

**NEBRASKA STATE RECORDS BOARD
MEETING: July 20, 2006**

Nebraska State Capitol
Room 1507
Lincoln, NE
July 20, 2006
9:00 A.M.

Lincoln Journal Star
Wednesday, July 12, 2006

Public Notice

NOTICE OF PUBLIC MEETING

Notice is hereby given of a public meeting of the Nebraska State Records Board on Thursday, July 20, 2006, at 9:00 AM in Room 1507 of the State Capitol, Lincoln, Nebraska. The agenda, which shall be kept continually current, is available for public inspection at the office of the Secretary of State during normal business hours.

#3917897 1x July 12

NEBRASKA STATE RECORDS BOARD AGENDA

Room 1507 State Capitol

July 20, 2006 – 9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
Notebook is located in the back of the room
3. ✓NOTICE OF HEARING
Public notice of the meeting was given by posting notice in the Lincoln Journal Star on July 12, 2006; on the State of Nebraska's online public meeting calendar; and keeping a current copy of the agenda in the Secretary of State office, listing the date, time and location of the meeting.
4. ADOPTION OF AGENDA
 - a. **Action Item:** Approval of Agenda
5. APPROVAL OF MINUTES
 - a. **Action Item:** Approval of April 18, 2006 meeting
6. LOCAL AGENCY GRANT APPLICATIONS
 - a. **Action Item:** Polk County Assessor – Polk County Enhanced Web Page - \$17,500
 - b. **Action Item:** Johnson County – Record & Mapping Accessibility - \$10,000
7. REPORTS
 - a. NSRB - Cash Fund Balance
 - b. Grant Status Report
 1. **Action Item:** Cancellation of unused Grant monies
 - c. Reinvested Revenue Report
8. CHAIRMAN'S REPORT
 - a. Board Staffing Issues/Contract Negotiation Status
 1. **Action Item:** William Bidrowski's Contract
 - b. **Action Item:** Peer Review Report
9. GENERAL COUNSEL'S REPORT
 - a. Update on Cookie Policy for NSRB
 - b. NSRB Grant Awarding Process
10. PUBLIC HEARING ON CONTRACT ADDENDA
 - a. Special Meeting – August 23, 2006 @ 2pm
11. NEBRASKA.GOV REPORT'S
 - a. General Manager's Report
 1. **Action Item:** New Employees
 - b. **Action Item:** Project Status Report
 - c. Payment Card Industry Data Security Stand
12. DATES FOR NEXT MEETING
 - a. October 11, 2006
OR
 - b. October 17, 2006
13. ADJOURNMENT
 - a. **Action Item:** Move to adjourn

- **April**

- **18**

- **2006**



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of April 18, 2006

The meeting was called to order by Chairman John Gale at 9:03 A.M. on April 18, 2006, in Room 1507 of the State Capitol, Lincoln, Nebraska and the Roll Call was taken.

The following Board members were present:

John Gale, Chairman;
William Bidrowski;
Dave Buelt;
Jerry Catlett;
John Curry;
Brenda Decker, representing the Director of Administrative Services;
Leslie Donley, representing the Attorney General;
Jeanne Herbers, representing the State Auditor;
Lauren Hill, representing the Governor;
Laureen Riedesel;
Diane Vicars;
Scott Yank, representing the State Treasurer

Chairman Gale announced that the meeting notice had been published in the Lincoln Journal Star on March 17, 2006.

An amended agenda was presented to include an 'emergency item', item 5 b., State Agency Grant Application, Webster County Assessor's Office – Webster County Tax Sifter Parcel Search (\$5,000). Mr. Buelt moved to amend the agenda; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Decker	Donley	Gale	Herbers
	Hill	Riedesel	Vicars	Yank

Voting Against: None

The motion carried.

Ms. Decker moved to approve the amended agenda; motion seconded by Ms. Riedesel.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Decker	Donley	Gale	Herbers
	Hill	Riedesel	Vicars	Yank

Voting Against: None

The motion carried.

Ms. Decker moved to approve the March 8, 2006 meeting minutes; motion seconded by Mr. Curry.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Decker	Donley	Gale	Herbers
	Hill	Riedesel	Vicars	Yank

Voting Against: None

The motion carried.

Mr. Ptacek opened a discussion regarding the Real Estate Appraiser Board – Redesign of Website and Appraisers Database (\$25,000) grant application. Ms. Decker reported the technical committee supports the application. Ms. Jill Ekstein, Director of the Real Estate Appraiser Board, gave an overview of the project. Mr. Buelt moved to approve the grant; motion seconded by Ms. Hill.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Donley	Gale	Herbers	Hill
	Riedesel	Vicars	Yank	

Voting Against: None

Not Voting: Decker

The motion carried.

Mr. Ptacek opened a discussion regarding the Webster County Assessor’s Office – Webster County Tax Sifter Parcel Search (\$5000) grant application. Ms. Tricia Allen, Webster County Deputy County Assessor gave an overview and answered questions. Ms. Decker indicated the technical committee has not reviewed the application and expressed concern regarding the project meeting the state’s technology access clause. The application included an additional year of software maintenance which should be in the county budget. Mr. Curry moved to approve the grant application for \$3,000 and that the project be reviewed and approved by the technical committee ensuring it meet NITC standards; Mr. Buelt seconded the motion.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Decker	Donley	Gale	Herbers
	Hill	Riedesel	Vicars	Yank

Voting Against: None

The motion carried.

Mr. Ptacek reported on the Records Management Cash Fund Balance. He indicated the March transactions will post in April leaving February a much more realistic report on where funds stand.

Mr. Ptacek gave the Grant Status Report and suggested the consideration of a cancellation of unused grant monies at some point in time.

Mr. Ptacek gave the Reinvested Revenue Report.

Mr. Gale reported on Board staffing issues and indicated the Legislature denied the \$30,000 request for PSL. He indicated the Board has contract authority to develop a contract for Board assistance. He had a conversation with Ms. Decker and they determined IM Services would be able to provide the Board with technical assistance at a medium skill level at the rate of \$56 per hour. This contracted position would provide technical review of major projects. Mr. Gale reported he would return to the Board with an estimated budget at the next meeting.

Mr. Gale reported on the Peer Review Report. The report was distributed for discussion at the next meeting.

Ms. Decker departed from the meeting.

Mr. Moravec gave the General Counsel's report. He indicated he had a discussion with Paul Carlson, DAS Accounting Administrator, regarding the NSRB grant award process. Mr. Carlson said the grant award should be paid out up front and any money unused be returned at the end of the project according to DAS guidelines. Mr. Moravec said specific guidelines need to be developed on timelines and periodic reporting by grantees. Ms. Hill and Ms. Herbers questioned the process of awarding of the monies up front. Ms. Hill, Ms. Herbers, Mr. Moravec and Mr. Carlson will get together and compile more specific information on this issue.

Mr. Moravec reported on the Web Cookie Policy. There appears to be some discrepancy between the NSRB cookie policy and the cookie policy proposed by the NITC. Mr. Ptacek will find the original NSRB cookie policy and Ms. Decker and Mr. Gale will work together regarding who has the authority to create the policy and report back to the Board at the next meeting.

Mr. Moravec reported on the Identity Theft issue Mr. Greg Lemon had been researching before his contract ended. Mr. Stevenson (Nebraska.gov) indicated the NE Department of Motor Vehicles is wishing to draft an amendment to the existing agreement with Nebraska.gov and will start that initiative and report back in July, 2006.

Mr. Moravec reported on LB898, the Open Meeting statute. He indicated the agenda needs to be in more detail, that individuals do not need to be present to object; that an issue can be challenged later. He also indicated a copy of the Open Meetings Act should be posted at every meeting. He recommended the NSRB begin to conform to this procedure.

Chairman Gale called a 10 minute break at 11:00 A.M.

Chairman Gale reconvened the meeting at 11:12 A.M.

Chairman Gale indicated he and Ms. Hill had a discussion during the break regarding the cookie policy. Ms. Hill said the NITC needed a cookie policy to cover agencies the NSRB may not deal with, supplementing those not included in our policy. The NSRB needs to upgrade their cookie policy and a report will be made at the next meeting.

Returning to item 6, b, it was recommended an update from the grantees who have not reported the spending (or complete spending) of their awarded money be asked for a report/update. This information will be shared at the next Board meeting.

Chairman Gale began a public hearing on contract addenda at 11:20 a.m. in Room 1507, State Capitol. Mr. Ptacek presented the NAC Addendum Five, NSFM Addendum Two and NSFM Addendum Three. These addenda include fee pricing structure that if approved, must be approved by the Legislature within 18 months. Mr. Gale asked if anyone present was "for" or "opposed". Hearing none, Mr. Gale asked if anyone was either neutral or needed further discussion. Hearing none, Ms. Vicars moved to close the public hearing; motion seconded by Ms. Riedesel.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Donley	Gale	Herbers	Hill
	Riedesel	Vicars	Yank	

Voting Against: None

Absent: Decker

The motion carried.

Mr. Bidrowski motioned to approve NAC Addendum Five, NSFM Addendum Two and NSFM Addendum Three; motion seconded by Ms. Herbers.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Donley	Gale	Herbers	Hill
	Riedesel	Vicars	Yank	

Voting Against: none

Absent: Decker

The motion carried.

Mr. Brian Stevenson, General Manager, Nebraska.gov, gave the General Manager's Report.

Mr. Stevenson presented the Project Status Report. Ms. Riedesel motioned to approved the Project Status Report; motion seconded by Mr. Bidrowski.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Donley	Gale	Herbers	Hill
	Riedesel	Vicars	Yank	

Voting Against:

Absent: Decker

The motion carried.

Mr. Stevenson presented the 2006 Business Plan. Mr. Buelt motioned to approve the 2006 Business Plan; motion seconded by Ms. Hill.

Voting For:	Bidrowski	Buelt	Catlett	Curry
	Donley	Gale	Herbers	Hill
	Riedesel	Vicars	Yank	

Voting Against: None

Absent: Decker

The motion carried.

Mr. Stevenson announced the annual NIC Partners Meeting will be held in Denver, Colorado August 8-11, 2006. Chairman Gale indicated that if any Board member was interested in attending, the appropriation was available.

Chairman Gale announced the term for Mr. Buelt, a dedicated Board member, would expire July 16, 2006.

The next Board meeting will be held on Thursday, July 20, 2006 in the morning.

No further business appearing before the Board, Ms. Donley moved to adjourn; motion seconded by Mr. Catlett.

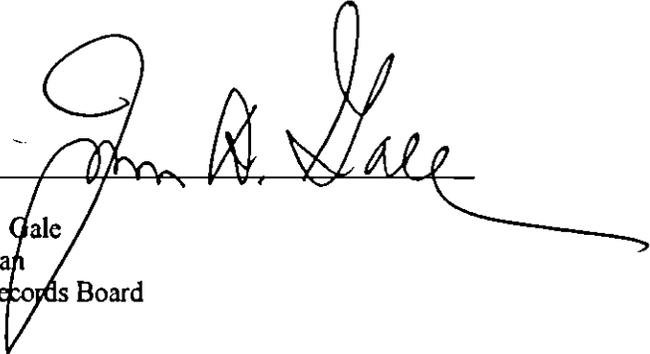
Voting For:	Bidrowski	Buelt	Catlett	Curry
	Donley	Gale	Herbers	Hill
	Riedesel	Vicars	Yank	

Voting Against: None

Absent: Decker

The motion carried.

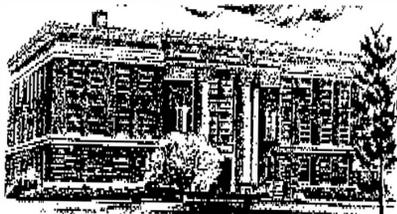
Chairman Gale declared the meeting adjourned at 12:15 P.M.



John A. Gale
Chairman
State Records Board

Office of the
POLK COUNTY ASSESSOR

P.O. Box 375
Osceola, NE 68651



Linda D. Anderson, Assessor
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Sandi Fredrickson, Office Clerk
Phone: (402) 747-4491
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June 8, 2006

Mr. John A. Gale
Secretary of State
State Capitol, Suite 2300
P.O. Box 94608
Lincoln, NE 68509

RE: Nebraska State Records Board
Electronic Technology Grant

Dear Mr. Gale:

I would appreciate your consideration for the enclosed grant application for a "*Polk County Enhanced Web Page*."

While the application is from a single entity, a collaborative effort will be made to include digitized mapping layers from other Polk County offices to show information such as zoning, roads, voting districts, etc. The information will be available, free of charge, to other jurisdictions and to the general public. By making this information available on the internet, we will be able to improve access to governmental information without increasing staff.

If you have any questions, or desire additional information, please feel free to contact me.

Sincerely,

Linda D. Anderson
Polk County Assessor

**Nebraska State
Records Board
State Capital, Suite 2300
Lincoln, NE 68509**

**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(Local Government Grant Application)**

Cities and Counties desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information or services should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. **Name of entity applying for grant:** Polk County Assessor

2. **Title of Project:** Polk County Enhanced Web Page

3. **Brief Description of Project**

The project will expand the current Polk County Web Page, to include real estate assessment & taxation information in a web-based format, making detailed maps and property information available to anyone with internet access. Additional layers could be included for various county entities.

Grant request amount: \$17,500

4. **Will there be a fee for accessing records associated with this project?** No

5. If yes, provide any statutory reference or authorization for the fee. N/A

II. Grant Detail

1. Please describe the project in detail:

Data regarding the assessment and taxation of real property in Polk County, is currently available to the public by calling, writing, e-mailing or visiting the Courthouse in Osceola. In recent years we have seen an increased demand for this information – from banks, insurance companies, appraisers, and the general public. In addition, entities such as the Central Platte & Upper Big Blue Natural Resources Districts, Farm Service Agency and the Polk County Rural Public Power District have made requests for ownership and assessment data. The Assessor's page on the Polk County web site, includes a hyperlink to contact the office via e-mail. Inquiries are often received for assessment data via e-mail, along with requests to make the information available on-line.

Polk County has recently invested over \$65,000 for Global Information System technology through GIS Workshop, Inc., providing layers for parcel identification and land use in a digital format. In order to fit this project into an already tight county budget, it was necessary to negotiate a 3-year financing option, with the final payment being due in July 2006. The next logical step is to make this data readily available to the public. With this project, anyone with internet access will have the capability to search for real estate information without having to contact the assessor's office.

The system will be hosted on GIS Workshop, Inc. servers for 24/7 availability. It will be designed to give the user access to the assessment data base via name, address or parcel ID number. If those elements are unknown, the user will be able to pan the site map and manually select a parcel. Once the user has found the parcel they are interested in, they may view the assessment data connected with it.

2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

Property owners in Polk County will have access to their valuation and assessment information at any time, from their home. Realtors, appraisers and bankers will also have access to real estate information needed for their business-related activities. Rarely does a day go by when we are not asked if this information is available over the internet. The general public and private businesses will be notified of the web site via mailings, newspaper articles and word of mouth. Our Polk County Web Site will contain a hyperlink to direct users to this web site.

While this funding request is being made by a single entity, many other jurisdictions will benefit. The city offices for the four towns in Polk County have been very anxious for information of this type. The Farm Service Agency will have immediate access to land use and ownership records. With water and irrigation issues being more important than ever before, the Natural Resources Districts will have immediate access to agricultural land use information.

Other offices in our Courthouse will be able to benefit as well. The Noxious Weed Department will have access to property owner & address information when they have to issue notices or spray for weeds. The Planning & Zoning Administrator will use the on-line photos in determining the location of new construction or demolition of buildings. The County Sheriff will have access to ownership information, as well as aerial photos of building sites. Tax information will be included on the site, which will reduce the counter traffic and telephone calls to the County Treasurer's office.

Everything included in this web site is public information. While we are very willing to comply with the requests we receive, having this data available on-line will be a more convenient and efficient way to disseminate the information.

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date)

We expect completion to be no later than November 1, 2006.

4. Subdivision contribution to project (labor, equipment, etc.)

Polk County has made a considerable investment for the base technology and computer upgrades to implement GIS. This project will not require any new equipment. The Polk County Assessor's office staff will contribute labor to compile information, with continual updates to assure an accurate and up-to-date end result.

5. Is other funding available for this project?

No. Budget cuts and constraints do not allow for funding of this project.

6. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

With limited budget increases, projects that are not mandated by law are the last to be considered. If grant funds are not received, the project will be delayed for several years. After the project is up and running, the County Commissioners have pledged to cover an annual fee for hosting the project on GIS Workshop, Inc. servers.

7. Please describe how this project will enhance the delivery of government services or access to those services.

Private citizens, businesses and other governmental agencies will have access to real estate ownership, assessment and taxation information 24/7, via the internet. Currently this information is only accessible during office hours.

Citizens of Nebraska have a right to have their property valued uniformly and proportionately with similar property. When researching this, property owners sometimes wish to remain anonymous. The project will enable them to do their research without having to come to the Assessor's office.

ArcView GIS software and licensing is not practical for every possible user. The server uses ESRI ArcIMS (Internet Mapping System) software, which enables the user to access the data with standard computer software.

8. Please describe how this project will improve the efficiency of government operations.

The project will significantly reduce both counter and telephone traffic to the county offices. Staff members will spend less time researching requests for assessment data.

9. Please describe any collaborative effort among multiple jurisdictions or political subdivisions related to this project.

The project is using data compiled by the Polk County Assessor's office.

Other Polk County offices benefiting from the project and offering input into the project would be Planning & Zoning, Noxious Weed Department, County Road Department, County Sheriff, County Treasurer, County Clerk and others.

Various other entities benefiting from the project would include:
The Cities of Osceola & Stromsburg, and the Villages of Polk & Shelby
Upper Big Blue and Central Platte Natural Resources Districts
Farm Services Agency

The information will be available to anyone with internet access, at no charge to the user and with no need for specialized computer software.

10. Please provide information on who will complete the project (in-house personnel, outside contractor, combination of both, etc.)

The assessment data is compiled by employees from the Polk County Assessor's office. The web site will be hosted on a server owned by GIS Workshop, Inc.

11. Does the project involve the licensing, permitting or regulation of businesses. If yes, then explain how the project or service will allow integration with the State of Nebraska's Business Portal and the one-stop online business registration system.

No

III. Technical Information

1. Describe the hardware, software and communications needed for this project and explain why these choices were made.

No additional hardware or software is required for the project. In implementing GIS technology, office computers were upgraded and ESRI GIS software was installed to handle the needs of data entry.

Access to the data will be through the internet. For those who do not have internet access in their home or business, many public libraries offer computer services at no charge to the user.

2. **Address any technical issues with the proposed technology, including:**
 - **Conformity with generally accepted industry standards. Projects which interface with state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
 - **Compatibility with existing institutional and/or statewide infrastructure.**
 - **Reliability, security and scalability (future needs for growth or adaptation).**

The enhanced web page will be designed and built with adherence to standards established by the State of Nebraska. The digital map data base has been developed using the Nebraska State Plane Coordinate System, NAD83. Currently, there are no NITC technical standards and guidelines for GIS.

There are currently more than 20 counties using this same technology to disseminate information through GIS Workshop, Inc. While each web site is built to customer specifications, they are all still quite similar, thus making the system user-friendly.

GIS technology has been around since the 1970's, and has evolved to a point where the standard desktop software packages are very reliable. The system does not directly connect to "live" assessment and taxation data, so it is impossible to break into the system and alter or delete information. The data is secure. ESRI ArcView GIS is completely scaleable, and can record data on many different elements.

3. **Describe how technical support will be provided.**

GIS Workshop, Inc., employs ESRI-certified instructors, for training of the county staff, and for follow-up telephone support. GIS Workshop, Inc., will host and maintain the application. As part of the annual maintenance agreement, the county will supply monthly database changes to GIS Workshop, Inc., via CD-ROM

4. **Describe how the project will comply with the State's Technology Access Clause**

The project will be designed to allow access to users with disabilities. This technology is currently being used by over 20 counties in the State of Nebraska, nine of which are counties where the Nebraska Department of Property Assessment & Taxation handles the county assessment function. The web site will be patterned after other sites developed for this same purpose, to assure compliance with the standards set by the Nebraska Information Technology Commission.

**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION**

I. Grant Summary

1. Name of entity applying for grant:

Johnson County, Nebraska

2. Title of project:

Record & Mapping Accessibility for Use by Public
& Governmental Subdivisions

3. Brief Description of Project:

Create layers of mapping information using ArcView software that provide the public, and all local, state, &/or federal government offices with information in an internet accessible format.

3. Grant request amount: \$10,000

4. Will there be a fee for accessing records associated with this project?

NO

5. If yes, provide any statutory reference or authorization for the fee:

N/A

II. Grant Detail

1. Please describe the project in detail:

The first step would be to create a base layer (cadastral map replacement) that would identify the property (ownership) parcels from which all other layers of information would be built upon. This step requires funding for scanning the paper maps into a digital format and software training to create the parcel ownership layer by in-house personnel. After software training, the creation of the base layer would be the most time consuming.

The second step would be to take the base cadastral (ownership) layer created in step one above and link it to the property record information already available through a software vendor's website for access 24/7. Current administrative software used by the Assessor's office also allows scanned documents, such as deeds, easements, and surveys, to be entered and accessed similar to photos.

Additional layers would then be added to supplement and give citizens information in:

- zoning and planning, with PDF file of zoning regulations and forms, land use maps;
- emergency management plans for evacuation in the event of an actual emergency, and PDF file of Local Emergency Operating Plan for citizen awareness;
- 911 situs address & fire/rescue squad areas;
- road center line, location/size of county tubes, culverts, bridges, road surface types (a project currently being completed by the Johnson County Road Dept.);
- layers such as soil types, land use, & FSA aeriels, school districts, and voting districts to name a few.

2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

Beneficiaries of the project will be the citizens/taxpayers of the Johnson County where services are provided, and any other person, business or governmental agency that has internet access or the need for Johnson County's information. The ability to access and print the information by a business or citizen will result in more office time available at the county end and less cost at the business/citizen end.

After the layers of information are built or added, they can be used by the various county offices in the performance of their responsibilities, such as:

911 situs address would have current property information to aid the Sheriff's Office when a 911 call comes in, supplying the dispatcher with additional information that would supplement response to the emergency; the current road layer would lay out the best or shortest route to the emergency site depending on weather and road (bridge out; road closed) conditions; adjoining property owners for additional aid, water or assistance as needed;

Emergency Manager could use the information to do training exercises using the resources to find a better way to respond or contain an emergency situation; In emergency situations, a quicker collection of information can result in quicker response time to critical situations which in turn also benefit the citizens & officials. Performing their jobs with limited resources and

budgets has been a major challenge to many officials. Using the digital technology that's becoming available is a responsible way of keeping the citizens and businesses up-to-date and informed in an inexpensive and easily accessible format.

Zoning & Planning could see where development and roads are going which in turn could help with economic development projects around the incorporated areas;

Assessor's Office information could be accessed and used extensively by businesses such as realtors, banks, title companies, attorneys, surveyors, farm managers and fee appraisers, by governmental agencies such as the State Patrol, Games & Parks, Dept. of Roads, schools, City Police, hunters, and taxpayers.

3. Timeline for implementation: Completion time is estimated to be 12-31-2007.
4. Subdivision contribution to project (labor, equipment, etc.)

Johnson County would supply --

--labor needed to create 90%+ parcel/ownership base layer maps for county with possible +/-10% outside labor to complete the more difficult and detailed areas of state highway right-of-ways, railroad right-of-ways, and river channels;

--software to run program(s) needed to perform services;

--equipment which includes personal computers & printers.

5. Is other funding available for this project?

The purchase of an ESRI software program, ArcView, available through a grant with NACo is being pursued. Any county supplied funding would be from general fund unless there are additional funds available from other grant sources or funds for the labor and equipment mentioned above.

6. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

The grant money is needed to pay for:

--Services we are not equipped to perform, which include:

1. Scanning the cadastral maps and data integration;
2. Provide training to county personnel to use ArcView software;
3. Integration of mapping portion into Sheriff's dispatching system and Assessor's parcel search already available by hosted website.

Without the grant money, the project could take several years to reach completion, delaying the time when additional public information is only months away from being available through internet access. Budget limitations the past two years have put this on hold. Any extra tax dollars generated with increased valuations have been used to cover rising health insurance premiums, fuel and labor costs, which leaves nothing extra for mapping projects.

Maintaining the service once the project is completed is already covered by the current budget. The difference is in the type of media that will be used to maintain the public information—paper vs. digital. If the mapping information is made available on the internet with the current parcel information, there will be some minimal charges to Johnson County for annual maintenance of the parcel and mapping. In the Assessor's Office, the time currently spent by office personnel supplying mapping information to the public, surveyors, title insurance companies, and taxpayers is already taking considerable time away from the duties they must statutorily perform. This alternate method (internet mapping) would relieve many inquiries by people, whether in person or by phone. This in turn would prevent the hiring of additional part time help to complete other duties.

7. Please describe how this project will enhance the delivery of government services or access to those services:

By using a software product, such as ArcView, it would allow the flexibility of sharing different types of information between offices, integrating the information of one office and another for mutual aid, while keeping all the information readily available for the officials in an organized manner for easy and faster access to the computer files vs. paper files. The computer files are also available outside the office environment when a situation occurs and time or distance is a factor, and certain public shared information is available to those who cannot get to the public offices during a normal workweek.

8. Please describe how this project will improve the efficiency of government operations:

Much of the work is already being done manually. With several "paper" steps that could be eliminated, this allows more time to complete other required work or projects and keep all information assimilated for use in a fast and accessible format.

Local, state or federal agencies will have access to the information as it is updated or entered. Information could be shared through internet access or e-mailing of data needed to aid them in performance of their job without delay.

9. Please describe any collaborative effort among multiple jurisdictions or political subdivisions related to this project:

There are no plans at this time for multi-jurisdictional projects, but the Johnson County Sheriff's office currently has an inter-local agreement with the Pawnee County Sheriff's Office to perform dispatching duties after regular business hours, and on weekends, and holidays. The Pawnee County Assessor already has the ArcView software and hardware to create parcel ownership layers. Training received by Johnson County could be shared with Pawnee County personnel in an effort to expand the information they can provide to the Johnson Sheriff's Office in emergency situations.

10. Please provide information on who will complete the project (in house personnel, outside contractor, combination of both, etc.)

The project will be completed by in house personnel. Training may be needed initially on how to set up and transfer information from the Assessor to the Sheriff. Each official best understands the work and how the project should be approached, so we don't anticipate hiring an outside contractor unless necessary. At this point in planning, the use of an outside contractor would be limited to training for ArcView and one-time scanning of large maps.

11. Does the project involve the licensing...one-stop online business registration system?

No.

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

Hardware for this project will be personal computers already in place in each office, except for a dedicated server that would need to be purchased for use in the Sheriff's Office.

The computers that will be used on this system are already in place, used for day-to-day office administrative functions and were purchased with the mapping/GIS requirements in mind that would support a mapping software program, i.e., hard drive capacity, memory, backup/copy to CDs, larger monitor size.

Software to be used will include ArcView and the basic MS Office (Word, Excel) already loaded on the PCs. ArcView is a widely used ESRI software program that has various vendors already available in the Nebraska area, with training also available through the vendors.

Communications between offices which are located approximately one city block apart would be made through use of the internet (DSL) for the transfer of information or files as needed.

2. Address any technical issues with the proposed technology including:

--Conformity with generally accepted industry standards....

Johnson County's intention is to conform with any generally accepted industry standards. Due to our small size and budget, we generally look to the larger counties for advice and any assistance they can offer, whether at no-cost or for a fee. At the present time, we have had great cooperation from the counties we have approached in trying to develop technology in Johnson County.

--Compatibility with existing institutional and/or statewide infrastructure.

Our goal, by using an ESRI software product is to be able to share our data with other county/state/federal infrastructures.

--Reliability, security and scalability (future needs for growth or adaptation).

The reliability is only as good as the commitment from the people who work on this project. The Sheriff is committed to upgrading the emergency services in Johnson County by installing a dispatching communication console as part of E911 Phase II. This equipment, along with the shared mapping information from the Assessor's office, used in conjunction with the other layers of information created or available through this project will give the citizens served in the area an added sense of security and provide a well-informed response to their emergency. The County Assessor is committed to providing similar services that aid the citizens in obtaining public information that is their right.

The security will be built to provide emergency personnel with the information only they should have access to, along with the Assessor's general property information that is already available to the general public through paper or internet access.

There will obviously be future growth or adaptation to any project or system put in place, but Johnson County has met the needs of the officials to date when it came to expansion of hardware or software needed to perform our duties. This would be part of the on-going cost of maintaining services for the citizens from our general budget.

By not proceeding with this project at this time when many items are already in place: hardware, software, and officials to see the project through, would only put Johnson County behind at a future date when development of a mapping/GIS project would cost more or possibly be a mandatory requirement for homeland security.

3. Describe how technical support will be provided.

Technical support for the mapping part of the project will be available through the vendors who currently supply the software/hardware support--TerraScan/ASI, Inc., GIS Workshop, LLC, both in Lincoln, Nebr.

Technical issues relating to integrating all information that's available from the parcel information or mapping information section that can be integrated into the Sheriff's 911 response duties could be handled by GIS Workshop, LLC, Lincoln, Nebr.

4. Describe How the Project will comply with the State's Technology Access Claus....

TerraScan/ASI, Inc. has adapted their parcel and mapping program to meet the required technology access standards as stated in the State's Technology Access Clause.

III. **Contact Information, Signature**

Contact person for any questions regarding this application:

Karen A. Koehler
Johnson County Assessor
P.O. Box 356
Tecumseh, NE 68450
(402) 335-6303
johnsonassr_karenc@alltel.net

Signed this 28th day of June, 2006.

Karen A. Koehler
Signature

Johnson Co. Assessor
Title

NSRB - CASH FUND BALANCE
State Records Board - Revenues & Expenditures

FY 05-06

	<u>December, 05</u>	<u>January, 06</u>	<u>February, 06</u>	<u>March, 06</u>	<u>April, 06</u>	<u>May, 06</u>	<u>June, 06</u>
<u>Revenues:</u>							
Sale of Service	\$403,091.91	\$396,336.70	\$476,671.66	\$404,795.93	\$488,217.31	\$421,581.75	\$458,253.90
Drivers Records	\$2,348.67	\$3,573.00	\$3,092.00	\$3,368.00	\$2,213.00	\$2,896.00	\$2,505.00
General Business Fees	\$143.55	\$150.90	\$197.01	\$314.28	\$223.50	\$209.61	\$187.25
Investment Income	\$2,209.26	\$2,208.12	\$2,267.11	\$2,468.04	\$3,054.88	\$3,661.82	\$2,755.03
Total	\$407,793.39	\$402,268.72	\$482,227.78	\$410,946.25	\$493,708.69	\$428,349.18	\$463,701.18
<u>Expenditures:</u>							
State Agency Payment	\$270,043.44	\$262,741.31	\$302,973.78		\$548,742.50	\$267,336.51	\$294,214.92
NIC/Other Contractual Services	\$248,760.94	\$124,591.20	\$176,592.67	\$153,331.89	\$187,014.22	\$170,459.31	\$301,189.03
Misc. Expense	\$192.00		\$184.18	\$47.01	\$9.16	\$110.36	\$120.16
Total	\$518,996.38	\$387,332.51	\$479,750.63	\$153,378.90	\$735,765.88	\$437,906.18	\$595,524.11
<u>Profit (Loss)</u>	(\$111,202.99)	\$14,936.21	\$2,477.15	\$397,986.74	\$242,057.19	\$9,557.00	(\$131,822.93)
<u>Fund Balance:</u>	\$801,502.61	\$816,438.82	\$818,915.97	\$1,076,483.32	\$974,845.52	\$965,288.52	\$833,465.60
<u>Grant Encumbrances:</u>							\$180,111.00
<u>Reinvested Revenue:</u>							\$136,927.00
<u>Unencumbered Funds:</u>							\$516,427.60

Grant Project Status Report Third Quarter, 2006

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Amount Not Spent To Date	Date of Last Activity
Bd. Of Public Accountancy	On-line review of Annual Register & submission of Applications & Forms	7/8/2003	\$25,000	\$20,007	September, 2005
Chief Information Officer	Business Forms Search Upgrade	4/28/2004	\$16,500	\$0.00	<i>Completed</i>
DAS Personnel	Online Job Application	11/23/2004	\$25,000	\$25,000	November, 2004
UNL - Rural Initiative	Basic e-Government & Access 2-Government Training	5/10/2005	\$25,000	\$19,817	June, 2006
Kearney County	Kearney County Enhanced Web Page	5/10/2005	\$25,000	\$25,000	May, 2005
Board of Barber Examiners	Barber Licensing System Update	9/27/2005	\$25,000	\$14,091	June, 2006
University of Nebraska - Lincoln Libraries	NE Public Documents Digitalization	9/27/2005	\$23,000	\$23,000	September, 2005
Merrick County	Digitizing of Merrick Co. Records	1/26/2006	\$25,000	\$25,000	January, 2006
Nebraska Art Council	Replacement of current E-Grant Operating System	1/26/2006	\$25,000	\$196	<i>Completed</i>
Real Estate Appraiser Board	Redesign of Website & Appraiser Database	4/18/2006	\$25,000	\$25,000	April, 2006
Webster County Assessor's Office	Webster County Tax Sifter Parcel Search	4/18/2006	\$3,000	\$3,000	April, 2006
TOTALS			\$242,500	\$180,111	

Unused Grant Monies Report

July, 2006

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Amount Not Spent To Date	Date of Last Activity
Bd. Of Public Accountancy	On-line review of Annual Register & submission of Applications & Forms	7/8/2003	\$25,000	\$20,007	September, 2005
DAS Personnel	Online Job Application	11/23/2004	\$25,000	\$25,000	November, 2004
Kearney County <i>Cancelled</i>	Kearney County Enhanced Web Page <i>From Letter From Chair. Dunley draft letter</i>	5/10/2005	\$25,000	\$25,000	May, 2005
<u>REINVESTED REVENUES</u>					
●ne-Stop Business Registration	<i>suc. group? Review project/grant & resubmit</i>	11/23/2004	\$75,000	\$75,000	November, 2004
Online License Renewals		11/23/2004	\$25,000	\$25,000	November, 2004
TOTALS			\$175,000	\$170,007	

*Move Annual application M. Ross
 2) Curry approved*
*Brian: no need
 Cancel M. Ross
 2) Ross cancelled*

Unused Grant Monies Report:

Board of Public Accountancy:

Dan Sweetwod was contacted about the status of the grant with NSRB, he indicated at that time, there had been several obstacles. Mainly working with their 3rd Project Manager at Nebraska.gov, feeling frustrated and even considered dropping the grant. Equipment had been purchased in September, 2005, but was overlooked and never recorded on the Grant Status Report. The reports have now been updated.

DAS Personnel:

Vicki Logan was contacted about the status of the grant with NSRB, she indicated a lot of bumps in the road. When asked what bumps, Vicki replied, working on there 4th Project Manager at Nebraska.gov. She has spoke with her Director, Mike McCrory, and has considered withdrawing the grant.

Reinvested Revenue Project Update Nebraska Interactive – May 2005

In its 2003 contract proposal to the State Records Board, Nebraska Interactive identified a number of proposed projects for which Reinvested Revenue might provide financial support. The Board approved allocation of reinvested revenue for several of these projects. Following is a status report as of May, 2005.

1. Search Engine

Purpose: Improve search engine for locating government information and services by participating in the NIC license agreement for the Google search appliance.

Status: An instance of the Google search engine has been installed at the NIC central data center and is has been operational on Nebraska.gov since early this year. The Google search engine searches all Web sites within the Nebraska.gov, ne.gov, nol.org and state.ne.us domains, as well as other known aliases such as neded.org (Dept. of Economic Development). The engine is also available to interested agencies for whom Nebrask@ Online hosts Web sites at no additional charge.

Per agreement with the board, Nebraska Interactive will be requesting reimbursement for the license costs incurred to date, which is just under \$4,000 for the first quarter of 2005. The board allocated \$25,000 for this purpose for the entire year, and it is expected that amount will be more than enough to cover the full-year cost.

2. Local Portal/Services Integration

Purpose: Improve access and marketing of local government online applications; identify opportunities for sharing code among local jurisdictions; provide integration with state government online applications such as one-stop business registration.

Status: The initial version of the Local Portal will be launched in conjunction with the redesigned Nebraska.gov portal on or before June 1. Several steps in the initial plan have taken place, including creation of an inventory of existing local government online services; development of a site architecture to provide access to local services by type and location; and creation of design templates. Development and testing of the local portal is in process as part of the overall portal redesign. Once in place, Nebraska Interactive will consult with various local government organizations to enhance and market the local portal.

\$50,000 in reinvested revenue was allocated to this project. Once it is launched in conjunction with the overall portal redesign, Nebraska Interactive will assess the resources used for this portion of the initiative and inform the Board and Operations Committee. Plans and estimated expenses for the next phase will also be identified.

3. One-Stop Business Registration: \$ 75,000.00

Purpose: Promote economic development by making it easier to conduct business with state and local government.



MEMORANDUM

Date: April 3, 2006
To: Secretary of State John Gale and the Nebraska State Records Board
From: Brian Stevenson - General Manager
CC: Ron Moravec - Chief Deputy Secretary of State
Keith Schraad - NIC Regional Manager
Subject: Nebraska Interactive, LLC Peer Assessment

At the request of NIC Management and in order to comply with Section 18 of the contract for Nebraska Online Network Management Services between the Nebraska State Records Board and Nebraska Interactive, LLC, I respectfully submit the recommendations from the Nebraska Interactive Peer Assessment.

Included for your review are the recommendations made by Candy Irvén, General Manager of Indiana Interactive, LLC as a result of having personally performed the Peer Assessment of Nebraska Interactive.

Nebraska Interactive respectfully requests that this document be held as confidential and proprietary and be shared only with members of the Nebraska State Records Board.

Questions and comments should be directed to Brian Stevenson, General Manager for Nebraska Interactive, LLC.

Nebraska State
Records Board
State Capitol, Suite 2300
Lincoln, NE 68509

John Gale
Chairman
(402) 471-4070
<http://www.nol.org>



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(Local Government Grant Application)**

Cities and Counties desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information or services should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. Name of entity applying for grant _____

2. Title of project _____

3. Brief Description of Project

3. Grant request amount \$ _____ (\$25,000 limit for collaborative grants,
\$10,000 limit for single jurisdiction grants)

4. Will there be a fee for accessing records associated with this project? _____

5. If yes, provide any statutory reference or authorization for the fee _____

NSRB Grant Application
Page 3

6. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

7. Please describe how this project will enhance the delivery of government services or access to those services (you may attach a separate sheet if needed)

8. Please describe how this project will improve the efficiency of government operations (attach additional pages if needed)

9. Please describe any collaborative effort among multiple jurisdictions or political subdivisions related to this project (if applicable, attach additional pages if needed)

NSRB Grant Application

Page 4

10. Please provide information on who will complete the project (in house personnel, outside contractor, combination of both, etc.)

11. Does the project involve the licensing, permitting or regulation of businesses, if yes then explain how the project or service will allow integration with the State of Nebraska's Business Portal and the one-stop online business registration system.

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

2. Address any technical issues with the proposed technology including:

- **Conformity with generally accepted industry standards. Projects which interface with state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

3. Describe how technical support will be provided.

4. Describe How the Project will comply with the State's Technology Access Clause
<http://www.nitc.state.ne.us/standards/accessibility/tacfinal.htm>

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application _____

phone # _____ E-mail _____

Signed this _____ day of _____, _____

Signature

Title

Please Return to:

**State Records Board
Suite 2300, State Capitol
P.O. Box 94608
Lincoln, NE 68509-4608**

(revised 11/16/04)

Nebraska State
Records Board
State Capitol, Suite 2300
Lincoln, NE 68509

John Gale
Chairman
(402) 471-4070
<http://www.nol.org>



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION**
(State Agency Grant Application)

State Agencies desiring grants from the Nebraska State Records Board for projects to improve access to state government information should complete this application and follow any procedures outlined in this application and any accompanying materials.

I. Grant Summary

1. Name of agency applying for grant _____

2. Title of project _____

3. Brief Description of Project

3. Grant request amount \$ _____

4. Will there be a fee for accessing records associated with this project? _____

5. If yes, provide any statutory reference or authorization for the fee _____

II. Grant Detail

1. Please describe the project in detail (you may attach this description)

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date).

4. Agency contribution to project (labor, equipment etc.)

5. Has this project ever been submitted as a budget request (explain)?

6. Does the project require additional statutory authority (explain)?

7. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

8. Please describe how this project will enhance the delivery of state agency services or access to those services (you may attach a separate sheet if needed)

9. Please describe how this project will 1) Improve the efficiency of agency operations; 2) Facilitate collaboration among state agencies; 3) Facilitate collaboration between state agencies and other public institutions; Support public/private partnerships in the delivery of public services (you may respond to any or all of these criteria in your answer, attach additional pages if needed)

III. Technical Information

1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.

2. Address any technical issues with the proposed technology including:

- **Conformity with generally accepted industry standards. Projects which interface with other state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

3. Describe how technical support will be provided.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application _____

phone # _____ E-mail _____

Signed this _____ day of _____, _____

Agency Director

Please Return to:

**State Records Board
Suite 2300, State Capitol
P.O. Box 94608
Lincoln, NE 68509-4608**

MOTION

UNDER AUTHORITY OF THE 2003 STATE REQUEST FOR PROPOSAL FOR CONTRACTURAL SERVICES TO MANAGE THE NEBRASKA ONLINE NETWORK, AND THE 2004 CONTRACT BETWEEN THE STATE RECORDS BOARD AND THE PREDECESSOR OF NEBRASKA.GOV, I MOVE THE APPROVAL OF NEBRASKA.GOV'S HIRING AND PLACEMENT OF BRUCE RICE AS ITS DIRECTOR OF DEVELOPMENT, AND ITS HIRING AND PLACEMENT OF CARMEN EASLEY AS ITS DIRECTOR OF MARKETING.



General Manager's Report

April 1st 2006 – July 20th, 2006



Brian Stevenson, General Manager
nebraska.gov
301 S 13th Street, Suite 301
Phone: 402-471-6582
FAX: 402-471-1717
Email: brian@nebraska.gov



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Executive Summary

Staff Members

Director of Development – Trent Bills has resigned as the Director of Development. He has been replaced by Bruce Rice. Bruce is a graduate of Tabor College in Hillsboro Kansas and has been with Kansas.gov for more than 9 years. He has worked on many high profile applications while in Kansas. Bruce was the lead developer for the Kansas Secretary of State's UCC suite of applications, the Kansas Bureau of Investigations Limited Criminal History Search & was also the Oracle Database administrator.

Director of Marketing – Trevor Balr has resigned as the Director of Marketing for the Nebraska portal and has transferred to the Colorado NIC office. Carmen Easley has been hired to fill this role. Mrs. Easley is a graduate of Mississippi State University and brings a wealth of knowledge in Project Management having worked for First Data in Mexico City for the last 6 ½ years as a project manager.



Financial Reports

March 2006 Financial Report

	Month Ended 6/30/2006	Month Ended 6/30/2005	Year to Date 6/30/2006	Year to Date 6/30/2005
Gross Revenue	\$428,301.00	\$375,445.00	\$2,561,835.00	\$2,014,979.00
COR Paid to NSRB	\$12,311.00	\$10,941.00	\$73,123.00	\$58,238.00
COR Paid to Agencies	\$247,997.00	\$220,622.00	\$1,458,228.00	\$1,176,362.00
COR Other	\$735.00	\$1,245.00	\$5,257.00	\$7,788.00
Total Cost of Revenue	\$261,044.00	\$232,694.00	\$1,536,607.00	\$1,238,070.00
Gross Profit	\$167,257.00	\$142,751.00	\$1,025,228.00	\$776,909.00
Operating Expenses	\$119,135.00	\$105,281.00	\$685,479.00	\$556,640.00
Operating Income (Loss)	\$48,122.00	\$37,470.00	\$339,749.00	\$220,269.00
Other Income (Expense)	\$2,076.00	\$0.00	\$9,676.00	\$2,329.00
Net Pre-Tax Income (Loss)	\$50,198.00	\$37,470.00	\$349,425.00	\$222,598.00
Provision for Income Tax	\$20,123.00	\$15,019.00	\$140,029.00	\$89,205.00
Net After-Tax Income (Loss)	\$30,075.00	\$22,451.00	\$209,396.00	\$133,393.00
Variance from Plan	\$11,865.00	\$17,533.00	\$111,175.00	\$118,185.00

March 2006 Revenue Contribution Report

Revenue Contribution	6/30/2005	
Dept. of Motor Vehicles (Batch Drivers Records)		27.27%
Dept. of Motor Vehicles (Interactive & Other Services)		44.78%
Secretary of State Services (Interactive/Batch)		13.55%
Other (Subscriptions, Connect Time, Special Projects, etc.)		14.40%



March 2006 Balance Sheet

Balance Sheet	6/30/2006			
	Current Assets		\$1,169,570.00	
	Fixed Assets		\$14,683.00	
	Other Assets		\$10,501.00	\$1,194,754.00
	Current Liabilities		\$12,343.00	
	Stockholder's Equity		\$1,182,410.00	\$1,194,753.00

Agreement Requests

None

There will be a contract addendum that will require approval prior to the next Nebraska State Records Board meeting. The contract is for the Department of Motor Vehicles Drivers License Reinstatements.

Problem Report

Agency/ Customer	Problem or Issue	Date occurred	No. of Instances	Situation & Severity (Low, Moderate, High)*	Steps Taken	Date Addressed	Status	Contact
NSED	Electrical Permits	10/2005 – Present	19	An audit of transactions from Oct. 2005 to present showed 19 instances of permits being issued but no completion of payment.	Nebraska.gov staff has been working with NSED to staff to secure payment for issued permits. Nebraska.gov staff has been working with individual customers.	6/2006 – Present	Open	Melissa Hamilton
NI	Power Outage	06/07/2006	1	On the afternoon of June 7 th at approximately 4:30pm the Cornhusker building experienced a power outage. When the power returned one of the systems did not respond upon system restart. This resulted in a system outage for approximately one hour between the hours of 5 pm and 7 pm. The systems effected where any web site still housed on local servers.	The technical staff investigated the faulty system. It was found that a raid array (drive storage devices) did not restore itself as expected. Once identified the problem was resolved.	06/07/2006	Closed	Bruce Rice

Hot Topics

Launched Applications

Nebraska Commission for the Deaf and Hard of Hearing – Comment & Complaint Form

The Nebraska Commission for the Deaf and Hard of Hearing in cooperation with Nebraska.gov launched a new Comment and Compliant form allowing Nebraska citizens to submit comments or complaints about companies, organizations or issues relative to the Deaf and Hard of Hearing community.

http://www.ncdhh.ne.gov/complaint_submit_form.htm

Updated Applications

Nebraska State Electrical Division – Online Permits

Health and Human Services – Water Well Registrations

Health and Human Services – License Information System Updates

Department of Motor Vehicles - Insurance Reporting Update

Nebraska.gov Portal Updates

Nebraska Accountability and Disclosure – Lobbyist Application Updates

Brand Committee – Brand Book Update

Launched Web sites

None

Technical Update

For further details or additional information, please contact:

Bruce Rice, Director of Development
Nebraska.gov
402.471.7813
bruce@nebraska.gov

- Work continues on migrating web sites and agency applications to the new NIC Central Data Center in Ashburn, Virginia. The Department of Revenue's web site and their refund status application were moved in February. Of the remaining sites, we have received specific instructions from the agency not to move 10 of them. We are working with Brenda Decker's office and ITS to either migrate these sites to the CDC or have ITS take over the hosting for them.
- Nebraska.gov rolled out 1040N on March 16th. 679 filings were processed through the system in March.
- Nebraska.gov rolled out a new site design for the State Fire Marshal.
- Work continues on the upgrade of the state employment application for the Personnel Division of the Department of Administrative Services.
- Work continues on the new licensing and continued education system for the Board of Public Accountancy.
- Approval is pending on the following projects:
 - New web site design for Rock County
 - Real Estate agent licensing

Marketing Highlights

For further details or additional information, please contact:

Carmen Easley, Director of Marketing
Nebraska.gov
402.471.2154
carmen@nebraska.gov

April

- Conducted web-based training with officials from Keya Paha and Antelope County in conjunction with presentations from UNL extension educators.
- Attended the Nebraska State Records Board regular meeting.
- Met with the State Court Administrator's Office regarding creating an online judge scheduling application.
- Discussed the possibility of creating portal enhancements to aid in disaster readiness with the Governor's Office. Work has begun on this as part of the Nebraska.gov Portal Version 2.0 project.
- Provided usability and accessibility testing and assistance to the Secretary of State's Office Elections Division.
- Met with Mexican American commission to provide training for Photoshop and DreamWeaver.
- Met with the Secretary of State's Office regarding their web site redesign and the preliminary design prototypes developed by Nebraska.gov Creative Services.
- Attended the Nebraska State Webmasters working group meeting.
- Drafted and issued a press release for the Nebraska Department of Revenue's suite online tax services highlighting the 1040N and 1040NS filing applications as well as the "Where's my tax refund" status lookup application.
- Provided web site maintenance and/or discussed online service enhancements with several counties including: Antelope, Cuming, Howard, Keya Paha, Saline and York counties.

May

- Participated in LiveHelp training class conducted by Live Person Inc. This class demonstrated the abilities of the recently-implemented Nebraska.gov LiveHelp system.

- Provided orientation and training for the Bill Tracker system to Senator Mines and the staff of his office.
- Met with the State Court Administrator's Office to follow-up and provide direction for their website redesign.
- Developed and implemented several portal enhancements as well as minor modifications to the look and feel of the website.
- Drafted the portal nomination form for the 2006 Best of the Web Competition. This nomination will be submitted on behalf of Nebraska.gov on June 1, 2006.
- Met with members of the Nebraska One-Stop Business Registration workgroup regarding developing renewed interest in the project.
- Implemented enhanced Google-search capabilities for the State Court's Judicial Ethics Opinions Search.
- Met with the Nebraska Commission on the Status of Women regarding the creation of an online survey that would allow respondents to the Women's Employment Survey the option of completing the survey online
- Worked with the Nebraska Department of Economic Development to develop a revised, secure signup form for the Edgerton Quality Awards.
- Provided web site maintenance and/or discussed online service enhancements with several counties including: Dundy, Keya Paha, Saline and York counties.

June

- Conducted on-site Zope training for Kearney County for support of their websites.
- Met with Nebraska Board of Public Accountancy to discuss a reprioritization with their project.
- Made significant progress on the CPE online submission for Nebraska Board of Public Accountancy.
- Met and had a work session with NBPA and have made progress on the JoKel backend system.
- Made significant progress on the online survey for the Commission on the Status of Women
- Finished concept phase on the water well templates project for the Department of Natural Resources

- Moved to the development phase on the enhanced search upgrade project for the Commission of Industrial Relations
- Moved to development phase on the website redesign for the Administrative Office of the Courts
- Provided assistance for website maintenance and discussed further enhancements on website redesign for Secretary of State
- Provided assistance for website maintenance for the Arts Council
- Participated in discussions among state webmasters to determine a standard location for disaster plans on the state websites
- Provided website maintenance for the Veterans Affairs Commission
- Assisted the Brand Committee to get their forms in electronic format and accessible online

Nebraska.gov
Project Status Report

7/19/2006

 = On Schedule

 = Marginally Past Due

 = Critically Past Due

Project Name	Project Status	Concept		Planning		Development		Testing		Rollout		Launch Date	Comments
		Start	Due Date	Start	Due Date	Start	Due Date	Start	Due Date	Start	Due Date		
	Concept	2/7/2006	4/25/2006										Agency approved concept document. Waiting for resources to begin planning phase.
	Planning					7/1/2006	8/15/2006	8/16/2006	9/15/2006	9/18/2006	10/1/2006		BPA has requested that Continued Education take precedence over the JoKel system.
	Planning			7/1/2006	8/15/2006	8/15/2006	9/15/2006	9/18/2006	10/1/2006	10/1/2006	10/24/2006		BPA has requested that License Renewals take precedence over the JoKel system.
	Planning			2/6/2006	7/28/2006	7/31/2006							Planning end date changed from 5/1/2006 to 7/28/2006. Awaiting spec review and contract approval by agency.
	Planning	5/1/2006	6/15/2006										Application modifications and migration of original application took longer than expected. Concept phase complete, ready to move into planning phase for Templating enhancement.
	Planning	11/29/2005	3/6/2006	12/5/2005	4/21/2006	7/12/2006	8/31/2006						Currently in development. Partner has approved functional specifications and prototypes for Company and Producer Searches.
	Development	1/30/2006	2/1/2006	2/1/2006	5/5/2006	7/5/2006	8/1/2006						Utilizing the Google appliance to provide secure search. Currently creating templates for results.
	Development	2/16/2006	5/1/2006	5/2/2006	7/14/2006	7/17/2006	9/1/2006						Design prototype approved by partner. Development of templates complete. Beginning to migrate web site content to redesigned site.
	Development					3/27/2006	5/15/2006						Awaiting response from partner regarding design prototype
	Development					4/11/2006	7/28/2006		9/1/2006		10/1/2006		BPA has requested that both Continued Education and License Renewals take precedence over the JoKel system. Dates for the JoKel system will be re-evaluated post CE & License Renewals.
	Development					11/14/2005							Project pending review of application. Changes to current application are expected.
	Testing					11/7/2005	12/16/2005						Design prototype sent, waiting on partner approval
	Testing	5/1/2006	5/25/2006	5/25/2006	6/15/2006	6/16/2006	7/17/2006	7/18/2006	7/31/2006				Providing a survey tool that will be able to be leverage enterprise wide. Currently testing Womens Commission survey.
	Suspended	1/17/2006	5/1/2006										Suspended at partners request. Project will be continued at their request.
	Suspended	10/9/2005	12/23/2005	3/1/2006	4/21/2006								Application has been suspended pending the creation of the database to hold and maintain marriage license information.
	Suspended											5/15/2005	Suspended awaiting partner approval
	Suspended												After reviewing this project with the agency, it was determined that this was an internal agency process.
	Suspended											9/15/2005	Suspended awaiting partner approval
	Suspended												On hold pending participating agency invitation to renew efforts
	Suspended												Agency selected another vendor to complete these enhancements and manage the system
	Completed											9/15/2005	
	Completed											8/1/2005	
	Completed											12/30/2005	

