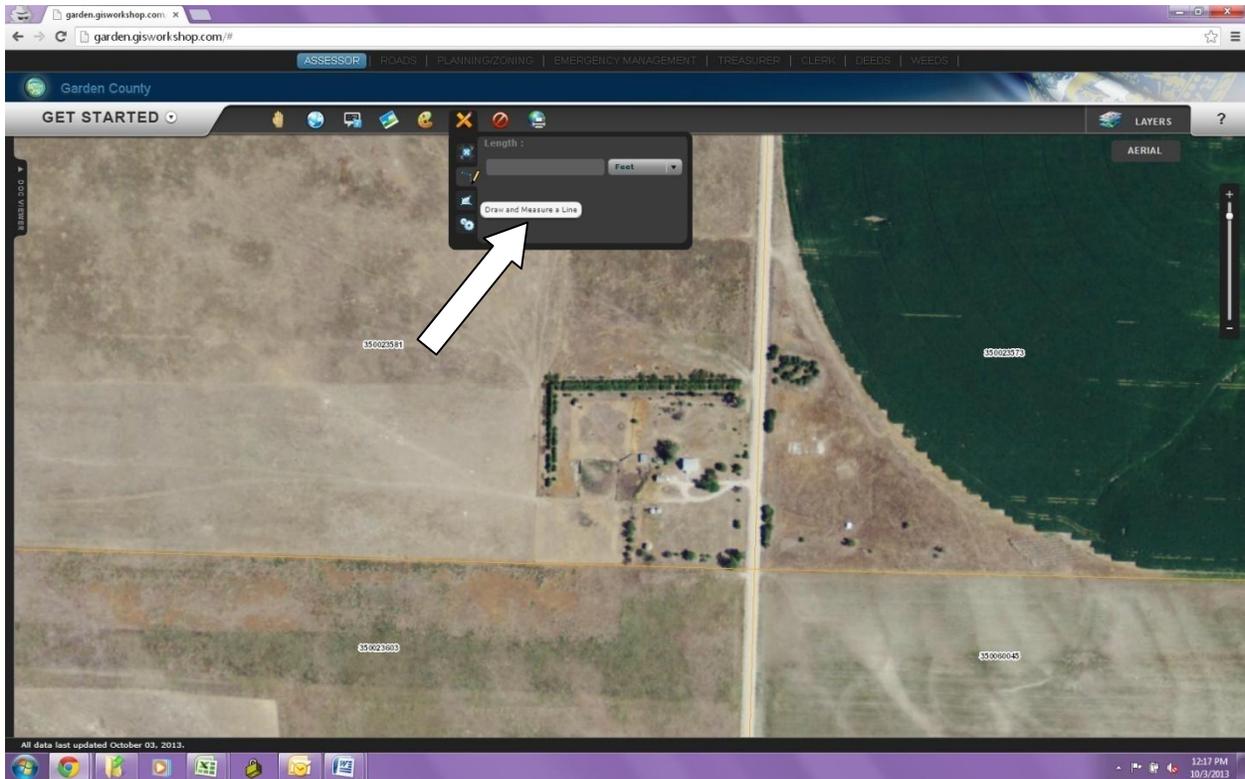
Measurement tool

Length (feet, meters, miles, and kilometers) and area (acres, square feet, square meters, square miles, and square kilometers) measurements can be easily performed via the Measurement Tool. Using this tool, simply click at the starting point and double click at the ending point to measure a length or draw a polygon by clicking at each vertex location to measure the area. The total measurement appears in a box at the top of the screen as seen in the figure below.



Measurement tool showing available coordinate system options

Project Completion Report

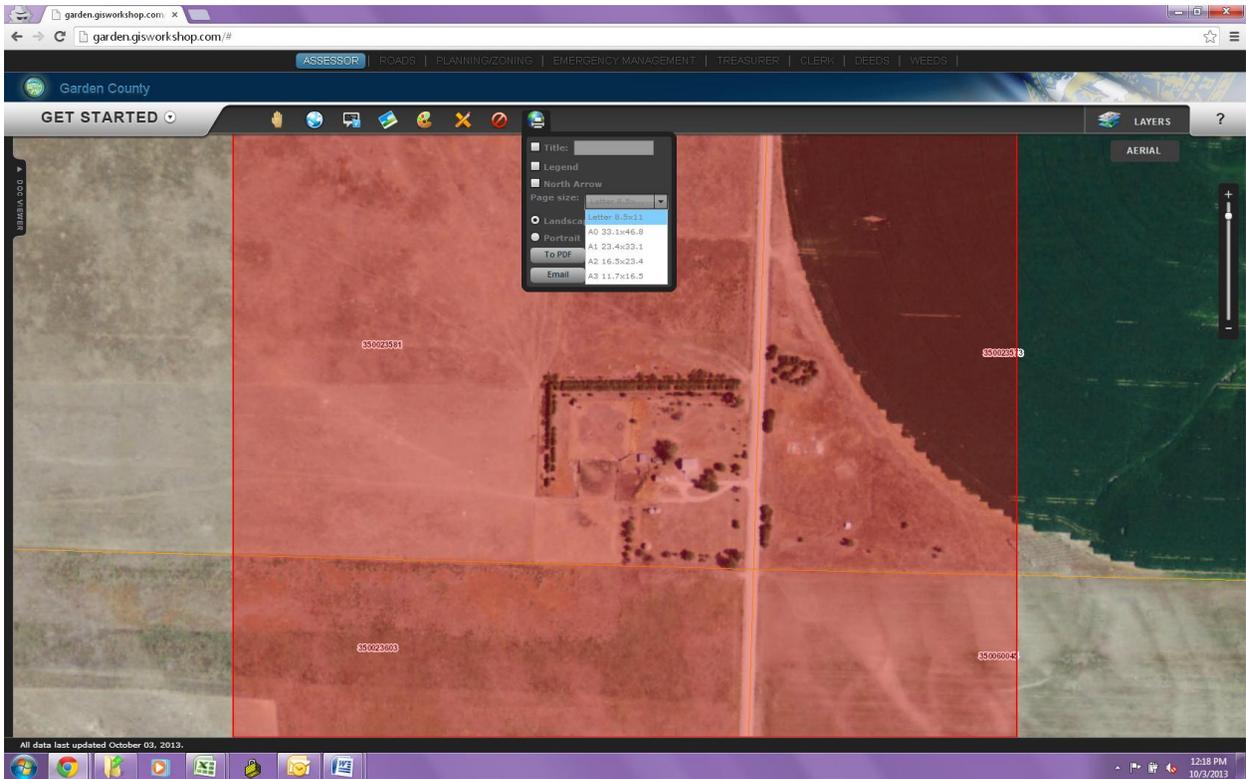


Measurement tool showing available options for measurement of lines

Print Tool

This tool allows anyone to save a screenshot of the map image on their screen and save the image as a PDF. In addition, we can create a customized map complete with optional Title, Legend, and North Arrow. When opening the 'Print Map' tool, a dropdown menu appears in addition to a large red box on the screen which designates print area. Clicking the checkboxes in the dropdown next to the Title, Legend, or North Arrow will integrate these into the map that will be generated. We can create a PDF of the map in a variety of sizes or email the map directly from the website.

Project Completion Report



Print tool showing available options and print area within red box



Print tool showing PDF of map that was created from tool and emailed

Project Completion Report

Training

GISW provided an on-line training meeting on 10/2/13 to help get County staff become comfortable using the new WebGIS site and so we may answer questions from users.

Project Schedule – project completed ahead of schedule

GISW projected the project completion to occur on or before December 31, 2013. Garden County is pleased to announce that, with GISWs help, it was **able to launch the WebGIS project ahead of the schedule and it was officially completed on October 02, 2013, over two months ahead of schedule.**

General Manager's Report 3rd Quarter Business Plan Update

July 2013 – September 2013

Nebraska.gov
301 S 13th Street, Suite 301
Phone: 402-471-6582
FAX: 402-471-7817
Email: bhoffman@egov.com

Executive Summary

The fall season is here and Nebraska.gov has been working to examine and evaluate our business for the 2013 third quarter report. An exciting highlight of this quarter was being a top 10 finalists for the Best of the Web award. For more detail on Nebraska.gov 2013 awards see page 13.

In this NSRB GM report you will find updated graphs revealing our progress and dedication to our partners and their customers. A comparative analysis between 2012 and 2013 is available on page 4. State of Nebraska's gross revenue had an increase of approximately 8% (\$6,186,071 vs. \$5,726,760. Nebraska.gov's net revenue increased approximately 5% over prior year (\$414,423 vs. \$393,531). The NSRB share had an increase of approximately 10% over prior year (\$215,338 vs. \$196,043).

On page 6, you will see 3rd quarter's revenue broken-out by the largest agency contributors (The Department of Motor Vehicles, Courts and Secretary of State). This graph demonstrates how agencies that are the major contributors to our successful partnership contribute approximately 81% of the total revenue. Page 7 provides a list of the major online applications that contribute to the revenue generated per agency.

This quarter we again demonstrate our value with the Cost vs. Contribution by Service chart (page 8). This chart represents online applications Nebraska.gov manages with ongoing cost associated to maintain them in 2013. Hosting, enhancements, project management, development, database storage, as well as many other value services, are expenses to Nebraska.gov that are standard partner benefits. Often times it is easy to overlook the significant costs associated with online services. On page 9, we have included key points related to this chart.

Only considering the top 6 classifications of services, for 2013, the State is on target to receive over \$3 Million dollars of services at no cost to the State of Nebraska. The benefit of the self-funded model and Nebraska being a part of the NIC family, is boldly stated and can be found on page 10.

Executive Summary (continued)

We continue with demonstration of our self-funded value in the Project Management and Development Cost Avoidance chart on page 11. This chart represents a breakdown, by agency, of all of the development and project management in 2013. It is important to understand that while we do not bill agencies for this value, the state avoids being financially responsible because of our partnership.

On page 12, we showcase the innovative applications and services that were launched to citizens and businesses of Nebraska in third quarter. Some of these applications have been national recognized and are highlighted on page 13. Nebraska.gov, for the 7th time in 10 years, was named in the top 10 of best state websites by the Center for Digital Government. The DMV's Online Handicap Service has won 2 national awards this year.

We continue to work diligently on increasing our footprint in the local market and page 14 highlights some of our noteworthy efforts we have put forth this year. On page 15, we highlight one of our newer applications, Event Registration, and the value it brings to our partnerships.

Google Analytics and Google AdWords are two services that Nebraska.gov uses to analyze how users navigate through each online application and increase traffic and adoption. Details on these value added services Nebraska.gov offers to its partners can be found on page 15 and 16.

Finally, on page 17 we provide reporting on Nebraska.gov network uptime, downtime and response times. It is of the utmost priority that the citizens and businesses are able to rely on a network anytime of the day, every day of the year. We are extremely proud of the services we provide to the State of Nebraska and our strong partnership.

Sincerely,
Brent Hoffman

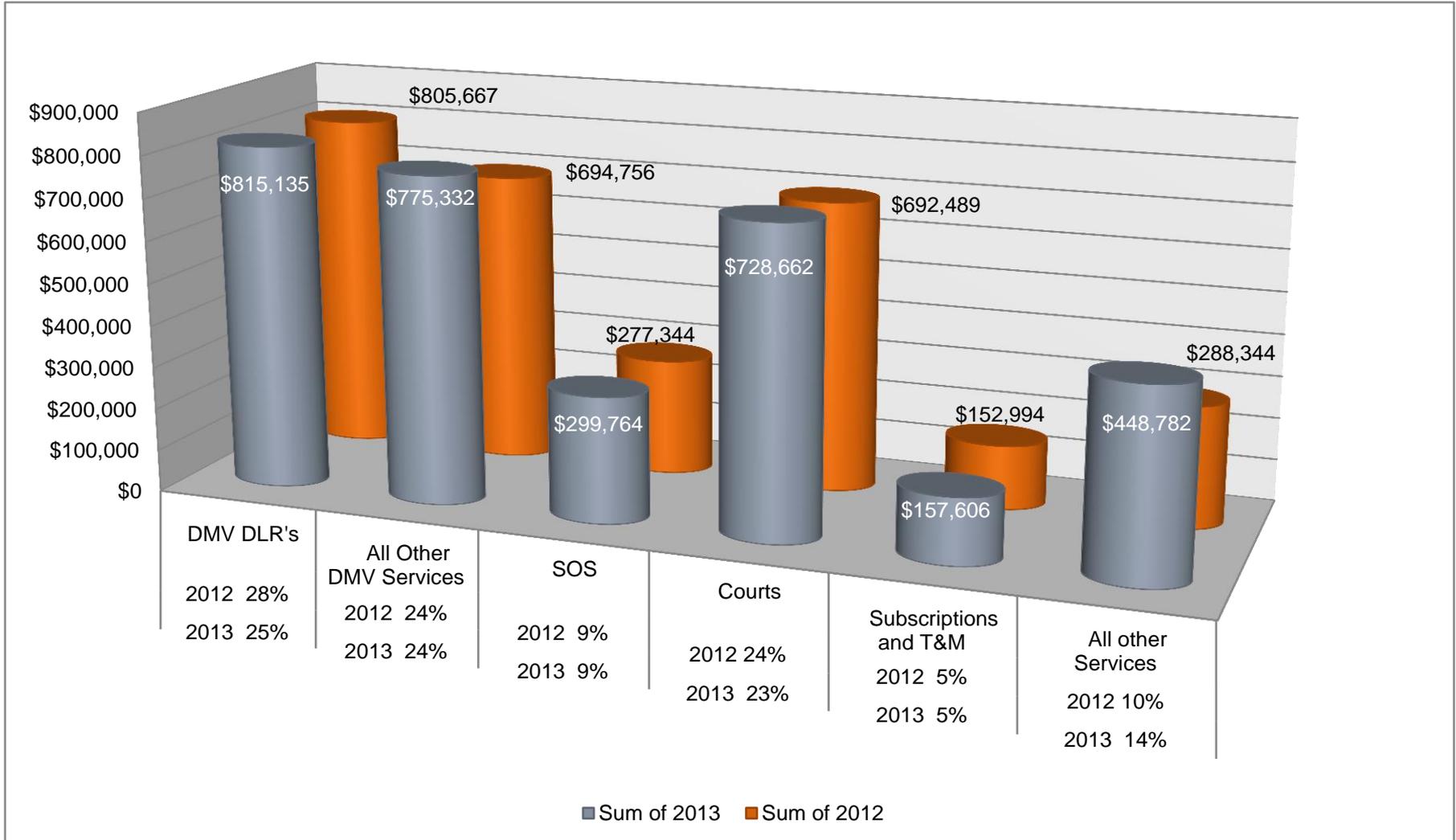
Financial Reports

September 2013 Financial Report	Month		Year to Date	
	September 2013	September 2012	September, 30 2013	September, 30 2012
State of Nebraska Gross Revenue	\$647,729	\$583,182	\$6,186,071	\$5,726,760
Revenue Other (Adjustments)	\$6	(\$560)	\$103	(\$1,036)
Total Gross Revenue	\$647,736	\$582,623	\$6,186,174	\$5,725,723
10% NSRB Partner Share	\$21,919	\$18,476	\$215,338	\$196,043
Agency Share	\$310,577	\$287,053	\$2,960,895	\$2,814,129
COR Other (Communication Costs)	\$45,360	\$41,795	\$484,477	\$386,340
Total Cost of Revenue	\$377,856	\$347,323	\$3,660,710	\$3,396,512
Nebraska Interactive Gross Revenue	\$269,880	\$235,299	\$2,525,464	\$2,329,211
Nebraska Interactive Operating Expenses	\$200,510	\$196,491	\$1,833,951	\$1,655,801
Nebraska Interactive Operating Income	\$69,370	\$38,808	\$691,513	\$673,410
Nebraska Interactive Net Pre-Tax Income	\$69,370	\$38,808	\$691,513	\$673,410
Nebraska Interactive Provision for Income Tax	\$27,802	\$25,556	\$277,090	\$279,879
Nebraska Interactive Net After-Tax Income	\$41,568	\$13,252	\$414,423	\$393,531

- 1. Continually grow and diversify the portal revenue target non-DMV services growth, including local government**
- 2. Develop and provide innovative applications and services to businesses and citizens of Nebraska**
- 3. Expand the innovative footprint of local government services**
- 4. Speed time to market and increase standards**
- 5. Maximize adoption of new and current services**
- 6. Gain national recognition for Nebraska electronic government**
- 7. Optimize reliability and response of portal technology**
- 8. Maintain a reliable and sustainable network for the state of Nebraska**

OBJECTIVE #1: Continually grow and diversify the portal revenue target non DMV services growth, including local government

YTD 2013



NEBRASKA.GOV: GENERAL BREAKOUT OF SERVICES

SOS

- Corp Filings & Searches
- UCC Filings & Searches
- License Filings & Searches

All other Services

- Citation Payments
- ePayments
- Local Services
- Criminal Histories
- Department of Agriculture Services
- Tax Filings
- Professional License Renewal
 - Board of Public Accountancy
 - State Electrical Division
 - Board of Engineers and Architects
 - State Fire Marshal
- And more

Courts

- Court Case Searches (Non Subscriber)
- eFiling
- Court Case Searches (Subscriber)
- Citation Payments

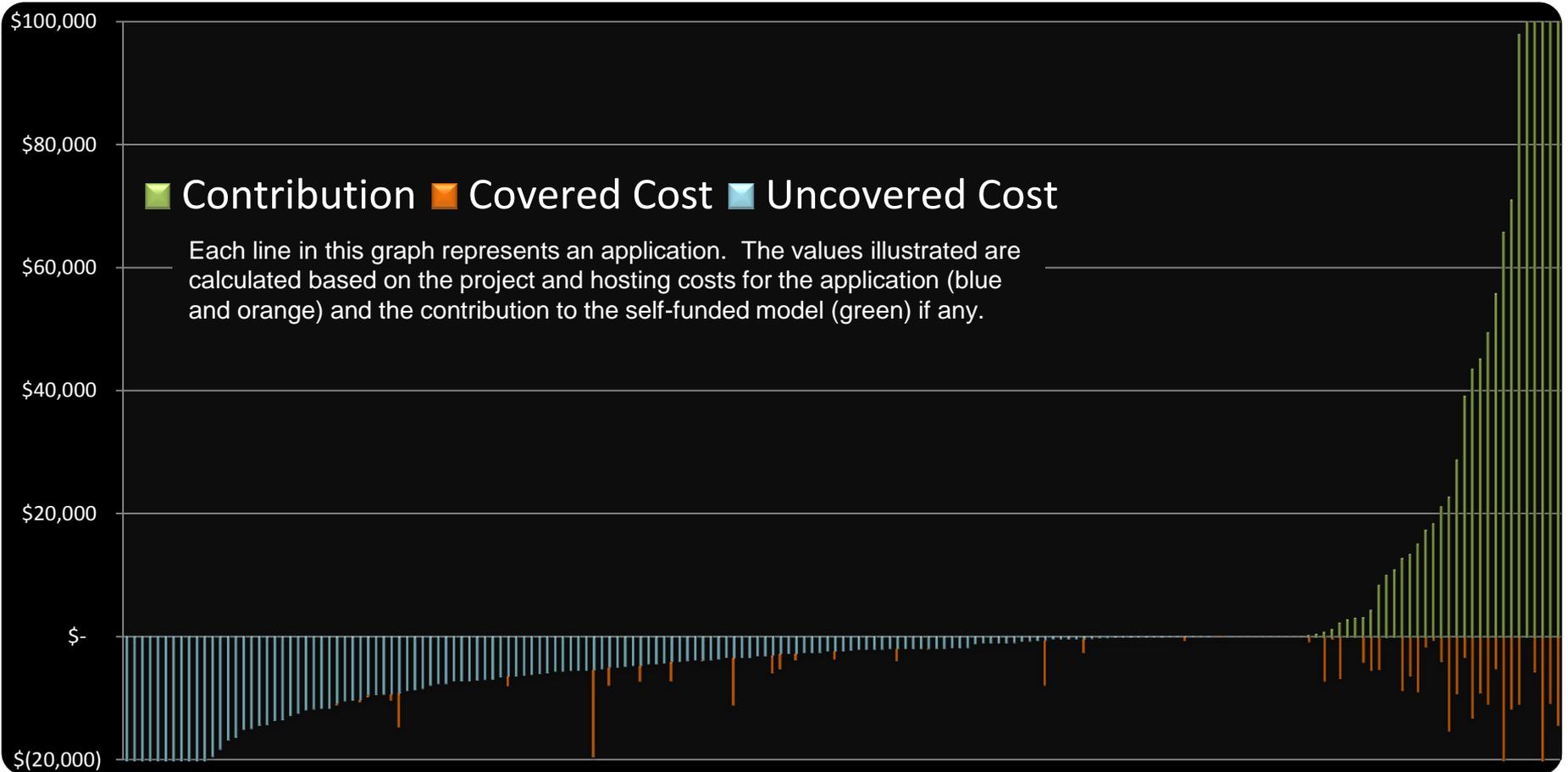
All Other DMV Services

- Driver License Renewal
- Vehicle Registration
- Reinstatements
- Title, Lien & Registration
- IFTA & IRP
- Specialty Plate

DMV

- Driver License Records

COST vs. CONTRIBUTION by Service



Note: Services included in this graph either have project work or revenue associated to it this year. This is not an all inclusive list of all services Nebraska.gov hosts.

➤ Revenue from 33 applications supports over 185 applications. The below listed applications positively contributed to the self-funded model in 2013 after project and hosting costs.

• Court Case Records Search	• Driver License Record (DLR) Monitoring Service	• UCC Continuation Filings	• Court Records One-Time Search	• EFS Records Search	• Nonprofit Corporation Biennial Reports
• Driver License Record Search - Subscriber	• Driver License Renewal	• LLC Biennial Filings	• Water Well Registrations	• Pesticide Applicator License Payments	• Bill tracker Unlimited
• Motor Vehicle Registration Renewal	• Title, Lien & Registration Interactive	• PayPort (all except courts)	• Criminal History Request System	• UCC Bulk Image Service	• Corporation Batch Special Request
• Driver License Record (DLR) Batch	• Court ePayments	• Corporation Letters of Good Standing	• UCC Document Images	• UCC Batch Monthly Service	
• Court Case Records Search - Monthly Rate	• Driver License Reinstatements	• Electrical Contractor Permit	• UCC Batch Weekly Service	• Corporate Document eDelivery Filing	
• Court Citation Payments	• UCC Records Search	• Contractor Registration	• IRP Payment System	• Certified Driver Record Search-Transcript	

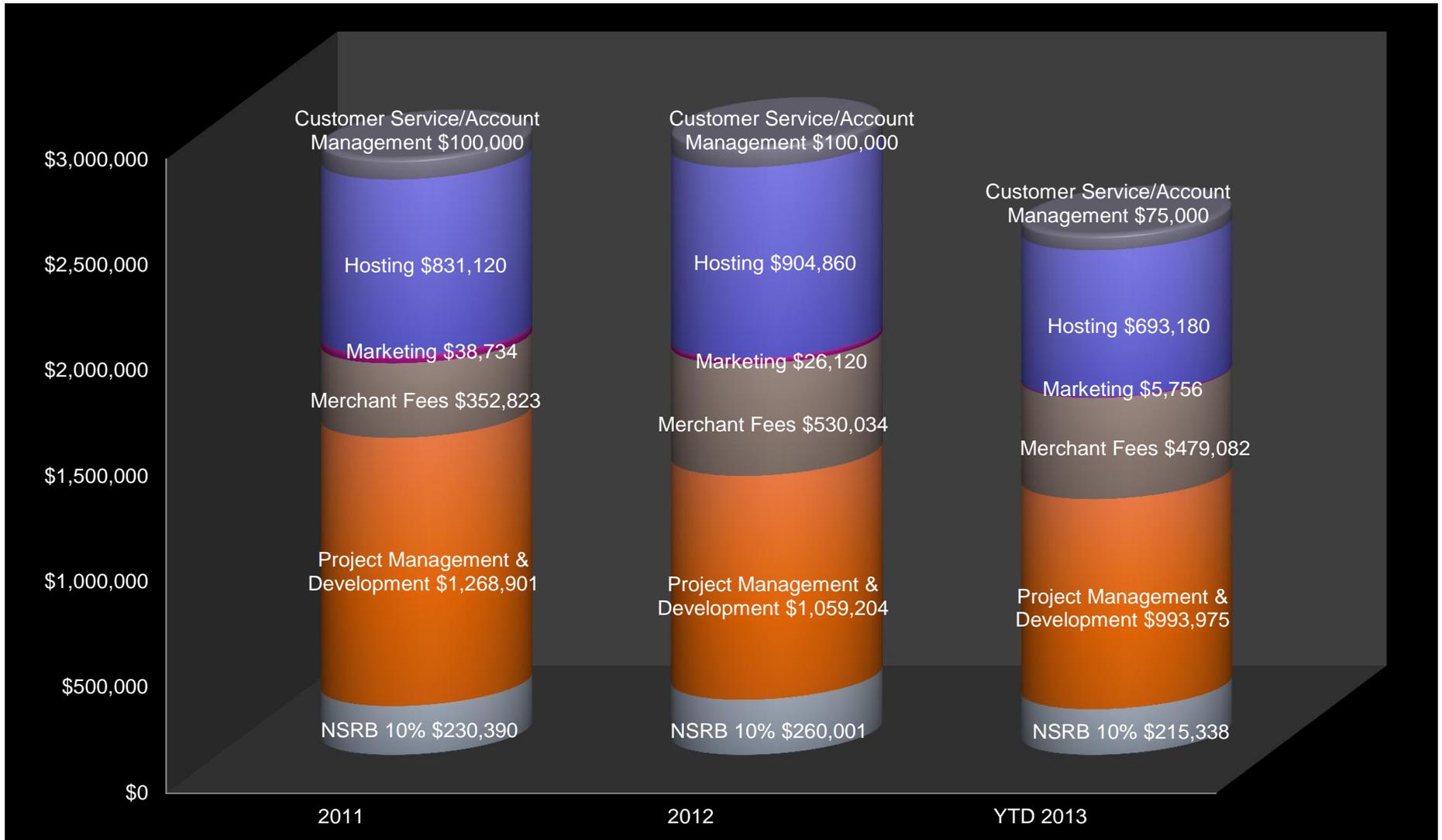
➤ 152 (82%) of the 185 applications represented on page 8, either do not bring in enough revenue to cover their ongoing costs or are they are free applications. Examples of applications in this category are listed below.

• Accountant & Firm License Renewals	• Year to date, Nebraska.gov invested 87.75 hours of project work into this revenue generating application valued at \$10,986.75 and has covered an estimated \$12,725 in hosting costs. This application only generated \$5,516.82 of revenue.
• DMV - Handicap Permit Application	• Year to date, Nebraska.gov invested 285 hours of project work into this award winning, free application valued at \$35,656 and has covered an estimated \$7,245 in hosting costs.
• NCDHH - Media Checkout	• Year to date, Nebraska.gov invested 90.75 hours of project work into this free application valued at \$11,343 and has covered an estimated \$3,735 in hosting costs.

➤ The value demonstrated in this graph does not include the below items that Nebraska.gov provides for all partners.

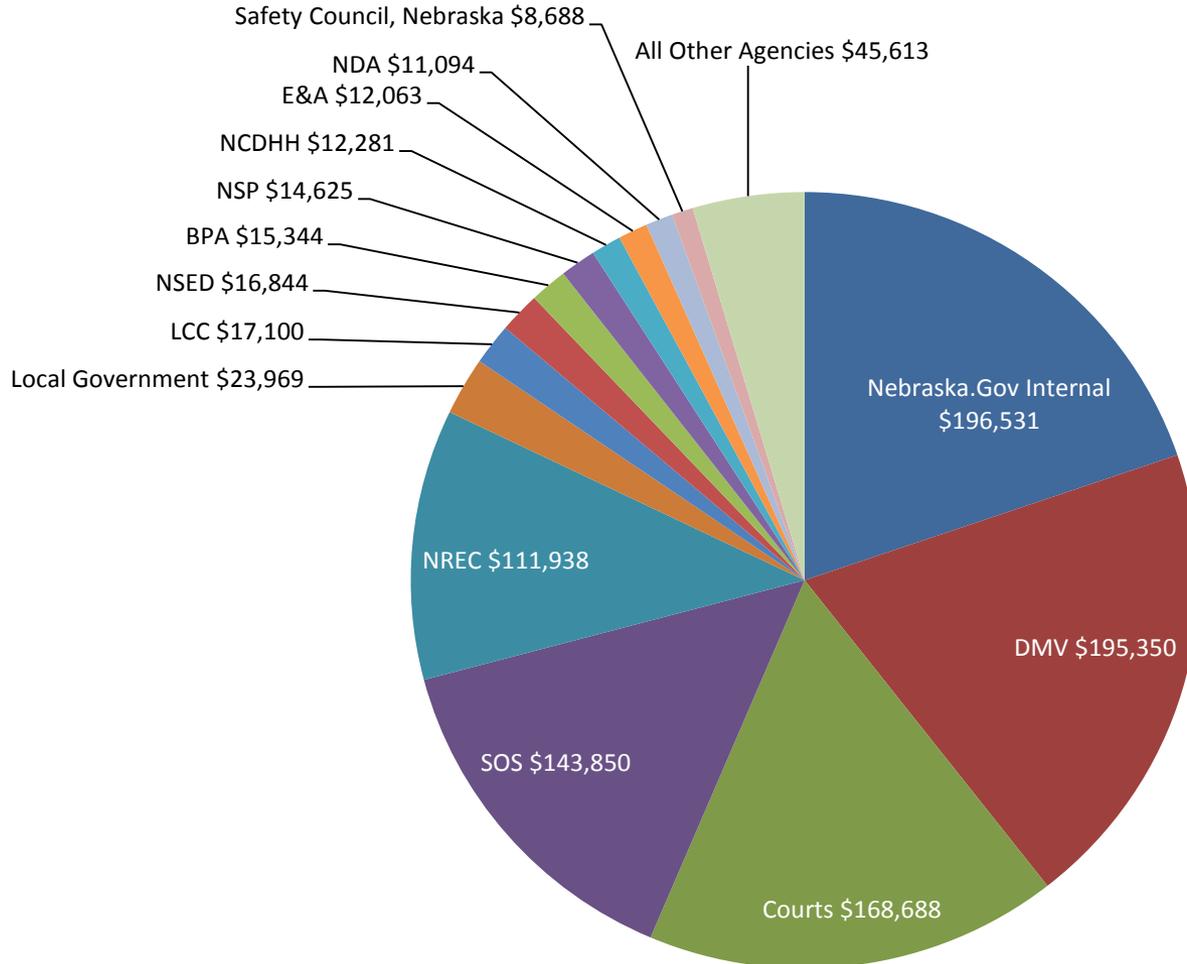
• Merchant Fees	• Dissaster Recovery	• Training	• Google Analytics & Adwords
• Customer Service	• System Administration	• PCIDSS Compliance	
• Network Security	• Marketing Materials	• Account Management	• Other overhead costs

Self-Funded Value to the State of Nebraska for top 6 expense classifications



Note: The above graph is not all inclusive. Displayed values are based on the top 6 classifications.

Project Management and Development Cost Avoidance = \$993,975 (YTD)



OBJECTIVE #2: Develop and provide innovative applications and services to citizens and businesses of Nebraska

New Applications Launched Third Quarter

Partner	Application	Revenue Type	Work Scope	Hours Invested	Cost Savings
Board of Engineers and Architects	Reciprocity Application Changes	Revenue	Application Enhancement	\$ 40.00	\$ 5,000.00
Department of Agriculture	2013 Food & W&M License Renewals	Revenue	Application Enhancement	\$ 5.75	\$ 718.75
Department of Motor Vehicles	Driver Privilege Services - Adding IIP eligibility & Retemplate	Revenue	Application Enhancement	\$ 234.50	\$ 29,312.50
Department of Motor Vehicles	Motor Vehicle Registration Renewal - Boat Registration Renewals	Revenue	Application Enhancement	\$ 6.50	\$ 812.50
Department of Motor Vehicles	ClickDMV - Enhancements	Non-revenue	N/A- Website	\$ 32.00	\$ 4,000.00
Department of Motor Vehicles	Specialty License Plate - Retemplate	Revenue	Application Enhancement	\$ 53.50	\$ 6,687.50
Nebraska State Patrol	Notarized Dissemination Form	Revenue	Application Enhancement	\$ 1,450.00	\$ 17,400.00
Real Estate Commission	Renewals - ACH Payment Option	Revenue	Application Enhancement	\$ 500.00	\$ 500.00
Real Estate Commission	Education Provider Recording/Tracking	Grant/Time and Materials	New Application	\$ 3,906.25	\$ 3,906.25
Real Estate Commission	Renewal - Retemplate	Revenue	Application Enhancement	\$ 193,637.50	\$ 193,637.50
Secretary of State	UCC requirements redefinition for 2013	Revenue	Application Enhancement	\$ 193,637.50	\$ 193,637.50
Secretary of State	Corporate Document eDelivery - 2013 Misc Changes	Revenue	Application Enhancement	\$ 193,637.50	\$ 193,637.50
State Court Administrator	ePayment ReTemplate	Revenue	Application Enhancement	\$ 193,637.50	\$ 193,637.50
Quarterly Cost Savings				\$	\$ 193,637.50



Application Deployments

Applications Deployed	Q1 2012	Q1 2013	Q2 2012	Q2 2013	Q3 2012	Q3 2013
Revenue Application	3	2	4	2	1	1
Non-revenue Application	1	2	3	1	3	0
Websites deployed	1	0	2	0	1	1
Revenue application enhancements	4	3	1	6	7	11
Non-revenue application enhancements	2	0	3	3	1	0
Number of implemented changes*	94	109	101	104	71	105

*Changes include code enhancements as well as bug fixes, security updates, requested text changes, etc.



Time Saved. Money Saved. Resources Saved

--Application Highlight: Driver Privilege Service--

From this one application, users can check the status of their driving privileges, check reinstatement requirements or ignition interlock eligibility (IIP), or pay a fee to reinstatement their driving privileges. The functionality for the IIP eligibility is a brand new portion of the application and is expected to help reduce calls to the DMV substantially. Previously, users would call daily or several times a day to check to see if they have become eligible for an IIP . -- Over 86,000 calls in 2012 --

Nebraska.gov National Recognition - 2013 Awards



The state's online portal, Nebraska.gov received the 2013 Best of the Web (BOW) award as a top 10 finalist. The award is based on innovation, functionality, productivity, and performance of the website. This is the 7th BOW award the portal website has received in the past 10 years, and only 2 other states, Alabama and Maine, have received this award more times.



Driving Digital Government Achievement Award (DGAA) Winner - State government category for the Nebraska Handicap Parking Permit Application and Management System. The DGAA recognizes outstanding agency and department web sites and projects at the application and infrastructure level. Criteria for the award includes: efficiency and economy, innovation, functionality, performance expectations and collaboration.



National Association of State Chief Information Officers (NASCIO) Finalist for Handicap Parking Permit Application and Management System.

"I know first-hand how intense the competition is for candidates in this category... to show very tangible results in innovation and efficiencies and this service is definitely one of the best in the nation in this category. I am very pleased for the Nebraska DMV and its partner Nebraska.gov." - Brenda Decker, CIO and current NASCIO President.

2013 3Q SPOTLIGHT - PRESENTATIONS

Nebraska Municipal Clerk Institute

- » 2 breakout presentations
- » Presented with Mary Messman, Nebraska Liquor Control Commission
- » March 2013

Central District Treasurers

- » Personally invited to present
- » August 2013

League of Nebraska Municipalities

- » 2 breakout presentations
- » Presented with Mary Messman, Nebraska Liquor Control Commission
- » October 2013

Nebraska Association of County Officials (NACO)

- » Personally Invited to speak to County Clerks, Register of Deeds and Election Commissioner
- » December 2013

- » Each presentation increases awareness of Nebraska.gov
- » Great opportunity to meet with people who could be using, or are already, using services
- » Promote services we provide – at local and state levels
 - * PayPort
 - * Liquor License Renewals
 - * Event Registration
 - * Real Estate Property Tax Payments
 - * NebPay and other services
- » Gain additional offices using services
- » At each presentation, attendees have completed sign-up sheets with name, agency, email address and check boxes for services they are interested in

OBJECTIVE #4: Speed up the time to market and increase standards

EVENT REGISTRATION

NEBRASKA.GOV

SPOTLIGHT - ONLINE REGISTRATION AND PAYMENT SYSTEM

- ❖ Increase awareness of service when giving presentations at conferences
- ❖ Currently in the set up process with the Department of Health and Human Services

- » The Event Registration system is an application that was developed once and can be implemented in a relatively short amount of time.
- » This service was previously approved by the Nebraska State Records Board for use at all levels of government – State, County and City.
- » Agencies have flexibility to create events, with multiple activities, at any time
- » Currently being used for:
 - Conference Registration
 - Webinar
 - Classes
 - Sports lessons



OBJECTIVE #5: Maximize adoption of new and current services



Google Analytics

Google Analytics allows our project management team to analyze how users interact with our services and identify areas that could be improved to increase user experience and adoption.

Recently, the ePayment application was evaluated in Google Analytics and it was observed that there was increased traffic navigating between four payment methods before proceeding. A project was initiated based off of these findings to make the application more intuitive to the user.

As a result of this analysis and others, we have found that using Google Analytics allows us to not only enhance the users experience, but reduce agency and Nebraska.gov support phone calls, as well as increase adoption of our online services by making it easy to complete the transaction, and encourage repeat online activity.

“Great site...easy to use. I like this system, it saves me time from having to go to the County Treasurer's office. Will use this again next year and will be telling my family how easy this was!!” – Anonymous vehicle registration renewal user

OBJECTIVE #5 continued: Maximize adoption of new and current services

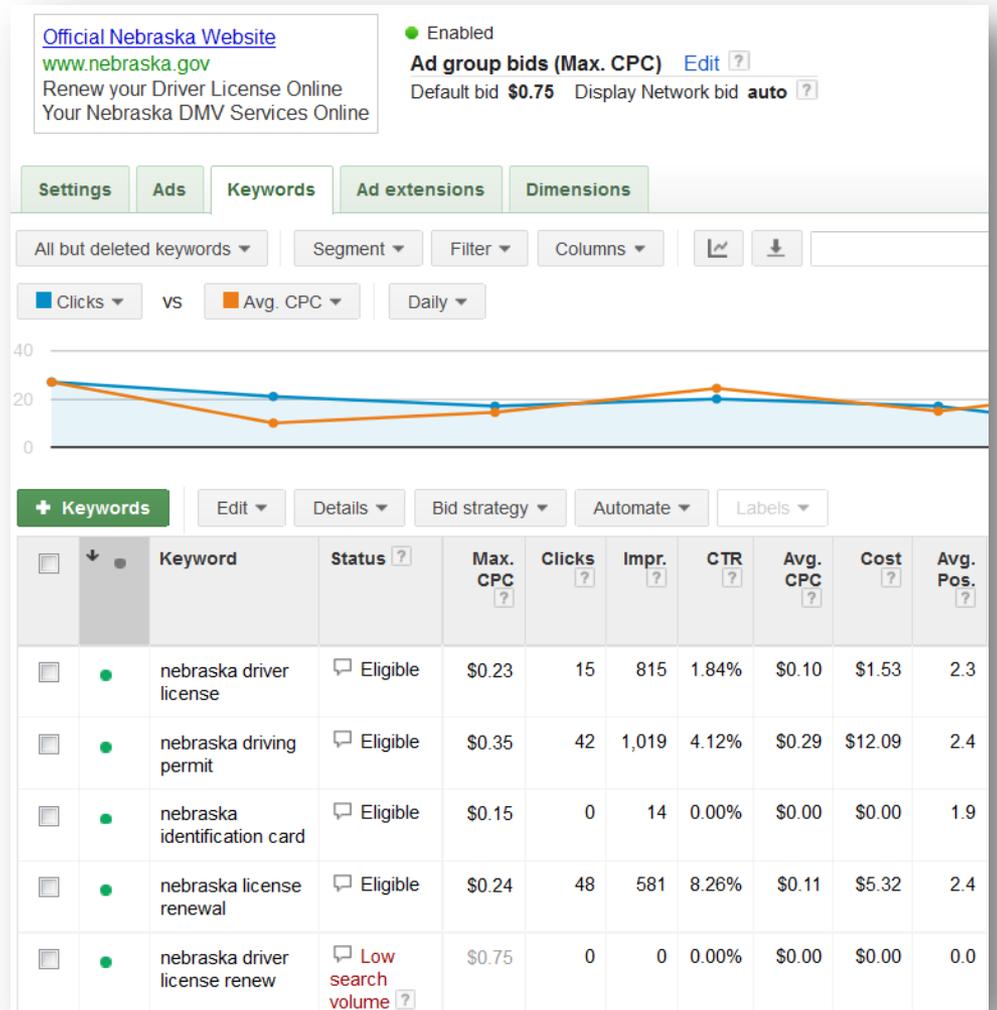
Google AdWords

Google AdWords is a marketing tool that allows our project management team to create ads that display in Google search results when users enter search keywords related to our services.

There are .com websites that provide services that make it appear as if the user is completing a government transaction online. Recently, DMV customers have been reporting this when attempting to renew driver licenses and vehicle registrations.

Nebraska.gov launched a marketing campaign using Google AdWords to place ads right next to the .com advertisements to help users get to the official Nebraska website.

Since the launch of the campaign in August, our ad has been displayed almost 200,000 times and users have reached our DMV services over 6,000 times through the ad.



NEBRASKA.GOV: NATIONAL RECOGNITION STRATEGIES

	Q1 2012	Q1	Q2 2012	Q2	Q3 2012	Q3	Q4 2012	Q4
PRESS RELEASES	4	8	0	12	3	5	5	
AWARD SUBMISSION	0	0	5	4	0	0	0	
OTHER MENTIONS	1	0	3	0	1	3	1	

Other/Mentions:

- Best of the Web 2013 Finalist
- Digital Government Achievement Award (DGAA) 2013 Winner for Nebraska Handicap Parking Permit Application and Management System
- National Association of State Chief Information Officers (NASCIO) 2013 Finalist for Handicap Parking Permit Application and Management System

Press Releases:

- Credit Cards now Accepted for Banner County Treasurer
- Credit Cards Accepted by Dawson County Treasurer
- Nebraska DMV wins acclaimed Digital Government Achievement Award for Online Handicap Permits
- Nebraska Drivers Now Have Fewer Reasons to Call the DMV
- Credit Cards now Accepted for Sarpy County Diversion

OBJECTIVE #6 (continued): Nebraska.gov Social Media Strategies Q3 - 2013

Social Media: Refers to the means of interactions among people in which they create, share, and/or exchange information and ideas in virtual communities and networks.

The Strategy: Staying connected to the citizens in Nebraska is paramount to our branding and quality control efforts. By utilizing the already connected 1.8 million citizens via social media, we stay current and informed.

How it works: Regardless of the social media platform, when a user is happy or unhappy with a Nebraska.gov application or service, we give them the ability to tell the world about it. Clearly we aim to have as many citizens/businesses brag about us as much as possible. When they do, their friends will see it and follow suit. In turn, increasing adoption of targeted Nebraska online services is our goal.



We leverage Facebook by incorporating “Like” buttons throughout transaction receipts, email signatures, print material and steady posting of news from Nebraska.gov.



Twitter allows us to instantly keep thousands of followers up to date with any important announcements or application launches.



Nebraska.gov crowd sources images using Flickr. We currently have over 70 members contributing to our “Great Nebraska Photos” community. By working with direct photographers of our state we are establishing rapport with the citizens of Nebraska by displaying their talents on our portal.



OBJECTIVE #7: Optimize reliability and response of portal technology

UPTIME REPORT

JULY	AUGUST	SEPTEMBER
99.8%	99.7%	100%

RESPONSE TIME REPORT

JULY	AUGUST	SEPTEMBER
Avg. response time this month 882 ms	Avg. response time this month 866 ms	Avg. response time this month 893 ms

NETWORK ISSUES DETAIL REPORT

	Start Time	End Time	Time	Description	Impact
Nebraska.gov sites were down	8/28/2013 13:05	8/28/2013 13:15	0:10	An issue occurred with the firewall and its NAT rules.	All Nebraska.gov web sites and services were unavailable.
Nebraska.gov sites were down	8/28/2013 10:50	8/28/2013 11:30	0:40	An issue occurred with the firewall and its NAT rules.	All Nebraska.gov web sites and services were unavailable.
Nebraska.gov sites were down	8/28/2013 17:05	8/28/2013 17:30	0:25	An issue occurred with the firewall and its NAT rules.	All Nebraska.gov web sites and services were unavailable.
Firewall Maintenance	8/24/2013 22:00	8/24/2013 22:40	0:40	NIC was doing firewall maintenance.	All Nebraska.gov web sites and services were unavailable.
Nebraska Network File System Upgrade	8/3/2013 22:00	8/3/2013 23:00	1:00	Nebraska.gov was doing server maintenance to upgrade our Network File System.	All web sites and applications were down.
Nebraska.gov sites were down	7/22/2013 22:10	7/22/2013 22:20	0:10	Ashburn Datacenter experienced an event related to a security scan. The scan was stopped and all services recovered.	All Nebraska.gov web sites and services were sporadic in their availability.
Nebraska Server Upgrades	7/16/2013 23:00	7/17/2013 2:15	3:15	Nebraska.gov was doing server maintenance to upgrade our servers and networking.	All of our applications were down during this window. The web site was up for most of the window with the exception of from about 1:00 am to 2:15 am.
Nebraska.gov sites were down	7/2/2013 22:00	7/2/2013 22:10	0:10	The data center experienced a network event due to maintenance. Changes were backed out and issue resolved.	All Nebraska.gov web sites and services were unavailable.

Nebraska.gov Project Priority Report – in progress projects as of 9/30/2013

Title	Revenue Type	Project Start	Target Launch	Work Scope	Partner
Court Re-template and Enhance eFiling	Self-funded	6/3/2013	10/21/2013	Application Enhancement	Court Administrator, State
Courts_ReTemplate_eFiling Transaction History	Self-funded	9/19/2013	10/23/2013	Application Enhancement	Court Administrator, State
Driver Record Monitoring and Administration Application	Self-funded	1/17/2013	10/28/2013	New Application	Motor Vehicles, Department of
Court Efiling Criminal Web Service Enhancement	Self-funded	6/17/2013	10/31/2013	Application Enhancement	Court Administrator, State
Sarpy County STOP Program Payments	Revenue	9/6/2013	11/7/2013	New Application	Local Government
AG - Feed, Fert & Ag Lime Permit Renewal	Revenue	8/8/2013	11/7/2013	New Application	Agriculture, Department of
Single trip Fuel and Prorate Permits	Revenue	7/22/2013	11/7/2013	New Application	Motor Vehicles, Department of
Corp Doc eDelivery - Trade Name Registration Filings	Self-funded	7/19/2013	11/8/2013	Application Enhancement	Secretary of State
Driver Record Search (One Time) - Retemplate	Self-funded	9/16/2013	11/11/2013	Application Enhancement	Motor Vehicles, Department of
Nebraska Background Check Portal	Self-funded	9/27/2013	11/22/2013	N/A- Website	Multi-agency
Feed, Fert & Ag Lime Tonnage Reports	Revenue	10/7/2013	11/25/2013	New Application	Agriculture, Department of
Disaster Recovery Setup and Testing	Non-Revenue	10/15/2013	11/30/2013	N/A- Website	Nebraska.Gov Internal
Courts ReTemplate Parenting Act Mediator Portal	Self-funded	9/24/2013	12/15/2013	Application Enhancement	Court Administrator, State
Corp Searches - Re-template & Enhancements	Self-funded	7/8/2013	12/15/2013	Application Enhancement	Secretary of State
UCC Searches-Re-template and Rule & Regulation Updates	Self-funded	7/16/2013	12/31/2013	Application Enhancement	Secretary of State
Subscriber Signup Application	Non-Revenue	11/8/2010	12/31/2013	New Application	Nebraska.Gov Internal
Point-to-Point FED/MED Changes	Self-funded	1/1/2014	1/31/2014	Application Enhancement	Motor Vehicles, Department of
UCC Batch FilingNew	Revenue	8/19/2013	2/3/2014	New Application	Secretary of State
Commercial Driver License System - Rewrite	Non-Revenue	7/15/2013	2/3/2014	Application Enhancement	Motor Vehicles, Department of
Juror Qualification Form	Non-Revenue	11/8/2012	3/1/2014	New Application	Court Administrator, State
Court Bulk eGarnishment ePayments	Revenue	7/1/2013	3/31/2014	New Application	Court Administrator, State
Ignition Interlock Installation Reporting	Non-Revenue	8/21/2013	3/31/2014	New Application	Motor Vehicles, Department of
Electrician Exam Application	Revenue	7/11/2013	4/1/2014	New Application	Electrical Division, State
Courts Reporter of Decisions Opinions Website	Self-funded	9/9/2013	4/15/2014	N/A- Website	Court Administrator, State
Veterans Designation on Driver Licenses	Revenue	1/1/2014	7/1/2014	Application Enhancement	Motor Vehicles, Department of
Farmers' Market Nutrition Program (FMNP) Database	Grant/T&M	10/1/2013	9/30/2016	New Application	Agriculture, Department of

Self-funded = Enhancement or new application tied to an existing revenue generating application

Revenue = New application that generates revenue

Non-revenue = New application or enhancement that has no associated revenue

Grant/T&M = New application or enhancement funded by a grant or the partner