

**NEBRASKA STATE RECORDS BOARD
MEETING: July 20, 2011**

Nebraska State Capitol
Room 1507
Lincoln, NE
July 20, 2011
9:00 A.M.

AFFIDAVIT OF PUBLICATION

State of Nebraska }
LANCASTER COUNTY, } ss.

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, July 20, 2011 at 9:00 AM, Room 1507, Ne State Capitol, Lincoln, NE. The agenda, which is kept continually current, will include public hearings on revised Addendum Four between Nebraska Department of Agriculture, Nebraska Interactive, LLC and the Nebraska State Records Board and funding consideration for Nebraska State Records Board grant applications to improve access to public information.
The agenda is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE for public inspection during regular business hours.
#6589376 11 June 20

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on the 20 day of June A.D., 2011 and thereafter on _____, 20____ and that said newspaper is the legal newspaper under the statutes of the State of Nebraska. The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Subscribed in my presence and sworn to before me this _____ day of _____, 2011

Printer's Fee, \$ _____

Abigail Nordmeier
Notary Public

GENERAL NOTARY - State of Nebraska
JULIANA NORDMEYER
My Comm. Exp. Jan. 23, 2012

6589376

Organization	Nebraska State Records Board
Activity	Meeting
Date of Activity	Wednesday, 07/20/2011
Time of Activity	Meeting starts at 9:00 AM Central
Last Updated	Monday, 05/02/2011
Location	State Capitol, Room 1507
Details	Meeting
Meeting Agenda	http://
Meeting Materials	http://
Person to Contact for Additional Information:	
Name	Cathy Danahy
Title	Executive Director
Address	440 South 8th Street Suite 210 Lincoln, NE 68508
Telephone	(402) 471-2745
Fax	(402) 471-2406
E-Mail	cathy.danahy@nebraska.gov
Agency Homepage	http://

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol
Room 1507
Lincoln, NE
July 20, 2011 – 9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
 - a) **Action Item:** Approval of Agenda
5. APPROVAL OF MINUTES
 - a) **Action Item:** Approval of April 27, 2011 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 1. **Action Item:** Revised Addendum Four to the Electronic Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Agriculture.
 2. Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and Howard County **and** Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and the Howard County Treasurer – Over the Counter Service. Signed by Chairman Gale on **May 18, 2011.**
 - b) NE DEPARTMENT OF ROADS AND OPEN PORTAL SOLUTIONS, INC. CONTRACT
 - c) PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2010 AND 2009.
8. NETWORK MANAGER OPERATIONS REVIEW SUBCOMMITTEE REPORT (John Gale, Chair)
9. EXECUTIVE DIRECTOR'S REPORT
 - a) **Action Item:** NSRB – April 27, 2011 Cash Fund Balance report - REVISED (tabled from last meeting)
 - b) **Action Item:** NSRB Cash Fund Balance Report
10. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE (Julie Beno, Chair)
 - a) **Action Item:** Grant Review Subcommittee Grant Funding Recommendations
11. NEBRASKA.GOV REPORTS
 - a) General Manager's Report
 - b) **Action Item:** Project Priority Report

12. DATE FOR NEXT MEETING

Wednesday, October 26, 2011

9:00 A.M.

Room 1507

State Capitol

Lincoln, NE

13. ADJOURNMENT

Action Item: Move to adjourn

07/11/2011



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of April 27, 2011

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on April 27, 2011, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Brenda L. Decker, representing the Governor;
Michael D. Foley, Auditor of Public Accounts;
Don Stenberg, State Treasurer;
Scott Keene, representing the Insurance Industry;
Leslie S. Donley, representing the Attorney General;
Timothy L. Loewenstein, representing the General Public;
Ryne D. Seaman, representing the Banking Industry;
Thomas D. Freimuth, representing the Legal Profession;
Mike Konz, representing the Media

Absent:

Julie A. Beno, representing Libraries;
Carlos Castillo, appearing later, Director of Administrative Services

Staff in attendance:

Cathy Danahy, Executive Director;
Colleen Byelick, Legal Counsel;
Kacey Nelkin Pedersen, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the right of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star on March 25, 2011 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Konz moved to adopt the agenda as presented; seconded by Ms. Decker.

Voting For: Decker Donley Foley Freimuth

	Gale Seaman	Keene Stenberg	Konz	Loewenstein
Voting Against:	None			
Absent:	Beno	Castillo		

The motion carried.

Agenda Item 5. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on any of the agenda items. No audience member indicated a desire to provide public comment.

Agenda Item 6. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the February 2, 2011 meeting. Mr. Loewenstein moved to approve the minutes; seconded by Mr. Keene.

Voting For:	Decker Konz	Donley Loewenstein	Foley Stenberg	Gale	Keene
Voting Against:	None				
Not Voting:	Freimuth	Seaman			
Absent:	Beno	Castillo			

The motion carried.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item 7.a. AGREEMENTS & ADDENDA

Agenda Item 7.a. 1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, and the Nebraska State Records Board.

Chairman Gale reported signing the following Electronic Government Service Level Agreements: Blaine County (signed on 3/24/2011), NE Commission for the Blind and Visually Impaired (signed on 3/24/2011), NE Department of Agriculture (signed on 3/24/2011), NE State Electrical Division (signed on 4/18/2011), Board of Engineers and Architects (signed on 3/24/2011), NE Liquor Control Commission (signed on 3/24/2011), NE Department of Natural Resources (signed on 3/24/2011), NE Real Estate Commission (signed on 3/24/2011), NE Department of Roads (signed on 4/18/2011), NE State Fire Marshal (signed on 3/24/2011), NE Environmental Trust (signed on 4/15/2011), NE Department of Labor (signed on 4/18/2011), and the Office of the Secretary of State (signed on 2/16/2011).

Mr. Castillo arrived at the meeting at 9:10 A.M.

Agenda Item 7.a. 2. Electronic Government Service Level Agreements (ESLA) between Nebraska Interactive, LLC, the Nebraska State Records Board and Douglas County.

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC explained the Douglas County ESLA. Two changes were made to the agreement which varied from the ESLA template approved at the December 1, 2010 Board meeting. Mr. Loewenstein moved to approve the Douglas County ESL Agreement; seconded by Ms. Donley.

Voting For:	Castillo Keene	Decker Konz	Donley Loewenstein	Freimuth Seaman	Gale
Voting Against:	Foley	Stenberg			
Absent:	Beno				

The motion carried.

Agenda Item 7.a. 3. Addendum One to the Electronic Service Level Agreement between Nebraska Interactive, LLC, Nebraska State Records Board – Over the Counter Service, Blaine County Treasurer.

Mr. Hoffman explained the Blaine County Over the Counter Service Addendum One which was signed by the Chairman on 3/24/2011.

Agenda Item 7.a. 4. Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Labor, Online Contractor Registration Payments.

Mr. Hoffman explained Addendum One to the Electronic Service Level Agreement with the NE Department of Labor. Ms. Donley moved to approve Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Labor, Online Contractor Registration Payments; seconded by Ms. Decker

Voting For:	Castillo Gale Stenberg	Decker Keene	Donley Konz	Foley Loewenstein	Freimuth Seaman
Voting Against:	None				
Absent:	Beno				

The motion carried.

Agenda Item 7.a. 5. Addendum Five to the Electronic Government Services Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Agriculture, Online Licensing Services Suite.

Mr. Hoffman explained Addendum Five to the Electronic Service Level Agreement with the NE Department of Agriculture. Ms. Donley moved to approve Addendum Five to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Agriculture, Online Licensing Services Suite; seconded by Mr. Konz.

Voting For:	Castillo Gale Stenberg	Decker Keene	Donley Konz	Foley Loewenstein	Freimuth Seaman
Voting Against:	None				
Absent:	Beno				

The motion carried.

Agenda Item 7.a. 6. Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Roads, NDOR Online Storefront Application.

Mr. Hoffman explained Addendum Five to the Electronic Service Level Agreement with the NE Department of Roads. Mr. Loewenstein moved to approve Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Roads, Online Storefront Application; seconded by Mr. Seaman.

Voting For:	Castillo	Decker	Donley	Foley	Freimuth
	Gale	Keene	Konz	Loewenstein	Seaman
	Stenberg				
Voting Against:	None				
Absent:	Beno				

The motion carried.

Agenda Item 7.a.7. Addendum Nine to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Health and Human Services (DHHS), Birth Certificate Request Services.

Mr. Hoffman explained Addendum Nine and reported Nebraska.gov will be working with the Department of Health and Human Services to evaluate their entire electronic system. Mr. Hoffman said a totally different addendum would come before the Board if Nebraska.gov and DHHS agree to any online services. No action was taken.

Agenda Item 8. NETWORK MANAGER OPERATIONS REVIEW SUBCOMMITTEE REPORT (John Gale, Chair)

Chairman Gale reported the Subcommittee considered the request by Nebraska Interactive, LLC to increase subscriber fees. The Subcommittee recommended the subscriber fees not be increased at this time. Mr. Seaman moved to deny the request by Nebraska Interactive, LLC to increase their subscriber fees at this time; seconded by Mr. Konz.

Voting For:	Castillo	Decker	Donley	Foley	Freimuth
	Gale	Keene	Konz	Loewenstein	Seaman
	Stenberg				
Voting Against:	None				
Absent:	Beno				

The motion carried.

Agenda Item 9. COUNSEL’S REPORT Over the Counter Payment Services for Local Government Agencies (Chairman’s Authority to sign)

Ms. Colleen Byelick, explained the necessity to clarify the Chairman’s authority to sign Over the Counter Payment Services for Local Government Agencies. Mr. Loewenstein moved in reference to Agenda Item 9. that the recommended motion provided to the Board in text be approved, with the addition of Blaine County Treasurer, Addendum One, Over the Counter Payment (signed March 24, 2011 and reported to the NSRB April 27, 2011) on the “Addenda for ratification” list; seconded by Ms. Decker.

Text of motion provided: *I hereby move that the State Records Board, after having reviewed the list of signed addenda before them for Local Government Over the Counter Payment Services, hereby ratify their adoption. The list of signed addenda mentioned herein will be attached to and made a part of these meeting minutes. I further move to allow the chairman of the State Records Board, during the time period*

between Board meetings, to sign addenda with local government agencies for the use of “over the counter payment processing” programs with a portal fee of \$1.75 per electronic check and 2.49% plus \$1.75 for credit card transaction, with the Board receiving 10% of Nebraska Interactive’s portal fee for such services. Such signed addenda shall be reported to the Board at its next regularly scheduled meeting.

Addenda for ratification included:

Valley County Treasurer Addendum Two, Over the Counter Payment (signed November 29, 2010 and reported to the NSRB December 1, 2011).

Arthur County Treasurer Addendum Two, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Arthur County Courts Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Custer County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Logan County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

McPherson County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Thomas County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

City of Bellevue Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Cheyenne County Treasurer Addendum One, Over the Counter Payment (signed January 26, 2011 and reported to the NSRB February 2, 2011).

Keith County District Court Addendum One, Over the Counter Payment (signed January 26, 2011 and reported to the NSRB February 2, 2011).

Blaine County Treasurer addendum One, Over the Counter Payment (signed March 24, 2011 and reported to the NSRB April 27, 2011).

After discussion, Mr. Loewenstein called for the question.

Voting For:	Castillo Keene	Decker Konz	Donley Loewenstein	Freimuth Seaman	Gale
Voting Against:	Foley	Stenberg			
Absent:	Beno				

The motion carried.

Chairman Gale called for a vote on the motion.

Voting For:	Castillo Keene	Decker Konz	Donley Loewenstein	Freimuth Seaman	Gale
Voting Against:	Foley	Stenberg			
Absent:	Beno				

The motion carried.

Agenda Item 10. NE DEPARTMENT OF ROADS AND OPEN PORTAL SOLUTIONS, INC. AGREEMENT

Treasurer Stenberg explained the Memorandum of Understanding entered into by the State Treasurer and the Department of Roads regarding the Agreement between Open Portal Solutions, Inc. and the NE Department of Roads. Mr. Stenberg moved to amend the motion approved by the Board on February 2, 2011 to conform to the agreement entered into by the NE Department of Roads and the State Treasurer as set forth in the Memorandum of Understanding dated February 28, 2011 included in the Board members packets; seconded by Mr. Keene.

Voting For:	Castillo Gale Stenberg	Decker Keene	Donley Konz	Foley Loewenstein	Freimuth Seaman
Voting Against:	None				
Absent:	Beno				

The motion carried.

A letter explaining the Board’s action will be sent by the Chairman to both the Department of Roads and Open Portal Solutions.

Mr. Loewenstein raised an issue regarding section 4.3 of the contract between the NE Department of Roads (NDOR) and Open Portal Solutions (OPS) who will be providing vehicle collision reports via a web portal. The section reads “*NDOR represents and agrees that, during the term of this Agreement, OPS shall be the exclusive provider of the services described herein. No other entity shall have the right to conduct online sale transactions of State of Nebraska vehicle collision reports provided by NDOR.*” Mr. Loewenstein discovered some county and municipal law enforcement agencies are providing these reports as well.

After discussion, Chairman Gale suggested that the board include in the letter to NDOR and OPS that addresses the Treasurer’s amendment and that the Board’s interpretation of section 4.3 of the contract is that the contract applies to only the certified copies provided by NDOR and include signature lines for NDOR and OPS to sign off that they agree. Mr. Stenberg moved that the board include in the letter to NDOR and OPS that addresses the Treasurer’s amendment, that the board’s interpretation of section 4.3 of the contract is that the contract applies to only the certified copies provided by NDOR and not the uncertified vehicle collision reports being disseminated by local jurisdictions and that the letter include signature lines for NDOR and OPS to sign off if they agree; seconded by Mr. Loewenstein.

Voting For:	Castillo Keene	Decker Loewenstein	Foley Seaman	Freimuth Stenberg	Gale
Voting Against:	Donley		Konz		
Absent:	Beno				

The motion carried.

Chairman Gale left the meeting at 11:10 A.M. and asked Mr. Loewenstein to function as Vice Chair and continue the meeting.

Agenda Item 11. EXECUTIVE DIRECTOR'S REPORT**Agenda Item 11. a. NSRB – Cash Fund**

Ms. Danahy explained the February 2, 2011 Cash Fund balance reported to and approved by the Board was incorrect. She presented an amended February 2, 2011 Cash Fund Balance report. Mr. Foley moved to approve the February 2, 2011 amended Cash Fund Balance Report; seconded by Mr. Stenberg.

Voting For:	Castillo	Decker	Donley	Foley	Freimuth
	Keene	Konz	Loewenstein	Seaman	Stenberg
Voting Against:	None				
Absent:	Beno	Gale			

The motion carried.

Ms. Danahy presented the April 27, 2011 Cash Fund Balance Report. Ms. Donley moved to approve the April 27, 2011 Cash Fund Balance Report; seconded by Mr. Foley. Mr. Keene requested the total amount transferred from the Cash Fund Balance to the General Fund since the November 2009 Special Legislative Session. Ms. Danahy will research the question and notify the Board members via email. Ms. Donley moved to withdraw the motion and table the approval of the April 27, 2011 Cash Fund Balance until the next Board meeting; seconded by Mr. Stenberg.

Chairman Gale returned to the meeting at 11:20 A.M.

Voting For:	Castillo	Decker	Donley	Foley	Freimuth
	Gale	Keene	Konz	Loewenstein	Seaman
	Stenberg				
Voting Against:	None				
Absent:	Beno				

The motion carried.

Chairman Gale resumed chairing the meeting at 11:23 A.M.

Agenda Item 11.b. State /Local Grant Status Report

Ms. Danahy introduced the State/Local Grant Project Status Report.

Following the State/Local Grant Status Report, Mr. Stenberg opened a discussion regarding a prior meeting of the Network Operations Review Subcommittee and a discussion involving possible legislative changes to be drafted to address submitting the Board's actions to the legislature regarding fee approval, to make fees mandatory after Board approval which would allow compliance with VISA rules, to accept percentage payments under the state contract and address the Over the Counter issue and what the law should be. Mr. Loewenstein proposed by consensus the Board ask the Network Operations Review Subcommittee to move forward with these considerations of legislation and bring forth a report to the Board in October, 2011; seconded by Mr. Foley.

Voting For:	Castillo	Decker	Donley	Foley	Freimuth
	Gale	Keene	Konz	Loewenstein	Seaman
	Stenberg				

Voting Against: None
Absent: Beno

The motion carried.

Agenda Item 12. NEBRASKA.GOV REPORTS

Agenda Item 12.a. General Manager’s Report

Mr. Brent Hoffman, General Manager, Nebraska.gov gave the General Manager’s Report.

Ms. Decker left the meeting at 11:15 A.M.
Mr. Keene left the meeting at 11:20 A.M.
Ms. Decker returned to the meeting at 11:23 A.M.
Mr. Castillo left the meeting at 11:23 A.M.
Mr. Keene returned to the meeting at 11:25 A.M.
Mr. Loewenstein left the meeting at 11:26 A.M.
Mr. Castillo returned to the meeting at 11:27 A.M.
Mr. Loewenstein returned to the meeting at 11:29 P.M.

Agenda Item 12.b. Project Priority Report

Mr. Hoffman gave the Project Priority Report. Mr. Keene moved to approve the Project Priority Report; seconded by Mr. Loewenstein.

Voting For: Castillo Decker Donley Foley Freimuth
Gale Keene Konz Loewenstein Seaman
Stenberg

Voting Against: None

Absent: Beno

The motion carried.

Agenda Item 13. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, July 20, 2011 at 9:00 A.M in Room 1507, State Capitol Building, Lincoln, Nebraska.

Agenda Item 14. ADJOURNMENT

Mr. Stenberg moved to adjourn the meeting. All members present signified by saying “aye”. Chairman Gale declared the meeting adjourned at 11:45 A.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date

Summary

Nebraska Department of Agriculture

Revised Addendum Four

Project: Device Registration From

This addendum covers all fees related to the collection of fees for the Measuring Device Registration.

Current Process:

This service is currently available online. The current Addendum Four has the Credit Card Portal fee set at 2.49% + \$1.25. The Revised Addendum Four changes the rate to 2.49% + \$1.75.

Project Overview/Proposal:

The request in change of fees is to maintain consistency for the applications currently available online with the Department of Agriculture.

**Revised Addendum Four
to the
Interagency Agreement Between
Nebraska Department of Agriculture
and
Nebraska State Records Board**

This Addendum Four to the Interagency Agreement between the Nebraska Department of Agriculture (NDOA) and the Nebraska State Records Board (NSRB sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Agriculture has authority to assess and collect the fees described herein.

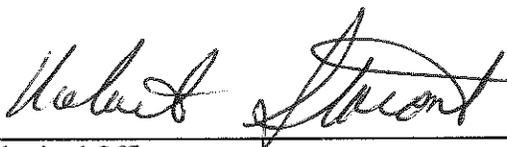
Project: Device Registration Form
Revenue Type: Instant Access
Implementation: July 2010

Price Structure is subject to a 10% share of portal revenues.

Service	Department of Agriculture Fee	Nebraska.gov Portal Fee	NSRB Share
Measuring Device Registration Credit Card	Set by statute based on type of device(s) each device has a different price	2.49% + \$1.75	10% of Nebraska.gov Fee Share
Measuring Device Registration Check	Set by statute based on type of device(s) each device has a different price	\$1.75	10% of Nebraska.gov Fee Share

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Nebraska Department of Agriculture and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By:  Date: 6-20-11
Authorized Officer
Nebraska Department of Agriculture

By: _____ Date: _____
Authorized Officer
Nebraska State Records Board

**Electronic Government Service Level Agreement
with
Howard County**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the "NSRB"), and Howard County, a state, county or local government of Nebraska ("Partner").

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network ("the Master Contract") and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) **INTERFACE AND DATABASE DEVELOPMENT** – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner

agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 4) SERVICE HARDWARE SUPPORT (if applicable)
- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- 5) HARDWARE OWNER – Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.
- 6) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.
- 7) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and
 - c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) ONLINE CARD SECURITY – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 10) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 11) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Howard County
612 Indian Street
St. Paul, NE 68873
Phone: 308-754-4852
Fax: 308-754-4125
Email: hctreasurer@howardcountyne.com

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
 - i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

14) TERM OF AGREEMENT - This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

15) RELATIONSHIP OF PARTIES - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

16) CHANGES, MODIFICATIONS OR AMENDMENTS - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

17) MARKETING - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

18) EXHIBIT SPACE - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

19) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) Electronic Check Payments—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

20) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

21) EXISTING SERVICES –All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the date of this Agreement shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

22) ENTIRE AGREEMENT - This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

23) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

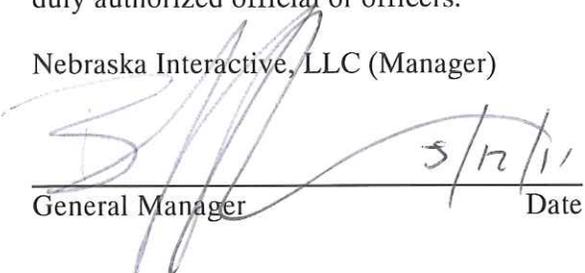
24) SEVERABILITY - If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

25) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

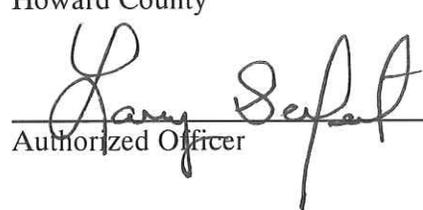
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)


General Manager

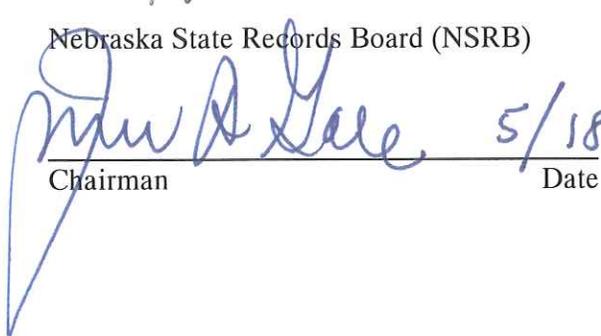
5/12/11
Date

Howard County


Authorized Officer

5/10/2011
Date

Nebraska State Records Board (NSRB)


Chairman

5/18/11
Date

**Addendum One
to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Nebraska State Records Board,
and
Howard County**

This Addendum One to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Howard County sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Howard County has authority to assess and collect the fees described herein.

Project: Over the Counter Payments for Howard County Treasurer
Revenue Type: Instant Access
Implementation: 2011

Price Structure is subject to a 10% share of portal revenues.

Service	Howard County Fee	Nebraska.gov Portal Fee	NSRB Share
Over the Counter Credit Card	Full statutory/assessed fee charged by Partner	2.49% + \$1.75	10% of NI Portal Fee
Over the Counter Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of NI Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Howard County and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: [Signature]
Authorized Officer
Nebraska Interactive, LLC

Date: 4/03/11

By: [Signature]
Authorized Officer
Nebraska State Records Board

Date: 5/18/11

By: [Signature]
Authorized Officer
Howard County

Date: 3-29-11

[Signature]



May 26, 2011

Secretary Of State John A. Gale
State Capitol, Suite 2300
PO Box 94608
Lincoln, NE 68509-4608

John A. Gale:

Enclosed is the signed agreement for the Nebraska Records Board and Open Portal Solutions. Please note the agreement has been signed by David Kaelin President of Open Portal Solutions. Jeff Holt is no longer an authorized signature representative of Open Portal Solutions. Should you have any concerns or questions please do not hesitate to contact me.

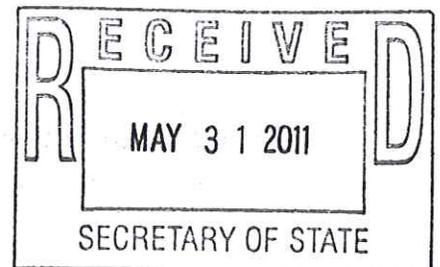
Sincerely,

Kevin Sifferlen
Account Manager

374 Meridian Parke Lane
Suite B
Greenwood
Indiana 46142

317+215+8300
facsimile 317+215+2217

www.openportalsolutions.com





STATE OF NEBRASKA

JOHN A. GALE
SECRETARY OF STATE

P.O. Box 94608
State Capitol, Suite 2300
Lincoln, NE 68509-4608
Phone 402-471-2554
Fax 402-471-3237
www.sos.state.ne.us

May 18, 2011

Mr. Monty Fredrickson, Director
NE Department of Roads
1500 Highway 2
Lincoln, NE 68509-4759

~~Mr. Jeff Holt, Vice President~~
Open Portal Solutions, Inc.
374 Meridian Parke Lane, Suite B
Greenwood, IN 46142

David Kuelin, President

Gentlemen:

Nebraska law requires that any state agency desiring to provide electronic access to public records through a gateway for a fee must make a written request for approval to the Nebraska State Records Board (Board). The Board is also required to approve any agreement entered into by state agencies to provide access to public records through a gateway for a fee.

On February 2, 2011, The Nebraska Department of Roads (NDOR) appeared before the Board requesting approval of an agreement entered into on August 23, 2010 by NDOR and Open Portal Solutions, Inc. for delivery of a collision report web service. On February 2, 2011, the Board approved the agreement subject to two conditions;

1. That the contract be amended to provide transfer of funds to the state's bank account in not more than three days and;
2. The term of the contract be changed to one year from today.

Subsequently, the State Treasurer, Mr. Don Stenberg, issued a Memo of Understanding on February 28, 2011 recommending an amendment to the Board's decision on February 2, 2011. On April 27, 2011, the Board amended the February 2, 2011 motion to conform to the agreement entered into by the NE Department of Roads and the State Treasurer as set forth in the Memorandum of Understanding which the State Treasurer's Office (STO) agrees to allow a one-time exception to State Statute 84-710 for the period of the initial NDOR agreement with OPS (agreement end date of 8/22/2012).

NDOR agrees that the agency will require that all funds collected under the OPS agreement be remitted no later than 15 business days following the prior end of month. Payments will be remitted to NDOR/STO no later than every 45 calendar days during the duration of the agreement and the STO agrees to allow NDOR to process credit cards under the OPS agreement end date of 8/22/2012. NDOR agrees that all credit card processing will be switched to the State

Treasury negotiated credit card processor and credit card transactions will then settle daily directly to a STO bank account.

At the April 27, 2011 meeting, the Board further moved that the Board's interpretation of section 4.3 of the agreement between NDOR and OPS dated August 23, 2010 is that the agreement applies to only the certified copies of vehicle collision reports provided by NDOR and not the uncertified vehicle collision reports being disseminated by local jurisdictions.

If you both agree to the Board's interpretation of section 4.3 as set forth in the preceding paragraph, please sign and date this letter and return to the Nebraska State Records Board.

The Board appreciates the patience and cooperation you have displayed in this matter.

Sincerely,

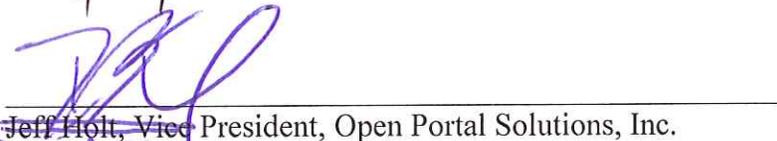


John A. Gale
Secretary of State
Chairman, NE State Records Board



Monty Fredricksen, Director, Nebraska Department of Roads

5/20/11
Date



Jeff Holt, Vice President, Open Portal Solutions, Inc.

5/26/2011
Date

CC:

Mr. Dan Waddle, Traffic Engineer
NE Department of Roads
1500 Highway 2
Lincoln, NE 68509-4759

Mr. Bill Wehling, CIO
NE Department of Roads
1500 Highway 2
Lincoln, NE 68509-4759

Mr. Kevin Sifferlen, Account Manager
Open Portal Solutions, A Division of Appriss
374 Meridian Parke Lane, Suite B
Greenwood, IN 46142

04/27/2011
Report

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 10-11

	<u>Jan, 2011</u>	<u>Prior Year Jan, 2010</u>	<u>Feb, 2011</u>	<u>Prior Year Feb, 2010</u>	<u>Mar, 2011</u>	<u>Prior Year Mar, 2010</u>
<u>Revenues:</u>						
Sale of Service	\$484,737.50	\$466,227.05	\$541,447.15	\$265,742.41	\$484,143.86	\$574,317.14
General Business Fees	\$55.56	\$213.71	\$103.13	\$101.88	\$202.91	\$120.89
Driver Records	\$1,404.00	\$1,922.00	\$1,176.00	\$1,408.00	\$1,701.00	\$1,674.00
Investment Income	\$1,330.77	\$2,171.75	\$1,405.74	\$2,136.84	\$2,550.28	\$2,028.85
Total	\$487,527.83	\$470,534.51	\$544,132.02	\$269,389.13	\$488,598.05	\$578,140.88
<u>Expenditures:</u>						
State Agency Payment	\$316,347.21	\$308,666.02	\$353,458.99	\$165,858.40	\$312,755.53	\$329,874.29
NIC	\$149,181.50	\$152,242.89	\$167,200.48	\$101,366.99	\$151,595.67	\$249,635.32
Other Contractual Services	\$0.00					
Personal Services	\$2,908.91	\$1,795.29	\$2,908.93	\$2,070.92	\$2,908.92	\$1,795.30
Operating Transfer Out (Note 1)		35771.5				
Misc. Expense	\$160.26	\$83.03	\$210.66	\$60.00	\$12.59	\$538.30
Total	\$468,597.88	\$498,558.73	\$523,779.06	\$269,356.31	\$467,272.71	\$581,843.21
<u>Profit (Loss)</u>	\$18,929.95	(\$28,024.22)	\$20,352.96	\$32.82	\$21,325.34	(\$3,702.33)
<u>Fund Balance:</u>	# \$587,850.75	\$751,276.72	\$608,203.71	\$751,309.54	\$629,529.05	\$747,607.21

Transfer to General Fund in June, 2011 (Note 1)	\$59,077.00
Grant Encumbrances	\$0.00
Reinvested Revenue	\$0.00
Unencumbered Funds	\$570,452.05

**Note 1: Cash Fund Transfers to the General Fund are per LB1, 101st Legislature, First Special Session 2009
Total designated transfer amount was \$118,154 with one half transferred December, 2010 and the remainder to be transferred June, 2011**

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures

FY 10-11

	<u>Jan, 2011</u>	<u>Prior Year Jan, 2010</u>	<u>Feb, 2011</u>	<u>Prior Year Feb, 2010</u>	<u>Mar, 2011</u>	<u>Prior Year Mar, 2010</u>
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Total	\$468,597.88	\$498,558.73	\$523,779.06	\$269,356.31	\$467,272.71	\$581,843.21
<u>Profit (Loss)</u>	\$18,929.95	(\$28,024.22)	\$20,352.96	\$32.82	\$21,325.34	(\$3,702.33)
<u>Fund Balance:</u>	# \$587,850.75	\$751,276.72	\$608,203.71	\$751,309.54	\$629,529.05	\$747,607.21

Transfer to General Fund in June, 2011 (Note 1)	\$59,077.00
Grant Encumbrances	\$0.00
Reinvested Revenue	\$0.00
Unencumbered Funds	\$570,452.05

Note 1: Cash Fund Transfers to the General Fund are per LB1, 101st Legislature, First Special Session 2009
Total designated transfer: \$189,697.00. (FY 09: \$71,543.00; FY10 \$118,154.00)
The following transfers have occurred: (01/2010) \$35,775.15 (06/2010) \$35,771.50 (12/2010) \$59,077.00
The following final transfer will occur: (06/2011) \$59,077.00

NSRB - CASH FUND BALANCE
State Records Board - Revenues & Expenditures
FY 10-11

	<u>Apr, 2011</u>	<u>Prior Year Apr, 2010</u>	<u>May, 2011</u>	<u>Prior Year May, 2010</u>	<u>Jun, 2011</u>	<u>Prior Year Jun, 2010</u>
<u>Revenues:</u>						
Sale of Service	\$635,696.57	\$557,410.50	\$506,540.33	\$507,968.62	\$526,104.25	\$476,827.74
General Business Fees	\$183.36	\$163.60	\$181.57	\$122.42	\$105.47	\$154.16
Driver Records	\$2,078.00	\$2,633.00	\$1,596.00	\$1,331.00	\$1,128.00	\$2,862.00
Investment Income	\$1,653.82	\$2,357.07	\$1,749.52	\$2,335.93	\$1,861.07	\$1,769.71
Total	\$639,611.75	\$562,564.17	\$510,067.42	\$511,757.97	\$529,198.79	\$481,613.61
<u>Expenditures:</u>						
State Agency Payment	\$412,475.71	\$364,107.83	\$323,868.21	\$331,252.09	\$340,947.09	\$313,684.32
NIC	\$200,818.75	\$174,091.62	\$163,581.24	\$158,586.72	\$166,750.38	\$147,199.27
Other Contractual Services	\$0.00	\$13,644.61		\$43,937.00		\$1,126.90
Personal Services	\$2,908.91	\$1,795.34	\$2,908.93	\$1,795.34	\$2,908.90	\$1,795.32
Operating Transfer Out (Note 1)					\$59,077.00	35771.5
Misc. Expense	\$174.90	\$40.03	\$762.85	\$108.88	\$1,015.72	\$142.27
Total	\$616,378.27	\$553,679.43	\$491,121.23	\$535,680.03	\$570,699.09	\$499,719.58
<u>Profit (Loss)</u>	\$23,233.48	\$8,884.74	\$18,946.19	(\$23,922.06)	(\$41,500.30)	(\$18,105.94)
<u>Fund Balance:</u>	\$652,762.53	\$756,491.95	\$671,708.72	\$732,569.89	\$630,208.42	\$714,463.95
Grant Encumbrances					\$0.00	
Unencumbered Funds					\$630,208.42	

Note 1: Cash Fund Transfers to the General Fund are per LB1, 101st Legislature, First Special Session 2009
Total designated transfer: \$189,697.00 (FY09: \$71,543.00; FY10: \$118,154.00)
The following transfers have occurred: (01/2010) \$35,775.15 (06/2010) \$35,771.50 (12/2010) \$59,077.00
The following final transfer occurred: (06/2011) \$59,077.00

APRIL 2011 NSRB GRANT AWARDS RECOMMENDATION SUMMARY

AGENCY	TITLE	AMOUNT REQUESTED	AMOUNT RECOMMENDED
Alliance, City of	Municipal Code re-codification and electronic publishing	\$16,000	\$16,000
Arthur County	Web Site Creation	\$8,000	\$6,000 *
Buffalo County	County Wide GIS Implementation	\$25,000	\$25,000
Cherry County Assessor	County Wide GIS Implementation	\$25,000	\$25,000
Fremont, City of	OnBase 24/7 access	\$17,175	\$0
Garden County Clerk - District Court	Computer Access to Public Records	\$20,000	\$0
Keith County	County Wide GIS Implementation	\$25,000	\$25,000
Kimball County	WebGIS for County	\$23,000	\$23,000
Lancaster County Board of Commissioners	Enhancement of Lancaster County's Tower TRIM electronic records management software	\$11,700	\$0
Madison County	WebGIS for County	\$25,000	\$17,500 *
NE PostSecondary Education Commission	On-Line ACE Scholarship Application	\$9,900	\$0
NE Real Estate Commission	On-Line License Renewal	\$22,011	\$22,011
Nebraska City, City of	City-Wide WebGIS implementation	\$25,000	\$0
OCIO - State of Nebraska	NebraskaMAP - A Geospatial Data Sharing and Web Service Network II	\$25,000	\$25,000
Papillion, City of	Citizen Services	\$25,000	\$0
Pawnee County	County Wide GIS Implementation	\$25,000	\$25,000
Perkins County	WebGIS for County	\$25,000	\$12,500 *
Saline County	Marriage License Public Access	\$2,000	\$0
		\$354,786	\$222,011
		TOTAL REQUESTED	TOTAL RECOMMENDED

* Recommended award less than requested

7/20/2011

General Manager's Report 2nd Quarter Business Plan Update

April 2011 – June 2011

NEBRASKA . GOV

Brent Hoffman, General Manager
Nebraska.gov
301 S 13th Street, Suite 301
Phone: 402-471-6582
FAX: 402-471-7817
Email: bhoffman@nicusa.com

Table of Contents

NEBRASKA.GOV EXECUTIVE SUMMARY	3
JUNE 2011 FINANCIAL REPORT	4
2011 REVENUE CONTRIBUTION REPORT	4
NEBRASKA.GOV 2011 GOALS	5
GOAL: LAUNCH INNOVATIVE SERVICES WITH OUR STATE PARTNERS	5
WORKING WITH OUR PARTNERS TO LAUNCH NEW AND INNOVATIVE APPLICATIONS IN 2011 IS AT THE TOP OF OUR PRIORITIES. APPLICATIONS TARGETED TO LAUNCH IN 2011 ARE:	5
GOAL: IDENTIFY MARKETING STRATEGIES TO INCREASE AWARENESS AND ADOPTION RATES	6
GOAL: UPDATE EXISTING APPLICATIONS TO BE MORE EFFICIENT FOR PARTNERS, MORE USER-FRIENDLY, AND INCREASE ADOPTION AND REVENUE	11
GOAL: DRIVE BUSINESS DEVELOPMENT FOR 2012	12
GOAL: IMPLEMENT THE LATEST WEB TECHNOLOGIES TO FURTHER ENHANCE THE DELIVERY OF SERVICES ON OUR PORTAL	13
THE NEBRASKA.GOV 2011 TECHNICAL PLAN	14
GOAL: MOBILE PLATFORM DEVELOPMENT	14
GOAL: UTILIZE CLOUD COMPUTING SERVICES	15
GOAL: BROADEN THE DEVELOPMENT SKILL SET OF OUR DEVELOPMENT TEAM	16
GOAL: EVALUATE OPPORTUNITIES FOR HOSTING VIRTUAL SERVICES FOR OUR PARTNERS	16
THE NEBRASKA.GOV NETWORK REPORT	17
NEBRASKA.GOV 2011 MARKETING GOALS	18
GOAL: TARGET SIX DIFFERENT APPLICATIONS TO FOCUS OUR MARKETING EFFORTS	18
GOAL: INCREASE AWARENESS OF NEBRASKA.GOV SERVICES	22
GOAL: EXPAND A PRESENCE IN THE COMMUNITY	23
E-GOVERNMENT NEWS HEADLINES	24
NIC NEWS	24

NEBRASKA.GOV *Executive Summary*

The 2nd quarter of 2011 has kept us very busy, as this time of the year involves attending marketing conferences, state and local government workshops, association meetings and submitting multiple awards. We are also half way through the 2011 year, which means we will soon be planning for 2012 and starting our budget process.

Each year around this time, my staff decides which online services best meet the requirements for awards we submit on behalf of our Agencies. There were six awards submitted with the results to be revealed in early fall. Multiple submissions were made for Best of the Web, GovMark, and Center for Digital Government. My business operations team and I attended our annual NIC Marketing Conference in May. These events allow us to take advantage of sharing new ideas and projects with our sister portals. The focus of these conferences is centered on new technologies, project management, business development and marketing. The tools and lessons learned help us grow and apply that knowledge to continually transition the State of Nebraska toward further growth and advances.

On the development side of things, Douglas District Court is now available online for ePayments, eFiling and Justice Court case searches. This has been an ongoing effort in getting the District Court online, and now with its inclusion in the JUSTICE system this means there are an additional 2 million records available for these services. To keep current on the mobile aspect, our Creative Services team continues to apply mobile and print style sheets to existing sites. As more citizens are accessing their internet needs from their smartphones, we want to make sure their e-government services are easily accessible. Other exciting news is the Nebraska.gov portal was the first state site to add the Google +1 button. This button is shorthand for "this is pretty cool" or "check this out". It helps to find exactly what you're looking for when someone else you know already found it. In order to add the Google +1, users first need a Google profile. This is another method of getting the word out and sharing information among your social circle.

A highlight for this quarter was the invitation and participation by Natalie Bacon at the Nebraska Association of County Treasurers summer conference. The relationship building that was done at this conference is key to building partnerships. Natalie was invited to speak at future events for the treasurers. In addition to working with treasurers, we continue to expand into local and county government. This quarter, we added Douglas County Clerk's office as a user for the eGov Payment Counter. They are the first Clerk's office in the state to start using the service, and the largest county office.

To end this 2nd quarter update financially, we have ended on a positive note. State gross revenues for the month of June were \$542,706. Of that total, the agencies net revenue was \$277,627, the NSRB net revenue was \$16,671, that's up \$284 from the same month the year prior, and Nebraska.gov net revenue was \$248,408.

I am also very excited to announce that as of May 2nd we have added a new programmer, Zachary Schneider, to our staff, bringing the number of our development team to five members. Being able to grow our team to accommodate the increasing workload and demand for our services growth is something we are extremely proud of.

Sincerely,
Brent Hoffman
President, Nebraska Interactive, LLC

Financial Reports
June 2011 Financial Report

	Month Ended 06/30/2011	Month Ended 06/30/2010	Year to Date 06/30/2011	Year to Date 06/30/2010
State of Nebraska Gross Revenue	\$542,706	\$507,815	\$3,571,389	\$3,183,654
Revenue Other (Adjustments)	(\$0)	(\$3)	\$214	(\$3)
Total Gross Revenue	\$542,706	\$507,812	\$3,571,603	\$3,183,651
10% NSRB Partner Share	\$16,671	\$16,387	\$117,512	\$107,016
Agency Share	\$277,627	\$274,981	\$1,876,138	\$1,693,828
COR Other (Communication Costs)	\$23,302	\$18,875	\$184,729	\$142,601
Total Cost of Revenue	\$317,600	\$310,242	\$2,178,379	\$1,943,446
Nebraska Interactive Gross Revenue	\$225,106	\$197,569	\$1,393,224	\$1,240,205
Nebraska Interactive Operating Expenses	\$184,042	\$183,394	\$1,059,836	\$1,042,825
Nebraska Interactive Operating Income	\$41,064	\$14,175	\$333,389	\$197,381
Nebraska Interactive Other Income	\$0	\$0	\$61	\$0
Nebraska Interactive Net Pre-Tax Income	\$41,064	\$14,175	\$333,450	\$197,381
Nebraska Interactive Provision for Income Tax	\$16,459	\$5,686	\$133,606	\$79,127
Nebraska Interactive Net After-Tax Income	\$24,605	\$8,489	\$199,844	\$118,254

2011 Revenue Contribution Report

	2011 %	2010 %	2011 \$	2010 \$
Dept. of Motor Vehicles (Drivers Records)	35%	38%	\$596,114	\$570,909
Interactive & Other Services	53%	50%	\$903,979	\$739,375
Secretary of State Services (Interactive/Batch)	11%	11%	\$184,853	\$169,562
Other (Subscriptions, Special Projects, etc.)	1%	1%	\$10,519	\$9,976

Nebraska.gov 2011 Goals

Goal: Launch innovative services with our State partners

Working with our partners to launch new and innovative applications in 2011 is at the top of our priorities. Applications targeted to launch in 2011 are:

The applications listed are all revenue generating applications:

1. Department of Roads- Payment Portal
Targeted Launch: 1st quarter 2011
Market Potential: 2,000
Target Revenue for 2011: \$3,500

1st quarter status:

A concept meeting is scheduled for April 4th.

2nd quarter status:

Nebraska.gov met with the DOR project team to present a business case proposal for work on the Storefront/Payment Portal on May 13th. The partner is reviewing internally, to determine if they wish to proceed with the Nebraska.gov concept.

2. State Patrol- Criminal History Searches
Targeted Launch: 2nd quarter 2011
Market Potential: 30,000
Target Revenue for 2011: \$4,500

1st quarter status:

Nebraska.gov continues to hold weekly project planning meetings to determine design and functionality requirements. New target launch is for 3rd quarter 2011.

2nd quarter status:

The planning phase of this project is nearly complete. Nebraska.gov prototype and functional specifications are pending State Patrol approval. State Patrol is proceeding with creating a test environment and web services necessary for development of the online application.

3. SOS- Electronic Document Delivery
Targeted Launch: 2nd quarter 2011
Market Potential: 450
Target Revenue for 2011: \$900

1st quarter status:

Functional Specifications and prototype have been finalized and project is ready for April-May 2011 development.

2nd quarter status:

Functional specifications and prototype were signed on April 19th by Secretary of State. Development began at the beginning of May, and project will be ready for testing by August.

4. DMV- Certified Driving Record Request
Targeted Launch: 2nd quarter 2011
Market Potential: 10,000
Target Revenue for 2011: \$6,000

1st quarter status:

This project is currently in the planning phase. Prototype and Functional Specifications have yet to be finalized.

2nd quarter status:

This project is currently in the development phase and project will be ready for testing by August.

5. State Electrical Division Inspection Requests
Targeted Launch: 3rd quarter 2011
Market Potential: 5000
Target Revenue for 2011: \$5,000

1st quarter status:

This project is currently in the planning phase. Prototype and Functional Specifications have yet to be finalized.

2nd quarter status:

This project is currently in the development phase. Testing will begin in July.

Goal: Identify marketing strategies to increase awareness and adoption rates

Driving adoption on existing revenue generating applications through marketing efforts with our partners. Utilizing past successful strategies and developing new in order to increase usage.

1. Court eFiling - Expand upon available electronic filing services with County/District Courts to new services such as Juvenile and Probate case filings. Work with the large collection agencies to help them take advantage of the bulk electronic filing option. In 2010, we processed approximately 48,000 transactions. For 2011, it is our goal to reach over 72,000 transactions through the expansion of new services.

1st quarter status:

Updated version of Court eFiling, eFiling 2.0 is currently in testing and will include Juvenile case types on roll out, which will broaden the range of attorneys who are able to utilize the system.

Nebraska.gov is currently working with a second large law firm to help them begin taking advantage of the bulk filing system in 2nd quarter 2011. Douglas County District Court will be added as an available court for eFiling in May 2011. January - March of 2011 over 19,000 fee filings were processed, and as of April 2011, 1700 attorneys are subscribed to eFiling

- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

2nd quarter status:

eFiling 2.0 was launched on May 17th. Incorporated in the upgraded service were criminal and civil filings in Douglas District Court, and Juvenile case filing across the rest of the state. The number of users subscribed for eFiling between April 2011 to June 2011 has increased from 1700 to more than 1950. Probate case filings are scheduled to be added to the eFiling service in the 3rd quarter.

Nebraska.gov implemented several strategies to promote the new features of eFiling 2.0 which expand the customer base for the service. A link to the new online demo was placed on the old service several weeks prior to roll out, which announced the addition of Juvenile case filing. The announcement of Douglas District Court inclusion for eFiling was sent out in an email blast to all attorneys practicing in Nebraska, including those from out of state. The court clerk's office itself was provided with marketing materials by Nebraska.gov to distribute directly to the attorneys currently filing in their jurisdiction.

- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

2. Court ePayments – Reach out to the larger collection agencies to ask them to partner with us in raising awareness of the availability of online payments for judgments and garnishments. We will offer to provide inserts for their mailings, and educate their customer service staff. In 2010, we processed approximately 7000 transactions and our goal is to reach 44,000 transactions in the year 2011.

1st quarter status:

Nebraska.gov gave a presentation at the February Nebraska Collector's Association meeting which included a Q & A session on how they can help to encourage adoption of online payments. Attendees gave feedback that a court case payment notification service would be very helpful for them. Nebraska.gov and AOC are proceeding with planning for this new subscriber service. Douglas County District Court will be added as an available court for ePayment in April 2011, and marketing materials will be provided to them by Nebraska.gov. Nebraska.gov has also coordinated with the State Bar Association to use their attorney email listserv to send information regarding the addition of Douglas County District Court to JUSTICE, and the ePayments system.

- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

2nd quarter status:

The planning for the new subscriber Court Payment Monitoring service is complete. Nebraska.gov will charge \$100/month for this service; fees to be shared between the portal and the Administrative Office of the Courts. Project will go into development in July. The development of this service is in part, a strategy to increase adoption of the public ePayments service. Customers of the new Payment Monitoring Service, once launched, have committed to working with Nebraska.gov to use their resources to promote online payments for courts.

Douglas County District Court was added as an available court for ePayment on April 4th. Strategies to inform the target audience of the addition of Douglas County District Court included an email blast coordinated with the Nebraska Bar Association, posters announcing the service in the court clerk offices, mailing inserts, URL printed on court documents, and over-the-counter hand out materials.

- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

3. Wellness Survey – Coordinate with our DHHS partner at WorkWell to present this survey at national wellness councils, and also provide on-demand webinars. Expand the variety of available marketing materials. While this project was launched in the 4th quarter 2010, we are not projecting to have transactions this year. For 2011, it is our goal to reach 300 company subscriptions and have 150,000 employees from those companies take the survey.

1st quarter status:

Nebraska.gov is creating marketing materials to be used by our WorkWell partner to help promote the survey. Additionally, Nebraska.gov is in discussion with a health insurance broker on partnering to help promote adoption of the survey by their clients.

2nd quarter status:

Nebraska.gov submitted award nominations to both the Center for Digital Government and the National Association of State Chief Information Officers to help raise awareness of the unique service.

Nebraska.gov added examples of aggregate and benchmark reports, as well as an individual report to the online demo to better illustrate to potential customers the usefulness of the tool.

4. Over the Counter Payments – Utilize opportunities provided through NACO and Courts’ conferences/meetings to present our Nebraska Over the Counter Payment application (eGov Payments). Demonstrate our solution for state agency partners with Nebraska.gov online services currently processing payments through our payment engine (TPE). These partners are already familiar with our financial reporting and disbursement methods, and adding OTC would be a natural and simple implementation for them. Currently we have 5 County Treasurer’s, 1 County Court and 1 District Court signed up for this service. Our goal through demonstrating this service is to add 3 new users each month throughout 2011.

1st quarter status:

The City of Bellevue is the first city entity in the state to start using the payment system. A presentation was given to the Bellevue City Council to show them the system, to gain approval of using the system. They are excited to offer their citizens the option to use their credit cards for making payments. An article was printed in Omaha World Herald to alert people to the new payment option. It can be found at <http://www.omaha.com/article/20110225/NEWS2001/702239794>

The organizations that are currently using the service were given cards to increase awareness of the credit card payment option. The cards are posted at the counters and in the windows at the office.



New organizations continue to be contacted to start using the system. We continue to visit with various offices, such as clerks and courts.

2nd quarter status:

Interest in the payment system continues to grow. Demonstrations continue for the county treasurers, as well as county clerks and cities.

The Howard County Treasurer started using the system in April.

In May, the Douglas County Clerk's office began accepting credit card payments in May. This is the first county clerk's office in the state to use this service. One of the tasks for the clerk's office is to issue marriage licenses. In the past, cash was the only accepted form of payment. With the new system, they are able to offer another payment option.

State agencies continue to request the ability to use this system. They want to have the option to offer credit card payments to their customers, with no cost to the agency. At this time, only city and county agencies are able to use the payment service offered through Nebraska.gov.

On June 8th, the Nebraska Association of County Treasurer's held their summer conference. All county treasurers were invited and encouraged to attend. Natalie Bacon was given the opportunity to talk to the group. Over 70 different counties were represented at the conference. Positive comments were given by those in the group that are currently using the system. After the presentation, there were people that requested more information. As of June 23, there are four new county treasurers that are in the process of getting set up to begin using the payment service.

5. License Plate Renewals – Continue to work with County Treasurers and the DMV to increase adoption for this service. Douglas County sends the renewal notice postcards in envelopes. Nebraska.gov worked with the Treasurer and their vendor to have text added on the front of all envelopes to alert people to the online option. We will continue to look for new opportunities to raise awareness. Current adoption rate for the year 2010 stands at 3.5%. Through additional marketing efforts, our goal is to increase the usage rate to 10% for the year 2011.

1st quarter status:

Nebraska.gov is in discussion with the DMV on the possibility of Kiosks. Some of the Driver Examining Stations in Lancaster County currently only offer driver license services. The stations are noticing citizens wanting to also renew their license plate, but are not able to and have to drive to a different location to do so. By putting a Kiosk machine at locations of interest, citizens would be able to renew their license plates and walk away with their printed stickers. The Lancaster County Treasurer expressed interest in this idea of putting a Kiosk at locations of need. However, with the New Plate Year it might be best to wait until 2012.

We are looking to update the sticker and insert to include a QR code for smart phones. A QR code is a specific barcode that stores addresses and URL's and is readable by smart phones. A user can easily scan the image of a QR code and it will direct them to a specific URL, such as License Plate Renewal. It is anticipated that this will be implemented early in the second quarter.



- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

2nd quarter status:

The mailing inserts were updated to now include a QR code, which will allow DMV and Nebraska.gov to track the number of hits coming from the mailing inserts. The "renew online" stickers for the renewal postcards have also been updated with a QR code. Tracking is in place to see how many hits come from the postcards as well.

Our Business Manager attended and presented at a workshop for the Nebraska Association of County Treasurers in Ogallala and handed out several marketing materials. Marketing was discussed and suggestions were given on how each county can increase awareness and adoption of the online services.

One new marketing piece was the creation of a new card with a QR code. The goal is to have County Treasurers place these cards on their front doors for people who come to the office when it is closed. The cards are supposed to be in a place where citizens can scan the QR code with their smartphones and access their online DMV services without having to come back. At the workshop, several new counties signed up to put stickers on their renewal postcards, in addition to taking extra marketing pieces for their offices.

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 License Plate Renewals	 Driver License Renewals	 Specialty License Plates	
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The Douglas County Treasurer and their printing vendor worked with Nebraska.gov to prepare for next year's mailings. A QR code graphic was provided, along with the text, Renew Online and the website address. With the reduction in budget and staffing in Douglas County, the Treasurer is very willing to work with Nebraska.gov to increase adoption for online services.

John W. Ewing, Jr.
Douglas County Treasurer
1819 Farnam Street STE H-03
Omaha NE 68183-0003

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Auto License Renewal



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Goal: Update existing applications to be more efficient for partners, more user-friendly, and increase adoption and revenue

Older existing applications can generate new revenue if re-worked, and a portal fee is added.

1. The Office of Vital Records Birth Certificate Requests service is due for a rewrite, and this will be worked into the development queue in conjunction with including a portal fee to sustain the service. Anticipated revenue for 2011 is \$36,000.

1st quarter status:

DHHS would like to put the re-write on hold in order to explore with Nebraska.gov the possibility of developing a more comprehensive online application that could incorporate death certificate, divorce and marriage certificates.

2nd quarter status:

A productive meeting was held with Keri Winterer and Dr. Schaefer in April. They are very interested in not only updating the current online birth certificate system but evaluating if we can also incorporate additional vital statistic services such as marriage certificates, divorce certificates etc. They are in the process of replacing their director and will re-engage once the new replacement has been named.

2. The State Fire Marshal's office would like to go paperless in 2011, and we will be working with them to program their current online fireworks permitting so that it will meet all of their needs. Anticipated revenue for 2011 is \$1000

1st quarter status:

Planning is underway for this project. Meetings are being held to discuss the details and review the requirements for the applications.

2nd quarter status:

The planning for this project continues to progress. The first draft of the functional specifications has been completed. The graphic designer is in the process of creating a prototype for the agency to review.

3. Liquor License Renewals remains one service with a relatively low adoption rate. We will be looking to expand the current program to incorporate more functionality that will increase operational efficiencies as well as draw more users. Anticipated revenue for 2011 is \$5000.

1st quarter status:

We are having meetings with local officials to incorporate the local entities into this online service. The revised system will also create efficiencies for the office, as they currently have to type the information into their system that is received online. By making the information available to them, this will save their office time and reduce the possibility of human error. The planning phase is on hold, due to a key NLCC staff member being on medical leave.

2nd quarter status:

The planning for this project resumed, with the return of the key staff member for the Liquor Control Commission. A meeting was held with a staff member of the Office of the CIO. That office currently retains the data. Nebraska.gov is currently reviewing the information provided by the CIO's office to verify that the system will be able to handle the new method for receiving information.

Goal: Drive business development for 2012

Business development will focus on a specific list of targeted, high-impact applications for the State of Nebraska.

1. Department of Revenue- Tax Form 6
Nebraska.gov can play a valuable role when it comes to coordinating inter-agency projects. In our unique position as network manager we have the ability to put together services that combine processes from different levels/areas of government. We will be working with the Department of Revenue and the Department of Motor Vehicles to position Nebraska.gov as the provider of this new service in 2012.

1st quarter status:

Nebraska.gov met with the Department of Revenue in January to discuss this service. They agreed that 2011 is the time to initiate high-level concept discussions with all the stakeholders in order to be prepared to move forward in 2012. In February Doug Ewald and Beverly Neth discussed next steps, and decided to start in on the Concept phase for this project after the close of the current legislative session. Nebraska.gov will follow up to set the first concept meeting.

2nd quarter status:

We have initiated new conversations with Beverly Neth and she is ready to take the next steps to evaluate what we have to do. It appears that there may be an opportunity to start with a portion of the Tax form 6 on the DMV side. We are planning to have a meeting with the DMV around the 2nd week of July.

2. Department of Motor Vehicles – Temporary Tags
This service has been found to be very valuable to citizens and law enforcement in the states where it has already been implemented. Issuance of temporary tags to purchasers of new vehicles at the dealership is also a natural complement to the Tax Form 6 service. We will be in discussions with the Department of Motor Vehicles about making this available for 2012.

1st quarter status:

This service will go hand in hand with the Department of Revenue- Tax Form 6 project, which discussion will be taking place soon in order to move forward.

2nd quarter status:

This is part of the project mentioned about regarding the Tax form 6 and we will have a meeting with the DMV the second week of July.

3. Judicial Branch – Court Case Monitoring
Nebraska.gov is already providing a large suite of services for the Administrative Office of the Courts and we are very happy that this branch of Nebraska government continues to look to the portal to provide new and innovative applications for them. For 2012, we will be evaluating providing a monitoring services for court cases, and defining what this service will consist of.

1st quarter status:

Further discussion of this new service is on hold pending completion of eFiling 2.0 and Court Case Payment Monitoring.

2nd quarter status:

Further discussion of this new service is on hold pending completion of eFiling 2.0 and Court Case Payment Monitoring.

Goal: Implement the latest Web technologies to further enhance the delivery of services on our portal

Nebraska.gov prides itself in being a leader when it comes to cutting edge advancement around the delivery of eGovernment services:

1. Mobile applications taking payments

For the coming year, we would like to mobilize our portal payment instance increasing the number of specifically designed mobile applications offered for Nebraska government, with a focus on revenue generating applications. We would also like to introduce a subscriber application, for making payments and conducting searches for certain services. Court Justice searches also provide PDF's of the filed court documents, increasing the number of searches.

1st quarter status:

Nebraska.gov is in the process of making all portal services mobile accessible by adding new mobile style sheets to the templates.

2nd quarter status:

Nebraska.gov is 75% completed with making all portal services mobile accessible.

2. We have identified services to modify which could utilize HTML 5 to provide a whole host of mobile payments available to the public.

1st quarter status:

Nebraska.gov 's creative services division is doing research on different Internet browsers' capability to read HTML 5 effectively.

2nd quarter status:

HTML 5 requires Firefox 4 or Internet Explorer version 9 to have an effect on the users' web experience. These browsers still have low adoption, and Nebraska.gov is continuing at this time to ensure that state web-based services and websites are using code that is compatible with the browsers most used by the general public and our state partners.

3. Create an enhanced version of our iPhone/iPad court calendar application, which would require a fee to download or integrate subscriber access. This version would be targeted for attorneys and would allow them to search by a specific case number, as well as day or defendant name, for court hearing dates, and add hearing times to their calendars. The application will also allow subscribers to conduct court record searches allowing the searches to be conducted directly from the courtroom.

1st quarter status:

Nebraska.gov has no programming resource available for this enhancement at this time. The original version of the iDevice application has been downloaded nearly 500 times.

2nd quarter status:

Nebraska.gov has no programming resource available for this enhancement at this time. The original version of the iDevice application has been downloaded over 600 times.

4. Expand the use of GovDelivery information on the Nebraska.gov portal to assist our partners who would like to take advantage of this service.

1st quarter status:

Five agencies are taking advantage of the GovDelivery service, with the Judicial Branch being added in April. Nebraska.gov is hosting another presentation for a group of state agencies on April 5th.

2nd quarter status:

The Nebraska Judicial Branch is now utilizing GovDelivery. The service was presented to representatives from six other agencies in April. At this time, the cost is prohibitive to some of the interested agencies.

5. Migrate our current content management system, which is offered for free to counties, to a new system which would be provided for a monthly fee.

1st quarter status:

Nebraska.gov is evaluating the cost and resources that would be involved to complete this migration.

2nd quarter status:

Nebraska.gov is evaluating the process of converting our current counties to Drupal from Zope.

The Nebraska.gov 2011 Technical Plan

For 2011, Nebraska.gov has defined the following technical goals towards leveraging the whole host of services available to the portal. The local technical staff have identified these goals as important and valuable to the Nebraska portal and its agencies and users.

Goal: Mobile Platform Development

We will focus on making all new applications mobile friendly. We will also work on legacy applications as we have time to re-tool them to be more mobile friendly. This will help make the services more accessible to people who are using their phones and allow us to reach a new market.

Strategies:

- Design all new applications with mobile style sheet and layout in mind.
- Research the impact of HTML 5.
- Monitor the status of HTML 5 capable browsers to determine with it is ready for mainstream use.
- Identify and work on legacy applications that can be modified for mobile use.

1st quarter status:

Nebraska.gov creative services division is doing research on different Internet browsers' capability to read HTML 5 effectively. Nebraska.gov is in the process of making all portal services more mobile accessible by adding new mobile style sheets to the templates.

List of applications/websites with mobile friendly style sheets deployed:

- Nebraska.gov
- Education Portal
- Subscriber Portal
- Partner Portal
- Click DMV
- Governor's Wellness Award
- Board of Engineers & Architects (website and services)

2nd quarter status:

List of Websites and Services with mobile and print style sheets:

- Courts (services only)
- State Electrical Division
- Board of Public Accountancy
- Engineers & Architects
- Healthcare Professional License Monitoring
- Agriculture Pesticide
- Secretary of State Website
- Nebraska.gov website
 - Education Portal
 - Subscriber Portal
 - Partner Portal
- Governor Wellness
- Department of Motor Vehicles (services only)
 - ClickDMV
- Bill Tracker
- Accountability and Disclosure Commission
- Branding Commission
- Liquor Control Commission
- Business One-Stop
- Fire Marshal
- State Patrol

Goal: Utilize Cloud Computing Services

We will research the viability of using emerging cloud computing services. If we determine that there are reliable services out there that we can utilize we will work to integrate them in. The area we need to be particularly careful about and may prevent adoption of these goals is the service must be extremely reliable and must be secure.

Strategies:

- Evaluate new cloud computing services as they are made available to the public to determine their usefulness.
- Research existing services that are out there to determine their usefulness, reliability, and security.
- Any services that pass the above requirements, we will utilize within projects that can best take advantage of them.

1st quarter status:

Nebraska.gov is in discussions with the Department of Agriculture to use Google mapping API's to create a new Pesticide Sensitive Crop Locator online application.

2nd quarter status:

The office of the CIO is evaluating this project to be sure it conforms with the NITC GIS standards.

Goal: Broaden the Development skill set of our development team

Continue to grow the knowledge base of our development team. New technologies and methods are always emerging. To remain competitive we must continue to monitor and research these as they develop. Also to stay on top of security concerns we must stay up to date as to what the latest threats are.

Strategies:

- Technical literature, cross portal expertise and training to educate our developers.
- Continue to develop internal tools and libraries to help facilitate the development of our applications.
- Security training for developers.
- Monitor the OWASP top 10 and other security bulletins for emerging attacks and vulnerabilities.

1st quarter status:

Nebraska.gov continues to program new applications using a Java based platform – Grails. Programmers are building a library of core modules, or plug-ins, which will be shared in order to decrease development times.

2nd quarter status:

A new core module for utilizing the Nebraska.gov customer database to payment engine instant pay service was developed and implemented with the rollout of eFiling 2.0. This module will allow for more secure payment processing, and can be re-used with the upcoming Secretary of State Electronic Document Delivery service.

Weekly developer meetings include Grails training demonstrations and collaborative code analysis.

Goal: Evaluate Opportunities for hosting virtual services for our partners

Nebraska.gov has the capability to host virtual servers and environments for our partners. We will continue to communicate with our partners to understand their needs in order to offer the best solution

Strategies:

- Evaluate emerging internal and external opportunities
- Educate partners as to the depth of services we have available

1st quarter status:

Nebraska.gov is discussing possibilities for a virtual hosting solution for a 3rd party software program with the Public Health Division of the Department of Health and Human Services.

2nd quarter status:

Nebraska.gov has had further inquiries for 3rd part hosting from other agencies. Currently consulting with the office of the CIO and working on a draft agreement.

The Nebraska.gov Network Report

Uptime Report for Nebraska.gov servers:

April:

Uptime: 100%

Avg. response time: 0.391s

May:

Uptime: 100%

Avg. response time: 0.416s

June:

Uptime: 100%

Avg. response time: 0.464s

Network Issues Detail Report

Oracle Down	5/11/2011 8:27 AM	5/11/2011 9:33 AM	1:06	The oracle server we use for application was unavailable	Applications that use oracle were down.
CDB Down	4/25/2011 10:35 AM	4/25/2011 11:30 AM	0:55	CDB was not connect to oracle correctly	After the CDB oracle issue was resolved, CDB was not communicating correctly with oracle. CDB had to be restarted to resolve this issue.
CDB/TPE Down	4/25/2011 10:11 AM	4/25/2011 10:35 AM	0:24	The oracle servers that are used by CDB and TPE were down.	This caused all of our payment services to be unavailable and most of our authentication services as well.
Oracle Down	4/22/2011 1:28 PM	4/22/2011 2:25 PM	0:57	The oracle servers we use for applications were having issues.	Had a negative impact on Efiling, NADC, mail queue software, Livewell and DMV Plate renews (bucket system). Services were not completely down, but not behaving properly all the time

Nebraska.gov 2011 Marketing Goals

Goal: Target six different applications to focus our marketing efforts

With our higher revenue generating applications, there is still plenty of room to increase adoption rates through marketing tactics. In 2011, our goal is to utilize the methods below for the following services.

1. Criminal History – New

- Press Release, Marketing application url through Facebook and Twitter, Posters, Advertisement, and GovDelivery

1st quarter status:

This project is in the planning phase at this time. Nebraska.gov has created an initial marketing plan and shared it with State Patrol for review. The plan details pre-launch and post-launch marketing tasks and strategies.

2nd quarter status:

State Patrol is putting together a short list of companies to use as a focus group to present the prototype of the online service to before development begins. Nebraska.gov will present to this group for feedback on anything that would make the service more user-friendly for them, therefore assuring adoption. Nebraska.gov is starting work on a mailing insert/over-the-counter distribution piece that will be used to promote the online service. This insert will be refined during the development phase of the project so it is ready to go pre-launch.

2. Driver License renewals

- Marketing application url through Facebook and Twitter, Husker Nation Advertising, TV Advertising, College Newspaper Ad, and GovDelivery

1st quarter status:

Starting in March we did inserts for DMV mailings. Approximately 160,000 inserts were printed to be used for DMV's general mailings.

This is the first year of the Driver License Renewal being online, so there are no comparisons to make over 2010. However, based on the adoption rate, the #'s are exceeding our budget. Nebraska.gov budgeted approximately 2550 transactions per month. The following months below show the transactions have been doubling based on the marketing efforts and also the DMV no longer sending out paper forms.

- January: 5353
- February: 4467 (DMV took down service for a total of 4 days to do updates)
- March: 4980 (DMV took down service for a total of 4 days to do updates)

2nd quarter status:

Nebraska.gov created a QR code for the DMV to place on their renewal postcards. The new postcards will be going out late June.

The number of transactions continue to stay around the same range month to month, with a small degree of variance. There are approximately 4000 renewal postcards sent out weekly. Not all are eligible to renew online. There are approximately 90,000 in a given year that are eligible to use the online system.

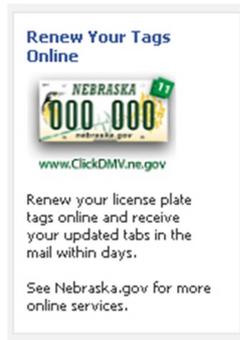
- April:4466
- May:4742
- June:

3. License plate renewals

- Inserts for DMV mailings, Marketing application url through Facebook and Twitter, Stickers on Registration Renewal postcards, and GovDelivery

1st quarter status:

Starting in February Nebraska.gov put an ad on Facebook that showcases "Renewing Online" to Nebraska citizens.



Lancaster and Douglas County along with several other Counties continue to put "renew online" stickers on the renewal postcards. Stickers have proven to be a successful marketing tool. There are fourteen different counties that are placing the stickers on the renewal notice postcards. Adoption rates are showing the impact of the marketing efforts with the numbers dramatically increasing each month.

Renew online! www.clickdmv.ne.gov

- Jan 2011: 6,734 (compared to 5,500 in Jan 2010)
- Feb 2011: 7,131 (compared to 5,311 in Feb 2010)
- Mar 2011: 10,030* (compared to 5,805 in Mar 2010)

* This is a record amount of transactions for this online service.

2nd quarter status:

Nebraska.gov continues to work with the County Treasurer's on new marketing materials to place in their offices, such as new cards. Nebraska.gov created the cards with the goal that the counties would place them in their front door for people who arrive during non-business hours. These citizens can use their smartphone to scan the QR code on the posters and access their DMV services online. In addition, several new counties are participating in putting the "renew online" stickers on their renewal postcards. New stickers have been created with a QR code as well.



The results of the Facebook ad show that there were approximately 3,844,485 Impressions

(# of potential views) in February 2011. There were 381,184 people who saw the ad. Now starting in April those numbers jumped. In April there were 5,645,456 Impressions (# of potential views) and 407,221 people who saw the ad.

- April 2011: 9872 (compared to 5,899 in April 2010)
- May 2011: 9863 (compared to 6,868 in May 2010)
- June 2011:

4. Court Document eFiling

- Press Release/Bar Association Articles, Posters, Mailing Inserts, Web 2.0 HTML email, Booth/Sponsor- Bar Association, and GovDelivery

1st quarter status:

Nebraska.gov recorded an eFiling webinar for the office of Continuing Legal Education and all practicing Nebraska attorneys were sent a link to it via email. The link is also posted on the Supreme Court website:

<http://supremecourt.ne.gov/court-information-tech/e-filing.shtml>

Nebraska.gov also did a presentation for the Nebraska Trial Attorneys Association in February, and distributed an eFiling FAQ to all attendees.

Court offices continue to use the envelope inserts produced by Nebraska.gov in mailings to attorneys.

- January 2011: 6491 fee filings (compared to 1833 in January 2010)
- February 2011: 5866 fee filings (compared to 2652 in February 2010)
- March 2011: 7153 fee filings (compared to 3661 in March 2010)

2nd quarter status:

Nebraska.gov wrote copy for an email blast distributed by the office of Continuing Legal Education, notifying Nebraska attorneys that Douglas District Court is now available for criminal and civil case filing through the eFiling system and that Juvenile cases are now available for electronic filing as well.

eFiling marketing materials were provided to Douglas District Court, mailing inserts for envelopes, as well as eFiling tear-off pads.

Nebraska.gov created a new interactive HTML demo for the eFiling 2.0 application: <http://www.nebraska.gov/courts/efile/efiledemo2.0/Justice%20E-File%20System.html> and links were posted on the Nebraska.gov portal, subscriber portal, and the Supreme Court website.

- April 2011: 6345 fee filings (compared to 4108 in April 2010)
- May 2011: 6246 fee filings (compared to 4488 in May 2010)
- June 2011: 7638 fee filings (compared to 4495 in June 2010)

Current adoption as of April 2011: 52% of all new County Court civil case filings and 9% of all new District Court civil case filings were received electronically.

Court ePayments

- Mailing Inserts, Posters, Marketing application url through Facebook and Twitter, Speaking, Cross Marketing, and GovDelivery

1st quarter status:

Nebraska.gov presented for the Nebraska Collectors Association in February. A new

magnetic marketing piece has been created for distribution to court staff with the Tiny URL for ePayments to assist them in easily referring constituents to the online service.



A link to the service was also included on the homepage of the new Legal Self Help website.

<http://www.legalselfhelp.ne.gov/>

- January 2011: 978 payments (compared to 642 in January 2010)
- February 2011: 1135 payments (compared to 785 in February 2010)
- March 2011: 1092 payments (compared to 644 in March 2010)

2nd quarter status:

Nebraska.gov worked with Douglas District Court to post a highly-visible icon, with a direct link to the Court Case ePayment application from their website in April.



Marketing materials were provided to Douglas District Court by Nebraska.gov; posters, as well as mailing inserts for envelopes, and over-the-counter hand out.

Nebraska.gov wrote copy for an email blast distributed by the Nebraska Bar Association, notifying Bar members that Douglas District Court had been successfully integrated into JUSTICE, and the ePayments are now available.

- April 2011: 954 payments (compared to 632 in April 2010)
- May 2011: 1031 payments (compared to 623 in May 2010)
- June 2011: 1028 payments (compared to 658 in June 2010)

5. LiveWell Survey

Press Release, Travel to National Conference, Revised Brochures, Inserts for WorkWell mailer, Webinars, and GovDelivery

1st quarter status:

Nebraska.gov is creating a new, in-depth marketing piece (brochure) to help promote the survey. Additionally, Nebraska.gov is in discussion with a health insurance broker on partnering to help promote adoption of the survey by their clients.

2nd quarter status:

Nebraska.gov submitted award nominations to both the Center for Digital Government and the National Association of State Chief Information Officers to help raise awareness of the unique service.

Nebraska.gov added examples of aggregate and benchmark reports, as well as an

individual report to the online demo to better illustrate to potential customers the usefulness of the tool.

Two new wellness councils, both within Nebraska, signed on to license and promote the LiveWell Survey in the second quarter of 2011.

Goal: Increase awareness of Nebraska.gov services

There are numerous opportunities to reach citizens, businesses, and agencies to increase awareness of Nebraska.gov and the services that are provided. In the text below, there are specific marketing plans to identify ways to reach this goal.

1. Trade Show Participation and Speaking Opportunities
 - NE Bar Association, NE Association of County Officials (NACO).

1st quarter status:

There were no trade shows opportunities during this period. Jennifer Rasmussen has had the opportunity to speak at two association meetings (Collectors and Trial Attorneys) to promote the online services available to attorneys and those involved with legal documents.

2nd quarter status:

The Nebraska Association of County Treasurers held their summer workshop in June. Natalie Bacon was invited to attend and give a presentation to the group. Over 70 different counties were represented at the conference. It was a wonderful opportunity to continue to expand awareness for Nebraska.gov. After the workshop, Natalie was invited to participate in future events for the Treasurers.

2. Nebraska.gov presents a Nebraska Spirit Art Contest with the Secretary of State's Office. This event is open to children in kindergarten through fifth grades. This opportunity builds statewide awareness and goodwill.

1st quarter status:

The Nebraska Spirit Art Contest has been deferred.

2nd quarter status:

The Nebraska Spirit Art Contest has been deferred.

3. Leveraging our relationship with NIC providing press releases through national providers. Services today, such as Foreign Corporation Tax reporting has a global audience which affects Nebraska.

1st quarter status:

Press Releases:

- Nonprofit Biennial Reporting – Secretary of State
- DMV services adoption – Department of Motor Vehicles
- New License Reciprocity Application – Board of Engineers and Architects
- Legal Self Help website launch – Administrative Office of the Courts

2nd quarter status:

Press Releases:

- No new press releases were issued this quarter.

4. Award Submissions

- Best of the Web, Digital Government (Govt to Business), GovMark, Recognition Award for Outstanding Achievement (Govt to Citizen), Recognition Award for Outstanding Achievement (Govt to Business).

1st quarter status:

Award submissions will begin within the early part of the 2nd quarter.

2nd quarter status:

There were six awards submitted on behalf of our Agencies for this year. The results will be revealed early fall.

- GovMark Award – ClickDMV
- Best of the Web – Nebraska.gov, state portal
- NASCIO – Government to Business – the LiveWell Health Appraisal Survey
- NASCIO – Government to Citizen – Click DMV
- DGAA – Government to Business – the LiveWell Health Appraisal Survey
- DGAA – Government to Citizen – Click DMV

Goal: Expand a presence in the community

We realize the importance of social responsibility to our communities and always looking for new ways to give back and volunteer.

1. Staff from Nebraska.gov participates in the Lincoln Chamber of Commerce Meetings and events. A staff member belongs to the American Marketing Association, which has been a wonderful resource.

1st quarter status:

Natalie Bacon has been attending meetings hosted by the Lincoln Chamber of Commerce. There are monthly Chamber meetings, where local officials are invited to give updates to the attending members.

Brent Hoffman and Natalie Bacon attended a Face the Chamber luncheon, where Governor Heineman was the featured speaker. It is a good opportunity to network with members of the community.

2nd quarter status:

Natalie Bacon continues to attend various meetings hosted by the Lincoln Chamber of Commerce.

At the June Face the Chamber meeting, a Lincoln Public School board member spoke about the devastating fire that destroyed the district office, including their computer servers. Nebraska.gov contacted this board member and offered assistance to get the computer system running.

2. We have staff members that have been or are currently involved with:
 - i. Creating the “Green Scene” website that showcases different environmental saving methods.
 - ii. Making Strides against Breast Cancer Awareness Walk
 - iii. Big Brothers Big Sisters

1st quarter status:

Our Staff continues to be a part of the above community involvements. Initial planning has started for the “Green Scene” website.

2nd quarter status:

A staff member continues to be a Big Sister for a young girl in the Community. They get together weekly for fun activities. She is a positive influence and role model for this girl.

The walk against Breast Cancer is in the planning stage. The walk is scheduled for Sunday, October 23 at 1pm, at Holmes Lake Park. Please contact Natalie Bacon if you are interested in participating or donating.

The planning for the "Green Scene" website continues.

There are staff members of Nebraska.gov that actively participate in their church. One is a leader for young girls participating in a bible club that meeting weekly. Another one was elected to be a Board Member for the church.

E-Government News Headlines

NIC News

To be added

Title	Project Start Date	Target Launch Date	Partner	Project Phase	Owner	Revenue Type	Work scope	Comments
Real Estate License Renewal rewrite	11/10/2010	6/1/2012	Real Estate Commission	Concept	Bacon, Natalie	Transaction	Application Enhancement	On hold until grant application has been approved
Liquor License renewal re-write	2/1/2011	1/30/2012	Liquor Control Commission	Concept	Bacon, Natalie	Transaction	Application Enhancement	5/16/11 - Planning has resumed
Community Health Website redesign	1/6/2011	7/5/2011	Health & Human Services, Department of	Concept	Bacon, Natalie	Free	N/A	Community Health must remain within the DHHS template per agency webmaster. Nebraska.gov will not be doing a redesign.
Public Service Commission-Website Redesign	6/7/2011	9/5/2011	Public Service Commission	Concept	Zywiec, Jessica	Free	New Application	On target.
Nebraska Travel Conference Online Registration	7/1/2011	8/15/2011	Economic Development, Department of	Concept	Zywiec, Jessica	Transaction	New Application	On target.
Fireworks rewrite (Display and Retail applications)	2/17/2011	12/31/2011	Fire Marshal, State	Planning	Bacon, Natalie	Transaction	Application Enhancement	On target
Remove SSN and Tax ID number from UCC and Statutory Lien search results display	6/6/2011	7/15/2011	Secretary of State	Planning	Rasmussen, Jennifer	Transaction	Application Enhancement	On target.
Auditor web site redesign	3/24/2011	7/4/2011	Auditor of Public Accounts	Planning	Rasmussen, Jennifer	Free	N/A	On target.
Wellness Portal	4/1/2011	4/1/2012	Health & Human Services, Department of	Planning	Bacon, Natalie	Free	N/A	On target.
Limited Criminal History Searches	6/29/2010	10/1/2011	Patrol, Nebraska State	Planning	Rasmussen, Jennifer	Transaction	New Application	On target.
Court Payment Monitoring	2/9/2011	6/1/2011	Court Administrator, State	Planning	Rasmussen, Jennifer	Transaction	New Application	Delayed pending the launch of eFiling 2.0.
Ag - Dairy Fee Monthly Report	7/6/2011	10/31/2011	Agriculture, Department of	Planning	Bacon, Natalie	Transaction	New Application	On target.
Ag - Egg Fee Monthly Report	7/6/2011	10/31/2011	Agriculture, Department of	Planning	Bacon, Natalie	Transaction	New Application	On target.
Ag - Turkey Fee Montly Report	7/6/2011	10/31/2011	Agriculture, Department of	Planning	Bacon, Natalie	Transaction	New Application	On target.
SED- Inspector Request	1/3/2011	8/8/2011	Electrical Division, State	Development	Zywiec, Jessica	Transaction	Application Enhancement	On target.
NREC - Enhancements for Licensing system	5/17/2011	8/31/2011	Real Estate Commission	Development	Bacon, Natalie	Transaction	Application Enhancement	On target.

Green = Launch on target

White = Launched

Red = Launch may be delayed

Agency	Project Name	Priority	Start Date	End Date	Status	Comments
Department of Transportation	Interstate 80 Corridor Study	High	2011-07-01	2011-12-31	Planning	Initial studies and funding requests.
Department of Transportation	Lincoln Area Expressway	Medium	2012-01-01	2013-06-30	Design	Final design and construction start.
Department of Transportation	Omaha Area Expressway	Medium	2012-01-01	2013-06-30	Design	Final design and construction start.
Department of Transportation	Lincoln Area Expressway	Low	2013-01-01	2014-06-30	Design	Initial design and funding requests.
Department of Transportation	Omaha Area Expressway	Low	2013-01-01	2014-06-30	Design	Initial design and funding requests.
Department of Transportation	Lincoln Area Expressway	Low	2014-01-01	2015-06-30	Design	Initial design and funding requests.
Department of Transportation	Omaha Area Expressway	Low	2014-01-01	2015-06-30	Design	Initial design and funding requests.
Department of Transportation	Lincoln Area Expressway	Low	2015-01-01	2016-06-30	Design	Initial design and funding requests.
Department of Transportation	Omaha Area Expressway	Low	2015-01-01	2016-06-30	Design	Initial design and funding requests.
Department of Transportation	Lincoln Area Expressway	Low	2016-01-01	2017-06-30	Design	Initial design and funding requests.
Department of Transportation	Omaha Area Expressway	Low	2016-01-01	2017-06-30	Design	Initial design and funding requests.

