

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

June 14, 2017

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
Action Item: Approval of March 1, 2017 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board, and the Village of Alvo, Village of Ansley, City of Bassett, Cass County, Cherry County, Dodge County, Department of Economic Development, Village of Goehner, City of Harvard, Village of McCool Junction, City of Nelson, Polk County, City of Ravenna, Department of Roads, Village of Spencer, City of Stromsburg, and the Village of Unadilla. Signed by Chairman Gale pursuant to Board Authority.
 - 2) **Non-Action Item: Addenda (PinDebit-Local) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Village of Alvo, (Addendum1), Village of Ansley (Addendum 1), City of Bassett, (Addendum 1), Cherry County - Treasurer, (Addendum 1) Dodge County, (Addendum 1), Village of Goehner, (Addendum 1), City of Harvard (Addendum 1), City of Nelson, (Addendum 1), Polk County, (Addendum 3), City of Ravenna, (Addendum 1), Village of Spencer, (Addendum1), City of Stromsburg, (Addendum 1) and the Village of Unadilla (Addendum 1). Signed by Chairman Gale pursuant to Board Authority.
 - 3) **Non-Action Item: Statement of Work** between Nebraska Interactive, LLC, the NE State Records Board and the Department of Aeronautics (Website Content Management), Department of Corrections – Cornhusker State Industries (Website Redesign), Health & Human Services – New Center for Nursing (Meadowlark Website), Liquor Control Commission – Craft Brewery, Micro Distillery & Farm Winery Reports (Website Redesign), New Sarpy/Cass Health Department (Drupal Website), Public Service Commission (Website Content Management). Signed by Chairman Gale pursuant to Board Authority.

4) **Non-Action Item: Statement of Work (Amendment 1)** between Nebraska Interactive, LLC, the NE State Records Board and the Attorney General and (**Amendment 2**) between Nebraska Interactive, LLC the NE State Records Board and the Investment Council. Signed by Chairman Gale Pursuant to Board Authority.

5) **Action Item:** Addenda Templates for Real Estate Tax Payments.

6) **Action Item:** Addenda Template for Event Registration.

7) **Action Item: Statement of Work** between Nebraska Interactive, LLC, the NE State Records Board.

8. EXECUTIVE DIRECTOR REPORTS

a) **Action Item:** NSRB Cash Fund Balance update

b) Tablet Update – Covers originally ordered were returned and new covers were purchased. All hardware requirements for the tablets are complete.

c) There is a need to revise guidelines with the repeal of Neb. Rev. Stat. §84-1205.01 (Technical Advisory Committee). Chairman Gale has appointed Phil Olsen of the Auditor of Public Accounts to be as the chair of the grant subcommittee. Olsen will fill the vacancy left by former NSRB member Scott Keene.

9. NEBRASKA INTERACTIVE REPORTS

a) **Action Item:** Project Priority Report

b) General Manager's Report

10. DATE FOR NEXT MEETING

September 13, 2017

9:00 a.m.

Room 1507

Nebraska State Capitol

11. ADJOURNMENT

Action Item: Move to adjourn

Updated 05/31/2017

AFFIDAVIT OF PUBLICATION

State of Nebraska }
LANCASTER COUNTY, } ss.

NOTICE OF MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday June 14, 2017 at 9:00 AM, Nebraska State Capitol, Room 1507, Lincoln, NE. The agenda, which is kept continually current, is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE for public inspection during regular business hours.
#651216 11 May 14 9128677

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on May 14, 2017 and thereafter on _____, 20____.

and that said newspaper is the legal newspaper under the statutes of the State of Nebraska. The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Barbara Chesnut
Subscribed in my presence and sworn to before me on May 16, 2017
Susan R. Martin Notary Public



Cost \$7.91 Reference # 651216



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of March 1, 2017

Agenda Item 1. CALL TO ORDER, ROLL CALL.

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:05A.M. on March 1, 2017 in Room 2102 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Phil Olsen, representing the Auditor of Public Accounts;
Tony Ojeda, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Leslie Donley, representing the Attorney General;
Byron Diamond, Director of Administrative Services;
Brian Buescher, representing the Legal Profession;
Don Stenberg, State Treasurer;
Angela Stenger, representing the Media;
Crystal Wichita, representing the Banking Industry
Greg Osborn, representing the General Public

Absent:

Mike Foley, Lt. Governor, representing the Governor;

Staff in attendance:

Steven Chase, Executive Director
Tracy Marshall, Recording Clerk

Lt. Gov. Foley arrived at 9:12 A.M.

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT.

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING.

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star on February 1, 2017, and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA.

Mr. Chase indicated that there was no modification to the agenda but there was a minor alteration to documents attached to Agenda Item 9d. Mr. Diamond moved to adopt the agenda as presented; seconded by Ms. Stenger.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES.

Chairman Gale asked for a motion to approve the minutes of the December 7, 2016 meeting. Mr. Diamond moved to adopt the agenda as presented; seconded by Mr. Osborn.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

The motion carried.

Agenda Item 6. PUBLIC COMMENT.

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN’S REPORT.

Agenda Item 7.a. AGREEMENTS & ADDENDA: In the past, copies of unsigned templates were attached to each agenda item identifying signed template agreements where the Board Chair was authorized to sign on behalf of the Board if agreements were approved template agreements. Chairman Gale expressed a concern that the Board was not being fully informed since they were not able to view the final signed template agreements. Chairman Gale requested that in the future, copies of all signed agreements and addenda based on approved templates are available to the members of the Board.

Agenda Item 7.a.1. Mr. Chase introduced the Electronic Government Service Level Agreements between Nebraska Interactive, LLC (NI LLC), the NE State Records Board, and, the City of Bloomfield, the City of Columbus, the Board of Geologist, the City of Hebron, the Village of Palmer, the Nebraska State Parole Board, and the City of Wilber. All agreements were signed by Chairman Gale pursuant to Board authority.

Agenda Item 7.a.2. Mr. Chase introduced Addendum 1 to the Electronic Government Service Level Agreement between NI, LLC, the Nebraska State Records Board and the City of

Bloomfield, the City of Hebron, the Village of Palmer, the City of Saint Edward, and the City of Wilber. All agreements were signed by Chairman Gale pursuant to Board authority.

Agenda Item 7.a.3. Mr. Chase introduced Addendum 2 to the Electronic Government Service Level Agreement between NI, LLC, the Nebraska State Records Board and the Nebraska State Historical Society. The agreement was signed by Chairman Gale pursuant to Board authority.

Agenda Item 7.a.4. Mr. Chase introduced the Statement of Work agreements between NI, LLC, the Historical Society (Meadowlark Website), the Department of Motor Vehicles (Meadowlark Website), the Power Review Board (Website Content Management), and the City of Waverly (Meadowlark Website). All agreements were signed by Chairman Gale pursuant to Board authority.

Agenda Item 7.a.5. Mr. Chase introduced an EGSLA template and an addendum template regarding the Gov2Go application to be offered free to users by NI LLC and its parent company, NIC Inc. Appearing on behalf of NI LLC was general manager, Brent Hoffman and Carmen Easley. Appearing on behalf of NIC was associate general counsel, David Greer who indicated that Gov2Go is a national platform where users create an account and can receive notifications, be redirected to state or local websites or potentially accept payments. The Board expressed concerns for the security of information gathered by Gov2Go and the potential conflicts with any automated payment systems and Nebraska law. Both NI LLC and NIC indicated that the information gathered would be limited by the master contract and not sold to third parties. NI LLC and NIC also stated that any payment system developed under Gov2Go would comply with state law. Mr. Stenberg moved to adopt the EGSLA and Addendum Template with the provision that all changes to the application is subject to the review of the Board. The motion was seconded by Greg Osborn.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

The motion carried.

Agenda Item 7.a.6. Integrated Hardware Addendum: Mr. Chase introduced an addendum that would expand PIN Debit and integrated hardware services to state agencies. With the addendum were two options. The first (7.a.6.i) would be in addition to the PIN Debit template for local entities that were approved by the Board on December 7, 2017. The second option (7.a.6.ii) would replace the PIN Debit template for local entities while allowing the same template to be used for state agencies. Mr. Stenberg moved to adopt the second option (7.a.6.ii) with the correction of the statute from “Neb. Rev. Stat. §81-118” to “Neb. Rev. Stat. §81-118.01,” and the motion was seconded by Greg Osborn.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

The motion carried.

Agenda Item 7.b. LB 644: Mr. Chase informed the Board that LB 644 would repeal Neb. Rev. Stat. §81-1205.01, which created the Technical Advisory Committee (TAC). The TAC was primarily used to review grant proposals from 2006 to 2013. Chairman Gale noted that when Portal Operations Review Subcommittee met on February 13, 2017, it had no objection to the elimination of TAC. Mr. Chase also indicated that the Board signed an agreement with the Office of Chief Information Officer (OCIO) to provide assistance on technical matters in the case Neb. Rev. Stat. §81-1205.01 is repealed.

Agenda Item 8. Executive Director’s Report.

Agenda Item 8.a. Cash Fund Balance: Mr. Chase presented the Nebraska State Records Board Cash Fund Balance update. Chairman Gale noted that over \$500,000.00 may be appropriated from the Cash Fund for the general fund. Mr. Olsen motioned to approve the Cash Fund Balance as presented, and seconded by Lt. Gov. Foley.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			
Voting Against:	None				

The motion carried.

Brenda Ealey left at 10:20 A.M. and returned at 10:25 A.M.

Agenda Item 8.b. Tablets: The Board directed at its meeting on December 7, 2016, to purchase 15 Samsung Tab A tablets to replace the use of paper documents at the meeting. The Executive Director hopes that changes to the Board’s website will be made soon to increase interactivity.

Agenda Item 8.c. Nebraska Brand Committee Update: Mr. Chase provided an update on Addendum 2 of the EGSLA with the Board, NI LLC and Nebraska Brand Committee (NBC). NI LLC plans to purchase Apple Ipad from Computer Hardware Inc. (CHI) located in Kearney Nebraska. Mr. Chase has received statements from representatives of the OCIO and the Department of Administrative Services (DAS). Both indicated that they have no objections NI LLC subcontracting as long as the Master Contract is followed.

Agenda Item 8.d. Nebraska Department of Labor Update: Mr. Chase provided an update with Addendum 4 to the EGSLA with the Board, NI LLC and the Nebraska Department of Labor (NDOL), which was to allow user to pay elevator permit fees online. The online system was to launch in late November, 2016. Because of a rare issue, the system did not deploy correctly. The system fix was introduced on December 11, 2016 and NI LLC worked to ensure all payments were complete. No further problems had been reported. Christopher Cantrell, the NDOL Director of Safety, stated that the problems have been resolved and requests no action from the Board.

Agenda Item 9. Nebraska.gov Reports.

Agenda Item 9.a. Subscriber Fees: In the September 28, 2016 and the December 7, 2016 meetings, NI LLC requested that its subscriber fees be increased. Appearing on behalf of NI LLC were Brent Hoffman and Carmen Easley. Additional options were provided by NI LLC to

accommodate previous information submitted to the Board. Mr. Hoffman said that they have continued to request additional fees to protect investments. The consensus of the Board discussion was that this issue should have been raised in the 2016 master contract discussions; that the subject should be addressed in the next public bidding for this contract if NI LLC, participates in the bidding; that relying on subscriber fees to support and sustain the customer support services across-the-board rather than just the subscriber customer services had not been the understanding of the Board. Mr. Ojeda commented that the Board should note NI LLC's pre-tax and post-tax income if the fee-increase issue arises again. Lt. Governor Foley made a motion to deny the request for an increase in subscriber fees, and seconded by Mr. Diamond.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

Agenda Item 9.b. Project Priority Report: Mr. Brent Hoffman and Carmen Easley presented the updated priority report. Mr. Hoffman indicated that the project priority system has improved with the inclusion of the OCIO. The Board requested that the column titled "Actual End Date" be changed to "Revised End Date" in future reports. Mr. Chase indicated that Project Priority Report would be added to the Board's website when upgraded.

Ms. Donley made a motion to approve Project Priority Report, and seconded by Mr. Ojeda.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

Agenda Item 9.c. Business plans: Business plans for 2016 and 2017 were offered by NI LLC. Mr. Chase indicated that NI LLC did not offer a timely business plan as required by the master contract for 2016. To correct this error, NI LLC submitted the 2016 business plan with its 2017 business plan. Appearing on behalf of NI LLC was Brent Hoffman and Carmen Easley. Both plans emphasize a desire to improve electronic services with Nebraska. The board also directed NI LLC to continue to present portal updates to the executive director on behalf of the board. Mr. Stenberg made a motion to approve both the 2016 and 2017 business plans, and seconded by Mr. Ojeda.

Voting For:	Buescher	Diamond	Donley	Ealey	Foley
	Gale	Ojeda	Olsen	Osborn	Stenger
	Stenberg	Wichita			

Voting Against: None

Agenda Item 9.d. General Manager's Report: Appearing on behalf of NI LLC were Brent Hoffman and Carmen Easley. NI LLC stated that the report, among other things, shows its revenue sources and expenses and its relationship with its parent company, NIC. Mr. Stenberg added that the payment statements listed in the appendix to the report shows not only revenue but also what sources produce revenue.

Agenda Item 10. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on June 14, 2017, at 9:00 a.m., in Room 1507 of the State Capitol.

Agenda Item 11. ADJOURNMENT

Mr. Ojeda moved to adjourn the meeting, which was seconded by Mr. Diamond. All members present signified their agreement by saying “aye”. Chairman Gale declared the meeting adjourned at 11:40 P.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date

Summary List Electronic Government Service Level Agreements

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

<u>New EGSLA</u>	<u>NSRB Chairman Signature</u>
Alvo, Village of	03/28/2017
Ansley, Village of	05/17/2017
Bassett, City of	03/28/2017
Cass County	05/17/2017
Cherry County	03/14/2017
Dodge County	03/14/2017
Economic Development	05/17/2017
Goehner, Village of	04/25/2017
Harvard, City of	05/17/2017
McCool Junction, Village of	04/25/2017
Nelson, City of	03/28/2017
Polk County	03/31/2017
Ravenna, City of	03/28/2017
Roads, Department of	03/28/2017
Spencer, Village of	03/28/2017
Stromsburg, City of	03/14/2017
Unadilla, Village of	05/17/2017

**Electronic Government Service Level Agreement
with
Village of Alvo, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Village of Alvo, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
 - 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
 - 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
 - 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
 - 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Village of Alvo, Nebraska
135 Main Street
Alvo, NE 68304
Phone: 402-781-9201

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.

b) SWIPE HARDWARE PROVISION AND SUPPORT

i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.

ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.

iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;

ii) Supply reports to the Partner in an understandable and logical format; and

iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) ONLINE CARD SECURITY – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) Credit Card and Electronic Check Payments through State-Selected Processor— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) Credit Card and Electronic Check Payments through Manager-Selected Processor – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) Return/Chargeback – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) Refunds – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

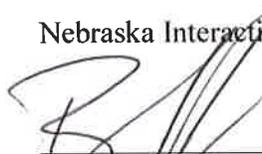
- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
 - vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

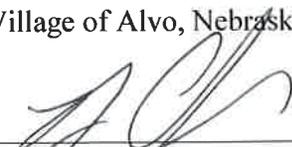
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

Village of Alvo, Nebraska


Brent Hoffman
General Manager

3/17/17
Date


Ryan Anderson
Board Chair

3/17/17
Date

Nebraska State Records Board (NSRB)


Secretary of State John Gale
Chairman

3/28/17
Date

**Electronic Government Service Level Agreement
with
Village of Ansley, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Village of Ansley, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Village of Ansley, Nebraska
PO Box 307
Ansley, NE 68814
Phone: 308-935-1467
Fax: 308-935-9105
Email: villageofansley@nctc.net

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301

Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner’s control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager’s interface with the Partner’s system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager’s interface with the Partner’s system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.

vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.

viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.

f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner.

- e) Manager Intellectual Property – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.
- f) Ownership of Data – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

Village of Ansley, Nebraska



Brent Hoffman
General Manager

5/10/17
Date



Sara L. Switzer
Chairperson

4-25-17
Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

5/17/17
Date

**Electronic Government Service Level Agreement
with
City of Bassett, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and City of Bassett, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: City of Bassett, Nebraska
P.O. Box 383
City of Bassett, Nebraska
Phone: 402-684-3966
Fax: 402-684-2268
Email: cityclerk@bassettnebr.com

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810

Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) ONLINE CARD SECURITY – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) Credit Card and Electronic Check Payments through State-Selected Processor— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) Credit Card and Electronic Check Payments through Manager-Selected Processor – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) Return/Chargeback – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) Refunds – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

City of Bassett, Nebraska



3/17/17



Brent Hoffman
General Manager

Date

Gary Williams
Mayor

Date

Nebraska State Records Board (NSRB)



3/20/17

Secretary of State John Gale
Chairman

Date

**Electronic Government Service Level Agreement
with
Cass County, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Cass County, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Cass County, Nebraska
346 Main Street
Plattsmouth, NE 68048
Phone: 402-296-3000
Fax: 402-296-9332
Email: treasurer@cassne.org

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301

Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) ONLINE CARD SECURITY – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) Credit Card and Electronic Check Payments through State-Selected Processor – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) Credit Card and Electronic Check Payments through Manager-Selected Processor – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) Return/Chargeback – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) Refunds – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.

vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.

viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.

f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner.

- e) Manager Intellectual Property – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.
- f) Ownership of Data – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

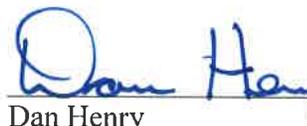


Brent Hoffman
General Manager

5/10/17

Date

Cass County



Dan Henry
Chairperson

4/18/17

Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

5/17/17

Date

**Electronic Government Service Level Agreement
with
Cherry County, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Cherry County, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Cherry County, Nebraska
365 N. Main Street #6
Valentine, NE 69201
Phone: 402-376-1580
Email: treasurer@cherry.nacone.org

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817

Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509

Phone: 402-471-1572

Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner’s control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager’s interface with the Partner’s system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager’s interface with the Partner’s system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor**— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
 - vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

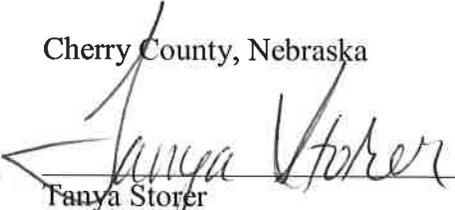
Cherry County, Nebraska



Brent Hoffman
General Manager

3/7/17

Date



Tanya Storer
Chairperson

2-28-17

Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

3/14/17

Date

**Electronic Government Service Level Agreement
with
Dodge County, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Dodge County, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) **CHANGES IN PORTAL** – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) **PARTNER FEES** – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) **TECHNOLOGY STANDARD** – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) **CONFIDENTIALITY** – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) **AGREEMENT REPRESENTATIVES AND NOTICES** – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Dodge County, Nebraska
435 N Park
Fremont, NE 68025
Phone: 402-727-2750
Email: treasurer@dodge.nacone.org

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810

Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) **TERMINATION OF CONTRACT –**

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) **TERM OF AGREEMENT –** This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) **RELATIONSHIP OF PARTIES –** Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) **CHANGES, MODIFICATIONS OR AMENDMENTS –** This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) **MARKETING –** Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) **INTERFACE AND DATABASE DEVELOPMENT** – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) **SWIPE HARDWARE PROVISION AND SUPPORT**
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) **COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT** – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor**— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

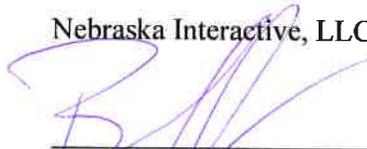
- v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
 - vi) **Check Returns** – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) **Fees** – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) **Subscription Services** – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) **RECORDS AND FINANCES** – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) **EXISTING SERVICES** – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) **ENTIRE AGREEMENT** – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) **GOVERNING LAW** – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) **SEVERABILITY** – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) **ORDER OF PRECEDENCE** – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

Dodge County, Nebraska



Brent Hoffman
General Manager

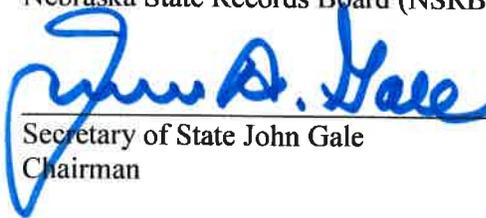
2/28/17
Date



Bob Missel
Chairman

2/15/17
Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

3/14/17
Date

**Electronic Government Service Level Agreement
with
Nebraska Department of Economic Development**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Nebraska Department of Economic Development, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Nebraska Department of Economic Development
301 Centennial Mall South, 4th Floor
Lincoln, NE 68509
Phone: 402-471-3125
Email: courtney.dentlinger@nebraska.gov

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508

Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

- 13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).
- 14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)
- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
 - b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner’s control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
 - c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager’s interface with the Partner’s system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager’s interface with the Partner’s system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) ONLINE CARD SECURITY – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) Credit Card and Electronic Check Payments through State-Selected Processor – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) Credit Card and Electronic Check Payments through Manager-Selected Processor – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) Return/Chargeback – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) Refunds – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.

vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.

viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.

f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner. .

- e) Manager Intellectual Property – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.
- f) Ownership of Data – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

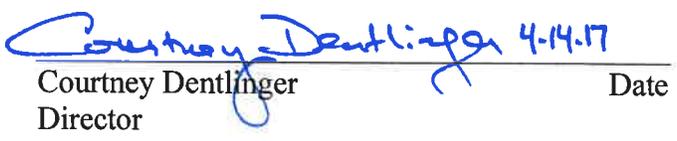
Nebraska Department of Economic Development



Brent Hoffman
General Manager

4/21/17

Date

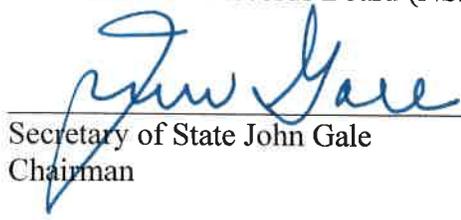


Courtney Dentlinger
Director

4-14-17

Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

5/17/17

Date

**Electronic Government Service Level Agreement
with
Village of Goehner, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Village of Goehner, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
- e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Village of Goehner, Nebraska
P.O. Box 113
Goehner, NE 68364
Phone: 402-523-5645
Email: villageofgoehner@yahoo.com

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508

Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.

b) SWIPE HARDWARE PROVISION AND SUPPORT

- i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
- ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
- iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

- i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
- ii) Supply reports to the Partner in an understandable and logical format; and
- iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.

vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.

viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.

f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner. .

- e) Manager Intellectual Property – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.
- f) Ownership of Data – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)



Brent Hoffman
General Manager

4/18/17

Date

Village of Goehner, Nebraska

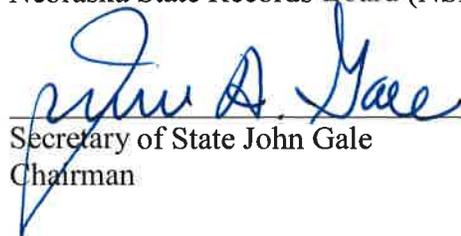


Jamie Knisley
Chairman

4/16/17

Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

4/25/17

Date

**Electronic Government Service Level Agreement
with
City of Harvard, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and City of Harvard, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: City of Harvard, Nebraska
P.O. Box 542
Harvard, NE 68944
Phone: 402-772-7101
Email: cityofharvardneclerk@gmail.com

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508

Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

- vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:
- a. Any amendments to the Master Contract
 - b. The Master Contract
 - c. An addendum to this Agreement
 - d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

**Electronic Government Service Level Agreement
with
Village of McCool Junction, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and the Village of McCool Junction, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Village of McCool Junction, Nebraska
P.O. Box 145
McCool Junction, NE 68401
Phone: 402-724-2525
Email: mccoolclerk@galaxycable.net

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508

Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
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 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

- vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:
- a. Any amendments to the Master Contract
 - b. The Master Contract
 - c. An addendum to this Agreement
 - d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner.

- e) **Manager Intellectual Property** – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.

- f) **Ownership of Data** – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)



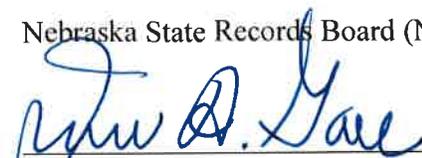
Brent Hoffman
General Manager
Date 4/18/17

Village of McCool Junction, Nebraska



Brian White
Chairperson
Date 4/13/2017

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman
Date 4/25/17

**Electronic Government Service Level Agreement
with
City of Nelson, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and City of Nelson, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: City of Nelson, Nebraska
580 508 South Main Street
Nelson, NE 68961-0327
Phone: 402-225-4401
Fax: 402-225-4402
Email: cityofnelson@gmail.com

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471-7810

Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor**— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
 - vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

**Electronic Government Service Level Agreement
with
Polk County, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Polk County, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Polk County, Nebraska
P.O. Box 315
Osceola, NE 68651
Phone: 402-747-5441
Fax: 402-747-5441

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301

Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

- vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:
- a. Any amendments to the Master Contract
 - b. The Master Contract
 - c. An addendum to this Agreement
 - d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner.

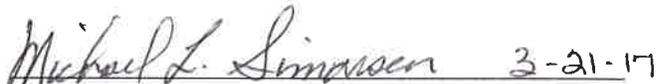
- e) Manager Intellectual Property – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.
- f) Ownership of Data – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

Polk County, Nebraska


Brent Hoffman
General Manager
Date 3/20/17


Michael Simonsen
Chairperson
Date 3-21-17

Nebraska State Records Board (NSRB)


Secretary of State John Gale
Chairman
Date 3/31/17

**Electronic Government Service Level Agreement
with
City of Ravenna, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and City of Ravenna, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: City of Ravenna, Nebraska
416 Grand Ave
Ravenna, Nebraska 68869
Phone: 308-452-3273
Email: kcrowell@ravennanebraska.net

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810

Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.

b) SWIPE HARDWARE PROVISION AND SUPPORT

i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.

ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.

iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;

ii) Supply reports to the Partner in an understandable and logical format; and

iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) ONLINE CARD SECURITY – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) Credit Card and Electronic Check Payments through State-Selected Processor— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) Credit Card and Electronic Check Payments through Manager-Selected Processor – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) Return/Chargeback – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) Refunds – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

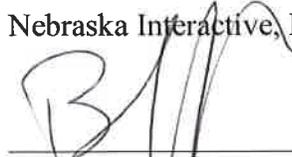
- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
 - vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

City of Ravenna, Nebraska



Brent Hoffman
General Manager

3/17/17
Date



Peg Dethlefs
Mayor

3-10-17
Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

3/28/17
Date

**Electronic Government Service Level Agreement
with
Nebraska Department of Roads**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Nebraska Department of Roads, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Nebraska Department of Roads
1500 Nebraska 2
Lincoln, NE 68502
Phone: 402-471-4567
Fax: 402-479-4325
Email: bill.wehling@nebraska.gov

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402-471-7810

Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** — Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract

- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

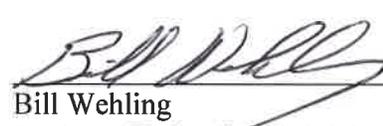
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

Nebraska Department of Roads

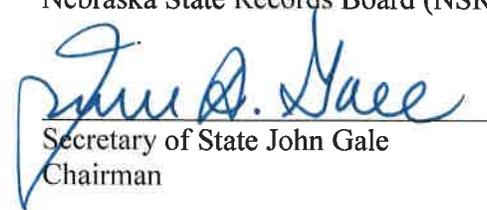

Brent Hoffman
General Manager

3/23/17
Date


Bill Wehling
Business Technology Division

3/14/17
Date

Nebraska State Records Board (NSRB)


Secretary of State John Gale
Chairman

3/28/17
Date

**Electronic Government Service Level Agreement
with
Village of Spencer, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Village of Spencer, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Village of Spencer, Nebraska
100 E. Main Street
Spencer, NE 68777
Phone: 402-589-1038
Email: vofspencer@nntc.net

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508

Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

- a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- b) SWIPE HARDWARE PROVISION AND SUPPORT
 - i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - ii) Supply reports to the Partner in an understandable and logical format; and
 - iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

- vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:
- a. Any amendments to the Master Contract
 - b. The Master Contract
 - c. An addendum to this Agreement
 - d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

intellectual property rights therein. All content and all State Property, data and information furnished by Partner to Manager shall remain property of Partner. .

- e) Manager Intellectual Property – All intellectual property, including but not limited to Software, developed or provided by or on behalf of Manager or its affiliates prior to or during the term of the Master Contract, that utilize or are provided through Gov2Go Platform (the “Manager Intellectual Property”) shall be the sole and exclusive property of Manager or its affiliates, as applicable, and Manager and its affiliates shall exclusively have all ownership thereto and all intellectual property and proprietary rights therein. All content and all property, data and information furnished by Manager or its affiliates to Partner to facilitate Manager’s performance of this Agreement shall remain property of Manager or its affiliates, as applicable.
- f) Ownership of Data – Data regarding transactions processed on behalf of the State shall be governed by the Master Contract, including Paragraph E of Section III thereof. Any data collected by Manager or an affiliate through the Gov2Go Platform that is not directly connected to an interaction or transaction with the State shall be owned by Manager, its affiliate, or another governmental entity, as applicable. Partner acknowledges that the Gov2Go Platform is a national product and therefore data will be collected by the Gov2Go Platform that is not directly related to an interaction or transaction with the State.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

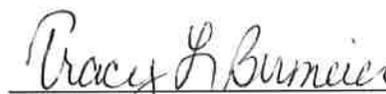
Nebraska Interactive, LLC (Manager)

Village of Spencer, Nebraska



Brent Hoffman
General Manager

3/17/17
Date



Tracy L. Birmeier
Chairman of the Board of Trustees

3/13/17
Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

3/28/17
Date

**Electronic Government Service Level Agreement
with
City of Stromsburg, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and City of Stromsburg, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) APPLICATION SUPPORT
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: City of Stromsburg, Nebraska
122 East 3rd Street
Stromsburg, NE 68666
Phone: 402-764-2561
Email: cityofstromsburg@windstream.net

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471-7810
Fax: 402-471-7817

Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.
- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.
- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.
- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.
- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

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14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.

b) SWIPE HARDWARE PROVISION AND SUPPORT

i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.

ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.

iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;

ii) Supply reports to the Partner in an understandable and logical format; and

iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor**— Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.

- v) Credit Card Chargebacks – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.
 - vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
 - vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
 - viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.
- f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.
- 16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

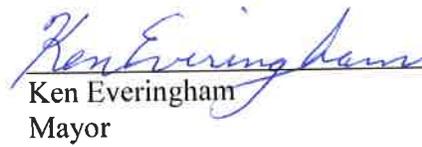
Nebraska Interactive, LLC (Manager)

City of Stromsburg, Nebraska



Brent Hoffman
General Manager

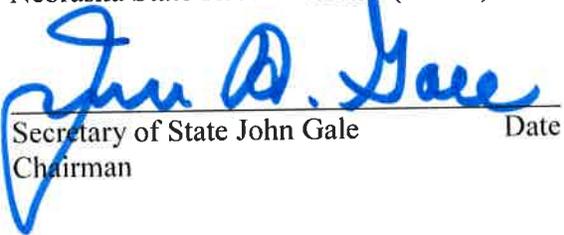
3/7/17
Date



Ken Everingham
Mayor

2-23-17
Date

Nebraska State Records Board (NSRB)



Secretary of State John Gale
Chairman

3/14/17
Date

**Electronic Government Service Level Agreement
with
Village of Unadilla, Nebraska**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (“Manager”), the Nebraska State Records Board (the “NSRB”), and Village of Unadilla, Nebraska, a state governmental entity or political subdivision of Nebraska (“Partner”), and memorializes modifications to the Master Contract effective April 1, 2016.

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Portal (the “Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a state governmental entity or political subdivision of Nebraska that desires to utilize the Master Contract; and

WHEREAS, Manager desires to extend Master Contract services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to provide services permitted by the Master Contract and electronically collect data for the purpose of providing digital services, which may include interface and database development, application development and support, Electronic Services for payment processing, payment processing hardware and support and other services permitted by the Master Contract, and to set forth conditions and responsibilities associated with said services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement; *provided, however*, to the extent the parties desire for Manager to provide services to Partner on a time and materials basis, the parties hereto will execute a separate Statement of Work for such services.
- 2) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 3) CHANGES IN PORTAL – Both parties will provide thirty (30) days written notice of any planned, material changes in Portal operations affecting the Partner’s online service, unless otherwise agreed to by both parties. A “material change” is defined as a change that adds to the complexity of an application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, application coding changes, URL migrations and interface content changes.
- 4) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 5) TECHNOLOGY STANDARD – Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 6) CONFIDENTIALITY – All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 7) AGREEMENT REPRESENTATIVES AND NOTICES – All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Village of Unadilla, Nebraska
P.O. Box 87
Unadilla, Nebraska
Phone: 402-828-5355
Fax: 402-828-5355
Email: unadilla@outlook.com

Mailing Address: General Manager/Portal Manager
301 S 13, Suite 301

Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

8) TERMINATION OF CONTRACT –

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

- 9) TERM OF AGREEMENT – This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

- 10) RELATIONSHIP OF PARTIES – Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

- 11) CHANGES, MODIFICATIONS OR AMENDMENTS – This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

- 12) MARKETING – Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

13) EXHIBIT SPACE – The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

14) ELECTRONIC SERVICES FOR PAYMENT PROCESSING (if applicable)

a) INTERFACE AND DATABASE DEVELOPMENT – Upon execution of an addendum to this Agreement, Manager will provide access to its customer friendly interface to accept and complete user Electronic Payments and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.

b) SWIPE HARDWARE PROVISION AND SUPPORT

i) To the extent permitted by applicable law, scope of the Master Contract, and NSRB policy, if the Partner would like for Manager to provide swipe hardware, the parties shall agree in an Addendum the details of the swipe hardware to be provided, and whether or not the swipe hardware provided will be paid for and owned by Partner or Manager. Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.

ii) Manager shall repair or replace any defective card swipe hardware owned by Manager and provided to Partner under this Agreement. If required, replacement card swipe hardware will be shipped to arrive within two business days.

iii) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

c) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

i) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;

ii) Supply reports to the Partner in an understandable and logical format; and

iii) Manager's interface with the Partner's system will be tested against functional criteria across multiple operating system devices and browsers and 508 accessibility standards, reviewed by Manager and Partner, and finally approved by the designated Partner before it is offered to the user.

- d) **ONLINE CARD SECURITY** – To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program (“PCI-DSS”) in effect and as may be amended from time to time during the term of this Agreement. The parties acknowledge that each party is responsible for the security of cardholder data in its possession. The parties agree to maintain a list of which PCI DSS requirements are managed by Manager and which requirements are the responsibility of Partner. If Partner operates swipe hardware, Partner shall be responsible for compliance with PCI DSS version 3.1 and any more current versions regarding the swipe hardware, including, but not limited to, the maintenance, inspection, and training obligations set forth in PCI DSS Requirement 9.9.
- e) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - i) **Credit Card and Electronic Check Payments through State-Selected Processor** – Partner funds collected through the Portal shall be deposited by the credit card, debit card and other electronic payment processor selected by the State Treasurer and Director of Administrative Services directly into a state or national bank account selected by the State Treasurer. The State Treasurer shall designate the acquirer financial institution. Any Portal Fee collected for a Partner service through the Portal, shall be deposited directly in an account selected by the State Treasurer and disbursed from the State’s distributive account to the Manager within 3 business days.
 - ii) **Credit Card and Electronic Check Payments through Manager-Selected Processor** – If the Partner is a political subdivision that does not elect to use the processor selected by the State Treasurer and Director of Administrative Services, this Section 14(e)(ii) shall apply in lieu of Section 14(e)(i): Manager may use its direct contract with a processor to process such funds and deposit funds in Manager’s bank account. Political subdivision funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
 - iii) **Return/Chargeback** – In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
 - iv) **Refunds** – Refunds (funds credited back to the customer) will be initiated by the Partner up to the amount of the statutory or other fee due to the Partner based on the method provided to the Partner by the Manager. Online fees are non-refundable. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
 - v) **Credit Card Chargebacks** – Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect

funds within sixty (60) days from receipt of notice, chargeback will be deducted from a future Partner disbursement from the Treasurer or Manager. Partner will then be responsible for any business process needed to recover funds for chargebacks.

vi) Check Returns – Returned checks will deduct from future Partner Disbursement at the time the return is processed from the Treasurer or Manager. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.

vii) Fees – Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.

viii) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Addendum 2 Section IV, Y.1(c) – CUSTOMER PAYMENT PROCESSING REQUIREMENTS, and any amendments.

f) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

15) EXISTING SERVICES – All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the effective date of the Master Contract shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

16) ENTIRE AGREEMENT – This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

17) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

18) SEVERABILITY – If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

- 20) APPLICATION ENGINE TERMS – The applications and services developed by Manager pursuant to this Agreement may be developed using a proprietary application development platform (the “Application Engine”). For purposes of this Agreement, the Application Engine will be deemed to be an Electronic Service under the terms of the Master Contract. Custom developed applications and services created using the Application Engine pursuant to this Agreement will be deemed to be Software under the terms of the Master Contract. Upon issuance of the license contemplated in Paragraph S of Addendum Two to Contract Award of the Master Contract, Manager, in addition to such license, shall deliver to the State, Object Files containing the then-current version of Application Engine (the “Application Engine Object Files”). Upon delivery of the Application Engine Object Files, Manager shall grant to the State a perpetual, for use only, fully paid-up, non-transferable, non-exclusive, license to host (in object code only), copy and use the Application Engine for the sole purpose of operating, maintaining and modifying any Software developed using the Application Engine pursuant to this Agreement.
- 21) GOV2GO TERMS – If Partner has chosen for Manager to utilize Gov2Go Platform (as defined below) in the performance of Manager’s services hereunder, the following terms apply.
- a) “Gov2Go Platform” is a citizen-centric national platform, which functions as a digital personal assistant for citizens to interact with multiple levels of government throughout the United States. The Gov2Go Platform aggregates integrated web and mobile applications and delivers them through a single user experience. The Gov2Go Platform is accessible on the web and through multiple mobile platforms. The Gov2Go Platform will facilitate certain citizen with government entities, including transactions and the provision of information.
 - b) The Gov2Go Platform is an Electronic Service under the Master Contract and will be primarily hosted in an industry-leading public cloud environment.
 - c) The services authorized to be provided hereunder include services provided directly by Manager or provided through hardware, software and network infrastructure hosted by Manager, its affiliates or service providers, to: (1) connect Partner’s designated systems and/or data sources to the Gov2Go Platform, (2) facilitate access to Partner information and sites through the Gov2Go Platform, (3) facilitate certain governmental licensing, registration, tax payments and other government transactions through the Gov2Go Platform, (4) authorize and capture credit and debit cards through the Gov2Go Platform using the State’s payment processor or NIC’s payment processor, as applicable, (5) process all other forms of Electronic Funds Transfer using the State’s payment processor or NIC’s payment processor, as applicable, and (6) manage the registration of users and the online transaction logging data, and the billing and collecting of funds, for users of fee services. The services also include such other digital services as may be from time to time developed by the Manager or its affiliates outside of the Master Contract and made available to Partner through this Agreement. The services provided hereunder shall be provided as Electronic Services.
 - d) Partner Intellectual Property – All intellectual property developed by or provided by Partner under this Agreement (the “Partner Intellectual Property”) shall remain the sole and exclusive property of the Partner, and Partner shall exclusively have all ownership thereto and all

Local List
PayPort (Pin Debit) Payments Addenda

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the PayPort (Pin Debit) Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

New PayPort Addenda

NSRB Chairman
Signature

Alvo, Village of	Addendum 1	03/28/2017
Ansley, Village of	Addendum 1	05/17/2017
Bassett, City of	Addendum 1	03/28/2017
Cherry County – Treasurer	Addendum 1	03/14/2017
Dodge County	Addendum 1	03/14/2017
Goehner, Village of	Addendum 1	04/25/2017
Harvard, City of	Addendum 1	05/17/2017
McCool Junction, Village of	Addendum 1	04/27/2017
Nelson. City of	Addendum 1	03/28/2017
Polk County	Addendum 3	03/31/2017
Ravenna, City of	Addendum 1	03/28/2017
Spencer, City of	Addendum 1	03/28/2017
Stromsburg, City of	Addendum 1	03/14/2017
Unadilla, Village of	Addendum 1	05/17/2017

Summary
Nebraska City and County
Government Blanket Addendum

Project: PayPort

This addendum covers all fees related to the collection of fees for PayPort.

Current Process:

PayPort is a service that was developed and has been in use by city and county government offices. Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

- City of Bassett
- City of Harvard
- City of Nelson
- City of Ravenna
- City of Stromsburg
- Cherry County Treasurer
- Dodge County Treasurer
- Polk County Treasurer
- Village of Alvo
- Village of Ansley
- Village of Goehner
- Village of McCool Junction
- Village of Spencer
- Village of Unadilla

Market Potential/Target Audience:

The market potential for this service is anyone that needs to pay fees owed to local government. PayPort offers the option for people to use a credit card when making a payment.

Information on what the fee presented is based upon:

This is a service fee that is unique, in that other vendors are offering ways to collect online payments. In order to be competitive, we set a rate of 2.49% for credit cards and \$1.75 for ACH. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other options available to the customer.

Services that can be paid using this system may include licenses, swimming pool passes, hall rental fees, utilities and motor vehicle titles.

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Village of Alvo, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement ("EGSLA") made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Village of Alvo, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Village of Alvo, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Village of Alvo, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Village of Alvo, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

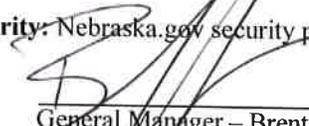
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 01 swipe devices of MAGTEK/DynaMag
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 3/17/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/28/17

By: 
Board Chair – Ryan Anderson
Village of Alvo, Nebraska

Date: 3/7/2017

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Village of Ansley, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Village of Ansley, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Village of Ansley, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for the Village of Ansley, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Village of Ansley, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$ 1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
PayPort PIN Debit	Full statutory/assessed fee charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

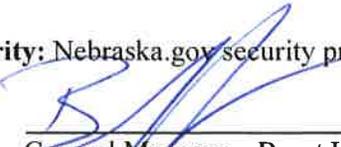
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)

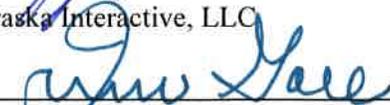
[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/Dynamag
- Not applicable

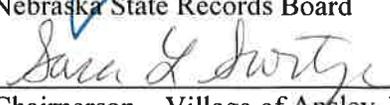
Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

Date: 5/10/17

By: 
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

Date: 5/17/17

By: 
 Chairperson – Village of Ansley, Nebraska
 Sara L. Switzer

Date: 4-25-17

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
City of Bassett, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and City of Bassett, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The City of Bassett, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for City of Bassett, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	City of Bassett, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

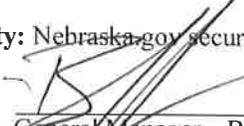
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/DynaMag
- Not applicable

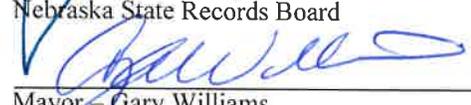
Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 3/17/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/28/17

By: 
Mayor – Gary Williams
City of Bassett, Nebraska

Date: 3-8-2017

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Cherry County Treasurer, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Cherry County Treasurer, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Cherry County Treasurer, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Cherry County Treasurer, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Cherry County Treasurer, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

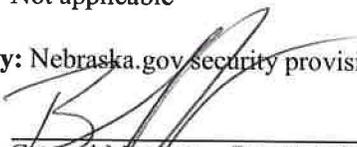
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
 Nebraska.gov-Selected Processor
Not Applicable

[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
 Partner purchases 1 swipe devices of MAGTEK/DynaMag
Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 3/7/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/14/17

By: 
Treasurer – Kathy Hammond
Cherry County Treasurer, Nebraska

Date: 2/28/17

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Dodge County Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement ("EGSLA") made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Dodge County, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. Dodge County, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Dodge County, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Dodge County, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

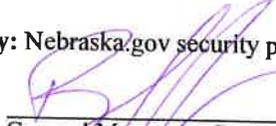
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases 07 swipe devices of MAGTEK/DynaMag
- Partner purchases XX swipe devices of make/model
- Not applicable

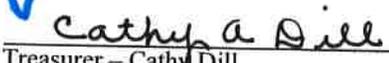
Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 2/28/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/14/17

By: 
Treasurer – Cathy Dill
Dodge County, Nebraska

Date: 2-15-2017

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Village of Goehner, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Village of Goehner, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Village of Goehner, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Village of Goehner, Nebraska

Revenue Type: Instant Access

Implementation: 2017

Service	Village of Goehner, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$ 1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
PayPort PIN Debit	Full statutory/assessed fee charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

State-Selected Processor

Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)

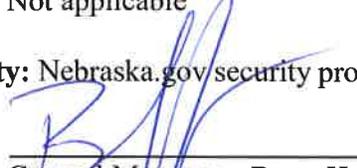
[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

Nebraska.gov purchases XX swipe devices of make/model

Partner purchases XX swipe devices of make/model

Not applicable

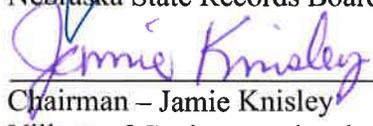
Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 4/18/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 4/25/17

By: 
Chairman – Jamie Knisley
Village of Goehner, Nebraska

Date: 4/10/17

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
City of Harvard, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and City of Harvard, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The City of Harvard, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for the City of Harvard, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	City of Harvard, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$ 1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
PayPort PIN Debit	Full statutory/assessed fee charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

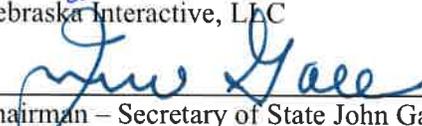
- State-Selected Processor
- Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)

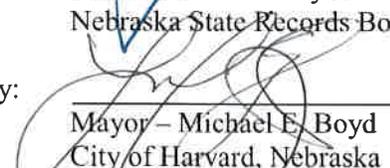
[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/DynaMag
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By:  _____ Date: 5 10 17
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

By:  _____ Date: 5/17/17
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

By:  _____ Date: 4.25.17
 Mayor – Michael E. Boyd
 City of Harvard, Nebraska

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Village of McCool Junction, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Village of McCool Junction, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Village of McCool Junction, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Village of McCool Junction, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Village of McCool Junction, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$ 1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
PayPort PIN Debit	Full statutory/assessed fee charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)

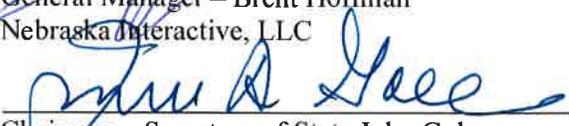
[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/DynaMag
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

Date: 9/18/17

By: 
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

Date: 4/27/17

By: 
 Chairperson – Brian White
 Village of McCool Junction, Nebraska

Date: 4/14/2017

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
City of Nelson, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and City of Nelson, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The City of Nelson, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for City of Nelson, Nebraska

Revenue Type: Instant Access

Implementation: 2017

Service	City of Nelson, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

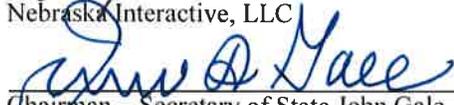
[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/IPad
- Not applicable

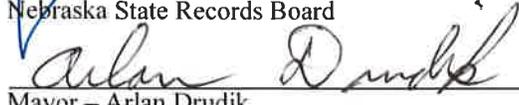
Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 3 17 17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/28/17

By: 
Mayor – Arlan Drudik
City of Nelson, Nebraska

Date: 3-13-2017

**Addendum Three to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Polk County, Nebraska,
and
Nebraska State Records Board**

This Addendum Three to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Polk County, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Polk County, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Polk County Nebraska

Revenue Type: Instant Access

Implementation: 2016

Service	Polk County, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

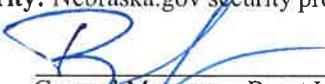
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 3 swipe devices of MAGTEK/IPAD
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 1/3/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/31/17

By: 
Treasurer – Barbara Swanson
Polk County, Nebraska

Date: 12-19-2016

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
City of Ravenna, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and City of Ravenna, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The City of Ravenna, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for City of Ravenna, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	City of Ravenna, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

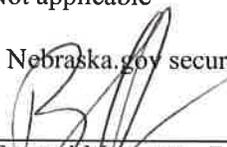
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 01 swipe devices of MAGTEK/DynaMag
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
General Manager – Brent Hoffman
Nebraska Interactive, LLC

Date: 3/17/17

By: 
Chairman – Secretary of State John Gale
Nebraska State Records Board

Date: 3/28/17

By: 
Mayor – Peg Dethlefs
City of Ravenna, Nebraska

Date: 3-10-17

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Village of Spencer, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Village of Spencer, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Village of Spencer, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Village of Spencer, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Village of Spencer, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$ 1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
PayPort PIN Debit	Full statutory/assessed fee charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

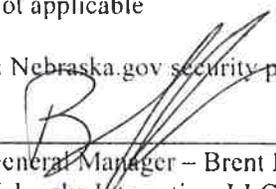
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
 Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)

[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
 Partner purchases 01 swipe devices of MAGTEK/Dynamag
 Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: 
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

Date: 3/23/17

By: 
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

Date: 3/28/17

By: 
 Chairman of the Board of Trustees – Tracy L. Birmeier
 Village of Spencer, Nebraska

Date: March 15, 2017

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
City of Stromsburg, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and City of Stromsburg, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The City of Stromsburg, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for City of Stromsburg, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	City of Stromsburg, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Pin Debit	Full statutory/assessed fee Charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

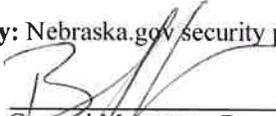
Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor
- Not Applicable

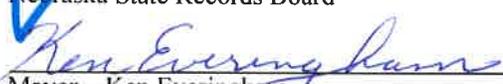
[OPTIONAL PROVISION] **Swipe Hardware Provision:** Swipe Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/DynaMag
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By:  Date: 3/12/17
General Manager – Brent Hoffman
Nebraska Interactive, LLC

By:  Date: 3/14/17
Chairman – Secretary of State John Gale
Nebraska State Records Board

By:  Date: 2-23-17
Mayor – Ken Everingham
City of Stromsburg, Nebraska

**Addendum One to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
Village of Unadilla, Nebraska,
and
Nebraska State Records Board**

This Addendum One to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Village of Unadilla, Nebraska sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Village of Unadilla, Nebraska has authority to assess and collect the fees described herein.

Project: PayPort for Village of Unadilla, Nebraska
Revenue Type: Instant Access
Implementation: 2017

Service	Village of Unadilla, Nebraska Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$ 1.75	10% of Nebraska.gov Portal Fee
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
PayPort PIN Debit	Full statutory/assessed fee charged by Partner	\$2.95	10% of Nebraska.gov Portal Fee

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)

[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases 1 swipe devices of MAGTEK/Dynamag
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: Brent Hoffman
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

Date: 5 10 17

By: John Gale
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

Date: 5/17/17

By: Dan Crownover
 Chairman – Dan Crownover
 Village of Unadilla, Nebraska

Date: 4-27-17

Summary List Statement of Work

Nebraska.gov submits these signed Statement of Works (SOW) to the Board. The agreements are Time & Materials services provided by the Portal and use the approved template. No action necessary.

<u>NEW STATEMENT OF WORK</u>		<u>NSRB Chairman Signature</u>
Aeronautics, Department of	Website Content Mgmt.	04/25/2017
Corrections, Department of Cornhusker State Industries	Website Redesign	05/17/2017
Health & Human Svcs – New Center for Nursing	Meadowlark Website	04/25/2017
Liquor Control Commission Craft Brewery, Micro Distillery &	Website Redesign Farm Winery Reports	05/17/2017
New Sarpy/Cass Health Dept.	Drupal Website	05/17/2017
Public Service Commission	Website Content Mgmt.	03/27/2017

Statement of Work

200068 – 1

Nebraska Department of Aeronautics Website Content Management

<http://aero.nebraska.gov/>

Nebraska Department of Aeronautics (NDA)

Manager: Nebraska Interactive, LLC
Project Manager: Ashly Eickmeier
Date: 3/15/2017

This Statement of Work (“SOW”) is issued pursuant to the State of Nebraska Contract 69584-04 between the Nebraska State Records Board (“NRSB”) and Nebraska Interactive, LLC (“the Master Contract”) and is subordinate to and subject to all terms and conditions therein.

1. Introduction

Nebraska.gov Information

Executive Sponsor:

General Manager, Brent Hoffman

Support Contact Information:

Email: ne-support@nicusa.com

Phone: 402-471-7810

Fax: 402-471-7817

Partner Information

Partner Description

The Nebraska Department of Aeronautics (NDA) is a service agency created in 1945 under Nebraska Revised Statutes, Chapter 3, for the purpose of furthering public interest and aeronautical progress within the state. NDA is dedicated to carrying out the Nebraska Aviation System Plan to aid in ensuring a safe, viable, and sustainable air transportation system that enhances the state's economy and quality of life; and provides safe, reliable and efficient air transportation with aviation services to support all state governmental entities. NDA is committed to the development of strategic plans, problem-solving processes that address statewide aviation issues, coordinating and managing aviation-related legislative issues, participating in multi-modal transportation coordination, and providing outreach to aviation constituents and airport sponsors and users throughout the State of Nebraska.

Partner Executive Sponsor

Ronnie Mitchell

402-471-7922

Ronnie.mitchell@nebraska.gov

Partner Project Manager Contact

Dave Lehnert

402-471-7928

dave.lehnert@nebraska.gov

Partner Billing Contact

Robin Edwards

402-471-7929

robin.edwards@nebraska.gov

2. Project Overview

2.1 Objectives

- The Agency will utilize the content management agreement with Nebraska Interactive if they are unable or elect not to manage their website content in-house.
- Utilizing this content management agreement, Nebraska Interactive will make updates/changes to Agency website.
- All requests submitted by the Agency will be completed by Nebraska Interactive within 24 hours on regular business days (Monday – Friday, 8:00am – 5:00pm central time zone) excluding state holidays.

2.2 Scope

2.2.1 Inclusions

- The Agency will email ne-cmc-support@egov.com with a detailed email including links and a description of what needs to be updated/changes on Agency website.
- All requests submitted by the Agency will be completed by Nebraska Interactive within 24 hours on regular business days (Monday – Friday, 8:00am – 5:00pm central time zone) excluding state holidays.
- When the Agency requests Nebraska Interactive to make any website changes, Nebraska Interactive will bill the Agency \$80/hour for the time spent (billed by a quarter-hour minimum).
- Nebraska Interactive will submit a monthly invoice when there is a balance due from the Agency for work completed under this agreement. Terms of payment are net 30 days.

2.2.2 Exclusions

- Nebraska Interactive will not write, edit, proof, or draft any website content (text) for the Agency website.

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

2.3.1 Must - The function or referenced object has to meet the desired outcome outlined in this project.

2.3.2 Should - 1) The desired function or referenced object may create a favorable environment if achieved but is not required. 2) An opinion based on the assumptions made by the creator of the function or referenced object.

2.3.3 Credentials – The required security information to access the application

2.3.4 User – Any member of the general public

2.3.5 Data Store – An organized collection of information

2.3.6 Published – Information sent directly to a Web site viewable to the general public

2.3.7 Administrator- staff member of Nebraska.gov

2.4 Assumptions

- Agency director approves of the updates/changes that were submitted for Nebraska Interactive to make on the website.
- The Agency will provide Nebraska Interactive with any electronic documents, text, images that they request to be added/modified on the Agency website through email.
- All content management requests submitted by the Agency will be completed within 24 hours on regular business days (Monday – Friday) excluding state holidays.
- If Nebraska Interactive has questions or further information is needed before completing the request, the Agency will respond to emails/phone calls in a timely manner.

2.5 Constraints

- Agency/Partner workload
- Change(s) in staff
- Change(s) in project scope

2.6 Milestones

- All requests submitted by the Agency will be completed by Nebraska Interactive within 24 hours on regular business days (Monday – Friday, 8:00am – 5:00pm central time zone) excluding state holidays.

3. Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After development has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "[Project Team](#)" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements after execution of this SOW has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4. Terms and Conditions

Partner and Manager agree to the following terms and conditions:

4.1 Confidentiality

All materials and information provided by the Partner to Manager or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract and handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential. The Manager shall not be responsible for the acts or omissions of the State, any agency, members of the public, or others not under the control of Manager.

4.2 SOW Representatives and Notices

All matters relating to this SOW shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this SOW.

Mailing address: Ronnie Mitchell, Nebraska Department of Aeronautics
P.O. Box 82088
Lincoln, NE 68501
Phone: 402-471-2371
Fax:
Email: Ronnie.mitchell@nebraska.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the "for cause" reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase "for cause" shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days' prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska.

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

5. Invoicing and Payment

	Project Type	Hours Estimate	Cost Estimate
1	Website Content Management Requests	Per Request	\$80/hour billed by the quarter hour

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. In addition, Partner will pay an annual maintenance charge associated with the application developed hereunder, in an amount equal to 20% of the total time and materials fees paid pursuant to this SOW, as compensation for maintenance services to ensure the application or service developed under this SOW runs correctly in the hosted network environment, including testing, partner and customer support, IT troubleshooting assistance and bug resolution arising out of or related to the network environment. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

6. Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Nebraska Interactive, LLC
Authorized Party

Brent A. Hoffmann

Print Name

Brent A. Hoffmann

Signature

3/22/17

Date

Nebraska State Records Board
Authorized Party

Secretary of State John Gale, Chairman

John A. Gale

Print Name

John A. Gale

Signature

4/25/17

Date

Nebraska Department of Aeronautics (NDA)
Authorized Party

RONNIE MITCHELL

Print Name

Ronnie Mitchell

Signature

4.7.2017

Date

NDCS Cornhusker State Industries Statement of Work



Statement of Work 103396-1

Cornhusker State Industries

Department of Corrections

Nebraska Interactive, LLC

Project Manager: Jess Evers

Effective Date: 04/01/2016

Service Launch: 07/09/2011

This Statement of Work ("SOW") is issued pursuant to the State of Nebraska Contract 69584-O4 between the Nebraska State Records Board ("NSRB") and Nebraska Interactive, LLC ("the Master Contract") and is subordinate to and subject to all terms and conditions therein.

1 Introduction

Nebraska Interactive Information

Executive Sponsor

General Manager, Brent Hoffman

Support Contact Information:

Email: ne-support@nicusa.com

Phone: 402.471.7810

Fax: 402.471.7817

Nebraska Interactive Description

Because of our 20+ year history with the State, Nebraska Interactive is also referred to as Nebraska.gov, NI, NOL, Nebrask@Online, Portal, Portal Manager, Manager, and Network Manager.

Partner Information

Marketing Specialist, Brian Markham

800 Pioneers Blvd

Lincoln, NE

Partner Description

The mission of the Department of Correctional Services is to serve and protect the public by providing control, humane care and program opportunities for those individuals placed in its custody and supervision, thereby facilitating their return to society as responsible persons.

Executive Sponsor

Scott Frakes, Director

Email: scott.frakes@nebraska.gov

Phone:(402) 471-2654

Billing Contact

Business Manager, Mike Martin

Email: michael.martin@nebraska.gov

Phone: (402) 471-1254

Fax: (402) 471-1236

2 Project Information

This project launched in 2011 and is currently active. This Statement of Work is being written to retroactively document our invoicing and payment agreement, detailed in Section 5, Invoicing and Payment.

2.1 Objectives

The goal of this Project is to build a front-end Application with an Administration Interface that will allow the CSI staff to

Add/Edit Products, Manager Users and Accounts, Add/Edit Item Sub-Categories, and Add/Edit Product Literature. All approved customers are given login access after applying for an Account. When a customer logs in to view items, add items to their shopping cart and then submit orders without having to enter payment information. CSI will print off all orders and manually enter orders into NIS, for which the customers are invoiced after order is delivered.

2.2 Scope

2.2.1 Create a front end Application that will function and communicate with an Administrative Interface.

2.2.2 Create a login Administrative Interface to Manage the following items:

- a. Customers
- b. Items
- c. Sub-Categories
- d. Product Literature
- e. Reports
- f. Order Retrieval

2.2.3 New Users will be automatically loaded into the Admin and CSI will need to Approve or Deny. Upon approval or denial, generic emails will be sent to the customers.

2.2.4 Customers will have the option to update their own contact information. Any changes made will be automatically updated in the system. Any changes to State, will be flagged on the admin and will need to be approved by CSI.

2.2.5 Inclusions

i. Authentication requirement

1. The system must require username and password
2. Administrative Users will be required to have a Nebraska.gov Subscriber account and use CDB credentials to access
3. User Authentication will be managed by the administrative users

ii. User Interface Requirements

1. *Must have access to the internet*
2. *Must have access to a current and support browser*
3. *Must have been set up as an active users by CSI AI*

i. Admin Interface Requirements

1. *Must have access to the internet*

2. ***Must have access to a current and support browser***
3. **Must have been set up as a CDB Users**
4. **Users must have access to the CSIADMIN web access group**

ii. **Payment Collection method**

1. **There will be no payment collection method**

iii. **Data Delivery method**

1. **There will be no data delivery**

2.2.6 Exclusions

2.2.6.1 **The application will not process payments**

2.2.6.2 **The application will not interact with a backend database**

2.2.6.3 **CSI will manage the user IDs**

2.2.6.4 **CSI will process all orders through the NIS system. Each invoice will be printed off the Admin, which will mark the invoice as completed.**

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

2.3.1 Must - The function or referenced object has to meet the desired outcome outlined in this project.

2.3.2 Should -

2.3.2.1 **The desired function or referenced object may create a favorable environment if achieved but is not required.**

2.3.2.2 **An opinion based on the assumptions made by the creator of the function or referenced object.**

2.3.3 Credentials – The required security information to access the application

2.3.4 User – Any member of the general public

2.3.5 Data Store – An organized collection of information

2.3.6 Published – Information sent directly to a Web site viewable to the general public

2.3.7 Administrator- staff member of Nebraska Interactive

2.4 Assumptions

2.4.1 Partner Director or Head approves of the project and is prepared to provide feedback

and input when needed.

2.4.2 All Partner key stakeholders will attend needed meetings and provide timely feedback and input on the project throughout all phases.

2.4.3 Partner will provide Nebraska Interactive with the requirements.

2.4.4 Partner will provide Nebraska Interactive with a flow chart or diagram of both business process and expected application workflow

2.4.5 Partner will provide Nebraska Interactive with content; language and text.

2.4.6 Nebraska Interactive will communicate the total of hours spent to date in bi-weekly project status reports sent via email to key stakeholders.

2.4.7 Nebraska Interactive will communicate next steps in the bi-weekly project status reports sent via email to key stakeholders.

2.4.8 Nebraska Interactive and Partner must agree on a scheduled launch date.

2.5 Constraints

2.5.1 Partner/Partner workload

2.5.2 Change(s) in staff

2.5.3 Change(s) in project scope

2.6 Milestones

2.6.1 Concept Phase

2.6.1.1 Concept Document

2.6.1.2 Concept Document - Signed by Partner, approval to commence Planning Phase

2.6.2 Planning Phase

2.6.2.1 Addendum (*For Transaction Based or Time & Material services only*)

2.6.2.2 Flow chart or diagram (business process and application workflow) - provided by Partner

2.6.2.3 Data Map

2.6.2.4 Prototype

2.6.2.5 Functional Specification

301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase “for cause” shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days’ prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

5 Invoicing and Payment

Project	Hour Estimate	Cost Estimate	Annual Maintenance Estimate
Cornhusker State Industries	388	\$50,000	\$10,000

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. In addition, Partner will pay an annual maintenance charge associated with the application developed here under, in an amount equal to 20% of the total time and materials fees paid pursuant to this SOW, as compensation for maintenance services to ensure the application or service developed under this SOW runs correctly in the hosted network environment, including testing, partner and customer support, IT troubleshooting assistance and bug resolution arising out of or related to the network environment. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

5.1 Rate(s) (Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract)

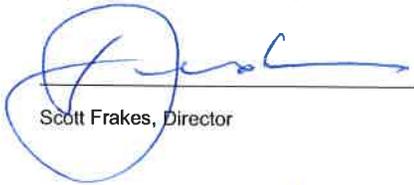
Description	Quantity	Unit of Measure	Unit Price	Extended Price
Management	8	Hour	\$210	\$1,680
Developer	72	Hour	\$110	\$7,920
Senior Developer	16	Hour	\$140	\$2,240
Project Management	60	Hour	\$110	\$6,600
Senior Project Management	16	Hour	\$140	\$2,240
Support	0	Hour	\$70	\$0
Creative	80	Hour	\$80	\$6,400
Marketing	0	Hour	\$80	\$0
System Administrator	136	Hour	\$95	\$12,920
Senior System Administrator	0	Hour	\$120	\$0

Resource: <http://das.nebraska.gov/materiel/purchasing/contracts/pdfs/69584%28o4%29awd.pdf>

6 Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Department of Corrections, Authorized Party



Scott Frakes, Director

5.8.17
Date

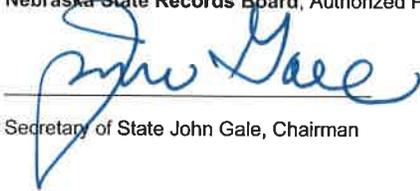
Nebraska Interactive, LLC., Authorized Party



Brent Hoffman, General Manager

5-17-17
Date

Nebraska State Records Board, Authorized Party



Secretary of State John Gale, Chairman

5/17/17
Date

NLCC Craft Brewery, Micro Distillery & Farm Winery Reports Statement of Work



Statement of Work 200028 - 1

Craft Brewery, Micro Distillery & Farm Winery Reports

Nebraska Liquor Control Commission

Nebraska Interactive, LLC

Project Manager: Natalie Erb

Effective Date: 02/28/2017

This Statement of Work ("SOW") is issued pursuant to the State of Nebraska Contract 69584-O4 between the Nebraska State Records Board ("NSRB") and Nebraska Interactive, LLC ("the Master Contract") and is subordinate to and subject to all terms and conditions therein.

1 Introduction

Nebraska Interactive Information

Executive Sponsor

General Manager, Brent Hoffman

Support Contact Information:

Email: ne-support@nicusa.com

Phone: 402.471.7810

Fax: 402.471.7817

Nebraska Interactive Description

Because of our 20+ year history with the State, Nebraska Interactive is also referred to as Nebraska.gov, NI, NOL, Nebrask@Online, Portal, Portal Manager, Manager, and Network Manager.

Partner Information

Nebraska Liquor Control Commission (NLCC)

301 Centennial Mall South

PO Box 95046

Lincoln, NE

Partner Description

The Nebraska Liquor Control Commission (NLCC), created by the Liquor Control Act of 1935, regulates and controls all phases of the manufacture, sale, distribution, and traffic of alcoholic beverages in the State. The Commission regulates the liquor industry by the issuance, revocation, or suspension of liquor licenses as provided by statute. The Commission is also responsible for the collection of applicable license and permit fees and the excise tax on alcoholic beverages, which are remitted to the State Treasurer. The Commission is composed of three members who are appointed for a term of six years by the Governor with approval by the Legislature.

Executive Sponsor

Executive Director - Hobert Rupe

Email: hobert.rupe@nebraska.gov

Phone: 402-471-2574

Fax: 402-471-2814

Project Manager

Revenue Division - Debbie Jacobson

Email: debbie.jacobson@nebraska.gov

Phone: 402-471-4886

Fax: 402-471-2814

Billing Contact

Revenue Division - Debbie Jacobson

Email: debbie.jacobson@nebraska.gov

Phone: 402-471-4886

2 Project Information

2.1 Objectives

This service will allow users to complete monthly reports via an online process. Users will login to this service using their NLCC credentials and select which of the reports they are to submit. Similar to the current online process for Beer and Wine reports, users will be presented with the appropriate forms for completion. The application will provide users the ability to upload supporting documentation and calculate the totals due. Once the forms are completed and submitted they will be available in an administrative interface that will allow the NLCC admin users to review, approve, return to the user for correction and print. The admin interface would also allow the NLCC admin users to modify or add a new user and user information.

2.2 Scope

2.2.1 Inclusions

2.2.1.1 Authentication requirements

2.2.1.1.1 The user interface will require application authentication

2.2.1.1.2 The admin interface will require CDB authentication, a Nebraska.gov user account.

2.2.1.2 User Interface requirements

2.2.1.2.1 The users must have internet access.

2.2.1.2.2 To access the application, the user MUST use a username and password generated by the application upon add user by the NLCC admin user.

2.2.1.2.3 Users will be allowed to select the report type, enter data and submit to NLCC for approval.

2.2.1.2.4 Users may make payment using the Ne.gov enterprise application, PayPort or use their N e.gov username and password to access the NLCC Excise Tax Payment System.

2.2.1.3 Admin Interface requirements

2.2.1.3.1 To access the application, the admin user MUST use a Ne.gov, CDB, username and password.

2.2.1.3.2 The application will display pending reports

2.2.1.3.3 The admin user will be able to approve the report or return to the user for correction.

2.2.1.3.4 Admin users should be able to add new users

2.2.1.4 Data Delivery method

2.2.1.4.1 Email notifications upon user submission should be delivered to the admin users and the user

2.2.1.4.2 Email notifications upon status change should be delivered to the user

2.2.1.4.3 No other data delivery is necessary.

2.2.2 Exclusions

2.2.2.1 Payment Collection: No payment collection is needed for this service.

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

2.3.1 Must - The function or referenced object has to meet the desired outcome outlined in this project.

2.3.2 Should -

2.3.2.1 The desired function or referenced object may create a favorable environment if achieved but is not required.

2.3.2.2 An opinion based on the assumptions made by the creator of the function or referenced object.

2.3.3 Credentials – The required security information to access the application

2.3.4 User – Any member of the general public

2.3.5 Data Store – An organized collection of information

2.3.6 Published – Information sent directly to a Web site viewable to the general public

2.3.7 Administrator- staff member of Nebraska Interactive

2.4 Assumptions

2.4.1 Partner Director or Head approves of the project and is prepared to provide feedback and input when needed.

2.4.2 All Partner key stakeholders will attend needed meetings and provide timely feedback and input on the project throughout all phases.

2.4.3 Partner will provide Nebraska Interactive with the requirements.

2.4.4 Partner will provide Nebraska Interactive with a flow chart or diagram of both business process and expected application workflow

2.4.5 Partner will provide Nebraska Interactive with content; language and text.

2.4.6 Nebraska Interactive will communicate the total of hours spent to date in bi-weekly project status reports sent via email to key stakeholders.

2.4.7 Nebraska Interactive will communicate next steps in the bi-weekly project status reports sent via email to key stakeholders.

2.4.8 Nebraska Interactive and Partner must agree on a scheduled launch date.

2.5 Constraints

2.5.1 Partner/Partner workload

2.5.2 Change(s) in staff

2.5.3 Change(s) in project scope

2.6 Milestones

2.6.1 Concept Phase

2.6.1.1 Concept Document

2.6.1.2 Concept Document - Signed by Partner, approval to commence Planning Phase

2.6.2 Planning Phase

2.6.2.1 Addendum (*For Transaction Based or Time & Material services only*)

2.6.2.2 Flow chart or diagram (business process and application workflow) - provided by Partner

2.6.2.3 Data Map

2.6.2.4 Prototype

2.6.2.5 Functional Specification

2.6.2.6 Functional Specification – Signed by Partner, approval to commence Development

2.6.3 Development Phase

2.6.3.1 Addenda (*For Transaction Based services only*)

2.6.4 Quality Assurance and Testing

2.6.4.1 Transaction Testing Addendum (*For Transaction Based services only*)

2.6.4.2 Test Plan

2.6.4.3 Test Plan – Completed by partner, signed, approval to promote to Production

2.6.5 Rollout/Maintenance

3 Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After development has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "Project Team" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements after execution of this SOW has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4 Terms and Conditions

Partner and Manager agree to the following terms and conditions:

4.1 Confidentiality

All materials and information provided by the Partner to Manager or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract and handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential. The Manager shall not be responsible for the acts or omissions of the State, any agency, members of the public, or others not under the control of Manager.

4.2 SOW Representatives and Notices

All matters relating to this SOW shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this SOW.

Mailing address: Debbie Jacobson, Revenue Division
301 Centennial Mall South
PO Box 95046
Lincoln, NE 68509

Phone: 402-471-4886

Fax: 402-471-2814

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508

Phone: 402 471 7810

Fax: 402-471-7817

Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509

Phone: 402-471-1572

Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase “for cause” shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days’ prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

5 Invoicing and Payment

Project	Hours Estimate	Cost Estimate	Annual Maintenance Estimate
NLCC Craft Brewery, Micro Distillery & Farm Winery Reports	508	\$29,980	\$5,996

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. In addition, Partner will pay an annual maintenance charge associated with the application developed hereunder, in an amount equal to 20% of the total time and materials fees paid pursuant to this SOW, as compensation for maintenance services to ensure the application or service developed under this SOW runs correctly in the hosted network environment, including testing, partner and customer support, IT troubleshooting assistance and bug resolution arising out of or related to the network environment. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

5.1 Rate(s) (Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract)

Description	Quantity	Unit of Measure	Unit Price	Extended Price
NI Discount of 50% of Project Hours	254	N/A	\$0	\$0
Management	15	Hour	\$210	\$3,150
Developer	201	Hour	\$110	\$22,110
Senior Developer	8	Hour	\$140	\$1,120
Project Management	20	Hour	\$110	\$2,200
Senior Project Management	10	Hour	\$140	\$1,400
Total	508			\$29,980

Resource: <http://das.nebraska.gov/materiel/purchasing/contracts/pdfs/69584%28o4%29awd.pdf>

6 Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Nebraska Liquor Control Commission, Authorized Party



Hobert Rupe, Executive Director

5-1-17

Date

Nebraska Interactive, LLC., Authorized Party



Brent Hoffman, General Manager

5/10/17

Date

Nebraska State Records Board, Authorized Party



Secretary of State John Gale, Chairman

5/17/17

Date

Statement of Work

1041178 – 1

New Center for Nursing Meadowlark Website

DHHS Licensure Unit – Nursing Section

Manager: Nebraska Interactive, LLC

Project Manager: Ashly Eickmeier

Date: 4/19/2017

This Statement of Work (“SOW”) is issued pursuant to the State of Nebraska Contract 69584-04 between the Nebraska State Records Board (“NSRB”) and Nebraska Interactive, LLC (“the Master Contract”) and is subordinate to and subject to all terms and conditions therein.

1 Introduction

Nebraska.gov Information

Because of our 20+ year history with the State, Nebraska.gov is also referred to as Nebraska Interactive, NI, NOL, Nebrask@ Online, Portal, Portal Manager, Manager, and Network Manager.

Executive Sponsor:

General Manager, Brent Hoffman

Support Contact Information:

Email: ne-support@nicusa.com

Phone: 402-471-7810

Fax: 402-471-7817

Partner Information

Partner Description

The Nebraska Center for Nursing was created by the Nebraska legislature in 2000 to reduce the nursing shortage in the state. The Nebraska Center for Nursing falls under the Nebraska Department of Health and Human Services Licensure Unit. See [Nebraska Revised Statute 71-1799](#) for more information.

Partner Executive Sponsor

Becky Wisell

(402) 471-0179

Becky.wisell@nebraska.gov

Partner Project Manager Contact

Ann Oertwich

(402) 471-0317

Ann.oertwich@nebraska.gov

Partner Billing Contact

Sue Dorffler

(402) 471-2949

Sue.dorffler@nebraska.gov

2 Project Overview

2.1 Objectives

Nebraska Interactive will build a fully responsive, 508 compliant, redesigned website for the Partner. The new website will be built in Meadowlark, to allow for a more flexible user friendly way for the Partner to manage and maintain the website.

2.2 Scope

2.2.1 Inclusions

- Nebraska Interactive will move the Partner website from their current website system, to Meadowlark.
- The URL for the new website will be <https://center4nursing.nebraska.gov>
- Nebraska Interactive will redesign Partner website to be responsive.
- Nebraska Interactive will provide the Partner with two mockups of website design layouts
- The Partner will choose a mockup (allowing for time for Nebraska Interactive to make revisions).
- Once a mockup is approved, Nebraska Interactive will begin building the new Partner website.
- The Partner's Meadowlark website may include any of the following features:
 - Custom website permissions to allow website managers varying roles
 - Built-in calendar
 - Press release feed and built-in archive
 - Easy to use WYSIWYG site editor
 - Simple file and image upload tools
 - Gallery and/or slider
 - Google Translate to translate text on website
 - Monthly Google Analytics Reports
 - Broken link report
- Nebraska Interactive will help with content mapping. NI will build a sitemap to help the Partner organize its new website and visualize the overall flow.
- Nebraska Interactive will implement Search Engine Optimization (SEO) on the pages that Nebraska Interactive builds on the new site.
- The Partner will provide Nebraska Interactive with the content for the website.
- Nebraska Interactive will build all website pages as well as add documents and images.
- Nebraska Interactive anticipates that there will be 15 web pages on the new Center4Nursing website.
 - Total anticipated hours Nebraska Interactive will spend on the project: 42 hours
- The Partner will review the overall status of the project as Nebraska Interactive adds content to the website.
- Nebraska Interactive will complete quality assurance testing on the website before launching to ensure that the website is 508 compliant, works on multiple devices, and multiple browsers.
- Nebraska Interactive will provide an hour of training to the Partner staff members that will be managing the new website before launching the new website.
- Nebraska Interactive will work with the Partner to schedule a launch date and time for the new website.

2.2.2 Exclusions

- Nebraska Interactive will not write, edit, proof, or draft any website content (text) for the new Partner website.
- If the Partner requests Nebraska Interactive to make any website changes after the launch of the new website, Nebraska Interactive will bill the Partner for the time spent.
- The Partner will not be able to create their own custom module for the website.
- The Partner will not install or update Meadowlark/Drupal modules on the website.

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

- 2.3.1 **Must** – The function or referenced object has to meet the desired outcome outlined in this project.
- 2.3.2 **Should** – 1) The desired function or referenced object may create a favorable environment if achieved but is not required. 2) An opinion based on the assumptions made by the creator of the function or referenced object.
- 2.3.3 **Credentials** – The required security information to access the application
- 2.3.4 **User** – Any member of the general public
- 2.3.5 **Data Store** – An organized collection of information
- 2.3.6 **Published** – Information sent directly to a Web site viewable to the general public
- 2.3.7 **Administrator** – staff member of Nebraska.gov

2.4 Assumptions

- 2.4.1 Partner Director or Head approves of the project and is prepared to provide feedback and input when needed.
- 2.4.2 All Partner key stakeholders will attend needed meetings and provide timely feedback and input on the project throughout all phases.
- 2.4.3 Partner will provide Nebraska Interactive with the requirements of the new site.
- 2.4.4 Partner will provide Nebraska Interactive with content; language and text for the new site.
- 2.4.5 Nebraska Interactive will communicate the running total of hours that has been spent on the project to date in bi-weekly project status reports sent via email to key stakeholders.
- 2.4.6 Nebraska Interactive will communicate remaining steps to finish project with the Partner in the bi-weekly project status reports sent via email to key stakeholders.
- 2.4.7 Nebraska Interactive and Partner must agree on a scheduled launch date.
- 2.4.8 This Statement of Work is an overall project hour estimate.
- 2.4.9 See section 2.2 for full project scope.

2.5 Constraints

- 2.5.1 Partner/Partner workload
- 2.5.2 Change(s) in staff
- 2.5.3 Change(s) in project scope

2.6 Milestones

2.6.1 Meadowlark Custom Design and Content Management Migration Phase

2.6.1.1 Project completed and launched by 7/30/2017, unless additional time is approved by both parties.

3 Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After the migration has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "[Project Team](#)" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements after execution of this SOW has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4 Terms and Conditions

Partner and Manager agree to the following terms and conditions:

4.1 Confidentiality

All materials and information provided by the Partner to Manager or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract and handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential. The Manager shall not be responsible for the acts or omissions of the State, any Partner, members of the public, or others not under the control of Manager.

4.2 SOW Representatives and Notices

All matters relating to this SOW shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this SOW.

Mailing address: Becky Wisell – Department of Health and Human Services (DHHS)
301 Centennial Mall South
P.O. Box 94986
Lincoln, NE 68509-4986
Phone: 402-471-0179
Email: Becky.wisell@nebraska.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402-471-7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the "for cause" reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase "for cause" shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days' prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska.

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

4 Invoicing and Payment

	Project Type	Hours Estimate	Rate	Cost Estimate
1	Meadowlark Custom Design and Content Management Migration (Details in section 2.2.1)	42 hours	\$80.00 <i>Creative Initial Contract Period</i>	\$3,360.00 <i>One-time fee</i>
2	Annual Maintenance (Does not include Content Management Requests)	N/A	N/A	\$672.00/year <i>(20% of total time and materials fees paid from row 1 above)</i> Billed on the anniversary date of website launch.
3	Content Management Requests (Not included in Annual Maintenance)	Per Request	Per Request	\$80/hour billed by the quarter hour

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. In addition, Partner will pay an annual maintenance charge associated with the application developed hereunder, in an amount equal to 20% of the total time and materials fees paid pursuant to this SOW, as compensation for maintenance services to ensure the application or service developed under this SOW runs correctly in the hosted network environment, including testing, partner and customer support, IT troubleshooting assistance and bug resolution arising out of or related to the network environment. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

5 Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Nebraska Interactive, LLC
Authorized Party

Brent A. Hoffman
Print Name

[Signature] 4/19/17
Signature Date

Nebraska State Records Board
Secretary of State John Gale, Chairman

John A. Gale
Print Name

[Signature] 4/25/17
Signature Date

Nebraska Center for Nursing
Authorized Party

Becky Wisell
Print Name

[Signature] 4-19-17
Signature Date

Statement of Work

200014 – 1

Nebraska Public Service Commission Website Content Management

<http://psc.nebraska.gov/>

Nebraska Public Service Commission (NPSC)

Manager: Nebraska Interactive, LLC
Project Manager: Ashly Eickmeier
Date: 2/9/2017

This Statement of Work ("SOW") is issued pursuant to the State of Nebraska Contract 69584-04 between the Nebraska State Records Board ("NRSB") and Nebraska Interactive, LLC ("the Master Contract") and is subordinate to and subject to all terms and conditions therein.

1. Introduction

Nebraska.gov Information

Executive Sponsor:
General Manager, Brent Hoffman

Support Contact Information:
Email: ne-support@nicusa.com
Phone: 402-471-7810
Fax: 402-471-7817

Partner Information

Partner Description

The Nebraska Public Service Commission (Commission) is a constitutionally created executive body established under Article IV, Section 20 of the Nebraska Constitution. The Commission is comprised of five elected Commissioners serving six-year terms. The Commission was initially created by the Legislature in 1885 to regulate railroads, but was not firmly established until the passage of a constitutional amendment in 1906 creating a three member elected Railway Commission. Membership was increased to five Commissioners in 1964 and the state was divided into five districts, each to elect a commissioner. The name was changed to the Public Service Commission by a general election vote in 1972.

Today the Commission regulates telecommunications carriers, natural gas jurisdictional utilities, major oil pipelines, railroad safety, household goods movers and passenger carriers, grain warehouses and dealers, construction of manufactured and modular homes and recreational vehicles, high voltage electric transmission lines, and private water company rates. The Commission also oversees and administers several statutorily created funds with specific legislative purposes and goals including the Nebraska Universal Service Fund, the Enhanced Wireless 911 Fund, and the Nebraska Telecommunications Relay System Fund.

The Commission is active on local, state, and national levels and contributes on all levels to determine policy regarding the future of communications and universal service. Many Commissioners, past and present, have served on boards, committees, and advisory groups to recommend and give insight on policy matters to both state and federal agencies and legislative bodies.

Partner Executive Sponsor

Jeff Pursley
402- 471-3101
jeff.pursley@nebraska.gov

Partner Project Manager Contact

Cheryl Elton
402- 471-0238
cheryl.elton@nebraska.gov

Partner Billing Contact

Cheryl Elton
402- 471-0238
cheryl.elton@nebraska.gov

2. Project Overview

2.1 Objectives

- The Agency will utilize the content management agreement with Nebraska Interactive if they are unable or elect not to manage their website content in-house.
- Utilizing this content management agreement, Nebraska Interactive will make updates/changes to Agency website.
- All requests submitted by the Agency will be completed by Nebraska Interactive within 24 hours on regular business days (Monday – Friday, 8:00am – 5:00pm central time zone) excluding state holidays.

2.2 Scope

2.2.1 Inclusions

- The Agency will email ne-cmc-support@egov.com with a detailed email including links and a description of what needs to be updated/changes on Agency website.
- All requests submitted by the Agency will be completed by Nebraska Interactive within 24 hours on regular business days (Monday – Friday, 8:00am – 5:00pm central time zone) excluding state holidays.
- When the Agency requests Nebraska Interactive to make any website changes, Nebraska Interactive will bill the Agency \$80/hour for the time spent (billed by a quarter-hour minimum).
- Nebraska Interactive will submit a monthly invoice when there is a balance due from the Agency for work completed under this agreement. Terms of payment are net 30 days.

2.2.2 Exclusions

- Nebraska Interactive will not write, edit, proof, or draft any website content (text) for the Agency website.

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

2.3.1 Must - The function or referenced object has to meet the desired outcome outlined in this project.

2.3.2 Should - 1) The desired function or referenced object may create a favorable environment if achieved but is not required. 2) An opinion based on the assumptions made by the creator of the function or referenced object.

2.3.3 Credentials – The required security information to access the application

2.3.4 User – Any member of the general public

2.3.5 Data Store – An organized collection of information

2.3.6 Published – Information sent directly to a Web site viewable to the general public

2.3.7 Administrator- staff member of Nebraska.gov

2.4 Assumptions

- Agency director approves of the updates/changes that were submitted for Nebraska Interactive to make on the website.
- The Agency will provide Nebraska Interactive with any electronic documents, text, images that they request to be added/modified on the Agency website through email.
- All content management requests submitted by the Agency will be completed within 24 hours on regular business days (Monday – Friday) excluding state holidays.
- If Nebraska Interactive has questions or further information is needed before completing the request, the Agency will respond to emails/phone calls in a timely manner.

2.5 Constraints

- Agency/Partner workload
- Change(s) in staff
- Change(s) in project scope

2.6 Milestones

- All requests submitted by the Agency will be completed by Nebraska Interactive within 24 hours on regular business days (Monday – Friday, 8:00am – 5:00pm central time zone) excluding state holidays.

3. Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After development has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "Project Team" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements after execution of this SOW has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4. Terms and Conditions

Partner and Manager agree to the following terms and conditions:

4.1 Confidentiality

All materials and information provided by the Partner to Manager or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract and handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential. The Manager shall not be responsible for the acts or omissions of the State, any agency, members of the public, or others not under the control of Manager.

4.2 SOW Representatives and Notices

All matters relating to this SOW shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this SOW.

Mailing address: Jeff Pursley, Nebraska Public Service Commission
1200 N Street, Suite 300,
Lincoln, NE 68508
Phone: 402-471-3101
Fax: 402-471-0254
Email: jeff.pursley@nebraska.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the "for cause" reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase "for cause" shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days' prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska.

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

5. Invoicing and Payment

	Project Type	Hours Estimate	Cost Estimate
1	Website Content Management Requests	Per Request	\$80/hour billed by the quarter hour

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. In addition, Partner will pay an annual maintenance charge associated with the application developed hereunder, in an amount equal to 20% of the total time and materials fees paid pursuant to this SOW, as compensation for maintenance services to ensure the application or service developed under this SOW runs correctly in the hosted network environment, including testing, partner and customer support, IT troubleshooting assistance and bug resolution arising out of or related to the network environment. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

6. Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Nebraska Interactive, LLC
Authorized Party

Brant A. Hoffman

Print Name

Brant A. Hoffman

Signature

2-23-17

Date

Nebraska State Records Board
Authorized Party

Secretary of State John Gale, Chairman

John A. Gale

Print Name

John A. Gale

Signature

3/27/17

Date

Nebraska Public Service Commission (NPSC)
Authorized Party

JEFF PURSLEY

Print Name

Jeff Pursley

Signature

2/10/17

Date

Statement of Work

1057970 - 1

New Sarpy/Cass Health Department Drupal Website

Sarpy/Cass Health Department

Manager: Nebraska Interactive, LLC

Project Manager: Ashly Eickmeier

Date: 4/18/2017

This Statement of Work ("SOW") is issued pursuant to the State of Nebraska Contract 69584-04 between the Nebraska State Records Board ("NSRB") and Nebraska Interactive, LLC ("the Master Contract") and is subordinate to and subject to all terms and conditions therein.

1 Introduction

Nebraska.gov Information

Because of our 20+ year history with the State, Nebraska.gov is also referred to as Nebraska Interactive, NI, NOL, Nebrask@ Online, Portal, Portal Manager, Manager, and Network Manager.

Executive Sponsor:

General Manager, Brent Hoffman

Support Contact Information:

Email: ne-support@nicusa.com

Phone: 402-471-7810

Fax: 402-471-7817

Partner Information

Partner Description

Sarpy/Cass Health Department strives to improve the lives of all Sarpy and Cass County residents through prevention, promotion, and protection of the public's health.

Their mission is to improve the lives of our citizens by promoting the health of our community through:

- Preventing disease
- Developing partnerships
- Establishing policies
- Providing health education
- Improving the delivery of health care services

Partner Executive Sponsor

Shavonna Lausterer

402-339-4334

slausterer@sarpy.com

Partner Project Manager Contact

Jenny Steventon

402-339-4334

jsteventon@sarpy.com

Partner Billing Contact

Erin Ponec

402-339-4334

eponec@sarpy.com

2 Project Overview

2.1 Objectives

Nebraska Interactive will build a fully responsive, 508 compliant, redesigned website for the Partner. The new website will be built in Drupal 7, to allow for a more flexible user friendly way for the Partner to manage and maintain the website.

2.2 Scope

2.2.1 Inclusions

- Nebraska Interactive will migrate agreed upon Partner content in Drupal.
- Sarpy County will host the website.
- Sarpy/Cass Health Department will purchase an SSL certificate for the site.
- The URL for the new website will be <https://www.sarpycasshealthdepartment.org>
- Sarpy County will be responsible for all Drupal updates, security updates, patches, module updates, etc.
- Nebraska Interactive will provide a fully responsive solution.
- Nebraska Interactive will provide the Partner with two homepage desktop mockups of the new website.
- The Partner will choose a mockup (allowing for time for Nebraska Interactive to make revisions).
- Nebraska Interactive will provide the Partner with one homepage mobile mockup from the chosen desktop mockup.
- Once a mockup is approved, Nebraska Interactive will begin design and migration of the Partner content.
- The Partner's Drupal site may include any of the following features:
 - Custom website permissions to allow website managers varying roles
 - Built-in calendar
 - Press release feed and built-in archive
 - Easy to use WYSIWYG site editor
 - Simple file and image upload tools
 - Gallery and/or slider
 - Google Translate to translate text on website
 - Monthly Google Analytics Reports
 - Broken link report
- Nebraska Interactive will assist with content mapping. Content mapping refers to the planning, organization, and flow of the website content. NI will build a sitemap to help the Partner organize its new website and visualize the overall flow.
- Nebraska Interactive will implement Search Engine Optimization (SEO) on the pages that Nebraska Interactive builds on the new site.
- The Partner will provide Nebraska Interactive with the content for the website.
- Nebraska Interactive will build all website pages, migrate content, as well as add documents and images.
- Nebraska Interactive will build and move 30 web pages on the new Sarpy/Cass Health Department website.
 - Total anticipated hours Nebraska Interactive will spend on the project: 50 hours
 - Design Phase – 20 hours
 - Content Phase – 3 hours
 - Development Phase – 27 hours
- The Partner will review the overall status of the project as Nebraska Interactive adds content to the site.
- Nebraska Interactive will complete quality assurance testing on the website before launching to ensure that the website is 508/ADA compliant, works on multiple devices, and multiple browsers.

- Nebraska Interactive will provide an hour of training to the Partner staff members that will be managing the new website before launching the new website.
- Nebraska Interactive will work with the Partner to schedule a launch date and time for the new website as well as redirect the old website to the new.

2.2.2

Exclusions

- Nebraska Interactive will not write, edit, proof, or draft any website content (text) for the new Partner website.
- If the Partner requests Nebraska Interactive to make any website changes after the launch of the new website, Nebraska Interactive will bill the Partner for the time spent based on the Nebraska State Contract pricing.
- Nebraska Interactive will not host the website.
- Nebraska Interactive will not purchase an SSL certificate for <https://www.sarpycasshealthdepartment.org>, Sarpy/Cass Health Department is responsible for that purchase.
- Nebraska Interactive will not be responsible for any Drupal updates, security updates, patches, module updates, etc., Sarpy County will be responsible.

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

- 2.3.1 **Must** – The function or referenced object has to meet the desired outcome outlined in this project.
- 2.3.2 **Should** – 1) The desired function or referenced object may create a favorable environment if achieved but is not required. 2) An opinion based on the assumptions made by the creator of the function or referenced object.
- 2.3.3 **Credentials** – The required security information to access the application
- 2.3.4 **User** – Any member of the general public
- 2.3.5 **Data Store** – An organized collection of information
- 2.3.6 **Published** – Information sent directly to a Web site viewable to the general public
- 2.3.7 **Administrator** – staff member of Nebraska.gov

2.4 Assumptions

- 2.4.1 Partner Director approves of the project and is prepared to provide feedback and input when needed to keep timeframes.
- 2.4.2 All Partner key stakeholders will attend needed meetings and provide timely feedback and input on the project throughout all phases.
- 2.4.3 Partner will provide Nebraska Interactive with the requirements of the new site.
- 2.4.4 Partner will provide Nebraska Interactive with content; language and text for the new site.
- 2.4.5 Nebraska Interactive will communicate the running total of hours that has been spent on the project to date in bi-weekly project status reports sent via email to key stakeholders.
- 2.4.6 Nebraska Interactive will communicate remaining steps to finish project with the Partner in the bi-weekly project status reports sent via email to key stakeholders.
- 2.4.7 Nebraska Interactive and Partner must agree on a scheduled launch date.
- 2.4.8 This Statement of Work is an overall project hour estimate.
The NSRB will allow NI creative freedom to minimize time invested
- 2.4.9 See section 2.2 for full project scope.

2.5 Constraints

- 2.5.1 Partner/Partner workload
- 2.5.2 Change(s) in staff
- 2.5.3 Change(s) in project scope
Nebraska Interactive availability

2.6 Milestones

2.6.1 Design Phase

2.6.1.1 Target completion date: June 30, 2017

2.6.2 Content Phase

2.6.2.1 Target completion date: July 15, 2017

2.6.3 Development Phase

2.6.3.1 Target completion and launch date: July 31, 2017

3 Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After migration has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "[Project Team](#)" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements after execution of this SOW has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4 Terms and Conditions

Partner and Manager agree to the following terms and conditions:

4.1 Confidentiality

All materials and information provided by the Partner to Manager or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract and handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential. The Manager shall not be responsible for the acts or omissions of the State, any Partner, members of the public, or others not under the control of Manager.

4.2 SOW Representatives and Notices

All matters relating to this SOW shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this SOW.

Mailing address: Shavonna Lausterer – Sarpy/Cass Health Department
701 Olson Drive, Suite 101
Papillion, NE 68046
Phone: 402-339-4334
Fax: 402-339-4235
Email: slausterer@sarpy.com

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402-471-7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the "for cause" reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase "for cause" shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days' prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska.

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

4 Invoicing and Payment

	Project Type	Hours Estimate	Cost	Total Cost Estimate
1	Drupal Custom Design and Content Migration	50 hours	\$80.00 <i>Creative Initial Contract Period</i>	\$4,000.00 <i>One-time fee</i>
2	Annual Maintenance (Does not include Content Management Requests)	N/A	N/A	\$0.00/year <i>(There will be no annual maintenance fee because Nebraska Interactive is not responsible for any updates on the Drupal site.)</i>
3	Content Management Requests (Not included in Annual Maintenance)	Per Request	Per Request	\$80/hour billed by the quarter hour

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager’s Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

5 Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Nebraska Interactive, LLC
Authorized Party

Brent Hoffman

Print Name

Brent Hoffman

Signature

4/18/17

Date

Nebraska State Records Board
Secretary of State John Gale, Chairman

John A. Gale

Print Name

John A. Gale

Signature

5/17/17

Date

Sarpy/Cass Health Department
Authorized Party

Shavonna Lausterer

Print Name

Shavonna Lausterer

Signature

5/10/17

Date

**AMENDMENT NO. 1
TO
NEW NEBRASKA ATTORNEY GENERAL'S OFFICE MEADOWLARK WEBSITE
STATEMENT OF WORK**

This Amendment No. 1 ("Amendment 1") to the New Nebraska Attorney General's Office Meadowlark Website Statement of Work, 200045 - 1 dated 8/19/16 ("SOW") is entered into by and among the Nebraska Attorney General's Office, the Nebraska State Records Board and Nebraska Interactive, LLC (collectively, the "Parties"), effective as of the date of execution of all parties below.

Recitals

WHEREAS, the SOW was issued pursuant to the State of Nebraska Contract between the Nebraska State Records Board ("NRSB") and Nebraska Interactive, LLC ("the Master Contract") (Contract Number 69584 04 dated April 1, 2016); and

WHEREAS, the Parties wish to modify the SOW as described herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the Parties hereby amend the SOW as follows:

1. Nebraska Interactive will build the main landing page for Nebraska Dose of Reality (design will look like to the specifications of <http://doseofrealitymaine.org/>)
2. The Nebraska Dose of Reality micro-site will be added in addition to the redesign of the Attorney General's Office website with the expectation that both will be completed and ready to launch together in the February 1 – February 15 time range.
3. The Nebraska Dose of Reality micro-site will have the same permission levels as the Attorney General's website.
4. Nebraska Interactive anticipates that it will take 40 hours to build the Nebraska Dose of Reality micro-site landing page and configuration. This will in addition to the cost associated with the Attorney General's Office site redesign Statement of Work.
 - a. Dose of Reality - 40 hours x \$80 creative rate: \$3,200.00
 - b. Dose of Reality - Anticipated Annual Maintenance Fee: \$640.00
 - c. New anticipated total for Dose of Reality & existing SOW: \$8,800.00
 - d. New anticipated total for Dose of Reality & existing SOW Annual Maintenance Fee: \$1,760.00
5. The URL will be <https://doseofreality.nebraska.gov>
6. Nebraska Interactive will need the following items to complete the Nebraska Dose of Reality micro-site landing page
 - a. The Nebraska Dose of Reality logo
 - b. Approval of the design

- c. All content that is expected to be on the home page (landing page)
 - d. Slider images and text
 - e. Video(s) that need to be embedded to the home page (landing page)
 - f. Exclusions
 - i. Branding images, videos, audio specific to the Dose of Reality campaign
 - ii. Drug Take back, Need Help? Program Material and News
 - These can be scoped for a future enhancement under an additional addendum
 - iii. Social media sites, links and content by NI
 - g. Constraints
 - i. The system will allow Interior content pages; Get facts, Get support, Take action, Need Help? to be created by the Attorney General's office or at a later date by Nebraska Interactive at the Content Management Price of \$80 per hour.
 - ii. Nebraska Interactive will need a branded header image (Nebraska Dose of Reality logo), all other content can be controlled by the AGO
 - iii. Competing technologies will cause slight deviations from the WI site.
 - iv. Interior content pages within the WI site with specific code functions
7. This Amendment 1 may be executed in counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same amendment. All other terms and conditions of the original SOW shall remain the same as if set forth herein.

IN WITNESS WHEREOF, the parties, having read and understood the foregoing sections of this Amendment 1, expressly agree to these terms and conditions set forth herein as evidenced by their respective dated signatures below:

Nebraska Interactive, LLC
Authorized Party

Brent A. Hoffman
Print Name

Brent A. Hoffman
Signature

3/7/17
Date

Nebraska State Records Board
Authorized Party
Secretary of State John Gale,
Chairman

John A. Gale
Print Name

John A. Gale
Signature

3/14/17
Date

Nebraska Attorney General's Office
Authorized Party

Dana Hoffman
Print Name

Dana Hoffman
Signature

3-8-17
Date

**AMENDMENT NO. 2
TO
NEW NEBRASKA INVESTMENT COUNCIL MEADOWLARK WEBSITE
STATEMENT OF WORK**

This Amendment No. 2 (“Amendment 2”) to the New Nebraska Investment Council Meadowlark Website Statement of Work, 200116 - 1 dated 7/14/16 (“SOW”) is entered into by and among the Nebraska Investment Council (NIC), the Nebraska State Records Board and Nebraska Interactive, LLC (collectively, the “Parties”), effective as of the date of execution of all parties below.

Recitals

WHEREAS, the SOW was issued pursuant to the State of Nebraska Contract between the Nebraska State Records Board (“NRSB”) and Nebraska Interactive, LLC (“the Master Contract”) (Contract Number 69584 04 dated April 1, 2016); and

WHEREAS, the Parties wish to modify the SOW as described herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the Parties hereby amend the SOW as follows:

1. Nebraska Interactive spent 27 more hours than the 63 hours originally estimated on the project due to extra changes, requests, and pages the Investment Council requested.
2. The Nebraska Investment Council will be billed \$2,160.00 for this additional work (at the \$80/hour creative time rate) in addition to the cost(s) defined in section 4 of the Statement of Work, 200116 – 1, and Amendment 1.

Total Fees:

- a. Statement of Work, 200116 – 1: \$3,840.00
 - b. Amendment 1: \$1,200.00
 - c. Amendment 2: \$2,160.00
 - d. Annual Maintenance Fee: \$1,200.00
3. This Amendment 2 may be executed in counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same amendment. All other terms and conditions of the original SOW shall remain the same as if set forth herein.

IN WITNESS WHEREOF, the parties, having read and understood the foregoing sections of this Amendment 2, expressly agree to these terms and conditions set forth herein as evidenced by their respective dated signatures below:

Nebraska Interactive, LLC
Authorized Party

Brent A. Hoffman

Print Name



Signature

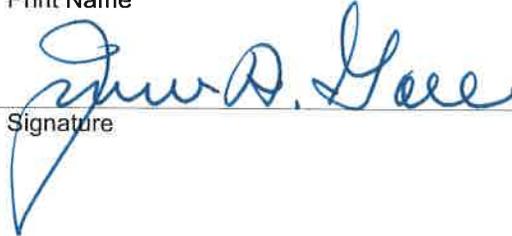
3/30/17

Date

Nebraska State Records Board
Authorized Party
Secretary of State John Gale,
Chairman

John A. Gale

Print Name



Signature

3/31/17

Date

Nebraska Investment Council
Authorized Party

Michael W. Walden-Newman

Print Name



Signature

3.16.17

Date

**Addendum <Number> to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
[Partner],
and
Nebraska State Records Board**

This Addendum <Number> to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and [Partner] sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: Event Registration for [Partner] ~~(a state, county or local government agency of Nebraska)~~
Revenue Type: Instant Access
Implementation: (Year)

Price Structure is subject to a 10% share of portal revenues.

Service	[Partner] Fee	Nebraska.gov Portal Fee	NSRB Share
Event Registration Electronic Check	Full statutory/assessed fee charged by Partner	10.00 %	10% of Nebraska.gov Portal Fee
Event Registration Credit Card	Full statutory/assessed fee charged by Partner	10.00 %	10% of Nebraska.gov Portal Fee
Event PIN Debit PIN Debit	Full statutory/assessed fee charged by Partner	10.00 %	10% of Nebraska.gov Portal Fee

~~**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.~~

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)
- ~~Not applicable~~

[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of __make/model__
- Partner purchases XX swipe devices of __make/model__
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

Date: _____

By: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

Date: _____

By: _____
<Authorized Person Title/Office>-<Printed Name >
[Partner]

Date: _____

**Addendum <Number> to the
Electronic Government Service Level Agreement Between
Nebraska Interactive, LLC,
[Partner],
and
Nebraska State Records Board**

This Addendum <Number> to the Electronic Government Service Level Agreement (“EGSLA”) made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and [Partner] sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: Real Estate Tax Payments for [Partner] ~~(a state, county or local government agency of Nebraska)~~
Revenue Type: Instant Access
Implementation: (Year)

Service	[Partner] Fee	Nebraska.gov Portal Fee	NSRB Share
Real Estate Tax Payments (Electronic Check)	Full statutory/assessed fee charged by Partner	\$ 3.00	10% of Nebraska.gov Portal Fee
Real Estate Tax Payments (Credit Card)	Full statutory/assessed fee charged by Partner	2.49 %	10% of Nebraska.gov Portal Fee
Real Estate Tax (PIN Debit)	Full statutory/assessed fee charged by Partner	\$ 2.95	10% of Nebraska.gov Portal Fee

~~**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.~~

Payment Processing: Nebraska.gov will provide electronic services for payment processing in accordance with Section 14 of the EGSLA through one of the following processors (check one):

- State-Selected Processor
- Nebraska.gov-Selected Processor (not applicable for state agencies – Neb. Rev. Stat. §81-118.01)
- ~~Not applicable~~

[OPTIONAL PROVISION] **Integrated Hardware Provision:** “Swipe” Hardware will be serviced and maintained by Nebraska.gov in accordance with Section 14(b) of the EGSLA and provided as follows (check one):

- Nebraska.gov purchases XX swipe devices of make/model
- Partner purchases XX swipe devices of make/model
- Not applicable

Security: Nebraska.gov security provisions are found at nebraska.gov/securitypolicy.html

By: _____
 General Manager – Brent Hoffman
 Nebraska Interactive, LLC

Date: _____

By: _____
 Chairman – Secretary of State John Gale
 Nebraska State Records Board

Date: _____

By: _____
<Authorized Person Title/Office>-<Printed Name >
[Partner]

Date: _____

Statement of Work

200121 – 1

New Nebraska State Records Board Meadowlark Website

Nebraska State Records Board (NSRB)

Manager: Nebraska Interactive, LLC

Project Manager: Ashly Eickmeier

Date: 5/10/2017

This Statement of Work (“SOW”) is issued pursuant to the State of Nebraska Contract 69584-04 between the Nebraska State Records Board (“NSRB”) and Nebraska Interactive, LLC (“the Master Contract”) and is subordinate to and subject to all terms and conditions therein.

1 Introduction

Nebraska.gov Information

Because of our 20+ year history with the State, Nebraska.gov is also referred to as Nebraska Interactive, NI, NOL, Nebrask@ Online, Portal, Portal Manager, Manager, and Network Manager.

Executive Sponsor:

General Manager, Brent Hoffman

Support Contact Information:

Email: ne-support@nicusa.com

Phone: 402-471-7810

Fax: 402-471-7817

Partner Information

Partner Description

The Nebraska State Records Board (the Board) oversees and manages electronic access to state government information. This includes the authority to contract with a network manager for state government information and the authority to set reasonable fees for access to records. The Board assists the Secretary of State, who serves as the State Records Administrator, in developing policies and procedures for state and local government records management and retention. The Board sponsors a grant program for state and local government agencies for the development of programs and technology to improve electronic access to government information and services. The Secretary of State serves as Chairman of the 12-member Board. Other members are the Governor, Attorney General, State Auditor, State Treasurer, Director of Administrative Services or their designees, as well as representatives of the general public, banking industry, insurance industry, legal profession, media and libraries.

Partner Executive Sponsor

John Gale (Chairman)

402-471-1572

john.gale@nebraska.gov

Partner Project Manager Contact

Steven Chase

402-471-2745

steven.chase@nebraska.gov

Partner Billing Contact

Steven Chase

402-471-2745

steven.chase@nebraska.gov

2 Project Overview

2.1 Objectives

To migrate the Board online presence into a fully responsive, 508 compliant, redesigned site built in Meadowlark for the Partner to manage. This provides a mutual benefit for both parties (Partner and Nebraska Interactive), allowing the Partner to expand and maintain site content without utilizing Nebraska.gov staff to expand or update content. The quarterly board report agenda and agenda documents page will be managed by the Partner. The Partner may also provide links to information hosted by Nebraska Interactive that are of interest to the Board such as the "Nebraska Interactive Project Priority Report." Migrating this website to a responsive solution will also assist in moving forward with an electronic quarterly board report and eliminate the unnecessary cost that Partner and Nebraska Interactive currently spend on printing, binding, and preparing physical copies for the quarterly board reports.

2.2 Scope

2.2.1 Inclusions

- Nebraska Interactive will migrate agreed upon Partner content in Meadowlark.
- The URL for the new website will be <https://staterrecordsboard.nebraska.gov/>
- Nebraska Interactive will provide a fully responsive solution.
- Nebraska Interactive will provide the Partner with two homepage desktop mockups of the new website.
- The Partner will choose a mockup.
- Once a mockup is approved, Nebraska Interactive will begin design and migration of the Partner content.
- The Partner's Meadowlark site may include any of the following features:
 - Custom website permissions to allow website managers varying roles
 - Built-in calendar
 - Press release feed and built-in archive
 - Easy to use WYSIWYG site editor
 - Simple file and image upload tools
 - Gallery and/or slider
 - Google Translate to translate text on website
 - Monthly Google Analytics Reports
 - Broken link report
- Nebraska Interactive will assist with content mapping. NI will build a sitemap to help the Partner organize its new website and visualize the overall flow.
- Nebraska Interactive will implement Search Engine Optimization (SEO) on the pages that Nebraska Interactive builds on the new site.
- The Partner will provide Nebraska Interactive with the content for the website.
- Nebraska Interactive will build and move the following pages to the new site (the home page, the meeting agenda, documents, and minutes page; the Partner will be responsible for moving the remaining pages.
 - Total anticipated hours Nebraska Interactive will spend on the project: 45 hours
- The Partner will review the overall status of the project as Nebraska Interactive adds content to the site.
- Nebraska Interactive will complete quality assurance testing on the website before launching to ensure that the website is 508 compliant, works on multiple devices, and multiple browsers.
- Nebraska Interactive will provide an hour of training to the Partner staff members that will be managing the new website before launching the new website.
- Nebraska Interactive will work with the Partner to schedule a launch date and time for the new website as well as redirect the old website to the new.

2.2.2 Exclusions

- Nebraska Interactive will not write, edit, proof, or draft any website content (text) for the new Partner site.
- If the Partner requests Nebraska Interactive to make any website changes after the launch of the new website, Nebraska Interactive will bill the Partner for the time spent.
- The Partner will not be able to create their own custom module for the website.
- The Partner will not install or update Drupal modules on the website.

2.3 Terminology

When used herein, capitalized words shall have the respective meanings set forth below:

- 2.3.1 **Must** – The function or referenced object has to meet the desired outcome outlined in this project.
- 2.3.2 **Should** – 1) The desired function or referenced object may create a favorable environment if achieved but is not required. 2) An opinion based on the assumptions made by the creator of the function or referenced object.
- 2.3.3 **Credentials** – The required security information to access the application
- 2.3.4 **User** – Any member of the general public
- 2.3.5 **Data Store** – An organized collection of information
- 2.3.6 **Published** – Information sent directly to a Web site viewable to the general public
- 2.3.7 **Administrator** – staff member of Nebraska.gov

2.4 Assumptions

- 2.4.1 Partner Director approves of the project and is prepared to provide feedback and input when needed to keep timeframes.
- 2.4.2 All Partner key stakeholders will attend needed meetings and provide timely feedback and input on the project throughout all phases.
- 2.4.3 Partner will provide Nebraska Interactive with the requirements of the new site.
- 2.4.4 Partner will provide Nebraska Interactive with content; language and text for the new site.
- 2.4.5 Nebraska Interactive will communicate the running total of hours that has been spent on the project to date in bi-weekly project status reports sent via email to key stakeholders.
- 2.4.6 Nebraska Interactive will communicate remaining steps to finish project with the Partner in the bi-weekly project status reports sent via email to key stakeholders.
- 2.4.7 Nebraska Interactive and Partner must agree on a scheduled launch date.
- 2.4.8 This Statement of Work is an overall project hour estimate.
The NSRB will allow NI creative freedom to minimize time invested
- 2.4.9 See section 2.2 for full project scope.

2.5 Constraints

- 2.5.1 Partner/Partner workload
- 2.5.2 Change(s) in staff

- 2.5.3 Change(s) in project scope
Nebraska Interactive availability

2.6 Milestones

- 2.6.1.1 Target completion and launch date: July 2017

3 Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After development has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "[Project Team](#)" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements after execution of this SOW has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4 Terms and Conditions

Partner and Manager agree to the following terms and conditions:

4.1 Confidentiality

All materials and information provided by the Partner to Manager or acquired by the Manager on behalf of the Partner shall be regarded as confidential information and treated as described in Section OO of Addendum One of the Master Contract and handled in accordance with Federal and State Law. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential. The Manager shall not be responsible for the acts or omissions of the State, any Partner, members of the public, or others not under the control of Manager.

4.2 SOW Representatives and Notices

All matters relating to this SOW shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this SOW.

Mailing address: John Gale – Nebraska State Records Board
Nebraska State Capitol
1445 K Street, Suite 2300
Lincoln NE 68508
Phone: 402-471-2550
Fax: 402-471-2406
Email: john.gale@nebraska.gov

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402-471-7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Nebraska State Records Board
Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

4.3 Termination of SOW

4.3.1 Either Partner or Manager may terminate this SOW for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the "for cause" reason, including citation to any specific provision of this SOW, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the SOW or any addendum. A reasonable period of time of not less than thirty (30) days shall be given to cure, unless as otherwise agreed to by the parties. For purposes of this SOW, the phrase "for cause" shall mean any material breach by any party to this SOW of the terms or conditions of this SOW.

4.3.2 Either Partner or Manager may terminate this SOW for convenience by giving 30 days' prior written notice to the other party.

4.4 Term of SOW

This SOW shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals or replacements thereof, unless earlier terminated in accordance with the terms of this SOW.

4.5 Relationship of Parties

Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this SOW and not an agent or employee of the Partner.

4.6 Changes, Modifications or Amendments

This SOW may be changed, modified or amended at any time by an instrument in writing signed by the Manager, NSRB, and the Partner.

4.7 Entire Agreement

This SOW constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

4.8 Governing Law

This SOW shall be governed in all respects by the laws and statutes of the State of Nebraska.

4.9 Severability

If any term or condition of the SOW is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the SOW did not contain the particular provision held to be invalid.

4.10 Order of Precedence

In the event of an inconsistency between the documents of this SOW, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An amendment to this SOW
- d. This SOW

4 Invoicing and Payment

	Project Type	Hours Estimate	Rate	Cost Estimate
1	Meadowlark Custom Design and Content Migration (Details in section 2.2.1)	45 hours	\$0.00/hr	\$0.00 <i>One-time fee</i>
2	Annual Maintenance (Does not include Content Management Requests)	N/A	N/A	\$0.00/year <i>(20% of total time and materials fees paid from row 1 above)</i> Billed on the anniversary date of website launch.
3	Content Management Requests (Not included in Annual Maintenance)	Per Request	Per Request	\$80/hour billed by the quarter hour

In exchange for the Partner updating and maintaining the site, NI will absorb the cost of designing and migrating the site to Meadowlark. Because of this mutual benefit, Nebraska Interactive will forgo charging the Partner the 20% annual maintenance fee (line 2 in table pictured above). If the Partner decides to have Nebraska Interactive make content updates to the site outside of the amount agreed upon in the Scope (section 2.2), Nebraska Interactive will bill the Partner according to line 3 pictured in the table above.

Manager agrees to provide services on a time and material basis in accordance with the rates provided in Form A.2 of Manager's Response to RFP 4877 Z1 in the Master Contract, or as amended by the Parties and approved by NSRB. Applications or services not included within maintenance services are modifications or additions that materially change the utility, efficiency, or functional capability of the applications or services developed. Manager shall submit invoices for payment to Partner with sufficient detail to support payment on a monthly basis, in accordance with Section II in Addendum One of the Master Contract. Partner shall pay invoices within 30 days, and otherwise in accordance with Section HH of Addendum One of the Master Contract.

5 Signatures

Approval of the SOW indicates an understanding of the purpose and content described in this SOW. By signing this SOW, each individual agrees work should be initiated on this project and necessary resources should be committed as described herein.

Nebraska Interactive, LLC
Authorized Party

Brent A. Hoffman

Print Name

[Handwritten Signature]

Signature

5/22/17

Date

Nebraska State Records Board
Secretary of State John Gale, Chairman

Print Name

Signature

Date

Nebraska State Records Board
Authorized Party

Print Name

Signature

Date

NSRB - CASH FUND BALANCE
State Records Board - Revenues & Expenditures & Transfers
January 1, 2017 through March 31, 2017
 With comparative figures for January 1, 2016 through March 31, 2016
FY 16-17

	<u>Jan, 2017</u>	<u>Prior Year Jan, 2016</u>	<u>Feb, 2017</u>	<u>Prior Year Feb, 2016</u>	<u>Mar, 2017</u>	<u>Prior Year Mar, 2016</u>	<u>Year to Date FY16-17</u>	<u>Year to Date FY15-16</u>
Revenues:								
Sale of Subscriber Services	\$650,045.56	\$626,943.99	\$699,846.05	\$661,286.10	\$668,944.83	\$671,738.18	\$5,980,396.76	\$5,763,804.83
General Business Fees	\$125.00	\$192.81	\$48.00	\$58.15	\$85.00	\$69.70	\$552.86	\$668.95
Driver Records	\$352.00	\$562.00	\$496.00	\$397.00	\$431.00	\$621.00	\$4,409.00	\$5,142.00
Misc. Adjustment*				\$12,165.00			\$0.00	\$12,165.00
Investment Income	\$2,408.23	\$2,416.47	\$2,149.50	\$3,229.85	\$2,009.38	\$2,406.66	\$18,841.07	\$20,974.33
Total	\$652,930.79	\$630,115.27	\$702,539.55	\$677,136.10	\$671,470.21	\$674,835.54	\$6,004,199.69	\$5,802,755.11
Expenditures & Transfers:								
State Agency Transfers	\$397,973.08	\$416,944.17	\$426,794.33	\$404,205.07	\$407,233.18	\$411,725.40	\$3,620,028.88	\$3,519,884.37
NIC	\$215,262.82	\$205,550.86	\$232,326.04	\$218,502.07	\$223,459.27	\$220,438.25	\$2,029,191.79	\$1,945,388.99
Grant Payments							\$0.00	\$0.00
OCIO RFP							\$0.00	\$282.17
Personal Services	\$8,978.36	\$3,335.28	\$9,063.28	\$3,489.29	\$9,063.29	\$5,909.86	\$86,588.89	\$63,246.99
Misc. Expense	\$482.14	\$290.15	\$426.00	\$247.74	\$6,379.68	\$719.14	\$11,524.31	\$3,836.61
Total	\$622,696.40	\$626,120.46	\$668,609.65	\$626,444.17	\$646,135.42	\$638,792.65	\$5,747,333.87	\$5,532,639.13
Profit (Loss)	\$30,234.39	\$3,994.81	\$33,929.90	\$50,691.93	\$25,334.79	\$36,042.89	\$256,865.82	\$270,115.98
Fund Balance:	\$1,101,210.11	\$1,226,039.52	\$1,135,140.01	\$1,276,731.45	\$1,160,474.80	\$1,312,774.34	\$1,160,474.80	\$1,312,774.34
Fund Balance-ECM	\$5,650.26	\$5,891.28	\$5,445.96	\$5,906.21	\$5,338.67	\$5,752.02	\$5,338.67	\$5,752.02
Fund Balance-Local Agency	\$503.96	\$493.19	\$504.84	\$494.40	\$505.81	\$494.81	\$505.81	\$494.81
Records Management Cash Fund Balance	\$1,107,364.33	\$1,232,423.99	\$1,141,090.81	\$1,283,132.06	\$1,166,319.28	\$1,319,021.17	\$1,166,319.28	\$1,312,279.53

*Misc Adjustment is correction of a prior period accounting error

GRANT REVIEW COMMITTEE PROCESS

GOAL: To ensure grant process is fair and impartial and to comply with the intent of the statute.

- Grants Review Subcommittee (GRC) will consist of 3 board members.
- Current grant monies approved by Board - \$250,000 annual grant cap (Board may change this amount by majority vote)
- Grant application opportunities will be open once per fiscal year. Board will determine when the fund balance is secure and when grant opportunities will be reopened.

PROCESS:

- The NSRB will authorize one grant period per fiscal year.
- At the NSRB meeting prior to opening of grant application window, the board will affirm or authorize the amount of money to be available through the upcoming annual grant period based on available funds. The board will also set the maximum single amount that can be awarded to a government agency.
- Applications submitted to Executive Director (E.D.). Deadline for receipt of applications: 3 months (minimum) before next Board meeting.
- E.D. checks for completeness. If content data missing, E.D. sends form email notifying applicant application not complete.
- If applications are complete E.D. sends applications to individual members of GRC electronically (along with any grant history) and to the secretary of the NSRB Technical Advisory Committee (TAC).

NSRB Technical Advisory Committee

- NSRB TAC will set meeting date for review. E.D. will contact applicants with time and date of meeting. Applicants are encouraged to participate via phone but may attend in person.
- Members of the GRC will attend the NSRB Technical Advisory Committee meeting as observers.
- After the TAC meeting, the TAC secretary will send a report to the GRC regarding all applications reviewed.

Grant Review Subcommittee (GRC)

- Executive Director schedules three meetings after the TAC report is received; one with GRC only to develop interview questions; one for teleconference interviews with applicants and one with GRC only for final review and decision.
- If grant is revenue producing to the portal and NSRB, the application will be sent to Nebraska.gov for comment.
- After applicant interviews are completed, each member of the GRC scores applications independently and submits to the E.D. E.D. will compile and average GRC scores.
- Applicant must score an average score of at least 70 out of 100 to be considered for funding.
- During GRC final decision meeting GRC determines grants to be awarded. The GRC has discretion to award amounts determined by review.
- Approximately 3 weeks prior to the Board meeting, Board members will receive all grant applications via website link, email or DVD.
- The decision reached by the GRC will be presented to the full Board for ratification at its next scheduled meeting.
- E.D. will notify successful grant awardees and unsuccessful grant applicants via email after NSRB meeting on which grant ratification is on the agenda.

Future action: NSRB Technical Advisory Committee (TAC)

The Subcommittee would like to explore Board expectations of what is in the TAC report. Currently the TAC provides answers to the following questions:

1. Is the project technically feasible?
2. Is the proposed technology appropriate for the project?
3. Can the technical elements be accomplished within the proposed time frame and budget?
4. Meets GIS requirements (if applicable).

Project Name	Partner Name	Revenue Type	Phase	Start Date	Forecasted End Date
DMV Change of Address Add Email Address CR	Department of Motor Vehicles	Self-funded	CURRENT PROJECT PHASE: Development	10/12/16	02/21/17
E&A - Engineer Comity - Re-template	Board of Engineers and Architects	Self-funded	CURRENT PROJECT PHASE: Development	12/15/16	03/08/17
SOS - UCC Search - Add UCC XML Filing Number	Secretary of State	Self-funded	CURRENT PROJECT PHASE: Planning	10/24/16	03/13/17
DHHS-License Search-Lookup Change Status Displayed	Department of Health & Human Services	Self-funded	CURRENT PROJECT PHASE: Development	12/27/16	03/16/17
AOC Mediator Portal CME Course List Addition CR	State Court Administrator	Self-funded	CURRENT PROJECT PHASE: Development	11/14/16	03/02/17
AOC Trial Court eFiling Pkg I CR	State Court Administrator	Self-funded	CURRENT PROJECT PHASE: Planning	11/07/16	02/24/17
DMV - Plate Manager - Farm Plate Enhancement	Department of Motor Vehicles	Non-revenue	CURRENT PROJECT PHASE: Development	12/14/16	03/30/17
DHHS - Health License Monitoring - Retemplate	Department of Health & Human Services	Self-funded	CURRENT PROJECT PHASE: Testing	09/19/16	12/07/16
NLC - Bill Tracker - Re-template & Fee Change	Legislative Council	Self-funded	CURRENT PROJECT PHASE: Initial	12/12/16	03/30/17
DMV Vehicle Renewal Registration Survey CR	Department of Motor Vehicles	Self-funded	CURRENT PROJECT PHASE: Planning	11/23/16	03/20/17
NI Smart Sheet API	Nebraska.Gov Internal	Self-funded	CURRENT PROJECT PHASE: Proposal	11/02/16	02/15/17
NDBF - Banking & Financial Services Search Retemplate	Banking & Finance	Self-funded	CURRENT PROJECT PHASE: Planning	01/09/17	04/21/17
NDBF - Action & Orders Search Retemplate	Banking & Finance	Self-funded	CURRENT PROJECT PHASE: Planning	01/09/17	04/21/17
NDOL-Elevator Inspect-Inspect Date & Invoice Date	Department of Labor	Self-funded	CURRENT PROJECT PHASE: Planning	12/15/16	04/10/17
DNR Water Well Registration Add Client Memo	Department of Natural Resources	Self-funded	CURRENT PROJECT PHASE: Planning	12/14/16	03/30/17
E&A - Architect Comity - Re-template	Board of Engineers and Architects	Self-funded	CURRENT PROJECT PHASE: Development	12/15/16	03/09/17
E&A - License Renewals - Re-template	Board of Engineers and Architects	Self-funded	CURRENT PROJECT PHASE: Planning	12/15/16	04/05/17
NDBF - Securities License Search Retemplate	Banking & Finance	Self-funded	CURRENT PROJECT PHASE: Planning	01/09/17	04/21/17
AOC Trial Court eFiling Judge Portal CDT CR	State Court Administrator	Self-funded	CURRENT PROJECT PHASE: Development	11/08/16	04/13/17
WCC Email Notifications Addition CR	Workers Compensation Court	Self-funded	CURRENT PROJECT PHASE: Planning	11/14/16	02/28/17
DMV - Handicap Admin - Uprinted Permit CR	Department of Motor Vehicles	Self-funded	CURRENT PROJECT PHASE: Planning	12/13/16	04/10/17
NBC Admin Interface & Backend Database	Nebraska Brand Committee	Revenue	CURRENT PROJECT PHASE: Planning	11/17/15	06/29/17
DMV - Driver License Record Search - Text Changes	Department of Motor Vehicles	Self-funded	CURRENT PROJECT PHASE: Initial	02/08/17	05/23/17
NDA Pesticide Payment Process CR	Department of Agriculture	Self-funded	CURRENT PROJECT PHASE: Planning	11/15/16	03/03/17
DMV - Plate Manager - Admin County Access	Department of Motor Vehicles	Self-funded	CURRENT PROJECT PHASE: Initial	01/31/17	05/15/17
Gov - Gov2Go	Governor	Self-funded	CURRENT PROJECT PHASE: Development	05/31/16	03/28/17
DMV - COA Admin - Address Edit CR	Department of Motor Vehicles	Self-funded	CURRENT PROJECT PHASE: Planning	01/27/17	05/11/17
AOC Judge Portal Docket Entry CR	State Court Administrator	Self-funded	CURRENT PROJECT PHASE: Initial	01/31/17	05/15/17
NDR-Mnthly New Sales Tax Permit Listing-Retemplate	Department of Revenue	Self-funded	CURRENT PROJECT PHASE: Planning	01/03/17	05/15/17
SOS - UCC XML Filing	Secretary of State	Self-funded	CURRENT PROJECT PHASE: Development	08/13/13	05/24/17
NDA Food Permits Owner/Firm Payment Option CR	Department of Agriculture	Self-funded	CURRENT PROJECT PHASE: Planning	06/28/16	06/27/17
NBC Inspection Mobile App	Nebraska Brand Committee	Revenue	CURRENT PROJECT PHASE: Development	11/17/15	06/15/17
NSP CCW Renewal	Nebraska State Patrol	Revenue	CURRENT PROJECT PHASE: Development	02/08/16	03/06/17
Board of Geologists - License Renewals	Board of Geologists	Revenue	CURRENT PROJECT PHASE: Planning	04/22/16	09/07/17
NDOR - Storefront Payments - CCP Integration	Department of Roads	Revenue	CURRENT PROJECT PHASE: Initial	04/13/16	07/28/17
DMV - DLS - CDL Renewal	Department of Motor Vehicles	Revenue	CURRENT PROJECT PHASE: Planning	02/18/16	08/07/17
SOS Public Meeting Calendar Add Political Subdivision	Secretary of State	Self-funded	CURRENT PROJECT PHASE: Initial	01/30/17	09/19/17
NSP - Appointment Calendar - Calendaring	Nebraska State Patrol	Revenue	CURRENT PROJECT PHASE: Planning	04/28/16	07/14/17
DMV - SR22 - SR26	Department of Motor Vehicles	Revenue	CURRENT PROJECT PHASE: Proposal	07/12/16	11/07/17
AOC Return eFiling Interface	State Court Administrator	Revenue	CURRENT PROJECT PHASE: Initial	01/11/17	01/25/18
DMV - Historical Plates Application	Department of Motor Vehicles	Revenue	CURRENT PROJECT PHASE: Proposal	04/22/16	01/12/18
NDOR - State Property Damage Payments	Department of Roads	Revenue	CURRENT PROJECT PHASE: Proposal	04/13/16	01/24/18
NDA Seed Registration & Renewal	Department of Agriculture	Revenue	CURRENT PROJECT PHASE: Proposal	04/16/16	12/05/17



Presents the Nebraska.gov General Manager's Report & Business Plan Update

January – March 2017

Table of Contents

Glossary of TermsPage 3

2017 Business Plan Assessment

1. Education & InnovationPage 4

2. Explore (*Section IV. J. 5.*)

 1. Marketing & Business Growth.....Page 5

3. Manage (*Section IV. J.1.*)

 1. Overview of Portal Financial Value.....Page 6-7

 2. Revenue vs. Non-Revenue Project Log.....Page 8

 3. Network Reporting.....Page 9

 4. Statistical Reports, Portal Traffic & Hit Counts.....Page 10

4. Leverage (*Section IV. J. 3.*)

 1. NIC projects and portals in the news.....Page 11

Appendix 1: Financials outlining volume and revenue details for each service

(Section IV. W. 2. c.)

Appendix 2: Project Status Reports (*Section IV. W. 4. a.*)

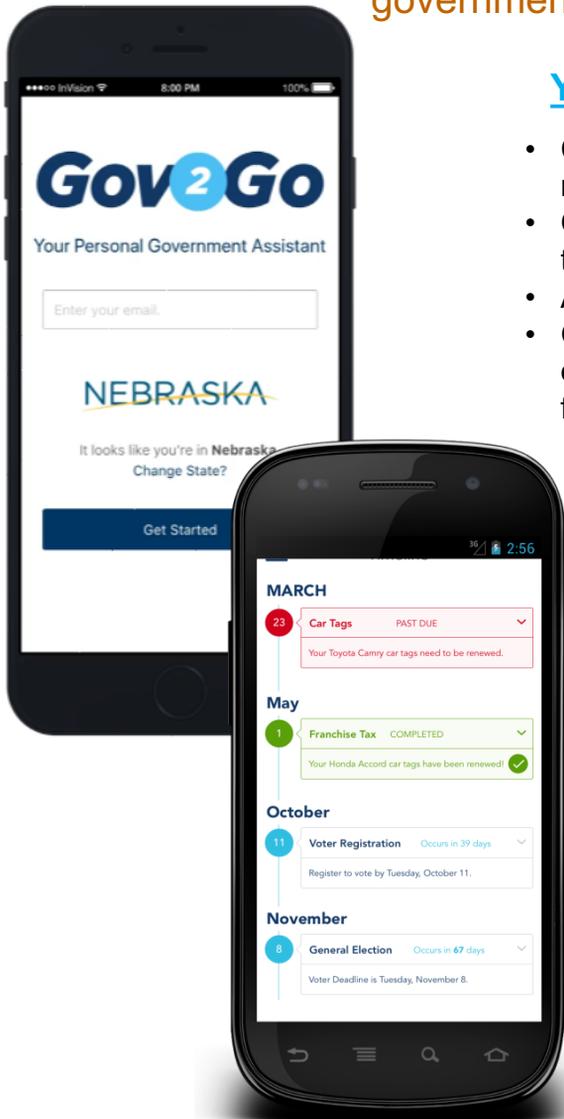
Glossary of Terms

- **Non-Revenue Service:** An application or website developed, hosted, and maintained by Nebraska Interactive that does not process payments.
- **Self Funded Service:** An application developed, hosted, and maintained by Nebraska Interactive that processes payments. Revenue from the service may or may not cover the cost of service, self fund.
- **Revenue:** Funds collected via a portal fee (user/statutory/partner) before revenue share to NSRB, hosting, merchant fees, marketing, etc.
- **Grant:** New application or enhancement funded by a grant obtained by the partner.
- **Time & Materials:** A new application or enhancement funded by the partner on a time and materials rate.

NIC technology provides Nebraska Interactive the ability to create the Digital Citizen

Gov2Go: Leveraging an NIC Innovation

Introducing the only Nebraska Citizen-Centric Solution that keeps all government notifications in one place



Your Personal Assistant

- Citizens don't have to know which agency handles voter registration or vehicle registration, or any service
- Once on boarded, Gov2Go knows their government deadlines, tracks them and tells them when it's time to do something
- A national platform that will cross state lines
- Gov2Go is offered by [NIC, Inc.](#), the people behind eGovernment. Data is secure, enhancements and hosting is free

Active Nebraska Services

Nebraska Department of Revenue

- Nebraska State Income Taxes

Secretary of State

- Nebraska Voter Registration

Nebraska Department of Agriculture

- Pesticide Dealers and/or Product Reg Renewals
- Weighing and Measuring Device Reregistration

Nebraska State Electrical Division

- Electrical License Renewal

Nebraska Game and Parks

- State Park Permits

Nebraska State Fair

County Government

- Nebraska Property Tax

Nebraska Interactive is
Expanding
the Digital Prairie

Gov2Go

Bringing Citizens
Convenient, Innovative,
Secure Solutions

2017 Q1 Portal Review, Business and Marketing Report

Day by Day We Work for the Nebraskan Citizens!

Newly Developed

Websites built, 5
New Services Created, 12
Active Electronic Services, 718



Service Improvements

How often did we make a improvements to our services this quarter?

76 changes were developed and deployed for **56** services

Business Development

- Attended the Clerk's Conference
- Cherry & Dodge Counties Signed up with PayPort
- Signed up Dodge County; GIS & Treasurer Button
- Added 9 Villages and Cities with PayPort
- DHHS to launch new services with Licensure Department

Contributions to the Bottom Line

- \$50,614,327.90 in partner revenue generated
- Securely conducted 3,181,587 transactions
- \$318,258, paid by Nebraska Interactive in Merchant Fees

We are Expanding the Digital Prairie

Nebraska.gov Engagement



594,477 Pageviews
166,842 New Users
80.8% PC
15.3% Mobile
3.9% Tablet

Social Media helps us Reach Citizens



Facebook Impressions

38,882
The number of times a post from the page is displayed

Twitter Organic Impressions

428,559
Times a user is served a Tweet in timeline or search result

Increases mean it's working!

7.5% Twitter, 0.7% Facebook

Awards Recognize Nebraska Innovations

4 Winners including **BEST IN CATEGORY – NEBRASKA.GOV**
10 submissions entered on behalf of
Department of Motor Vehicles
Attorney General
Assistive Technology Partnership
Veterans' Affairs
Appellate Courts
Governor Ricketts
Nebraska.gov



(Section IV. W.) **Manage – Overview of Portal Financial Value**

	2017	2016	2017	2016
	March	March	YTD	YTD
NI Revenue	\$666,555	\$595,006	\$1,788,208	\$1,735,478
10% NSRB Margin Share**	\$47,520	\$41,077	\$126,498	\$116,604
Gross Margin	\$619,035	\$553,929	\$1,661,710	\$1,618,874
Operating Expenses	\$444,464	\$397,392	\$1,306,513	\$1,195,742
Nebraska Interactive Pre-Tax Income	\$174,571	\$156,537	\$355,197	\$423,132
Nebraska Interactive Provision for Income Tax Expense	\$71,720	\$65,296	\$144,109	\$169,577
Nebraska Interactive Net After-Tax Income	\$102,851	\$91,241	\$211,089	\$253,556

** This revenue is deposited into the NSRB Cash fund and reported in the NSRB Cash Fund Balance Report in the Executive Director’s report. This Partner share is the primary contributor to the NSRB Cash fund.

Nebraska Interactive Revenue Subject to 10%

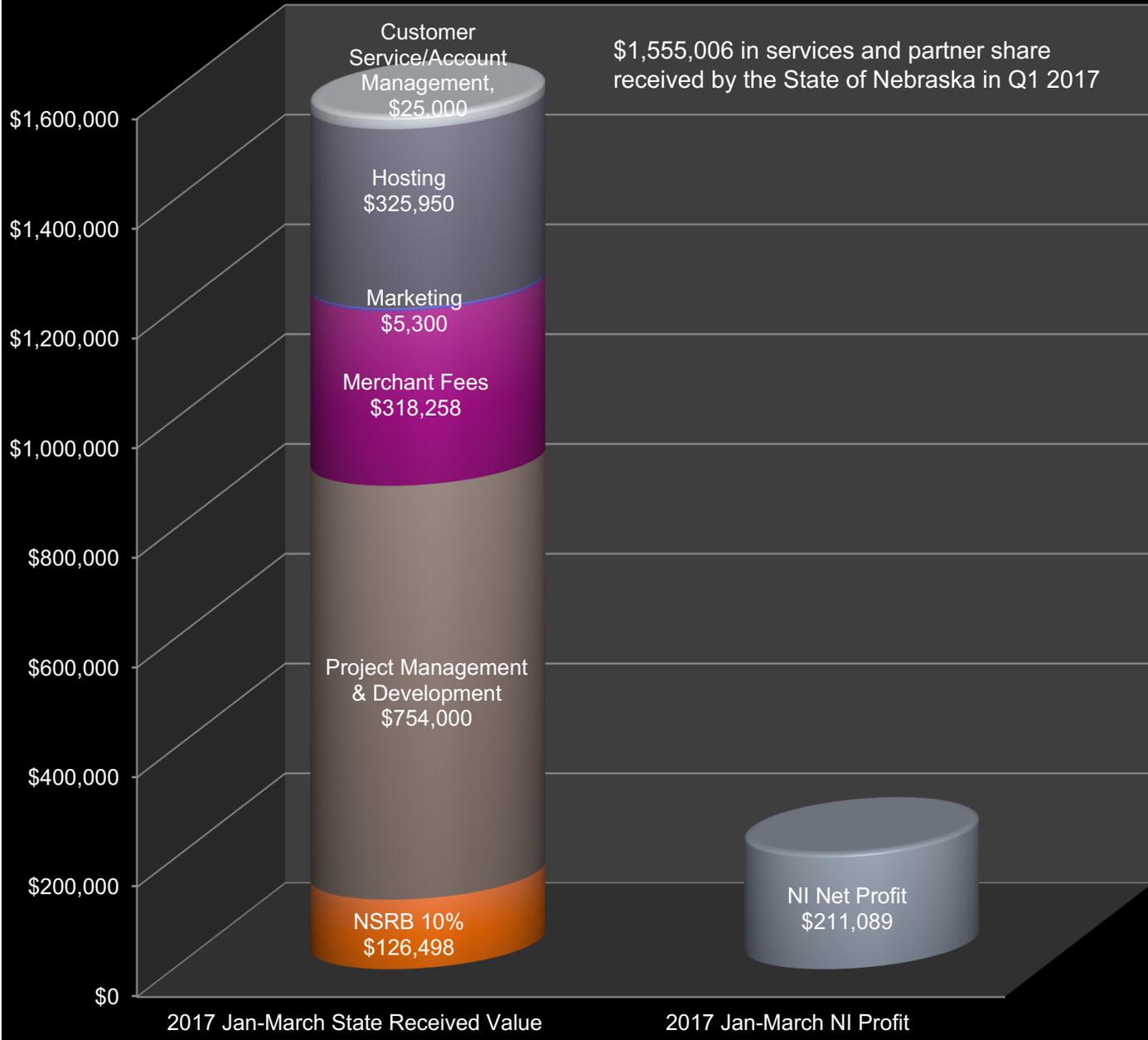
There a very limited number of services which are not subject to a 10% Partner share. These service do not include transactions such as T&M, Annual Subscriber revenues or are not subject to the NSRB through Legislation such as Courts and the Legislature.

NI Revenue	\$526,374	\$470,147	\$6,494,411	\$5,975,897
Courts, Subscriber and T&M (not included in NSRB 10%)	\$158,274	\$148,747	\$2,100,991	\$1960,937
NI Revenue Subject to 10%	\$368,100	\$321,400	\$4,393,420	\$4,014,960

See Appendix 1 for Outlining Volume and Revenue for each service (Section IV. W. 2. c.)

(Section IV. W.) Manage - Overview of Portal Financial Value

Jan - March 2017 Self-funded Value

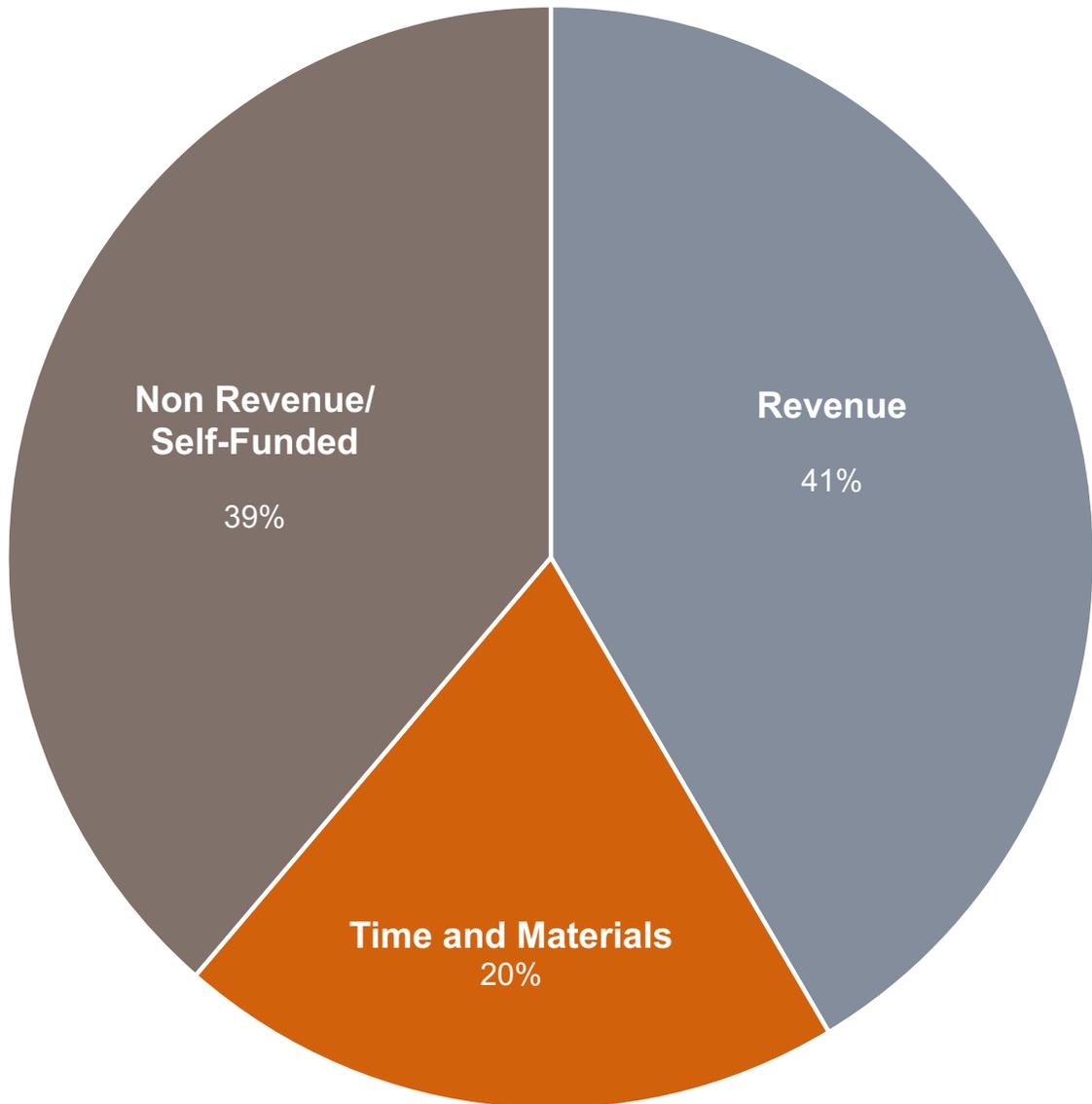


Note: The above graph is not all inclusive.

* Value categories displayed are based on actual expenses and Time & Material contract prices.

Quarter 1 2017

Time Spent on Revenue vs. Non-Revenue Generating Projects Logged



For definitions, please see Glossary of Terms on page 3

(Section IV. W.) **Manage – Network Monthly and Quarterly Reporting**

UPTIME REPORT

JAN	FEB	MAR
100%	99.95%	100%

RESPONSE TIME REPORT

JAN	FEB	MAR
Avg. response time 727 ms	Avg. response time 778 ms	Avg. response time 817 ms

NETWORK ISSUES DETAIL REPORT

	Start Time	End Time	Time*	Description	Impact
3/02/2017	4:05 AM	4:25 AM	20	Our Mysql database server ran out of temporary file space. This caused Mysql to stop responding.	All of our Meadowlark web sites were down along with multiple applications that use our Mysql Database.
3/02/2017	4:05 AM	5:05 AM	60	Our Mysql database server stopped responding. This caused our Meadowlark System to freeze.	All sites hosted in Meadowlark were not available during this time.
3/22/2017	3:45 PM	4:05 PM	20	Our Subscriber Database (CDB) stopped responding.	CDB is our user authenticaiton database. All Subscriber servers were unavailable during this time.

** Downtime reporting tool rounds the time to 5 minute increments, actual downtime may be less.*

Nebraska Interactive Quarterly Disaster Recovery Report

Nebraska Interactive did a full, live failover to our disaster recovery site on March 5th, 2017. We were successful in bring up all of our web sites and services in Allen, TX. We started the test at 11:05 PM on March 5th and completed the test at 12:56 AM on March 6th.

Quarterly www.nebraska.gov Report

1/1/17 – 3/31/17

Unique Visitors

183,914

% of Total: 100.00% (183,914)



Total Visits

354,710

% of Total: 100.00% (354,710)



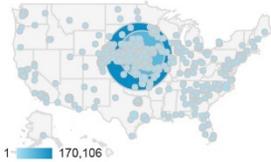
% New Visits

47.04%

Avg for View: 47.04% (0.00%)



Unique Pageviews



Traffic Drivers

Source / Medium	Sessions	Avg. Session Duration
(direct) / (none)	248,933	00:02:51
google / organic	42,350	00:01:38
bing / organic	18,453	00:01:45
yahoo / organic	7,122	00:01:24
clickdmv.ne.gov / referral	6,878	00:02:26
dcs-inmatesearch.ne.gov / referral	3,772	00:02:05
sos.ne.gov / referral	3,605	00:01:31
access.sterlinginfosystems.com / referral	2,047	00:04:16
dhhs.ne.gov / referral	1,853	00:00:48
govtech.com / referral	1,095	00:04:39

Most Popular Pages

Page Title	Pageviews	Avg. Time on Page
Home Nebraska.gov	391,881	00:04:52
Authorization Required Nebraska.gov	28,384	00:02:59
All Agencies Nebraska.gov	23,942	00:03:28
All Services Nebraska.gov	23,573	00:03:03
Error 404 Nebraska.gov	17,015	00:00:52
Find a Job Nebraska.gov	14,825	00:04:31
Courts & Legal Nebraska.gov	10,911	00:04:20
Judicial Branch Nebraska.gov	9,639	00:05:07
Contact Us Nebraska.gov	9,360	00:01:59
Legislative Branch Nebraska.gov	7,307	00:04:27

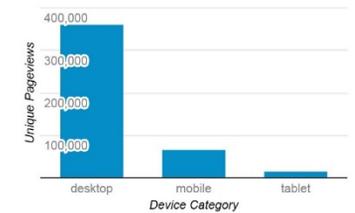
Top Landing Pages

Landing Page	Entrances	Bounce Rate
/	265,308	65.54%
/services/	9,451	81.31%
/agencies/	9,144	71.95%
/employment/find-job/	5,295	87.38%
/contact-us/	5,178	69.47%
/justice/name.shtml	3,359	68.98%
/employment/unemployment/	3,166	83.39%
/justice/	2,835	75.03%
/policies/	2,806	80.97%
/featured/courts-legal/	2,526	77.59%

Traffic from Social Networks

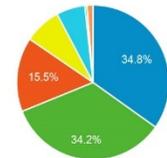
Social Network	Sessions
Facebook	569
Twitter	47
LinkedIn	34
Pinterest	7
Weebly	4

Device Type used to Visit Website



Users by Browser

■ Chrome
 ■ Internet Explorer
 ■ Safari
 ■ Firefox
 ■ Edge
 ■ Android Webview
 ■ Other



Internet Explorer Browser Versions

Browser Version	Users
11.0	43,224
8.0	11,587
7.0	4,828
10.0	1,792
9.0	1,673

Appendix 1

**Payment Statement
February 28, 2017**

TO: Nebraska State Records Board
c/o Secretary of State's Office
Room 2300, State Capitol
Lincoln, NE 68509-4608

FROM: Nebraska Interactive LLC
1 S. 13th, Suite 301
Lincoln, NE 68508



PERIOD COVERED: January 1st - January 31st

Transaction Services Subject to the 10% Split with the Nebraska State Records Board

Service/Volume Processed	No. of Records	Fee per Record	Total Revenue	Agency Share	NII Gross Share	NSRB Share (10%)	NII Share (90%)
DMV- DLR - Batch	16,569	\$3.00	\$49,707.00	\$33,138.00	\$16,569.00	\$1,656.90	\$14,912.10
DMV- DLR - Monitoring Fee	620,950	\$0.06	\$37,257.00	\$24,838.00	\$12,419.00	\$1,241.90	\$11,177.10
DMV- DLR - Interactive	70,597	\$3.00	\$211,791.00	\$141,194.00	\$70,597.00	\$7,059.70	\$63,537.30
DMV- DLR - Certified	25	\$3.00	\$75.00	\$50.00	\$25.00	\$2.50	\$22.50
DMV- DLR - Certified Transcript	196	\$4.00	\$784.00	\$588.00	\$196.00	\$19.60	\$176.40
DMV - DLR Single	1,594	\$3.00	\$4,782.00	\$3,188.00	\$1,594.00	\$159.40	\$1,434.60
DMV - Driver License Renew	6,851	Variable	\$167,478.00	\$158,842.50	\$8,635.50	\$863.55	\$7,771.95
DMV- TLR - Interactive	13,756	\$1.00	\$13,756.00	\$5,502.40	\$8,253.60	\$825.36	\$7,428.24
DMV- TLR - batch	17,737	\$1.00	\$17,737.00	\$7,094.80	\$10,642.20	\$1,064.22	\$9,577.98
DMV- TLR - Set-up Fee	0	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DMV- TLR - Special Request Runs	10	\$50.00	\$500.00	\$340.00	\$160.00	\$16.00	\$144.00
DMV- TLR - Vol. Over 2,000/Run	20	\$18.00	\$360.00	\$200.00	\$160.00	\$16.00	\$144.00
DMV - Reinstatement	1,969	\$3.00	\$147,010.00	\$141,100.00	\$5,910.00	\$591.00	\$5,319.00
DMV - Specialty Plates	2,615	\$3.00	\$93,395.00	\$85,550.00	\$7,845.00	\$784.50	\$7,060.50
DMV - IRP	678	Variable	\$6,882,709.93	\$6,870,656.23	\$12,053.70	\$1,205.37	\$10,848.33
DMV - IFTA	1,105	Variable	\$220,886.93	\$219,345.79	\$1,541.14	\$154.11	\$1,387.03
DMV - Single Trip Permit	563	Variable	\$23,394.00	\$21,490.00	\$1,904.00	\$190.40	\$1,713.60
DMV - Motor Vehicle Renewals	19,443	Variable	\$4,079,893.77	\$3,989,983.83	\$89,909.94	\$8,990.99	\$80,918.95
HHSS - Health Practitioner Lists	67	Variable	\$4,545.00	\$0.00	\$4,545.00	\$454.50	\$4,090.50
HHSS - Health Practitioner Lists Bulk	2	Variable	\$805.00	\$0.00	\$805.00	\$80.50	\$724.50
HHSS - Health License Monitoring	12,981	Variable	129.81	0.00	129.81	\$12.98	\$116.83
HHSS - Health License Monitoring Mo. Min.	1	Variable	14.69	0	14.69	\$1.47	\$13.22
HHSS - Health Risk Appraisal Company	0	50	0	0	0	\$0.00	\$0.00
HHSS - Health Risk Appraisal Employee	0	Variable	0	\$0.00	\$0.00	\$0.00	\$0.00
LCC Renewals	0	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LCC Local Renewals	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LCC SDL	99	Variable	\$4,332.23	\$4,080.00	\$252.23	\$25.22	\$227.01
SED - Electrical Permits	461	4% of Fee	\$47,259.00	\$47,259.00	\$1,890.36	\$189.04	\$1,701.32
SED - Electrician License Renewal	691	2% of Fee	\$33,408.00	31,338.00	2,070.00	\$207.00	\$1,863.00
SED - Electrician Apprentice License	94	3.00	\$4,042.00	3,760.00	282.00	\$28.20	\$253.80
SED - License List	0	Variable	\$0.00	0.00	0.00	\$0.00	\$0.00
SEDEXAM3 - Exam Application (\$3 fee)	20	3.00	\$1,260.00	1,260.00	60.00	\$6.00	\$54.00
SEDEXAM5 - Exam Application (\$5 fee)	3	5.00	\$390.00	390.00	15.00	\$1.50	\$13.50
SOS - Corporation filings (LLC/LLP)	15,119	\$3.00	\$213,401.00	\$164,225.00	\$49,176.00	\$4,917.60	\$44,258.40
SOS - NonProfit Reports	3,043	\$3.00	\$69,989.00	\$60,860.00	\$9,129.00	\$912.90	\$8,216.10
SOS - Document eDelivery	2,009	\$2/variable	\$115,017.60	\$110,420.00	\$4,597.60	\$459.76	\$4,137.84
SOS - Corp filings (Foreign/Domestic Corporations)	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - Certificate of Good Standing Orders	169	\$10.00	\$1,690.00	\$1,690.00	\$0.00	\$0.00	\$0.00
SOS - Online Certificate of Good Standing	476	\$6.50	\$3,094.00	\$1,190.00	\$1,904.00	\$190.40	\$1,713.60
SOS - Online Certificate of Good Standing Credit Carc	354	\$6.50	\$2,301.00	\$885.00	\$1,416.00	\$141.60	\$1,274.40
SOS - Corporate Monthly Batch Service	4	\$800.00	\$3,200.00	\$1,600.00	\$1,600.00	\$160.00	\$1,440.00
SOS - Corporate Special Request(TPE)	14	Variable	\$285.00	\$142.50	\$142.50	\$14.25	\$128.25

SOS - Corporate Special Request	5	\$15.00	\$75.00	\$37.50	\$37.50	\$3.75	\$33.75
SOS - Corporate Images Subscriber	4,963	\$0.45	\$2,233.35	\$1,588.16	\$645.19	\$64.52	\$580.67
SOS - Corporate Images Credit Card	3,246	\$0.45	\$1,460.70	\$1,038.72	\$421.98	\$42.20	\$379.78
SOS - Corporate Bi-Monthly Batch Service	0	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - Corporate Weekly Batch Service	9	\$300.00	\$2,700.00	\$1,350.00	\$1,350.00	\$135.00	\$1,215.00
SOS - UCC Bi-Monthly Batch Service	0	500.00	\$0.00	0.00	0.00	\$0.00	\$0.00
SOS - UCC Bulk Images	1	\$800.00	\$800.00	\$400.00	\$400.00	\$40.00	\$360.00
SOS - UCC Weekly Batch Service	9	\$300.00	\$2,700.00	\$1,350.00	\$1,350.00	\$135.00	\$1,215.00
SOS - UCC Interactive Searches	9,820	\$4.50	\$44,190.00	\$34,370.00	\$9,820.00	\$982.00	\$8,838.00
SOS - UCC Monthly Batch Service	3	\$800.00	\$2,400.00	\$1,200.00	\$1,200.00	\$120.00	\$1,080.00
SOS - UCC Special Request	240	Varia	\$480.00	\$240.00	\$240.00	\$24.00	\$216.00
SOS - UCC Periodic Dump	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - UCC Debtor Location	24	\$15.00	\$360.00	\$180.00	\$180.00	\$18.00	\$162.00
SOS - UCC Continuationl Filings	1,853	\$8.00	\$14,824.00	\$12,044.50	\$2,779.50	\$277.95	\$2,501.55
SOS - UCC Original Filings	2,303	\$8.00	\$18,424.00	\$15,314.95	\$3,109.05	\$310.91	\$2,798.14
SOS - UCC Electronic Amendments	822	\$8.00	\$6,576.00	\$5,343.00	\$1,233.00	\$123.30	\$1,109.70
SOS - UCC Electronic Assignments	3	\$8.00	\$24.00	\$19.50	\$4.50	\$0.45	\$4.05
SOS - UCC Electronic Collateral Amendments	250	\$8.00	\$2,000.00	\$1,625.00	\$375.00	\$37.50	\$337.50
SOS - UCC Images	15,221	\$0.45	\$6,849.45	\$4,870.72	\$1,978.73	\$197.87	\$1,780.86
SOS - UCC BatchSemi Monthly	2	\$500.00	\$1,000.00	\$500.00	\$500.00	\$50.00	\$450.00
SOS - EFS Interactive Searches	2,257	\$4.50	\$10,156.50	\$7,899.50	\$2,257.00	\$225.70	\$2,031.30
SOS - EFS Special Request	0	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - EFS Continuations	371	\$8.00	\$2,968.00	\$2,411.50	\$556.50	\$55.65	\$500.85
SOS - EFS Original Filings	414	\$8.00	\$3,312.00	\$2,691.00	\$621.00	\$62.10	\$558.90
REV - Sales/Use Tax Permit Lists	3	\$5.50	\$16.50	\$0.00	\$16.50	\$1.65	\$14.85
REV - Sales Tax Filings	0	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REV - Income Tax Withholding Filings (941N)	0	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NBPA Renewals	0	5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NREC - Real Estate Commission Services	187	3% of Fee	\$33,595.00	\$32,587.15	\$1,007.85	\$100.79	\$907.06
E&A - Engineers & Architects License Renewal	100	5% of Fee	\$8,737.00	\$8,737.00	\$436.85	\$43.69	\$393.16
E&A - Engineers & Architects Recip	22	5% of Fee	\$3,300.00	\$3,300.00	\$165.00	\$16.50	\$148.50
Water Well Registrations	211	5% of Fee	\$17,200.00	\$15,996.00	\$1,204.00	\$120.40	\$1,083.60
REV - Motor Fuels Tax Filing	705	\$0.25	\$176.25	\$0.00	\$176.25	\$17.63	\$158.62
NDOA - Applicator permits	450	V	\$33,220.00	\$31,982.00	\$1,238.00	\$123.80	\$1,114.20
NDOA-Measuring device	6	Variable	\$509.98	\$488.63	\$21.35	\$2.14	\$19.21
NDOA-AGDRYBEAN/AGIMPORTEGG/AGCWGS	223	Variable	\$1,648,366.82	\$1,647,700.93	\$665.89	\$66.59	\$599.30
NDOA-AGSMALL_PACKAGE	146	Variable	\$91,674.27	\$90,100.00	\$1,574.27	\$157.43	\$1,416.84
NDOA-AGFFAL_Tonnage	524	Variable	\$241,656.65	\$239,730.32	\$1,926.33	\$192.63	\$1,733.70
NDOA-AGGFAL_Renew	179	Variable	\$4,022.10	\$3,650.00	\$372.10	\$37.21	\$334.89
NDOA - DAIRY/EGG/TURKEY	7	Variable	\$26,756.42	\$26,740.39	\$16.03	\$1.60	\$14.43
NDOA - Grape/Potato	14	Variable	\$8,342.99	\$8,262.93	\$80.06	\$8.01	\$72.05
NDOA -Food License Renewals	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGMILK_RENEW	0	Variable	\$0.00	\$0.00	\$0.00	\$0.0	\$0.00
NDOA - AGPESTKELLY	2	Variable	\$5,328.75	\$5,320.00	\$8.75	\$0.88	\$7.87
NDOA - AGACTNMRKT	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGNURSERY_RENEW	120	Variable	\$26,769.40	\$26,165.00	\$604.40	\$60.44	\$543.96
AG -Pesticide License Renewals	20	Variable	\$8,745.83	\$8,910.00	-\$164.17	-\$16.42	-\$147.75
NDOA -Governor Ag Conference	0	\$3.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SFM - Fireworks Licenses/Permits	60	Variable	15,984.51	15,375.00	\$609.51	\$60.95	\$548.56
OTC-Over the counter payment	9,127	Variable	\$1,547,887.34	\$1,520,348.45	\$27,538.89	\$2,753.89	\$24,785.00
PropertyTax Payments	134	Variable	\$306,110.26	\$303,900.73	\$2,209.53	\$220.95	\$1,988.58
DOL-Contractor Registration	674	Variable	\$30,649.95	\$28,620.00	\$2,029.95	\$203.00	\$1,826.95
NDOL_BOILER	26	Variable	\$3,791.00	\$3,713.00	\$78.00	\$7.80	\$70.20
NDOL_ELEVATOR	13	Variable	\$5,748.09	\$5,535.00	\$213.09	\$21.31	\$191.78
NDOL_OVR_PMT	71	Variable	\$9,149.45	\$8,934.31	\$215.14	\$21.51	\$193.63

State Patrol Crime Report	1,241	\$18.00	\$29,403.50	\$23,712.50	\$5,691.00	\$569.10	\$5,121.90
State Patrol Crime Report - Subscriber	259	Variable	\$3,915.50	\$3,305.30	\$610.20	\$61.02	\$549.18
Event Registration	146	10% of Fee	\$6,590.00	\$5,940.60	\$649.40	\$64.94	\$584.46
Sarpy_Stop	246	Variable	\$25,745.00	\$25,119.48	\$625.52	\$62.55	\$562.97
Medicaid & Long Term Care	94	\$1.75	\$6,277.99	\$6,277.99	\$164.50	\$16.45	\$148.05
Micellaneous Charge for Swipers	7	variable	\$816.15	\$0.00	\$816.15	\$81.62	\$734.53
OTC HCHS InsuranceCC	1	variable	\$951.96	\$0.00	\$951.96	\$95.20	\$856.76
OTCHCHSInsuranceACH	0	variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTC HCHS H S A CC	1	variable	\$0.94	\$0.00	\$0.94	\$0.09	\$0.85
OTC HCHS H S A ACH	0	variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL			\$16,731,652.56	\$16,327,127.81	\$407,256.46	\$40,725.67	\$366,530.79

Transaction Services Not Subject to the 10% Split with the Nebraska State Records Board

Service/Volume Processed	No. of Records	Fee per Record	Total Revenue	Agency Share	NII Gross Share	NII Share
Court Records (Justice) Per Record	147,752	\$1.00	\$147,752.00	73,876.00	73,876.00	\$73,876.00
Court Records (Justice) Monthly	84	\$500.00	\$42,000.00	\$21,000.00	21,000.00	\$21,000.00
Court Records (Justice) Credit Card Searches	540	\$15.00	\$8,100.00	\$4,050.00	4,050.00	\$4,050.00
Court E-Filing	14,710	\$1.00	\$14,710.00	\$0.00	\$14,710.00	\$14,710.00
COURTAPELFILE	297	\$2.00	\$738.00	\$150.00	588.00	\$588.00
courtjudge	52	\$50.00	\$2,600.00	\$0.00	\$2,600.00	\$2,600.00
Court Citations	5,742	Variable	\$747,675.86	\$732,195.76	15,480.10	\$15,480.10
Court Payments	2,585	Variable	\$691,707.81	\$681,778.17	9,929.64	\$9,929.64
Lobbyist Registration	76	\$0.05	\$13,780.00	\$13,780.00	689.00	\$689.00
OTC-Court payments	2	Variable	\$14.77	\$14.41	0.36	\$0.36
LEG - BillTracker (1-3 eProfiles)	11	\$50.00	\$550.00	\$275.00	275.00	\$275.00
LEG - BillTracker (4-10 eProfiles)	2	\$100.00	\$200.00	\$100.00	100.00	\$100.00
LEG - BillTracker (11-20 eProfiles)	0	\$250.00	\$0.00	\$0.00	0.00	\$0.00
LEG - BillTracker (Unlimited eProfiles)	3	\$500.00	\$1,500.00	\$750.00	750.00	\$750.00
wccfile	344	Variable	\$1,284.00	\$315.00	\$969.00	\$969.00
sccalessubscr	895	Variable	\$895.00	\$447.50	447.50	\$447.50
SUBTOTAL			1,673,507.44	1,528,731.84	145,464.60	145,464.60
						\$26,443.71

Other Revenue Not Subject to the 10% Split with the Nebraska State Records Board

Other Revenue/Adjustments	Number	Fee per Item	Total Revenue	NII Gross Share	NII Share
Grants/ Special Projects			12,693.33	12,693.33	12,693.33
Subscriptions - New	471	50.00	23,550.00	23,550.00	23,550.00
- Renewals	-3	50.00	-150.00	-150.00	-150.00
Billing Minimums/Adjustments	0		0.00	0.00	0.00
Revenue Affecting adjustments					
SUBTOTAL			\$36,093.33	\$36,093.33	

Other Applications Maintained and Supported - No Revenue

Service/Volume Processed	No. of Transactions	Fee per Record	Total Revenue	Agency Share	NII Share
DAS - State Directory Order	0	5.00	0.00	0.00	0.00
DED -Conference Registration	0	75.00	0.00	0.00	0.00
DHHS - Birth Certificate Order	1,839	17.00	37,604.00	37,604.00	0.00

LCC -Tax Payments	32	variable	2,885,025.00	2,885,025.00	0.00
COURTEFILESUB	14,710	variable	\$348,792.00	\$348,792.00	0.00
COURTAPPTFILE	3		\$150.00	\$150.00	0.00
WCCSUB	21	Variable	\$315.00	\$315.00	0.00
SUBTOTAL			\$3,271,886.00	\$3,271,886.00	

Merchant Fees Billed Back

**Payment Statement
March 31, 2017**

TO: Nebraska State Records Board
c/o Secretary of State's Office
Room 2300, State Capitol
Lincoln, NE 68509-4608

FROM: Nebraska Interactive LLC
1 S. 13th, Suite 301
Lincoln, NE 68508



PERIOD COVERED: February 1st -February 28th

Transaction Services Subject to the 10% Split with the Nebraska State Records Board

Service/Volume Processed	No. of Records	Fee per Record	Total Revenue	Agency Share	NII Gross Share	NSRB Share (11%)	NII Share (90%)
DMV- DLR - Batch	16,539	\$3.00	\$49,617.00	\$33,078.00	\$16,539.00	\$1,653.90	\$14,885.10
DMV- DLR - Monitoring Fee	619,990	\$0.06	\$37,199.40	\$24,799.60	\$12,399.80	\$1,239.98	\$11,159.82
DMV- DLR - Interactive	70,110	\$3.00	\$210,330.00	\$140,220.00	\$70,110.00	\$7,011.00	\$63,099.00
DMV- DLR - Certified	42	\$3.00	\$126.00	\$84.00	\$42.00	\$4.20	\$37.80
DMV- DLR - Certified Transcript	189	\$4.00	\$756.00	\$567.00	\$189.00	\$18.90	\$170.10
DMV - DLR Single	1,397	\$3.00	\$4,191.00	\$2,794.00	\$1,397.00	\$139.70	\$1,257.30
DMV - Driver License Renew	6,425	Variable	\$155,127.75	\$147,042.50	\$8,085.25	\$808.53	\$7,276.72
DMV- TLR - Interactive	12,187	\$1.00	\$12,187.00	\$4,874.80	\$7,312.20	\$731.22	\$6,580.98
DMV- TLR - batch	30,844	\$1.00	\$30,844.00	\$12,337.60	\$18,506.40	\$1,850.64	\$16,655.76
DMV- TLR - Set-up Fee	0	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DMV- TLR - Special Request Runs	10	\$50.00	\$500.00	\$340.00	\$160.00	\$16.00	\$144.00
DMV- TLR - Vol. Over 2,000/Run	8	\$18.00	\$144.00	\$80.00	\$64.00	\$6.40	\$57.60
DMV - Reinstatement	2,765	\$3.00	\$197,273.00	\$188,975.00	\$8,298.00	\$829.80	\$7,468.20
DMV - Specialty Plates	3,182	\$3.00	\$107,986.00	\$98,440.00	\$9,546.00	\$954.60	\$8,591.40
DMV - IRP	277	Variable	\$494,940.63	\$492,168.12	\$2,772.51	\$277.25	\$2,495.26
DMV - IFTA	180	Variable	\$16,609.70	\$16,328.16	\$281.54	\$28.15	\$253.39
DMV - Single Trip Permit	507	Variable	\$21,119.00	\$19,395.00	\$1,724.00	\$172.40	\$1,551.60
DMV - Motor Vehicle Renewals	18,958	Variable	\$4,020,694.81	\$3,930,918.54	\$89,776.27	\$8,977.63	\$80,798.64
HHSS - Health Practitioner Lists	64	Variable	\$3,485.00	\$0.00	\$3,485.00	\$348.50	\$3,136.50
HHSS - Health Practitioner Lists Bulk	3	Variable	\$2,375.00	\$0.00	\$2,375.00	\$237.50	\$2,137.50
HHSS - Health License Monitoring	11,541	Variable	115.41	0.00	115.41	\$11.54	\$103.87
HHSS - Health License Monitoring Mo. Min.	1	Variable	14.72	0	14.72	\$1.47	\$13.25
HHSS - Health Risk Appraisal Company	0	50	0	0	0	\$0.00	\$0.00
HHSS - Health Risk Appraisal Employee	0	Variable	0	\$0.00	\$0.00	\$0.00	\$0.00
LCC Renewals	511	\$1.00	\$183,472.04	\$180,993.00	\$2,479.04	\$247.90	\$2,231.14
LCC Local Renewals	104	Variable	\$59,665.52	\$58,911.89	\$753.63	\$75.36	\$678.27
LCC SDL	184	Variable	\$8,881.91	\$8,400.00	\$481.91	\$48.19	\$433.72
SED - Electrical Permits	502	4% of Fee	\$63,933.00	\$63,933.00	\$2,557.32	\$255.73	\$2,301.59
SED - Electrician License Renewal	154	2% of Fee	\$6,888.60	6,426.60	462.00	\$46.20	\$415.80
SED - Electrician Apprentice License	50	3.00	\$2,150.00	2,000.00	150.00	\$15.00	\$135.00
SED - License List	0	Variable	\$0.00	0.00	0.00	\$0.00	\$0.00
SEDEXAM3 - Exam Application (\$3 fee)	9	3.00	\$567.00	567.00	27.00	\$2.70	\$24.30
SEDEXAM5 - Exam Application (\$5 fee)	3	5.00	\$390.00	390.00	15.00	\$1.50	\$13.50
SOS - Corporation filings (LLC/LLP)	8,198	\$3.00	\$130,272.00	\$100,245.00	\$30,027.00	\$3,002.70	\$27,024.30
SOS - NonProfit Reports	1,652	\$3.00	\$37,996.00	\$33,040.00	\$4,956.00	\$495.60	\$4,460.40
SOS - Document eDelivery	1,817	\$2/variable	\$109,341.74	\$105,128.00	\$4,213.74	\$421.37	\$3,792.37
SOS - Corp filings (Foreign/Domestic Corporations)	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - Certificate of Good Standing Orders	137	\$10.00	\$1,370.00	\$1,370.00	\$0.00	\$0.00	\$0.00
SOS - Online Certificate of Good Standing	581	\$6.50	\$3,776.50	\$1,452.50	\$2,324.00	\$232.40	\$2,091.60
SOS - Online Certificate of Good Standing Credit Carc	406	\$6.50	\$2,639.00	\$1,015.00	\$1,624.00	\$162.40	\$1,461.60
SOS - Corporate Monthly Batch Service	4	\$800.00	\$3,200.00	\$1,600.00	\$1,600.00	\$160.00	\$1,440.00
SOS - Corporate Special Request(TPE)	14	Variable	\$255.00	\$127.50	\$127.50	\$12.75	\$114.75

SOS - Corporate Special Request	5	\$15.00	\$75.00	\$37.50	\$37.50	\$3.75	\$33.75
SOS - Corporate Images Subscriber	4,552	\$0.45	\$2,048.40	\$1,456.64	\$591.76	\$59.18	\$532.58
SOS - Corporate Images Credit Card	2,745	\$0.45	\$1,235.25	\$878.40	\$356.85	\$35.69	\$321.16
SOS - Corporate Bi-Monthly Batch Service	0	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - Corporate Weekly Batch Service	8	\$300.00	\$2,400.00	\$1,200.00	\$1,200.00	\$120.00	\$1,080.00
SOS - UCC Bi-Monthly Batch Service	0	500.00	\$0.00	0.00	0.00	\$0.00	\$0.00
SOS - UCC Bulk Images	1	\$800.00	\$800.00	\$400.00	\$400.00	\$40.00	\$360.00
SOS - UCC Weekly Batch Service	8	\$300.00	\$2,400.00	\$1,200.00	\$1,200.00	\$120.00	\$1,080.00
SOS - UCC Interactive Searches	8,977	\$4.50	\$40,396.50	\$31,419.50	\$8,977.00	\$897.70	\$8,079.30
SOS - UCC Monthly Batch Service	3	\$800.00	\$2,400.00	\$1,200.00	\$1,200.00	\$120.00	\$1,080.00
SOS - UCC Special Request	6	Varia	\$12.00	\$6.00	\$6.00	\$0.60	\$5.40
SOS - UCC Periodic Dump	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - UCC Debtor Location	1	\$15.00	\$15.00	\$7.50	\$7.50	\$0.75	\$6.75
SOS - UCC Continuationl Filings	1,701	\$8.00	\$13,608.00	\$11,056.50	\$2,551.50	\$255.15	\$2,296.35
SOS - UCC Original Filings	2,094	\$8.00	\$16,752.00	\$13,925.10	\$2,826.90	\$282.69	\$2,544.21
SOS - UCC Electronic Amendments	684	\$8.00	\$5,472.00	\$4,446.00	\$1,026.00	\$102.60	\$923.40
SOS - UCC Electronic Assignments	2	\$8.00	\$16.00	\$13.00	\$3.00	\$0.30	\$2.70
SOS - UCC Electronic Collateral Amendments	258	\$8.00	\$2,064.00	\$1,677.00	\$387.00	\$38.70	\$348.30
SOS - UCC Images	15,577	\$0.45	\$7,009.65	\$4,984.64	\$2,025.01	\$202.50	\$1,822.51
SOS - UCC BatchSemi Monthly	2	\$500.00	\$1,000.00	\$500.00	\$500.00	\$50.00	\$450.00
SOS - EFS Interactive Searches	1,951	\$4.50	\$8,779.50	\$6,828.50	\$1,951.00	\$195.10	\$1,755.90
SOS - EFS Special Request	872	\$2.00	\$1,744.00	\$872.00	\$872.00	\$87.20	\$784.80
SOS - EFS Continuations	422	\$8.00	\$3,376.00	\$2,743.00	\$633.00	\$63.30	\$569.70
SOS - EFS Original Filings	366	\$8.00	\$2,928.00	\$2,379.00	\$549.00	\$54.90	\$494.10
REV - Sales/Use Tax Permit Lists	3	\$5.50	\$16.50	\$0.00	\$16.50	\$1.65	\$14.85
REV - Sales Tax Filings	0	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REV - Income Tax Withholding Filings (941N)	0	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NBPA Renewals	0	5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NREC - Real Estate Commission Services	112	3% of Fee	\$18,135.00	\$17,590.95	\$544.05	\$54.41	\$489.64
E&A - Engineers & Architects License Renewal	10	5% of Fee	\$960.00	\$960.00	\$48.00	\$4.80	\$43.20
E&A - Engineers & Architects Recip	36	5% of Fee	\$5,400.00	\$5,400.00	\$270.00	\$27.00	\$243.00
Water Well Registrations	156	5% of Fee	\$13,170.00	\$12,248.10	\$921.90	\$92.19	\$829.71
REV - Motor Fuels Tax Filing	495	\$0.25	\$123.75	\$0.00	\$123.75	\$12.38	\$111.37
NDOA - Applicator permits	1,352	V	\$55,510.00	\$52,470.00	\$3,040.00	\$304.00	\$2,736.00
NDOA-Measuring device	3	Variable	\$75.42	\$68.87	\$6.55	\$0.66	\$5.89
NDOA-AGDRYBEAN/AGIMPORTEGG/AGCWGS	11	Variable	-\$6,653.20	-\$6,683.06	\$29.86	\$2.99	\$26.87
NDOA-AGSMALL_PACKAGE	11	Variable	\$ 3,792.30	\$ 3,725.00	\$ 67.30	\$6.73	\$60.57
NDOA-AGFFAL_Tonnage	83	Variable	\$ 44,708.67	\$ 44,341.63	\$ 367.04	\$36.70	\$330.34
NDOA-AGGFAL_Renew	28	Variable	\$562.78	\$505.00	\$57.78	\$5.78	\$52.00
NDOA - DAIRY/EGG/TURKEY	10	Variable	\$28,541.10	\$28,517.91	\$23.19	\$2.32	\$20.87
NDOA - Grape/Potato	1	Variable	\$149.64	\$147.89	\$1.75	\$0.18	\$1.57
NDOA -Food License Renewals	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGMILK_RENEW	0	Variable	\$0.00	\$0.00	\$0.00	\$0.0	\$0.00
NDOA - AGPESTKELLY	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGACTNMRKT	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGNURSERY_RENEW	86	Variable	\$17,078.69	\$16,756.25	\$322.44	\$32.24	\$290.20
AG -Pesticide License Renewals	1	Variable	\$241.75	\$240.00	\$1.75	\$0.18	\$1.57
NDOA -Governor Ag Conference	54	\$3.00	\$6,333.87	\$6,180.00	\$153.87	\$15.39	\$138.48
SFM - Fireworks Licenses/Permits	29	Variable	3,145.95	2,995.00	\$150.95	\$15.10	\$135.85
OTC-Over the counter payment	10,479	Variable	\$1,610,524.96	\$1,581,388.81	\$29,136.15	\$2,913.62	\$26,222.53
PropertyTax Payments	170	Variable	\$535,233.43	\$532,697.56	\$2,535.87	\$253.59	\$2,282.28
DOL-Contractor Registration	1,092	Variable	\$48,281.40	\$45,000.00	\$3,281.40	\$328.14	\$2,953.26
NDOL_BOILER	18	Variable	\$965.00	\$911.00	\$54.00	\$5.40	\$48.60
NDOL_ELEVATOR	14	Variable	\$3,734.78	\$3,575.00	\$159.78	\$15.98	\$143.80
NDOL_OVR_PMT	87	Variable	\$11,159.15	\$10,944.87	\$214.28	\$21.43	\$192.85

State Patrol Crime Report	1,189	\$18.00	\$29,744.50	\$23,987.50	\$5,757.00	\$575.70	\$5,181.30
State Patrol Crime Report - Subscriber	355	Variable	\$5,430.50	\$4,536.80	\$893.70	\$89.37	\$804.33
Event Registration	164	10% of Fee	\$8,310.00	\$7,505.90	\$804.10	\$80.41	\$723.69
Sarpy_Stop	269	Variable	\$29,960.00	\$29,232.01	\$727.99	\$72.80	\$655.19
Medicaid & Long Term Care	109	\$1.75	\$7,296.00	\$7,296.00	\$190.75	\$19.08	\$171.67
Micellaneous Charge for Swipers	0	variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTC HCHS InsuranceCC	79	variable	\$299.13	\$0.00	\$299.13	\$29.91	\$269.22
OTCHCHSInsuranceACH	0	variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTC HCHS H S A CC	12	variable	\$30.27	\$0.00	\$30.27	\$3.03	\$27.24
OTC HCHS H S A ACH	0	variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL			\$8,577,226.37	\$8,197,811.08	\$382,523.36	\$38,252.38	\$344,270.98

Transaction Services Not Subject to the 10% Split with the Nebraska State Records Board

Service/Volume Processed	No. of Records	Fee per Record	Total Revenue	Agency Share	NII Gross Share	NII Share
Court Records (Justice) Per Record	121,240	\$1.00	\$121,240.00	60,620.00	60,620.00	\$60,620.00
Court Records (Justice) Monthly	89	\$500.00	\$44,500.00	\$22,250.00	22,250.00	\$22,250.00
Court Records (Justice) Credit Card Searches	531	\$15.00	\$7,965.00	\$3,982.50	3,982.50	\$3,982.50
Court E-Filing	12,979	\$1.00	\$12,979.00	\$0.00	\$12,979.00	\$12,979.00
COURTAPELFILE	278	\$2.00	\$988.00	\$450.00	538.00	\$538.00
courtjudge	54	\$50.00	\$2,700.00	\$0.00	\$2,700.00	\$2,700.00
Court Citations	5,293	Variable	\$687,918.87	\$673,648.72	14,270.15	\$14,270.15
Court Payments	2,823	Variable	\$885,963.66	\$873,176.58	12,787.08	\$12,787.08
Lobbyist Registration	21	\$0.05	\$4,030.00	\$4,030.00	201.50	\$201.50
OTC-Court payments	2	Variable	\$28.67	\$27.98	0.69	\$0.69
LEG - BillTracker (1-3 eProfiles)	2	\$50.00	\$100.00	\$50.00	50.00	\$50.00
LEG - BillTracker (4-10 eProfiles)	0	\$100.00	\$0.00	\$0.00	0.00	\$0.00
LEG - BillTracker (11-20 eProfiles)	0	\$250.00	\$0.00	\$0.00	0.00	\$0.00
LEG - BillTracker (Unlimited eProfiles)	-1	\$500.00	-\$500.00	-\$250.00	-250.00	-\$250.00
wccfile	346	Variable	\$1,314.00	\$345.00	\$969.00	\$969.00
sccalessubscr	802	Variable	\$802.00	\$401.00	401.00	\$401.00
SUBTOTAL			1,770,029.20	1,638,731.78	131,498.92	131,498.92
						\$26,830.98

Other Revenue Not Subject to the 10% Split with the Nebraska State Records Board

Other Revenue/Adjustments	Number	Fee per Item	Total Revenue	NII Gross Share	NII Share
Grants/ Special Projects			2,293.33	2,293.33	2,293.33
Subscriptions - New	431	50.00	21,550.00	21,550.00	21,550.00
- Renewals	0	50.00	0.00	0.00	0.00
Billing Minimums/Adjustments	0		0.00	0.00	0.00
Revenue Affecting adjustments					
SUBTOTAL			\$23,843.33	\$23,843.33	

Other Applications Maintained and Supported - No Revenue

Service/Volume Processed	No. of Transactions	Fee per Record	Total Revenue	Agency Share	NII Share
DAS - State Directory Order	0	5.00	0.00	0.00	0.00
DED -Conference Registration	0	75.00	0.00	0.00	0.00
DHHS - Birth Certificate Order	1,771	17.00	35,904.00	35,904.00	0.00

LCC -Tax Payments	32	variable	1,975,175.00	1,975,175.00	0.00
COURTEFILESUB	12,979	variable	\$331,944.00	\$331,944.00	0.00
COURTAPPTFILE	9		\$450.00	\$450.00	0.00
WCCSUB	23	Variable	\$345.00	\$345.00	0.00
SUBTOTAL			\$2,343,818.00	\$2,343,818.00	

**Payment Statement
April 30, 2017**

TO: Nebraska State Records Board
c/o Secretary of State's Office
Room 2300, State Capitol
Lincoln, NE 68509-4608

FROM: Nebraska Interactive LLC
1 S. 13th, Suite 301
Lincoln, NE 68508



PERIOD COVERED: March 1st - March 31st

Transaction Services Subject to the 10% Split with the Nebraska State Records Board

Service/Volume Processed	No. of Records	Fee per Record	Total Revenue	Agency Share	NII Gross Share	NSRB Share (11%)	NII Share (90%)
DMV- DLR - Batch	17,712	\$3.00	\$53,136.00	\$35,424.00	\$17,712.00	\$1,771.20	\$15,940.80
DMV- DLR - Monitoring Fee	626,483	\$0.06	\$37,588.98	\$25,059.32	\$12,529.66	\$1,252.97	\$11,276.69
DMV- DLR - Interactive	81,165	\$3.00	\$243,495.00	\$162,330.00	\$81,165.00	\$8,116.50	\$73,048.50
DMV- DLR - Certified	56	\$3.00	\$168.00	\$112.00	\$56.00	\$5.60	\$50.40
DMV- DLR - Certified Transcript	233	\$4.00	\$932.00	\$699.00	\$233.00	\$23.30	\$209.70
DMV - DLR Single	1,584	\$3.00	\$4,752.00	\$3,168.00	\$1,584.00	\$158.40	\$1,425.60
DMV - Driver License Renew	7,221	Variable	\$173,926.25	\$164,819.50	\$9,106.75	\$910.68	\$8,196.07
DMV- TLR - Interactive	14,689	\$1.00	\$14,689.00	\$5,875.60	\$8,813.40	\$881.34	\$7,932.06
DMV- TLR - batch	28,576	\$1.00	\$28,576.00	\$11,430.40	\$17,145.60	\$1,714.56	\$15,431.04
DMV- TLR - Set-up Fee	0	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DMV- TLR - Special Request Runs	9	\$50.00	\$450.00	\$306.00	\$144.00	\$14.40	\$129.60
DMV- TLR - Vol. Over 2,000/Run	7	\$18.00	\$126.00	\$70.00	\$56.00	\$5.60	\$50.40
DMV - Reinstatement	2,986	\$3.00	\$216,570.00	\$207,600.00	\$8,970.00	\$897.00	\$8,073.00
DMV - Specialty Plates	4,616	\$3.00	\$152,048.00	\$138,200.00	\$13,848.00	\$1,384.80	\$12,463.20
DMV - IRP	274	Variable	\$433,850.85	\$431,169.15	\$2,681.70	\$268.17	\$2,413.53
DMV - IFTA	59	Variable	\$4,810.04	\$4,709.94	\$100.10	\$10.01	\$90.09
DMV - Single Trip Permit	786	Variable	\$31,923.00	\$29,315.00	\$2,608.00	\$260.80	\$2,347.20
DMV - Motor Vehicle Renewals	24,413	Variable	\$4,929,121.16	\$4,818,099.68	\$111,021.48	\$11,102.15	\$99,919.33
HHSS - Health Practitioner Lists	77	Variable	\$5,250.00	\$0.00	\$5,250.00	\$525.00	\$4,725.00
HHSS - Health Practitioner Lists Bulk	1	Variable	\$380.00	\$0.00	\$380.00	\$38.00	\$342.00
HHSS - Health License Monitoring	12,822	Variable	128.22	0.00	128.22	\$12.82	\$115.40
HHSS - Health License Monitoring Mo. Min.	1	Variable	14.69	0	14.69	\$1.47	\$13.22
HHSS - Health Risk Appraisal Company	0	50	0	0	0	\$0.00	\$0.00
HHSS - Health Risk Appraisal Employee	0	Variable	0	\$0.00	\$0.00	\$0.00	\$0.00
LCC Renewals	844	\$1.00	\$203,166.85	\$200,555.00	\$2,611.85	\$261.19	\$2,350.66
LCC Local Renewals	337	Variable	\$206,811.32	\$204,371.24	\$2,440.08	\$244.01	\$2,196.07
LCC SDL	146	Variable	\$7,516.38	\$7,120.00	\$396.38	\$39.64	\$356.74
SED - Electrical Permits	668	4% of Fee	\$71,395.00	\$71,395.00	\$2,855.80	\$285.58	\$2,570.22
SED - Electrician License Renewal	114	2% of Fee	\$6,408.00	6,066.00	342.00	\$34.20	\$307.80
SED - Electrician Apprentice License	63	3.00	\$2,709.00	2,520.00	189.00	\$18.90	\$170.10
SED - License List	2	Variable	\$60.00	60.00	10.00	\$1.00	\$9.00
SEDEXAM3 - Exam Application (\$3 fee)	20	3.00	\$1,260.00	1,260.00	60.00	\$6.00	\$54.00
SEDEXAM5 - Exam Application (\$5 fee)	5	5.00	\$650.00	650.00	25.00	\$2.50	\$22.50
SOS - Corporation filings (LLC/LLP)	13,269	\$3.00	\$193,126.00	\$148,645.00	\$44,481.00	\$4,448.10	\$40,032.90
SOS - NonProfit Reports	3,060	\$3.00	\$70,380.00	\$61,200.00	\$9,180.00	\$918.00	\$8,262.00
SOS - Document eDelivery	2,503	\$2/variable	\$139,076.85	\$133,355.00	\$5,721.85	\$572.19	\$5,149.66
SOS - Corp filings (Foreign/Domestic Corporations)	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - Certificate of Good Standing Orders	116	\$10.00	\$1,160.00	\$1,160.00	\$0.00	\$0.00	\$0.00
SOS - Online Certificate of Good Standing	772	\$6.50	\$5,018.00	\$1,930.00	\$3,088.00	\$308.80	\$2,779.20
SOS - Online Certificate of Good Standing Credit Carc	573	\$6.50	\$3,724.50	\$1,432.50	\$2,292.00	\$229.20	\$2,062.80
SOS - Corporate Monthly Batch Service	4	\$800.00	\$3,200.00	\$1,600.00	\$1,600.00	\$160.00	\$1,440.00
SOS - Corporate Special Request(TPE)	17	Variable	\$480.00	\$240.00	\$240.00	\$24.00	\$216.00

SOS - Corporate Special Request	5	\$15.00	\$75.00	\$37.50	\$37.50	\$3.75	\$33.75
SOS - Corporate Images Subscriber	5,782	\$0.45	\$2,601.90	\$1,850.24	\$751.66	\$75.17	\$676.49
SOS - Corporate Images Credit Card	3,956	\$0.45	\$1,780.20	\$1,265.92	\$514.28	\$51.43	\$462.85
SOS - Corporate Bi-Monthly Batch Service	0	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - Corporate Weekly Batch Service	9	\$300.00	\$2,700.00	\$1,350.00	\$1,350.00	\$135.00	\$1,215.00
SOS - UCC Bi-Monthly Batch Service	0	500.00	\$0.00	0.00	0.00	\$0.00	\$0.00
SOS - UCC Bulk Images	2	\$800.00	\$1,600.00	\$800.00	\$800.00	\$80.00	\$720.00
SOS - UCC Weekly Batch Service	9	\$300.00	\$2,700.00	\$1,350.00	\$1,350.00	\$135.00	\$1,215.00
SOS - UCC Interactive Searches	10,346	\$4.50	\$46,557.00	\$36,211.00	\$10,346.00	\$1,034.60	\$9,311.40
SOS - UCC Monthly Batch Service	3	\$800.00	\$2,400.00	\$1,200.00	\$1,200.00	\$120.00	\$1,080.00
SOS - UCC Special Request	2	Varia	\$4.00	\$2.00	\$2.00	\$0.20	\$1.80
SOS - UCC Periodic Dump	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - UCC Debtor Location	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - UCC Continuationl Filings	1,688	\$8.00	\$13,504.00	\$10,972.00	\$2,532.00	\$253.20	\$2,278.80
SOS - UCC Original Filings	2,472	\$8.00	\$19,776.00	\$16,438.80	\$3,337.20	\$333.72	\$3,003.48
SOS - UCC Electronic Amendments	825	\$8.00	\$6,600.00	\$5,362.50	\$1,237.50	\$123.75	\$1,113.75
SOS - UCC Electronic Assignments	2	\$8.00	\$16.00	\$13.00	\$3.00	\$0.30	\$2.70
SOS - UCC Electronic Collateral Amendments	382	\$8.00	\$3,056.00	\$2,483.00	\$573.00	\$57.30	\$515.70
SOS - UCC Images	16,633	\$0.45	\$7,484.85	\$5,322.56	\$2,162.29	\$216.23	\$1,946.06
SOS - UCC BatchSemi Monthly	2	\$500.00	\$1,000.00	\$500.00	\$500.00	\$50.00	\$450.00
SOS - EFS Interactive Searches	2,381	\$4.50	\$10,714.50	\$8,333.50	\$2,381.00	\$238.10	\$2,142.90
SOS - EFS Special Request	0	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SOS - EFS Continuations	323	\$8.00	\$2,584.00	\$2,099.50	\$484.50	\$48.45	\$436.05
SOS - EFS Original Filings	414	\$8.00	\$3,312.00	\$2,691.00	\$621.00	\$62.10	\$558.90
REV - Sales/Use Tax Permit Lists	8	\$5.50	\$44.00	\$0.00	\$44.00	\$4.40	\$39.60
REV - Sales Tax Filings	0	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REV - Income Tax Withholding Filings (941N)	0	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NBPA Renewals	0	5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NREC - Real Estate Commission Services	126	3% of Fee	\$20,370.00	\$19,758.90	\$611.10	\$61.11	\$549.99
E&A - Engineers & Architects License Renewal	17	5% of Fee	\$1,768.00	\$1,768.00	\$88.40	\$8.84	\$79.56
E&A - Engineers & Architects Recip	39	5% of Fee	\$5,850.00	\$5,850.00	\$292.50	\$29.25	\$263.25
Water Well Registrations	151	5% of Fee	\$13,700.00	\$12,741.00	\$959.00	\$95.90	\$863.10
REV - Motor Fuels Tax Filing	509	\$0.25	\$127.25	\$0.00	\$127.25	\$12.73	\$114.52
NDOA - Applicator permits	2,065	V	\$85,425.00	\$80,775.00	\$4,650.00	\$465.00	\$4,185.00
NDOA-Measuring device	1	Variable	-\$167.55	-\$164.79	-\$2.76	-\$0.28	-\$2.48
NDOA-AGDRYBEAN/AGIMPORTEGG/AGCWGS	5	Variable	\$5,193.29	\$5,183.35	\$9.94	\$0.99	\$8.95
NDOA-AGSMALL_PACKAGE	1	Variable	\$334.84	\$325.00	\$9.84	\$0.98	\$8.86
NDOA-AGFFAL_Tonnage	17	Variable	\$4,566.36	\$4,439.98	\$126.38	\$12.64	\$113.74
NDOA-AGGFAL_Renew	8	Variable	\$165.48	\$150.00	\$15.48	\$1.55	\$13.93
NDOA - DAIRY/EGG/TURKEY	7	Variable	\$23,725.60	\$23,709.61	\$15.99	\$1.60	\$14.39
NDOA - Grape/Potato	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA -Food License Renewals	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGMILK_RENEW	0	Variable	\$0.00	\$0.00	\$0.00	\$0.0	\$0.00
NDOA - AGPESTKELLY	0	Variable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NDOA - AGACTNMRKT	3	Variable	\$7,121.12	\$7,115.25	\$5.87	\$0.59	\$5.28
NDOA - AGNURSERY_RENEW	60	Variable	\$11,686.28	\$11,385.00	\$301.28	\$30.13	\$271.15
AG -Pesticide License Renewals	1	Variable	\$575.69	\$560.00	\$15.69	\$1.57	\$14.12
NDOA -Governor Ag Conference	20	\$3.00	\$2,265.00	\$2,210.00	\$55.00	\$5.50	\$49.50
SFM - Fireworks Licenses/Permits	108	Variable	7,811.21	7,435.00	\$376.21	\$37.62	\$338.59
OTC-Over the counter payment	14,117	Variable	\$2,199,915.31	\$2,160,405.78	\$39,509.53	\$3,950.95	\$35,558.58
OTC Billback	121	Variable	\$18,768.90	\$18,768.90	\$467.35	\$46.74	\$420.61
PropertyTax Payments	1,076	Variable	\$3,537,931.76	\$3,524,707.12	\$13,224.64	\$1,322.46	\$11,902.18
DOL-Contractor Registration	1,238	Variable	\$54,297.45	\$50,580.00	\$3,717.45	\$371.75	\$3,345.70
NDOL_BOILER	35	Variable	\$5,273.00	\$5,168.00	\$105.00	\$10.50	\$94.50
NDOL_ELEVATOR	8	Variable	\$2,429.60	\$2,330.00	\$99.60	\$9.96	\$89.64

NDOL_OVR_PMT	73	Variable	\$12,631.65	\$12,416.87	\$214.78	\$21.48	\$193.30
State Patrol Crime Report	1,458	\$18.00	\$36,921.00	\$29,775.00	\$7,146.00	\$714.60	\$6,431.40
State Patrol Crime Report - Subscriber	388	Variable	\$5,909.00	\$4,955.90	\$953.10	\$95.31	\$857.79
Event Registration	225	10% of Fee	\$11,462.60	\$10,346.70	\$1,115.90	\$111.59	\$1,004.31
Sarpy_Stop	330	Variable	\$38,915.00	\$37,969.34	\$945.66	\$94.57	\$851.09
Medicaid & Long Term Care	117	\$1.75	\$8,241.00	\$8,241.00	\$204.75	\$20.48	\$184.27
Micellaneous Charge for Swipers	6	variable	\$528.25	\$0.00	\$528.25	\$52.83	\$475.42
SUBTOTAL			\$13,500,328.63	\$13,029,135.76	\$475,196.67	\$47,519.72	\$427,676.95

Transaction Services Not Subject to the 10% Split with the Nebraska State Records Board

Service/Volume Processed	No. of Records	Fee per Record	Total Revenue	Agency Share	NII Gross Share	NII Share
Court Records (Justice) Per Record	140,498	\$1.00	\$140,498.00	70,249.00	70,249.00	\$70,249.00
Court Records (Justice) Monthly	89	\$500.00	\$44,500.00	\$22,250.00	22,250.00	\$22,250.00
Court Records (Justice) Credit Card Searches	623	\$15.00	\$9,345.00	\$4,672.50	4,672.50	\$4,672.50
Court E-Filing	15,512	\$1.00	\$15,512.00	\$0.00	\$15,512.00	\$15,512.00
COURTAPELFILE	340	\$2.00	\$1,466.00	\$800.00	666.00	\$666.00
Courtjudge	53	\$50.00	\$2,650.00	\$0.00	\$2,650.00	\$2,650.00
Court Citations	6,145	Variable	\$816,014.99	\$799,343.34	16,671.65	\$16,671.65
Court Payments	2,952	Variable	\$844,266.69	\$831,856.34	12,410.35	\$12,410.35
Lobbyist Registration	14	\$0.05	\$2,615.00	\$2,615.00	130.75	\$130.75
OTC-Court payments	3	Variable	\$546.21	\$532.95	13.26	\$13.26
LEG - BillTracker (1-3 eProfiles)	-1	\$50.00	-\$50.00	-\$25.00	-25.00	-\$25.00
LEG - BillTracker (4-10 eProfiles)	0	\$100.00	\$0.00	\$0.00	0.00	\$0.00
LEG - BillTracker (11-20 eProfiles)	0	\$250.00	\$0.00	\$0.00	0.00	\$0.00
LEG - BillTracker (Unlimited eProfiles)	0	\$500.00	\$0.00	\$0.00	0.00	\$0.00
Wccfile	447	Variable	\$2,001.00	\$825.00	\$1,176.00	\$1,176.00
Scalessubscr	955	Variable	\$955.00	\$477.50	477.50	\$477.50
SUBTOTAL			1,880,319.89	1,733,596.63	146,854.01	146,854.01
						\$31,211.10

Other Revenue Not Subject to the 10% Split with the Nebraska State Records Board

Other Revenue/Adjustments	Number	Fee per Item	Total Revenue	NII Gross Share	NII Share
Grants/ Special Projects			18,993.33		18,993.33
Subscriptions - New	499	50.00	24,950.00		24,950.00
- Renewals	0	50.00	0.00		0.00
Billing Minimums/Adjustments	0		0.00		0.00
Revenue Affecting adjustments					
SUBTOTAL			\$43,943.33		\$43,943.33

Other Applications Maintained and Supported - No Revenue

Service/Volume Processed	No. of Transactions	Fee per Record	Total Revenue	Agency Share	NII Share
DAS - State Directory Order	0	5.00	0.00	0.00	0.00
DED -Conference Registration	0	75.00	0.00	0.00	0.00
DHHS - Birth Certificate Order	2,132	17.00	43,945.00	43,945.00	0.00
LCC -Tax Payments	0	variable	2,121,001.00	2,121,001.00	0.00
COURTEFILESUB	15,514	variable	\$376,868.00	\$376,868.00	0.00
COURTAPPTFILE	8	variable	\$850.00	\$850.00	0.00

WCCSUB	55	variable	\$825.00	\$825.00	0.00
SUBTOTAL			\$2,543,489.00	\$2,543,489.00	



Appendix 2

AOC Project Status Report



Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date
1	AOC Trial Court eFiling Pkg I CR	AOC Trial Court eFiling Pkg I CR	Evan Wooten	11/07/16	07/27/17		02/24/17
2	AOC Trial Court eFiling Pkg I CR	Development		01/17/17			01/11/17
3	AOC Trial Court eFiling Pkg I CR	Development		01/17/17	05/16/17		05/16/17
4	AOC Trial Court eFiling Pkg I CR	Development of Trial Court eFiling PKG 1	Brian Schmoll	05/01/17	05/16/17	To Do	05/16/17
5	AOC Trial Court eFiling Pkg I CR	AOC to Stand up Web service with changes in Test	AOC	05/01/17	05/12/17	To Do	05/12/17
6	AOC Trial Court eFiling Pkg I CR	Test Against Functional Spec	Brian Schmoll	05/16/17	05/22/17		05/22/17
7	AOC Trial Court eFiling Pkg I CR	Security Scan	Brian Schmoll	05/22/17	05/24/17		05/24/17
8	AOC Trial Court eFiling Pkg I CR	Development - Pass for QA	Evan Wooten	05/22/17	05/23/17		05/23/17
9	AOC Trial Court eFiling Pkg I CR	Review		05/23/17			02/09/17
10	AOC Trial Court eFiling Pkg I CR	QA Review		05/23/17	05/31/17		12/30/16
11	AOC Trial Court eFiling Pkg I CR	Create QA Feedback Page in Confluence	Neil Sorensen	05/23/17	05/24/17		12/28/16
12	AOC Trial Court eFiling Pkg I CR	QA Review/Feedback	Neil Sorensen	05/23/17	05/26/17		12/28/16
13	AOC Trial Court eFiling Pkg I CR	Development for QA Feedback	Brian Schmoll	05/26/17	05/30/17		12/29/16
14	AOC Trial Court eFiling Pkg I CR	QA Approval of Dev Changes	Neil Sorensen	05/30/17	05/31/17		12/30/16
15	AOC Trial Court eFiling Pkg I CR	Partner Testing		05/31/17	07/10/17		02/06/17
16	AOC Trial Court eFiling Pkg I CR	Partner Test - Send to Partner	Evan Wooten	05/31/17	05/31/17		01/03/17
17	AOC Trial Court eFiling Pkg I CR	Partner Testing Feedback - Received	AOC	05/31/17	06/14/17		01/18/17
18	AOC Trial Court eFiling Pkg I CR	Partner Testing Feedback - Development	Brian Schmoll	06/14/17	06/21/17		01/25/17
19	AOC Trial Court eFiling Pkg I CR	Partner Testing Feedback - QA Review	Neil Sorensen	06/21/17	06/26/17		01/30/17
20	AOC Trial Court eFiling Pkg I CR	Partner Testing Feedback - QA Approval	Neil Sorensen	06/26/17	06/27/17		01/30/17
21	AOC Trial Court eFiling Pkg I CR	Coordinate with AOC to deploy web service changes to production	Evan Wooten	06/27/17	06/30/17		04/03/17
22	AOC Trial Court eFiling Pkg I CR	Partner Test Plan - Signed Off Received from Partner	AOC	06/30/17	07/10/17		02/06/17
23	AOC Trial Court eFiling Pkg I CR	Schedule Go Live	Evan Wooten	07/10/17	07/13/17		02/09/17
24	AOC Trial Court eFiling Judge Portal CDT CR	AOC Trial Court eFiling Judge Portal CDT CR	Evan Wooten	11/08/16	05/11/17		04/13/17
25	AOC Trial Court eFiling Judge Portal CDT CR	Review		02/28/17			03/24/17
26	AOC Trial Court eFiling Judge Portal CDT CR	QA Review		02/28/17	03/20/17		02/14/17
27	AOC Trial Court eFiling Judge Portal CDT CR	QA Review/Feedback	Neil Sorensen	02/28/17	03/13/17	Done	02/14/17
28	AOC Trial Court eFiling Judge Portal CDT CR	Meeting to Go Over QA Feedback	Evan Wooten	03/14/17	03/14/17	Done	03/14/17
29	AOC Trial Court eFiling Judge Portal CDT CR	Meeting to Go Over QA Feedback	Curtis Mackie	03/14/17	03/14/17	Done	03/14/17
30	AOC Trial Court eFiling Judge Portal CDT CR	Meeting to Go Over QA Feedback	Neil Sorensen	03/14/17	03/14/17	Done	03/14/17
31	AOC Trial Court eFiling Judge Portal CDT CR	Development for QA Feedback	Curtis Mackie	03/15/17	03/17/17	In Progress	02/17/17
32	AOC Trial Court eFiling Judge Portal CDT CR	QA Approval of Dev Changes	Neil Sorensen	03/20/17	03/20/17		02/21/17
33	AOC Trial Court eFiling Judge Portal CDT CR	Partner Testing		03/20/17	04/21/17		03/27/17
34	AOC Trial Court eFiling Judge Portal CDT CR	Partner Test - Send to Partner	Evan Wooten	03/20/17	03/20/17		02/21/17
35	AOC Trial Court eFiling Judge Portal CDT CR	Partner Testing Feedback - Received	AOC	03/20/17	04/03/17		03/07/17
36	AOC Trial Court eFiling Judge Portal CDT CR	Partner Testing Feedback - Development	Curtis Mackie	04/03/17	04/10/17		03/14/17
37	AOC Trial Court eFiling Judge Portal CDT CR	Partner Testing Feedback - QA Review	Neil Sorensen	04/10/17	04/13/17		03/17/17
38	AOC Trial Court eFiling Judge Portal CDT CR	Partner Testing Feedback - QA Approval	Neil Sorensen	04/13/17	04/14/17		03/20/17
39	AOC Trial Court eFiling Judge Portal CDT CR	Partner Test Plan - Signed Off Received from Partner	AOC	04/14/17	04/21/17		03/27/17
40	AOC Trial Court eFiling Judge Portal CDT CR	Schedule Go Live	Evan Wooten	04/21/17	04/26/17		03/30/17
41	WCC Email Notifications Addition CR	WCC Email Notifications Addition CR	Evan Wooten	11/14/16	05/25/17		02/28/17
42	WCC Email Notifications Addition CR	Planning		11/17/16	03/29/17	Done	12/23/16
43	WCC Email Notifications Addition CR	Change Request		11/17/16	03/29/17	Done	12/22/16
44	WCC Email Notifications Addition CR	Update Functional Spec	Evan Wooten	02/02/17	03/29/17	Done	02/02/17
45	WCC Email Notifications Addition CR	Development		03/07/17			01/13/17

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date
46	● WCC Email Notifications Addition CR	Development		03/07/17	03/29/17		03/10/17
47	● WCC Email Notifications Addition CR	Development of Email Notifications Addition	Satya Dhulipala	03/07/17	03/29/17	Done	03/10/17
48	● WCC Email Notifications Addition CR	Test Against Functional Spec	Satya Dhulipala	03/29/17	03/29/17	Done	03/13/17
49	● WCC Email Notifications Addition CR	Security Scan	Satya Dhulipala	03/30/17	03/31/17		03/15/17
50	● WCC Email Notifications Addition CR	Development - Pass for QA	Evan Wooten	03/30/17	03/30/17	Done	03/14/17
51	● WCC Email Notifications Addition CR	Review		03/31/17			04/24/17
52	● WCC Email Notifications Addition CR	QA Review		03/31/17	04/03/17		03/15/17
53	● WCC Email Notifications Addition CR	Create QA Feedback Page in Confluence	Neil Sorensen	03/31/17	03/31/17	To Do	03/14/17
54	● WCC Email Notifications Addition CR	QA Review/Feedback	Neil Sorensen	03/31/17	03/31/17	To Do	03/14/17
55	● WCC Email Notifications Addition CR	Development for QA Feedback	Satya Dhulipala	03/31/17	03/31/17		03/14/17
56	● WCC Email Notifications Addition CR	QA Approval of Dev Changes	Neil Sorensen	03/31/17	04/03/17		03/15/17
57	● WCC Email Notifications Addition CR	Partner Testing		04/03/17	05/08/17		04/18/17
58	● WCC Email Notifications Addition CR	Partner Test - Send to Partner	Evan Wooten	04/03/17	04/03/17		03/15/17
59	● WCC Email Notifications Addition CR	Partner Testing Feedback - Received	WCC	04/03/17	04/17/17		03/29/17
60	● WCC Email Notifications Addition CR	Partner Testing Feedback - Development	Satya Dhulipala	04/17/17	04/24/17		04/05/17
61	● WCC Email Notifications Addition CR	Partner Testing Feedback - QA Review	Neil Sorensen	04/24/17	04/27/17		04/10/17
62	● WCC Email Notifications Addition CR	Partner Testing Feedback - QA Approval	Neil Sorensen	04/27/17	05/01/17		04/11/17
63	● WCC Email Notifications Addition CR	Partner Test Plan - Signed Off Received from Partner	WCC	05/01/17	05/08/17		04/18/17
64	● WCC Email Notifications Addition CR	Schedule Go Live	Evan Wooten	05/08/17	05/11/17		04/21/17
65	● WCC Email Notifications Addition CR	Send Updated Functional Spec Document to Partner	Evan Wooten	05/11/17	05/12/17		04/24/17
66	● AOC Mediator Portal CME Course List Addition CR	AOC Mediator Portal CME Course List Addition CR	Evan Wooten	11/14/16	03/27/17		03/02/17
67	● AOC Mediator Portal CME Course List Addition CR	Development		02/27/17	03/23/17	Done	01/18/17
68	● AOC Mediator Portal CME Course List Addition CR	DOD to Provide Access to Dev for Security Scan	Bruce Rice	03/13/17	03/23/17	Done	03/13/17
69	● AOC Mediator Portal CME Course List Addition CR	Security Scan	Satya Dhulipala	03/23/17	03/23/17	Done	01/04/17
70	● AOC Mediator Portal CME Course List Addition CR	Review		03/02/17	03/16/17	Done	02/15/17
71	● AOC Mediator Portal CME Course List Addition CR	QA Review		03/02/17	03/15/17	Done	01/06/17
72	● AOC Mediator Portal CME Course List Addition CR	Create QA Feedback Page in Confluence	Neil Sorensen	03/02/17	03/02/17	Done	01/04/17
73	● AOC Mediator Portal CME Course List Addition CR	QA Review/Feedback	Neil Sorensen	03/02/17	03/02/17	Done	01/04/17
74	● AOC Mediator Portal CME Course List Addition CR	Development for QA Feedback	Satya Dhulipala	03/02/17	03/15/17	Done	01/05/17
75	● AOC Mediator Portal CME Course List Addition CR	QA Approval of Dev Changes	Neil Sorensen	03/15/17	03/15/17	Done	01/06/17
76	● AOC Mediator Portal CME Course List Addition CR	Partner Testing		03/15/17	03/16/17	Done	02/10/17
77	● AOC Mediator Portal CME Course List Addition CR	Partner Test - Send to Partner	Evan Wooten	03/15/17	03/15/17	Done	01/09/17
78	● AOC Mediator Portal CME Course List Addition CR	Partner Testing Feedback - Received	AOC	03/15/17	03/16/17	Done	01/24/17
79	● AOC Mediator Portal CME Course List Addition CR	Partner Test Plan - Signed Off Received from Partner	AOC	03/16/17	03/16/17	Done	02/10/17
80	● AOC Return eFiling Interface	AOC Return eFiling Interface	Evan Wooten	01/11/17	08/04/17		08/07/17
81	● AOC Return eFiling Interface	Proposal		01/31/17			06/05/17
82	● AOC Return eFiling Interface	Proposal Meetings	Evan Wooten	03/03/17	03/03/17	Done	04/07/17
83	● AOC Return eFiling Interface	Proposal Meeting(s) (DOD)	Bruce Rice	03/03/17	03/03/17	Done	04/07/17
84	● AOC Return eFiling Interface	Proposal Document		03/06/17	05/12/17		04/24/17
85	● AOC Return eFiling Interface	Create Proposal Document	Evan Wooten	03/06/17	03/14/17	Done	03/14/17
86	● AOC Return eFiling Interface	Senior PM to Look Over Proposal Document	Jess Evers	03/15/17	03/23/17	Done	03/15/17
87	● AOC Return eFiling Interface	PM to Edit Proposal Document	Evan Wooten	03/24/17	03/24/17	Done	03/16/17
88	● AOC Return eFiling Interface	Senior PM to Review and Approve Proposal	Jess Evers	03/27/17	03/31/17	Done	03/30/17
89	● AOC Return eFiling Interface	Hours Estimate (Initial) - Provided by Developer	DEV	04/03/17	04/07/17	To Do	03/21/17
90	● AOC Return eFiling Interface	Proposal - Review & Approval by Mgmt	Carmen Easley	04/10/17	04/14/17		03/28/17
91	● AOC Return eFiling Interface	Proposal - Signed by GM	Brent Hoffman	04/17/17	04/19/17		03/31/17

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date	
92	●	AOC Return eFiling Interface	Proposal - Send to Partner	Evan Wooten	04/20/17	04/24/17		04/05/17
93	●	AOC Return eFiling Interface	Proposal - Received from Partner	AOC	04/25/17	05/09/17		04/19/17
94	●	AOC Return eFiling Interface	Proposal - Provide Original Signed Copy to Partner	Evan Wooten	05/10/17	05/12/17		04/24/17
95	●	AOC Return eFiling Interface	Proposal - Upload to Confluence	Evan Wooten	05/10/17	05/12/17		04/24/17
96	●	AOC Return eFiling Interface	Planning		03/06/17			06/02/17
97	●	AOC Return eFiling Interface	Prototype		03/06/17	04/24/17		04/25/17
98	●	AOC Return eFiling Interface	Create Data Map	Evan Wooten	03/06/17	03/14/17	Done	03/14/17
99	●	AOC Return eFiling Interface	Schedule Prototype Internal Meeting	Evan Wooten	03/14/17	03/14/17	Done	03/17/17
100	●	AOC Return eFiling Interface	Prototype Internal Meeting	Evan Wooten	03/20/17	03/20/17	Done	03/22/17
101	●	AOC Return eFiling Interface	Prototype Internal Meeting - UI/UX	Caleb Wiedel	03/20/17	03/20/17	Done	03/22/17
102	●	AOC Return eFiling Interface	Prototype Internal Meeting - QA	Neil Sorensen	03/20/17	03/20/17	Done	03/22/17
103	●	AOC Return eFiling Interface	Hours Estimate - Provided by UI/UX	Caleb Wiedel	03/21/17	03/21/17	Done	03/21/17
104	●	AOC Return eFiling Interface	Prototype Development and Testing	Caleb Wiedel	03/27/17	03/28/17	Done	03/24/17
105	●	AOC Return eFiling Interface	Prototype - Review by QA	Neil Sorensen	03/29/17	03/31/17	Done	04/03/17
106	●	AOC Return eFiling Interface	Prototype - PM Approval	Evan Wooten	03/29/17	03/31/17	To Do	04/03/17
107	●	AOC Return eFiling Interface	Prototype - Send to Partner	Evan Wooten	04/03/17	04/03/17		04/04/17
108	●	AOC Return eFiling Interface	Prototype - Feedback by Partner	AOC	04/03/17	04/17/17		04/18/17
109	●	AOC Return eFiling Interface	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	04/17/17	04/19/17		04/20/17
110	●	AOC Return eFiling Interface	Prototype - Approval by Partner	AOC	04/19/17	04/24/17		04/25/17
111	●	AOC Return eFiling Interface	Functional Specifications		03/29/17	06/01/17		06/02/17
112	●	AOC Return eFiling Interface	Create Functional Spec	Evan Wooten	03/29/17	04/18/17	To Do	04/19/17
113	●	AOC Return eFiling Interface	Hours Estimate (Final) - Provided by Developer	DEV	04/19/17	04/25/17		04/26/17
114	●	AOC Return eFiling Interface	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	04/26/17	05/01/17		05/02/17
115	●	AOC Return eFiling Interface	Functional Spec - Approval from Developer	DEV	05/02/17	05/08/17		05/09/17
116	●	AOC Return eFiling Interface	Prototype - Update	Caleb Wiedel	05/09/17	05/11/17		05/12/17
117	●	AOC Return eFiling Interface	Functional Spec - Review by QA	Neil Sorensen	05/09/17	05/15/17		05/16/17
118	●	AOC Return eFiling Interface	Functional Spec - Send to Partner	Evan Wooten	05/09/17	05/22/17		05/23/17
119	●	AOC Return eFiling Interface	Functional Spec - Received Partner Approval	AOC	05/23/17	05/23/17		05/24/17
120	●	AOC Return eFiling Interface	Functional Spec - Signed by GM	Brent Hoffman	05/23/17	05/26/17		05/30/17
121	●	AOC Return eFiling Interface	Functional Spec - Provide Original Signed Copy to Partner	Evan Wooten	05/26/17	06/01/17		06/02/17
122	●	AOC Return eFiling Interface	Functional Spec - Upload to Confluence	Evan Wooten	05/26/17	06/01/17		06/02/17
123	●	AOC Return eFiling Interface	Development		05/23/17			06/13/17
124	●	AOC Return eFiling Interface	Timeline - Provide to Partner	Evan Wooten	05/23/17	05/31/17		06/01/17
125	●	AOC Return eFiling Interface	Data - Request Test Cases from Partner	Evan Wooten	05/23/17	05/26/17		05/30/17
126	●	AOC Return eFiling Interface	Data - Received Test Cases from Partner	AOC	05/26/17	06/12/17		06/13/17
127	●	AOC Return eFiling Interface	Development		05/23/17	05/25/17		05/26/17
128	●	AOC Return eFiling Interface	Scrum/Project Management	Evan Wooten	05/23/17	05/24/17		05/25/17
129	●	AOC Return eFiling Interface	Scrum Developer	DEV	05/23/17	05/24/17		05/25/17
130	●	AOC Return eFiling Interface	Data - Receipt Method Ready	Evan Wooten	05/23/17	05/24/17		05/25/17
131	●	AOC Return eFiling Interface	Data - Delivery Method Ready	Evan Wooten	05/24/17	05/25/17		05/26/17
132	●	AOC Return eFiling Interface	Development Milestone #1		05/23/17	05/24/17		05/25/17
133	●	AOC Return eFiling Interface	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	05/23/17	05/24/17		05/25/17
134	●	AOC Return eFiling Interface	Request for F5 Setup to ETS (GRAILS only)	DEV	05/23/17	05/24/17		05/25/17
135	●	AOC Return eFiling Interface	Request CDB Web Access Groups by Developer	DEV	05/23/17	05/24/17		05/25/17
136	●	AOC Return eFiling Interface	Development of []	DEV	05/23/17	05/24/17		05/25/17
137	●	AOC Return eFiling Interface	Google Analytics with Demographics	DEV	05/24/17	05/24/17		05/25/17

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date	
138	●	AOC Return eFiling Interface	App Manager	DEV	05/24/17	05/24/17		05/25/17
139	●	AOC Return eFiling Interface	Global Messaging	DEV	05/24/17	05/24/17		05/25/17
140	●	AOC Return eFiling Interface	Test Against Functional Spec	DEV	05/24/17	05/25/17		05/26/17
141	●	AOC Return eFiling Interface	Add Test Link to Wiki	DEV	05/25/17	05/25/17		05/26/17
142	●	AOC Return eFiling Interface	Development - Pass for QA	Evan Wooten	05/25/17	05/26/17		05/30/17
143	●	AOC Return eFiling Interface	Review		05/25/17			07/19/17
144	●	AOC Return eFiling Interface	Scrum/Project Management	Evan Wooten	05/26/17	05/30/17		05/31/17
145	●	AOC Return eFiling Interface	Scrum QA	Neil Sorensen	05/26/17	05/30/17		05/31/17
146	●	AOC Return eFiling Interface	Security Scan	DEV	05/25/17	05/30/17		05/31/17
147	●	AOC Return eFiling Interface	QA Review		05/26/17	06/02/17		06/05/17
148	●	AOC Return eFiling Interface	Create QA Feedback Page in Confluence	Neil Sorensen	05/26/17	05/26/17		05/30/17
149	●	AOC Return eFiling Interface	QA Review/Feedback	Neil Sorensen	05/26/17	05/30/17		05/31/17
150	●	AOC Return eFiling Interface	Development for QA Feedback	DEV	05/30/17	05/31/17		06/01/17
151	●	AOC Return eFiling Interface	QA Approval of Dev Changes	Neil Sorensen	05/31/17	06/01/17		06/02/17
152	●	AOC Return eFiling Interface	Create Partner Test Plan	Neil Sorensen	06/01/17	06/02/17		06/05/17
153	●	AOC Return eFiling Interface	Partner Testing		06/01/17	07/18/17		07/19/17
154	●	AOC Return eFiling Interface	Partner Testing Meeting - Schedule	Evan Wooten	06/01/17	06/06/17		06/07/17
155	●	AOC Return eFiling Interface	Partner Testing Meeting	Evan Wooten	06/06/17	06/13/17		06/14/17
156	●	AOC Return eFiling Interface	Set up Test Users in CDB for Partner	Evan Wooten	06/13/17	06/14/17		06/15/17
157	●	AOC Return eFiling Interface	Partner Test Plan - Send to Partner	Evan Wooten	06/13/17	06/14/17		06/15/17
158	●	AOC Return eFiling Interface	Partner Testing Feedback - Received	AOC	06/14/17	06/28/17		06/29/17
159	●	AOC Return eFiling Interface	Partner Testing Feedback - Development	Dev	06/28/17	07/06/17		07/07/17
160	●	AOC Return eFiling Interface	Partner Testing Feedback - QA Review	Neil Sorensen	07/06/17	07/11/17		07/12/17
161	●	AOC Return eFiling Interface	Partner Testing Feedback - QA Approval	Neil Sorensen	07/11/17	07/11/17		07/12/17
162	●	AOC Return eFiling Interface	Partner Test Plan - Signed Off Received from Partner	AOC	07/11/17	07/18/17		07/19/17
163	●	AOC Judge Portal Docket Entry CR	AOC Judge Portal Docket Entry CR	Evan Wooten	01/31/17	06/20/17		05/15/17
164	●	AOC Judge Portal Docket Entry CR	Planning		02/17/17			03/13/17
165	●	AOC Judge Portal Docket Entry CR	Functional Spec		02/17/17	04/17/17		03/13/17
166	●	AOC Judge Portal Docket Entry CR	Schedule Planning Meeting with AOC and DEV	Evan Wooten	03/01/17	03/06/17	Done	02/27/17
167	●	AOC Judge Portal Docket Entry CR	Planning Meeting	Evan Wooten	03/15/17	03/15/17	Done	02/28/17
168	●	AOC Judge Portal Docket Entry CR	Planning Meeting	Dave Pfister	03/15/17	03/28/17	To Do	02/28/17
169	●	AOC Judge Portal Docket Entry CR	Planning Meeting	Jess Evers	03/15/17	03/15/17	Done	02/28/17
170	●	AOC Judge Portal Docket Entry CR	Functional Specs - Update	Evan Wooten	03/16/17	03/28/17	In Progress	02/21/17
171	●	AOC Judge Portal Docket Entry CR	Senior PM to Review Updated Functional Spec	Jess Evers	03/31/17	04/06/17		04/06/17
172	●	AOC Judge Portal Docket Entry CR	Functional Spec Review & Hours Est by Developer	DEV	03/29/17	03/31/17		02/24/17
173	●	AOC Judge Portal Docket Entry CR	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	04/03/17	04/03/17		02/27/17
174	●	AOC Judge Portal Docket Entry CR	Functional Spec - Send to Partner	Evan Wooten	04/04/17	04/04/17		02/28/17
175	●	AOC Judge Portal Docket Entry CR	FS Approval - Received from Partner	AOC	04/05/17	04/11/17		03/07/17
176	●	AOC Judge Portal Docket Entry CR	Change Request - Signed by GM	Brent Hoffman	04/12/17	04/12/17		03/08/17
177	●	AOC Judge Portal Docket Entry CR	Change Request - Provide Original Signed Copy to Partner	Evan Wooten	04/13/17	04/17/17		03/13/17
178	●	AOC Judge Portal Docket Entry CR	Change Request - Upload to Confluence	Evan Wooten	04/13/17	04/17/17		03/13/17
179	●	AOC Judge Portal Docket Entry CR	Development		04/12/17			03/31/17
180	●	AOC Judge Portal Docket Entry CR	Determine Project Developer	Bruce Rice	04/12/17	04/18/17		03/14/17
181	●	AOC Judge Portal Docket Entry CR	Schedule Resource	Evan Wooten	04/12/17	04/18/17		03/14/17
182	●	AOC Judge Portal Docket Entry CR	Timeline - Provide to Partner	Evan Wooten	04/12/17	04/18/17		03/14/17
183	●	AOC Judge Portal Docket Entry CR	Project Management	Evan Wooten	04/19/17	04/19/17		03/15/17

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date	
184	●	AOC Judge Portal Docket Entry CR	Data - Request Test Cases from Partner	Evan Wooten	04/19/17	04/21/17		03/17/17
185	●	AOC Judge Portal Docket Entry CR	Data - Received Test Cases from Partner	AOC	04/24/17	05/08/17		03/31/17
186	●	AOC Judge Portal Docket Entry CR	Development		04/19/17	04/19/17		03/15/17
187	●	AOC Judge Portal Docket Entry CR	Development of []	DEV	04/19/17	04/19/17		03/15/17
188	●	AOC Judge Portal Docket Entry CR	Test Against Functional Spec	DEV	04/20/17	04/20/17		03/16/17
189	●	AOC Judge Portal Docket Entry CR	Development - Pass for QA	Evan Wooten	04/21/17	04/21/17		03/17/17
190	●	AOC Judge Portal Docket Entry CR	Review		04/21/17			04/25/17
191	●	AOC Judge Portal Docket Entry CR	Security Scan	DEV	04/21/17	04/24/17		03/20/17
192	●	AOC Judge Portal Docket Entry CR	QA Review		04/24/17	04/26/17		03/22/17
193	●	AOC Judge Portal Docket Entry CR	Project Management	Evan Wooten	04/24/17	04/24/17		03/20/17
194	●	AOC Judge Portal Docket Entry CR	Create QA Feedback Page in Confluence	Neil Sorensen	04/24/17	04/24/17		03/20/17
195	●	AOC Judge Portal Docket Entry CR	QA Review/Feedback	Neil Sorensen	04/24/17	04/24/17		03/20/17
196	●	AOC Judge Portal Docket Entry CR	Development for QA Feedback	DEV	04/25/17	04/25/17		03/21/17
197	●	AOC Judge Portal Docket Entry CR	QA Approval of Dev Changes	Neil Sorensen	04/26/17	04/26/17		03/22/17
198	●	AOC Judge Portal Docket Entry CR	Partner Testing		04/27/17	06/01/17		04/25/17
199	●	AOC Judge Portal Docket Entry CR	Partner Test - Send to Partner	Evan Wooten	04/27/17	04/27/17		03/23/17
200	●	AOC Judge Portal Docket Entry CR	Partner Testing Feedback - Received	AOC	04/27/17	05/12/17		04/06/17
201	●	AOC Judge Portal Docket Entry CR	Partner Testing Feedback - Development	DEV	05/12/17	05/19/17		04/13/17
202	●	AOC Judge Portal Docket Entry CR	Partner Testing Feedback - QA Review	Neil Sorensen	05/19/17	05/24/17		04/18/17
203	●	AOC Judge Portal Docket Entry CR	Partner Testing Feedback - QA Approval	Neil Sorensen	05/24/17	05/24/17		04/18/17
204	●	AOC Judge Portal Docket Entry CR	Partner Test Plan - Signed Off Received from Partner	AOC	05/25/17	06/01/17		04/25/17
205	●	AOC Court Case Search (One Time) Rewrite	AOC Court Case Search (One Time) Rewrites	Evan Wooten	02/22/17	06/25/18		06/05/18
206	●	AOC Court Case Search (One Time) Rewrite	Initial Project Tasks		02/22/17	03/06/17	Done	03/03/17
207	●	AOC Court Case Search (One Time) Rewrite	Project Priority Review	Carmen Easley	02/27/17	03/03/17	Done	03/02/17
208	●	AOC Court Case Search (One Time) Rewrite	Project Priority - Communicated to Partner	Jess Evers	03/06/17	03/06/17	Done	03/03/17
209	●	AOC Court Case Search (One Time) Rewrite	Proposal		03/06/17			07/13/17
210	●	AOC Court Case Search (One Time) Rewrite	Schedule Proposal Meeting(s)	Jess Evers	03/06/17	03/07/17	Done	03/07/17
211	●	AOC Court Case Search (One Time) Rewrite	Provide How many Details are viewed per Payment and any other info that would be helpful	Bruce Rice	03/09/17	03/27/17	Done	03/15/17
212	●	AOC Court Case Search (One Time) Rewrite	Gather GA Data	Evan Wooten	03/09/17	03/28/17	Done	03/22/17
213	●	AOC Court Case Search (One Time) Rewrite	Proposal Meetings	Evan Wooten	03/28/17	05/09/17	To Do	04/18/17
214	●	AOC Court Case Search (One Time) Rewrite	Proposal Meetings	Jess Evers	03/28/17	05/09/17	To Do	04/18/17
215	●	AOC Court Case Search (One Time) Rewrite	Proposal Meeting(s) (DOD)	Bruce Rice	03/28/17	05/09/17	To Do	04/18/17
216	●	AOC Court Case Search (One Time) Rewrite	Proposal Document		05/10/17	08/02/17		07/13/17
217	●	AOC Court Case Search (One Time) Rewrite	Create Proposal Document	Evan Wooten	05/10/17	05/18/17		04/27/17
218	●	AOC Court Case Search (One Time) Rewrite	Proposal - Reviewed and Approved by Senior PM	Jess Evers	05/19/17	05/25/17		05/05/17
219	●	AOC Court Case Search (One Time) Rewrite	Hours Estimate (Initial) - Provided by Developer	DEV	05/26/17	06/02/17		05/12/17
220	●	AOC Court Case Search (One Time) Rewrite	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	06/05/17	06/07/17		05/17/17
221	●	AOC Court Case Search (One Time) Rewrite	Proposal - Review & Approval by Mgmt	Carmen Easley	06/08/17	06/14/17		05/24/17
222	●	AOC Court Case Search (One Time) Rewrite	Schedule Proposal Review Meeting with Partner	Evan Wooten	06/15/17	06/19/17		05/30/17
223	●	AOC Court Case Search (One Time) Rewrite	Proposal Meeting with Partner	Evan Wooten	06/20/17	07/03/17		06/13/17
224	●	AOC Court Case Search (One Time) Rewrite	Proposal Meeting with Partner	Carmen Easley	06/20/17	07/03/17		06/13/17
225	●	AOC Court Case Search (One Time) Rewrite	Proposal - Signed by GM	Brent Hoffman	07/05/17	07/11/17		06/20/17
226	●	AOC Court Case Search (One Time) Rewrite	Proposal - Send to Partner	Evan Wooten	07/12/17	07/14/17		06/23/17
227	●	AOC Court Case Search (One Time) Rewrite	Proposal - Received from Partner	AOC	07/17/17	07/28/17		07/10/17
228	●	AOC Court Case Search (One Time) Rewrite	Proposal - Upload to Confluence	Evan Wooten	07/31/17	08/02/17		07/13/17
229	●	AOC Court Case Search (One Time) Rewrite	Planning		07/31/17			06/05/18

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date
230	● AOC Court Case Search (One Time) Rewrite	Schedule Planning Meetings	Evan Wooten	07/31/17	08/02/17		07/13/17
231	● AOC Court Case Search (One Time) Rewrite	Planning Meeting(s)	Evan Wooten	08/03/17	10/27/17		10/06/17
232	● AOC Court Case Search (One Time) Rewrite	Planning Meeting(s) Developer	DEV	08/03/17	10/27/17		10/06/17
233	● AOC Court Case Search (One Time) Rewrite	Prototype		10/30/17	12/28/17		12/07/17
234	● AOC Court Case Search (One Time) Rewrite	Create Data Map	Evan Wooten	10/30/17	11/03/17		10/16/17
235	● AOC Court Case Search (One Time) Rewrite	Schedule Prototype Internal Meeting	Evan Wooten	11/06/17	11/08/17		10/19/17
236	● AOC Court Case Search (One Time) Rewrite	Prototype Internal Meeting	Evan Wooten	11/09/17	11/14/17		10/24/17
237	● AOC Court Case Search (One Time) Rewrite	Prototype Internal Meeting - UI/UX	Caleb Wiedel	11/09/17	11/14/17		10/24/17
238	● AOC Court Case Search (One Time) Rewrite	Prototype Internal Meeting - QA	Neil Sorensen	11/09/17	11/14/17		10/24/17
239	● AOC Court Case Search (One Time) Rewrite	Prototype Development and Testing	Caleb Wiedel	11/15/17	11/21/17		10/31/17
240	● AOC Court Case Search (One Time) Rewrite	Prototype - Review by QA	Neil Sorensen	11/22/17	11/28/17		11/03/17
241	● AOC Court Case Search (One Time) Rewrite	Prototype - PM Approval	Evan Wooten	11/22/17	11/28/17		11/03/17
242	● AOC Court Case Search (One Time) Rewrite	Schedule Prototype - Meeting with Partner	Evan Wooten	11/29/17	12/01/17		11/08/17
243	● AOC Court Case Search (One Time) Rewrite	Prototype - Meeting with Partner	Evan Wooten	11/29/17	12/05/17		11/13/17
244	● AOC Court Case Search (One Time) Rewrite	Prototype - Meeting with Partner - UI/UX	Caleb Wiedel	11/29/17	12/05/17		11/13/17
245	● AOC Court Case Search (One Time) Rewrite	Prototype - Meeting with Partner - QA	Neil Sorensen	11/29/17	12/05/17		11/13/17
246	● AOC Court Case Search (One Time) Rewrite	Prototype - Send to Partner	Evan Wooten	12/06/17	12/06/17		11/14/17
247	● AOC Court Case Search (One Time) Rewrite	Prototype - Feedback by Partner	AOC	12/06/17	12/20/17		11/30/17
248	● AOC Court Case Search (One Time) Rewrite	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	12/20/17	12/22/17		12/04/17
249	● AOC Court Case Search (One Time) Rewrite	Prototype - Approval by Partner	AOC	12/22/17	12/28/17		12/07/17
250	● AOC Court Case Search (One Time) Rewrite	Functional Specifications		11/22/17	02/01/18		01/11/18
251	● AOC Court Case Search (One Time) Rewrite	Create Functional Spec	Evan Wooten	11/22/17	12/14/17		11/22/17
252	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Review and Approval by Senior PM	Jess Evers	12/15/17	12/21/17		12/01/17
253	● AOC Court Case Search (One Time) Rewrite	Hours Estimate (Final) - Provided by Developer	DEV	12/22/17	12/29/17		12/08/17
254	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Approval from Developer	DEV	12/22/17	12/29/17		12/08/17
255	● AOC Court Case Search (One Time) Rewrite	Hours Estimate (Final) - Approval by DOD	Bruce Rice	01/02/18	01/08/18		12/15/17
256	● AOC Court Case Search (One Time) Rewrite	Prototype - Update	Caleb Wiedel	01/02/18	01/04/18		12/13/17
257	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Review by QA	Neil Sorensen	01/05/18	01/11/18		12/20/17
258	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Signed by GM	Brent Hoffman	01/05/18	01/11/18		12/20/17
259	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Send to Partner	Evan Wooten	01/12/18	01/26/18		01/05/18
260	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Received Partner Approval	AOC	01/29/18	01/29/18		01/08/18
261	● AOC Court Case Search (One Time) Rewrite	Functional Spec - Upload to Confluence	Evan Wooten	01/29/18	02/01/18		01/11/18
262	● AOC Court Case Search (One Time) Rewrite	Addendum		01/02/18	06/25/18		06/05/18
263	● AOC Court Case Search (One Time) Rewrite	Create Addendum	Evan Wooten	01/02/18	01/08/18		12/15/17
264	● AOC Court Case Search (One Time) Rewrite	Link Addendum to NSRB Meeting in Confluence	Evan Wooten	01/09/18	01/09/18		12/18/17
265	● AOC Court Case Search (One Time) Rewrite	Addendum - Review and Approval by Senior PM	Jess Evers	01/09/18	01/12/18		12/21/17
266	● AOC Court Case Search (One Time) Rewrite	Addendum - Signed by GM	Brent Hoffman	01/12/18	01/22/18		12/29/17
267	● AOC Court Case Search (One Time) Rewrite	Addendum - Send to Partner	Evan Wooten	01/22/18	01/23/18		01/02/18
268	● AOC Court Case Search (One Time) Rewrite	Addendum - Received from Partner	AOC	01/23/18	02/06/18		01/17/18
269	● AOC Court Case Search (One Time) Rewrite	Addendum - Sent to NSRB to Schedule for Board Meeting	Evan Wooten	02/06/18	02/09/18		01/22/18
270	● AOC Court Case Search (One Time) Rewrite	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	02/09/18	06/20/18		05/31/18
271	● AOC Court Case Search (One Time) Rewrite	Addendum - Upload to CDB	Freddy Pika	06/20/18	06/25/18		06/05/18
272	● AOC Court Case Search (One Time) Rewrite	Addendum - Upload to Contract Library	Freddy Pika	06/20/18	06/25/18		06/05/18
273	● AOC Court Case Search (One Time) Rewrite	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	06/20/18	06/25/18		06/05/18
274	● AOC Court Case Search (One Time) Rewrite	Development		02/06/18			02/05/18
275	● AOC Court Case Search (One Time) Rewrite	Timeline - Provide to Partner	Evan Wooten	02/06/18	02/13/18		01/24/18

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date
276	●	AOC Court Case Search (One Time) Rewrite	Schedule Marketing Plan Meeting	Evan Wooten	02/06/18	02/09/18	01/22/18
277	●	AOC Court Case Search (One Time) Rewrite	Create Marketing Plan	Sara Larkins	02/09/18	02/16/18	01/29/18
278	●	AOC Court Case Search (One Time) Rewrite	Data - Request Test Cases from Partner	Evan Wooten	02/06/18	02/09/18	01/22/18
279	●	AOC Court Case Search (One Time) Rewrite	Data - Received Test Cases from Partner	AOC	02/09/18	02/26/18	02/05/18
280	●	AOC Court Case Search (One Time) Rewrite	Development		02/06/18	02/09/18	01/22/18
281	●	AOC Court Case Search (One Time) Rewrite	Scrum/Project Management	Evan Wooten	02/06/18	02/07/18	01/18/18
282	●	AOC Court Case Search (One Time) Rewrite	Scrum Developer	DEV	02/06/18	02/07/18	01/18/18
283	●	AOC Court Case Search (One Time) Rewrite	Data - Receipt Method Ready	Evan Wooten	02/06/18	02/07/18	01/18/18
284	●	AOC Court Case Search (One Time) Rewrite	Data - Delivery Method Ready	Evan Wooten	02/06/18	02/07/18	01/18/18
285	●	AOC Court Case Search (One Time) Rewrite	Development Milestone #1		02/06/18	02/07/18	01/18/18
286	●	AOC Court Case Search (One Time) Rewrite	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	02/06/18	02/07/18	01/18/18
287	●	AOC Court Case Search (One Time) Rewrite	Request for F5 Setup to ETS (GRAILS only)	DEV	02/06/18	02/07/18	01/18/18
288	●	AOC Court Case Search (One Time) Rewrite	Request CDB Web Access Groups by Developer	DEV	02/06/18	02/07/18	01/18/18
289	●	AOC Court Case Search (One Time) Rewrite	Development of []	DEV	02/06/18	02/07/18	01/18/18
290	●	AOC Court Case Search (One Time) Rewrite	Development Milestone #2		02/07/18	02/08/18	01/19/18
291	●	AOC Court Case Search (One Time) Rewrite	Development of []	DEV	02/07/18	02/08/18	01/19/18
292	●	AOC Court Case Search (One Time) Rewrite	Development Milestone #3		02/08/18	02/09/18	01/22/18
293	●	AOC Court Case Search (One Time) Rewrite	Development of []	DEV	02/08/18	02/09/18	01/22/18
294	●	AOC Court Case Search (One Time) Rewrite	Add Test Link to Wiki	DEV	02/09/18	02/09/18	01/22/18
295	●	AOC Court Case Search (One Time) Rewrite	App Manager	DEV	02/09/18	02/09/18	01/22/18
296	●	AOC Court Case Search (One Time) Rewrite	Global Messaging	DEV	02/09/18	02/12/18	01/23/18
297	●	AOC Court Case Search (One Time) Rewrite	Google Analytics with Demographics	DEV	02/12/18	02/12/18	01/23/18
298	●	AOC Court Case Search (One Time) Rewrite	Test Against Functional Spec	DEV	02/12/18	02/13/18	01/24/18
299	●	AOC Court Case Search (One Time) Rewrite	Development - Pass for QA	Evan Wooten	02/13/18	02/14/18	01/25/18
300	●	AOC Court Case Search (One Time) Rewrite	Marketing Plan - Implement	Sara Larkins	02/14/18	03/01/18	02/08/18
301	●	AOC Court Case Search (One Time) Rewrite	Review		02/13/18		03/16/18
302	●	AOC Court Case Search (One Time) Rewrite	Scrum/Project Management	Evan Wooten	02/14/18	02/15/18	01/26/18
303	●	AOC Court Case Search (One Time) Rewrite	Scrum QA	Neil Sorensen	02/14/18	02/15/18	01/26/18
304	●	AOC Court Case Search (One Time) Rewrite	Security Scan	DEV	02/13/18	02/15/18	01/26/18
305	●	AOC Court Case Search (One Time) Rewrite	QA Review		02/14/18	02/21/18	01/31/18
306	●	AOC Court Case Search (One Time) Rewrite	Create QA Feedback Page in Confluence	Neil Sorensen	02/14/18	02/15/18	01/26/18
307	●	AOC Court Case Search (One Time) Rewrite	QA Review/Feedback	Neil Sorensen	02/14/18	02/15/18	01/26/18
308	●	AOC Court Case Search (One Time) Rewrite	Development for QA Feedback	DEV	02/15/18	02/16/18	01/29/18
309	●	AOC Court Case Search (One Time) Rewrite	QA Approval of Dev Changes	Neil Sorensen	02/16/18	02/20/18	01/30/18
310	●	AOC Court Case Search (One Time) Rewrite	Create Partner Test Plan	Neil Sorensen	02/20/18	02/21/18	01/31/18
311	●	AOC Court Case Search (One Time) Rewrite	Partner Testing		02/20/18	04/05/18	03/16/18
312	●	AOC Court Case Search (One Time) Rewrite	Partner Testing Meeting - Schedule	Evan Wooten	02/20/18	02/23/18	02/02/18
313	●	AOC Court Case Search (One Time) Rewrite	Partner Testing Meeting	Evan Wooten	02/23/18	03/02/18	02/09/18
314	●	AOC Court Case Search (One Time) Rewrite	Set up Test Users in CDB for Partner	Evan Wooten	03/02/18	03/05/18	02/12/18
315	●	AOC Court Case Search (One Time) Rewrite	Partner Test Plan - Send to Partner	Evan Wooten	03/02/18	03/05/18	02/12/18
316	●	AOC Court Case Search (One Time) Rewrite	Partner Testing Feedback - Received	AOC	03/05/18	03/19/18	02/27/18
317	●	AOC Court Case Search (One Time) Rewrite	Partner Testing Feedback - Development	Dev	03/19/18	03/26/18	03/06/18
318	●	AOC Court Case Search (One Time) Rewrite	Partner Testing Feedback - QA Review	Neil Sorensen	03/26/18	03/29/18	03/09/18
319	●	AOC Court Case Search (One Time) Rewrite	Partner Testing Feedback - QA Approval	Neil Sorensen	03/29/18	03/29/18	03/09/18
320	●	AOC Court Case Search (One Time) Rewrite	Partner Test Plan - Signed Off Received from Partner	AOC	03/29/18	04/05/18	03/16/18
321	●	AOC Court Case Search (One Time) Rewrite	Partner Training (TPE)		02/14/18	03/05/18	02/12/18

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date
322	●	AOC Court Case Search (One Time) Rewrite	Partner TPE Training - Schedule	Evan Wooten	02/14/18	02/20/18	01/30/18
323	●	AOC Court Case Search (One Time) Rewrite	Partner TPE Training - Meeting	Evan Wooten	02/20/18	02/27/18	02/06/18
324	●	AOC Court Case Search (One Time) Rewrite	Request for TPE New Users	Evan Wooten	02/27/18	02/28/18	02/07/18
325	●	AOC Court Case Search (One Time) Rewrite	Set Up TPE Users	Freddy Pika	02/28/18	03/05/18	02/12/18
326	●	AOC eFiling Judge Portal Phase III	AOC eFiling Judge Portal Phase III	Evan Wooten	02/23/17	09/29/17	09/29/17
327	●	AOC eFiling Judge Portal Phase III	Initial Project Tasks		02/23/17	03/06/17	Done
328	●	AOC eFiling Judge Portal Phase III	Project Priority Review	Carmen Easley	02/24/17	03/03/17	Done
329	●	AOC eFiling Judge Portal Phase III	Project Priority - Communicated to Partner	Jess Evers	03/06/17	03/06/17	Done
330	●	AOC eFiling Judge Portal Phase III	Planning		03/07/17		06/28/17
331	●	AOC eFiling Judge Portal Phase III	Schedule Planning Meetings	Jess Evers	03/07/17	03/13/17	Done
332	●	AOC eFiling Judge Portal Phase III	Planning Meeting(s)	Jess Evers	03/14/17	06/07/17	To Do
333	●	AOC eFiling Judge Portal Phase III	Planning Meeting(s)	Evan Wooten	03/14/17	06/07/17	To Do
334	●	AOC eFiling Judge Portal Phase III	Data - Determine Receipt and Delivery	Evan Wooten	03/14/17	06/07/17	To Do
335	●	AOC eFiling Judge Portal Phase III	Planning Meeting(s) Developer	Dave Pfister	03/14/17	06/07/17	To Do
336	●	AOC eFiling Judge Portal Phase III	Functional Specifications		06/08/17	08/14/17	08/14/17
337	●	AOC eFiling Judge Portal Phase III	Update Functional Spec	Evan Wooten	06/08/17	06/28/17	06/28/17
338	●	AOC eFiling Judge Portal Phase III	Change Request - Review & Approval by Senior PM	Jess Evers	06/29/17	07/06/17	07/06/17
339	●	AOC eFiling Judge Portal Phase III	Hours Estimate (Final) - Provided by Developer	DEV	07/07/17	07/13/17	07/13/17
340	●	AOC eFiling Judge Portal Phase III	Functional Spec - Approval from Developer	DEV	07/07/17	07/13/17	07/13/17
341	●	AOC eFiling Judge Portal Phase III	Hours Estimate (Final) - Approval from DOD	DOD	07/14/17	07/20/17	07/20/17
342	●	AOC eFiling Judge Portal Phase III	Functional Spec - Review by QA	Neil Sorensen	07/21/17	07/27/17	07/27/17
343	●	AOC eFiling Judge Portal Phase III	Functional Spec - Signed by GM	Brent Hoffman	07/21/17	07/25/17	07/25/17
344	●	AOC eFiling Judge Portal Phase III	Functional Spec - Send to Partner	Evan Wooten	07/26/17	08/08/17	08/08/17
345	●	AOC eFiling Judge Portal Phase III	Functional Spec - Received Partner Approval	AOC	08/09/17	08/09/17	08/09/17
346	●	AOC eFiling Judge Portal Phase III	Functional Spec - Upload to Confluence	Evan Wooten	08/09/17	08/14/17	08/14/17
347	●	AOC eFiling Judge Portal Phase III	Development		07/14/17		08/01/17
348	●	AOC eFiling Judge Portal Phase III	Timeline - Provide to Partner	Evan Wooten	07/14/17	07/20/17	07/20/17
349	●	AOC eFiling Judge Portal Phase III	Schedule Marketing Plan Meeting	Evan Wooten	07/14/17	07/18/17	07/18/17
350	●	AOC eFiling Judge Portal Phase III	Create Marketing Plan	Sara Larkins	07/19/17	07/25/17	07/25/17
351	●	AOC eFiling Judge Portal Phase III	Data - Request Test Cases from Partner	Evan Wooten	07/14/17	07/18/17	07/18/17
352	●	AOC eFiling Judge Portal Phase III	Data - Received Test Cases from Partner	AOC	07/19/17	08/01/17	08/01/17
353	●	AOC eFiling Judge Portal Phase III	Development		07/14/17	07/18/17	07/18/17
354	●	AOC eFiling Judge Portal Phase III	Scrum/Project Management	Evan Wooten	07/14/17	07/14/17	07/14/17
355	●	AOC eFiling Judge Portal Phase III	Scrum Developer	DEV	07/14/17	07/14/17	07/14/17
356	●	AOC eFiling Judge Portal Phase III	Data - Receipt Method Ready	Evan Wooten	07/14/17	07/14/17	07/14/17
357	●	AOC eFiling Judge Portal Phase III	Data - Delivery Method Ready	Evan Wooten	07/14/17	07/14/17	07/14/17
358	●	AOC eFiling Judge Portal Phase III	Development Milestone #1		07/14/17	07/14/17	07/14/17
359	●	AOC eFiling Judge Portal Phase III	Development of []	DEV	07/14/17	07/14/17	07/14/17
360	●	AOC eFiling Judge Portal Phase III	Development Milestone #2		07/17/17	07/17/17	07/17/17
361	●	AOC eFiling Judge Portal Phase III	Development of []	DEV	07/17/17	07/17/17	07/17/17
362	●	AOC eFiling Judge Portal Phase III	Development Milestone #3		07/18/17	07/18/17	07/18/17
363	●	AOC eFiling Judge Portal Phase III	Development of []	DEV	07/18/17	07/18/17	07/18/17
364	●	AOC eFiling Judge Portal Phase III	Add Test Link to Wiki	DEV	07/19/17	07/19/17	07/19/17
365	●	AOC eFiling Judge Portal Phase III	Google Analytics	DEV	07/19/17	07/19/17	07/19/17
366	●	AOC eFiling Judge Portal Phase III	App Manager	DEV	07/19/17	07/20/17	07/20/17
367	●	AOC eFiling Judge Portal Phase III	Global Messaging	DEV	07/20/17	07/20/17	07/20/17

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Task Status	Forecasted End Date
368	AOC eFiling Judge Portal Phase III	Test Against Functional Spec	DEV	07/20/17	07/21/17		07/21/17
369	AOC eFiling Judge Portal Phase III	Security Scan	DEV	07/21/17	07/25/17		07/25/17
370	AOC eFiling Judge Portal Phase III	Development - Pass for QA	Evan Wooten	07/21/17	07/24/17		07/24/17
371	AOC eFiling Judge Portal Phase III	Marketing Plan - Implement	Sara Larkins	07/24/17	08/07/17		08/07/17
372	AOC eFiling Judge Portal Phase III	Review		07/24/17			09/12/17
373	AOC eFiling Judge Portal Phase III	Scrum/Project Management	Evan Wooten	07/24/17	07/25/17		07/25/17
374	AOC eFiling Judge Portal Phase III	Scrum QA	Neil Sorensen	07/24/17	07/25/17		07/25/17
375	AOC eFiling Judge Portal Phase III	QA Review		07/24/17	07/28/17		07/28/17
376	AOC eFiling Judge Portal Phase III	Create QA Feedback Page in Confluence	Neil Sorensen	07/24/17	07/24/17		07/24/17
377	AOC eFiling Judge Portal Phase III	QA Review/Feedback	Neil Sorensen	07/24/17	07/25/17		07/25/17
378	AOC eFiling Judge Portal Phase III	Development for QA Feedback	DEV	07/25/17	07/26/17		07/26/17
379	AOC eFiling Judge Portal Phase III	QA Approval of Dev Changes	Neil Sorensen	07/26/17	07/27/17		07/27/17
380	AOC eFiling Judge Portal Phase III	Create Partner Test Plan	Neil Sorensen	07/27/17	07/28/17		07/28/17
381	AOC eFiling Judge Portal Phase III	Partner Testing		07/27/17	09/12/17		09/12/17
382	AOC eFiling Judge Portal Phase III	Partner Testing Meeting - Schedule	Evan Wooten	07/27/17	08/01/17		08/01/17
383	AOC eFiling Judge Portal Phase III	Partner Testing Meeting	Evan Wooten	08/01/17	08/08/17		08/08/17
384	AOC eFiling Judge Portal Phase III	Partner Test Plan - Send to Partner	Evan Wooten	08/08/17	08/09/17		08/09/17
385	AOC eFiling Judge Portal Phase III	Partner Testing Feedback - Received	AOC	08/09/17	08/23/17		08/23/17
386	AOC eFiling Judge Portal Phase III	Partner Testing Feedback - Development	Dev	08/23/17	08/30/17		08/30/17
387	AOC eFiling Judge Portal Phase III	Partner Testing Feedback - QA Review	Neil Sorensen	08/30/17	09/05/17		09/05/17
388	AOC eFiling Judge Portal Phase III	Partner Testing Feedback - QA Approval	Neil Sorensen	09/05/17	09/05/17		09/05/17
389	AOC eFiling Judge Portal Phase III	Partner Test Plan - Signed Off Received from Partner	AOC	09/05/17	09/12/17		09/12/17

City of Lyons Website



Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
1	City of Lyons Website	07/21/16	03/20/17	04/21/17		192.6d		Ashly Eickmeier	41.5	99%	42		03/20/17
2	Initial Project Tasks	07/21/16	08/29/16	08/29/16	Done	27.35d							
11	Concept	08/09/16	02/15/17	03/08/17	Done	143.65d							
26	Planning	10/14/16	12/22/16	02/28/17	Done	91d							
44	Design Phase	01/19/17	01/18/17	03/03/17	Done	31d					20		
83	Content Phase	01/19/17	12/15/16			35d							
84	Lyons Provide New or Modified Content	01/19/17	12/15/16	03/10/17	To Do	35d	47	Lyons					
85	Development Phase	03/06/17	02/17/17			26.55d					22		
86	Build Home Page	03/06/17	01/23/17	03/14/17	Done	7d	81	David Clang	15				
87	Style Mobile View	03/15/17	01/24/17	03/20/17	Done	4d	86	David Clang	3				
88	Test home page and mobile on multiple browsers	03/21/17	01/24/17	03/21/17	Done	0.5d	87	David Clang	0.5		1		
89	Fix any issues if found	03/21/17	01/25/17	03/21/17	Done	0.5d	88	David Clang	1				
90	Home Page - Send to Lyons	03/14/17	01/25/17	03/14/17	Done	0.05d		David Clang					
91	Home Page - Receive Lyons Feedback	03/14/17	01/30/17	03/23/17	Done	7.95d		Lyons					
92	Home Page - Receive Lyons Approval	03/24/17	02/01/17	03/24/17	Done	1d		Lyons					
93	Define Permission Roles	03/27/17	02/06/17	03/29/17	To Do	3d	92	Lyons					
94	Configure Permission Roles	03/30/17	02/06/17	03/30/17		0.25d	93	David Clang					
95	Website Content	03/30/17	02/17/17	04/11/17		8.3d							
96	All Website Content	03/30/17	02/17/17	04/11/17		8.3d							
97	Add Website Content	03/30/17	02/07/17	03/31/17	In Progress	1d	94	David Clang	2.5				
98	Send link(s) to Lyons to review	03/31/17	02/07/17	03/31/17	In Progress	0.05d	97	David Clang					
99	Receive Feedback from Lyons	03/31/17	02/10/17	04/05/17	In Progress	3d	98	Lyons					
100	Make revisions if needed	04/05/17	02/13/17	04/06/17		1d	99	David Clang					
101	Send updated link(s) to Lyons to review	04/06/17	02/14/17	04/06/17		0.25d	100	David Clang					
102	Receive Lyons approval	04/06/17	02/17/17	04/11/17		3d	101	Lyons					
103	Testing & Review	03/27/17	03/03/17			15.05d							
104	Test & Review Website	03/27/17	02/17/17	03/30/17	Done	4d		David Clang					
105	Ashly review website	03/30/17	02/17/17	03/30/17	To Do	1d		Ashly Eickmeier					
106	Testing & Review - QA	03/31/17	02/17/17	04/03/17	To Do	2d	104	Neil Sorensen				https://lyonscity.nebraska.gov/	
107	Testing & Review - Send to Lyons	04/04/17	02/17/17	04/04/17		0.05d	106	David Clang					
108	Testing & Review - Feedback Received by Lyons	04/04/17	02/27/17	04/11/17		5d	107	Lyons					
109	Testing & Review - Revisions from Lyons Feedback	04/11/17	02/28/17	04/12/17		1d	108	David Clang					
110	Testing & Review - Lyons Approval	04/12/17	03/03/17	04/17/17		3d	109	Lyons					
111	Training	04/17/17	03/06/17			0.55d							
112	Schedule Training	04/17/17	03/03/17	04/17/17		0.05d	110	David Clang					
113	Create username and passwords	04/17/17	03/06/17	04/17/17		0.25d	110	David Clang					
114	Test all Permissions Before Training	04/17/17	03/06/17	04/17/17		0.5d	112	David Clang					
115	Print copies of Step-by-Step guide for those attending training	04/17/17	03/03/17	04/17/17		0.05d	112	David Clang				http://www.nebraska.gov/drupal/drupal-user-guide.pdf	
116	Website Training	04/17/17	03/03/17	04/17/17		0.05d	115	David Clang					
117	Launch	02/24/17	03/16/17			44.6d							
118	Marketing	04/17/17	03/16/17	04/27/17		8d	111						
119	Press Release (Optional)	04/17/17	03/16/17	04/27/17		8d	111						
120	Management decision if press release should be written	04/17/17	03/08/17	04/19/17		2d	111	Carmen Easley					
121	Create Press Release	04/19/17	03/10/17	04/21/17		2d	120	Sara Larkins					
122	Send to Lyons for Review	04/21/17	03/10/17	04/24/17		0.5d	121	David Clang					

Highlighting changes made since 03/31/17 9:00 AM

Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
123	● Lyons Approval	04/24/17	03/15/17	04/27/17		3d	122	Lyons					
124	● Send Press Release for NIC Review	04/27/17	03/16/17	04/27/17		0.5d	123	Sara Larkins					
125	● <input type="checkbox"/> Social Media	04/18/17	03/06/17	04/18/17		0.25d							
126	● Schedule Posts	04/18/17	03/06/17	04/18/17	To Do	0.25d	146	Sara Larkins					
127	● Other Marketing Efforts (Optional)	04/17/17	03/07/17	04/18/17		1d	116	David Clang					
128	● Other Marketing Efforts (Optional)	04/17/17	03/07/17	04/18/17		1d	116	Sara Larkins					
129	● <input type="checkbox"/> Launch Checklist	02/24/17	03/13/17	04/25/17		42.225d							
130	● Update the Favicon from blue drupal drop to NE.gov square or agency logo (if requested)	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
131	● Update the "ENTER EMAIL ADDRESS HERE" link on the 404 error page	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
132	● <input type="checkbox"/> Configure Google Analytics	04/17/17	03/03/17	04/17/17		0.025d	116						
133	● Schedule Monthly Report with Demographics Turned On	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang				Use this dashboard - https://www.google.com/analytics/web/template?uid=9Ygo4eIDSoGVZqHfga0Dw	
134	● Contact Form? If so, set up in Advanced Mail, including email addresses	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
135	● <input type="checkbox"/> Set up the broken link report (Link Checker module)	04/17/17	03/03/17	04/17/17		0.025d	116					exclude the following types: 301, 303, and 503	
136	● Add Broken Link Report Link on User Page (for site admins or people that have access to edit all content types only)	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
137	● Copy theme and any new modules into production (if moving site from test server to production server)	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
138	● Remove test events or example content (AKA, clean up the site before launching)	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
139	● Turn developer mode and watch mode off (if using LESS)	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
140	● Build a sitemap with the XML sitemap module	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang				(you can also add this to google webmaster tools)	
141	● Verify search box searches the correct website	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang				(not using some old Google CSE code from another site)	
142	● Google Webmaster tools - Crawl the site a day before launching	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang				If you can't Webmaster tools to verify site, enable the Site Verification module and use the HTML tag method in Webmaster tools	
143	● Use Redirect module to set up any redirects from old pages to new Drupal pages.	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
144	● Add site admins or important users to the NE-Drupal distribution list	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
145	● Schedule Launch	04/17/17	03/03/17	04/17/17		0.025d	116	David Clang					
146	● Go Live	04/17/17	03/03/17	04/18/17		1d	145	David Clang					
147	● <input type="checkbox"/> Post Launch	02/24/17	03/13/17	04/25/17		42.225d							
148	● Add the Lyons/County to the CMC time tool	02/24/17	03/06/17	02/24/17	Done	1d		Bruce Rice					
149	● Charge Lyons: Set Up Costs & Annual Maintenance Fee	04/17/17	03/06/17	04/18/17		1d	145	Anna Arushanova					
150	● Remove scheduled SmartSheets PSR emails	04/17/17	03/13/17	04/25/17		6d	145	Ashly Eickmeier					

 Highlighting changes made since 03/31/17 9:00 AM

Comments on City of Lyons Website

Row 50

the domain has been requested from the OCIO.

Bruce Rice on 02/15/17 3:55 PM

Row 50

Just waiting on ETS to configured the load balancer. Everything else is completed and done.

Bruce Rice on 02/16/17 4:53 PM

Row 50

ETS has set up the load balancer. The site is up.

Bruce Rice on 02/24/17 10:16 AM

Row 146

Since this is a new site, everything is set up for it to be live. There is nothing else to do but let the public know about it.

Bruce Rice on 02/24/17 10:20 AM

DMV Project Status Report



Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
1	DMV-Historical/Vintage License Plates	DMV-Historical/Vintage License Plates Application	Jane Rihaneck	04/22/16	03/05/18	01/22/18	
2	DMV-Historical/Vintage License Plates	Proposal		01/30/17		03/16/17	
3	DMV-Historical/Vintage License Plates	Proposal Document		01/30/17	05/02/17	03/24/17	
4	DMV-Historical/Vintage License Plates	Create Proposal Document	Jane Rihaneck	01/30/17	03/09/17	02/07/17	Done
5	DMV-Historical/Vintage License Plates	Hours Estimate (Initial) - Provided by Developer	Brian Schmoll	03/10/17	03/13/17	02/14/17	Done
6	DMV-Historical/Vintage License Plates	Hours Est- Review & Approval by DOD	Bruce Rice	03/14/17	03/14/17	03/16/17	Done
7	DMV-Historical/Vintage License Plates	Transaction details needed from Partner	DMV	03/10/17	03/15/17	03/16/17	Done
8	DMV-Historical/Vintage License Plates	Meet with Senior PM to review all requirements collected	Jane Rihaneck	03/16/17	03/17/17	03/20/17	Done
9	DMV-Historical/Vintage License Plates	Finalize Proposal Document	Jane Rihaneck	03/17/17	03/17/17	03/17/17	Done
10	DMV-Historical/Vintage License Plates	Schedule meeting to review Proposal Document with Mgmt	Jane Rihaneck	03/17/17	03/17/17	03/17/17	Done
11	DMV-Historical/Vintage License Plates	Meeting with Mgmt to review Proposal Document	Jane Rihaneck	03/22/17	03/22/17	03/22/17	Done
12	DMV-Historical/Vintage License Plates	Proposal - Review & Approval by Mgmt	Carmen Easley	03/22/17	03/22/17	03/22/17	Done
13	DMV-Historical/Vintage License Plates	Schedule Proposal Review Meeting with Partner	Jane Rihaneck	03/23/17	03/28/17	02/27/17	Done
14	DMV-Historical/Vintage License Plates	Proposal Meeting with Partner	Jane Rihaneck	04/04/17	04/04/17	04/04/17	
15	DMV-Historical/Vintage License Plates	Proposal Meeting with Partner	Carmen Easley	04/04/17	04/04/17	04/04/17	
16	DMV-Historical/Vintage License Plates	Proposal Meeting with Partner	Jess Evers	04/04/17	04/04/17	04/04/17	
17	DMV-Historical/Vintage License Plates	Proposal - Send to Partner	Jane Rihaneck	04/05/17	04/07/17	04/07/17	
18	DMV-Historical/Vintage License Plates	Proposal - Received from Partner	DMV	04/10/17	04/21/17	04/21/17	
19	DMV-Historical/Vintage License Plates	Proposal - Signed by GM	Brent Hoffman	04/24/17	04/26/17	04/26/17	
20	DMV-Historical/Vintage License Plates	Proposal - Provide Original Signed Copy to Partner	Jane Rihaneck	04/27/17	05/02/17	05/02/17	
21	DMV-Historical/Vintage License Plates	Proposal - Upload to Confluence & Smartsheet	Jane Rihaneck	04/27/17	05/02/17	05/02/17	
22	DMV-Historical/Vintage License Plates	Planning		04/24/17		02/16/18	
23	DMV-Historical/Vintage License Plates	Schedule Planning Meetings	Jane Rihaneck	04/24/17	04/26/17	04/12/17	
24	DMV-Historical/Vintage License Plates	Planning Meeting(s)	Jane Rihaneck	04/27/17	07/24/17	07/10/17	
25	DMV-Historical/Vintage License Plates	Planning Meeting(s) Developer	DEV	04/27/17	07/24/17	07/10/17	
26	DMV-Historical/Vintage License Plates	Prototype		07/25/17	09/19/17	09/05/17	
27	DMV-Historical/Vintage License Plates	Create Data Map	Jess Evers	07/25/17	07/31/17	07/17/17	In Progress
28	DMV-Historical/Vintage License Plates	Schedule Prototype Internal Meeting	Jane Rihaneck	08/01/17	08/03/17	07/20/17	
29	DMV-Historical/Vintage License Plates	Prototype Internal Meeting	Jane Rihaneck	08/04/17	08/08/17	07/25/17	
30	DMV-Historical/Vintage License Plates	Prototype Internal Meeting - UI/UX	Caleb Wiedel	08/04/17	08/08/17	07/25/17	
31	DMV-Historical/Vintage License Plates	Prototype Internal Meeting - QA	Neil Sorensen	08/04/17	08/08/17	07/25/17	
32	DMV-Historical/Vintage License Plates	Prototype Development and Testing	Caleb Wiedel	08/09/17	08/15/17	08/01/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
33	DMV-Historical/Vintage License Plates	Prototype - Review by QA	Neil Sorensen	08/16/17	08/18/17	08/04/17	
34	DMV-Historical/Vintage License Plates	Prototype - PM Approval	Jane Rihanek	08/16/17	08/18/17	08/04/17	
35	DMV-Historical/Vintage License Plates	Schedule Prototype - Meeting with Partner	Jane Rihanek	08/21/17	08/23/17	08/09/17	
36	DMV-Historical/Vintage License Plates	Prototype - Meeting with Partner	Jane Rihanek	08/21/17	08/25/17	08/11/17	
37	DMV-Historical/Vintage License Plates	Prototype - Meeting with Partner - UI/UX	Caleb Wiedel	08/21/17	08/25/17	08/11/17	
38	DMV-Historical/Vintage License Plates	Prototype - Meeting with Partner - QA	Neil Sorensen	08/21/17	08/25/17	08/11/17	
39	DMV-Historical/Vintage License Plates	Prototype - Send to Partner	Jane Rihanek	08/28/17	08/28/17	08/14/17	
40	DMV-Historical/Vintage License Plates	Prototype - Feedback by Partner	DMV	08/28/17	09/12/17	08/28/17	
41	DMV-Historical/Vintage License Plates	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	09/12/17	09/14/17	08/30/17	
42	DMV-Historical/Vintage License Plates	Prototype - Approval by Partner	DMV	09/14/17	09/19/17	09/05/17	
43	DMV-Historical/Vintage License Plates	Functional Specifications		08/16/17	10/06/17	09/22/17	
44	DMV-Historical/Vintage License Plates	Create Functional Spec	Jane Rihanek	08/16/17	09/06/17	08/22/17	
45	DMV-Historical/Vintage License Plates	Hours Estimate (Final) - Provided by Developer	DEV	09/07/17	09/13/17	08/29/17	
46	DMV-Historical/Vintage License Plates	Functional Spec - Approval from Developer	DEV	09/07/17	09/13/17	08/29/17	
47	DMV-Historical/Vintage License Plates	Prototype - Update	Caleb Wiedel	09/14/17	09/18/17	09/01/17	
48	DMV-Historical/Vintage License Plates	Functional Spec - Review by QA	Neil Sorensen	09/14/17	09/20/17	09/06/17	
49	DMV-Historical/Vintage License Plates	Functional Spec - Send to Partner	Jane Rihanek	09/14/17	09/27/17	09/13/17	
50	DMV-Historical/Vintage License Plates	Functional Spec - Received Partner Approval	DMV	09/28/17	09/28/17	09/14/17	
51	DMV-Historical/Vintage License Plates	Functional Spec - Signed by GM	Brent Hoffman	09/28/17	10/03/17	09/19/17	
52	DMV-Historical/Vintage License Plates	Functional Spec - Provide Original Signed Copy to Partner	Jane Rihanek	10/03/17	10/06/17	09/22/17	
53	DMV-Historical/Vintage License Plates	Functional Spec - Upload to Confluence	Jane Rihanek	10/03/17	10/06/17	09/22/17	
54	DMV-Historical/Vintage License Plates	Schedule Resource	Jane Rihanek	09/14/17	09/20/17	09/06/17	
55	DMV-Historical/Vintage License Plates	Timeline - Provide to Partner	Jane Rihanek	09/14/17	09/20/17	09/06/17	
56	DMV-Historical/Vintage License Plates	Addendum		09/14/17	03/05/18	02/16/18	
57	DMV-Historical/Vintage License Plates	Create Addendum	Jane Rihanek	09/14/17	09/20/17	09/06/17	
58	DMV-Historical/Vintage License Plates	Addendum - Send to Partner	Jane Rihanek	09/21/17	09/21/17	09/07/17	
59	DMV-Historical/Vintage License Plates	Addendum - Received from Partner	DMV	09/22/17	10/05/17	09/21/17	
60	DMV-Historical/Vintage License Plates	Addendum - Signed by GM	Brent Hoffman	10/06/17	10/11/17	09/26/17	
61	DMV-Historical/Vintage License Plates	Addendum - Sent to NSRB to Schedule for Board Meeting	Jane Rihanek	10/12/17	10/16/17	09/29/17	
62	DMV-Historical/Vintage License Plates	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	10/17/17	02/28/18	02/13/18	
63	DMV-Historical/Vintage License Plates	Addendum - Upload to CDB/Contract Library	Freddy Pika	03/01/18	03/05/18	02/16/18	
64	DMV-Historical/Vintage License Plates	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	03/01/18	03/05/18	02/16/18	
65	DMV-Historical/Vintage License Plates	Development		09/28/17		10/19/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
66	DMV-Historical/Vintage License Plates	Payment Set Up		09/28/17	11/02/17	10/19/17	
67	DMV-Historical/Vintage License Plates	Send Addenda Setup Form to Partner	Jane Rihanek	09/28/17	10/02/17	09/18/17	
68	DMV-Historical/Vintage License Plates	Received Addenda Setup Form from Partner	DMV	10/02/17	10/10/17	09/25/17	
69	DMV-Historical/Vintage License Plates	CDB/TPE Setup Form	Jane Rihanek	10/10/17	10/12/17	09/27/17	
70	DMV-Historical/Vintage License Plates	CDB/TPE Setup (include signed addenda and addendum)	Anna Arushanova	10/12/17	10/17/17	10/02/17	
71	DMV-Historical/Vintage License Plates	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	10/17/17	10/20/17	10/05/17	
72	DMV-Historical/Vintage License Plates	ACH Set Up		09/28/17	10/13/17	09/28/17	
73	DMV-Historical/Vintage License Plates	Set up ACH Pay	Anna Arushanova	09/28/17	10/13/17	09/28/17	
74	DMV-Historical/Vintage License Plates	Credit Card Set UP		09/28/17	10/16/17	09/29/17	
75	DMV-Historical/Vintage License Plates	Processor Boarding Form (CC)	Anna Arushanova	09/28/17	10/03/17	09/19/17	
76	DMV-Historical/Vintage License Plates	Receive Tear Sheet from Elavon	Anna Arushanova	10/03/17	10/11/17	09/26/17	
77	DMV-Historical/Vintage License Plates	Provide Monetra Info to NIC Finance	Bruce Rice	10/11/17	10/16/17	09/29/17	
78	DMV-Historical/Vintage License Plates	Set up TPE Processor	NIC Finance	10/16/17	10/19/17	10/04/17	
79	DMV-Historical/Vintage License Plates	Service Code Request - Enable for Penny Test	Bruce Rice	10/19/17	10/23/17	10/06/17	
80	DMV-Historical/Vintage License Plates	Penny Test - Run	Bruce Rice	10/23/17	10/24/17	10/10/17	
81	DMV-Historical/Vintage License Plates	Penny Test Confirmation - Send to STO	Jane Rihanek	10/24/17	10/26/17	10/12/17	
82	DMV-Historical/Vintage License Plates	Received Penny Test Confirmation from STO	STO	10/26/17	11/02/17	10/19/17	
83	DMV-Historical/Vintage License Plates	Schedule Marketing Plan Meeting	Jane Rihanek	09/28/17	10/03/17	09/19/17	
84	DMV-Historical/Vintage License Plates	Create Marketing Plan	Sara Larkins	10/03/17	10/11/17	09/26/17	
85	DMV-Historical/Vintage License Plates	Data - Request Test Cases from Partner	Jane Rihanek	09/28/17	10/03/17	09/19/17	
86	DMV-Historical/Vintage License Plates	Data - Received Test Cases from Partner	DMV	10/03/17	10/18/17	10/03/17	
87	DMV-Historical/Vintage License Plates	Development		09/28/17	10/03/17	09/19/17	
88	DMV-Historical/Vintage License Plates	Scrum	Jane Rihanek	09/28/17	09/29/17	09/15/17	
89	DMV-Historical/Vintage License Plates	Scrum Developer	DEV	09/28/17	09/29/17	09/15/17	
90	DMV-Historical/Vintage License Plates	Data - Receipt Method Ready	Jane Rihanek	09/28/17	09/29/17	09/15/17	
91	DMV-Historical/Vintage License Plates	Data - Delivery Method Ready	Jane Rihanek	09/28/17	09/29/17	09/15/17	
92	DMV-Historical/Vintage License Plates	Development Milestone #1		09/28/17	09/29/17	09/15/17	
93	DMV-Historical/Vintage License Plates	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	09/28/17	09/29/17	09/15/17	
94	DMV-Historical/Vintage License Plates	Request for F5 Setup to ETS (GRAILS only)	DEV	09/28/17	09/29/17	09/15/17	
95	DMV-Historical/Vintage License Plates	Request CDB Web Access Groups by Developer	DEV	09/28/17	09/29/17	09/15/17	
96	DMV-Historical/Vintage License Plates	Google Analytics	DEV	09/28/17	09/28/17	09/14/17	
97	DMV-Historical/Vintage License Plates	App Manager	DEV	09/28/17	09/29/17	09/15/17	
98	DMV-Historical/Vintage License Plates	Global Messaging	DEV	09/29/17	09/29/17	09/15/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
99	●	DMV-Historical/Vintage License Plates	Development of []	DEV	09/28/17	09/29/17	09/15/17	
100	●	DMV-Historical/Vintage License Plates	Development Milestone #2		09/29/17	10/02/17	09/18/17	
101	●	DMV-Historical/Vintage License Plates	Development of []	DEV	09/29/17	10/02/17	09/18/17	
102	●	DMV-Historical/Vintage License Plates	Development Milestone #3		10/02/17	10/03/17	09/19/17	
103	●	DMV-Historical/Vintage License Plates	Add Test Link to Wiki	DEV	10/02/17	10/02/17	09/18/17	
104	●	DMV-Historical/Vintage License Plates	Development of []	DEV	10/02/17	10/03/17	09/19/17	
105	●	DMV-Historical/Vintage License Plates	Test Against Functional Spec	DEV	10/03/17	10/04/17	09/20/17	
106	●	DMV-Historical/Vintage License Plates	Security Scan	DEV	10/04/17	10/06/17	09/22/17	
107	●	DMV-Historical/Vintage License Plates	Development - Pass for QA	Jane Rihanek	10/04/17	10/05/17	09/21/17	
108	●	DMV-Historical/Vintage License Plates	Marketing Plan - Implement	Sara Larkins	10/05/17	10/20/17	10/05/17	
109	●	DMV-Historical/Vintage License Plates	Review		10/05/17		11/29/17	
110	●	DMV-Historical/Vintage License Plates	Scrum	Jane Rihanek	10/05/17	10/06/17	09/22/17	
111	●	DMV-Historical/Vintage License Plates	QA Review		10/05/17	10/11/17	09/26/17	
112	●	DMV-Historical/Vintage License Plates	Create QA Feedback Page in Confluence	Neil Sorensen	10/05/17	10/05/17	09/21/17	
113	●	DMV-Historical/Vintage License Plates	QA Review/Feedback	Neil Sorensen	10/05/17	10/06/17	09/22/17	
114	●	DMV-Historical/Vintage License Plates	Scrum QA	Neil Sorensen	10/05/17	10/06/17	09/22/17	
115	●	DMV-Historical/Vintage License Plates	Development for QA Feedback	DEV	10/06/17	10/10/17	09/25/17	
116	●	DMV-Historical/Vintage License Plates	QA Approval of Dev Changes	Neil Sorensen	10/10/17	10/11/17	09/26/17	
117	●	DMV-Historical/Vintage License Plates	Create Partner Test Plan	Neil Sorensen	10/11/17	10/11/17	09/26/17	
118	●	DMV-Historical/Vintage License Plates	Partner Testing		10/11/17	11/29/17	11/13/17	
119	●	DMV-Historical/Vintage License Plates	Partner Testing Meeting - Schedule	Jane Rihanek	10/11/17	10/16/17	09/29/17	
120	●	DMV-Historical/Vintage License Plates	Partner Testing Meeting	Jane Rihanek	10/16/17	10/23/17	10/06/17	
121	●	DMV-Historical/Vintage License Plates	Partner Test Plan - Send to Partner	Jane Rihanek	10/23/17	10/23/17	10/06/17	
122	●	DMV-Historical/Vintage License Plates	Partner Testing Feedback - Received	DMV	10/24/17	11/06/17	10/23/17	
123	●	DMV-Historical/Vintage License Plates	Partner Testing Feedback - Development	DEV	11/07/17	11/14/17	10/30/17	
124	●	DMV-Historical/Vintage License Plates	Partner Testing Feedback - QA Review	Neil Sorensen	11/15/17	11/17/17	11/02/17	
125	●	DMV-Historical/Vintage License Plates	Partner Testing Feedback - QA Approval	Neil Sorensen	11/20/17	11/20/17	11/03/17	
126	●	DMV-Historical/Vintage License Plates	Partner Test Plan - Signed Off Received from Partner	DMV	11/20/17	11/29/17	11/13/17	
127	●	DMV-Historical/Vintage License Plates	Partner Training (TPE)		10/05/17	10/24/17	10/10/17	
128	●	DMV-Historical/Vintage License Plates	Partner TPE Training - Schedule	Jane Rihanek	10/05/17	10/11/17	09/26/17	
129	●	DMV-Historical/Vintage License Plates	Partner TPE Training - Meeting	Jane Rihanek	10/11/17	10/18/17	10/03/17	
130	●	DMV-Historical/Vintage License Plates	Request for TPE New Users	Jane Rihanek	10/18/17	10/19/17	10/04/17	
131	●	DMV-Historical/Vintage License Plates	Set Up TPE Users	Freddy Pika	10/19/17	10/24/17	10/10/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
132		DMV-Historical/Vintage License Plates	Schedule Go Live	Jane Rihaneck	11/29/17	12/04/17	11/16/17	
133		DMV-Historical/Vintage License Plates	Service Code Request - Enable	Bruce Rice	12/04/17	12/07/17	11/21/17	
134		DMV-Historical/Vintage License Plates	Demo for Support	Jane Rihaneck	11/29/17	12/13/17	11/29/17	
135		DMV website	DMV Website	Natalie Erb	05/23/16	07/14/17	04/11/17	
136		DMV website	Concept		09/05/16	03/31/17	04/10/17	Done
137		DMV website	Statement of Work (SOW)		09/12/16	03/31/17	04/10/17	Done
138		DMV website	SOW - Provide Original Signed Copy to DMV	Natalie Erb	12/13/16	03/31/17	03/14/17	Done
139		DMV website	Content Phase		05/31/16		04/04/17	
140		DMV website	PM Mapping and Meetings	Natalie Erb	09/02/16	04/04/17	04/04/17	In Progress
141		DMV website	Designer Mapping and Meetings	Ashly Eickmeier	09/02/16	04/04/17	04/04/17	In Progress
142		DMV website	Development Phase		10/19/16		03/10/17	
143		DMV website	Menu setup and configuration	Ashly Eickmeier	07/05/17	07/14/17	12/20/16	In Progress
144		DMV website	Define Permission Roles	DMV	12/22/16	02/06/17	11/18/16	Done
145		DMV website	Configure Permission Roles	Ashly Eickmeier	02/07/17	02/07/17	11/21/16	To Do
146		DMV website	Website Content		11/22/16	07/05/17	03/10/17	
147		DMV website	Milestone #1 [Drivers License]		11/22/16	04/07/17	12/05/16	
148		DMV website	DMV Feedback Meeting and Review	Natalie Erb	01/19/17	02/06/17	01/25/17	Done
149		DMV website	Make revisions if needed	Ashly Eickmeier	01/20/17	02/06/17	11/30/16	Done
150		DMV website	Send updated link(s) to DMV to review	Natalie Erb	01/23/17	02/06/17	11/30/16	Done
151		DMV website	DMV Website Review Meeting	Natalie Erb	03/14/17	03/14/17	03/14/17	Done
152		DMV website	Receive Feedback From DMV	DMV	02/07/17	03/14/17	02/08/17	Done
153		DMV website	More DLS revisions	Ashly Eickmeier	03/15/17	03/27/17	12/08/16	Done
154		DMV website	Create County Closing flow	Ashly Eickmeier	03/29/17	04/04/17	04/04/17	In Progress
155		DMV website	More DLS revisions	Ashly Eickmeier	03/28/17	04/07/17	12/08/16	In Progress
156		DMV website	Receive DMV approval	DMV	03/28/17	04/04/17	12/05/16	To Do
157		DMV website	Milestone #2 [Financial Responsibility]		12/01/16	03/30/17	12/13/16	Done
158		DMV website	Receive Feedback from DMV	DMV	01/13/17	03/03/17	12/05/16	Done
159		DMV website	Make revisions if needed	Ashly Eickmeier	03/04/17	03/04/17	12/08/16	Done
160		DMV website	Send updated link(s) to DMV to review	Natalie Erb	03/04/17	03/04/17	12/08/16	Done
161		DMV website	Make revisions if needed	Ashly Eickmeier	03/06/17	03/10/17	12/08/16	Done
162		DMV website	DMV Website Review Meeting	Natalie Erb	03/14/17	03/14/17	03/14/17	Done
163		DMV website	Make revisions if needed	Ashly Eickmeier	03/15/17	03/21/17	12/08/16	Done
164		DMV website	FR revisions	Ashly Eickmeier	03/30/17	03/30/17	03/30/17	Done

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
165		DMV website	Receive DMV approval	DMV	03/13/17	03/23/17	12/13/16	Done
166		DMV website	Milestone #3 [Motor Carrier]		01/04/17	03/31/17	01/20/17	
167		DMV website	Receive Feedback from DMV	DMV	01/13/17	03/03/17	01/11/17	Done
168		DMV website	Make revisions if needed	Ashly Eickmeier	03/04/17	03/06/17	01/17/17	Done
169		DMV website	Send updated link(s) to DMV to review	Natalie Erb	03/04/17	03/06/17	01/17/17	Done
170		DMV website	DMV Website Review Meeting	Natalie Erb	03/14/17	03/14/17	03/14/17	Done
171		DMV website	Receive DMV approval	DMV	03/07/17	03/14/17	01/20/17	Done
172		DMV website	Make Motor Carrier Side Navigation Menu	Ashly Eickmeier	03/14/17	03/21/17	03/17/17	Done
173		DMV website	Content Org for Side Menu and Review	Natalie Erb	03/22/17	03/22/17	03/22/17	Done
174		DMV website	DMV Approval of Content Org of Side Menu	DMV	03/23/17	03/27/17	03/23/17	Done
175		DMV website	Update mileage chart	Ashly Eickmeier	03/30/17	03/31/17	03/22/17	Done
176		DMV website	Make Motor Carrier Banner for their apps	Ashly Eickmeier	03/14/17	03/29/17	03/17/17	To Do
177		DMV website	Milestone #4 [Vehicle Registration & Driver Records]		04/05/17	06/08/17	03/10/17	
178		DMV website	Add Website Content	Ashly Eickmeier	04/05/17	05/17/17	02/16/17	
179		DMV website	SEO Optimization	Ashly Eickmeier	05/18/17	05/18/17	02/17/17	
180		DMV website	Send link(s) to DMV to review	Natalie Erb	05/19/17	05/19/17	02/21/17	
181		DMV website	Receive Feedback from DMV	DMV	05/19/17	05/24/17	02/24/17	
182		DMV website	Make revisions if needed	Ashly Eickmeier	05/24/17	05/30/17	03/01/17	
183		DMV website	Send updated link(s) to DMV to review	Natalie Erb	05/30/17	05/30/17	03/01/17	
184		DMV website	Receive DMV approval	DMV	05/30/17	06/08/17	03/10/17	
185		DMV website	Milestone #5 [Legal/Administrative/Forms/FAQ]		05/18/17	07/05/17	01/17/17	
186		DMV website	Add Website Content	Ashly Eickmeier	05/18/17	06/19/17	03/24/17	
187		DMV website	SEO Optimization	Designer	06/20/17	06/20/17	03/27/17	
188		DMV website	Send link(s) to DMV to review	Natalie Erb	06/21/17	06/21/17	03/28/17	
189		DMV website	Receive Feedback from DMV	DMV	06/21/17	06/26/17	03/31/17	
190		DMV website	Make revisions if needed	Designer	06/26/17	06/29/17	04/05/17	
191		DMV website	Send updated link(s) to DMV to review	Natalie Erb	06/29/17	06/29/17	04/05/17	
192		DMV website	Receive DMV approval	DMV	06/29/17	07/05/17	04/10/17	
193		DMV website	Testing & Review		06/08/17		03/29/17	
194		DMV website	Test & Review Website	Ashly Eickmeier	06/08/17	06/09/17	03/13/17	
195		DMV website	Testing & Review - QA	Neil Sorensen	06/09/17	06/12/17	03/14/17	
196		DMV website	Testing & Review - Send to DMV	Ashly Eickmeier	06/12/17	06/12/17	03/14/17	
197		DMV website	Testing & Review - Feedback Received by DMV	DMV	06/12/17	06/19/17	03/21/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
198	●	DMV website	Testing & Review - Revisions from DMV Feedback	Ashly Eickmeier	06/19/17	06/22/17	03/24/17	
199	●	DMV website	Testing & Review - DMV Approval	DMV	06/22/17	06/27/17	03/29/17	
200	●	DMV website	Training		06/27/17		04/04/17	
201	●	DMV website	Schedule Training	Designer	06/27/17	06/30/17	04/03/17	
202	●	DMV website	Create username and passwords	Designer	06/27/17	06/28/17	03/30/17	
203	●	DMV website	Test all Permissions Before Training	Designer	06/30/17	07/03/17	04/04/17	
204	●	DMV website	Print copies of Step-by-Step guide for those attending training	Designer	06/30/17	06/30/17	04/03/17	
205	●	DMV website	Website Training	Designer	07/03/17	07/03/17	04/04/17	
206	●	DMV - DLS - CDL Renewal	DMV - DLS - CDL Renewal	Natalie Erb	02/18/16	08/25/17	08/07/17	
207	●	DMV - DLS - CDL Renewal	Planning		06/28/16		08/07/17	In Progress
208	●	DMV - DLS - CDL Renewal	Functional Specifications		10/14/16	03/24/17	10/20/16	
209	●	DMV - DLS - CDL Renewal	Functional Spec Review Meetings with Partner and FS updates	Natalie Erb	01/25/17	02/16/17	02/14/17	Done
210	●	DMV - DLS - CDL Renewal	Functional Spec Review Meetings with DMV for CDL	Curtis Mackie	01/25/17	02/16/17	02/14/17	Done
211	●	DMV - DLS - CDL Renewal	Functional Spec - Received Partner Approval	DMV	02/17/17	03/02/17	10/12/16	Done
212	●	DMV - DLS - CDL Renewal	Review Filebound Process and Determine if there is way we can file directly to Filebound for DMV	Bruce Rice	03/02/17	03/24/17	03/06/17	Done
213	●	DMV - DLS - CDL Renewal	Review Filebound Process and Determine ways to directly Filebound for CDL	Natalie Erb	03/06/17	03/24/17	03/24/17	In Progress
214	●	DMV - DLS - CDL Renewal	Functional Spec - Signed by GM	Brent Hoffman	03/03/17	03/07/17	10/17/16	Done
215	●	DMV - DLS - CDL Renewal	Functional Spec - Provide Original Signed Copy to Partner	Natalie Erb	03/08/17	03/08/17	10/20/16	Done
216	●	DMV - DLS - CDL Renewal	Functional Spec - Upload to Confluence	Natalie Erb	03/08/17	03/08/17	10/20/16	Done
217	●	DMV - DLS - CDL Renewal	Project Dependent on Completion of Development for COA Admin Updates	Natalie Erb	02/02/17	05/03/17	05/03/16	
218	●	DMV - DLS - CDL Renewal	Schedule Resource	Natalie Erb	05/04/17	05/10/17	10/03/16	
219	●	DMV - DLS - CDL Renewal	Timeline - Provide to Partner	Natalie Erb	05/04/17	05/10/17	10/03/16	
220	●	DMV - DLS - CDL Renewal	Addendum		10/31/16	04/04/17	03/16/17	
221	●	DMV - DLS - CDL Renewal	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	11/17/16	03/30/17	03/13/17	In Progress
222	●	DMV - DLS - CDL Renewal	Addendum - Upload to CDB/Contract Library	Freddy Pika	03/31/17	04/04/17	03/16/17	
223	●	DMV - DLS - CDL Renewal	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	03/31/17	04/04/17	03/16/17	
224	●	DMV - DLS - CDL Renewal	Development		01/30/17		11/16/16	
225	●	DMV - DLS - CDL Renewal	Payment Set Up		01/30/17	05/08/17	11/16/16	
226	●	DMV - DLS - CDL Renewal	Review TPE Setup request from DMV with Natalie to determine next steps	Jess Evers	01/30/17	02/01/17	02/03/17	Done
227	●	DMV - DLS - CDL Renewal	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	05/04/17	05/08/17	11/02/16	
228	●	DMV - DLS - CDL Renewal	Schedule Marketing Plan Meeting	Natalie Erb	02/21/17	02/21/17	10/17/16	Done
229	●	DMV - DLS - CDL Renewal	Marketing Meeting for CDL	Sara Larkins	02/28/17	02/28/17	02/28/17	Done
230	●	DMV - DLS - CDL Renewal	Create Marketing Plan for CDL	Sara Larkins	03/01/17	03/03/17	10/24/16	Done

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
231		DMV - DLS - CDL Renewal	Marketing Plan Review for CDL	Sara Larkins	03/06/17	03/24/17	03/06/17	In Progress
232		DMV - DLS - CDL Renewal	Data - Request Test Cases from Partner	Natalie Erb	05/04/17	05/08/17	10/17/16	
233		DMV - DLS - CDL Renewal	Data - Received Test Cases from Partner	DMV	05/09/17	05/22/17	10/31/16	
234		DMV - DLS - CDL Renewal	Development		03/16/17	05/17/17	10/17/16	
235		DMV - DLS - CDL Renewal	Review Functional Specifications and Approve Hours Estimate Provided by Original Developer	Curtis Mackie	03/16/17	03/17/17	03/03/17	To Do
236		DMV - DLS - CDL Renewal	Scrum	Natalie Erb	03/21/17	05/17/17	10/13/16	
237		DMV - DLS - CDL Renewal	Scrum Developer	Curtis Mackie	03/21/17	05/17/17	10/13/16	
238		DMV - DLS - CDL Renewal	Data - Receipt Method Ready	Natalie Erb	03/21/17	03/21/17	10/13/16	
239		DMV - DLS - CDL Renewal	Data - Delivery Method Ready	Natalie Erb	03/21/17	03/21/17	10/13/16	
240		DMV - DLS - CDL Renewal	Development Milestone #1		03/21/17	04/07/17	10/13/16	
241		DMV - DLS - CDL Renewal	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	Curtis Mackie	03/21/17	03/21/17	10/13/16	
242		DMV - DLS - CDL Renewal	Request for F5 Setup to ETS (GRAILS only)	Curtis Mackie	03/21/17	03/21/17	10/13/16	
243		DMV - DLS - CDL Renewal	Request CDB Web Access Groups by Developer	Curtis Mackie	03/21/17	03/21/17	10/13/16	
244		DMV - DLS - CDL Renewal	Google Analytics	Curtis Mackie	03/21/17	03/21/17	10/12/16	
245		DMV - DLS - CDL Renewal	App Manager	Curtis Mackie	03/21/17	03/21/17	10/13/16	
246		DMV - DLS - CDL Renewal	Global Messaging	Curtis Mackie	03/21/17	03/21/17	10/13/16	
247		DMV - DLS - CDL Renewal	Development of CDL User Side	Curtis Mackie	03/21/17	04/07/17	10/13/16	
248		DMV - DLS - CDL Renewal	Development Milestone #2		04/07/17	05/01/17	10/14/16	
249		DMV - DLS - CDL Renewal	Development of CDL Admin	Curtis Mackie	04/07/17	05/01/17	10/14/16	
250		DMV - DLS - CDL Renewal	Development Milestone #3		05/02/17	05/17/17	10/17/16	
251		DMV - DLS - CDL Renewal	Add Test Link to Wiki	Curtis Mackie	05/02/17	05/02/17	10/14/16	
252		DMV - DLS - CDL Renewal	Development of CDL Admin After All Docs Processed, History, Canned Messages, Status Page	Curtis Mackie	05/02/17	05/17/17	10/17/16	
253		DMV - DLS - CDL Renewal	Test Against Functional Spec	Curtis Mackie	05/18/17	06/02/17	10/18/16	
254		DMV - DLS - CDL Renewal	Security Scan	Curtis Mackie	06/02/17	06/06/17	10/20/16	
255		DMV - DLS - CDL Renewal	Development - Pass for QA	Natalie Erb	06/02/17	06/05/17	10/19/16	
256		DMV - DLS - CDL Renewal	Marketing Plan - Implement	Sara Larkins	06/05/17	06/19/17	11/02/16	
257		DMV - DLS - CDL Renewal	Review		06/05/17		12/27/16	
258		DMV - DLS - CDL Renewal	Scrum	Natalie Erb	06/05/17	08/17/17	10/20/16	
259		DMV - DLS - CDL Renewal	Scrum QA	Neil Sorensen	06/05/17	08/17/17	10/20/16	
260		DMV - DLS - CDL Renewal	QA Review		06/05/17	06/20/17	10/24/16	
261		DMV - DLS - CDL Renewal	Create QA Feedback Page in Confluence	Neil Sorensen	06/05/17	06/05/17	10/19/16	
262		DMV - DLS - CDL Renewal	QA Review/Feedback	Neil Sorensen	06/05/17	06/13/17	10/20/16	
263		DMV - DLS - CDL Renewal	Development for QA Feedback	Curtis Mackie	06/13/17	06/15/17	10/21/16	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
264	DMV - DLS - CDL Renewal	QA Approval of Dev Changes	Neil Sorensen	06/15/17	06/19/17	10/24/16	
265	DMV - DLS - CDL Renewal	Create Partner Test Plan	Neil Sorensen	06/19/17	06/20/17	10/24/16	
266	DMV - DLS - CDL Renewal	Partner Testing		06/19/17	08/03/17	12/12/16	
267	DMV - DLS - CDL Renewal	Partner Testing Meeting - Schedule	Natalie Erb	06/19/17	06/22/17	10/27/16	
268	DMV - DLS - CDL Renewal	Partner Testing Meeting	Natalie Erb	06/22/17	06/29/17	11/03/16	
269	DMV - DLS - CDL Renewal	Set up Test Users in CDB for Partner	Natalie Erb	06/29/17	06/30/17	11/03/16	
270	DMV - DLS - CDL Renewal	Partner Test Plan - Send to Partner	Natalie Erb	06/29/17	06/30/17	11/03/16	
271	DMV - DLS - CDL Renewal	Partner Testing Feedback - Received	DMV	06/30/17	07/17/17	11/18/16	
272	DMV - DLS - CDL Renewal	Partner Testing Feedback - Development	Curtis Mackie	07/17/17	07/24/17	11/29/16	
273	DMV - DLS - CDL Renewal	Partner Testing Feedback - QA Review	Neil Sorensen	07/24/17	07/27/17	12/02/16	
274	DMV - DLS - CDL Renewal	Partner Testing Feedback - QA Approval	Neil Sorensen	07/27/17	07/27/17	12/05/16	
275	DMV - DLS - CDL Renewal	Partner Test Plan - Signed Off Received from Partner	DMV	07/27/17	08/03/17	12/12/16	
276	DMV - DLS - CDL Renewal	Schedule Go Live	Natalie Erb	08/03/17	08/08/17	12/15/16	
277	DMV - DLS - CDL Renewal	Service Code Request - Enable	Bruce Rice	08/08/17	08/11/17	12/20/16	
278	DMV - DLS - CDL Renewal	Demo for Support	Natalie Erb	08/03/17	08/17/17	12/27/16	
279	DMV - SR22 - SR26	DMV - SR22 - SR26	Natalie Erb	07/12/16	05/11/18	11/07/17	
280	DMV - SR22 - SR26	Initial Project Tasks		07/12/16	04/06/17	08/24/16	Done
281	DMV - SR22 - SR26	Business Case Proposal		08/10/16	04/06/17	08/24/16	
282	DMV - SR22 - SR26	Receive Information Regarding Charges Incurred by Insurance Company for AMVAA service from DMV	Brent Hoffman	02/10/17	03/08/17	02/24/17	Done
283	DMV - SR22 - SR26	High level Hours Estimate for SR22/26	Bruce Rice	03/10/17	03/27/17	03/13/17	Done
284	DMV - SR22 - SR26	Business Case Proposal Review prior to submission to Mgmt	Jess Evers	03/28/17	03/29/17	03/14/17	Done
285	DMV - SR22 - SR26	Business Case Update	Natalie Erb	03/30/17	03/30/17	03/14/17	Done
286	DMV - SR22 - SR26	Schedule Business Case Meeting	Natalie Erb	03/30/17	03/30/17	03/30/17	Done
287	DMV - SR22 - SR26	Business Case Proposal Meeting	Natalie Erb	03/30/17	04/05/17	04/06/17	To Do
288	DMV - SR22 - SR26	Business Case Proposal - Review & Approval by Mgmt	Carmen Easley	03/30/17	04/05/17	08/23/16	To Do
289	DMV - SR22 - SR26	Business Case Proposal - Review & Approval by Mgmt	Jess Evers	03/30/17	04/05/17	04/05/17	In Progress
290	DMV - SR22 - SR26	Communicate Business Case Decision to Partner	Natalie Erb	04/05/17	04/06/17	08/24/16	
291	DMV - SR22 - SR26	Proposal		08/25/16		01/10/17	
292	DMV - SR22 - SR26	Proposal Meetings	Natalie Erb	04/05/17	05/18/17	10/26/16	In Progress
293	DMV - SR22 - SR26	Proposal Meeting(s) (DOD)	Bruce Rice	04/05/17	05/18/17	10/26/16	
294	DMV - SR22 - SR26	Data - Determine Receipt and Delivery	Natalie Erb	04/05/17	05/18/17	10/26/16	
295	DMV - SR22 - SR26	Database Schema - Provided by Partner	DMV	04/05/17	05/18/17	10/26/16	
296	DMV - SR22 - SR26	Process Flow Chart - Request from Partner	Natalie Erb	04/05/17	04/06/17	08/25/16	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
297	●	DMV - SR22 - SR26	Process Flow Chart - Received from Partner	DMV	04/06/17	04/20/17	09/08/16	
298	●	DMV - SR22 - SR26	Proposal Document		05/18/17	07/28/17	01/10/17	
299	●	DMV - SR22 - SR26	Create Proposal Document	Natalie Erb	05/18/17	05/30/17	11/04/16	
300	●	DMV - SR22 - SR26	Hours Estimate (Initial) - Provided by Developer	DEV	05/30/17	06/06/17	11/14/16	
301	●	DMV - SR22 - SR26	Proposal - Review & Approval by Mgmt	Carmen Easley	06/06/17	06/13/17	11/21/16	
302	●	DMV - SR22 - SR26	Schedule Proposal Review Meeting with Partner	Natalie Erb	06/13/17	06/16/17	11/28/16	
303	●	DMV - SR22 - SR26	Proposal Meeting with Partner	Natalie Erb	06/16/17	06/30/17	12/12/16	
304	●	DMV - SR22 - SR26	Include Management in Proposal Meeting with Partner	Carmen Easley	06/16/17	06/30/17	12/12/16	
305	●	DMV - SR22 - SR26	Proposal - Send to Partner	Natalie Erb	06/30/17	07/06/17	12/15/16	
306	●	DMV - SR22 - SR26	Proposal - Received from Partner	DMV	07/06/17	07/20/17	12/30/16	
307	●	DMV - SR22 - SR26	Proposal - Signed by GM	Brent Hoffman	07/20/17	07/25/17	01/05/17	
308	●	DMV - SR22 - SR26	Proposal - Provide Original Signed Copy to Partner	Natalie Erb	07/25/17	07/28/17	01/10/17	
309	●	DMV - SR22 - SR26	Proposal - Upload to Confluence	Natalie Erb	07/25/17	07/28/17	01/10/17	
310	●	DMV - SR22 - SR26	Planning		05/18/17		11/07/17	
311	●	DMV - SR22 - SR26	Determine Project Developer	Rice, Bruce	05/18/17	06/09/17	11/17/16	
312	●	DMV - SR22 - SR26	Schedule Planning Meetings	Natalie Erb	06/30/17	07/06/17	01/05/17	
313	●	DMV - SR22 - SR26	Planning Meeting(s)	Natalie Erb	07/06/17	09/29/17	04/03/17	
314	●	DMV - SR22 - SR26	Planning Meeting(s) Developer	DEV	07/06/17	09/29/17	04/03/17	
315	●	DMV - SR22 - SR26	Prototype		09/29/17	11/29/17	05/31/17	
316	●	DMV - SR22 - SR26	Create Data Map	Natalie Erb	09/29/17	10/06/17	04/10/17	
317	●	DMV - SR22 - SR26	Schedule Prototype Internal Meeting	Natalie Erb	10/06/17	10/12/17	04/13/17	
318	●	DMV - SR22 - SR26	Prototype Internal Meeting	Natalie Erb	10/12/17	10/17/17	04/18/17	
319	●	DMV - SR22 - SR26	Prototype Internal Meeting - UI/UX	Wiedel, Caleb	10/12/17	10/17/17	04/18/17	
320	●	DMV - SR22 - SR26	Prototype Internal Meeting - QA	Neil Sorensen	10/12/17	10/17/17	04/18/17	
321	●	DMV - SR22 - SR26	Prototype Development and Testing	Wiedel, Caleb	10/17/17	10/24/17	04/25/17	
322	●	DMV - SR22 - SR26	Prototype - Review by QA	Neil Sorensen	10/24/17	10/27/17	05/01/17	
323	●	DMV - SR22 - SR26	Prototype - PM Approval	Natalie Erb	10/24/17	10/27/17	05/01/17	
324	●	DMV - SR22 - SR26	Schedule Prototype - Meeting with Partner	Natalie Erb	10/27/17	11/01/17	05/04/17	
325	●	DMV - SR22 - SR26	Prototype - Meeting with Partner	Natalie Erb	10/27/17	11/03/17	05/08/17	
326	●	DMV - SR22 - SR26	Prototype - Meeting with Partner - UI/UX	Wiedel, Caleb	10/27/17	11/03/17	05/08/17	
327	●	DMV - SR22 - SR26	Prototype - Meeting with Partner - QA	Neil Sorensen	10/27/17	11/03/17	05/08/17	
328	●	DMV - SR22 - SR26	Prototype - Send to Partner	Natalie Erb	11/03/17	11/03/17	05/09/17	
329	●	DMV - SR22 - SR26	Prototype - Feedback by Partner	DMV	11/06/17	11/20/17	05/23/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
330	DMV - SR22 - SR26	Prototype - Changes from Partner Feedback - UI/UX	Wiedel, Caleb	11/21/17	11/22/17	05/25/17	
331	DMV - SR22 - SR26	Prototype - Approval by Partner	DMV	11/27/17	11/29/17	05/31/17	
332	DMV - SR22 - SR26	Functional Specifications		10/24/17	12/18/17	06/19/17	
333	DMV - SR22 - SR26	Create Functional Spec	Natalie Erb	10/24/17	11/15/17	05/17/17	
334	DMV - SR22 - SR26	Hours Estimate (Final) - Provided by Developer	DEV	11/15/17	11/22/17	05/24/17	
335	DMV - SR22 - SR26	Functional Spec - Approval from Developer	DEV	11/15/17	11/22/17	05/24/17	
336	DMV - SR22 - SR26	Prototype - Update	Wiedel, Caleb	11/22/17	11/29/17	05/30/17	
337	DMV - SR22 - SR26	Functional Spec - Review by QA	Neil Sorensen	11/22/17	12/01/17	06/01/17	
338	DMV - SR22 - SR26	Functional Spec - Send to Partner	Natalie Erb	11/22/17	12/08/17	06/08/17	
339	DMV - SR22 - SR26	Functional Spec - Received Partner Approval	DMV	12/08/17	12/08/17	06/09/17	
340	DMV - SR22 - SR26	Functional Spec - Signed by GM	Brent Hoffman	12/11/17	12/13/17	06/14/17	
341	DMV - SR22 - SR26	Functional Spec - Provide Original Signed Copy to Partner	Natalie Erb	12/14/17	12/18/17	06/19/17	
342	DMV - SR22 - SR26	Functional Spec - Upload to Confluence	Natalie Erb	12/14/17	12/18/17	06/19/17	
343	DMV - SR22 - SR26	Schedule Resource	Natalie Erb	11/22/17	12/01/17	06/01/17	
344	DMV - SR22 - SR26	Timeline - Provide to Partner	Natalie Erb	11/22/17	12/01/17	06/01/17	
345	DMV - SR22 - SR26	Addendum		11/22/17	05/11/18	11/07/17	
346	DMV - SR22 - SR26	Create Addendum	Natalie Erb	11/22/17	12/01/17	06/01/17	
347	DMV - SR22 - SR26	Addendum - Send to Partner	Natalie Erb	12/01/17	12/04/17	06/02/17	
348	DMV - SR22 - SR26	Addendum - Received from Partner	DMV	12/04/17	12/18/17	06/16/17	
349	DMV - SR22 - SR26	Addendum - Signed by GM	Brent Hoffman	12/18/17	12/21/17	06/21/17	
350	DMV - SR22 - SR26	Addendum - Sent to NSRB to Schedule for Board Meeting	Natalie Erb	12/21/17	12/27/17	06/26/17	
351	DMV - SR22 - SR26	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	12/27/17	05/08/18	11/02/17	
352	DMV - SR22 - SR26	Addendum - Upload to CDB/Contract Library	Freddy Pika	05/08/18	05/11/18	11/07/17	
353	DMV - SR22 - SR26	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	05/08/18	05/11/18	11/07/17	
354	DMV - SR22 - SR26	Development		12/11/17		07/14/17	
355	DMV - SR22 - SR26	Payment Set Up		12/11/17	01/16/18	07/14/17	
356	DMV - SR22 - SR26	Send Addenda Setup Form to Partner	Natalie Erb	12/11/17	12/12/17	06/13/17	
357	DMV - SR22 - SR26	Received Addenda Setup Form from Partner	DMV	12/13/17	12/19/17	06/20/17	
358	DMV - SR22 - SR26	CDB/TPE Setup Form	Natalie Erb	12/20/17	12/21/17	06/22/17	
359	DMV - SR22 - SR26	CDB/TPE Setup (include signed addenda and addendum)	Anna Arushanova	12/22/17	12/27/17	06/27/17	
360	DMV - SR22 - SR26	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	12/28/17	01/02/18	06/30/17	
361	DMV - SR22 - SR26	ACH Set Up		12/11/17	12/22/17	06/23/17	
362	DMV - SR22 - SR26	Set up ACH Pay	Anna Arushanova	12/11/17	12/22/17	06/23/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
363	DMV - SR22 - SR26	Credit Card Set UP		12/11/17	12/26/17	06/26/17	
364	DMV - SR22 - SR26	Processor Boarding Form (CC)	Anna Arushanova	12/11/17	12/13/17	06/14/17	
365	DMV - SR22 - SR26	Receive Tear Sheet from Elavon	Anna Arushanova	12/14/17	12/20/17	06/21/17	
366	DMV - SR22 - SR26	Provide Monetra Info to NIC Finance	Bruce Rice	12/21/17	12/26/17	06/26/17	
367	DMV - SR22 - SR26	Set up TPE Processor	NIC Finance	12/27/17	12/29/17	06/29/17	
368	DMV - SR22 - SR26	Service Code Request - Enable for Penny Test	Bruce Rice	01/02/18	01/03/18	07/03/17	
369	DMV - SR22 - SR26	Penny Test - Run	Bruce Rice	01/04/18	01/04/18	07/05/17	
370	DMV - SR22 - SR26	Penny Test Confirmation - Send to STO	Natalie Erb	01/05/18	01/08/18	07/07/17	
371	DMV - SR22 - SR26	Received Penny Test Confirmation from STO	STO	01/09/18	01/16/18	07/14/17	
372	DMV - SR22 - SR26	Schedule Marketing Plan Meeting	Natalie Erb	12/11/17	12/13/17	06/14/17	
373	DMV - SR22 - SR26	Create Marketing Plan	Sara Larkins	12/14/17	12/20/17	06/21/17	
374	DMV - SR22 - SR26	Data - Request Test Cases from Partner	Natalie Erb	12/11/17	12/13/17	06/14/17	
375	DMV - SR22 - SR26	Data - Received Test Cases from Partner	DMV	12/14/17	12/28/17	06/28/17	
376	DMV - SR22 - SR26	Development		12/11/17	12/13/17	06/14/17	
377	DMV - SR22 - SR26	Scrum	Natalie Erb	12/11/17	12/11/17	06/12/17	
378	DMV - SR22 - SR26	Scrum Developer	DEV	12/11/17	12/11/17	06/12/17	
379	DMV - SR22 - SR26	Data - Receipt Method Ready	Natalie Erb	12/11/17	12/11/17	06/12/17	
380	DMV - SR22 - SR26	Data - Delivery Method Ready	Natalie Erb	12/11/17	12/11/17	06/12/17	
381	DMV - SR22 - SR26	Development Milestone #1		12/11/17	12/12/17	06/12/17	
382	DMV - SR22 - SR26	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	12/11/17	12/11/17	06/12/17	
383	DMV - SR22 - SR26	Request for F5 Setup to ETS (GRAILS only)	DEV	12/11/17	12/11/17	06/12/17	
384	DMV - SR22 - SR26	Request CDB Web Access Groups by Developer	DEV	12/11/17	12/11/17	06/12/17	
385	DMV - SR22 - SR26	Google Analytics	DEV	12/11/17	12/11/17	06/09/17	
386	DMV - SR22 - SR26	App Manager	DEV	12/11/17	12/11/17	06/12/17	
387	DMV - SR22 - SR26	Global Messaging	DEV	12/11/17	12/12/17	06/12/17	
388	DMV - SR22 - SR26	Development of []	DEV	12/11/17	12/11/17	06/12/17	
389	DMV - SR22 - SR26	Development Milestone #2		12/12/17	12/12/17	06/13/17	
390	DMV - SR22 - SR26	Development of []	DEV	12/12/17	12/12/17	06/13/17	
391	DMV - SR22 - SR26	Development Milestone #3		12/13/17	12/13/17	06/14/17	
392	DMV - SR22 - SR26	Add Test Link to Wiki	DEV	12/13/17	12/13/17	06/13/17	
393	DMV - SR22 - SR26	Development of []	DEV	12/13/17	12/13/17	06/14/17	
394	DMV - SR22 - SR26	Test Against Functional Spec	DEV	12/14/17	12/14/17	06/15/17	
395	DMV - SR22 - SR26	Security Scan	DEV	12/15/17	12/18/17	06/19/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
396	●	DMV - SR22 - SR26	Development - Pass for QA	Natalie Erb	12/15/17	12/15/17	06/16/17	
397	●	DMV - SR22 - SR26	Marketing Plan - Implement	Sara Larkins	12/18/17	01/02/18	06/30/17	
398	●	DMV - SR22 - SR26	Review		12/18/17		08/21/17	
399	●	DMV - SR22 - SR26	Scrum	Natalie Erb	12/18/17	12/18/17	06/19/17	
400	●	DMV - SR22 - SR26	Scrum QA	Neil Sorensen	12/18/17	12/18/17	06/19/17	
401	●	DMV - SR22 - SR26	QA Review		12/18/17	12/21/17	06/21/17	
402	●	DMV - SR22 - SR26	Create QA Feedback Page in Confluence	Neil Sorensen	12/18/17	12/18/17	06/16/17	
403	●	DMV - SR22 - SR26	QA Review/Feedback	Neil Sorensen	12/18/17	12/18/17	06/19/17	
404	●	DMV - SR22 - SR26	Development for QA Feedback	DEV	12/19/17	12/19/17	06/20/17	
405	●	DMV - SR22 - SR26	QA Approval of Dev Changes	Neil Sorensen	12/20/17	12/20/17	06/21/17	
406	●	DMV - SR22 - SR26	Create Partner Test Plan	Neil Sorensen	12/21/17	12/21/17	06/21/17	
407	●	DMV - SR22 - SR26	Partner Testing		12/21/17	02/07/18	08/07/17	
408	●	DMV - SR22 - SR26	Partner Testing Meeting - Schedule	Natalie Erb	12/21/17	12/26/17	06/26/17	
409	●	DMV - SR22 - SR26	Partner Testing Meeting	Natalie Erb	12/27/17	01/03/18	07/03/17	
410	●	DMV - SR22 - SR26	Set up Test Users in CDB for Partner	Natalie Erb	01/04/18	01/04/18	07/03/17	
411	●	DMV - SR22 - SR26	Partner Test Plan - Send to Partner	Natalie Erb	01/04/18	01/04/18	07/03/17	
412	●	DMV - SR22 - SR26	Partner Testing Feedback - Received	DMV	01/04/18	01/19/18	07/18/17	
413	●	DMV - SR22 - SR26	Partner Testing Feedback - Development	Dev	01/19/18	01/26/18	07/25/17	
414	●	DMV - SR22 - SR26	Partner Testing Feedback - QA Review	Neil Sorensen	01/26/18	01/31/18	07/28/17	
415	●	DMV - SR22 - SR26	Partner Testing Feedback - QA Approval	Neil Sorensen	01/31/18	01/31/18	07/31/17	
416	●	DMV - SR22 - SR26	Partner Test Plan - Signed Off Received from Partner	DMV	02/01/18	02/07/18	08/07/17	
417	●	DMV - SR22 - SR26	Partner Training (TPE)		12/18/17	01/04/18	07/05/17	
418	●	DMV - SR22 - SR26	Partner TPE Training - Schedule	Natalie Erb	12/18/17	12/20/17	06/21/17	
419	●	DMV - SR22 - SR26	Partner TPE Training - Meeting	Natalie Erb	12/21/17	12/28/17	06/28/17	
420	●	DMV - SR22 - SR26	Request for TPE New Users	Natalie Erb	12/29/17	12/29/17	06/29/17	
421	●	DMV - SR22 - SR26	Set Up TPE Users	Freddy Pika	01/02/18	01/04/18	07/05/17	
422	●	DMV - SR22 - SR26	Schedule Go Live	Natalie Erb	02/08/18	02/12/18	08/10/17	
423	●	DMV - SR22 - SR26	Service Code Request - Enable	Bruce Rice	02/13/18	02/15/18	08/15/17	
424	●	DMV - SR22 - SR26	Demo for Support	Natalie Erb	02/08/18	02/22/18	08/21/17	
425	●	DMV DLS COA Add Email Address CR	DMV DLS COA Add Email Address CR	Evan Wooten	10/12/16	05/03/17	02/21/17	
426	●	DMV DLS COA Add Email Address CR	Development		03/09/17	03/10/17	01/25/17	Done
427	●	DMV DLS COA Add Email Address CR	Development		03/09/17	03/09/17	01/06/17	Done
428	●	DMV DLS COA Add Email Address CR	Development of Email Address Addition	Curtis Mackie	03/09/17	03/09/17	01/06/17	Done

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
429		DMV DLS COA Add Email Address CR	Test Against Functional Spec	Curtis Mackie	03/09/17	03/09/17	01/06/17	Done
430		DMV DLS COA Add Email Address CR	Development - Pass for QA	Evan Wooten	03/09/17	03/10/17	01/09/17	Done
431		DMV DLS COA Add Email Address CR	Review		03/10/17		02/16/17	
432		DMV DLS COA Add Email Address CR	QA Review		03/10/17	03/10/17	01/09/17	
433		DMV DLS COA Add Email Address CR	Create QA Feedback Page in Confluence	Neil Sorensen	03/10/17	03/10/17	01/09/17	To Do
434		DMV DLS COA Add Email Address CR	QA Review/Feedback	Neil Sorensen	03/10/17	03/10/17	01/09/17	To Do
435		DMV DLS COA Add Email Address CR	Development for QA Feedback	Curtis Mackie	03/10/17	03/10/17	01/09/17	
436		DMV DLS COA Add Email Address CR	QA Approval of Dev Changes	Neil Sorensen	03/10/17	03/10/17	01/09/17	
437		DMV DLS COA Add Email Address CR	Partner Testing		03/10/17	04/13/17	02/13/17	
438		DMV DLS COA Add Email Address CR	Partner Test - Send to Partner	Evan Wooten	03/10/17	03/10/17	01/10/17	
439		DMV DLS COA Add Email Address CR	Partner Testing Feedback - Received	DMV	03/10/17	03/24/17	01/25/17	
440		DMV DLS COA Add Email Address CR	Partner Testing Feedback - Development	Curtis Mackie	03/24/17	03/31/17	02/01/17	
441		DMV DLS COA Add Email Address CR	Partner Testing Feedback - QA Review	Neil Sorensen	03/31/17	04/05/17	02/06/17	
442		DMV DLS COA Add Email Address CR	Partner Testing Feedback - QA Approval	Neil Sorensen	04/05/17	04/06/17	02/06/17	
443		DMV DLS COA Add Email Address CR	Partner Test Plan - Signed Off Received from Partner	DMV	04/06/17	04/13/17	02/13/17	
444		DMV DLS COA Add Email Address CR	Schedule Go Live	Evan Wooten	04/13/17	04/18/17	02/16/17	
445		DMV Vehicle Renewal Registration Survey CR	DMV Vehicle Renewal Registration Survey CR	Evan Wooten	11/23/16	04/19/17	03/20/17	
446		DMV Vehicle Renewal Registration Survey CR	Planning		03/17/17		01/20/17	
447		DMV Vehicle Renewal Registration Survey CR	Change Request		03/17/17	04/14/17	01/20/17	
448		DMV Vehicle Renewal Registration Survey CR	Create Survey in Google Forms	Evan Wooten	03/17/17	03/17/17	03/17/17	Done
449		DMV Vehicle Renewal Registration Survey CR	Create Change Request	Evan Wooten	03/20/17	03/31/17	01/05/17	To Do
450		DMV Vehicle Renewal Registration Survey CR	Change Request - Send to Partner	Evan Wooten	04/03/17	04/03/17	01/06/17	
451		DMV Vehicle Renewal Registration Survey CR	Change Request - Received from Partner	DMV	04/04/17	04/10/17	01/13/17	
452		DMV Vehicle Renewal Registration Survey CR	Change Request - Signed by GM	Brent Hoffman	04/11/17	04/11/17	01/17/17	
453		DMV Vehicle Renewal Registration Survey CR	Change Request - Provide Original Signed Copy to Partner	Evan Wooten	04/12/17	04/14/17	01/20/17	
454		DMV Vehicle Renewal Registration Survey CR	Change Request - Upload to Confluence	Evan Wooten	04/12/17	04/14/17	01/20/17	
455		DMV Vehicle Renewal Registration Survey CR	Development		03/17/17	03/17/17	01/30/17	Done
456		DMV Vehicle Renewal Registration Survey CR	Development		03/17/17	03/17/17	01/30/17	Done
457		DMV Vehicle Renewal Registration Survey CR	Development of Survey	Evan Wooten	03/17/17	03/17/17	01/30/17	Done
458		DMV Vehicle Renewal Registration Survey CR	Review		03/22/17		03/02/17	
459		DMV Vehicle Renewal Registration Survey CR	Partner Testing		03/22/17	04/19/17	03/02/17	
460		DMV Vehicle Renewal Registration Survey CR	Partner Test - Send to Partner	Evan Wooten	03/22/17	03/22/17	01/31/17	Done
461		DMV Vehicle Renewal Registration Survey CR	Partner Testing Feedback - Received	DMV	03/22/17	04/05/17	02/14/17	To Do

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
462	●	DMV Vehicle Renewal Registration Survey CR	Partner Testing Feedback - PM	Evan Wooten	04/05/17	04/12/17	02/22/17	
463	●	DMV Vehicle Renewal Registration Survey CR	Partner Test Plan - Signed Off Received from Partner	DMV	04/12/17	04/19/17	03/01/17	
464	●	DMV Vehicle Renewal Registration Survey CR	Update Application with new survey link	Dev	03/29/17	03/30/17	03/02/17	
465	●	DMV Vehicle Renewal Registration Survey CR	Schedule Go Live	Evan Wooten	03/22/17	03/22/17	03/06/17	Done
466	●	DMV - Handicap Admin - Uprinted Permit CR	DMV - Handicap Admin - Uprinted Permit CR	Natalie Erb	12/13/16	06/12/17	04/10/17	
467	●	DMV - Handicap Admin - Uprinted Permit CR	Planning		01/25/17	03/01/17	02/06/17	Done
468	●	DMV - Handicap Admin - Uprinted Permit CR	Change Request		01/25/17	03/01/17	02/06/17	Done
469	●	DMV - Handicap Admin - Uprinted Permit CR	Create Change Request	Natalie Erb	01/31/17	02/03/17	01/11/17	Done
470	●	DMV - Handicap Admin - Uprinted Permit CR	Determine Project Developer	Bruce Rice	01/31/17	02/06/17	01/11/17	Done
471	●	DMV - Handicap Admin - Uprinted Permit CR	Functional Specs - Update Handicap Permits	Natalie Erb	02/03/17	02/03/17	01/17/17	Done
472	●	DMV - Handicap Admin - Uprinted Permit CR	Functional Spec Review & Hours Est by Developer	Dave Pfister	02/06/17	02/14/17	01/20/17	Done
473	●	DMV - Handicap Admin - Uprinted Permit CR	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	02/14/17	02/14/17	01/23/17	Done
474	●	DMV - Handicap Admin - Uprinted Permit CR	Change Request & Functional Spec - Send to Partner	Natalie Erb	02/15/17	02/15/17	01/24/17	Done
475	●	DMV - Handicap Admin - Uprinted Permit CR	Change Request - Received from Partner	DMV	02/16/17	02/27/17	01/31/17	Done
476	●	DMV - Handicap Admin - Uprinted Permit CR	Change Request - Signed by GM	Brent Hoffman	02/28/17	02/28/17	02/01/17	Done
477	●	DMV - Handicap Admin - Uprinted Permit CR	Change Request - Provide Original Signed Copy to Partner	Natalie Erb	03/01/17	03/01/17	02/06/17	Done
478	●	DMV - Handicap Admin - Uprinted Permit CR	Change Request - Upload to Confluence	Natalie Erb	03/01/17	03/01/17	02/06/17	Done
479	●	DMV - Handicap Admin - Uprinted Permit CR	Development		02/27/17		02/27/17	In Progress
480	●	DMV - Handicap Admin - Uprinted Permit CR	Timeline - Provide to Partner	Natalie Erb	02/28/17	03/13/17	02/07/17	Done
481	●	DMV - Handicap Admin - Uprinted Permit CR	Data - Request Test Cases from Partner	Natalie Erb	02/27/17	02/27/17	02/10/17	Done
482	●	DMV - Handicap Admin - Uprinted Permit CR	Data - Received Test Cases from Partner	DMV	03/27/17	04/07/17	02/27/17	To Do
483	●	DMV - Handicap Admin - Uprinted Permit CR	Development		04/10/17	04/12/17	02/08/17	
484	●	DMV - Handicap Admin - Uprinted Permit CR	Development of Unprinted Permit CR View Changes	Dave Pfister	04/10/17	04/12/17	03/08/17	To Do
485	●	DMV - Handicap Admin - Uprinted Permit CR	Development of Unprinted Permit Code Changes	Dave Pfister	04/10/17	04/12/17	03/08/17	To Do
486	●	DMV - Handicap Admin - Uprinted Permit CR	Test Against Functional Spec	Dave Pfister	04/12/17	04/14/17	03/10/17	
487	●	DMV - Handicap Admin - Uprinted Permit CR	Project Management	Natalie Erb	04/12/17	04/12/17	02/08/17	
488	●	DMV - Handicap Admin - Uprinted Permit CR	Development - Pass for QA	Natalie Erb	04/14/17	04/17/17	03/13/17	
489	●	DMV - Handicap Admin - Uprinted Permit CR	Review		04/14/17		03/22/17	
490	●	DMV - Handicap Admin - Uprinted Permit CR	Security Scan	Dave Pfister	04/14/17	04/18/17	03/14/17	
491	●	DMV - Handicap Admin - Uprinted Permit CR	QA Review		04/17/17	04/18/17	03/14/17	
492	●	DMV - Handicap Admin - Uprinted Permit CR	Project Management	Natalie Erb	04/17/17	04/18/17	03/14/17	
493	●	DMV - Handicap Admin - Uprinted Permit CR	Create QA Feedback Page in Confluence	Neil Sorensen	04/17/17	04/18/17	03/14/17	
494	●	DMV - Handicap Admin - Uprinted Permit CR	QA Review/Feedback	Neil Sorensen	04/17/17	04/18/17	03/14/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
495	DMV - Handicap Admin - Uprinted Permit CR	Development for QA Feedback	Dave Pfister	04/18/17	04/18/17	03/14/17	
496	DMV - Handicap Admin - Uprinted Permit CR	QA Approval of Dev Changes	Neil Sorensen	04/18/17	04/18/17	03/14/17	
497	DMV - Handicap Admin - Uprinted Permit CR	Partner Testing		04/18/17	05/23/17	04/17/17	
498	DMV - Handicap Admin - Uprinted Permit CR	Partner Test - Send to Partner	Natalie Erb	04/18/17	04/19/17	03/15/17	
499	DMV - Handicap Admin - Uprinted Permit CR	Partner Testing Feedback - Received	DMV	04/19/17	05/04/17	03/29/17	
500	DMV - Handicap Admin - Uprinted Permit CR	Partner Testing Feedback - Development	Dave Pfister	05/04/17	05/11/17	04/05/17	
501	DMV - Handicap Admin - Uprinted Permit CR	Partner Testing Feedback - QA Review	Neil Sorensen	05/11/17	05/16/17	04/10/17	
502	DMV - Handicap Admin - Uprinted Permit CR	Partner Testing Feedback - QA Approval	Neil Sorensen	05/16/17	05/16/17	04/10/17	
503	DMV - Handicap Admin - Uprinted Permit CR	Partner Test Plan - Signed Off Received from Partner	DMV	05/16/17	05/23/17	04/17/17	
504	DMV DLS COA Admin - Address Edit CR	DMV DLS COA Admin - Address Edit CR	Natalie Erb	01/27/17	05/22/17	05/11/17	
505	DMV DLS COA Admin - Address Edit CR	Initial Project Tasks		01/27/17	02/06/17	02/07/17	Done
506	DMV DLS COA Admin - Address Edit CR	Project Prioritization	Natalie Erb	01/30/17	02/02/17	02/01/17	Done
507	DMV DLS COA Admin - Address Edit CR	Project Priority Review	Carmen Easley	02/03/17	02/06/17	02/06/17	Done
508	DMV DLS COA Admin - Address Edit CR	Project Priority - Communicated to Partner	Natalie Erb	02/06/17	02/06/17	02/07/17	Done
509	DMV DLS COA Admin - Address Edit CR	Planning		02/07/17	02/27/17	03/09/17	Done
510	DMV DLS COA Admin - Address Edit CR	Change Request		02/07/17	02/27/17	03/09/17	Done
511	DMV DLS COA Admin - Address Edit CR	Create Change Request	Natalie Erb	02/07/17	02/13/17	02/13/17	Done
512	DMV DLS COA Admin - Address Edit CR	Functional Specs - Update	Natalie Erb	02/13/17	02/13/17	02/16/17	Done
513	DMV DLS COA Admin - Address Edit CR	Functional Spec Review & Hours Est by Developer	Aaron Steager	02/13/17	02/13/17	02/22/17	Done
514	DMV DLS COA Admin - Address Edit CR	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	02/14/17	02/14/17	02/23/17	Done
515	DMV DLS COA Admin - Address Edit CR	Change Request & Functional Spec - Send to Partner	Natalie Erb	02/15/17	02/15/17	02/24/17	Done
516	DMV DLS COA Admin - Address Edit CR	Change Request - Received from Partner	DMV	02/15/17	02/15/17	03/03/17	Done
517	DMV DLS COA Admin - Address Edit CR	Change Request - Signed by GM	Brent Hoffman	02/16/17	02/16/17	03/06/17	Done
518	DMV DLS COA Admin - Address Edit CR	Change Request - Provide Original Signed Copy to Partner	Natalie Erb	02/17/17	02/27/17	03/09/17	Done
519	DMV DLS COA Admin - Address Edit CR	Change Request - Upload to Confluence	Natalie Erb	02/17/17	02/27/17	03/09/17	Done
520	DMV DLS COA Admin - Address Edit CR	Development		02/21/17		03/29/17	
521	DMV DLS COA Admin - Address Edit CR	Data - Request Test Cases from Partner	Natalie Erb	02/21/17	02/21/17	03/07/17	Done
522	DMV DLS COA Admin - Address Edit CR	Data - Received Test Cases from Partner	DMV	02/22/17	03/09/17	03/21/17	Done
523	DMV DLS COA Admin - Address Edit CR	Development		03/13/17	03/22/17	03/03/17	
524	DMV DLS COA Admin - Address Edit CR	Development of HTML to Allow Editing	Curtis Mackie	03/13/17	03/22/17	03/07/17	Done
525	DMV DLS COA Admin - Address Edit CR	Update code to allow editing	Curtis Mackie	03/13/17	03/22/17	03/21/17	Done
526	DMV DLS COA Admin - Address Edit CR	Strip Special Characters	Curtis Mackie	03/13/17	03/21/17	03/03/17	Done
527	DMV DLS COA Admin - Address Edit CR	Test Against Functional Spec	Curtis Mackie	03/22/17	03/22/17	03/03/17	Done

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
528	●	DMV DLS COA Admin - Address Edit CR	Project Management	Natalie Erb	03/23/17	03/23/17	03/03/17	Done
529	●	DMV DLS COA Admin - Address Edit CR	Development - Pass for QA	Natalie Erb	03/23/17	03/23/17	03/03/17	Done
530	●	DMV DLS COA Admin - Address Edit CR	Review		03/23/17		03/03/17	
531	●	DMV DLS COA Admin - Address Edit CR	Security Scan	Curtis Mackie	03/23/17	03/24/17	03/06/17	To Do
532	●	DMV DLS COA Admin - Address Edit CR	QA Review		03/24/17	03/29/17	03/10/17	
533	●	DMV DLS COA Admin - Address Edit CR	Project Management	Natalie Erb	03/24/17	03/24/17	03/08/17	To Do
534	●	DMV DLS COA Admin - Address Edit CR	Create QA Feedback Page in Confluence	Neil Sorensen	03/24/17	03/24/17	03/08/17	Done
535	●	DMV DLS COA Admin - Address Edit CR	QA Review/Feedback	Neil Sorensen	03/24/17	03/28/17	03/09/17	Done
536	●	DMV DLS COA Admin - Address Edit CR	Development for QA Feedback	Curtis Mackie	03/29/17	03/29/17	03/09/17	To Do
537	●	DMV DLS COA Admin - Address Edit CR	QA Approval of Dev Changes	Neil Sorensen	03/29/17	03/29/17	03/10/17	
538	●	DMV DLS COA Admin - Address Edit CR	Partner Testing		03/29/17	05/03/17	04/13/17	
539	●	DMV DLS COA Admin - Address Edit CR	Partner Test - Send to Partner	Natalie Erb	03/29/17	03/30/17	03/10/17	
540	●	DMV DLS COA Admin - Address Edit CR	Partner Testing Feedback - Received	DMV	03/30/17	04/13/17	03/24/17	
541	●	DMV DLS COA Admin - Address Edit CR	Partner Testing Feedback - Development	Curtis Mackie	04/13/17	04/20/17	03/31/17	
542	●	DMV DLS COA Admin - Address Edit CR	Partner Testing Feedback - QA Review	Neil Sorensen	04/20/17	04/25/17	04/05/17	
543	●	DMV DLS COA Admin - Address Edit CR	Partner Testing Feedback - QA Approval	Neil Sorensen	04/25/17	04/25/17	04/06/17	
544	●	DMV DLS COA Admin - Address Edit CR	Partner Test Plan - Signed Off Received from Partner	DMV	04/25/17	05/03/17	04/13/17	
545	●	DMV - Plate Manager - Admin Access CR	DMV - Plate Manager - Admin Access CR	Evan Wooten	01/31/17	06/07/17	05/15/17	
546	●	DMV - Plate Manager - Admin Access CR	Initial Project Tasks		01/31/17	02/28/17	02/09/17	Done
547	●	DMV - Plate Manager - Admin Access CR	Initial Contact	Natalie Erb	01/31/17	01/31/17	01/31/17	Done
548	●	DMV - Plate Manager - Admin Access CR	Project Prioritization	Natalie Erb	02/01/17	02/02/17	02/03/17	Done
549	●	DMV - Plate Manager - Admin Access CR	Project Priority Review	Carmen Easley	02/03/17	02/24/17	02/08/17	Done
550	●	DMV - Plate Manager - Admin Access CR	Project Priority - Communicated to Partner	Evan Wooten	02/27/17	02/28/17	02/09/17	Done
551	●	DMV - Plate Manager - Admin Access CR	Planning		02/24/17		03/13/17	
552	●	DMV - Plate Manager - Admin Access CR	Change Request		02/24/17	04/05/17	03/13/17	
553	●	DMV - Plate Manager - Admin Access CR	Create Change Request	Evan Wooten	02/24/17	02/24/17	02/15/17	Done
554	●	DMV - Plate Manager - Admin Access CR	Senior PM to Review Change Request in Conjunction With Functional Spec	Jess Evers	03/10/17	03/16/17	03/10/17	In Progress
555	●	DMV - Plate Manager - Admin Access CR	Change Request Review & Hours Est by Developer	Curtis Mackie	03/17/17	03/21/17	02/24/17	
556	●	DMV - Plate Manager - Admin Access CR	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	03/22/17	03/22/17	02/27/17	
557	●	DMV - Plate Manager - Admin Access CR	Change Request - Send to Partner	Evan Wooten	03/23/17	03/23/17	02/28/17	
558	●	DMV - Plate Manager - Admin Access CR	Change Request - Received from Partner	DMV	03/24/17	03/30/17	03/07/17	
559	●	DMV - Plate Manager - Admin Access CR	Change Request - Signed by GM	Brent Hoffman	03/31/17	03/31/17	03/08/17	
560	●	DMV - Plate Manager - Admin Access CR	Change Request - Provide Original Signed Copy to Partner	Evan Wooten	04/03/17	04/05/17	03/13/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
561	DMV - Plate Manager - Admin Access CR	Change Request - Upload to Confluence	Evan Wooten	04/03/17	04/05/17	03/13/17	
562	DMV - Plate Manager - Admin Access CR	Development		03/31/17		03/31/17	
563	DMV - Plate Manager - Admin Access CR	Schedule Resource	Evan Wooten	03/31/17	04/06/17	03/14/17	
564	DMV - Plate Manager - Admin Access CR	Timeline - Provide to Partner	Evan Wooten	03/31/17	04/06/17	03/14/17	
565	DMV - Plate Manager - Admin Access CR	Project Management	Evan Wooten	04/07/17	04/20/17	03/15/17	
566	DMV - Plate Manager - Admin Access CR	Data - Request Test Cases from Partner	Evan Wooten	04/07/17	04/11/17	03/17/17	
567	DMV - Plate Manager - Admin Access CR	Data - Received Test Cases from Partner	DMV	04/12/17	04/25/17	03/31/17	
568	DMV - Plate Manager - Admin Access CR	Development		04/07/17	04/11/17	03/15/17	
569	DMV - Plate Manager - Admin Access CR	Development of Admin County Access	Curtis Mackie	04/07/17	04/11/17	03/15/17	
570	DMV - Plate Manager - Admin Access CR	Test Against Functional Spec	Curtis Mackie	04/11/17	04/12/17	03/16/17	
571	DMV - Plate Manager - Admin Access CR	Development - Pass for QA	Evan Wooten	04/12/17	04/13/17	03/17/17	
572	DMV - Plate Manager - Admin Access CR	Review		04/12/17		04/25/17	
573	DMV - Plate Manager - Admin Access CR	Security Scan	Curtis Mackie	04/12/17	04/14/17	03/20/17	
574	DMV - Plate Manager - Admin Access CR	QA Review		04/13/17	04/14/17	03/22/17	
575	DMV - Plate Manager - Admin Access CR	Project Management	Evan Wooten	04/13/17	04/14/17	03/20/17	
576	DMV - Plate Manager - Admin Access CR	Create QA Feedback Page in Confluence	Neil Sorensen	04/13/17	04/13/17	03/20/17	
577	DMV - Plate Manager - Admin Access CR	QA Review/Feedback	Neil Sorensen	04/13/17	04/13/17	03/20/17	
578	DMV - Plate Manager - Admin Access CR	Development for QA Feedback	Curtis Mackie	04/13/17	04/13/17	03/21/17	
579	DMV - Plate Manager - Admin Access CR	QA Approval of Dev Changes	Neil Sorensen	04/13/17	04/13/17	03/22/17	
580	DMV - Plate Manager - Admin Access CR	Partner Testing		04/13/17	05/18/17	04/25/17	
581	DMV - Plate Manager - Admin Access CR	Partner Test - Send to Partner	Evan Wooten	04/13/17	04/14/17	03/23/17	
582	DMV - Plate Manager - Admin Access CR	Partner Testing Feedback - Received	DMV	04/14/17	05/01/17	04/06/17	
583	DMV - Plate Manager - Admin Access CR	Partner Testing Feedback - Development	Curtis Mackie	05/01/17	05/08/17	04/13/17	
584	DMV - Plate Manager - Admin Access CR	Partner Testing Feedback - QA Review	Neil Sorensen	05/08/17	05/11/17	04/18/17	
585	DMV - Plate Manager - Admin Access CR	Partner Testing Feedback - QA Approval	Neil Sorensen	05/11/17	05/11/17	04/18/17	
586	DMV - Plate Manager - Admin Access CR	Partner Test Plan - Signed Off Received from Partner	DMV	05/11/17	05/18/17	04/25/17	
587	DMV Plate Manager Admin County Access	DMV Plate Manager Admin County Access Interface	Evan Wooten	01/31/17	06/22/17	09/07/17	
588	DMV Plate Manager Admin County Access	Initial Project Tasks		01/31/17	02/28/17	02/24/17	Done
589	DMV Plate Manager Admin County Access	Initial Contact	Natalie Erb	01/31/17	01/31/17	01/31/17	Done
590	DMV Plate Manager Admin County Access	Project Prioritization	Evan Wooten	02/01/17	02/10/17	02/03/17	Done
591	DMV Plate Manager Admin County Access	Project Priority Review	Carmen Easley	02/13/17	02/24/17	02/08/17	Done
592	DMV Plate Manager Admin County Access	Project Priority - Communicated to Partner	Evan Wooten	02/27/17	02/28/17	02/09/17	Done
593	DMV Plate Manager Admin County Access	Planning		02/09/17	04/17/17	06/30/17	Done

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
594		DMV Plate Manager Admin County Access	Prototype		02/09/17	02/13/17	04/10/17	Done
595		DMV Plate Manager Admin County Access	Create Data Map	Evan Wooten	02/09/17	02/10/17	02/10/17	Done
596		DMV Plate Manager Admin County Access	Schedule Prototype Internal Meeting	Evan Wooten	02/10/17	02/10/17	02/23/17	Done
597		DMV Plate Manager Admin County Access	Prototype Internal Meeting	Evan Wooten	02/13/17	02/13/17	02/28/17	Done
598		DMV Plate Manager Admin County Access	Prototype Internal Meeting - QA	Neil Sorensen	02/13/17	02/13/17	02/28/17	Done
599		DMV Plate Manager Admin County Access	Functional Specifications		02/13/17	04/17/17	05/02/17	
600		DMV Plate Manager Admin County Access	Create Functional Spec	Evan Wooten	02/13/17	03/07/17	03/28/17	Done
601		DMV Plate Manager Admin County Access	Senior PM to Review Functional Spec	Jess Evers	03/08/17	03/13/17	03/07/17	Done
602		DMV Plate Manager Admin County Access	Hours Estimate (Final) - Provided by Developer	Curtis Mackie	03/08/17	03/13/17	04/04/17	Done
603		DMV Plate Manager Admin County Access	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	03/14/17	03/24/17	04/07/17	Done
604		DMV Plate Manager Admin County Access	Functional Spec - Approval from Developer	Curtis Mackie	03/27/17	03/31/17	04/14/17	To Do
605		DMV Plate Manager Admin County Access	Prototype - Update	Caleb Wiedel	04/03/17	04/05/17	04/19/17	
606		DMV Plate Manager Admin County Access	Functional Spec - Review by QA	Neil Sorensen	04/03/17	04/07/17	04/21/17	
607		DMV Plate Manager Admin County Access	Functional Spec - Send to Partner	Evan Wooten	04/03/17	04/14/17	05/01/17	
608		DMV Plate Manager Admin County Access	Functional Spec - Received Partner Approval	Partner	04/17/17	04/17/17	05/02/17	
609		DMV Plate Manager Admin County Access	Functional Spec - Signed by GM	Brent Hoffman	04/10/17	04/12/17	04/26/17	
610		DMV Plate Manager Admin County Access	Functional Spec - Provide Original Signed Copy to Partner	Evan Wooten	04/13/17	04/17/17	05/02/17	
611		DMV Plate Manager Admin County Access	Functional Spec - Upload to Confluence	Evan Wooten	04/13/17	04/17/17	05/02/17	
612		DMV Plate Manager Admin County Access	Development		04/03/17		06/29/17	
613		DMV Plate Manager Admin County Access	Schedule Resource	Evan Wooten	04/03/17	04/07/17	04/21/17	
614		DMV Plate Manager Admin County Access	Timeline - Provide to Partner	Evan Wooten	04/03/17	04/07/17	04/21/17	
615		DMV Plate Manager Admin County Access	Schedule Marketing Plan Meeting	Evan Wooten	04/10/17	04/12/17	04/26/17	
616		DMV Plate Manager Admin County Access	Create Marketing Plan	Sara Larkins	04/13/17	04/19/17	05/04/17	
617		DMV Plate Manager Admin County Access	Data - Request Test Cases from Partner	Evan Wooten	04/10/17	04/12/17	04/26/17	
618		DMV Plate Manager Admin County Access	Data - Received Test Cases from Partner	Partner	04/13/17	04/26/17	05/11/17	
619		DMV Plate Manager Admin County Access	Development		04/10/17	04/11/17	06/27/17	
620		DMV Plate Manager Admin County Access	Scrum/Project Management	Evan Wooten	04/10/17	04/10/17	04/24/17	
621		DMV Plate Manager Admin County Access	Scrum Developer	Curtis Mackie	04/10/17	04/10/17	04/24/17	
622		DMV Plate Manager Admin County Access	Data - Receipt Method Ready	Evan Wooten	04/10/17	04/10/17	04/24/17	
623		DMV Plate Manager Admin County Access	Data - Delivery Method Ready	Evan Wooten	04/10/17	04/10/17	04/24/17	
624		DMV Plate Manager Admin County Access	Development Milestone #1		04/10/17	04/11/17	04/25/17	
625		DMV Plate Manager Admin County Access	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	Curtis Mackie	04/10/17	04/10/17	04/24/17	
626		DMV Plate Manager Admin County Access	Request for F5 Setup to ETS (GRAILS only)	Curtis Mackie	04/10/17	04/10/17	04/24/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
627	DMV Plate Manager Admin County Access	Request CDB Web Access Groups by Developer	Curtis Mackie	04/10/17	04/10/17	04/24/17	
628	DMV Plate Manager Admin County Access	Google Analytics with Demographics	Curtis Mackie	04/10/17	04/10/17	04/24/17	
629	DMV Plate Manager Admin County Access	App Manager	Curtis Mackie	04/10/17	04/10/17	04/24/17	
630	DMV Plate Manager Admin County Access	Global Messaging	Curtis Mackie	04/10/17	04/11/17	04/25/17	
631	DMV Plate Manager Admin County Access	Development of User Interface	Curtis Mackie	04/10/17	04/10/17	04/24/17	
632	DMV Plate Manager Admin County Access	Development Milestone #2		04/11/17	04/11/17	06/27/17	
633	DMV Plate Manager Admin County Access	Add Test Link to Wiki	Curtis Mackie	04/11/17	04/11/17	06/27/17	
634	DMV Plate Manager Admin County Access	Development of Back-end Process	Curtis Mackie	04/11/17	04/11/17	06/27/17	
635	DMV Plate Manager Admin County Access	Test Against Functional Spec	Curtis Mackie	04/12/17	04/12/17	06/28/17	
636	DMV Plate Manager Admin County Access	Development - Pass for QA	Evan Wooten	04/13/17	04/13/17	06/29/17	
637	DMV Plate Manager Admin County Access	Marketing Plan - Implement	Sara Larkins	04/14/17	04/27/17	07/14/17	
638	DMV Plate Manager Admin County Access	Review		04/13/17		08/18/17	
639	DMV Plate Manager Admin County Access	Scrum/Project Management	Evan Wooten	04/14/17	04/14/17	06/30/17	
640	DMV Plate Manager Admin County Access	Scrum QA	Neil Sorensen	04/14/17	04/14/17	06/30/17	
641	DMV Plate Manager Admin County Access	Security Scan	Curtis Mackie	04/13/17	04/14/17	06/30/17	
642	DMV Plate Manager Admin County Access	QA Review		04/14/17	04/19/17	07/06/17	
643	DMV Plate Manager Admin County Access	Create QA Feedback Page in Confluence	Neil Sorensen	04/14/17	04/14/17	06/30/17	
644	DMV Plate Manager Admin County Access	QA Review/Feedback	Neil Sorensen	04/14/17	04/14/17	06/30/17	
645	DMV Plate Manager Admin County Access	Development for QA Feedback	Curtis Mackie	04/17/17	04/17/17	07/03/17	
646	DMV Plate Manager Admin County Access	QA Approval of Dev Changes	Neil Sorensen	04/18/17	04/18/17	07/05/17	
647	DMV Plate Manager Admin County Access	Create Partner Test Plan	Neil Sorensen	04/19/17	04/19/17	07/06/17	
648	DMV Plate Manager Admin County Access	Partner Testing		04/19/17	06/05/17	08/18/17	
649	DMV Plate Manager Admin County Access	Partner Testing Meeting - Schedule	Evan Wooten	04/19/17	04/21/17	07/10/17	
650	DMV Plate Manager Admin County Access	Partner Testing Meeting	Evan Wooten	04/24/17	05/01/17	07/17/17	
651	DMV Plate Manager Admin County Access	Set up Test Users in CDB for Partner	Evan Wooten	05/02/17	05/02/17	07/18/17	
652	DMV Plate Manager Admin County Access	Partner Test Plan - Send to Partner	Evan Wooten	05/02/17	05/02/17	07/18/17	
653	DMV Plate Manager Admin County Access	Partner Testing Feedback - Received	Partner	05/02/17	05/16/17	08/01/17	
654	DMV Plate Manager Admin County Access	Partner Testing Feedback - Development	Curtis Mackie	05/16/17	05/23/17	08/08/17	
655	DMV Plate Manager Admin County Access	Partner Testing Feedback - QA Review	Neil Sorensen	05/23/17	05/26/17	08/11/17	
656	DMV Plate Manager Admin County Access	Partner Testing Feedback - QA Approval	Neil Sorensen	05/26/17	05/26/17	08/11/17	
657	DMV Plate Manager Admin County Access	Partner Test Plan - Signed Off Received from Partner	Partner	05/30/17	06/05/17	08/18/17	
658	DMV DLS Data Forms	DMV DLS Data Forms	Jess Evers	03/08/17	06/07/18	06/01/18	
659	DMV DLS Data Forms	Initial Project Tasks		03/08/17		04/12/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
660	●	DMV DLS Data Forms	Initial Contact	Jess Evers	03/08/17	03/08/17	03/08/17	Done
661	●	DMV DLS Data Forms	IPQ - Send to Partner	Jess Evers	03/09/17	03/20/17	03/13/17	Done
662	●	DMV DLS Data Forms	IPQ - Received from Partner	DMV	03/21/17	03/28/17	03/20/17	Done
663	●	DMV DLS Data Forms	Project Prioritization	Jess Evers	03/29/17	03/30/17	03/23/17	Done
664	●	DMV DLS Data Forms	Project Priority Review	Carmen Easley	03/31/17	04/04/17	03/28/17	To Do
665	●	DMV DLS Data Forms	Project Priority - Approval or Decline by Mngt Communicated to Partner	Jess Evers	04/05/17	04/05/17	03/29/17	
666	●	DMV DLS Data Forms	Business Case Proposal		04/05/17	04/19/17	04/12/17	
667	●	DMV DLS Data Forms	Create Business Case Proposal	PM	04/05/17	04/11/17	04/04/17	
668	●	DMV DLS Data Forms	Business Case Proposal - Review & Approval by Mgmt	Carmen Easley	04/12/17	04/18/17	04/11/17	
669	●	DMV DLS Data Forms	Communicate Business Case Decision to Partner	PM	04/19/17	04/19/17	04/12/17	
670	●	DMV DLS Data Forms	Proposal		04/20/17		09/22/17	
671	●	DMV DLS Data Forms	Review NIC Services Database for Similar Projects and Reach out to Portal(s)	PM	04/20/17	04/26/17	04/19/17	
672	●	DMV DLS Data Forms	Process Flow Chart - Received from Partner	DMV	04/20/17	05/04/17	04/27/17	
673	●	DMV DLS Data Forms	Schedule Proposal Meeting(s)	PM	05/05/17	05/09/17	05/03/17	
674	●	DMV DLS Data Forms	Proposal Meetings	PM	05/10/17	06/21/17	06/15/17	
675	●	DMV DLS Data Forms	Proposal Meeting(s) (DOD)	Bruce Rice	05/10/17	06/21/17	06/15/17	
676	●	DMV DLS Data Forms	Data - Determine Receipt and Delivery	PM	05/10/17	06/21/17	06/15/17	
677	●	DMV DLS Data Forms	Database Schema - Provided by Partner	DMV	05/10/17	06/21/17	06/15/17	
678	●	DMV DLS Data Forms	Proposal Document		06/22/17	09/12/17	09/06/17	
679	●	DMV DLS Data Forms	Create Proposal Document	PM	06/22/17	06/30/17	06/26/17	
680	●	DMV DLS Data Forms	Proposal - Reviewed and Approved by Senior PM	Jess Evers	07/03/17	07/10/17	07/03/17	
681	●	DMV DLS Data Forms	Hours Estimate (Initial) - Provided by Developer	DEV	07/11/17	07/17/17	07/11/17	
682	●	DMV DLS Data Forms	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	07/18/17	07/20/17	07/14/17	
683	●	DMV DLS Data Forms	Proposal - Review & Approval by Mgmt	Carmen Easley	07/21/17	07/27/17	07/21/17	
684	●	DMV DLS Data Forms	Schedule Proposal Review Meeting with Partner	PM	07/28/17	08/01/17	07/26/17	
685	●	DMV DLS Data Forms	Proposal Meeting with Partner	PM	08/02/17	08/15/17	08/09/17	
686	●	DMV DLS Data Forms	Proposal Meeting with Partner	Carmen Easley	08/02/17	08/15/17	08/09/17	
687	●	DMV DLS Data Forms	Proposal - Signed by GM	Brent Hoffman	08/16/17	08/22/17	08/16/17	
688	●	DMV DLS Data Forms	Proposal - Send to Partner	PM	08/23/17	08/25/17	08/21/17	
689	●	DMV DLS Data Forms	Proposal - Received from Partner	DMV	08/28/17	09/11/17	09/05/17	
690	●	DMV DLS Data Forms	Proposal - Upload to Confluence	PM	09/12/17	09/12/17	09/06/17	
691	●	DMV DLS Data Forms	Planning		09/12/17		03/12/18	
692	●	DMV DLS Data Forms	Schedule Planning Meetings	PM	09/12/17	09/14/17	09/08/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
693		DMV DLS Data Forms	Planning Meeting(s)	PM	09/15/17	12/13/17	12/07/17	
694		DMV DLS Data Forms	Planning Meeting(s) Developer	DEV	09/15/17	12/13/17	12/07/17	
695		DMV DLS Data Forms	Determine if Survey should be included	PM	09/15/17	12/13/17	12/07/17	
696		DMV DLS Data Forms	Determine if Demo should be included	PM	09/15/17	12/13/17	12/07/17	
697		DMV DLS Data Forms	Prototype		12/14/17	02/12/18	02/06/18	
698		DMV DLS Data Forms	Create Data Map	PM	12/14/17	12/20/17	12/14/17	
699		DMV DLS Data Forms	Schedule Prototype Internal Meeting	PM	12/21/17	12/26/17	12/19/17	
700		DMV DLS Data Forms	Prototype Internal Meeting	PM	12/27/17	12/29/17	12/22/17	
701		DMV DLS Data Forms	Prototype Internal Meeting - UI/UX	Caleb Wiedel	12/27/17	12/29/17	12/22/17	
702		DMV DLS Data Forms	Prototype Internal Meeting - QA	Neil Sorensen	12/27/17	12/29/17	12/22/17	
703		DMV DLS Data Forms	Prototype Development and Testing	Caleb Wiedel	01/02/18	01/08/18	01/02/18	
704		DMV DLS Data Forms	Prototype - Review by QA	Neil Sorensen	01/09/18	01/11/18	01/05/18	
705		DMV DLS Data Forms	Prototype - PM Approval	PM	01/09/18	01/11/18	01/05/18	
706		DMV DLS Data Forms	Schedule Prototype - Meeting with Partner	PM	01/12/18	01/17/18	01/10/18	
707		DMV DLS Data Forms	Prototype - Meeting with Partner	PM	01/12/18	01/19/18	01/12/18	
708		DMV DLS Data Forms	Prototype - Meeting with Partner - UI/UX	Caleb Wiedel	01/12/18	01/19/18	01/12/18	
709		DMV DLS Data Forms	Prototype - Meeting with Partner - QA	Neil Sorensen	01/12/18	01/19/18	01/12/18	
710		DMV DLS Data Forms	Prototype - Send to Partner	PM	01/22/18	01/22/18	01/16/18	
711		DMV DLS Data Forms	Prototype - Feedback by Partner	DMV	01/22/18	02/05/18	01/30/18	
712		DMV DLS Data Forms	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	02/05/18	02/07/18	02/01/18	
713		DMV DLS Data Forms	Prototype - Approval by Partner	DMV	02/07/18	02/12/18	02/06/18	
714		DMV DLS Data Forms	Functional Specifications		01/09/18	03/16/18	03/12/18	
715		DMV DLS Data Forms	Create Functional Spec	PM	01/09/18	01/30/18	01/24/18	
716		DMV DLS Data Forms	Functional Spec - Review and Approval by Senior PM	Jess Evers	01/31/18	02/06/18	01/31/18	
717		DMV DLS Data Forms	Hours Estimate (Final) - Provided by Developer	DEV	02/07/18	02/13/18	02/07/18	
718		DMV DLS Data Forms	Functional Spec - Approval from Developer	DEV	02/07/18	02/13/18	02/07/18	
719		DMV DLS Data Forms	Hours Estimate (Final) - Approved by DOD	Bruce Rice	02/14/18	02/16/18	02/12/18	
720		DMV DLS Data Forms	Prototype - Update	Caleb Wiedel	02/14/18	02/16/18	02/12/18	
721		DMV DLS Data Forms	Functional Spec - Review by QA	Neil Sorensen	02/20/18	02/26/18	02/20/18	
722		DMV DLS Data Forms	Functional Spec - Signed by GM	Brent Hoffman	02/20/18	02/26/18	02/20/18	
723		DMV DLS Data Forms	Functional Spec - Send to Partner	PM	02/27/18	03/12/18	03/06/18	
724		DMV DLS Data Forms	Functional Spec - Received Partner Approval	DMV	03/13/18	03/13/18	03/07/18	
725		DMV DLS Data Forms	Functional Spec - Upload to Confluence	PM	03/13/18	03/16/18	03/12/18	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
726	DMV DLS Data Forms	Development		03/13/18		03/26/18	
727	DMV DLS Data Forms	Timeline - Provide to Partner	PM	03/13/18	03/20/18	03/14/18	
728	DMV DLS Data Forms	Schedule Marketing Plan Meeting	PM	03/13/18	03/16/18	03/12/18	
729	DMV DLS Data Forms	Create Marketing Plan	Sara Larkins	03/16/18	03/23/18	03/19/18	
730	DMV DLS Data Forms	Data - Request Test Cases from Partner	PM	03/13/18	03/16/18	03/12/18	
731	DMV DLS Data Forms	Data - Received Test Cases from Partner	DMV	03/16/18	03/30/18	03/26/18	
732	DMV DLS Data Forms	Development		03/13/18	03/16/18	03/12/18	
733	DMV DLS Data Forms	Scrum/Project Management	PM	03/13/18	03/14/18	03/08/18	
734	DMV DLS Data Forms	Scrum Developer	DEV	03/13/18	03/14/18	03/08/18	
735	DMV DLS Data Forms	Data - Receipt Method Ready	PM	03/13/18	03/14/18	03/08/18	
736	DMV DLS Data Forms	Data - Delivery Method Ready	PM	03/13/18	03/14/18	03/08/18	
737	DMV DLS Data Forms	Development Milestone #1		03/13/18	03/14/18	03/08/18	
738	DMV DLS Data Forms	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	03/13/18	03/14/18	03/08/18	
739	DMV DLS Data Forms	Request for F5 Setup to ETS (GRAILS only)	DEV	03/13/18	03/14/18	03/08/18	
740	DMV DLS Data Forms	Request CDB Web Access Groups by Developer	DEV	03/13/18	03/14/18	03/08/18	
741	DMV DLS Data Forms	Development of []	DEV	03/13/18	03/14/18	03/08/18	
742	DMV DLS Data Forms	Development Milestone #2		03/14/18	03/15/18	03/09/18	
743	DMV DLS Data Forms	Development of []	DEV	03/14/18	03/15/18	03/09/18	
744	DMV DLS Data Forms	Development Milestone #3		03/15/18	03/16/18	03/12/18	
745	DMV DLS Data Forms	Development of []	DEV	03/15/18	03/16/18	03/12/18	
746	DMV DLS Data Forms	Add Test Link to Wiki	DEV	03/16/18	03/16/18	03/12/18	
747	DMV DLS Data Forms	Google Analytics with Demographics	DEV	03/16/18	03/19/18	03/13/18	
748	DMV DLS Data Forms	App Manager	DEV	03/19/18	03/19/18	03/13/18	
749	DMV DLS Data Forms	Global Messaging	DEV	03/19/18	03/20/18	03/14/18	
750	DMV DLS Data Forms	Test Against Functional Spec	DEV	03/20/18	03/21/18	03/15/18	
751	DMV DLS Data Forms	Development - Pass for QA	PM	03/21/18	03/22/18	03/16/18	
752	DMV DLS Data Forms	Create Survey & Provide Link to DEV	PM	03/22/18	03/29/18	03/23/18	
753	DMV DLS Data Forms	Marketing Plan - Implement	Sara Larkins	03/22/18	04/05/18	03/30/18	
754	DMV DLS Data Forms	Review		03/21/18		05/07/18	
755	DMV DLS Data Forms	Scrum/Project Management	PM	03/22/18	03/23/18	03/19/18	
756	DMV DLS Data Forms	Scrum QA	Neil Sorensen	03/22/18	03/23/18	03/19/18	
757	DMV DLS Data Forms	Security Scan	DEV	03/21/18	03/23/18	03/19/18	
758	DMV DLS Data Forms	QA Review		03/22/18	03/27/18	03/21/18	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
759	●	DMV DLS Data Forms	Create QA Feedback Page in Confluence	Neil Sorensen	03/22/18	03/22/18	03/16/18	
760	●	DMV DLS Data Forms	QA Review/Feedback	Neil Sorensen	03/22/18	03/23/18	03/19/18	
761	●	DMV DLS Data Forms	Development for QA Feedback	DEV	03/23/18	03/26/18	03/20/18	
762	●	DMV DLS Data Forms	QA Approval of Dev Changes	Neil Sorensen	03/26/18	03/27/18	03/21/18	
763	●	DMV DLS Data Forms	Create Partner Test Plan	Neil Sorensen	03/27/18	03/27/18	03/21/18	
764	●	DMV DLS Data Forms	Partner Testing		03/27/18	05/11/18	05/07/18	
765	●	DMV DLS Data Forms	Partner Testing Meeting - Schedule	PM	03/27/18	03/30/18	03/26/18	
766	●	DMV DLS Data Forms	Partner Testing Meeting	PM	03/30/18	04/06/18	04/02/18	
767	●	DMV DLS Data Forms	Set up Test Users in CDB for Partner	PM	04/06/18	04/06/18	04/02/18	
768	●	DMV DLS Data Forms	Partner Test Plan - Send to Partner	PM	04/06/18	04/06/18	04/02/18	
769	●	DMV DLS Data Forms	Partner Testing Feedback - Received	DMV	04/06/18	04/20/18	04/16/18	
770	●	DMV DLS Data Forms	Partner Testing Feedback - Development	Dev	04/20/18	04/30/18	04/23/18	
771	●	DMV DLS Data Forms	Partner Testing Feedback - QA Review	Neil Sorensen	04/30/18	05/03/18	04/26/18	
772	●	DMV DLS Data Forms	Partner Testing Feedback - QA Approval	Neil Sorensen	05/03/18	05/04/18	04/30/18	
773	●	DMV DLS Data Forms	Partner Test Plan - Signed Off Received from Partner	DMV	05/04/18	05/11/18	05/07/18	
774	●	DMV CDL Testing Mobile App Integration	DMV CDL Testing Mobile App Integration	Jess Evers	03/07/17	02/01/18	11/27/17	
775	●	DMV CDL Testing Mobile App Integration	Initial Project Tasks		03/07/17		04/11/17	
776	●	DMV CDL Testing Mobile App Integration	Initial Contact	Jess Evers	03/07/17	03/07/17	03/07/17	Done
777	●	DMV CDL Testing Mobile App Integration	Discovery Meetings with DMV & MorphoTrust	Jess Evers	03/07/17	05/31/17	05/31/17	In Progress
778	●	DMV CDL Testing Mobile App Integration	Discovery Meetings with DMV & MorphoTrust	Aaron Steager	03/07/17	05/31/17	05/31/17	In Progress
779	●	DMV CDL Testing Mobile App Integration	Discovery Meetings with DMV & MorphoTrust	Bruce Rice	03/07/17	05/31/17	05/31/17	In Progress
780	●	DMV CDL Testing Mobile App Integration	DMV to determine next steps and requirements resolution with MorphoTrust	DMV	03/13/17	06/06/17	06/06/17	To Do
781	●	DMV CDL Testing Mobile App Integration	IPQ - Send to Partner	Jess Evers	03/08/17	03/20/17	03/10/17	Done
782	●	DMV CDL Testing Mobile App Integration	IPQ - Received from Partner	DMV	03/21/17	03/28/17	03/17/17	
783	●	DMV CDL Testing Mobile App Integration	Project Prioritization	Jess Evers	03/29/17	03/31/17	03/22/17	
784	●	DMV CDL Testing Mobile App Integration	Project Priority Review	Carmen Easley	04/03/17	04/05/17	03/27/17	
785	●	DMV CDL Testing Mobile App Integration	Project Priority - Approval or Decline by Mngt Communicated to Partner	Jess Evers	06/01/17	06/01/17	03/28/17	
786	●	DMV CDL Testing Mobile App Integration	Business Case Proposal		06/01/17	06/15/17	04/11/17	
787	●	DMV CDL Testing Mobile App Integration	Create Business Case Proposal	PM	06/01/17	06/07/17	04/03/17	
788	●	DMV CDL Testing Mobile App Integration	Business Case Proposal - Review & Approval by Mgmt	Carmen Easley	06/08/17	06/14/17	04/10/17	
789	●	DMV CDL Testing Mobile App Integration	Communicate Business Case Decision to Partner	PM	06/15/17	06/15/17	04/11/17	
790	●	DMV CDL Testing Mobile App Integration	Proposal		06/16/17		04/26/17	
791	●	DMV CDL Testing Mobile App Integration	Process Flow Chart - Request from Partner	PM	06/16/17	06/16/17	04/12/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
792	DMV CDL Testing Mobile App Integration	Review NIC Services Database for Similar Projects and Reach out to Portal(s)	PM	06/16/17	06/22/17	04/18/17	
793	DMV CDL Testing Mobile App Integration	Process Flow Chart - Received from Partner	DMV	06/19/17	06/30/17	04/26/17	
794	DMV CDL Testing Mobile App Integration	Planning		07/03/17		10/05/17	
795	DMV CDL Testing Mobile App Integration	Schedule Planning Meetings	PM	07/03/17	07/06/17	05/02/17	
796	DMV CDL Testing Mobile App Integration	Planning Meeting(s)	PM	07/07/17	08/17/17	06/14/17	
797	DMV CDL Testing Mobile App Integration	Planning Meeting(s) Developer	DEV	07/07/17	08/17/17	06/14/17	
798	DMV CDL Testing Mobile App Integration	Data - Determine Receipt and Delivery	PM	07/07/17	08/17/17	06/14/17	
799	DMV CDL Testing Mobile App Integration	Database Schema - Provided by Partner	DMV	07/07/17	08/17/17	06/14/17	
800	DMV CDL Testing Mobile App Integration	Determine if Survey should be included	PM	07/07/17	08/17/17	06/14/17	
801	DMV CDL Testing Mobile App Integration	Determine if Demo should be included	PM	07/07/17	08/17/17	06/14/17	
802	DMV CDL Testing Mobile App Integration	Change Request		08/18/17	10/06/17	08/03/17	
803	DMV CDL Testing Mobile App Integration	Create Change Request	PM	08/18/17	08/24/17	06/21/17	
804	DMV CDL Testing Mobile App Integration	Change Request - Review & Approval by Senior PM	Jess Evers	08/25/17	08/31/17	06/28/17	
805	DMV CDL Testing Mobile App Integration	Functional Spec Review & Hours Est by Developer	DEV	09/01/17	09/08/17	07/06/17	
806	DMV CDL Testing Mobile App Integration	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	09/11/17	09/11/17	07/07/17	
807	DMV CDL Testing Mobile App Integration	Change Request - Review & Approval by Mgmt	Carmen Easley	09/12/17	09/18/17	07/14/17	
808	DMV CDL Testing Mobile App Integration	Change Request - Signed by GM	Brent Hoffman	09/19/17	09/25/17	07/21/17	
809	DMV CDL Testing Mobile App Integration	Change Request - Send to Partner	PM	09/26/17	09/26/17	07/24/17	
810	DMV CDL Testing Mobile App Integration	Change Request - Received from Partner	DMV	09/27/17	10/03/17	07/31/17	
811	DMV CDL Testing Mobile App Integration	Change Request - Upload to Confluence	PM	10/04/17	10/06/17	08/03/17	
812	DMV CDL Testing Mobile App Integration	Functional Specifications		10/04/17	12/13/17	10/05/17	
813	DMV CDL Testing Mobile App Integration	Update Functional Spec	PM	10/04/17	10/25/17	08/21/17	
814	DMV CDL Testing Mobile App Integration	Change Request - Review & Approval by Senior PM	Jess Evers	10/26/17	11/01/17	08/28/17	
815	DMV CDL Testing Mobile App Integration	Hours Estimate (Final) - Provided by Developer	DEV	11/02/17	11/08/17	09/05/17	
816	DMV CDL Testing Mobile App Integration	Functional Spec - Approval from Developer	DEV	11/02/17	11/08/17	09/05/17	
817	DMV CDL Testing Mobile App Integration	Hours Estimate (Final) - Approval from DOD	DOD	11/09/17	11/16/17	09/12/17	
818	DMV CDL Testing Mobile App Integration	Functional Spec - Review by QA	Neil Sorensen	11/17/17	11/27/17	09/19/17	
819	DMV CDL Testing Mobile App Integration	Functional Spec - Signed by GM	Brent Hoffman	11/17/17	11/21/17	09/15/17	
820	DMV CDL Testing Mobile App Integration	Functional Spec - Send to Partner	PM	11/22/17	12/07/17	09/29/17	
821	DMV CDL Testing Mobile App Integration	Functional Spec - Received Partner Approval	DMV	12/08/17	12/08/17	10/02/17	
822	DMV CDL Testing Mobile App Integration	Functional Spec - Upload to Confluence	PM	12/08/17	12/13/17	10/05/17	
823	DMV CDL Testing Mobile App Integration	Development		11/09/17		10/13/17	
824	DMV CDL Testing Mobile App Integration	Timeline - Provide to Partner	PM	11/09/17	11/16/17	09/12/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
825	DMV CDL Testing Mobile App Integration	Schedule Marketing Plan Meeting	PM	11/09/17	11/14/17	09/08/17	
826	DMV CDL Testing Mobile App Integration	Create Marketing Plan	Sara Larkins	11/15/17	11/21/17	09/15/17	
827	DMV CDL Testing Mobile App Integration	Data - Request Test Cases from Partner	PM	11/09/17	11/14/17	09/08/17	
828	DMV CDL Testing Mobile App Integration	Data - Received Test Cases from Partner	DMV	11/15/17	11/30/17	09/22/17	
829	DMV CDL Testing Mobile App Integration	Development		11/09/17	11/14/17	09/08/17	
830	DMV CDL Testing Mobile App Integration	Scrum/Project Management	PM	11/09/17	11/09/17	09/06/17	
831	DMV CDL Testing Mobile App Integration	Scrum Developer	DEV	11/09/17	11/09/17	09/06/17	
832	DMV CDL Testing Mobile App Integration	Data - Receipt Method Ready	PM	11/09/17	11/09/17	09/06/17	
833	DMV CDL Testing Mobile App Integration	Data - Delivery Method Ready	PM	11/09/17	11/09/17	09/06/17	
834	DMV CDL Testing Mobile App Integration	Development Milestone #1		11/09/17	11/09/17	09/06/17	
835	DMV CDL Testing Mobile App Integration	Development of []	DEV	11/09/17	11/09/17	09/06/17	
836	DMV CDL Testing Mobile App Integration	Development Milestone #2		11/13/17	11/13/17	09/07/17	
837	DMV CDL Testing Mobile App Integration	Development of []	DEV	11/13/17	11/13/17	09/07/17	
838	DMV CDL Testing Mobile App Integration	Development Milestone #3		11/14/17	11/14/17	09/08/17	
839	DMV CDL Testing Mobile App Integration	Development of []	DEV	11/14/17	11/14/17	09/08/17	
840	DMV CDL Testing Mobile App Integration	Add Test Link to Wiki	DEV	11/15/17	11/15/17	09/11/17	
841	DMV CDL Testing Mobile App Integration	Google Analytics	DEV	11/15/17	11/15/17	09/11/17	
842	DMV CDL Testing Mobile App Integration	App Manager	DEV	11/15/17	11/16/17	09/12/17	
843	DMV CDL Testing Mobile App Integration	Global Messaging	DEV	11/16/17	11/16/17	09/12/17	
844	DMV CDL Testing Mobile App Integration	Test Against Functional Spec	DEV	11/16/17	11/17/17	09/13/17	
845	DMV CDL Testing Mobile App Integration	Security Scan	DEV	11/17/17	11/21/17	09/15/17	
846	DMV CDL Testing Mobile App Integration	Development - Pass for QA	PM	11/17/17	11/20/17	09/14/17	
847	DMV CDL Testing Mobile App Integration	Create Survey & Provide Link to DEV	PM	11/20/17	12/20/17	10/13/17	
848	DMV CDL Testing Mobile App Integration	Marketing Plan - Implement	Sara Larkins	11/20/17	12/06/17	09/28/17	
849	DMV CDL Testing Mobile App Integration	Review		11/20/17		11/03/17	
850	DMV CDL Testing Mobile App Integration	Scrum/Project Management	PM	11/20/17	11/21/17	09/15/17	
851	DMV CDL Testing Mobile App Integration	Scrum QA	Neil Sorensen	11/20/17	11/21/17	09/15/17	
852	DMV CDL Testing Mobile App Integration	QA Review		11/20/17	11/28/17	09/20/17	
853	DMV CDL Testing Mobile App Integration	Create QA Feedback Page in Confluence	Neil Sorensen	11/20/17	11/20/17	09/14/17	
854	DMV CDL Testing Mobile App Integration	QA Review/Feedback	Neil Sorensen	11/20/17	11/21/17	09/15/17	
855	DMV CDL Testing Mobile App Integration	Development for QA Feedback	DEV	11/21/17	11/22/17	09/18/17	
856	DMV CDL Testing Mobile App Integration	QA Approval of Dev Changes	Neil Sorensen	11/22/17	11/27/17	09/19/17	
857	DMV CDL Testing Mobile App Integration	Create Partner Test Plan	Neil Sorensen	11/27/17	11/28/17	09/20/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
858	DMV CDL Testing Mobile App Integration	Partner Testing		11/27/17	01/12/18	11/03/17	
859	DMV CDL Testing Mobile App Integration	Partner Testing Meeting - Schedule	PM	11/27/17	11/30/17	09/22/17	
860	DMV CDL Testing Mobile App Integration	Partner Testing Meeting	PM	11/30/17	12/07/17	09/29/17	
861	DMV CDL Testing Mobile App Integration	Partner Test Plan - Send to Partner	PM	12/07/17	12/08/17	10/02/17	
862	DMV CDL Testing Mobile App Integration	Partner Testing Feedback - Received	DMV	12/08/17	12/22/17	10/17/17	
863	DMV CDL Testing Mobile App Integration	Partner Testing Feedback - Development	Dev	12/22/17	01/02/18	10/24/17	
864	DMV CDL Testing Mobile App Integration	Partner Testing Feedback - QA Review	Neil Sorensen	01/02/18	01/05/18	10/27/17	
865	DMV CDL Testing Mobile App Integration	Partner Testing Feedback - QA Approval	Neil Sorensen	01/05/18	01/05/18	10/27/17	
866	DMV CDL Testing Mobile App Integration	Partner Test Plan - Signed Off Received from Partner	DMV	01/05/18	01/12/18	11/03/17	

Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments
●	DNR Website	04/20/16	01/23/17	05/09/17		265.75d		Ashly Eickmeier	223.75	64%	347	
●	+ Initial Project Tasks	04/20/16	05/10/16	05/10/16	Done	15d						
●	+ Concept	05/09/16	07/19/16	07/19/16	Done	51.65d						
●	+ Planning	05/13/16	05/16/16	05/16/16	Done	1.95d						
●	+ Design Phase	05/17/16	07/05/16	07/05/16	Done	35.5d						
●	- Content Phase	05/27/16	05/30/16			1.25d						
●	Propose Reorganization to DNR	05/27/16	05/27/16	05/27/16	Done	0.25d	32	Levi Campbell				
●	Accept/Decline Reorganization	05/27/16	05/30/16	05/30/16	Done	1d	67	DNR				
●	DNR Revamp Content	05/27/16	05/27/16	05/27/16	In Progress	1d	32	DNR				
●	DNR Provide New or Modified Content	05/27/16	05/27/16	05/27/16	In Progress	1d	32	DNR				
●	- Development Phase	07/04/16	12/08/16			193.8d						
●	Build Home Page	07/04/16	09/01/16	09/01/16	Done	43.5d	65	Levi Campbell	20			http://ne-test-site13.cdc.nicusa.com/
●	Style Mobile View	09/02/16	09/05/16	09/05/16	Done	2d	72	Levi Campbell	10			
●	Test home page and mobile on multiple browsers	09/06/16	09/06/16	09/06/16	Done	0.5d	73	Levi Campbell	3			
●	Fix any issues if found	09/06/16	09/06/16	09/06/16	Done	0.5d	74	Levi Campbell	1			
●	Home Page - Send to DNR	09/01/16	09/01/16	09/01/16	Done	0.05d		Levi Campbell				
●	Home Page - Receive DNR Feedback	09/01/16	09/06/16	09/06/16	Done	3d	76	DNR				
●	Home Page - Revisions from DNR Feedback	09/06/16	09/07/16	09/07/16	Done	1d	77	Levi Campbell				
●	Home Page - Send to DNR for Approval	09/07/16	09/07/16	09/07/16	Done	0.05d	78	Levi Campbell				
●	Home Page - Receive DNR Approval	09/07/16	09/08/16	09/08/16	Done	1d	79	DNR				
●	Schedule Meeting with DNR (Optional)	09/08/16	09/09/16	09/09/16	Done	1d	80	Levi Campbell				
●	Request Permission Roles	09/09/16	09/09/16	09/09/16	Done	0.5d	81	Levi Campbell				
●	Define Permission Roles	09/09/16	09/16/16	11/03/16	Done	38.4d	82	DNR				
●	Configure Permission Roles	11/04/16	09/21/16	11/08/16	To Do	3d	83	Ashly Eickmeier				
●	- Website Content	11/04/16	12/08/16	04/12/17		106.3d						
●	+ Milestone #1 [Divisions]	11/04/16	11/16/16	01/17/17	Done	47d						
●	+ Milestone #2 [Water Administration Content]	11/09/16	02/02/17	02/16/17	Done	66d						
●	- Milestone #3 [Water Planning Content]	01/17/17	02/24/17	03/30/17		52d						
●	Add Water Planning Website Content	01/17/17	02/13/17	02/24/17	Done	28d		Ashly Eickmeier	34			
●	Add Water Planning Website Content	01/17/17	02/13/17	03/06/17	Done	34d		David Clang	11.25			
●	Send link(s) to DNR to review	02/27/17	02/14/17	02/27/17	Done	0.025d	100	Ashly Eickmeier				
●	Add new table page for NRDs that DNR requested	03/11/17	02/14/17	03/28/17	Done	13d		Ashly Eickmeier	6			https://ne-test-site13.cdc.nicusa.com/water-planning/nrd-groundwater-plans-rules-and-regulations .
●	Receive Feedback from DNR	02/27/17	02/17/17	03/13/17	Done	10.975d	102	DNR				
●	Make revisions if needed	03/14/17	02/21/17	03/20/17	Done	5d	104	Ashly Eickmeier	3			updated all missing documents they said we could remove, added remaining maps to pages. 3/20
●	Send updated link(s) to DNR to review	03/20/17	02/21/17	03/20/17	Done	0.25d		Ashly Eickmeier				
●	Add missing files to new table page for NRDs that DNR requested	03/30/17	03/30/17	03/30/17	Done	1d		Ashly Eickmeier	0.25			https://ne-test-site13.cdc.nicusa.com/water-planning/nrd-groundwater-plans-rules-and-regulations .
●	Receive DNR approval	03/20/17	02/24/17	03/23/17	To Do	3d	106	DNR				
●	- Milestone #4 [Floodplain Content]	02/20/17	03/13/17	03/27/17		25.25d						
●	Add Floodplain Website Content	02/20/17	03/08/17	03/10/17	Done	15d		Ashly Eickmeier	19			

Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments
111	Add Floodplain Website Content	02/20/17	03/08/17	03/23/17	Done	24d		David Clang	2.75			6 Anything highlighted in pink on https://docs.google.com/spreadsheets/d/1PL-Q_TzP1EWJ2WV34sPgsxDC9VPDKR-Ugoe_ACwo_o/edit#gid=0 in the "Floodplain" section
112	Send link(s) to DNR to review	03/10/17	03/09/17	03/10/17	Done	0.05d		Ashly Eickmeier				
113	Receive Feedback from DNR	03/10/17	03/14/17	03/16/17	Done	4.95d	112	DNR				
114	Make revisions if needed	03/17/17	03/15/17	03/17/17	Done	1d	113	Ashly Eickmeier	1			
115	Send updated link(s) to DNR to review	03/20/17	03/15/17	03/20/17	Done	0.25d	114	Ashly Eickmeier				
116	More Floodplain revisions	03/20/17	03/15/17	03/27/17	In Progress	5d	115	Ashly Eickmeier	3			
117	Receive DNR approval	03/20/17	03/20/17	03/23/17	To Do	3d	115	DNR				
118	<input type="checkbox"/> Milestone #5 [Dam Safety Content]	03/13/17	03/22/17	03/30/17		14d						
119	Add Website Content	03/13/17	03/10/17	03/17/17	Done	5d		Ashly Eickmeier	11.5			
120	Send link(s) to DNR to review	03/20/17	03/13/17	03/20/17	Done	0.05d	119	Ashly Eickmeier				
121	Receive Feedback from DNR	03/20/17	03/16/17	03/20/17	Done	0.95d	120	DNR				
122	Make revisions if needed	03/20/17	03/17/17	03/20/17	Done	1d		Ashly Eickmeier	3			
123	Send updated link(s) to DNR to review	03/20/17	03/17/17	03/20/17	Done	0.25d		Ashly Eickmeier				
124	More Dam Safety revisions	03/20/17	03/17/17	03/28/17	Done	6.75d	123	Ashly Eickmeier	1.5			
125	More Dam Safety revisions	03/30/17	03/30/17	03/30/17	Done	1d		Ashly Eickmeier	0.25			
126	Receive DNR approval	03/20/17	03/22/17	03/23/17	To Do	3d	123	DNR				
127	<input type="checkbox"/> Milestone #6 [About/Administration Content]	03/20/17	04/05/17	04/05/17		12.3d						
128	Add About/Administration Website Content	03/20/17	03/24/17	03/24/17	In Progress	5d		Ashly Eickmeier	6			
129	Send link(s) to DNR to review	03/27/17	03/27/17	03/27/17	In Progress	0.05d	128	Ashly Eickmeier				
130	Receive Feedback from DNR	03/27/17	03/30/17	03/30/17		3d	129	DNR				
131	Make revisions if needed	03/30/17	03/31/17	03/31/17		1d	130	Ashly Eickmeier				
132	Send updated link(s) to DNR to review	03/31/17	03/31/17	03/31/17		0.25d	131	Ashly Eickmeier				
133	Receive DNR approval	03/31/17	04/05/17	04/05/17		3d	132	DNR				
134	<input type="checkbox"/> Milestone #7 [Surface Water Content]	03/20/17	04/06/17	04/05/17		12.3d						
135	Add Surface Water Website Content	03/20/17	03/24/17	03/24/17	In Progress	5d		Ashly Eickmeier	2.5			
136	Send link(s) to DNR to review	03/27/17	03/28/17	03/27/17		0.05d	135	Ashly Eickmeier				
137	Receive Feedback from DNR	03/27/17	03/31/17	03/30/17		3d	136	DNR				
138	Make revisions if needed	03/30/17	04/03/17	03/31/17		1d	137	Ashly Eickmeier				
139	Send updated link(s) to DNR to review	03/31/17	04/03/17	03/31/17		0.25d	138	Ashly Eickmeier				
140	Receive DNR approval	03/31/17	04/06/17	04/05/17		3d	139	DNR				
141	<input type="checkbox"/> Milestone #8 [Groundwater Content]	03/27/17	04/12/17	04/12/17		12.3d						Website content due 4/12
142	Add Groundwater Website Content	03/27/17	03/31/17	03/31/17		5d		Designer				
143	Send link(s) to DNR to review	04/03/17	04/03/17	04/03/17		0.05d	142	Ashly Eickmeier				
144	Receive Feedback from DNR	04/03/17	04/06/17	04/06/17		3d	143	DNR				
145	Make revisions if needed	04/06/17	04/07/17	04/07/17		1d	144	Designer				
146	Send updated link(s) to DNR to review	04/07/17	04/07/17	04/07/17		0.25d	145	Designer				
147	Receive DNR approval	04/07/17	04/12/17	04/12/17		3d	146	DNR				
148	<input type="checkbox"/> Testing & Review	04/10/17	04/27/17			13.05d						
149	Test & Review Website	04/10/17	04/10/17	04/10/17		1d		Ashly Eickmeier				

Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments
150	Testing & Review - QA	04/11/17	04/11/17	04/11/17		1d	149	Neil Sorensen				
151	Testing & Review - Send to DNR	04/12/17	04/12/17	04/12/17		0.05d	150	Ashly Eickmeier				
152	Testing & Review - Feedback Received by DNR	04/12/17	04/19/17	04/19/17		5d	151	DNR				
153	Testing & Review - Revisions from DNR Feedback	04/19/17	04/24/17	04/24/17		3d	152	Ashly Eickmeier				
154	Testing & Review - DNR Approval	04/24/17	04/27/17	04/27/17		3d	153	DNR				
155	<input type="checkbox"/> Training	04/27/17	04/27/17			0.6d						
156	Schedule Training	04/27/17	04/27/17	04/27/17		0.05d	154	Designer				
157	Create username and passwords	04/27/17	04/27/17	04/27/17		0.5d	154	Designer				
158	Test all Permissions Before Training	04/27/17	04/27/17	04/27/17		0.5d	156	Designer				
159	Print copies of Step-by-Step guide for those attending training	04/27/17	04/27/17	04/27/17		0.05d	156	Designer				http://www.nebraska.gov/drupal/drupal-user-guide.pdf
160	Website Training	04/27/17	04/27/17	04/27/17		0.5d	159	Designer				
161	<input type="checkbox"/> Launch	04/27/17	05/09/17			7.1d						
162	<input type="checkbox"/> Marketing	04/27/17	05/09/17	05/09/17		7.1d	155					
163	<input type="checkbox"/> Press Release (Optional)	04/27/17	05/09/17	05/09/17		7.1d	155					
164	Management decision if press release should be written	04/27/17	05/02/17	05/02/17		2d	155	Carmen Easley				
165	Create Press Release	05/02/17	05/04/17	05/04/17		2d	164	Sara Larkins				
166	Send to DNR for Review	05/04/17	05/04/17	05/04/17		0.05d	165	Designer				
167	DNR Approval	05/04/17	05/09/17	05/09/17		3d	166	DNR				
168	Send Press Release for NIC Review	05/09/17	05/09/17	05/09/17		0.05d	167	Sara Larkins				
169	<input type="checkbox"/> Social Media	04/27/17	04/27/17	04/27/17		0.05d						
170	Schedule Posts	04/27/17	04/27/17	04/27/17		0.05d	189	Sara Larkins				
171	<input type="checkbox"/> Launch Checklist	04/27/17	05/05/17	05/05/17		5.025d						
172	Update the Favicon from blue drupal drop to NE.gov square or agency logo (if requested)	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
173	Update the "ENTER EMAIL ADDRESS HERE" link on the 404 error page	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
174	<input type="checkbox"/> Configure Google Analytics	04/27/17	04/27/17	04/27/17		0.025d	160					
175	Schedule Monthly Report with Demographics Turned On	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				Use this dashboard - https://www.google.com/analytics/web/template?uid=9Ygo4eIDSoGVZqHfgaioDw
176	Contact Form? If so, set up in Advanced Mail, including email addresses	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
177	<input type="checkbox"/> Set up the broken link report (Link Checker module)	04/27/17	04/27/17	04/27/17		0.025d	160					exclude the following types: 301, 303, and 503
178	Add Broken Link Report Link on User Page (for site admins or people that have access to edit all content types only)	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
179	Copy theme and any new modules into production (If moving site from test server to production server)	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
180	Remove test events or example content (AKA, clean up the site before launching)	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
181	Turn developer mode and watch mode off (If using LESS)	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
182	Build a sitemap with the XML sitemap module	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				(you can also add this to google webmaster tools)
183	Verify search box searches the correct website	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				(not using some old Google CSE code from another site)
184	Google Webmaster tools - Crawl the site a day before launching	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				If you can't Webmaster tools to verify site, enable the Site Verification module and use the HTML tag method in Webmaster tools
185	Use Redirect module to set up any redirects from old pages to new Drupal pages.	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				

Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments
186	● Add site admins or important users to the NE-Drupal distribution list	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
187	● Schedule Launch	04/27/17	04/27/17	04/27/17		0.025d	160	Designer				
188	● Set up new Drupal site	04/27/17	05/05/17	05/05/17		5d	187	Bruce Rice				work with DNR and CIO to set up https://dnr.nebraska.gov
189	● Go Live	04/27/17	04/27/17	04/27/17		0.025d	160	Bruce Rice				
190	● <input type="checkbox"/> Post Launch	04/27/17	05/05/17	05/05/17		5d						
191	● Add the DNR/County to the CMC time tool	04/27/17	05/01/17	05/01/17		1d	189	Bruce Rice				
192	● Charge DNR: Set Up Costs & Annual Maintenance Fee	04/27/17	05/01/17	05/01/17		1d	189	Anna Arushanova				
193	● Remove scheduled SmartSheets PSR emails	04/27/17	05/05/17	05/05/17		5d	189	Ashly Eickmeier				
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GAP Meadowlark Website



Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Priority	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Revenue Type (1st row only)	SOW Contract # (1st row only)	Work Scope (1st row only)	Size (1st row only)	PP Score (1st row only)	Target Launch Date (1st row only)	Partner Name	Service Name	Diff. Target and Forecasted Launch Date	Phase	Diff. Forecasted and Actual End Date	Project Owner
	GAP Meadowlark Website	05/11/16	07/15/17	07/20/17			242.55d		Ashly Eckmeier	0.25	10%	42		Revenue	47636.1	Website			05/31/17	Problem Gambling	NCPG - Problem Gambling	-31	UNPARSEABLE	-4	Ashly Eckmeier
1	Initial Project Tasks	08/11/16	08/19/16	08/19/16		Done	27.35d													Problem Gambling	NCPG - Problem Gambling		Initial	1	Ashly Eckmeier
2	Concept	08/30/16	03/08/17	05/09/17		Done	128.1d													Problem Gambling	NCPG - Problem Gambling		Concept	1	Ashly Eckmeier
27	Planning	08/01/16	04/21/17			Planning	182d													Problem Gambling	NCPG - Problem Gambling		Planning	1	Ashly Eckmeier
28	Web Site Design Questionnaire	08/01/16	10/06/16	09/12/16		Done	10d													Problem Gambling	NCPG - Problem Gambling		Planning	53	Ashly Eckmeier
32	Set up meeting to discuss Design Questionnaire and Engagement Discussion Template project	03/13/17	03/23/17	03/23/17		Done	1d		Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Planning	9	Ashly Eckmeier
33	Deadline & Engagement Discussion with Management & Project Template Review & Provide printout of project template	03/14/17	03/30/17	03/17/17		Done	4d	32	Carmen Essley											Problem Gambling	NCPG - Problem Gambling		Planning	10	Ashly Eckmeier
34	Map Content	03/20/17	03/29/17	04/03/17		Planning	10.55d													Problem Gambling	NCPG - Problem Gambling		Planning	-4	Ashly Eckmeier
35	Review Google Analytics	03/20/17	03/20/17	03/20/17		Done	0.25d		David Clang		0.25									Problem Gambling	NCPG - Problem Gambling		Planning	-1	Ashly Eckmeier
36	Build Flow Chart	03/20/17	03/20/17	03/20/17		Done	3.75d	35	David Clang		0.5									Problem Gambling	NCPG - Problem Gambling		Planning	-4	Ashly Eckmeier
37	Review Flow Chart (Internal)	03/24/17	03/29/17	03/24/17		Done	0.05d	36	David Clang											Problem Gambling	NCPG - Problem Gambling		Planning	-5	Ashly Eckmeier
38	Provide Changes of Flow Chart - GAP	03/24/17	03/23/17	03/23/17		To Do	3d	37	GAP											Problem Gambling	NCPG - Problem Gambling		Planning	-5	Ashly Eckmeier
39	Implement Changes from GAP	03/29/17	03/24/17	03/29/17		Done	0.5d	38	David Clang											Problem Gambling	NCPG - Problem Gambling		Planning	-4	Ashly Eckmeier
40	Provide Approval - GAP	03/29/17	03/29/17	03/29/17		Done	3d	39	GAP											Problem Gambling	NCPG - Problem Gambling		Planning	-4	Ashly Eckmeier
41	GAP work on Revising/Creating new content	03/27/17	04/21/17	03/27/17		Done	25d		GAP											Problem Gambling	NCPG - Problem Gambling		Planning	-1	Ashly Eckmeier
42	Assign project to Web Designer(s)	03/13/17	03/17/17	03/13/17		Done	1d		Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Planning	5	Ashly Eckmeier
43	Design Phase	03/14/17	05/04/17			Design	34.65d													Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
44	Design Hearings	03/14/17	03/23/17	03/17/17		Done	3.05d													Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
45	Home Page Mock Up - 2 Layouts	03/17/17	03/20/17	03/24/17		In Progress	5d	46	David Clang		8.5									Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
46	Creative Internal Meeting (Home Page Mock Up)	03/24/17	03/31/17	03/27/17		Design	1.05d													Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
47	Schedule Internal Meeting (Home Page Mock Up)	03/24/17	03/31/17	03/27/17		Design	1d	49	Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
48	Internal Meeting (Home Page Mock Up)	03/27/17	03/31/17	03/27/17		Design	0.05d	51	Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
49	Internal Meeting (Home Page Mock Up)	03/27/17	03/31/17	03/27/17		Design	0.05d	51	Wes Farnhead											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
50	Internal Meeting (Home Page Mock Up)	03/27/17	03/31/17	03/27/17		Design	0.05d	51	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
51	Management Review Meeting (Home Page Mock Up)	03/27/17	04/05/17	03/27/17		Design	3d													Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
52	Schedule Management Review Meeting (Home Page Mock Up)	03/27/17	04/03/17	03/27/17		Design	1d	52	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
53	Home Page Mock Up Meeting	03/28/17	04/03/17	03/28/17		Design	0.05d	56	sara larkins											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
54	Home Page Mock Up Meeting	03/28/17	04/03/17	03/28/17		Design	0.05d	56	Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
55	Home Page Mock Up Meeting	03/28/17	04/03/17	03/28/17		Design	0.05d	56	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
56	Home Page Mock Up Meeting	03/28/17	04/03/17	03/28/17		Design	0.05d	56	Carmen Essley											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
57	Home Page Mock Up - Changes from Management	03/28/17	04/05/17	03/28/17		Design	2d	58	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
58	Home Page Mock Up - Management Approval	03/30/17	04/06/17	03/30/17		Design	1d	61	Carmen Essley											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
59	GAP Meeting (Home Page Mock Up)	03/31/17	04/07/17	03/31/17		Design	1.05d													Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
60	Schedule Meeting with GAP (Home Page Mock Up)	03/31/17	04/07/17	04/03/17		Design	1d	62	Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
61	Meeting with GAP (Home Page Mock Up)	04/03/17	04/07/17	04/03/17		Design	0.05d	64	Ashly Eckmeier											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
62	Meeting with GAP (Home Page Mock Up)	04/03/17	04/07/17	04/03/17		Design	0.05d	64	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
63	Home Page Mock Up - GAP Feedback	04/03/17	04/12/17	04/03/17		Design	3d	66	GAP											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
64	Home Page Mock Up - Revisions from GAP Feedback	04/06/17	04/17/17	04/11/17		Design	3d	67	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
65	Home Page Mock Up - Send for GAP Approval	04/11/17	04/17/17	04/11/17		Design	0.05d	68	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
66	Home Page Mock Up - Receive GAP Approval	04/11/17	04/24/17	04/18/17		Design	5d	69	GAP											Problem Gambling	NCPG - Problem Gambling		Design	5	Ashly Eckmeier
67	Mobile Mock Up	04/18/17	05/04/17	05/02/17		Design	9.45d													Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
68	Create Mobile Mock Up Layout	04/18/17	04/25/17	04/20/17		Design	2d	70	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	4	Ashly Eckmeier
69	Mobile Mock Up - Send for GAP Approval	04/20/17	04/25/17	04/20/17		Design	0.05d	72	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	4	Ashly Eckmeier
70	Mobile Mock Up - Revisions from GAP Feedback	04/20/17	04/25/17	04/20/17		Design	0.25d	73	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	4	Ashly Eckmeier
71	Mobile Mock Up - Send for GAP Approval	04/20/17	04/25/17	04/20/17		Design	0.05d	74	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	4	Ashly Eckmeier
72	Mobile Mock Up - Receive GAP Approval	04/20/17	04/26/17	04/24/17		Design	2d	75	GAP											Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
73	Mock Up Approval	04/24/17	05/04/17	05/02/17		Design	5.1d													Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
74	Create Mock Up Approval Form and send to GAP	04/24/17	04/26/17	04/24/17		Design	0.05d	76	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
75	Mock Up Approval Form - Receive from GAP	04/24/17	05/04/17	05/02/17		Design	5d	78	GAP											Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
76	Mock Up Approval - Upload in Confluence	05/02/17	05/04/17	05/02/17		Design	0.05d	79	David Clang											Problem Gambling	NCPG - Problem Gambling		Design	3	Ashly Eckmeier
81	Development Phase	04/03/17	06/05/17			Development	47.6d													Problem Gambling	NCPG - Problem Gambling		Development	-6	Ashly Eckmeier
82	Build Home Page & CSS (including mobile)	05/02/17	05/15/17	05/09/17		Development	3d	79	David Clang											Problem Gambling	NCPG - Problem Gambling		Development	7	Ashly Eckmeier
83	Test home page and mobile on multiple browsers	05/05/17	05/16/17	05/09/17		Development	0.5d	82	David Clang											Problem Gambling	NCPG - Problem Gambling		Development	7	Ashly Eckmeier
84	Fix any issues if found	05/08/17	05/16/17	05/09/17		Development	1d	83	David Clang											Problem Gambling	NCPG - Problem Gambling		Development	6	Ashly Eckmeier
85	Home Page - Send Link to GAP	05/09/17	05/16/17	05/09/17		Development	0.05d	84	David Clang											Problem Gambling	NCPG - Problem Gambling		Development	6	Ashly Eckmeier
86	Home Page - Revisions from GAP Feedback	05/09/17	05/17/17	05/09/17		Development	0.5d	85	David Clang											Problem Gambling	NCPG - Problem Gambling		Development	7	Ashly Eckmeier
87	Request Permission Roles	04/03/17	03/28/17	04/03/17		Development	0.05d	40	David Clang											Problem Gambling	NCPG - Problem Gambling		Development	-4	Ashly Eckmeier
88	Define Permission Roles	04/03/17	04/12/17	04/17/17		Development	10d	87	GAP											Problem Gambling	NCPG - Problem Gambling		Development	-4	Ashly Eckmeier
89	Configure Permission Roles	04/17/17	05/1																						

NDA Project Status Report



Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
1	NDA Seed Registration & Renewal	NDA Seed Registration & Renewal	Evan Wooten	04/16/16	06/05/18	12/05/17	
2	NDA Seed Registration & Renewal	Proposal		10/17/16		02/16/17	
3	NDA Seed Registration & Renewal	Determine if App Engine is a solution	Jess Evers	03/08/17	03/21/17	03/21/17	
4	NDA Seed Registration & Renewal	Process Flow Chart - Request from NDA	Evan Wooten	03/22/17	03/22/17	10/11/16	
5	NDA Seed Registration & Renewal	Process Flow Chart - Received from NDA	NDA	03/23/17	04/05/17	10/25/16	
6	NDA Seed Registration & Renewal	Schedule Proposal Meeting(s)	Evan Wooten	04/06/17	04/10/17	10/28/16	
7	NDA Seed Registration & Renewal	Proposal Meetings	Evan Wooten	04/11/17	05/23/17	12/09/16	
8	NDA Seed Registration & Renewal	Proposal Meeting(s) (DOD)	DOD	04/11/17	05/23/17	12/09/16	
9	NDA Seed Registration & Renewal	Proposal Document		05/24/17	08/02/17	02/16/17	
10	NDA Seed Registration & Renewal	Create Proposal Document	Evan Wooten	05/24/17	06/02/17	12/20/16	
11	NDA Seed Registration & Renewal	Hours Estimate (Initial) - Provided by Developer	DEV	06/05/17	06/09/17	12/27/16	
12	NDA Seed Registration & Renewal	Proposal - Review & Approval by Mgmt	Carmen Easley	06/12/17	06/16/17	01/03/17	
13	NDA Seed Registration & Renewal	Schedule Proposal Review Meeting with NDA	Evan Wooten	06/19/17	06/21/17	01/06/17	
14	NDA Seed Registration & Renewal	Proposal Meeting with NDA	Evan Wooten	06/22/17	07/06/17	01/20/17	
15	NDA Seed Registration & Renewal	Include Management in Proposal Meeting with NDA	Carmen Easley	06/22/17	07/06/17	01/20/17	
16	NDA Seed Registration & Renewal	Proposal - Send to NDA	Evan Wooten	07/07/17	07/11/17	01/25/17	
17	NDA Seed Registration & Renewal	Proposal - Received from NDA	NDA	07/12/17	07/25/17	02/08/17	
18	NDA Seed Registration & Renewal	Proposal - Signed by GM	Brent Hoffman	07/26/17	07/28/17	02/13/17	
19	NDA Seed Registration & Renewal	Proposal - Provide Original Signed Copy to NDA	Evan Wooten	07/31/17	08/02/17	02/16/17	
20	NDA Seed Registration & Renewal	Proposal - Upload to Confluence	Evan Wooten	07/31/17	08/02/17	02/16/17	
21	NDA Seed Registration & Renewal	Planning		05/24/17		12/05/17	
22	NDA Seed Registration & Renewal	Determine Project Developer	Rice, Bruce	05/24/17	06/14/17	12/30/16	
23	NDA Seed Registration & Renewal	Schedule Planning Meetings	Evan Wooten	07/26/17	07/28/17	02/13/17	
24	NDA Seed Registration & Renewal	Planning Meeting(s)	Evan Wooten	07/31/17	10/24/17	05/08/17	
25	NDA Seed Registration & Renewal	Planning Meeting(s) Developer	DEV	07/31/17	10/24/17	05/08/17	
26	NDA Seed Registration & Renewal	Prototype		10/25/17	12/22/17	06/30/17	
27	NDA Seed Registration & Renewal	Create Data Map	Evan Wooten	10/25/17	10/31/17	05/15/17	
28	NDA Seed Registration & Renewal	Schedule Prototype Internal Meeting	Evan Wooten	11/01/17	11/03/17	05/18/17	
29	NDA Seed Registration & Renewal	Prototype Internal Meeting	Evan Wooten	11/06/17	11/08/17	05/23/17	
30	NDA Seed Registration & Renewal	Prototype Internal Meeting - UI/UX	UI	11/06/17	11/08/17	05/23/17	
31	NDA Seed Registration & Renewal	Prototype Internal Meeting - QA	QA	11/06/17	11/08/17	05/23/17	
32	NDA Seed Registration & Renewal	Prototype Development and Testing	UI	11/09/17	11/16/17	05/30/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
33	NDA Seed Registration & Renewal	Prototype - Review by QA	QA	11/17/17	11/21/17	06/02/17	
34	NDA Seed Registration & Renewal	Prototype - Evan Wooten Approval	Evan Wooten	11/17/17	11/21/17	06/02/17	
35	NDA Seed Registration & Renewal	Schedule Prototype - Meeting with NDA	Evan Wooten	11/22/17	11/28/17	06/07/17	
36	NDA Seed Registration & Renewal	Prototype - Meeting with NDA	Evan Wooten	11/22/17	11/30/17	06/09/17	
37	NDA Seed Registration & Renewal	Prototype - Meeting with NDA - UI/UX	UI	11/22/17	11/30/17	06/09/17	
38	NDA Seed Registration & Renewal	Prototype - Meeting with NDA - QA	QA	11/22/17	11/30/17	06/09/17	
39	NDA Seed Registration & Renewal	Prototype - Send to NDA	Evan Wooten	12/01/17	12/01/17	06/09/17	
40	NDA Seed Registration & Renewal	Prototype - Feedback by NDA	NDA	12/01/17	12/15/17	06/23/17	
41	NDA Seed Registration & Renewal	Prototype - Changes from NDA Feedback - UI/UX	UI	12/15/17	12/19/17	06/27/17	
42	NDA Seed Registration & Renewal	Prototype - Approval by NDA	NDA	12/19/17	12/22/17	06/30/17	
43	NDA Seed Registration & Renewal	Functional Specifications		11/17/17	01/12/18	07/19/17	
44	NDA Seed Registration & Renewal	Create Functional Spec	Evan Wooten	11/17/17	12/11/17	06/20/17	
45	NDA Seed Registration & Renewal	Hours Estimate (Final) - Provided by Developer	DEV	12/12/17	12/18/17	06/27/17	
46	NDA Seed Registration & Renewal	Functional Spec - Approval from Developer	DEV	12/12/17	12/18/17	06/27/17	
47	NDA Seed Registration & Renewal	Prototype - Update	UI	12/19/17	12/21/17	06/30/17	
48	NDA Seed Registration & Renewal	Functional Spec - Review by QA	QA	12/19/17	12/26/17	07/04/17	
49	NDA Seed Registration & Renewal	Functional Spec - Send to NDA	Evan Wooten	12/19/17	01/03/18	07/11/17	
50	NDA Seed Registration & Renewal	Functional Spec - Received NDA Approval	NDA	01/04/18	01/04/18	07/11/17	
51	NDA Seed Registration & Renewal	Functional Spec - Signed by GM	Brent Hoffman	01/04/18	01/09/18	07/14/17	
52	NDA Seed Registration & Renewal	Functional Spec - Provide Original Signed Copy to NDA	Evan Wooten	01/09/18	01/12/18	07/19/17	
53	NDA Seed Registration & Renewal	Functional Spec - Upload to Confluence	Evan Wooten	01/09/18	01/12/18	07/19/17	
54	NDA Seed Registration & Renewal	Schedule Resource	Evan Wooten	12/19/17	12/26/17	07/04/17	
55	NDA Seed Registration & Renewal	Timeline - Provide to NDA	Evan Wooten	12/19/17	12/26/17	07/04/17	
56	NDA Seed Registration & Renewal	Addendum		12/19/17	06/05/18	12/05/17	
57	NDA Seed Registration & Renewal	Create Addendum	Evan Wooten	12/19/17	12/26/17	07/04/17	
58	NDA Seed Registration & Renewal	Addendum - Send to NDA	Evan Wooten	12/27/17	12/27/17	07/05/17	
59	NDA Seed Registration & Renewal	Addendum - Received from NDA	NDA	12/28/17	01/11/18	07/19/17	
60	NDA Seed Registration & Renewal	Addendum - Signed by GM	Brent Hoffman	01/12/18	01/17/18	07/24/17	
61	NDA Seed Registration & Renewal	Addendum - Sent to NSRB to Schedule for Board Meeting	Evan Wooten	01/18/18	01/22/18	07/27/17	
62	NDA Seed Registration & Renewal	Addendum - Received from NSRB, Signed by All Parties	CS	01/23/18	05/31/18	11/30/17	
63	NDA Seed Registration & Renewal	Addendum - Upload to CDB/Contract Library	CS	06/01/18	06/05/18	12/05/17	
64	NDA Seed Registration & Renewal	Addendum - Provide Signed Original Copy to NDA	CS	06/01/18	06/05/18	12/05/17	
65	NDA Seed Registration & Renewal	Development		01/04/18		08/14/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
66	NDA Seed Registration & Renewal	Payment Set Up		01/04/18	02/08/18	08/14/17	
67	NDA Seed Registration & Renewal	Send Addenda Setup Form to NDA	Evan Wooten	01/04/18	01/08/18	07/13/17	
68	NDA Seed Registration & Renewal	Received Addenda Setup Form from NDA	NDA	01/08/18	01/16/18	07/20/17	
69	NDA Seed Registration & Renewal	CDB/TPE Setup Form	Evan Wooten	01/16/18	01/18/18	07/24/17	
70	NDA Seed Registration & Renewal	CDB/TPE Setup (include signed addenda and addendum)	Finance	01/18/18	01/23/18	07/27/17	
71	NDA Seed Registration & Renewal	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	DOD	01/23/18	01/26/18	08/01/17	
72	NDA Seed Registration & Renewal	ACH Set Up		01/04/18	01/19/18	07/25/17	
73	NDA Seed Registration & Renewal	Set up ACH Pay	Finance	01/04/18	01/19/18	07/25/17	
74	NDA Seed Registration & Renewal	Credit Card Set UP		01/04/18	01/22/18	07/26/17	
75	NDA Seed Registration & Renewal	Processor Boarding Form (CC)	Finance	01/04/18	01/09/18	07/14/17	
76	NDA Seed Registration & Renewal	Receive Tear Sheet from Elavon	Finance	01/09/18	01/17/18	07/21/17	
77	NDA Seed Registration & Renewal	Provide Monetra Info to NIC Finance	DOD	01/17/18	01/22/18	07/26/17	
78	NDA Seed Registration & Renewal	Set up TPE Processor	NIC Finance	01/22/18	01/25/18	07/31/17	
79	NDA Seed Registration & Renewal	Service Code Request - Enable for Penny Test	DOD	01/25/18	01/29/18	08/02/17	
80	NDA Seed Registration & Renewal	Penny Test - Run	DOD	01/29/18	01/30/18	08/03/17	
81	NDA Seed Registration & Renewal	Penny Test Confirmation - Send to STO	Evan Wooten	01/30/18	02/01/18	08/07/17	
82	NDA Seed Registration & Renewal	Received Penny Test Confirmation from STO	STO	02/01/18	02/08/18	08/14/17	
83	NDA Seed Registration & Renewal	Schedule Marketing Plan Meeting	Evan Wooten	01/04/18	01/09/18	07/14/17	
84	NDA Seed Registration & Renewal	Create Marketing Plan	MM	01/09/18	01/17/18	07/21/17	
85	NDA Seed Registration & Renewal	Data - Request Test Cases from NDA	Evan Wooten	01/04/18	01/09/18	07/14/17	
86	NDA Seed Registration & Renewal	Data - Received Test Cases from NDA	NDA	01/09/18	01/24/18	07/28/17	
87	NDA Seed Registration & Renewal	Development		01/04/18	01/10/18	07/17/17	
88	NDA Seed Registration & Renewal	Scrum	Evan Wooten	01/04/18	01/05/18	07/12/17	
89	NDA Seed Registration & Renewal	Scrum Developer	DEV	01/04/18	01/05/18	07/12/17	
90	NDA Seed Registration & Renewal	Data - Receipt Method Ready	Evan Wooten	01/04/18	01/05/18	07/12/17	
91	NDA Seed Registration & Renewal	Data - Delivery Method Ready	Evan Wooten	01/04/18	01/05/18	07/12/17	
92	NDA Seed Registration & Renewal	Development Milestone #1		01/04/18	01/05/18	07/13/17	
93	NDA Seed Registration & Renewal	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	01/04/18	01/05/18	07/12/17	
94	NDA Seed Registration & Renewal	Request for F5 Setup to ETS (GRAILS only)	DEV	01/04/18	01/05/18	07/12/17	
95	NDA Seed Registration & Renewal	Request CDB Web Access Groups by Developer	DEV	01/04/18	01/05/18	07/12/17	
96	NDA Seed Registration & Renewal	Google Analytics	DEV	01/04/18	01/04/18	07/12/17	
97	NDA Seed Registration & Renewal	App Manager	DEV	01/04/18	01/05/18	07/12/17	
98	NDA Seed Registration & Renewal	Global Messaging	DEV	01/05/18	01/05/18	07/13/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
99	●	NDA Seed Registration & Renewal	Development of []	DEV	01/04/18	01/05/18	07/12/17	
100	●	NDA Seed Registration & Renewal	Development Milestone #2		01/05/18	01/08/18	07/13/17	
101	●	NDA Seed Registration & Renewal	Development of []	DEV	01/05/18	01/08/18	07/13/17	
102	●	NDA Seed Registration & Renewal	Development Milestone #3		01/08/18	01/10/18	07/17/17	
103	●	NDA Seed Registration & Renewal	Add Test Link to Wiki	DEV	01/08/18	01/08/18	07/13/17	
104	●	NDA Seed Registration & Renewal	Development of []	DEV	01/08/18	01/09/18	07/14/17	
105	●	NDA Seed Registration & Renewal	Test Against Functional Spec	DEV	01/09/18	01/10/18	07/17/17	
106	●	NDA Seed Registration & Renewal	Security Scan	DEV	01/10/18	01/12/18	07/19/17	
107	●	NDA Seed Registration & Renewal	Development - Pass for QA	Evan Wooten	01/10/18	01/11/18	07/18/17	
108	●	NDA Seed Registration & Renewal	Marketing Plan - Implement	MM	01/11/18	01/26/18	08/01/17	
109	●	NDA Seed Registration & Renewal	Review		01/11/18		09/19/17	
110	●	NDA Seed Registration & Renewal	Scrum	Evan Wooten	01/11/18	01/12/18	07/19/17	
111	●	NDA Seed Registration & Renewal	QA Review		01/11/18	01/17/18	07/24/17	
112	●	NDA Seed Registration & Renewal	Create QA Feedback Page in Confluence	QA	01/11/18	01/11/18	07/18/17	
113	●	NDA Seed Registration & Renewal	QA Review/Feedback	QA	01/11/18	01/12/18	07/19/17	
114	●	NDA Seed Registration & Renewal	Scrum QA	QA	01/11/18	01/12/18	07/19/17	
115	●	NDA Seed Registration & Renewal	Development for QA Feedback	DEV	01/12/18	01/16/18	07/20/17	
116	●	NDA Seed Registration & Renewal	QA Approval of Dev Changes	QA	01/16/18	01/17/18	07/21/17	
117	●	NDA Seed Registration & Renewal	Create NDA Test Plan	QA	01/17/18	01/17/18	07/24/17	
118	●	NDA Seed Registration & Renewal	NDA Testing		01/17/18	03/05/18	09/05/17	
119	●	NDA Seed Registration & Renewal	NDA Testing Meeting - Schedule	Evan Wooten	01/17/18	01/22/18	07/26/17	
120	●	NDA Seed Registration & Renewal	NDA Testing Meeting	Evan Wooten	01/22/18	01/29/18	08/02/17	
121	●	NDA Seed Registration & Renewal	NDA Test Plan - Send to NDA	Evan Wooten	01/29/18	01/29/18	08/03/17	
122	●	NDA Seed Registration & Renewal	NDA Testing Feedback - Received	NDA	01/30/18	02/12/18	08/17/17	
123	●	NDA Seed Registration & Renewal	NDA Testing Feedback - Development	Dev	02/13/18	02/20/18	08/24/17	
124	●	NDA Seed Registration & Renewal	NDA Testing Feedback - QA Review	QA	02/21/18	02/23/18	08/29/17	
125	●	NDA Seed Registration & Renewal	NDA Testing Feedback - QA Approval	QA	02/26/18	02/26/18	08/29/17	
126	●	NDA Seed Registration & Renewal	NDA Test Plan - Signed Off Received from NDA	NDA	02/26/18	03/05/18	09/05/17	
127	●	NDA Seed Registration & Renewal	NDA Training (TPE)		01/11/18	01/30/18	08/03/17	
128	●	NDA Seed Registration & Renewal	NDA TPE Training - Schedule	Evan Wooten	01/11/18	01/17/18	07/21/17	
129	●	NDA Seed Registration & Renewal	NDA TPE Training - Meeting	Evan Wooten	01/17/18	01/24/18	07/28/17	
130	●	NDA Seed Registration & Renewal	Request for TPE New Users	Evan Wooten	01/24/18	01/25/18	07/31/17	
131	●	NDA Seed Registration & Renewal	Set Up TPE Users	CS	01/25/18	01/30/18	08/03/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
132	●	NDA Seed Registration & Renewal	Schedule Go Live	Evan Wooten	03/05/18	03/08/18	09/08/17	
133	●	NDA Seed Registration & Renewal	Service Code Request - Enable	DOD	03/08/18	03/13/18	09/13/17	
134	●	NDA Seed Registration & Renewal	Demo for Support	Evan Wooten	03/05/18	03/19/18	09/19/17	
135	●	NDA Food Permits Owner Payment Option &	NDA Food Permits Owner Payment Option & Retemplate	Natalie Erb	06/28/16	06/30/17	12/11/17	
136	●	NDA Food Permits Owner Payment Option &	Planning		03/03/17		10/06/17	
137	●	NDA Food Permits Owner Payment Option &	Change Request		03/03/17	06/02/17	10/06/17	
138	●	NDA Food Permits Owner Payment Option &	Planning Meeting	Natalie Erb	03/09/17	03/24/17	03/13/17	Done
139	●	NDA Food Permits Owner Payment Option &	Planning Meeting	Jess Evers	03/09/17	03/24/17	03/13/17	Done
140	●	NDA Food Permits Owner Payment Option &	Need a Food Permits File	Aaron Steager	03/29/17	04/03/17	03/27/17	To Do
141	●	NDA Food Permits Owner Payment Option &	Partner to advise on functionality change for change request	NDA	03/31/17	03/31/17	04/03/17	Done
142	●	NDA Food Permits Owner Payment Option &	Create Change Request	Natalie Erb	03/31/17	03/31/17	09/08/17	Done
143	●	NDA Food Permits Owner Payment Option &	Functional Specs - Update	Natalie Erb	04/20/17	06/02/17	09/28/17	
144	●	NDA Food Permits Owner Payment Option &	Change Request - Reviw & Approval by Senior PM	Jess Evers	04/03/17	04/05/17	03/30/17	To Do
145	●	NDA Food Permits Owner Payment Option &	Functional Spec Review & Hours Est by Developer	DEV	04/06/17	04/10/17	10/03/17	
146	●	NDA Food Permits Owner Payment Option &	Change Request - Review & Approval by Mgmt	Carmen Easley	04/11/17	04/17/17	09/22/17	
147	●	NDA Food Permits Owner Payment Option &	Change Request - Signed by GM	Brent Hoffman	04/18/17	04/18/17	09/25/17	
148	●	NDA Food Permits Owner Payment Option &	Change Request & Functional Spec - Send to Partner	Natalie Erb	04/19/17	04/19/17	09/26/17	
149	●	NDA Food Permits Owner Payment Option &	Change Request - Received from Partner	NDA	04/20/17	04/26/17	10/03/17	
150	●	NDA Food Permits Owner Payment Option &	Change Request - Provide Original Signed Copy to Partner	Natalie Erb	04/27/17	05/02/17	10/06/17	
151	●	NDA Food Permits Owner Payment Option &	Change Request - Upload to Confluence	Natalie Erb	04/27/17	05/02/17	10/06/17	
152	●	NDA Food Permits Owner Payment Option &	Development		04/27/17		10/23/17	
153	●	NDA Food Permits Owner Payment Option &	Timeline - Provide to Partner	Natalie Erb	04/27/17	05/04/17	10/11/17	
154	●	NDA Food Permits Owner Payment Option &	Data - Request Test Cases from Partner	Natalie Erb	04/27/17	05/02/17	10/06/17	
155	●	NDA Food Permits Owner Payment Option &	Data - Received Test Cases from Partner	NDA	05/03/17	05/16/17	10/23/17	
156	●	NDA Food Permits Owner Payment Option &	Development		04/27/17	05/04/17	10/11/17	
157	●	NDA Food Permits Owner Payment Option &	Development of Owners/Firms	DEV	04/27/17	05/04/17	10/11/17	
158	●	NDA Food Permits Owner Payment Option &	Test Against Functional Spec	DEV	05/04/17	05/05/17	10/12/17	
159	●	NDA Food Permits Owner Payment Option &	Security Scan	DEV	05/05/17	05/09/17	10/16/17	
160	●	NDA Food Permits Owner Payment Option &	Development - Pass for QA	Natalie Erb	05/05/17	05/08/17	10/13/17	
161	●	NDA Food Permits Owner Payment Option &	Review		05/08/17		11/20/17	
162	●	NDA Food Permits Owner Payment Option &	QA Review		05/08/17	05/09/17	10/16/17	
163	●	NDA Food Permits Owner Payment Option &	Create QA Feedback Page in Confluence	Neil Sorensen	05/08/17	05/08/17	10/13/17	
164	●	NDA Food Permits Owner Payment Option &	QA Review/Feedback	Neil Sorensen	05/08/17	05/09/17	10/16/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
165	●	NDA Food Permits Owner Payment Option &	Development for QA Feedback	DEV	05/09/17	05/09/17	10/16/17	
166	●	NDA Food Permits Owner Payment Option &	QA Approval of Dev Changes	Neil Sorensen	05/09/17	05/09/17	10/16/17	
167	●	NDA Food Permits Owner Payment Option &	Partner Testing		05/09/17	06/13/17	11/20/17	
168	●	NDA Food Permits Owner Payment Option &	Partner Test - Send to Partner	Natalie Erb	05/09/17	05/10/17	10/17/17	
169	●	NDA Food Permits Owner Payment Option &	Partner Testing Feedback - Received	NDA	05/10/17	05/24/17	10/31/17	
170	●	NDA Food Permits Owner Payment Option &	Partner Testing Feedback - Development	DEV	05/24/17	06/01/17	11/07/17	
171	●	NDA Food Permits Owner Payment Option &	Partner Testing Feedback - QA Review	Neil Sorensen	06/01/17	06/06/17	11/13/17	
172	●	NDA Food Permits Owner Payment Option &	Partner Testing Feedback - QA Approval	Neil Sorensen	06/06/17	06/06/17	11/13/17	
173	●	NDA Food Permits Owner Payment Option &	Partner - Signed Off Received from Partner	NDA	06/06/17	06/13/17	11/20/17	
174	●	NDA Food Permits Owner Payment Option &	Schedule Go Live	Natalie Erb	06/13/17	06/16/17	11/27/17	
175	●	NDA Pesticide Payment Process CR	NDA Pesticide Payment Process CR	Evan Wooten	11/15/16	04/14/17	03/03/17	
176	●	NDA Pesticide Payment Process CR	Planning		02/06/17		12/28/16	
177	●	NDA Pesticide Payment Process CR	Change Request		02/06/17	03/28/17	12/28/16	
178	●	NDA Pesticide Payment Process CR	Change Request - Received from Partner	NDA	03/15/17	03/17/17	12/21/16	Done
179	●	NDA Pesticide Payment Process CR	Change Request - Signed by GM	Brent Hoffman	03/20/17	03/21/17	12/22/16	Done
180	●	NDA Pesticide Payment Process CR	Change Request - Provide Original Signed Copy to Partner	Evan Wooten	03/22/17	03/28/17	12/28/16	Done
181	●	NDA Pesticide Payment Process CR	Change Request - Upload to Confluence	Evan Wooten	03/22/17	03/28/17	12/28/16	Done
182	●	NDA Pesticide Payment Process CR	Development		03/20/17		01/19/17	
183	●	NDA Pesticide Payment Process CR	Timeline - Provide to Partner	Evan Wooten	03/20/17	03/28/17	12/29/16	Done
184	●	NDA Pesticide Payment Process CR	Project Management	Evan Wooten	03/29/17	03/29/17	12/30/16	To Do
185	●	NDA Pesticide Payment Process CR	Data - Request Test Cases from Partner	Evan Wooten	03/29/17	03/31/17	01/04/17	To Do
186	●	NDA Pesticide Payment Process CR	Data - Received Test Cases from Partner	NDA	04/03/17	04/14/17	01/19/17	
187	●	NDA Pesticide Payment Process CR	Development		03/20/17	03/20/17	12/30/16	
188	●	NDA Pesticide Payment Process CR	Development of Pesticide Payment Process Change	Satya Dhulipala	03/20/17	03/20/17	12/30/16	In Progress
189	●	NDA Pesticide Payment Process CR	Test Against Functional Spec	DEV	03/20/17	03/20/17	01/03/17	
190	●	NDA Pesticide Payment Process CR	Development - Pass for QA	Evan Wooten	03/20/17	03/21/17	01/04/17	
191	●	NDA Pesticide Payment Process CR	Review		03/20/17		02/13/17	
192	●	NDA Pesticide Payment Process CR	Security Scan	DEV	03/20/17	03/22/17	01/05/17	
193	●	NDA Pesticide Payment Process CR	QA Review		03/21/17	03/22/17	01/09/17	
194	●	NDA Pesticide Payment Process CR	Project Management	Evan Wooten	03/21/17	03/22/17	01/05/17	
195	●	NDA Pesticide Payment Process CR	Create QA Feedback Page in Confluence	Neil Sorensen	03/21/17	03/22/17	01/05/17	
196	●	NDA Pesticide Payment Process CR	QA Review/Feedback	Neil Sorensen	03/21/17	03/21/17	01/05/17	
197	●	NDA Pesticide Payment Process CR	Development for QA Feedback	DEV	03/21/17	03/21/17	01/06/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
198		NDA Pesticide Payment Process CR	QA Approval of Dev Changes	Neil Sorensen	03/21/17	03/21/17	01/09/17	
199		NDA - Quarterly Commodity - Re-template	NDA - Quarterly Commodity - Re-template	Jane Rihaneck	03/03/17	05/19/17	06/09/17	
200		NDA - Quarterly Commodity - Re-template	Planning		03/06/17	03/31/17	04/19/17	Done
201		NDA - Quarterly Commodity - Re-template	Change Request		03/06/17	03/31/17	04/19/17	Done
202		NDA - Quarterly Commodity - Re-template	Change Request Review & Hours Est by Developer	Caleb Wiedel	03/16/17	03/20/17	03/31/17	Done
203		NDA - Quarterly Commodity - Re-template	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	03/21/17	03/24/17	04/03/17	Done
204		NDA - Quarterly Commodity - Re-template	Hours Estimate (Initial) - Approved by DOO	Carmen Easley	03/27/17	03/27/17	03/24/17	Done
205		NDA - Quarterly Commodity - Re-template	Change Request - Signed by GM	Brent Hoffman	03/24/17	03/24/17	04/11/17	Done
206		NDA - Quarterly Commodity - Re-template	Change Request - Send to Partner	Jane Rihaneck	03/24/17	03/24/17	04/12/17	Done
207		NDA - Quarterly Commodity - Re-template	Change Request - Received from Partner	NDA	03/27/17	03/30/17	04/19/17	Done
208		NDA - Quarterly Commodity - Re-template	Change Request - Upload to Confluence	Jane Rihaneck	03/24/17	03/31/17	04/14/17	Done
209		NDA - Quarterly Commodity - Re-template	Development		03/31/17		05/09/17	
210		NDA - Quarterly Commodity - Re-template	Timeline - Provide to Partner	Jane Rihaneck	03/31/17	04/06/17	04/26/17	To Do
211		NDA - Quarterly Commodity - Re-template	Project Management	Jane Rihaneck	03/31/17	03/31/17	04/20/17	To Do
212		NDA - Quarterly Commodity - Re-template	Data - Request Test Cases from Partner	Jane Rihaneck	03/31/17	04/04/17	04/24/17	To Do
213		NDA - Quarterly Commodity - Re-template	Data - Received Test Cases from Partner	NDA	04/05/17	04/18/17	05/09/17	
214		NDA - Quarterly Commodity - Re-template	Development		03/31/17	04/04/17	04/20/17	
215		NDA - Quarterly Commodity - Re-template	Re-template	Caleb Wiedel	03/31/17	04/04/17	04/20/17	To Do
216		NDA - Quarterly Commodity - Re-template	Test Against Change Request	Caleb Wiedel	04/04/17	04/04/17	04/21/17	
217		NDA - Quarterly Commodity - Re-template	Re-template - Pass for QA	Jane Rihaneck	04/05/17	04/05/17	04/24/17	
218		NDA - Quarterly Commodity - Re-template	Review		04/05/17		06/02/17	
219		NDA - Quarterly Commodity - Re-template	Security Scan	DEV	04/05/17	04/06/17	04/25/17	
220		NDA - Quarterly Commodity - Re-template	QA Review		04/06/17	04/06/17	04/27/17	
221		NDA - Quarterly Commodity - Re-template	Project Management	Jane Rihaneck	04/06/17	04/06/17	04/25/17	
222		NDA - Quarterly Commodity - Re-template	Create QA Feedback Page in Confluence	Neil Sorensen	04/06/17	04/06/17	04/25/17	
223		NDA - Quarterly Commodity - Re-template	QA Review/Feedback	Neil Sorensen	04/06/17	04/06/17	04/25/17	
224		NDA - Quarterly Commodity - Re-template	Re-template for QA Feedback	Caleb Wiedel	04/06/17	04/06/17	04/26/17	
225		NDA - Quarterly Commodity - Re-template	QA Approval of Dev Changes	Neil Sorensen	04/06/17	04/06/17	04/27/17	
226		NDA - Quarterly Commodity - Re-template	Partner Testing		04/06/17	05/02/17	06/02/17	
227		NDA - Quarterly Commodity - Re-template	Partner Test - Send to Partner	Jane Rihaneck	04/06/17	04/07/17	05/01/17	
228		NDA - Quarterly Commodity - Re-template	Partner Testing Feedback - Received	NDA	04/07/17	04/21/17	05/15/17	
229		NDA - Quarterly Commodity - Re-template	Partner Testing Feedback - Re-template	Caleb Wiedel	04/21/17	04/21/17	05/22/17	
230		NDA - Quarterly Commodity - Re-template	Partner Testing Feedback - QA Review	Neil Sorensen	04/21/17	04/21/17	05/25/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
231		NDA - Quarterly Commodity - Re-template	Partner Testing Feedback - QA Approval	Neil Sorensen	04/21/17	04/24/17	05/25/17	
232		NDA - Quarterly Commodity - Re-template	Partner Test Plan - Sign-off Received from Partner	NDA	04/24/17	05/02/17	06/02/17	
233		NDA - Pesticide Applicator - Re-template	NDA - Pesticide Applicator - Re-template	Jane Rihaneck	03/03/17	05/18/17	05/30/17	
234		NDA - Pesticide Applicator - Re-template	Planning		03/06/17	03/31/17	04/19/17	Done
235		NDA - Pesticide Applicator - Re-template	Change Request		03/06/17	03/31/17	04/19/17	Done
236		NDA - Pesticide Applicator - Re-template	Change Request Review & Hours Est by Developer	Caleb Wiedel	03/16/17	03/20/17	03/31/17	Done
237		NDA - Pesticide Applicator - Re-template	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	03/21/17	03/24/17	04/03/17	Done
238		NDA - Pesticide Applicator - Re-template	Hours Estimate (Initial) - Approved by DOO	Carmen Easley	03/27/17	03/27/17	04/04/17	Done
239		NDA - Pesticide Applicator - Re-template	Change Request - Signed by GM	Brent Hoffman	03/24/17	03/24/17	04/11/17	Done
240		NDA - Pesticide Applicator - Re-template	Change Request - Send to Partner	Jane Rihaneck	03/24/17	03/24/17	04/12/17	Done
241		NDA - Pesticide Applicator - Re-template	Change Request - Received from Partner	NDA	03/27/17	03/30/17	04/19/17	Done
242		NDA - Pesticide Applicator - Re-template	Change Request - Upload to Confluence	Jane Rihaneck	03/24/17	03/31/17	04/14/17	Done
243		NDA - Pesticide Applicator - Re-template	Development		03/31/17		05/09/17	
244		NDA - Pesticide Applicator - Re-template	Timeline - Provide to Partner	Jane Rihaneck	03/31/17	04/06/17	04/26/17	To Do
245		NDA - Pesticide Applicator - Re-template	Project Management	Jane Rihaneck	03/31/17	03/31/17	04/20/17	To Do
246		NDA - Pesticide Applicator - Re-template	Data - Request Test Cases from Partner	Jane Rihaneck	03/31/17	04/04/17	04/24/17	To Do
247		NDA - Pesticide Applicator - Re-template	Data - Received Test Cases from Partner	NDA	04/05/17	04/18/17	05/09/17	
248		NDA - Pesticide Applicator - Re-template	Development		03/31/17	04/03/17	04/20/17	
249		NDA - Pesticide Applicator - Re-template	Re-template	Caleb Wiedel	03/31/17	04/03/17	04/20/17	To Do
250		NDA - Pesticide Applicator - Re-template	Test Against Change Request	Caleb Wiedel	04/03/17	04/04/17	04/21/17	
251		NDA - Pesticide Applicator - Re-template	Re-template - Pass for QA	Jane Rihaneck	04/04/17	04/05/17	04/24/17	
252		NDA - Pesticide Applicator - Re-template	Review		04/04/17		06/02/17	
253		NDA - Pesticide Applicator - Re-template	Security Scan	DEV	04/04/17	04/06/17	04/25/17	
254		NDA - Pesticide Applicator - Re-template	QA Review		04/05/17	04/06/17	04/27/17	
255		NDA - Pesticide Applicator - Re-template	Project Management	Jane Rihaneck	04/05/17	04/06/17	04/25/17	
256		NDA - Pesticide Applicator - Re-template	Create QA Feedback Page in Confluence	Neil Sorensen	04/05/17	04/05/17	04/25/17	
257		NDA - Pesticide Applicator - Re-template	QA Review/Feedback	Neil Sorensen	04/05/17	04/05/17	04/25/17	
258		NDA - Pesticide Applicator - Re-template	Re-template for QA Feedback	Caleb Wiedel	04/05/17	04/05/17	04/26/17	
259		NDA - Pesticide Applicator - Re-template	QA Approval of Dev Changes	Neil Sorensen	04/05/17	04/05/17	04/27/17	
260		NDA - Pesticide Applicator - Re-template	Partner Testing		04/05/17	05/01/17	06/02/17	
261		NDA - Pesticide Applicator - Re-template	Partner Test - Send to Partner	Jane Rihaneck	04/05/17	04/06/17	05/01/17	
262		NDA - Pesticide Applicator - Re-template	Partner Testing Feedback - Received	NDA	04/06/17	04/20/17	05/15/17	
263		NDA - Pesticide Applicator - Re-template	Partner Testing Feedback - Re-template	Caleb Wiedel	04/20/17	04/20/17	05/22/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
264	●	NDA - Pesticide Applicator - Re-template	Partner Testing Feedback - QA Review	Neil Sorensen	04/20/17	04/20/17	05/25/17	
265	●	NDA - Pesticide Applicator - Re-template	Partner Testing Feedback - QA Approval	Neil Sorensen	04/20/17	04/21/17	05/25/17	
266	●	NDA - Pesticide Applicator - Re-template	Partner Test Plan - Sign-off Received from Partner	NDA	04/21/17	05/01/17	06/02/17	
267	●	NDA - Annual/Semi-Annual Commodity - Re-	NDA - Annual/Semi-Annual Commodity - Re-template	Jane Rihaneck	03/03/17	05/18/17	06/09/17	
268	●	NDA - Annual/Semi-Annual Commodity - Re-	Planning		03/06/17	03/31/17	04/19/17	Done
269	●	NDA - Annual/Semi-Annual Commodity - Re-	Change Request		03/06/17	03/31/17	04/19/17	Done
270	●	NDA - Annual/Semi-Annual Commodity - Re-	Change Request Review & Hours Est by Developer	Caleb Wiedel	03/16/17	03/20/17	03/31/17	Done
271	●	NDA - Annual/Semi-Annual Commodity - Re-	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	03/21/17	03/24/17	04/03/17	Done
272	●	NDA - Annual/Semi-Annual Commodity - Re-	Hours Estimate (Initial) - Approved by DOO	Carmen Easley	03/27/17	03/27/17	04/04/17	Done
273	●	NDA - Annual/Semi-Annual Commodity - Re-	Change Request - Signed by GM	Brent Hoffman	03/24/17	03/24/17	04/11/17	Done
274	●	NDA - Annual/Semi-Annual Commodity - Re-	Change Request - Send to Partner	Jane Rihaneck	03/24/17	03/24/17	04/12/17	Done
275	●	NDA - Annual/Semi-Annual Commodity - Re-	Change Request - Received from Partner	NDA	03/27/17	03/30/17	04/19/17	Done
276	●	NDA - Annual/Semi-Annual Commodity - Re-	Change Request - Upload to Confluence	Jane Rihaneck	03/24/17	03/31/17	04/14/17	Done
277	●	NDA - Annual/Semi-Annual Commodity - Re-	Development		03/31/17		05/09/17	
278	●	NDA - Annual/Semi-Annual Commodity - Re-	Timeline - Provide to Partner	Jane Rihaneck	03/31/17	04/06/17	04/26/17	To Do
279	●	NDA - Annual/Semi-Annual Commodity - Re-	Project Management	Jane Rihaneck	03/31/17	03/31/17	04/20/17	To Do
280	●	NDA - Annual/Semi-Annual Commodity - Re-	Data - Request Test Cases from Partner	Jane Rihaneck	03/31/17	04/04/17	04/24/17	To Do
281	●	NDA - Annual/Semi-Annual Commodity - Re-	Data - Received Test Cases from Partner	NDA	04/05/17	04/18/17	05/09/17	
282	●	NDA - Annual/Semi-Annual Commodity - Re-	Development		03/31/17	04/04/17	04/20/17	
283	●	NDA - Annual/Semi-Annual Commodity - Re-	Re-template	Caleb Wiedel	03/31/17	04/04/17	04/20/17	To Do
284	●	NDA - Annual/Semi-Annual Commodity - Re-	Test Against Change Request	Caleb Wiedel	04/04/17	04/04/17	04/21/17	
285	●	NDA - Annual/Semi-Annual Commodity - Re-	Re-template - Pass for QA	Jane Rihaneck	04/04/17	04/05/17	04/24/17	
286	●	NDA - Annual/Semi-Annual Commodity - Re-	Review		04/04/17		06/02/17	
287	●	NDA - Annual/Semi-Annual Commodity - Re-	Security Scan	DEV	04/04/17	04/06/17	04/25/17	
288	●	NDA - Annual/Semi-Annual Commodity - Re-	QA Review		04/05/17	04/06/17	04/27/17	
289	●	NDA - Annual/Semi-Annual Commodity - Re-	Project Management	Jane Rihaneck	04/05/17	04/06/17	04/25/17	
290	●	NDA - Annual/Semi-Annual Commodity - Re-	Create QA Feedback Page in Confluence	Neil Sorensen	04/05/17	04/05/17	04/25/17	
291	●	NDA - Annual/Semi-Annual Commodity - Re-	QA Review/Feedback	Neil Sorensen	04/05/17	04/05/17	04/25/17	
292	●	NDA - Annual/Semi-Annual Commodity - Re-	Re-template for QA Feedback	Caleb Wiedel	04/06/17	04/06/17	04/26/17	
293	●	NDA - Annual/Semi-Annual Commodity - Re-	QA Approval of Dev Changes	Neil Sorensen	04/06/17	04/06/17	04/27/17	
294	●	NDA - Annual/Semi-Annual Commodity - Re-	Partner Testing		04/06/17	05/01/17	06/02/17	
295	●	NDA - Annual/Semi-Annual Commodity - Re-	Partner Test - Send to Partner	Jane Rihaneck	04/06/17	04/06/17	05/01/17	
296	●	NDA - Annual/Semi-Annual Commodity - Re-	Partner Testing Feedback - Received	NDA	04/06/17	04/20/17	05/15/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
297	 NDA - Annual/Semi-Annual Commodity - Re-	Partner Testing Feedback - Re-template	Caleb Wiedel	04/20/17	04/20/17	05/22/17	
298	 NDA - Annual/Semi-Annual Commodity - Re-	Partner Testing Feedback - QA Review	Neil Sorensen	04/20/17	04/21/17	05/25/17	
299	 NDA - Annual/Semi-Annual Commodity - Re-	Partner Testing Feedback - QA Approval	Neil Sorensen	04/21/17	04/21/17	05/25/17	
300	 NDA - Annual/Semi-Annual Commodity - Re-	Partner Test Plan - Sign-off Received from Partner	NDA	04/21/17	05/01/17	06/02/17	

NDBF Project Status Report



Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
1	NDBF - Securities License Search Retemplate	NDBF - Securities License Search Retemplate	Natalie Erb	01/09/17	05/17/17	04/21/17	
2	NDBF - Securities License Search Retemplate	Development		03/20/17		03/10/17	
3	NDBF - Securities License Search Retemplate	Development		03/20/17	03/22/17	02/22/17	
4	NDBF - Securities License Search Retemplate	Development of Smarty Template	Curtis Mackie	03/20/17	03/20/17	02/07/17	To Do
5	NDBF - Securities License Search Retemplate	Development of Securities License Search Retemplate	Caleb Wiedel	03/21/17	03/22/17	02/22/17	
6	NDBF - Securities License Search Retemplate	Project Management	Natalie Erb	03/22/17	03/22/17	02/22/17	In Progress
7	NDBF - Securities License Search Retemplate	Test Against Functional Spec	Caleb Wiedel	03/22/17	03/22/17	02/23/17	
8	NDBF - Securities License Search Retemplate	Development - Pass for QA	Natalie Erb	03/22/17	03/23/17	02/24/17	
9	NDBF - Securities License Search Retemplate	Review		03/22/17		04/04/17	
10	NDBF - Securities License Search Retemplate	Security Scan	DEV	03/22/17	03/24/17	02/27/17	
11	NDBF - Securities License Search Retemplate	QA Review		03/23/17	03/24/17	03/01/17	
12	NDBF - Securities License Search Retemplate	Project Management	Natalie Erb	03/23/17	03/23/17	02/27/17	
13	NDBF - Securities License Search Retemplate	Create QA Feedback Page in Confluence	Neil Sorensen	03/23/17	03/23/17	02/27/17	
14	NDBF - Securities License Search Retemplate	QA Review/Feedback	Neil Sorensen	03/23/17	03/24/17	02/27/17	
15	NDBF - Securities License Search Retemplate	Development for QA Feedback	Caleb Wiedel	03/24/17	03/24/17	02/28/17	
16	NDBF - Securities License Search Retemplate	Development for QA Feedback	DEV	03/24/17	03/24/17	02/28/17	
17	NDBF - Securities License Search Retemplate	QA Approval of Dev Changes	Neil Sorensen	03/24/17	03/24/17	03/01/17	
18	NDBF - Securities License Search Retemplate	Partner Testing		03/24/17	04/27/17	04/04/17	
19	NDBF - Securities License Search Retemplate	Partner Test - Send to Partner	Natalie Erb	03/24/17	03/27/17	03/02/17	
20	NDBF - Securities License Search Retemplate	Partner Testing Feedback - Received	NDBF	03/27/17	04/10/17	03/16/17	
21	NDBF - Securities License Search Retemplate	Partner Testing Feedback - Development	Caleb Wiedel	04/10/17	04/17/17	03/23/17	
22	NDBF - Securities License Search Retemplate	Partner Testing Feedback - QA Review	Neil Sorensen	04/17/17	04/20/17	03/28/17	
23	NDBF - Securities License Search Retemplate	Partner Testing Feedback - QA Approval	Neil Sorensen	04/20/17	04/20/17	03/28/17	
24	NDBF - Securities License Search Retemplate	Partner Test Plan - Signed Off Received from Partner	NDBF	04/20/17	04/27/17	04/04/17	
25	NDBF - Action & Orders Search Retemplate	NDBF - Action & Orders Search Retemplate	Natalie Erb	01/09/17	05/22/17	04/21/17	
26	NDBF - Action & Orders Search Retemplate	Development		02/15/17		03/10/17	
27	NDBF - Action & Orders Search Retemplate	Project Management	Natalie Erb	02/15/17	03/29/17	02/22/17	In Progress
28	NDBF - Action & Orders Search Retemplate	Development		03/21/17	03/23/17	02/22/17	
29	NDBF - Action & Orders Search Retemplate	Development of Smarty Templates	Curtis Mackie	03/21/17	03/21/17	02/07/17	To Do
30	NDBF - Action & Orders Search Retemplate	Development of Action & Orders Search Retemplate	Caleb Wiedel	03/22/17	03/23/17	02/22/17	
31	NDBF - Action & Orders Search Retemplate	Test Against Functional Spec	Caleb Wiedel	03/23/17	03/23/17	02/23/17	
32	NDBF - Action & Orders Search Retemplate	Development - Pass for QA	Natalie Erb	03/23/17	03/24/17	02/24/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
33	NDBF - Action & Orders Search Retemplate	Review		03/23/17		04/04/17	
34	NDBF - Action & Orders Search Retemplate	Security Scan	DEV	03/23/17	03/27/17	02/27/17	
35	NDBF - Action & Orders Search Retemplate	QA Review		03/24/17	03/29/17	03/01/17	
36	NDBF - Action & Orders Search Retemplate	Project Management	Natalie Erb	03/24/17	03/24/17	02/27/17	
37	NDBF - Action & Orders Search Retemplate	Create QA Feedback Page in Confluence	Neil Sorensen	03/24/17	03/24/17	02/27/17	
38	NDBF - Action & Orders Search Retemplate	QA Review/Feedback	Neil Sorensen	03/24/17	03/27/17	02/27/17	
39	NDBF - Action & Orders Search Retemplate	Development for QA Feedback	Caleb Wiedel	03/27/17	03/28/17	02/28/17	
40	NDBF - Action & Orders Search Retemplate	Development for QA Feedback	DEV	03/27/17	03/28/17	02/14/17	
41	NDBF - Action & Orders Search Retemplate	QA Approval of Dev Changes	Neil Sorensen	03/28/17	03/29/17	03/01/17	
42	NDBF - Action & Orders Search Retemplate	Partner Testing		03/29/17	05/03/17	04/04/17	
43	NDBF - Action & Orders Search Retemplate	Partner Test - Send to Partner	Natalie Erb	03/29/17	03/29/17	03/02/17	
44	NDBF - Action & Orders Search Retemplate	Partner Testing Feedback - Received	NDBF	03/29/17	04/12/17	03/16/17	
45	NDBF - Action & Orders Search Retemplate	Partner Testing Feedback - Development	Caleb Wiedel	04/12/17	04/19/17	03/23/17	
46	NDBF - Action & Orders Search Retemplate	Partner Testing Feedback - QA Review	Neil Sorensen	04/19/17	04/24/17	03/28/17	
47	NDBF - Action & Orders Search Retemplate	Partner Testing Feedback - QA Approval	Neil Sorensen	04/24/17	04/25/17	03/28/17	
48	NDBF - Action & Orders Search Retemplate	Partner Test Plan - Signed Off Received from Partner	NDBF	04/25/17	05/03/17	04/04/17	
49	NDBF - Financial Services Search Retemplate	NDBF - Banking & Financial Services Search Retemplate	Natalie Erb	01/09/17	05/19/17	04/21/17	
50	NDBF - Financial Services Search Retemplate	Development		02/15/17		03/10/17	
51	NDBF - Financial Services Search Retemplate	Project Management	Natalie Erb	02/15/17	03/29/17	02/22/17	In Progress
52	NDBF - Financial Services Search Retemplate	Development		03/22/17	03/24/17	02/22/17	
53	NDBF - Financial Services Search Retemplate	Development of Smarty Templates	Curtis Mackie	03/22/17	03/22/17	02/07/17	To Do
54	NDBF - Financial Services Search Retemplate	Development of Banking & Financial Services Search Retemplate	Caleb Wiedel	03/23/17	03/24/17	02/22/17	
55	NDBF - Financial Services Search Retemplate	Test Against Functional Spec	Caleb Wiedel	03/24/17	03/24/17	02/23/17	
56	NDBF - Financial Services Search Retemplate	Development - Pass for QA	Natalie Erb	03/24/17	03/27/17	02/24/17	
57	NDBF - Financial Services Search Retemplate	Review		03/24/17		04/04/17	
58	NDBF - Financial Services Search Retemplate	Security Scan	DEV	03/24/17	03/28/17	02/27/17	
59	NDBF - Financial Services Search Retemplate	QA Review		03/27/17	03/28/17	03/01/17	
60	NDBF - Financial Services Search Retemplate	Project Management	Natalie Erb	03/27/17	03/27/17	02/27/17	
61	NDBF - Financial Services Search Retemplate	Create QA Feedback Page in Confluence	Neil Sorensen	03/27/17	03/27/17	02/27/17	
62	NDBF - Financial Services Search Retemplate	QA Review/Feedback	Neil Sorensen	03/27/17	03/28/17	02/27/17	
63	NDBF - Financial Services Search Retemplate	Development for QA Feedback	Caleb Wiedel	03/28/17	03/28/17	02/28/17	
64	NDBF - Financial Services Search Retemplate	Development for QA Feedback	DEV	03/28/17	03/28/17	02/28/17	
65	NDBF - Financial Services Search Retemplate	QA Approval of Dev Changes	Neil Sorensen	03/28/17	03/28/17	03/01/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
66	 NDBF - Financial Services Search Retemplate	Partner Testing		03/28/17	05/02/17	04/04/17	
67	 NDBF - Financial Services Search Retemplate	Partner Test - Send to Partner	Natalie Erb	03/28/17	03/29/17	03/02/17	
68	 NDBF - Financial Services Search Retemplate	Partner Testing Feedback - Received	NDBF	03/29/17	04/12/17	03/16/17	
69	 NDBF - Financial Services Search Retemplate	Partner Testing Feedback - Development	Caleb Wiedel	04/12/17	04/19/17	03/23/17	
70	 NDBF - Financial Services Search Retemplate	Partner Testing Feedback - QA Review	Neil Sorensen	04/19/17	04/24/17	03/28/17	
71	 NDBF - Financial Services Search Retemplate	Partner Testing Feedback - QA Approval	Neil Sorensen	04/24/17	04/24/17	03/28/17	
72	 NDBF - Financial Services Search Retemplate	Partner Test Plan - Signed Off Received from Partner	NDBF	04/24/17	05/02/17	04/04/17	

NDOR PSR



Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
1	NDOR - Storefront Payments - CCP Integration	NDOR - Storefront Payments - CCP Integration	Jane Rihaneck	04/13/16	11/14/17	11/14/17	401d		8.5	33
2	NDOR - Storefront Payments - CCP Integration	Initial Project Tasks		04/13/16	04/25/17	05/18/16	262d	Done		
3	NDOR - Storefront Payments - CCP Integration	Business Case Proposal		05/04/16	04/25/17	05/18/16	247d	Done		
4	NDOR - Storefront Payments - CCP Integration	Partner providing updated numbers	NDOR	02/03/17	02/17/17	02/09/17	11d	Done		
5	NDOR - Storefront Payments - CCP Integration	Re-evaluate new numbers from Partner	Jane Rihaneck	02/21/17	02/28/17	02/16/17	6d	Done		
6	NDOR - Storefront Payments - CCP Integration	Additional info needed from Partner	NDOR	03/01/17	03/01/17	03/03/17	1d	Done		
7	NDOR - Storefront Payments - CCP Integration	Re-evaluate additional info from Partner	Jane Rihaneck	03/01/17	03/01/17	03/07/17	0	Done		
8	NDOR - Storefront Payments - CCP Integration	Schedule meeting with Mgmt to review updated numbers	Jane Rihaneck	03/01/17	03/01/17	03/03/17	0	Done		
9	NDOR - Storefront Payments - CCP Integration	Meeting to review updated numbers with Mgmt	Jane Rihaneck	03/02/17	03/02/17	03/02/17	1d	Done		
10	NDOR - Storefront Payments - CCP Integration	Communicate Business Case decision to Partner	Jane Rihaneck	03/02/17	03/02/17	03/06/17	0	Done		
11	NDOR - Storefront Payments - CCP Integration	Schedule meeting to discuss self-funded benefits	Jane Rihaneck	03/10/17	03/14/17	03/16/17	3d	Done		
12	NDOR - Storefront Payments - CCP Integration	Meeting with Partner	Jane Rihaneck	04/05/17	04/05/17	04/05/17	1d			
13	NDOR - Storefront Payments - CCP Integration	Meeting with Partner	Jess Evers	04/05/17	04/05/17	04/05/17	1d			
14	NDOR - Storefront Payments - CCP Integration	Meeting with Partner	Carmen Easley	04/05/17	04/05/17	04/05/17	1d			
15	NDOR - Storefront Payments - CCP Integration	Business Case Decision - Approved by Partner	NDOR	04/06/17	04/25/17	04/25/17	14d			
16	NDOR - Storefront Payments - CCP Integration	Proposal		02/03/17		12/15/16	139d			
17	NDOR - Storefront Payments - CCP Integration	EGSLA		02/03/17	08/03/17	12/15/16	126d			
18	NDOR - Storefront Payments - CCP Integration	EGSLA - Create	Jane Rihaneck	02/03/17	02/13/17	05/23/16	7d	Done		
19	NDOR - Storefront Payments - CCP Integration	EGSLA - Send to Partner	Jane Rihaneck	02/14/17	02/14/17	05/24/16	1d	Done		
20	NDOR - Storefront Payments - CCP Integration	EGSLA - Received from Partner	NDOR	02/15/17	02/22/17	05/31/16	5d	Done		
21	NDOR - Storefront Payments - CCP Integration	EGSLA - Signed by GM	Brent Hoffman	02/23/17	03/21/17	06/03/16	19d	Done		
22	NDOR - Storefront Payments - CCP Integration	EGSLA - Send to NSRB to Schedule for Board Meeting	Jane Rihaneck	03/22/17	03/22/17	06/08/16	1d	Done		
23	NDOR - Storefront Payments - CCP Integration	EGSLA - Received from NSRB, Signed by All Parties	Freddy Pika	03/23/17	07/31/17	10/13/16	90d	To Do		
24	NDOR - Storefront Payments - CCP Integration	EGSLA - Provide Original Signed Copy to Partner	Freddy Pika	08/01/17	08/03/17	10/18/16	3d			
25	NDOR - Storefront Payments - CCP Integration	EGSLA - Upload into CDB/Contract Library	Freddy Pika	08/01/17	08/03/17	10/18/16	3d			
26	NDOR - Storefront Payments - CCP Integration	Project Binder - Provide to Partner	Jane Rihaneck	02/03/17	02/13/17	07/13/16	7d	Done		
27	NDOR - Storefront Payments - CCP Integration	Schedule Proposal Meeting(s)	Jane Rihaneck	04/26/17	05/01/17	05/01/17	3d			
28	NDOR - Storefront Payments - CCP Integration	Proposal Meetings	Jane Rihaneck	05/02/17	06/13/17	06/13/17	30d			
29	NDOR - Storefront Payments - CCP Integration	Proposal Meeting(s) (DOD)	Bruce Rice	05/02/17	06/13/17	06/13/17	30d			
30	NDOR - Storefront Payments - CCP Integration	Data - Determine Receipt and Delivery	Jane Rihaneck	05/02/17	06/13/17	06/13/17	30d			
31	NDOR - Storefront Payments - CCP Integration	Database Schema - Provided by Partner	NDOR	05/02/17	06/13/17	06/13/17	30d			
32	NDOR - Storefront Payments - CCP Integration	Proposal Document		06/14/17	08/22/17	08/22/17	49d			
33	NDOR - Storefront Payments - CCP Integration	Create Proposal Document	Jane Rihaneck	06/14/17	06/22/17	09/06/16	7d			
34	NDOR - Storefront Payments - CCP Integration	Hours Estimate (Initial) - Provided by Developer	DEV	06/23/17	06/29/17	09/13/16	5d			
35	NDOR - Storefront Payments - CCP Integration	Proposal - Review & Approval by Mgmt	Carmen Easley	06/30/17	07/07/17	09/20/16	5d			
36	NDOR - Storefront Payments - CCP Integration	Schedule Proposal Review Meeting with Partner	Jane Rihaneck	07/10/17	07/12/17	09/23/16	3d			
37	NDOR - Storefront Payments - CCP Integration	Proposal Meeting with Partner	Jane Rihaneck	07/13/17	07/26/17	10/07/16	10d			
38	NDOR - Storefront Payments - CCP Integration	Include Management in Proposal Meeting with Partner	Carmen Easley	07/13/17	07/26/17	10/07/16	10d			
39	NDOR - Storefront Payments - CCP Integration	Proposal - Send to Partner	Jane Rihaneck	07/27/17	07/31/17	10/13/16	3d			
40	NDOR - Storefront Payments - CCP Integration	Proposal - Received from Partner	NDOR	08/01/17	08/14/17	10/27/16	10d			
41	NDOR - Storefront Payments - CCP Integration	Proposal - Signed by GM	Brent Hoffman	08/15/17	08/17/17	11/01/16	3d			
42	NDOR - Storefront Payments - CCP Integration	Proposal - Provide Original Signed Copy to Partner	Jane Rihaneck	08/18/17	08/22/17	11/04/16	3d			
43	NDOR - Storefront Payments - CCP Integration	Proposal - Upload to Confluence	Jane Rihaneck	08/18/17	08/22/17	11/04/16	3d			
44	NDOR - Storefront Payments - CCP Integration	Planning		02/27/17		11/14/17	181d			
45	NDOR - Storefront Payments - CCP Integration	Determine Project Developer	Bruce Rice	06/14/17	07/05/17	07/05/17	15d			
46	NDOR - Storefront Payments - CCP Integration	Schedule Planning Meetings	Jane Rihaneck	08/15/17	08/17/17	08/17/17	3d			
47	NDOR - Storefront Payments - CCP Integration	Planning Meeting(s)	Jane Rihaneck	08/18/17	11/14/17	11/14/17	60d			
48	NDOR - Storefront Payments - CCP Integration	Planning Meeting(s) Developer	DEV	08/18/17	11/14/17	11/14/17	60d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
49	NDOR - Storefront Payments - CCP Integration	Functional Specifications		02/27/17	04/18/17	04/18/17	36.5d			
50	NDOR - Storefront Payments - CCP Integration	Create Functional Spec	Jane Rihaneck	02/27/17	03/17/17	03/17/17	15d			
51	NDOR - Storefront Payments - CCP Integration	Hours Estimate (Final) - Provided by Developer	DEV	03/20/17	03/24/17	03/24/17	5d			
52	NDOR - Storefront Payments - CCP Integration	Functional Spec - Approval from Developer	DEV	03/20/17	03/24/17	03/24/17	5d			
53	NDOR - Storefront Payments - CCP Integration	Prototype - Update	Caleb Wiedel	03/27/17	03/29/17	03/29/17	3d			
54	NDOR - Storefront Payments - CCP Integration	Functional Spec - Review by QA	Neil Sorensen	03/27/17	03/31/17	03/31/17	5d			
55	NDOR - Storefront Payments - CCP Integration	Functional Spec - Send to Partner	Jane Rihaneck	03/27/17	04/07/17	04/07/17	10d			
56	NDOR - Storefront Payments - CCP Integration	Functional Spec - Received Partner Approval	NDOR	04/10/17	04/10/17	04/10/17	0.5d			
57	NDOR - Storefront Payments - CCP Integration	Functional Spec - Signed by GM	Brent Hoffman	04/10/17	04/13/17	04/13/17	3d			
58	NDOR - Storefront Payments - CCP Integration	Functional Spec - Provide Original Signed Copy to Partner	Jane Rihaneck	04/13/17	04/18/17	04/18/17	3d			
59	NDOR - Storefront Payments - CCP Integration	Functional Spec - Upload to Confluence	Jane Rihaneck	04/13/17	04/18/17	04/18/17	3d			
60	NDOR - Storefront Payments - CCP Integration	Schedule Resource	Jane Rihaneck	03/27/17	03/31/17	03/31/17	5d			
61	NDOR - Storefront Payments - CCP Integration	Timeline - Provide to Partner	Jane Rihaneck	03/27/17	03/31/17	03/31/17	5d			
62	NDOR - Storefront Payments - CCP Integration	Addendum		03/27/17	09/15/17	09/15/17	120.25d			
63	NDOR - Storefront Payments - CCP Integration	Create Addendum	Jane Rihaneck	03/27/17	03/31/17	03/31/17	5d			
64	NDOR - Storefront Payments - CCP Integration	Link Addendum to NSRB Meeting in Confluence	Jane Rihaneck	04/03/17	04/03/17	04/03/17	0.25d			
65	NDOR - Storefront Payments - CCP Integration	Addendum - Review and Approval by Senior PM	Jess Evers	04/03/17	04/06/17	04/06/17	3d			
66	NDOR - Storefront Payments - CCP Integration	Addendum - Signed by GM	Brent Hoffman	04/06/17	04/13/17	04/13/17	5d			
67	NDOR - Storefront Payments - CCP Integration	Addendum - Send to Partner	Jane Rihaneck	04/13/17	04/14/17	04/14/17	1d			
68	NDOR - Storefront Payments - CCP Integration	Addendum - Received from Partner	NDOR	04/14/17	05/01/17	05/01/17	10d			
69	NDOR - Storefront Payments - CCP Integration	Addendum - Sent to NSRB to Schedule for Board Meeting	Jane Rihaneck	05/01/17	05/04/17	05/04/17	3d			
70	NDOR - Storefront Payments - CCP Integration	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	05/04/17	09/12/17	09/12/17	90d			
71	NDOR - Storefront Payments - CCP Integration	Addendum - Upload to CDB	Freddy Pika	09/12/17	09/15/17	09/15/17	3d			
72	NDOR - Storefront Payments - CCP Integration	Addendum - Upload to Contract Library	Freddy Pika	09/12/17	09/15/17	09/15/17	3d			
73	NDOR - Storefront Payments - CCP Integration	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	09/12/17	09/15/17	09/15/17	3d			
74	NDOR - Storefront Payments - CCP Integration	Development		04/10/17		05/15/17	24d			
75	NDOR - Storefront Payments - CCP Integration	Payment Set Up		04/10/17	05/15/17	05/15/17	24d			
76	NDOR - Storefront Payments - CCP Integration	Send Addenda Setup Form to Partner	Jane Rihaneck	04/10/17	04/12/17	04/12/17	2d			
77	NDOR - Storefront Payments - CCP Integration	Received Addenda Setup Form from Partner	NDOR	04/12/17	04/19/17	04/19/17	5d			
78	NDOR - Storefront Payments - CCP Integration	CDB/TPE Setup Form	Jane Rihaneck	04/19/17	04/21/17	04/21/17	2d			
79	NDOR - Storefront Payments - CCP Integration	CDB/TPE Setup (include signed addenda and addendum)	Anna Arushanova	04/21/17	04/26/17	04/26/17	3d			
80	NDOR - Storefront Payments - CCP Integration	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	04/26/17	05/02/17	05/02/17	3d			
81	NDOR - Storefront Payments - CCP Integration	ACH Set Up		04/10/17	04/24/17	04/24/17	10d			
82	NDOR - Storefront Payments - CCP Integration	Set up ACH Pay	Anna Arushanova	04/10/17	04/24/17	04/24/17	10d			
83	NDOR - Storefront Payments - CCP Integration	Credit Card Set UP		04/10/17	04/25/17	04/25/17	11d			
84	NDOR - Storefront Payments - CCP Integration	Processor Boarding Form (CC)	Anna Arushanova	04/10/17	04/13/17	04/13/17	3d			
85	NDOR - Storefront Payments - CCP Integration	Receive Tear Sheet from Elavon	Anna Arushanova	04/13/17	04/20/17	04/20/17	5d			
86	NDOR - Storefront Payments - CCP Integration	Provide Monetra Info to NIC Finance	Bruce Rice	04/20/17	04/25/17	04/25/17	3d			
87	NDOR - Storefront Payments - CCP Integration	Set up TPE Processor	NIC Finance	04/25/17	05/01/17	05/01/17	3d			
88	NDOR - Storefront Payments - CCP Integration	Service Code Request - Enable for Penny Test	Bruce Rice	05/01/17	05/03/17	05/03/17	2d			
89	NDOR - Storefront Payments - CCP Integration	Penny Test - Run	Bruce Rice	05/03/17	05/04/17	05/04/17	1d			
90	NDOR - Storefront Payments - CCP Integration	Penny Test Confirmation - Send to STO	PM	05/04/17	05/08/17	05/08/17	2d			
91	NDOR - Storefront Payments - CCP Integration	Received Penny Test Confirmation from STO	STO	05/08/17	05/15/17	05/15/17	5d			
92	NDOR - Storefront Payments - CCP Integration	Schedule Marketing Plan Meeting	Jane Rihaneck	04/10/17	04/13/17	04/13/17	3d			
93	NDOR - Storefront Payments - CCP Integration	Create Marketing Plan	Sara Larkins	04/13/17	04/20/17	04/20/17	5d			
94	NDOR - Storefront Payments - CCP Integration	Data - Request Test Cases from Partner	Jane Rihaneck	04/10/17	04/13/17	04/13/17	3d			
95	NDOR - Storefront Payments - CCP Integration	Data - Received Test Cases from Partner	NDOR	04/13/17	04/27/17	04/27/17	10d			
96	NDOR - Storefront Payments - CCP Integration	Development		04/10/17	04/11/17	04/11/17	1d			
97	NDOR - Storefront Payments - CCP Integration	Data - Receipt Method Ready	Jane Rihaneck	04/10/17	04/11/17	04/11/17	1d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
98	NDOR - Storefront Payments - CCP Integration	Data - Delivery Method Ready	Jane Rihaneck	04/10/17	04/11/17	04/11/17	1d			
99	NDOR - Storefront Payments - CCP Integration	Development Milestone #1		04/10/17	04/11/17	04/11/17	1d			
100	NDOR - Storefront Payments - CCP Integration	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	04/10/17	04/11/17	04/11/17	1d			
101	NDOR - Storefront Payments - CCP Integration	Request for F5 Setup to ETS (GRAILS only)	DEV	04/10/17	04/11/17	04/11/17	1d			
102	NDOR - Storefront Payments - CCP Integration	Request CDB Web Access Groups by Developer	DEV	04/10/17	04/11/17	04/11/17	1d			
103	NDOR - Storefront Payments - CCP Integration	Development of []	DEV	04/10/17	04/11/17	04/11/17	1d			
104	NDOR - Storefront Payments - CCP Integration	Test Against Functional Spec	DEV	04/11/17	04/12/17	04/12/17	1d			
105	NDOR - Storefront Payments - CCP Integration	Security Scan	DEV	04/12/17	04/14/17	04/14/17	2d			
106	NDOR - Storefront Payments - CCP Integration	Development - Pass for QA	Jane Rihaneck	04/12/17	04/13/17	04/13/17	1d			
107	NDOR - Storefront Payments - CCP Integration	Marketing Plan - Implement	Sara Larkins	04/13/17	04/27/17	04/27/17	10d			
108	NDOR - Storefront Payments - CCP Integration	Review		04/13/17		06/19/17	45d			
109	NDOR - Storefront Payments - CCP Integration	Scrum QA	Neil Sorensen	04/13/17	04/14/17	04/14/17	1d			
110	NDOR - Storefront Payments - CCP Integration	QA Review		04/13/17	04/18/17	04/18/17	3.5d			
111	NDOR - Storefront Payments - CCP Integration	Create QA Feedback Page in Confluence	Neil Sorensen	04/13/17	04/13/17	04/13/17	0.25d			
112	NDOR - Storefront Payments - CCP Integration	QA Review/Feedback	Neil Sorensen	04/13/17	04/14/17	04/14/17	1d			
113	NDOR - Storefront Payments - CCP Integration	Development for QA Feedback	DEV	04/14/17	04/17/17	04/17/17	1d			
114	NDOR - Storefront Payments - CCP Integration	QA Approval of Dev Changes	Neil Sorensen	04/17/17	04/18/17	04/18/17	1d			
115	NDOR - Storefront Payments - CCP Integration	Create Partner Test Plan	Neil Sorensen	04/18/17	04/18/17	04/18/17	0.5d			
116	NDOR - Storefront Payments - CCP Integration	Partner Testing		04/18/17	06/05/17	06/05/17	32d			
117	NDOR - Storefront Payments - CCP Integration	Partner Testing Meeting - Schedule	Jane Rihaneck	04/18/17	04/21/17	04/21/17	3d			
118	NDOR - Storefront Payments - CCP Integration	Partner Testing Meeting	Jane Rihaneck	04/21/17	05/01/17	05/01/17	5d			
119	NDOR - Storefront Payments - CCP Integration	Set up Test Users in CDB for Partner	Jane Rihaneck	05/01/17	05/01/17	05/01/17	0.5d			
120	NDOR - Storefront Payments - CCP Integration	Partner Test Plan - Send to Partner	Jane Rihaneck	05/01/17	05/01/17	05/01/17	0.5d			
121	NDOR - Storefront Payments - CCP Integration	Partner Testing Feedback - Received	NDOR	05/02/17	05/15/17	05/15/17	10d			
122	NDOR - Storefront Payments - CCP Integration	Partner Testing Feedback - Development	DEV	05/16/17	05/22/17	05/22/17	5d			
123	NDOR - Storefront Payments - CCP Integration	Partner Testing Feedback - QA Review	Neil Sorensen	05/23/17	05/25/17	05/25/17	3d			
124	NDOR - Storefront Payments - CCP Integration	Partner Testing Feedback - QA Approval	Neil Sorensen	05/26/17	05/26/17	05/26/17	0.5d			
125	NDOR - Storefront Payments - CCP Integration	Partner Test Plan - Signed Off Received from Partner	NDOR	05/26/17	06/05/17	06/05/17	5d			
126	NDOR - Storefront Payments - CCP Integration	Partner Training (TPE)		04/13/17	05/02/17	05/02/17	12d			
127	NDOR - Storefront Payments - CCP Integration	Partner TPE Training - Schedule	Jane Rihaneck	04/13/17	04/18/17	04/18/17	3d			
128	NDOR - Storefront Payments - CCP Integration	Partner TPE Training - Meeting	Jane Rihaneck	04/18/17	04/25/17	04/25/17	5d			
129	NDOR - Storefront Payments - CCP Integration	Request for TPE New Users	Jane Rihaneck	04/25/17	04/26/17	04/26/17	1d			
130	NDOR - Storefront Payments - CCP Integration	Set Up TPE Users	Freddy Pika	04/26/17	05/02/17	05/02/17	3d			
131	NDOR - Storefront Payments - CCP Integration	Schedule Go-Live	Jane Rihaneck	06/05/17	06/08/17	06/08/17	3d			
132	NDOR - Storefront Payments - CCP Integration	Service Code Request - Enable	Bruce Rice	06/08/17	06/13/17	06/13/17	3d			
133	NDOR - Storefront Payments - CCP Integration	Demo for Support	Jane Rihaneck	06/05/17	06/19/17	06/19/17	10d			
134	NDOR - State Property Damage Payments	NDOR - State Property Damage Payments	Jane Rihaneck	04/13/16	02/06/18	01/02/18	455.25d		19.25	19
135	NDOR - State Property Damage Payments	Proposal		12/19/16		03/16/17	157d			
136	NDOR - State Property Damage Payments	Proposal Document		12/19/16	03/22/17	02/23/17	64d			
137	NDOR - State Property Damage Payments	Partner - Internal meeting to discuss Proposal	NDOR	02/02/17	02/02/17	02/02/17	1d	Done		
138	NDOR - State Property Damage Payments	Schedule Proposal Review Meeting with Partner	Jane Rihaneck	02/03/17	02/03/17	01/11/17	1d	Done		
139	NDOR - State Property Damage Payments	Proposal Meeting with Partner	Jane Rihaneck	02/03/17	02/03/17	01/26/17	0	Done		
140	NDOR - State Property Damage Payments	Proposal - Update Proposal Document & send back to Partner	Jane Rihaneck	02/06/17	02/07/17	02/08/17	2d	Done		
141	NDOR - State Property Damage Payments	Proposal - Received from Partner	NDOR	02/08/17	03/20/17	02/14/17	28d	Done		
142	NDOR - State Property Damage Payments	Proposal - Signed by GM	Brent Hoffman	03/21/17	03/21/17	02/17/17	1d	Done		
143	NDOR - State Property Damage Payments	Proposal - Provide Signed Copy to Partner	Jane Rihaneck	03/22/17	03/22/17	02/23/17	1d	Done		
144	NDOR - State Property Damage Payments	Proposal - Upload to Confluence	Jane Rihaneck	03/22/17	03/22/17	02/23/17	1d	Done		
145	NDOR - State Property Damage Payments	EGSLA		12/19/16	08/03/17	03/16/17	157d			
146	NDOR - State Property Damage Payments	EGSLA - Received from Partner	NDOR	12/30/16	03/20/17	05/31/16	54d	Done		

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
147	●	NDOR - State Property Damage Payments	EGSLA - Signed by GM	Brent Hoffman	03/21/17	03/21/17	06/03/16	1d	Done	
148	●	NDOR - State Property Damage Payments	EGSLA - Send original signed paper doc via interoffice to NSRB to schedule for NSRB meeting (email Tracy, cc: Steven); add to NSRB page in Confluence	Jane Rihaneck	03/22/17	03/22/17	06/08/16	1d	Done	
149	●	NDOR - State Property Damage Payments	EGSLA - Received from NSRB, Signed by All Parties	Freddy Pika	03/23/17	07/31/17	10/13/16	90d	To Do	
150	●	NDOR - State Property Damage Payments	EGSLA - Provide Original Signed Copy to Partner	Freddy Pika	08/01/17	08/03/17	10/18/16	3d		
151	●	NDOR - State Property Damage Payments	EGSLA - Upload into CDB	Freddy Pika	08/01/17	08/03/17	10/18/16	3d		
152	●	NDOR - State Property Damage Payments	EGSLA - Upload to Contract Library	Freddy Pika	08/01/17	08/03/17	08/09/17	3d		
153	●	NDOR - State Property Damage Payments	Planning		03/21/17		12/22/17	219.25d		
154	●	NDOR - State Property Damage Payments	Schedule Planning Meetings	Jane Rihaneck	03/21/17	03/23/17	02/17/17	3d	In Progress	
155	●	NDOR - State Property Damage Payments	Planning Meeting(s)	Jane Rihaneck	03/24/17	06/19/17	05/16/17	60d		
156	●	NDOR - State Property Damage Payments	Planning Meeting(s) Developer	DEV	03/24/17	06/19/17	05/16/17	60d		
157	●	NDOR - State Property Damage Payments	Database Schema - Provided by Partner	NDOR	03/24/17	05/05/17	12/12/16	30d		
158	●	NDOR - State Property Damage Payments	Prototype		06/20/17	08/15/17	07/13/17	39.5d		
159	●	NDOR - State Property Damage Payments	Create Data Map	Jane Rihaneck	06/20/17	06/26/17	05/23/17	5d		
160	●	NDOR - State Property Damage Payments	Schedule Prototype Internal Meeting	Jane Rihaneck	06/27/17	06/29/17	05/26/17	3d		
161	●	NDOR - State Property Damage Payments	Prototype Internal Meeting	Jane Rihaneck	06/30/17	07/05/17	06/01/17	3d		
162	●	NDOR - State Property Damage Payments	Prototype Internal Meeting - UI/UX	Caleb Wiedel	06/30/17	07/05/17	06/01/17	3d		
163	●	NDOR - State Property Damage Payments	Prototype Internal Meeting - QA	Neil Sorensen	06/30/17	07/05/17	06/01/17	3d		
164	●	NDOR - State Property Damage Payments	Prototype Development and Testing	Caleb Wiedel	07/06/17	07/12/17	06/08/17	5d		
165	●	NDOR - State Property Damage Payments	Prototype - Review by QA	Neil Sorensen	07/13/17	07/17/17	06/13/17	3d		
166	●	NDOR - State Property Damage Payments	Prototype - PM Approval	Jane Rihaneck	07/13/17	07/17/17	06/13/17	3d		
167	●	NDOR - State Property Damage Payments	Schedule Prototype - Meeting with Partner	Jane Rihaneck	07/18/17	07/20/17	06/16/17	3d		
168	●	NDOR - State Property Damage Payments	Prototype - Meeting with Partner	Jane Rihaneck	07/18/17	07/24/17	06/20/17	5d		
169	●	NDOR - State Property Damage Payments	Prototype - Meeting with Partner - UI/UX	Caleb Wiedel	07/18/17	07/24/17	06/20/17	5d		
170	●	NDOR - State Property Damage Payments	Prototype - Meeting with Partner - QA	Neil Sorensen	07/18/17	07/24/17	06/20/17	5d		
171	●	NDOR - State Property Damage Payments	Prototype - Send to Partner	Jane Rihaneck	07/25/17	07/25/17	06/21/17	0.5d		
172	●	NDOR - State Property Damage Payments	Prototype - Feedback by Partner	NDOR	07/25/17	08/08/17	07/06/17	10d		
173	●	NDOR - State Property Damage Payments	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	08/08/17	08/10/17	07/10/17	2d		
174	●	NDOR - State Property Damage Payments	Prototype - Approval by Partner	NDOR	08/10/17	08/15/17	07/13/17	3d		
175	●	NDOR - State Property Damage Payments	Functional Specifications		07/13/17	08/01/17	08/01/17	36.5d		
176	●	NDOR - State Property Damage Payments	Create Functional Spec	Jane Rihaneck	07/13/17	08/02/17	06/29/17	15d		
177	●	NDOR - State Property Damage Payments	Hours Estimate (Final) - Provided by Developer	DEV	08/03/17	08/09/17	07/07/17	5d		
178	●	NDOR - State Property Damage Payments	Functional Spec - Approval from Developer	DEV	08/03/17	08/09/17	07/07/17	5d		
179	●	NDOR - State Property Damage Payments	Prototype - Update	Caleb Wiedel	08/10/17	08/14/17	07/12/17	3d		
180	●	NDOR - State Property Damage Payments	Functional Spec - Review by QA	Neil Sorensen	08/10/17	08/16/17	07/14/17	5d		
181	●	NDOR - State Property Damage Payments	Functional Spec - Send to Partner	Jane Rihaneck	08/10/17	08/23/17	07/21/17	10d		
182	●	NDOR - State Property Damage Payments	Functional Spec - Received Partner Approval	NDOR	08/24/17	08/24/17	07/24/17	0.5d		
183	●	NDOR - State Property Damage Payments	Functional Spec - Signed by GM	Brent Hoffman	08/24/17	08/29/17	07/27/17	3d		
184	●	NDOR - State Property Damage Payments	Functional Spec - Provide Original Signed Copy to Partner	Jane Rihaneck	08/29/17	09/01/17	08/01/17	3d		
185	●	NDOR - State Property Damage Payments	Functional Spec - Upload to Confluence	Jane Rihaneck	08/29/17	09/01/17	08/01/17	3d		
186	●	NDOR - State Property Damage Payments	Schedule Resource	Jane Rihaneck	08/10/17	08/16/17	07/14/17	5d		
187	●	NDOR - State Property Damage Payments	Timeline - Provide to Partner	Jane Rihaneck	08/10/17	08/16/17	07/14/17	5d		
188	●	NDOR - State Property Damage Payments	Addendum		08/10/17	02/08/18	12/22/17	120.25d		
189	●	NDOR - State Property Damage Payments	Create Addendum	Jane Rihaneck	08/10/17	08/16/17	07/14/17	5d		
190	●	NDOR - State Property Damage Payments	Link Addendum to NSRB Meeting in Confluence	Jane Rihaneck	08/17/17	08/17/17	07/24/17	0.25d		
191	●	NDOR - State Property Damage Payments	Addendum - Review and Approval by Senior PM	Jess Evers	08/17/17	08/22/17	07/25/17	3d		
192	●	NDOR - State Property Damage Payments	Addendum - Signed by GM	Brent Hoffman	08/22/17	08/29/17	08/03/17	5d		
193	●	NDOR - State Property Damage Payments	Addendum - Send to Partner	Jane Rihaneck	08/29/17	08/30/17	07/17/17	1d		
194	●	NDOR - State Property Damage Payments	Addendum - Received from Partner	NDOR	08/30/17	09/14/17	07/31/17	10d		
195	●	NDOR - State Property Damage Payments	Addendum - Sent to NSRB to Schedule for Board Meeting	Jane Rihaneck	09/14/17	09/19/17	08/08/17	3d		

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
196	NDOR - State Property Damage Payments	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	09/19/17	02/01/18	12/19/17	90d			
197	NDOR - State Property Damage Payments	Addendum - Upload to CDB	Freddy Pika	02/01/18	02/06/18	02/06/18	3d			
198	NDOR - State Property Damage Payments	Addendum - Upload to Contract Library	Freddy Pika	02/01/18	02/06/18	12/22/17	3d			
199	NDOR - State Property Damage Payments	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	02/01/18	02/06/18	12/22/17	3d			
200	NDOR - State Property Damage Payments	Development		08/24/17		08/25/17	24d			
201	NDOR - State Property Damage Payments	Payment Set Up		08/24/17	09/28/17	08/25/17	24d			
202	NDOR - State Property Damage Payments	Send Addenda Setup Form to Partner	Jane Rihaneck	08/24/17	08/28/17	07/26/17	2d			
203	NDOR - State Property Damage Payments	Received Addenda Setup Form from Partner	NDOR	08/28/17	09/05/17	08/02/17	5d			
204	NDOR - State Property Damage Payments	CDB/TPE Setup Form	Jane Rihaneck	09/05/17	09/07/17	08/04/17	2d			
205	NDOR - State Property Damage Payments	CDB/TPE Setup (include signed addenda and addendum)	Anna Arushanova	09/07/17	09/12/17	08/09/17	3d			
206	NDOR - State Property Damage Payments	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	09/12/17	09/15/17	08/14/17	3d			
207	NDOR - State Property Damage Payments	ACH Set Up		08/24/17	09/08/17	08/07/17	10d			
208	NDOR - State Property Damage Payments	Set up ACH Pay	Anna Arushanova	08/24/17	09/08/17	08/07/17	10d			
209	NDOR - State Property Damage Payments	Credit Card Set UP		08/24/17	09/11/17	08/08/17	11d			
210	NDOR - State Property Damage Payments	Processor Boarding Form (CC)	Anna Arushanova	08/24/17	08/29/17	07/27/17	3d			
211	NDOR - State Property Damage Payments	Receive Tear Sheet from Elavon	Anna Arushanova	08/29/17	09/06/17	08/03/17	5d			
212	NDOR - State Property Damage Payments	Provide Monetra Info to NIC Finance	Bruce Rice	09/06/17	09/11/17	08/08/17	3d			
213	NDOR - State Property Damage Payments	Set up TPE Processor	NIC Finance	09/11/17	09/14/17	08/11/17	3d			
214	NDOR - State Property Damage Payments	Service Code Request - Enable for Penny Test	Bruce Rice	09/14/17	09/18/17	08/15/17	2d			
215	NDOR - State Property Damage Payments	Penny Test - Run	Bruce Rice	09/18/17	09/19/17	08/16/17	1d			
216	NDOR - State Property Damage Payments	Penny Test Confirmation - Send to STO	Jane Rihaneck	09/19/17	09/21/17	08/18/17	2d			
217	NDOR - State Property Damage Payments	Received Penny Test Confirmation from STO	STO	09/21/17	09/28/17	08/25/17	5d			
218	NDOR - State Property Damage Payments	Schedule Marketing Plan Meeting	Jane Rihaneck	08/24/17	08/29/17	07/27/17	3d			
219	NDOR - State Property Damage Payments	Create Marketing Plan	Sara Larkins	08/29/17	09/06/17	08/03/17	5d			
220	NDOR - State Property Damage Payments	Data - Request Test Cases from Partner	Jane Rihaneck	08/24/17	08/29/17	07/27/17	3d			
221	NDOR - State Property Damage Payments	Data - Received Test Cases from Partner	NDOR	08/29/17	09/13/17	08/10/17	10d			
222	NDOR - State Property Damage Payments			08/24/17	08/29/17	07/27/17	3d			
223	NDOR - State Property Damage Payments	Scrum	Jane Rihaneck	08/24/17	08/25/17	07/25/17	1d			
224	NDOR - State Property Damage Payments	Scrum Developer	DEV	08/24/17	08/25/17	07/25/17	1d			
225	NDOR - State Property Damage Payments	Data - Receipt Method Ready	Jane Rihaneck	08/24/17	08/25/17	07/25/17	1d			
226	NDOR - State Property Damage Payments	Data - Delivery Method Ready	Jane Rihaneck	08/24/17	08/25/17	07/25/17	1d			
227	NDOR - State Property Damage Payments	Development Milestone #1		08/24/17	08/25/17	07/25/17	1.4d			
228	NDOR - State Property Damage Payments	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	08/24/17	08/25/17	07/25/17	1d			
229	NDOR - State Property Damage Payments	Request for F5 Setup to ETS (GRAILS only)	DEV	08/24/17	08/25/17	07/25/17	1d			
230	NDOR - State Property Damage Payments	Request CDB Web Access Groups by Developer	DEV	08/24/17	08/25/17	07/25/17	1d			
231	NDOR - State Property Damage Payments	Google Analytics	DEV	08/24/17	08/24/17	07/24/17	0.4d			3
232	NDOR - State Property Damage Payments	App Manager	DEV	08/24/17	08/25/17	07/25/17	0.5d			4
233	NDOR - State Property Damage Payments	Global Messaging	DEV	08/25/17	08/25/17	07/25/17	0.5d			4
234	NDOR - State Property Damage Payments	Development of []	DEV	08/24/17	08/25/17	07/25/17	1d			
235	NDOR - State Property Damage Payments	Development Milestone #2		08/25/17	08/28/17	07/26/17	1d			
236	NDOR - State Property Damage Payments	Development of []	DEV	08/25/17	08/28/17	07/26/17	1d			
237	NDOR - State Property Damage Payments	Development Milestone #3		08/28/17	08/29/17	07/27/17	1d			
238	NDOR - State Property Damage Payments	Add Test Link to Wiki	DEV	08/28/17	08/28/17	07/26/17	0.15d			0.25
239	NDOR - State Property Damage Payments	Development of []	DEV	08/28/17	08/29/17	07/27/17	1d			
240	NDOR - State Property Damage Payments	Test Against Functional Spec	DEV	08/29/17	08/30/17	07/28/17	1d			
241	NDOR - State Property Damage Payments	Security Scan	DEV	08/30/17	09/01/17	08/01/17	2d			
242	NDOR - State Property Damage Payments	Development - Pass for QA	Jane Rihaneck	08/30/17	08/31/17	07/31/17	1d			
243	NDOR - State Property Damage Payments	Marketing Plan - Implement	Sara Larkins	08/31/17	09/15/17	08/14/17	10d			
244	NDOR - State Property Damage Payments	Review		08/31/17		10/03/17	45d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
245	NDOR - State Property Damage Payments	Scrum	Jane Rihaneck	08/31/17	09/01/17	08/01/17	1d			
246	NDOR - State Property Damage Payments	Scrum QA	Neil Sorensen	08/31/17	09/01/17	08/01/17	1d			
247	NDOR - State Property Damage Payments	QA Review		08/31/17	09/06/17	08/03/17	3.5d			
248	NDOR - State Property Damage Payments	Create QA Feedback Page in Confluence	Neil Sorensen	08/31/17	08/31/17	07/31/17	0.25d			
249	NDOR - State Property Damage Payments	QA Review/Feedback	Neil Sorensen	08/31/17	09/01/17	08/01/17	1d			
250	NDOR - State Property Damage Payments	Development for QA Feedback	DEV	09/01/17	09/05/17	08/02/17	1d			
251	NDOR - State Property Damage Payments	QA Approval of Dev Changes	Neil Sorensen	09/05/17	09/06/17	08/03/17	1d			
252	NDOR - State Property Damage Payments	Create Partner Test Plan	Neil Sorensen	09/06/17	09/06/17	08/03/17	0.5d			
253	NDOR - State Property Damage Payments	Partner Testing		09/06/17	10/23/17	09/19/17	32d			
254	NDOR - State Property Damage Payments	Partner Testing Meeting - Schedule	Jane Rihaneck	09/06/17	09/11/17	08/08/17	3d			
255	NDOR - State Property Damage Payments	Partner Testing Meeting	Jane Rihaneck	09/11/17	09/18/17	08/15/17	5d			
256	NDOR - State Property Damage Payments	Set up Test Users in CDB for Partner	Jane Rihaneck	09/18/17	09/18/17	08/15/17	0.5d			
257	NDOR - State Property Damage Payments	Partner Test Plan - Send to Partner	Jane Rihaneck	09/18/17	09/18/17	08/15/17	0.5d			
258	NDOR - State Property Damage Payments	Partner Testing Feedback - Received	NDOR	09/19/17	10/02/17	08/29/17	10d			
259	NDOR - State Property Damage Payments	Partner Testing Feedback - Development	DEV	10/03/17	10/10/17	09/06/17	5d			
260	NDOR - State Property Damage Payments	Partner Testing Feedback - QA Review	Neil Sorensen	10/11/17	10/13/17	09/11/17	3d			
261	NDOR - State Property Damage Payments	Partner Testing Feedback - QA Approval	Neil Sorensen	10/16/17	10/16/17	09/12/17	0.5d			
262	NDOR - State Property Damage Payments	Partner Test Plan - Sign-off Received from Partner	NDOR	10/16/17	10/23/17	09/19/17	5d			
263	NDOR - State Property Damage Payments	Partner Training (TPE)		08/31/17	09/19/17	08/16/17	12d			
264	NDOR - State Property Damage Payments	Partner TPE Training - Schedule	Jane Rihaneck	08/31/17	09/06/17	08/03/17	3d			
265	NDOR - State Property Damage Payments	Partner TPE Training - Meeting	Jane Rihaneck	09/06/17	09/13/17	08/10/17	5d			
266	NDOR - State Property Damage Payments	Request for TPE New Users	Jane Rihaneck	09/13/17	09/14/17	08/11/17	1d			
267	NDOR - State Property Damage Payments	Set Up TPE Users	Freddy Pika	09/14/17	09/19/17	08/16/17	3d			
268	NDOR - State Property Damage Payments	Schedule Go Live	Jane Rihaneck	10/23/17	10/26/17	09/22/17	3d			
269	NDOR - State Property Damage Payments	Service Code Request - Enable	Bruce Rice	10/26/17	10/31/17	09/27/17	3d			
270	NDOR - State Property Damage Payments	Demo for Support	Jane Rihaneck	10/23/17	11/06/17	10/03/17	10d			
271	DOR Overweight/Oversize Permit (Payment ONLY)	DOR Overweight/Oversize Permit (Payment ONLY)	Jess Evers	03/21/17	09/19/17	10/05/17	126.25d			0.5
272	DOR Overweight/Oversize Permit (Payment ONLY)	Initial Project Tasks		03/21/17		04/13/17	6d			
273	DOR Overweight/Oversize Permit (Payment ONLY)	Initial Contact	Carmen Easley	03/21/17	03/27/17	03/21/17	5d	Done		
274	DOR Overweight/Oversize Permit (Payment ONLY)	Project Prioritization	Jess Evers	03/27/17	03/27/17	03/24/17	1d	Done		
275	DOR Overweight/Oversize Permit (Payment ONLY)	Project Priority Review	Carmen Easley	03/28/17	03/28/17	03/29/17	1d	To Do		
276	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal		03/29/17		09/25/17	110d			
277	DOR Overweight/Oversize Permit (Payment ONLY)	EGSLA		03/29/17	09/01/17	09/25/17	110d			
278	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal Document		03/29/17	05/19/17	07/10/17	37d			
279	DOR Overweight/Oversize Permit (Payment ONLY)	Create Proposal Document	Jess Evers	03/29/17	03/30/17	04/24/17	2d	Done	0.5	
280	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal - Review & Approval by Mgmt	Carmen Easley	03/31/17	03/31/17	05/19/17	1d	Done		
281	DOR Overweight/Oversize Permit (Payment ONLY)	Schedule Proposal Review Meeting with Partner	Jess Evers	04/03/17	04/05/17	05/24/17	3d	To Do		
282	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal Meeting with Partner	Jess Evers	04/06/17	04/19/17	06/08/17	10d			
283	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal Meeting with Partner	Carmen Easley	04/06/17	04/19/17	06/08/17	10d			
284	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal - Signed by GM	Brent Hoffman	04/20/17	04/26/17	06/15/17	5d			
285	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal - Send to Partner	Jess Evers	04/27/17	05/02/17	06/20/17	3d			
286	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal - Received from Partner	DOR	05/03/17	05/16/17	07/05/17	10d			
287	DOR Overweight/Oversize Permit (Payment ONLY)	Proposal - Upload to Confluence	Jess Evers	05/17/17	05/19/17	07/10/17	3d			
288	DOR Overweight/Oversize Permit (Payment ONLY)	Planning		03/29/17		10/05/17	120.25d			
289	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum		03/29/17	09/19/17	10/05/17	120.25d			
290	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Signed by GM	Brent Hoffman	04/10/17	04/17/17	05/04/17	5d			
291	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Send to Partner	Jess Evers	04/17/17	04/18/17	05/05/17	1d			
292	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Received from Partner	DOR	04/18/17	05/03/17	05/19/17	10d			
293	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Sent to NSRB to Schedule for Board Meeting	Jess Evers	05/03/17	05/08/17	05/24/17	3d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
294	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	05/08/17	09/14/17	10/02/17	90d			
295	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Upload to CDB	Freddy Pika	09/14/17	09/19/17	10/05/17	3d			
296	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Upload to Contract Library	Freddy Pika	09/14/17	09/19/17	10/05/17	3d			
297	DOR Overweight/Oversize Permit (Payment ONLY)	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	09/14/17	09/19/17	10/05/17	3d			
298	DOR Overweight/Oversize Permit (Payment ONLY)	Development		05/03/17		06/23/17	24d			
299	DOR Overweight/Oversize Permit (Payment ONLY)	Provide CCP Documentation	Jess Evers	05/03/17	05/10/17	05/26/17	5d			
300	DOR Overweight/Oversize Permit (Payment ONLY)	Payment Set Up		05/03/17	06/07/17	06/23/17	24d			
301	DOR Overweight/Oversize Permit (Payment ONLY)	CDB/TPE Setup Form	Jess Evers	05/03/17	05/05/17	05/23/17	2d			
302	DOR Overweight/Oversize Permit (Payment ONLY)	CDB/TPE Setup (include signed addendum)	Anna Arushanova	05/05/17	05/10/17	05/26/17	3d			
303	DOR Overweight/Oversize Permit (Payment ONLY)	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	05/10/17	05/15/17	06/01/17	3d			
304	DOR Overweight/Oversize Permit (Payment ONLY)	ACH Set Up		05/03/17	06/17/17	06/05/17	10d			
305	DOR Overweight/Oversize Permit (Payment ONLY)	Set up ACH Pay	Anna Arushanova	05/03/17	05/17/17	06/05/17	10d			
306	DOR Overweight/Oversize Permit (Payment ONLY)	Credit Card Set Up		05/03/17	05/18/17	06/06/17	11d			
307	DOR Overweight/Oversize Permit (Payment ONLY)	Processor Boarding Form (CC)	Anna Arushanova	05/03/17	05/08/17	05/24/17	3d			
308	DOR Overweight/Oversize Permit (Payment ONLY)	Receive Tear Sheet from Elavon	Anna Arushanova	05/08/17	05/15/17	06/01/17	5d			
309	DOR Overweight/Oversize Permit (Payment ONLY)	Provide Monetra Info to NIC Finance	Bruce Rice	05/15/17	05/18/17	06/06/17	3d			
310	DOR Overweight/Oversize Permit (Payment ONLY)	Set up TPE Processor	NIC Finance	05/18/17	05/23/17	06/09/17	3d			
311	DOR Overweight/Oversize Permit (Payment ONLY)	Service Code Request - Enable for Penny Test	Bruce Rice	05/23/17	05/25/17	06/13/17	2d			
312	DOR Overweight/Oversize Permit (Payment ONLY)	Penny Test - Run	Bruce Rice	05/25/17	05/26/17	06/14/17	1d			
313	DOR Overweight/Oversize Permit (Payment ONLY)	Penny Test Confirmation - Send to STO	Jess Evers	05/26/17	05/31/17	06/16/17	2d			
314	DOR Overweight/Oversize Permit (Payment ONLY)	Received Penny Test Confirmation from STO	STO	05/31/17	06/07/17	06/23/17	5d			
315	DOR Overweight/Oversize Permit (Payment ONLY)	Schedule Marketing Plan Meeting	Jess Evers	05/03/17	05/08/17	05/24/17	3d			
316	DOR Overweight/Oversize Permit (Payment ONLY)	Create Marketing Plan	Sara Larkins	05/08/17	05/15/17	06/01/17	5d			
317	DOR Overweight/Oversize Permit (Payment ONLY)	Development		05/03/17	05/04/17	05/22/17	1d			
318	DOR Overweight/Oversize Permit (Payment ONLY)	Scrum/Project Management	Jess Evers	05/03/17	05/04/17	05/22/17	1d			
319	DOR Overweight/Oversize Permit (Payment ONLY)	Scrum Developer	DEV	05/03/17	05/04/17	05/22/17	1d			
320	DOR Overweight/Oversize Permit (Payment ONLY)	Development Milestone #1		05/03/17	05/04/17	05/22/17	1d			
321	DOR Overweight/Oversize Permit (Payment ONLY)	Provide Responses/Troubleshooting for CCP Integration	DEV	05/03/17	05/04/17	05/22/17	1d			
322	DOR Overweight/Oversize Permit (Payment ONLY)	Marketing Plan - Implement	Sara Larkins	05/15/17	05/30/17	06/15/17	10d			
323	DOR Overweight/Oversize Permit (Payment ONLY)	Review		05/03/17		07/06/17	32d			
324	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing		05/03/17	06/19/17	07/06/17	32d			
325	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing Meeting - Schedule	Jess Evers	05/03/17	05/08/17	05/24/17	3d			
326	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing Meeting	Jess Evers	05/08/17	05/15/17	06/01/17	5d			
327	DOR Overweight/Oversize Permit (Payment ONLY)	Set up Test Users in CDB for Partner	Jess Evers	05/15/17	05/15/17	06/01/17	0.5d			
328	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Test Plan - Send to Partner	Jess Evers	05/15/17	05/15/17	06/01/17	0.5d			
329	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing Feedback - Received	DOR	05/15/17	05/30/17	06/15/17	10d			
330	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing Feedback - Development	Dev	05/30/17	06/06/17	06/22/17	5d			
331	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing Feedback - QA Review	Neil Sorensen	06/06/17	06/09/17	06/27/17	3d			
332	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Testing Feedback - QA Approval	Neil Sorensen	06/09/17	06/12/17	06/28/17	0.5d			
333	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Test Plan - Signed Off Received from Partner	DOR	06/12/17	06/19/17	07/06/17	5d			
334	DOR Overweight/Oversize Permit (Payment ONLY)	Partner Training (TPE)		05/30/17	06/14/17	06/15/17	12d			
335	DOR Overweight/Oversize Permit (Payment ONLY)	Partner TPE Training - Schedule	Jess Evers	05/30/17	06/01/17	06/02/17	3d			
336	DOR Overweight/Oversize Permit (Payment ONLY)	Partner TPE Training - Meeting	Jess Evers	06/02/17	06/06/17	06/09/17	5d			
337	DOR Overweight/Oversize Permit (Payment ONLY)	Request for TPE New Users	Jess Evers	06/09/17	06/09/17	06/12/17	1d			
338	DOR Overweight/Oversize Permit (Payment ONLY)	Set Up TPE Users	Freddy Pika	06/12/17	06/14/17	06/15/17	3d			

NSHS Meadowlark Site



Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
1	NSHS Meadowlark Site	07/19/16	02/10/17	02/10/17	Done	207.075d		Ashly Eickmeier	164.25	100%	115		03/01/17
2	Initial Project Tasks	07/19/16	08/25/16	10/17/16	Done	64d							
12	Concept	08/22/16	02/10/17	01/20/17	Done	102.95d							
27	Planning	10/17/16	11/21/16	01/13/17	Done	59.55d							
48	Design Phase	12/12/16	01/27/17	02/14/17	Done	44d							
102	Content Phase	12/30/16	02/24/17	03/24/17	Done	58d							
105	Development Phase	02/01/17	02/27/17	02/27/17	Done	42d							
106	Build Home Page	02/09/17	01/27/17	02/28/17	Done	13d		Wes Fairhead	26.5				
107	Style Mobile View	02/27/17	01/30/17	02/28/17	Done	2d		Wes Fairhead					
108	Test home page and mobile on multiple browsers	03/01/17	01/30/17	03/01/17	Done	0.5d	107	Wes Fairhead	1.5			Found one Issue in Mosaic tiles on Home Page that is affecting mobile and IE browsers. Going to go in and fix after content is added	
109	Fix any issues if found	03/01/17	01/31/17	03/01/17	Done	0.5d	108	Wes Fairhead	2			Found one Issue in Mosaic tiles on Home Page that is affecting mobile and IE browsers. Going to go in and fix after content is added	
110	Home Page - Send to NSHS	03/02/17	01/31/17	03/02/17	Done	0.05d	109	Ashly Eickmeier					
111	Home Page - Receive NSHS Feedback	03/02/17	02/03/17	03/03/17	Done	1d	110	NSHS					
112	Home Page - Receive NSHS Approval	03/03/17	02/06/17	03/09/17	Done	4.95d	111	NSHS					
113	Request Permission Roles	02/01/17	02/01/17	02/21/17	Done	14d		Ashly Eickmeier					
114	Define Permission Roles	02/22/17	02/08/17	02/24/17	Done	3d	113	NSHS					
115	Configure Permission Roles	03/27/17	03/29/17	03/27/17	In Progress	0.5d		Wes Fairhead	0.5				
116	Website Content	02/21/17	02/27/17	02/27/17	Done	29d							
117	Milestone #1 [30 pages]	02/21/17	02/27/17	02/27/17	Done	29d							
118	Add Website Content	02/21/17	02/14/17	03/17/17	Done	19d		Wes Fairhead	48.25				
119	Research and Style Event Filter	03/07/17	03/09/17	03/09/17	Done	3d		Wes Fairhead	14				
120	Research and Style Mugshot Gallery	03/09/17	03/13/17	03/14/17	Done	4d		Wes Fairhead	7			Sent to NSHS to review the styling on 3/14/17.	
121	Import and Configure Blog Content	02/21/17	02/14/17	02/23/17	Done	3d		Ashly Eickmeier	13				
122	Fix/Make changes to Blog sections	02/21/17	02/14/17	02/28/17	Done	6d		Ashly Eickmeier	3				
123	Send link(s) to NSHS to review	03/01/17	02/15/17	03/02/17	Done	2d	122	Wes Fairhead				Sent list of current 11 web pages that have been completed. Waiting for the rest of content from NSHS	
124	Receive Feedback from NSHS	03/03/17	02/21/17	03/10/17	Done	6d	123	NSHS				Received Feedback from NSHS on Cemetery, Archeology & Explore Collections Page (3/10)	
125	Make revisions if needed	03/13/17	02/22/17	03/13/17	Done	1d	124	Wes Fairhead				Made suggested Changes for Cemetery, Archeology, Explore Collections Pages (3/10)	
126	Send updated link(s) to NSHS to review	03/14/17	02/22/17	03/17/17	Done	4d	125	Wes Fairhead					
127	Add Division Section website content for NSHS to review	03/20/17	03/29/17	03/28/17	Done	7d	126	Wes Fairhead	6.5				
128	Send updated link(s) for Division for NSHS to review	03/28/17	03/17/17	03/28/17	Done	0.05d		Wes Fairhead					
129	Receive NSHA Approval for Division Section	03/28/17	03/29/17	03/31/17	Done	4d		NSHS				Received approval for Archeology, Publications, and Explore Collections. 3/14	
130	Add Get Involved Section website content for NSHS to review	03/22/17	03/29/17	03/28/17	Done	5d		Wes Fairhead	1			Added Get Involved Page 3/22	
131	Send updated link(s) for Get Involved for NSHS to review	03/27/17	03/28/17	03/27/17	Done	0.05d		Wes Fairhead					
132	Receive NSHA Approval for Division Section	03/28/17	03/29/17	03/31/17	Done	4d		NSHS					
133	Add Visit Section website content for NSHS to review	03/27/17	03/29/17	03/28/17	Done	2d		Wes Fairhead	4.5			Added Visit Pages 3/27	
134	Send updated link(s) for Get Involved for Visit Section to review	03/28/17	03/28/17	03/28/17	Done	0.05d		Wes Fairhead					
135	Receive feedback and make revisions	03/29/17	03/30/17	03/31/17	Done	3d		Wes Fairhead	7			Made Revisions sent over from NSHS on 3/29 and 3/30. Waiting on final feedback and approval rest of pages. Made Final edits on 3/31	
136	Receive NSHA Approval for Visit Section	03/28/17	03/29/17	03/31/17	Done	4d		NSHS					
137	Receive NSHS approval for all pages	03/27/17	03/30/17	03/31/17	Done	5d		NSHS				Received Approval for all pages 3/31	
138	Configure and set up Solr Search for NSHS	03/20/17	02/27/17	03/24/17	To Do	5d		Bruce Rice					
139	Testing & Review	03/27/17	03/08/17	03/31/17	Done	5d							
146	Training	04/03/17	03/13/17	04/06/17	In Progress	3.5d							
147	Schedule Training	04/03/17	03/13/17	04/03/17	In Progress	3d	145	Wes Fairhead					
148	Create username and passwords	04/03/17	03/08/17	04/03/17	In Progress	0.25d	145	Wes Fairhead					
149	Test all Permissions Before Training	04/06/17	03/13/17	04/06/17	In Progress	0.5d	147	Wes Fairhead					
150	Print copies of Step-by-Step guide for those attending training	04/06/17	03/13/17	04/06/17	In Progress	0.25d	147	Wes Fairhead				http://www.nebraska.gov/drupal/drupal-user-guide.pdf	
151	Website Training	04/06/17	03/13/17	04/06/17	In Progress	0.05d	150	Wes Fairhead					
152	Launch	03/04/17	03/22/17	03/22/17	Done	52.075d							

Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.	Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
153	Marketing	04/06/17	03/22/17	04/06/17		7.3d							
154	Press Release (Optional)	04/06/17	03/22/17	04/06/17		7.1d							
155	Management decision if press release should be written	04/06/17	03/15/17	04/06/17		2d	146	Carmen Easley					
156	Create Press Release	04/10/17	03/17/17	04/10/17		2d	155	Sara Larkins					
157	Send to NSHS for Review	04/12/17	03/17/17	04/12/17		0.05d	156	Wes Fairhead					
158	NSHS Approval	04/12/17	03/22/17	04/12/17		3d	157	NSHS					
159	Send Press Release for NIC Review	04/17/17	03/22/17	04/17/17		0.05d	158	Sara Larkins					
160	Social Media	04/10/17	03/13/17	04/10/17		0.25d							
161	Schedule Posts about new NSHS website (currently in progress and partner will continue adding content)	04/10/17	03/13/17	04/10/17		0.25d	155	Sara Larkins				Sara, it might be a good idea to word the posts more as a "sneak peek" at the new site - https://history.nebraska.gov/	
162	Other Marketing Efforts (Optional)	04/06/17	03/14/17	04/06/17		1d	151	Wes Fairhead					
163	Other Marketing Efforts (Optional)	04/06/17	03/14/17	04/06/17		1d	151	Sara Larkins					
164	Launch Checklist	03/04/17	03/14/17	03/14/17		52.075d							
165	Update the Favicon from blue drupal drop to NE.gov square or agency logo (if requested)	03/06/17	03/13/17	03/06/17	Done	0.025d		Wes Fairhead					
166	Update the "ENTER EMAIL ADDRESS HERE" link on the 404 error page	03/31/17	03/13/17	03/31/17	Done	0.025d		Wes Fairhead					
167	Configure Google Analytics	03/04/17	03/13/17	03/04/17	Done	0.025d							
169	Contact Form? If so, set up in Advanced Mail, including email addresses	03/31/17	03/13/17	03/31/17	Done	0.025d		Wes Fairhead					
170	Set up the broken link report (Link Checker module)	03/04/17	03/13/17	03/04/17	Done	0.025d						exclude the following types: 301, 303, and 503	
171	Add Broken Link Report Link on User Page (for site admins or people that have access to edit all content types only)	03/04/17	03/13/17	03/04/17	Done	0.025d		Ashly Eickmeier					
172	Remove test events or example content (AKA, clean up the site before launching)	04/06/17	03/13/17	04/06/17		0.025d	151	Wes Fairhead					
173	Turn developer mode and watch mode off (if using LESS)	04/06/17	03/13/17	04/06/17		0.025d	151	Wes Fairhead					
174	Build a sitemap with the XML sitemap module	04/06/17	03/13/17	04/06/17		0.025d	151	Wes Fairhead				(you can also add this to google webmaster tools)	
175	Verify search box searches the correct website	04/06/17	03/13/17	04/06/17		0.025d	151	Wes Fairhead				(not using some old Google CSE code from another site)	
176	Google Webmaster tools - Crawl the site a day before launching	04/06/17	03/13/17	04/06/17		0.025d	151	Wes Fairhead				If you can't Webmaster tools to verify site, enable the Site Verification module and use the HTML tag method in Webmaster tools	
177	Use Redirect module to set up any redirects from old pages to new Drupal pages.	04/06/17	03/13/17	04/06/17		0.025d	151	Wes Fairhead					
178	Add site admins or important users to the NE-Drupal distribution list	04/06/17	03/13/17	04/06/17		0.025d	151	Ashly Eickmeier					
179	Post Launch	03/27/17	03/14/17	03/14/17		36.075d							
180	Add the Partner/County to the CMC time tool	03/27/17	04/14/17	04/14/17		15d		Bruce Rice					
181	Remove scheduled email from Smartsheets	04/06/17	04/13/17	04/06/17		0.5d	178	Ashly Eickmeier					
182	Add website to Meadowlark	04/06/17	04/13/17	04/06/17		0.5d	178	Ashly Eickmeier					
183	Add or update launch date in SmartSheets Services List	04/06/17	04/13/17	04/06/17		0.5d	178	Ashly Eickmeier					
184	Letter of Agreement	04/06/17	06/01/17	04/06/17		27.25d		Ashly Eickmeier					
185	Create LOA (if T & M is less than SOW)	04/06/17	04/20/17	04/06/17		5d	183	Ashly Eickmeier					
186	LOA - Signed by GM	04/13/17	04/27/17	04/20/17		5d	185	Brent Hoffman					
187	LOA - Send to Partner	04/20/17	04/27/17	04/20/17		0.25d	186	Ashly Eickmeier					
188	LOA - Received from Partner	04/21/17	05/05/17	05/01/17		5d	187	NSHS					
189	Bill Account in CDB (Set Up Costs & Annual Maintenance Fee)	05/01/17	05/10/17	05/04/17		3d	188	Anna Arushanova					
190	Send SOW and Invoice to State Purchasing	05/04/17	05/15/17	05/08/17		3d	189	Anna Arushanova					
191	LOA - Upload to Contract Library	05/09/17	05/18/17	05/09/17		3d	190	Anna Arushanova					
192	LOA - Upload to CDB	05/12/17	05/23/17	05/17/17		3d	191	Anna Arushanova					
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NSP Project Status Report



Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status	
1	●	NSP - CCW - CCW Renewal	NSP CCW Renewal	Natalie Erb	02/08/16	07/13/17	03/06/17	
2	●	NSP - CCW - CCW Renewal	Concept		03/15/16	09/15/16	09/05/16	Done
3	●	NSP - CCW - CCW Renewal	Concept Document		05/25/16	09/15/16	09/05/16	Done
4	●	NSP - CCW - CCW Renewal	Concept - Signed by GM	Brent Hoffman	09/12/16	09/14/16	09/02/16	Done
5	●	NSP - CCW - CCW Renewal	Concept - Provide Original Signed Copy to Partner	Natalie Erb	09/15/16	09/15/16	09/05/16	Done
6	●	NSP - CCW - CCW Renewal	Planning		05/25/16	02/24/17	10/17/16	Done
7	●	NSP - CCW - CCW Renewal	Functional Specifications		08/01/16	10/06/16	09/29/16	Done
8	●	NSP - CCW - CCW Renewal	Hours Estimate (Final) - Provided by Developer	Aaron Steager	08/22/16	09/15/16	08/26/16	Done
9	●	NSP - CCW - CCW Renewal	Functional Spec - Review by QA	Neil Sorensen	08/30/16	09/21/16	09/05/16	Done
10	●	NSP - CCW - CCW Renewal	Functional Spec - Received Partner Approval	NSP	09/09/16	09/27/16	09/22/16	Done
11	●	NSP - CCW - CCW Renewal	Functional Spec - Signed by GM	Brent Hoffman	09/28/16	10/04/16	09/27/16	Done
12	●	NSP - CCW - CCW Renewal	Functional Spec - Provide Original Signed Copy to Partner	Natalie Erb	10/05/16	10/06/16	09/29/16	Done
13	●	NSP - CCW - CCW Renewal	Schedule Resource	Natalie Erb	12/12/16	12/12/16	09/29/16	Done
14	●	NSP - CCW - CCW Renewal	Timeline - Provide to Partner	Natalie Erb	01/05/17	01/09/17	10/04/16	Done
15	●	NSP - CCW - CCW Renewal	Addendum		08/18/16	02/24/17	09/16/16	Done
16	●	NSP - CCW - CCW Renewal	Addendum - Signed by GM	Brent Hoffman	09/12/16	09/14/16	09/08/16	Done
17	●	NSP - CCW - CCW Renewal	Addendum - Sent to NSRB to Schedule for Board Meeting	Natalie Erb	09/15/16	09/15/16	09/15/16	Done
18	●	NSP - CCW - CCW Renewal	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	09/16/16	01/04/17	09/15/16	Done
19	●	NSP - CCW - CCW Renewal	Addendum - Upload to CDB	Freddy Pika	01/05/17	01/05/17	09/16/16	Done
20	●	NSP - CCW - CCW Renewal	Follow-up with Betty on Image Share	Jess Evers	01/18/17	02/24/17	01/23/17	Done
21	●	NSP - CCW - CCW Renewal	Development		02/25/16		01/03/17	In Progress
22	●	NSP - CCW - CCW Renewal	Request Access Rits IPs	Bruce Rice	09/28/16	01/31/17	10/07/16	Done
23	●	NSP - CCW - CCW Renewal	Updates to CCW Fillable PDF	Wes Fairhead	03/17/17	03/17/17	03/20/17	Done
24	●	NSP - CCW - CCW Renewal	Request Test Cases from Partner	Natalie Erb	09/28/16	12/12/16	10/21/16	Done
25	●	NSP - CCW - CCW Renewal	Payment Set Up		02/25/16	01/30/17	01/03/17	In Progress
26	●	NSP - CCW - CCW Renewal	CDB/TPE Setup Form	Natalie Erb	10/19/16	12/23/16	10/21/16	Done
27	●	NSP - CCW - CCW Renewal	Setup Discussion with Anna	Natalie Erb	01/30/17	01/30/17	01/30/17	Done
28	●	NSP - CCW - CCW Renewal	CDB/TPE Setup (include signed addenda and addendum)	Anna Arushanova	12/27/16	01/30/17	10/26/16	Done
29	●	NSP - CCW - CCW Renewal	ACH Set Up		12/27/16	01/30/17	10/18/16	Done
30	●	NSP - CCW - CCW Renewal	Set up ACH Pay	Anna Arushanova	12/27/16	01/30/17	10/18/16	Done
31	●	NSP - CCW - CCW Renewal	Schedule Marketing Plan Meeting	Natalie Erb	12/08/16	12/12/16	09/27/16	Done
32	●	NSP - CCW - CCW Renewal	Create Marketing Plan	Sara Larkins	12/13/16	01/26/17	11/09/16	Waiting

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
33		NSP - CCW - CCW Renewal	Data - Request Test Cases from Partner	Natalie Erb	09/30/16	12/12/16	10/04/16	Done
34		NSP - CCW - CCW Renewal	Data - Received Test Cases from Partner	NSP	12/13/16	02/08/17	10/12/16	Done
35		NSP - CCW - CCW Renewal	DMV Approval and Information Provided for Image Retrieval	DMV	01/27/17	02/03/17	02/03/17	In Progress
36		NSP - CCW - CCW Renewal	Follow up with Betty Johnson Regarding Image Sharing for the CCW Permits	Carmen Easley	02/02/17	02/06/17	02/06/17	Done
37		NSP - CCW - CCW Renewal	Follow-up with Betty Johnson on Non-Disclosure with MorphoTrust for DMV images used for CCW	Brent Hoffman	03/02/17	03/22/17	03/06/17	In Progress
38		NSP - CCW - CCW Renewal	Development		12/13/16	05/08/17	12/22/16	In Progress
39		NSP - CCW - CCW Renewal	Scrum	Natalie Erb	12/13/16	03/10/17	09/22/16	In Progress
40		NSP - CCW - CCW Renewal	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	Brian Schmoll	12/13/16	01/06/17	09/27/16	Done
41		NSP - CCW - CCW Renewal	Request for F5 Setup to ETS (GRAILS only)	Brian Schmoll	12/13/16	01/09/17	09/27/16	Done
42		NSP - CCW - CCW Renewal	Data - Receipt Method Ready	Brian Schmoll	12/13/16	01/23/17	09/27/16	Done
43		NSP - CCW - CCW Renewal	Data - Delivery Method Ready	Brian Schmoll	12/13/16	01/23/17	09/27/16	Done
44		NSP - CCW - CCW Renewal	App Manager	Brian Schmoll	12/13/16	01/10/17	09/27/16	Done
45		NSP - CCW - CCW Renewal	Global Messaging	Brian Schmoll	12/13/16	01/09/17	09/27/16	Done
46		NSP - CCW - CCW Renewal	Update NSP logo on CCW to match new brand standard	Wiedel, Caleb	01/25/17	01/31/17	01/31/17	Done
47		NSP - CCW - CCW Renewal	Development Milestone #1 Initial/Data objects/Login		12/13/16	02/09/17	10/11/16	Done
48		NSP - CCW - CCW Renewal	Initial Setup	Brian Schmoll	12/13/16	12/23/16	10/11/16	Done
49		NSP - CCW - CCW Renewal	Data Objects	Brian Schmoll	12/13/16	02/09/17	10/11/16	Done
50		NSP - CCW - CCW Renewal	Login Page	Brian Schmoll	12/13/16	01/24/17	10/11/16	Done
51		NSP - CCW - CCW Renewal	Data Vaidation	Brian Schmoll	12/13/16	02/09/17	10/11/16	Done
52		NSP - CCW - CCW Renewal	Rits Call	Brian Schmoll	12/13/16	02/09/17	10/11/16	Done
53		NSP - CCW - CCW Renewal	DMV Call	Brian Schmoll	12/13/16	01/09/17	10/11/16	Done
54		NSP - CCW - CCW Renewal	Confirmation modal	Brian Schmoll	12/13/16	01/24/17	10/11/16	Done
55		NSP - CCW - CCW Renewal	Development Milestone Personal Information and Application Questions		02/13/17	02/23/17	11/04/16	Done
56		NSP - CCW - CCW Renewal	Web Service Meeting	Natalie Erb	02/13/17	02/13/17	02/13/17	Done
57		NSP - CCW - CCW Renewal	Personal Information Page	Brian Schmoll	02/17/17	02/17/17	11/04/16	Done
58		NSP - CCW - CCW Renewal	Display	Brian Schmoll	02/17/17	02/17/17	11/04/16	Done
59		NSP - CCW - CCW Renewal	Validation	Brian Schmoll	02/17/17	02/17/17	11/04/16	Done
60		NSP - CCW - CCW Renewal	Confirmation Modal	Brian Schmoll	02/17/17	02/23/17	11/04/16	Done
61		NSP - CCW - CCW Renewal	Application questions	Brian Schmoll	02/17/17	02/23/17	11/04/16	Done
62		NSP - CCW - CCW Renewal	Display/JS	Brian Schmoll	02/17/17	02/23/17	11/04/16	Done
63		NSP - CCW - CCW Renewal	Validation/Redisplay	Brian Schmoll	02/17/17	02/23/17	11/04/16	Done
64		NSP - CCW - CCW Renewal	Back	Brian Schmoll	02/17/17	02/23/17	11/04/16	Done
65		NSP - CCW - CCW Renewal	Development Milestone Payment Setup and Data Delivery		03/15/17	04/19/17	12/14/16	In Progress

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
66		NSP - CCW - CCW Renewal	Project Management - Meeting with partner	Natalie Erb	03/17/17	03/17/17	03/17/17	Done
67		NSP - CCW - CCW Renewal	CCP	Brian Schmoll	03/15/17	04/19/17	12/14/16	In Progress
68		NSP - CCW - CCW Renewal	Receipt	Brian Schmoll	03/15/17	04/19/17	12/14/16	In Progress
69		NSP - CCW - CCW Renewal	Post Payment Process	Brian Schmoll	03/15/17	04/19/17	12/14/16	In Progress
70		NSP - CCW - CCW Renewal	Create PDF	Brian Schmoll	03/15/17	04/19/17	12/14/16	In Progress
71		NSP - CCW - CCW Renewal	Send Data to Filebound	Brian Schmoll	03/15/17	04/19/17	12/14/16	In Progress
72		NSP - CCW - CCW Renewal	Send Data to RITS	Brian Schmoll	03/15/17	04/19/17	12/14/16	In Progress
73		NSP - CCW - CCW Renewal	Add Test Link to Wiki	Brian Schmoll	03/15/17	04/19/17	12/14/16	
74		NSP - CCW - CCW Renewal	Google Analytics	Brian Schmoll	03/15/17	03/17/17	09/27/16	
75		NSP - CCW - CCW Renewal	DMV Image Capture	Brian Schmoll	03/15/17	03/15/17	03/16/17	
76		NSP - CCW - CCW Renewal	Test Against Functional Spec	Brian Schmoll	04/19/17	04/27/17	12/22/16	
77		NSP - CCW - CCW Renewal	Security Scan	Brian Schmoll	04/19/17	04/24/17	12/19/16	
78		NSP - CCW - CCW Renewal	Marketing Plan Review	NSP	02/10/17	05/08/17	05/08/17	
79		NSP - CCW - CCW Renewal	Marketing Plan - Review	Sara Larkins	05/09/17	05/15/17	11/18/16	Waiting
80		NSP - CCW - CCW Renewal	Pass to QA	Natalie Erb	04/27/17	05/01/17	04/05/17	
81		NSP - CCW - CCW Renewal	Addendum - Provide Signed Copy to Partner	Freddy Pika	01/05/17	03/22/17	09/16/16	Done
82		NSP - CCW - CCW Renewal	Review		04/27/17		03/06/17	
83		NSP - CCW - CCW Renewal	Scrum	Natalie Erb	04/27/17	04/27/17	12/22/16	
84		NSP - CCW - CCW Renewal	Marketing Plan - Implement	Sara Larkins	05/16/17	05/16/17	11/10/16	
85		NSP - CCW - CCW Renewal	Create QA Feedback Page in Confluence	Neil Sorensen	04/27/17	04/27/17	12/22/16	
86		NSP - CCW - CCW Renewal	QA Review	Neil Sorensen	04/27/17	05/04/17	12/30/16	
87		NSP - CCW - CCW Renewal	Development for QA Feedback	Brian Schmoll	05/04/17	05/08/17	01/04/17	
88		NSP - CCW - CCW Renewal	QA Approval of Dev Changes	Neil Sorensen	05/08/17	05/09/17	01/06/17	
89		NSP - CCW - CCW Renewal	Create Partner Test Plan	Neil Sorensen	05/09/17	05/09/17	01/06/17	
90		NSP - CCW - CCW Renewal	Partner Testing Meeting - Schedule	Natalie Erb	05/09/17	05/12/17	01/11/17	
91		NSP - CCW - CCW Renewal	Partner Testing Meeting	Natalie Erb	05/12/17	05/26/17	01/26/17	
92		NSP - CCW - CCW Renewal	Partner Test Plan - Send to Partner	Natalie Erb	05/26/17	05/31/17	01/30/17	
93		NSP - CCW - CCW Renewal	Partner TPE Training - Schedule	Natalie Erb	05/01/17	05/04/17	10/04/16	
94		NSP - CCW - CCW Renewal	Partner TPE Training - Meeting	Natalie Erb	05/04/17	05/18/17	10/19/16	
95		NSP - CCW - CCW Renewal	Request for TPE New Users	Natalie Erb	05/18/17	05/23/17	10/24/16	
96		NSP - CCW - CCW Renewal	Partner Testing	NSP	05/31/17	06/14/17	02/13/17	
97		NSP - CCW - CCW Renewal	Partner Testing Feedback - Received	NSP	06/14/17	06/15/17	02/10/17	
98		NSP - CCW - CCW Renewal	Partner Testing Feedback - Development	Brian Schmoll	06/15/17	06/19/17	02/14/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
99	●	NSP - CCW - CCW Renewal	Partner Testing Feedback - QA Review	Neil Sorensen	06/19/17	06/19/17	02/14/17	
100	●	NSP - CCW - CCW Renewal	Partner Test Plan - Signed Off Copy Received from Partner	NSP	06/19/17	07/03/17	03/01/17	
101	●	NSP - CCW - CCW Renewal	Schedule Go Live	Natalie Erb	07/03/17	07/07/17	03/06/17	
102	●	NSP - CCW - CCW Renewal	Service Code Request - Enable	Bruce Rice	07/07/17	07/12/17	03/09/17	
103	●	NSP - CCW - CCW Renewal	Demo for Support	Natalie Erb	07/03/17	07/12/17	03/09/17	
104	●	NSP - Appointment Calendar - Calendaring	NSP - Appointment Calendar - Calendaring	Natalie Erb	04/28/16	11/06/17	07/14/17	
105	●	NSP - Appointment Calendar - Calendaring	Proposal		05/04/16	09/30/16	11/14/16	Done
106	●	NSP - Appointment Calendar - Calendaring	Data - Determine Receipt and Delivery	Natalie Erb	05/09/16	09/30/16	09/30/16	Done
107	●	NSP - Appointment Calendar - Calendaring	Database Schema - Provided by Partner	NSP	05/09/16	09/30/16	09/30/16	Done
108	●	NSP - Appointment Calendar - Calendaring	Planning		06/03/16		07/14/17	
109	●	NSP - Appointment Calendar - Calendaring	Process Flow Chart - Request from Partner	Natalie Erb	06/03/16	03/17/17	10/28/16	Done
110	●	NSP - Appointment Calendar - Calendaring	Process Flow Chart - Received from Partner	NSP	03/20/17	03/31/17	11/14/16	In Progress
111	●	NSP - Appointment Calendar - Calendaring	Determine Project Developer	Rice, Bruce	06/20/16	12/05/16	07/08/16	Done
112	●	NSP - Appointment Calendar - Calendaring	Schedule Planning Meetings	Natalie Erb	08/18/16	12/06/16	09/07/16	Done
113	●	NSP - Appointment Calendar - Calendaring	Planning Meeting(s)	Natalie Erb	12/07/16	03/06/17	12/06/16	In Progress
114	●	NSP - Appointment Calendar - Calendaring	Planning Meeting(s) Developer	Aaron Steager	12/07/16	03/06/17	12/06/16	To Do
115	●	NSP - Appointment Calendar - Calendaring	Prototype		03/20/17	05/30/17	02/03/17	
116	●	NSP - Appointment Calendar - Calendaring	Receive RITS Data Inputs	NSP	03/20/17	03/24/17	03/24/17	
117	●	NSP - Appointment Calendar - Calendaring	Create Data Map	Natalie Erb	03/27/17	04/07/17	12/13/16	In Progress
118	●	NSP - Appointment Calendar - Calendaring	Schedule Prototype Internal Meeting	Natalie Erb	04/10/17	04/12/17	12/16/16	
119	●	NSP - Appointment Calendar - Calendaring	Prototype Internal Meeting	Natalie Erb	04/13/17	04/17/17	12/21/16	
120	●	NSP - Appointment Calendar - Calendaring	Prototype Internal Meeting - UI/UX	Wiedel, Caleb	04/13/17	04/17/17	12/21/16	
121	●	NSP - Appointment Calendar - Calendaring	Prototype Internal Meeting - QA	Neil Sorensen	04/13/17	04/17/17	12/21/16	
122	●	NSP - Appointment Calendar - Calendaring	Prototype Development and Testing	Wiedel, Caleb	04/18/17	04/24/17	12/29/16	
123	●	NSP - Appointment Calendar - Calendaring	Prototype - Review by QA	Neil Sorensen	04/25/17	04/27/17	01/04/17	
124	●	NSP - Appointment Calendar - Calendaring	Prototype - PM Approval	Natalie Erb	04/25/17	04/27/17	01/04/17	
125	●	NSP - Appointment Calendar - Calendaring	Schedule Prototype - Meeting with Partner	Natalie Erb	05/01/17	05/03/17	01/09/17	
126	●	NSP - Appointment Calendar - Calendaring	Prototype - Meeting with Partner	Natalie Erb	05/01/17	05/05/17	01/11/17	
127	●	NSP - Appointment Calendar - Calendaring	Prototype - Meeting with Partner - UI/UX	Wiedel, Caleb	05/01/17	05/05/17	01/11/17	
128	●	NSP - Appointment Calendar - Calendaring	Prototype - Meeting with Partner - QA	Neil Sorensen	05/01/17	05/05/17	01/11/17	
129	●	NSP - Appointment Calendar - Calendaring	Prototype - Send to Partner	Natalie Erb	05/08/17	05/08/17	01/12/17	
130	●	NSP - Appointment Calendar - Calendaring	Prototype - Feedback by Partner	NSP	05/08/17	05/22/17	01/27/17	
131	●	NSP - Appointment Calendar - Calendaring	Prototype - Changes from Partner Feedback - UI/UX	Wiedel, Caleb	05/22/17	05/24/17	01/31/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
132	NSP - Appointment Calendar - Calendaring	Prototype - Approval by Partner	NSP	05/24/17	05/30/17	02/03/17	
133	NSP - Appointment Calendar - Calendaring	Functional Specifications		04/25/17	06/16/17	02/23/17	
134	NSP - Appointment Calendar - Calendaring	Create Functional Spec	Natalie Erb	04/25/17	05/16/17	01/23/17	
135	NSP - Appointment Calendar - Calendaring	Hours Estimate (Final) - Provided by Developer	DEV	05/17/17	05/23/17	01/30/17	
136	NSP - Appointment Calendar - Calendaring	Functional Spec - Approval from Developer	DEV	05/17/17	05/23/17	01/30/17	
137	NSP - Appointment Calendar - Calendaring	Prototype - Update	Wiedel, Caleb	05/24/17	05/26/17	02/02/17	
138	NSP - Appointment Calendar - Calendaring	Functional Spec - Review by QA	Neil Sorensen	05/24/17	05/31/17	02/06/17	
139	NSP - Appointment Calendar - Calendaring	Functional Spec - Send to Partner	Natalie Erb	05/24/17	06/07/17	02/13/17	
140	NSP - Appointment Calendar - Calendaring	Functional Spec - Received Partner Approval	NSP	06/08/17	06/08/17	02/14/17	
141	NSP - Appointment Calendar - Calendaring	Functional Spec - Signed by GM	Brent Hoffman	06/08/17	06/13/17	02/17/17	
142	NSP - Appointment Calendar - Calendaring	Functional Spec - Provide Original Signed Copy to Partner	Natalie Erb	06/13/17	06/16/17	02/23/17	
143	NSP - Appointment Calendar - Calendaring	Functional Spec - Upload to Confluence	Natalie Erb	06/13/17	06/16/17	02/23/17	
144	NSP - Appointment Calendar - Calendaring	Schedule Resource	Natalie Erb	05/24/17	05/31/17	02/06/17	
145	NSP - Appointment Calendar - Calendaring	Timeline - Provide to Partner	Natalie Erb	05/24/17	05/31/17	02/06/17	
146	NSP - Appointment Calendar - Calendaring	Addendum		05/24/17	11/06/17	07/14/17	
147	NSP - Appointment Calendar - Calendaring	Create Addendum	Natalie Erb	05/24/17	05/31/17	02/06/17	
148	NSP - Appointment Calendar - Calendaring	Addendum - Send to Partner	Natalie Erb	06/01/17	06/01/17	02/07/17	
149	NSP - Appointment Calendar - Calendaring	Addendum - Received from Partner	NSP	06/02/17	06/15/17	02/22/17	
150	NSP - Appointment Calendar - Calendaring	Addendum - Signed by GM	Brent Hoffman	06/16/17	06/20/17	02/27/17	
151	NSP - Appointment Calendar - Calendaring	Addendum - Sent to NSRB to Schedule for Board Meeting	Natalie Erb	06/21/17	06/23/17	03/02/17	
152	NSP - Appointment Calendar - Calendaring	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	06/26/17	11/01/17	07/11/17	
153	NSP - Appointment Calendar - Calendaring	Addendum - Upload to CDB/Contract Library	Freddy Pika	11/02/17	11/06/17	07/14/17	
154	NSP - Appointment Calendar - Calendaring	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	11/02/17	11/06/17	07/14/17	
155	NSP - Appointment Calendar - Calendaring	Development		06/08/17		03/21/17	
156	NSP - Appointment Calendar - Calendaring	Payment Set Up		06/08/17	07/13/17	03/21/17	
157	NSP - Appointment Calendar - Calendaring	Send Addenda Setup Form to Partner	Natalie Erb	06/08/17	06/12/17	02/16/17	
158	NSP - Appointment Calendar - Calendaring	Received Addenda Setup Form from Partner	NSP	06/12/17	06/19/17	02/24/17	
159	NSP - Appointment Calendar - Calendaring	CDB/TPE Setup Form	Natalie Erb	06/19/17	06/21/17	02/28/17	
160	NSP - Appointment Calendar - Calendaring	CDB/TPE Setup (include signed addenda and addendum)	Anna Arushanova	06/21/17	06/26/17	03/03/17	
161	NSP - Appointment Calendar - Calendaring	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	06/26/17	06/29/17	03/08/17	
162	NSP - Appointment Calendar - Calendaring	ACH Set Up		06/08/17	06/22/17	03/01/17	
163	NSP - Appointment Calendar - Calendaring	Set up ACH Pay	Anna Arushanova	06/08/17	06/22/17	03/01/17	
164	NSP - Appointment Calendar - Calendaring	Credit Card Set UP		06/08/17	06/23/17	03/02/17	

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
165	NSP - Appointment Calendar - Calendaring	Processor Boarding Form (CC)	Anna Arushanova	06/08/17	06/13/17	02/17/17	
166	NSP - Appointment Calendar - Calendaring	Receive Tear Sheet from Elavon	Anna Arushanova	06/13/17	06/20/17	02/27/17	
167	NSP - Appointment Calendar - Calendaring	Provide Monetra Info to NIC Finance	Bruce Rice	06/20/17	06/23/17	03/02/17	
168	NSP - Appointment Calendar - Calendaring	Set up TPE Processor	NIC Finance	06/23/17	06/28/17	03/07/17	
169	NSP - Appointment Calendar - Calendaring	Service Code Request - Enable for Penny Test	Bruce Rice	06/28/17	06/30/17	03/09/17	
170	NSP - Appointment Calendar - Calendaring	Penny Test - Run	Bruce Rice	06/30/17	07/03/17	03/10/17	
171	NSP - Appointment Calendar - Calendaring	Penny Test Confirmation - Send to STO	Natalie Erb	07/03/17	07/06/17	03/14/17	
172	NSP - Appointment Calendar - Calendaring	Received Penny Test Confirmation from STO	STO	07/06/17	07/13/17	03/21/17	
173	NSP - Appointment Calendar - Calendaring	Schedule Marketing Plan Meeting	Natalie Erb	06/08/17	06/13/17	02/17/17	
174	NSP - Appointment Calendar - Calendaring	Create Marketing Plan	Sara Larkins	06/13/17	06/20/17	02/27/17	
175	NSP - Appointment Calendar - Calendaring	Data - Request Test Cases from Partner	Natalie Erb	06/08/17	06/13/17	02/17/17	
176	NSP - Appointment Calendar - Calendaring	Data - Received Test Cases from Partner	NSP	06/13/17	06/27/17	03/06/17	
177	NSP - Appointment Calendar - Calendaring	Development		06/08/17	07/14/17	03/06/17	
178	NSP - Appointment Calendar - Calendaring	Scrum	Natalie Erb	06/08/17	07/14/17	03/06/17	
179	NSP - Appointment Calendar - Calendaring	Scrum Developer	DEV	06/08/17	07/14/17	03/06/17	
180	NSP - Appointment Calendar - Calendaring	Data - Receipt Method Ready	Natalie Erb	06/08/17	06/09/17	01/30/17	
181	NSP - Appointment Calendar - Calendaring	Data - Delivery Method Ready	Natalie Erb	06/08/17	06/09/17	01/30/17	
182	NSP - Appointment Calendar - Calendaring	Development Milestone #1		06/08/17	06/27/17	02/15/17	
183	NSP - Appointment Calendar - Calendaring	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	06/08/17	06/09/17	01/30/17	
184	NSP - Appointment Calendar - Calendaring	Request for F5 Setup to ETS (GRAILS only)	DEV	06/08/17	06/09/17	01/30/17	
185	NSP - Appointment Calendar - Calendaring	Request CDB Web Access Groups by Developer	DEV	06/08/17	06/09/17	01/30/17	
186	NSP - Appointment Calendar - Calendaring	Google Analytics	DEV	06/08/17	06/08/17	01/27/17	
187	NSP - Appointment Calendar - Calendaring	App Manager	DEV	06/08/17	06/09/17	01/30/17	
188	NSP - Appointment Calendar - Calendaring	Global Messaging	DEV	06/09/17	06/09/17	01/30/17	
189	NSP - Appointment Calendar - Calendaring	Development of User Side	DEV	06/08/17	06/27/17	02/15/17	
190	NSP - Appointment Calendar - Calendaring	Development Milestone #2		06/27/17	07/14/17	03/06/17	
191	NSP - Appointment Calendar - Calendaring	Add Test Link to Wiki	DEV	06/27/17	06/27/17	02/15/17	
192	NSP - Appointment Calendar - Calendaring	Development of Admin	DEV	06/27/17	07/14/17	03/06/17	
193	NSP - Appointment Calendar - Calendaring	Test Against Functional Spec	DEV	07/14/17	07/24/17	03/14/17	
194	NSP - Appointment Calendar - Calendaring	Security Scan	DEV	07/24/17	07/26/17	03/16/17	
195	NSP - Appointment Calendar - Calendaring	Development - Pass for QA	Natalie Erb	07/24/17	07/25/17	03/15/17	
196	NSP - Appointment Calendar - Calendaring	Marketing Plan - Implement	Sara Larkins	07/25/17	08/08/17	03/29/17	
197	NSP - Appointment Calendar - Calendaring	Review		07/25/17		05/23/17	

	Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Task Status
198	●	NSP - Appointment Calendar - Calendaring	Scrum	Natalie Erb	07/25/17	08/08/17	03/29/17	
199	●	NSP - Appointment Calendar - Calendaring	Scrum QA	Neil Sorensen	07/25/17	08/08/17	03/29/17	
200	●	NSP - Appointment Calendar - Calendaring	QA Review		07/25/17	08/02/17	03/23/17	
201	●	NSP - Appointment Calendar - Calendaring	Create QA Feedback Page in Confluence	Neil Sorensen	07/25/17	07/25/17	03/15/17	
202	●	NSP - Appointment Calendar - Calendaring	QA Review/Feedback	Neil Sorensen	07/25/17	07/28/17	03/20/17	
203	●	NSP - Appointment Calendar - Calendaring	Development for QA Feedback	DEV	07/31/17	08/01/17	03/22/17	
204	●	NSP - Appointment Calendar - Calendaring	QA Approval of Dev Changes	Neil Sorensen	08/01/17	08/02/17	03/23/17	
205	●	NSP - Appointment Calendar - Calendaring	Create Partner Test Plan	Neil Sorensen	08/02/17	08/02/17	03/23/17	
206	●	NSP - Appointment Calendar - Calendaring	Partner Testing		08/02/17	09/18/17	05/09/17	
207	●	NSP - Appointment Calendar - Calendaring	Partner Testing Meeting - Schedule	Natalie Erb	08/02/17	08/07/17	03/28/17	
208	●	NSP - Appointment Calendar - Calendaring	Partner Testing Meeting	Natalie Erb	08/07/17	08/14/17	04/04/17	
209	●	NSP - Appointment Calendar - Calendaring	Set up Test Users in CDB for Partner	Natalie Erb	08/14/17	08/14/17	04/04/17	
210	●	NSP - Appointment Calendar - Calendaring	Partner Test Plan - Send to Partner	Natalie Erb	08/14/17	08/14/17	04/04/17	
211	●	NSP - Appointment Calendar - Calendaring	Partner Testing Feedback - Received	NSP	08/14/17	08/28/17	04/18/17	
212	●	NSP - Appointment Calendar - Calendaring	Partner Testing Feedback - Development	DEV	08/28/17	09/05/17	04/25/17	
213	●	NSP - Appointment Calendar - Calendaring	Partner Testing Feedback - QA Review	Neil Sorensen	09/05/17	09/08/17	05/01/17	
214	●	NSP - Appointment Calendar - Calendaring	Partner Testing Feedback - QA Approval	Neil Sorensen	09/08/17	09/11/17	05/02/17	
215	●	NSP - Appointment Calendar - Calendaring	Partner Test Plan - Signed Off Received from Partner	NSP	09/11/17	09/18/17	05/09/17	
216	●	NSP - Appointment Calendar - Calendaring	Partner Training (TPE)		07/25/17	08/10/17	03/31/17	
217	●	NSP - Appointment Calendar - Calendaring	Partner TPE Training - Schedule	Natalie Erb	07/25/17	07/28/17	03/20/17	
218	●	NSP - Appointment Calendar - Calendaring	Partner TPE Training - Meeting	Natalie Erb	07/28/17	08/04/17	03/27/17	
219	●	NSP - Appointment Calendar - Calendaring	Request for TPE New Users	Natalie Erb	08/04/17	08/07/17	03/28/17	
220	●	NSP - Appointment Calendar - Calendaring	Set Up TPE Users	Freddy Pika	08/07/17	08/10/17	03/31/17	
221	●	NSP - Appointment Calendar - Calendaring	Schedule Go Live	Natalie Erb	09/18/17	09/21/17	05/12/17	
222	●	NSP - Appointment Calendar - Calendaring	Service Code Request - Enable	Bruce Rice	09/21/17	09/26/17	05/17/17	
223	●	NSP - Appointment Calendar - Calendaring	Demo for Support	Natalie Erb	09/18/17	10/02/17	05/23/17	

Sarpy County Website



	Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.
1		Sarpy County Website	08/05/16	06/10/17	06/23/17		220.2d	
2		Initial Project Tasks	08/05/16	09/13/16	10/14/16	Done	50d	
12		Concept	09/01/16	03/02/17			198d	
13		Add Project details to Website Redesign Priority	10/17/16	09/13/16	10/17/16	Done	0.05d	11
14		Statement of Work (SOW)	09/01/16	03/02/17	06/19/17		198d	
15		Create Statement of Work (SOW)	10/17/16	09/15/16	10/21/16	Done	5d	11
16		Project Timeline	09/01/16	08/24/16	09/01/16	Done	0.55d	
19		SOW - Send to Sarpy County	10/24/16	09/15/16	10/24/16	Done	0.05d	15
20		SOW - Received from Sarpy County	10/24/16	10/05/16	01/25/17	Done	61.95d	19
21		SOW - Signed by GM	01/25/17	10/07/16	01/25/17	Done	1d	
22		SOW - Scan copy & Upload to Confluence	01/26/17	10/07/16	01/26/17	Done	0.05d	21
23		SOW - Send to NSRB	01/26/17	10/13/16	02/03/17	Done	7d	21
24		SOW - Received from NSRB, Signed by All Parties	02/06/17	02/27/17	06/14/17	To Do	90d	23
25		SOW - Upload to CDB/Contract Library	06/15/17	03/02/17	06/19/17		3d	24
26		SOW - Provide Original Signed Copy to Sarpy County	06/15/17	02/27/17	06/15/17		0.05d	24
27		Planning	10/03/16	11/01/16	02/07/17	Done	85d	
48		Design Phase	01/17/17	02/21/17			59.5d	
49		Design Meetings	01/17/17	12/30/16	01/23/17	Done	5d	
54		Purchase SSL certificate for sarpy.com	01/17/17	02/06/17	03/01/17	Done	31d	
55		Set up new Drupal site	02/14/17	03/01/17	03/06/17	Done	14d	
56		Home Page Mock Up	01/24/17	02/02/17	03/29/17		46d	
57		Create Home Page Mock Up-- 1 Layout - Sarpy County	01/24/17	01/09/17	02/17/17	Done	19d	51
58		Create Home Page Mock Up-- 1 Layout - Sarpy County	01/24/17	01/09/17	01/30/17	Done	5d	51
59		Creative Internal Meeting (Home Page Mock Up)	02/10/17	01/10/17	02/15/17	Done	3.95d	

Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
Ashly Eickmeier	35.85	17%	213		06/10/17
Ashly Eickmeier					
Ashly Eickmeier	0.5				
Ashly Eickmeier					
Sarpy County					
Brent Hoffman					
Ashly Eickmeier					
Ashly Eickmeier					
Freddy Pika					
Freddy Pika					
Ashly Eickmeier					
			25		
Sarpy County					
Sarpy County					
Wes Fairhead	12.5				
David Clang	5.5				

	Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.
64		Management Review Meeting (Home Page Mock Up)	02/10/17	01/13/17	02/15/17	Done	4d	
71		Home Page Mock Up-- Management Approval	02/16/17	01/17/17	02/16/17	Done	1d	70
72		Sarpy County Meeting (Home Page Mock Up)	02/17/17	01/18/17	02/21/17		1.05d	
73		Home Page Mock Up - Sarpy County Feedback	02/17/17	01/23/17	02/22/17	Done	3d	71
74		Home Page Mock Up - Revisions from Sarpy County Feedback	02/23/17	01/26/17	03/08/17	Done	10d	73
75		Home Page Mock Up - Send for Sarpy County	03/09/17	01/26/17	03/09/17	Done	0.05d	74
76		Home Page Mock Up - Sarpy County Feedback	03/09/17	01/23/17	03/10/17	Done	1d	75
77		Home Page Mock Up - Revisions from Sarpy County Feedback	03/12/17	01/26/17	03/12/17	Done	0.95d	
78		Home Page Mock Up - Revisions from Sarpy County Feedback	03/13/17	03/14/17	03/14/17	Done	2d	
79		Emailed Sarpy county mockups	03/14/17	03/14/17	03/14/17	Done	1d	
80		Sarpy county changes/approval	03/15/17	03/14/17	03/27/17	Done	9d	79
81		Home Page Mock Up - Revisions from Sarpy County Feedback	03/28/17	03/14/17	03/28/17	Done	0.25d	80
82		Emailed Sarpy county updated mockups	03/28/17	03/14/17	03/28/17	Done	0.25d	81
83		Home Page Mock Up - Receive Sarpy County Approval	03/28/17	02/02/17	03/29/17	Done	1.5d	82
84		Mobile Mock Up	03/30/17	02/14/17	04/11/17		8.5d	
85		Create Mobile Mock Up Layout	03/30/17	02/03/17	03/30/17	To Do	1d	83
86		Mobile Mock Up- Send to Sarpy County	03/31/17	02/03/17	03/31/17		0.05d	85
87		Mobile Mock Up-- Sarpy County Feedback	03/31/17	02/06/17	04/03/17		1d	86
88		Mobile Mock Up-- Revisions from Sarpy County Feedback	04/03/17	02/06/17	04/03/17		0.25d	87
89		Mobile Mock Up-- Send for Sarpy County	04/03/17	02/06/17	04/03/17		0.05d	88
90		Mobile Mock Up-- Receive Sarpy County Approval	04/03/17	02/07/17	04/04/17		1d	89
91		Interior Mock up	04/04/17	02/13/17	04/07/17		3.35d	
92		Create interior page Mock Up	04/04/17	02/08/17	04/05/17		1d	90
93		Interior Mock Up - Send to Sarpy County	04/05/17	02/08/17	04/05/17		0.05d	92
94		Interior Mock Up - Receive Sarpy County Feedback	04/05/17	02/09/17	04/06/17		1d	93

Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
Carmen Easley					
Sarpy County					
Wes Fairhead	5.5				
Wes Fairhead					
Sarpy County				Received feedback with changes from Sarpy County 3/10 via email.	
Ashly Eickmeier	2.5				
Wes Fairhead	1				
Ashly Eickmeier					
Sarpy County					
Wes Fairhead	0.25				
Ashly Eickmeier					
Sarpy County					
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					
Wes Fairhead					
Sarpy County					

	Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.
95		Interior Mock Up - Revisions from Sarpy County Feedback	04/06/17	02/10/17	04/06/17		0.25d	94
96		Interior Mock Up - Send for Sarpy County	04/06/17	02/10/17	04/06/17		0.05d	95
97		Interior Mock Up - Receive Sarpy County Approval	04/06/17	02/13/17	04/07/17		1d	96
98		<input type="checkbox"/> Mock Up Approval	04/04/17	02/14/17	04/11/17		5.15d	
99		Create Mock Up Approval Form	04/04/17	02/07/17	04/04/17		0.05d	90
100		Mock up Approval Form - Send to Sarpy County	04/04/17	02/07/17	04/04/17		0.05d	99
101		Mock Up Approval Form - Receive from Sarpy County	04/04/17	02/14/17	04/11/17		5d	100
102		Mock Up Approval - Upload in Confluence	04/11/17	02/14/17	04/11/17		0.05d	101
103		<input type="checkbox"/> Content Phase	01/24/17	01/09/17			100d	
104		Sarpy County Revamp Content	01/24/17	01/09/17	06/15/17	To Do	100d	51
105		Sarpy County Provide New or Modified Content	01/24/17	01/09/17	06/15/17	To Do	100d	51
106		<input type="checkbox"/> Development Phase	04/11/17	04/11/17			35.25d	
107		Build Home Page	04/11/17	03/02/17	04/20/17		7d	101
108		Style Mobile View	04/20/17	03/06/17	04/24/17		2d	107
109		Test home page and mobile on multiple browsers	04/24/17	03/07/17	04/24/17		0.5d	108
110		Fix any issues if found	04/24/17	03/07/17	04/25/17		0.5d	109
111		Home Page - Send to Sarpy County	04/25/17	03/07/17	04/25/17		0.05d	110
112		Home Page - Receive Sarpy County Feedback	04/25/17	03/10/17	05/01/17		3d	111
113		Home Page - Revisions from Sarpy County Feedback	05/01/17	03/13/17	05/02/17		1d	112
114		Home Page - Send to Sarpy County for Approval	05/02/17	03/13/17	05/02/17		0.05d	113
115		Home Page - Receive Sarpy County Approval	05/02/17	03/14/17	05/03/17		1d	114
116		Schedule Meeting with Sarpy County (Optional)	05/03/17	03/15/17	05/04/17		1d	115
117		Request Permission Roles	05/04/17	03/15/17	05/04/17		0.05d	116
118		Define Permission Roles	05/04/17	03/22/17	05/11/17		5d	117
119		Configure Permission Roles	05/11/17	03/23/17	05/12/17		1d	118
120		<input type="checkbox"/> Website Content	05/12/17	04/11/17	06/01/17		13.1d	

Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					
Sarpy County					
Sarpy County					
			188		
Wes Fairhead			12		
Wes Fairhead					
Wes Fairhead					
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					
Wes Fairhead					
Sarpy County					
Wes Fairhead					

	Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.
121		<input type="checkbox"/> Milestone #1 [Section Here]	05/12/17	04/11/17	06/01/17		13.1d	
122		Add Website Content	05/12/17	03/30/17	05/19/17		5d	119
123		SEO Optimization	05/19/17	03/31/17	05/22/17		1d	122
124		Send link(s) to Sarpy County to review	05/22/17	03/31/17	05/22/17		0.05d	123
125		Receive Feedback from Sarpy County	05/22/17	04/05/17	05/25/17		3d	124
126		Make revisions if needed	05/25/17	04/06/17	05/26/17		1d	125
127		Send updated link(s) to Sarpy County to review	05/26/17	04/06/17	05/26/17		0.05d	126
128		Receive Sarpy County approval	05/26/17	04/11/17	06/01/17		3d	127
129		<input type="checkbox"/> Milestone #2 [Section Here]	05/12/17	04/11/17	06/01/17		13.1d	
130		Add Website Content	05/12/17	03/30/17	05/19/17		5d	119
131		SEO Optimization	05/19/17	03/31/17	05/22/17		1d	130
132		Send link(s) to Sarpy County to review	05/22/17	03/31/17	05/22/17		0.05d	131
133		Receive Feedback from Sarpy County	05/22/17	04/05/17	05/25/17		3d	132
134		Make revisions if needed	05/25/17	04/06/17	05/26/17		1d	133
135		Send updated link(s) to Sarpy County to review	05/26/17	04/06/17	05/26/17		0.05d	134
136		Receive Sarpy County approval	05/26/17	04/11/17	06/01/17		3d	135
137		<input type="checkbox"/> Milestone #3 [Section Here]	05/12/17	04/11/17	06/01/17		13.1d	
138		Add Website Content	05/12/17	03/30/17	05/19/17		5d	119
139		SEO Optimization	05/19/17	03/31/17	05/22/17		1d	138
140		Send link(s) to Sarpy County to review	05/22/17	03/31/17	05/22/17		0.05d	139
141		Receive Feedback from Sarpy County	05/22/17	04/05/17	05/25/17		3d	140
142		Make revisions if needed	05/25/17	04/06/17	05/26/17		1d	141
143		Send updated link(s) to Sarpy County to review	05/26/17	04/06/17	05/26/17		0.05d	142
144		Receive Sarpy County approval	05/26/17	04/11/17	06/01/17		3d	143
145		<input type="checkbox"/> Testing & Review	05/22/17	04/18/17			11.25d	
146		Test & Review Website	05/22/17	04/03/17	05/23/17		1d	139
147		Testing & Review - QA	05/23/17	04/04/17	05/24/17		1d	146

Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
Designer					
Designer					
Designer					
Sarpy County					
Designer					
Designer					
Sarpy County					
Designer					
Designer					
Designer					
Sarpy County					
Designer					
Designer					
Sarpy County					
Designer					
Designer					
Designer					
Sarpy County					
Designer					
Designer					
Sarpy County					
Designer					
Neil Sorensen					

	Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.
148		Testing & Review - Send to Sarpy County	05/24/17	04/05/17	05/24/17		0.25d	147
149		Testing & Review - Feedback Received by Sarpy County	05/24/17	04/12/17	06/01/17		5d	148
150		Testing & Review - Revisions from Sarpy County Feedback	06/01/17	04/13/17	06/02/17		1d	149
151		Testing & Review - Sarpy County Approval	06/02/17	04/18/17	06/07/17		3d	150
152		<input type="checkbox"/> Training	06/07/17	04/24/17			4.25d	
153		Schedule Training	06/07/17	04/21/17	06/12/17		3d	151
154		Create username and passwords	06/07/17	04/18/17	06/08/17		0.25d	151
155		Test all Permissions Before Training	06/12/17	04/21/17	06/13/17		0.5d	153
156		Print copies of Step-by-Step guide for those attending training	06/12/17	04/21/17	06/13/17		0.25d	153
157		Website Training	06/13/17	04/24/17	06/14/17		1d	156
158		<input type="checkbox"/> Launch	06/14/17	05/04/17			7.1d	
159		<input type="checkbox"/> Marketing	06/14/17	05/04/17	06/23/17		7.1d	
160		<input type="checkbox"/> Press Release (Optional)	06/14/17	05/04/17	06/23/17		7.1d	
161		Management decision if press release should be written	06/14/17	04/26/17	06/16/17		2d	152
162		Create Press Release	06/16/17	05/01/17	06/20/17		2d	161
163		Send to Sarpy County for Review	06/20/17	05/01/17	06/20/17		0.05d	162
164		Sarpy County Approval	06/20/17	05/04/17	06/23/17		3d	163
165		Send Press Release for NIC Review	06/23/17	05/04/17	06/23/17		0.05d	164
166		<input type="checkbox"/> Social Media	06/14/17	04/24/17	06/14/17		0.25d	
167		Schedule Posts	06/14/17	04/24/17	06/14/17		0.25d	188
168		Other Marketing Efforts (Optional)	06/14/17	04/25/17	06/15/17		1d	157
169		Other Marketing Efforts (Optional)	06/14/17	04/25/17	06/15/17		1d	157
170		<input type="checkbox"/> Launch Checklist	06/14/17	04/25/17	06/15/17		1.025d	
171		Update the Favicon from blue drupal drop to NE.gov square or agency logo (if requested)	06/14/17	04/24/17	06/14/17		0.025d	157
172		Update the "ENTER EMAIL ADDRESS HERE" link on the 404 error page	06/14/17	04/24/17	06/14/17		0.025d	157
173		Move Other Existing Applications on Domain	06/14/17	04/25/17	06/15/17		1d	157

Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
Designer					
Sarpy County					
Designer					
Sarpy County					
Designer				http://www.nebraska.gov/drupal/drupal-user-guide.pdf	
Designer					
Carmen Easley					
Sara Larkins					
Designer					
Sarpy County					
Sara Larkins					
Sara Larkins					
Designer					
Sara Larkins					
Designer					
Designer					
Bruce Rice					

	Status	Task Name	Start Date	Forecasted End Date	Actual End Date	Task Status	Duration	Dep.
174		<input type="checkbox"/> Configure Google Analytics	06/14/17	04/24/17	06/14/17		0.025d	
175		Schedule Monthly Report with Demographics Turned On	06/14/17	04/24/17	06/14/17		0.025d	157
176		Contact Form? If so, set up in Advanced Mail, including email addresses	06/14/17	04/24/17	06/14/17		0.025d	157
177		<input type="checkbox"/> Set up the broken link report (Link Checker module)	06/14/17	04/24/17	06/14/17		0.025d	
178		Add Broken Link Report Link on User Page (for site admins or people that have access to edit all content types only)	06/14/17	04/24/17	06/14/17		0.025d	157
179		Copy theme and any new modules into production (If moving site from test server to production server)	06/14/17	04/24/17	06/14/17		0.025d	157
180		Remove test events or example content (AKA, clean up the site before launching)	06/14/17	04/24/17	06/14/17		0.025d	157
181		Turn developer mode and watch mode off (If using LESS)	06/14/17	04/24/17	06/14/17		0.025d	157
182		Build a sitemap with the XML sitemap module	06/14/17	04/24/17	06/14/17		0.025d	157
183		Verify search box searches the correct website	06/14/17	04/24/17	06/14/17		0.025d	157
184		Google Webmaster tools - Crawl the site a day before launching	06/14/17	04/24/17	06/14/17		0.025d	157
185		Use Redirect module to set up any redirects from old pages to new Drupal pages.	06/14/17	04/24/17	06/14/17		0.025d	157
186		Add site admins or important users to the NE-Drupal distribution list	06/14/17	04/24/17	06/14/17		0.025d	157
187		Schedule Launch	06/14/17	04/24/17	06/14/17		0.025d	157
188		Go Live	06/14/17	04/24/17	06/14/17		0.025d	157
189		<input type="checkbox"/> Post Launch	06/14/17	04/25/17	06/15/17		1d	
190		Add the Sarpy County/County to the CMC time tool	06/14/17	04/25/17	06/15/17		1d	188
191		Charge Sarpy County: Set Up Costs & Annual Maintenance Fee	06/14/17	04/25/17	06/15/17		1d	188

Assigned To	Hours Logged	% Complete	Hours Estimate	Comments	Target Launch Date (1st row only)
Designer				Use this dashboard - https://www.google.com/analytics/web/template?uid=9Ygo4eIDSoGVZqHfgaIoDw	
Designer					
				exclude the following types: 301, 303, and 503	
Designer					
Designer				(you can also add this to google webmaster tools)	
Designer				(not using some old Google CSE code from another site)	
Designer				If you can't Webmaster tools to verify site, enable the Site Verification module and use the HTML tag method in Webmaster tools	
Designer					
Designer					
Designer					
Bruce Rice					
Bruce Rice					
Anna Arushanova					

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
1	● SOS - UCC XML Filing	SOS - UCC XML Filing	Jane Rihaneck	08/13/13	06/14/17	06/14/17	992d		84.25	15
2	● SOS - UCC XML Filing	Development		09/26/16	03/30/17	10/27/16	126d	Done		
3	● SOS - UCC XML Filing	CDB/TPE Setup - Create for 2 additional filings	Jane Rihaneck	03/27/17	03/27/17	03/27/17	1d	Done		
4	● SOS - UCC XML Filing	CDB/TPE Setup	Anna Arushanova	03/28/17	03/30/17	03/30/17	3d	To Do		
5	● SOS - UCC XML Filing	Development		01/30/17	03/09/17	10/27/16	28d	Done		
6	● SOS - UCC XML Filing	Development	Brian Schmoll	02/23/17	03/08/17	10/17/16	10d	Done	50	
7	● SOS - UCC XML Filing	Test Against Functional Spec and UIG	Brian Schmoll	03/09/17	03/09/17	10/19/16	1d	Done		
8	● SOS - UCC XML Filing	Review		02/03/17		11/24/16	65d			
9	● SOS - UCC XML Filing	Security Scan	Brian Schmoll	03/10/17	03/13/17	10/27/16	2d	To Do		
10	● SOS - UCC XML Filing	Scrum	Jane Rihaneck	02/21/17	05/08/17	10/24/16	54d	To Do		
11	● SOS - UCC XML Filing	Filing Company Testing		02/03/17	04/21/17	11/21/16	55d			
12	● SOS - UCC XML Filing	CSC response received of their timeline	CSC	02/06/17	02/17/17	02/09/17	10d	Done		
13	● SOS - UCC XML Filing	Company #1 - Testing	CSC	03/10/17	03/29/17	11/08/16	14d	To Do		
14	● SOS - UCC XML Filing	Company #1 - Testing Feedback Received	CSC	03/30/17	03/30/17	11/09/16	1d			
15	● SOS - UCC XML Filing	Company #1 - Testing Feedback Development	Brian Schmoll	03/31/17	04/06/17	11/10/16	5d			
16	● SOS - UCC XML Filing	Company #1 - Testing Feedback Verified	CSC	04/07/17	04/13/17	11/15/16	5d			
17	● SOS - UCC XML Filing	Company #1 - Partner Verify Testing Results	CSC	04/14/17	04/18/17	11/18/16	3d			
18	● SOS - UCC XML Filing	Company #1 - Partner Testing Sign Off	SOS	04/19/17	04/19/17	11/21/16	1d			
19	● SOS - UCC XML Filing	Company #2 - Contact for Testing Availability	Jane Rihaneck	02/17/17	03/27/17	10/18/16	26d	Done		
20	● SOS - UCC XML Filing	Company #2 - Send UIG	Jane Rihaneck	03/27/17	03/27/17	10/19/16	0	Done		
21	● SOS - UCC XML Filing	Company #2 - Testing	CT Lien Solutions	03/14/17	03/31/17	11/08/16	14d			
22	● SOS - UCC XML Filing	Company #2 - Testing Feedback Received	CT Lien Solutions	04/03/17	04/03/17	11/09/16	1d			
23	● SOS - UCC XML Filing	Company #2 - Testing Feedback Development	Brian Schmoll	04/04/17	04/10/17	11/10/16	5d			
24	● SOS - UCC XML Filing	Company #2 - Testing Feedback Verified	CT Lien Solutions	04/11/17	04/17/17	11/15/16	5d			
25	● SOS - UCC XML Filing	Company #2 - Partner Verify Testing Results	SOS	04/18/17	04/20/17	11/18/16	3d			
26	● SOS - UCC XML Filing	Company #2 - Partner Testing Sign Off	SOS	04/21/17	04/21/17	11/21/16	1d			
27	● SOS - UCC XML Filing	Schedule Go-Live	Jane Rihaneck	04/24/17	04/26/17	11/24/16	3d			
28	● SOS - LLC Biennial & LLP Annual Report Filings	Functional Spec - Update	Jane Rihaneck	10/23/17	01/22/18	01/22/18	60d			
29	● SOS - Biennial & Annual Reports (Paper PDFs)	Functional Spec - Update	Jane Rihaneck	09/04/17	10/16/17	10/16/17	30d	In Progress		
30	● SOS - UCC Search - Add UCC XML Filing Number	SOS - UCC Search - Add UCC XML Filing Number	Jane Rihaneck	10/24/16	05/05/17	04/21/17	131.5d		2.55	3
31	● SOS - UCC Search - Add UCC XML Filing Number	Development		03/08/17	03/31/17	12/27/16	17.5d	Done		
32	● SOS - UCC Search - Add UCC XML Filing Number	Development		03/08/17	03/08/17	12/08/16	1d	Done		
33	● SOS - UCC Search - Add UCC XML Filing Number	Development	Brian Schmoll	03/08/17	03/08/17	12/08/16	1d	Done	0.5	
34	● SOS - UCC Search - Add UCC XML Filing Number	Test Against Change Request	Brian Schmoll	03/09/17	03/09/17	12/09/16	1d	Done	1	
35	● SOS - UCC Search - Add UCC XML Filing Number	Security Scan	Brian Schmoll	03/10/17	03/30/17	12/13/16	15d	Done		
36	● SOS - UCC Search - Add UCC XML Filing Number	Development - Pass for QA	Jane Rihaneck	03/31/17	03/31/17	12/12/16	0.5d	Done		
37	● SOS - UCC Search - Add UCC XML Filing Number	Review		03/31/17		01/26/17	22d			
38	● SOS - UCC Search - Add UCC XML Filing Number	QA Review		03/31/17	04/05/17	12/15/16	3d			
39	● SOS - UCC Search - Add UCC XML Filing Number	Create QA Feedback Page in Confluence	Neil Sorensen	03/31/17	03/31/17	12/13/16	0.25d	To Do		
40	● SOS - UCC Search - Add UCC XML Filing Number	QA Review/Feedback	Neil Sorensen	03/31/17	04/03/17	12/13/16	1d	To Do	0.04	
41	● SOS - UCC Search - Add UCC XML Filing Number	Development for QA Feedback	Brian Schmoll	04/03/17	04/04/17	12/14/16	1d		0.5	
42	● SOS - UCC Search - Add UCC XML Filing Number	QA Approval of Dev Changes	Neil Sorensen	04/04/17	04/05/17	12/15/16	1d		0.01	
43	● SOS - UCC Search - Add UCC XML Filing Number	Partner Testing		04/05/17	04/27/17	01/23/17	16d			
44	● SOS - UCC Search - Add UCC XML Filing Number	Timeline - Provide to Partner	Jane Rihaneck	04/05/17	04/06/17	12/07/16	1d			
45	● SOS - UCC Search - Add UCC XML Filing Number	Partner Test - Send to Partner	Jane Rihaneck	04/05/17	04/05/17	12/16/16	0.5d			
46	● SOS - UCC Search - Add UCC XML Filing Number	Partner Testing Feedback - Received	SOS	04/06/17	04/12/17	01/03/17	5d			
47	● SOS - UCC Search - Add UCC XML Filing Number	Partner Testing Feedback - Development	Brian Schmoll	04/13/17	04/17/17	01/10/17	3d		0.5	
48	● SOS - UCC Search - Add UCC XML Filing Number	Partner Testing Feedback - QA Review	Neil Sorensen	04/18/17	04/19/17	01/13/17	2d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
49	SOS - UCC Search - Add UCC XML Filing Number	Partner Testing Feedback - QA Approval	Neil Sorensen	04/20/17	04/20/17	01/13/17	0.5d			
50	SOS - UCC Search - Add UCC XML Filing Number	Partner Test Plan - Sign-off Received from Partner	SOS	04/20/17	04/27/17	01/23/17	5d			
51	SOS - UCC Search - Add UCC XML Filing Number	Schedule Go-Live	Jane Rihaneck	04/27/17	05/03/17	01/26/17	3d			
52	SOS Public Meeting Calendar Add Political Subdiv	SOS Public Meeting Calendar Add Political Subdivision	Jess Evers	01/30/17	12/19/17	09/19/17	223d		11.25	14
53	SOS Public Meeting Calendar Add Political Subdiv	Initial Project Tasks		01/30/17	05/22/17	02/23/17	79d	Done		
54	SOS Public Meeting Calendar Add Political Subdiv	Business Case Proposal		03/24/17	05/22/17	02/23/17	41d			
55	SOS Public Meeting Calendar Add Political Subdiv	Provide Confirmation Legislature Requires Project Initiatives	Brent Hoffman	03/24/17	05/05/17	05/05/17	30d			
56	SOS Public Meeting Calendar Add Political Subdiv	Create Business Case Proposal	Jess Evers	05/08/17	05/12/17	02/14/17	5d			
57	SOS Public Meeting Calendar Add Political Subdiv	Business Case Proposal - Review & Approval by Mgmt	Carmen Easley	05/15/17	05/19/17	02/22/17	5d			
58	SOS Public Meeting Calendar Add Political Subdiv	Communicate Business Case Decision to Partner	PM	05/22/17	05/22/17	02/23/17	1d			
59	SOS Public Meeting Calendar Add Political Subdiv	Proposal		05/23/17		03/10/17	11d			
60	SOS Public Meeting Calendar Add Political Subdiv	Create Project in Jira	PM	05/23/17	05/23/17	02/24/17	0.5d			
61	SOS Public Meeting Calendar Add Political Subdiv	Process Flow Chart - Request from Partner	PM	05/23/17	05/23/17	02/24/17	1d			
62	SOS Public Meeting Calendar Add Political Subdiv	Review NIC Services Database for Similar Projects and Reach out to Portal(s)	PM	05/23/17	05/30/17	03/02/17	5d			
63	SOS Public Meeting Calendar Add Political Subdiv	Process Flow Chart - Received from Partner	SOS	05/24/17	06/07/17	03/10/17	10d			
64	SOS Public Meeting Calendar Add Political Subdiv	Planning		05/23/17		07/21/17	102.5d			
65	SOS Public Meeting Calendar Add Political Subdiv	Determine Project Developer	Bruce Rice	05/23/17	06/01/17	03/06/17	7d			
66	SOS Public Meeting Calendar Add Political Subdiv	Schedule Planning Meetings	PM	06/08/17	06/12/17	03/15/17	3d			
67	SOS Public Meeting Calendar Add Political Subdiv	Planning Meeting(s)	PM	06/13/17	07/25/17	04/26/17	30d			
68	SOS Public Meeting Calendar Add Political Subdiv	Data - Determine Receipt and Delivery	PM	06/13/17	07/25/17	04/26/17	30d			
69	SOS Public Meeting Calendar Add Political Subdiv	Database Schema - Provided by Partner	SOS	06/13/17	07/25/17	04/26/17	30d			
70	SOS Public Meeting Calendar Add Political Subdiv	Planning Meeting(s) Developer	DEV	06/13/17	07/25/17	04/26/17	30d			
71	SOS Public Meeting Calendar Add Political Subdiv	Change Request		07/26/17	08/30/17	06/05/17	26d			
72	SOS Public Meeting Calendar Add Political Subdiv	Create Change Request	PM	07/26/17	08/01/17	05/04/17	5d			
73	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec Review & Hours Est by Developer	DEV	08/02/17	08/08/17	05/11/17	5d			
74	SOS Public Meeting Calendar Add Political Subdiv	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	08/09/17	08/09/17	05/12/17	1d			
75	SOS Public Meeting Calendar Add Political Subdiv	Change Request - Review & Approval by Mgmt	Carmen Easley	08/10/17	08/16/17	05/19/17	5d			
76	SOS Public Meeting Calendar Add Political Subdiv	Change Request - Send to Partner	PM	08/17/17	08/17/17	05/22/17	1d			
77	SOS Public Meeting Calendar Add Political Subdiv	Change Request - Received from Partner	SOS	08/18/17	08/24/17	05/30/17	5d			
78	SOS Public Meeting Calendar Add Political Subdiv	Change Request - Signed by GM	Brent Hoffman	08/25/17	08/25/17	05/31/17	1d			
79	SOS Public Meeting Calendar Add Political Subdiv	Change Request - Provide Original Signed Copy to Partner	PM	08/28/17	08/30/17	06/05/17	3d			
80	SOS Public Meeting Calendar Add Political Subdiv	Change Request - Upload to Confluence	PM	08/28/17	08/30/17	06/05/17	3d			
81	SOS Public Meeting Calendar Add Political Subdiv	Functional Specifications		08/25/17	10/18/17	07/21/17	36.5d			
82	SOS Public Meeting Calendar Add Political Subdiv	Update Functional Spec	PM	08/25/17	09/15/17	06/20/17	15d			
83	SOS Public Meeting Calendar Add Political Subdiv	Hours Estimate (Final) - Provided by Developer	DEV	09/18/17	09/22/17	06/27/17	5d			
84	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Approval from Developer	DEV	09/18/17	09/22/17	06/27/17	5d			
85	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Review by QA	Neil Sorensen	09/25/17	09/29/17	07/05/17	5d			
86	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Send to Partner	PM	09/25/17	10/06/17	07/12/17	10d			
87	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Received Partner Approval	SOS	10/10/17	10/10/17	07/13/17	0.5d			
88	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Signed by GM	Brent Hoffman	10/10/17	10/13/17	07/18/17	3d			
89	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Provide Original Signed Copy to Partner	PM	10/13/17	10/18/17	07/21/17	3d			
90	SOS Public Meeting Calendar Add Political Subdiv	Functional Spec - Upload to Confluence	PM	10/13/17	10/18/17	07/21/17	3d			
91	SOS Public Meeting Calendar Add Political Subdiv	Development		09/25/17		07/24/17	18d			
92	SOS Public Meeting Calendar Add Political Subdiv	Schedule Resource	PM	09/25/17	09/29/17	07/05/17	5d			
93	SOS Public Meeting Calendar Add Political Subdiv	Timeline - Provide to Partner	PM	09/25/17	09/29/17	07/05/17	5d			
94	SOS Public Meeting Calendar Add Political Subdiv	Schedule Marketing Plan Meeting	PM	10/02/17	10/04/17	07/10/17	3d			
95	SOS Public Meeting Calendar Add Political Subdiv	Create Marketing Plan	Sara Larkins	10/05/17	10/12/17	07/17/17	5d			
96	SOS Public Meeting Calendar Add Political Subdiv	Data - Request Test Cases from Partner	PM	10/02/17	10/04/17	07/10/17	3d			
97	SOS Public Meeting Calendar Add Political Subdiv	Data - Received Test Cases from Partner	SOS	10/05/17	10/19/17	07/24/17	10d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)	
98	SOS Public Meeting Calendar Add Political Subdiv	Development		10/02/17	10/04/17	07/10/17	3d				
99	SOS Public Meeting Calendar Add Political Subdiv	Scrum/Project Management	PM	10/02/17	10/02/17	07/06/17	1d				
100	SOS Public Meeting Calendar Add Political Subdiv	Scrum Developer	DEV	10/02/17	10/02/17	07/06/17	1d				
101	SOS Public Meeting Calendar Add Political Subdiv	Data - Receipt Method Ready	PM	10/02/17	10/02/17	07/06/17	1d				
102	SOS Public Meeting Calendar Add Political Subdiv	Data - Delivery Method Ready	PM	10/02/17	10/02/17	07/06/17	1d				
103	SOS Public Meeting Calendar Add Political Subdiv	Development Milestone #1		10/02/17	10/03/17	07/07/17	1.4d				
104	SOS Public Meeting Calendar Add Political Subdiv	Google Analytics	DEV	10/02/17	10/02/17	07/06/17	0.4d			3	
105	SOS Public Meeting Calendar Add Political Subdiv	App Manager	DEV	10/02/17	10/02/17	07/06/17	0.5d			4	
106	SOS Public Meeting Calendar Add Political Subdiv	Global Messaging	DEV	10/02/17	10/03/17	07/07/17	0.5d			4	
107	SOS Public Meeting Calendar Add Political Subdiv	Development of []	DEV	10/02/17	10/02/17	07/06/17	1d				
108	SOS Public Meeting Calendar Add Political Subdiv	Development Milestone #2		10/03/17	10/03/17	07/07/17	1d				
109	SOS Public Meeting Calendar Add Political Subdiv	Development of []	DEV	10/03/17	10/03/17	07/07/17	1d				
110	SOS Public Meeting Calendar Add Political Subdiv	Development Milestone #3		10/04/17	10/04/17	07/10/17	1d				
111	SOS Public Meeting Calendar Add Political Subdiv	Add Test Link to Wiki	DEV	10/04/17	10/04/17	07/10/17	0.15d			0.25	
112	SOS Public Meeting Calendar Add Political Subdiv	Development of []	DEV	10/04/17	10/04/17	07/10/17	1d				
113	SOS Public Meeting Calendar Add Political Subdiv	Test Against Functional Spec	DEV	10/05/17	10/05/17	07/11/17	1d				
114	SOS Public Meeting Calendar Add Political Subdiv	Security Scan	DEV	10/06/17	10/10/17	07/13/17	2d				
115	SOS Public Meeting Calendar Add Political Subdiv	Development - Pass for QA	PM	10/06/17	10/06/17	07/12/17	1d				
116	SOS Public Meeting Calendar Add Political Subdiv	Marketing Plan - Implement	Sara Larkins	10/10/17	10/23/17	07/26/17	10d				
117	SOS Public Meeting Calendar Add Political Subdiv	Review		10/10/17		08/30/17	35d				
118	SOS Public Meeting Calendar Add Political Subdiv	Scrum/Project Management	PM	10/10/17	10/10/17	07/13/17	1d				
119	SOS Public Meeting Calendar Add Political Subdiv	Scrum QA	Neil Sorensen	10/10/17	10/10/17	07/13/17	1d				
120	SOS Public Meeting Calendar Add Political Subdiv	QA Review		10/10/17	10/13/17	07/18/17	3.5d				
121	SOS Public Meeting Calendar Add Political Subdiv	Create QA Feedback Page in Confluence	Neil Sorensen	10/10/17	10/10/17	07/13/17	0.25d				
122	SOS Public Meeting Calendar Add Political Subdiv	QA Review/Feedback	Neil Sorensen	10/10/17	10/10/17	07/13/17	1d				
123	SOS Public Meeting Calendar Add Political Subdiv	Development for QA Feedback	DEV	10/11/17	10/11/17	07/14/17	1d				
124	SOS Public Meeting Calendar Add Political Subdiv	QA Approval of Dev Changes	Neil Sorensen	10/12/17	10/12/17	07/17/17	1d				
125	SOS Public Meeting Calendar Add Political Subdiv	Create Partner Test Plan	Neil Sorensen	10/13/17	10/13/17	07/18/17	0.5d				
126	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing		10/13/17	11/30/17	08/30/17	32d				
127	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing Meeting - Schedule	PM	10/13/17	10/17/17	07/20/17	3d				
128	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing Meeting	PM	10/18/17	10/24/17	07/27/17	5d				
129	SOS Public Meeting Calendar Add Political Subdiv	Partner Test Plan - Send to Partner	PM	10/25/17	10/25/17	07/28/17	0.5d				
130	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing Feedback - Received	SOS	10/25/17	11/08/17	08/11/17	10d				
131	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing Feedback - Development	Dev	11/08/17	11/16/17	08/18/17	5d				
132	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing Feedback - QA Review	Neil Sorensen	11/16/17	11/21/17	08/23/17	3d				
133	SOS Public Meeting Calendar Add Political Subdiv	Partner Testing Feedback - QA Approval	Neil Sorensen	11/21/17	11/21/17	08/23/17	0.5d				
134	SOS Public Meeting Calendar Add Political Subdiv	Partner Test Plan - Signed Off Received from Partner	SOS	11/22/17	11/30/17	08/30/17	5d				
135	SOS Public Meeting Calendar Add Political Subdiv	Demo for Support	PM	12/01/17	12/14/17	09/14/17	10d				
136	SOS Public Meeting Calendar Add Political Subdiv	Schedule Go Live	PM	12/01/17	12/05/17	09/05/17	3d				
137	SOS - UCC Original Filings - Backend	SOS - UCC Original Filings - Backend	Jane Rihaneck	01/24/17	05/09/18	08/31/17	322.5d			14.25	2
138	SOS - UCC Original Filings - Backend	Initial Project Tasks		01/24/17		02/14/17	63d				
139	SOS - UCC Original Filings - Backend	IPQ - Received from Partner	SOS	01/26/17	03/30/17	02/03/17	45d	Done			
140	SOS - UCC Original Filings - Backend	Project Prioritization	Jane Rihaneck	03/31/17	03/31/17	02/08/17	1d	Done			
141	SOS - UCC Original Filings - Backend	Project Priority Review	Carmen Easley	04/03/17	04/05/17	02/13/17	3d				
142	SOS - UCC Original Filings - Backend	Kick-off Meeting with Partner & Vendor	Jane Rihaneck	03/22/17	03/22/17	03/22/17	1d	Done			
143	SOS - UCC Original Filings - Backend	Kick-off Meeting with Partner & Vendor	Brian Schmoll	03/22/17	03/22/17	03/22/17	1d				
144	SOS - UCC Original Filings - Backend	Request field map from the current system to the new	Jane Rihaneck	03/23/17	03/28/17	03/23/17	4d	Done			
145	SOS - UCC Original Filings - Backend	API Documentation - Received from Vendor	PCC	04/15/17	04/15/17	04/15/17	1d				
146	SOS - UCC Original Filings - Backend	API Documentation - Review	Jane Rihaneck	04/17/17	04/21/17	04/21/17	5d				

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
147	SOS - UCC Original Filings - Backend	API Documentation - Review	Brian Schmoll	04/17/17	04/21/17	04/21/17	5d			
148	SOS - UCC Original Filings - Backend	API Documentation - Review	Bruce Rice	04/17/17	04/21/17	04/21/17	5d			
149	SOS - UCC Original Filings - Backend	Planning		04/24/17		09/01/17	127.5d			
150	SOS - UCC Original Filings - Backend	Schedule Planning Meetings	Jane Rihaneck	04/24/17	04/26/17	04/26/17	3d			
151	SOS - UCC Original Filings - Backend	Planning Meeting(s) - PM	Jane Rihaneck	04/27/17	08/01/17	06/09/17	66d			
152	SOS - UCC Original Filings - Backend	Planning Meeting(s) - Developer	DEV	04/27/17	08/01/17	06/09/17	66d			
153	SOS - UCC Original Filings - Backend	Planning Meeting(s) - DOD	Bruce Rice	04/27/17	08/01/17	06/09/17	66d			
154	SOS - UCC Original Filings - Backend	Data - Determine Receipt and Delivery	Jane Rihaneck	04/27/17	06/09/17	06/09/17	30d			
155	SOS - UCC Original Filings - Backend	Database Schema - Provided by Partner	SOS	04/27/17	06/09/17	06/09/17	30d			
156	SOS - UCC Original Filings - Backend	Change Request		08/02/17	09/07/17	07/18/17	26d			
157	SOS - UCC Original Filings - Backend	Create Change Request	Jane Rihaneck	08/02/17	08/08/17	06/16/17	5d			
158	SOS - UCC Original Filings - Backend	Functional Spec Review & Hours Est by Developer	DEV	08/09/17	08/15/17	06/23/17	5d			
159	SOS - UCC Original Filings - Backend	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	08/16/17	08/16/17	06/26/17	1d			
160	SOS - UCC Original Filings - Backend	Change Request - Review & Approval by Mgmt	Carmen Easley	08/17/17	08/23/17	07/03/17	5d			
161	SOS - UCC Original Filings - Backend	Change Request - Send to Partner	Jane Rihaneck	08/24/17	08/24/17	07/05/17	1d			
162	SOS - UCC Original Filings - Backend	Change Request - Received from Partner	SOS	08/25/17	08/31/17	07/12/17	5d			
163	SOS - UCC Original Filings - Backend	Change Request - Signed by GM	Brent Hoffman	09/01/17	09/01/17	07/13/17	1d			
164	SOS - UCC Original Filings - Backend	Change Request - Provide Original Signed Copy to Partner	Jane Rihaneck	09/05/17	09/07/17	07/18/17	3d			
165	SOS - UCC Original Filings - Backend	Change Request - Upload to Confluence	Jane Rihaneck	09/05/17	09/07/17	07/18/17	3d			
166	SOS - UCC Original Filings - Backend	Functional Specifications		09/01/17	10/29/17	09/01/17	36.5d			
167	SOS - UCC Original Filings - Backend	Update Functional Spec	Jane Rihaneck	09/01/17	09/22/17	08/02/17	15d			
168	SOS - UCC Original Filings - Backend	Hours Estimate (Final) - Provided by Developer	DEV	09/25/17	09/29/17	08/09/17	5d			
169	SOS - UCC Original Filings - Backend	Functional Spec - Approval from Developer	DEV	09/25/17	09/29/17	08/09/17	5d			
170	SOS - UCC Original Filings - Backend	Functional Spec - Review by QA	Neil Sorensen	10/02/17	10/06/17	08/16/17	5d			
171	SOS - UCC Original Filings - Backend	Functional Spec - Send to Partner	Jane Rihaneck	10/02/17	10/16/17	08/23/17	10d			
172	SOS - UCC Original Filings - Backend	Functional Spec - Received Partner Approval	SOS	10/17/17	10/17/17	08/24/17	0.5d			
173	SOS - UCC Original Filings - Backend	Functional Spec - Signed by GM	Brent Hoffman	10/17/17	10/20/17	08/29/17	3d			
174	SOS - UCC Original Filings - Backend	Functional Spec - Provide Original Signed Copy to Partner	Jane Rihaneck	10/20/17	10/25/17	09/01/17	3d			
175	SOS - UCC Original Filings - Backend	Functional Spec - Upload to Confluence	Jane Rihaneck	10/20/17	10/25/17	09/01/17	3d			
176	SOS - UCC Original Filings - Backend	Development		07/19/17		09/05/17	95d			
177	SOS - UCC Original Filings - Backend	Schedule Resource	Jane Rihaneck	10/02/17	10/06/17	08/16/17	5d			
178	SOS - UCC Original Filings - Backend	Timeline - Provide to Partner	Jane Rihaneck	10/02/17	10/06/17	08/16/17	5d			
179	SOS - UCC Original Filings - Backend	Schedule Marketing Plan Meeting	Jane Rihaneck	10/10/17	10/12/17	08/21/17	3d			
180	SOS - UCC Original Filings - Backend	Data - Request Test Cases from Partner	Jane Rihaneck	10/10/17	10/12/17	08/21/17	3d			
181	SOS - UCC Original Filings - Backend	Data - Received Test Cases from Partner	SOS	10/13/17	10/26/17	09/05/17	10d			
182	SOS - UCC Original Filings - Backend	Development		07/19/17	10/16/17	08/18/17	62d			
183	SOS - UCC Original Filings - Backend	Scrum/Project Management	Jane Rihaneck	10/10/17	10/10/17	08/17/17	1d			
184	SOS - UCC Original Filings - Backend	Scrum Developer	DEV	10/10/17	10/10/17	08/17/17	1d			
185	SOS - UCC Original Filings - Backend	Data - Receipt Method Ready	Jane Rihaneck	10/10/17	10/10/17	08/17/17	1d			
186	SOS - UCC Original Filings - Backend	Data - Delivery Method Ready	Jane Rihaneck	10/10/17	10/10/17	08/17/17	1d			
187	SOS - UCC Original Filings - Backend	Development Milestone #1		07/19/17	10/12/17	08/18/17	60d			
188	SOS - UCC Original Filings - Backend	Google Analytics	DEV	10/10/17	10/10/17	08/17/17	0.4d			3
189	SOS - UCC Original Filings - Backend	App Manager	DEV	10/10/17	10/10/17	08/17/17	0.5d			4
190	SOS - UCC Original Filings - Backend	Global Messaging	DEV	10/10/17	10/11/17	08/18/17	0.5d			4
191	SOS - UCC Original Filings - Backend	Development of API processes/image calls	DEV	07/19/17	10/12/17	07/19/17	60d			
192	SOS - UCC Original Filings - Backend	Development Milestone #2		10/13/17	10/13/17	07/20/17	1d			
193	SOS - UCC Original Filings - Backend	Development of []	DEV	10/13/17	10/13/17	07/20/17	1d			
194	SOS - UCC Original Filings - Backend	Development Milestone #3		10/16/17	10/16/17	07/21/17	1d			
195	SOS - UCC Original Filings - Backend	Add Test Link to Wiki	DEV	10/16/17	10/16/17	07/21/17	0.15d			0.25

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
196	SOS - UCC Original Filings - Backend	Development of []	DEV	10/16/17	10/16/17	07/21/17	1d			
197	SOS - UCC Original Filings - Backend	Test Against Functional Spec	DEV	10/17/17	12/01/17	07/24/17	31d			
198	SOS - UCC Original Filings - Backend	Security Scan	DEV	12/04/17	12/05/17	07/26/17	2d			
199	SOS - UCC Original Filings - Backend	Development - Pass for QA	Jane Rihaneck	12/04/17	12/04/17	07/25/17	1d			
200	SOS - UCC Original Filings - Backend	Review		12/05/17		09/13/17	93.5d			
201	SOS - UCC Original Filings - Backend	Scrum/Project Management	Jane Rihaneck	12/05/17	12/05/17	07/26/17	1d			
202	SOS - UCC Original Filings - Backend	Scrum QA	Neil Sorensen	12/05/17	12/05/17	07/26/17	1d			
203	SOS - UCC Original Filings - Backend	QA Review		12/05/17	12/08/17	07/31/17	3.5d			
204	SOS - UCC Original Filings - Backend	Create QA Feedback Page in Confluence	Neil Sorensen	12/05/17	12/05/17	07/26/17	0.25d			
205	SOS - UCC Original Filings - Backend	QA Review/Feedback	Neil Sorensen	12/05/17	12/05/17	07/26/17	1d			
206	SOS - UCC Original Filings - Backend	Development for QA Feedback	DEV	12/06/17	12/06/17	07/27/17	1d			
207	SOS - UCC Original Filings - Backend	QA Approval of Dev Changes	Neil Sorensen	12/07/17	12/07/17	07/28/17	1d			
208	SOS - UCC Original Filings - Backend	Create Partner Test Plan	Neil Sorensen	12/08/17	12/08/17	07/31/17	0.5d			
209	SOS - UCC Original Filings - Backend	Partner Testing		12/08/17	04/19/18	09/13/17	90.5d			
210	SOS - UCC Original Filings - Backend	Partner Testing Meeting - Schedule	Jane Rihaneck	12/08/17	12/12/17	08/02/17	3d			
211	SOS - UCC Original Filings - Backend	Partner Testing Meeting	Jane Rihaneck	12/13/17	12/19/17	08/09/17	5d			
212	SOS - UCC Original Filings - Backend	Partner Test Plan - Send to Partner	Jane Rihaneck	12/20/17	03/16/18	08/10/17	59d			
213	SOS - UCC Original Filings - Backend	Partner Testing Feedback - Received	SOS	03/19/18	03/30/18	08/24/17	10d			
214	SOS - UCC Original Filings - Backend	Partner Testing Feedback - Development	DEV	04/02/18	04/06/18	08/31/17	5d			
215	SOS - UCC Original Filings - Backend	Partner Testing Feedback - QA Review	Neil Sorensen	04/09/18	04/11/18	09/06/17	3d			
216	SOS - UCC Original Filings - Backend	Partner Testing Feedback - QA Approval	Neil Sorensen	04/12/18	04/12/18	09/06/17	0.5d			
217	SOS - UCC Original Filings - Backend	Partner Test Plan - Signed Off Received from Partner	SOS	04/12/18	04/19/18	09/13/17	5d			
218	SOS - UCC Original Filings - Backend	Demo for Support	Jane Rihaneck	04/19/18	05/04/18	09/27/17	10d			
219	SOS - UCC Original Filings - Backend	Schedule Go Live	Jane Rihaneck	04/19/18	04/24/18	09/18/17	3d			
220	SOS Corporate Special Request Add Account Number	SOS Corporate Special Request Add Account Number	Jess Evers	03/27/17	07/14/17	07/19/17	77d		7.75	19
221	SOS Corporate Special Request Add Account Number	Initial Project Tasks		03/27/17		04/05/17	5d			
222	SOS Corporate Special Request Add Account Number	Initial Contact	Jess Evers	03/27/17	03/27/17	03/27/17	1d	Done	0.25	
223	SOS Corporate Special Request Add Account Number	Project Prioritization	Jess Evers	03/27/17	03/27/17	03/30/17	1d	Done	0.5	
224	SOS Corporate Special Request Add Account Number	Project Priority Review	Carmen Easley	03/28/17	03/30/17	04/04/17	3d	To Do	0.5	
225	SOS Corporate Special Request Add Account Number	Project Priority - Approval or Decline by Mngt Communicated to Partner	Jess Evers	03/31/17	03/31/17	04/05/17	1d		0.25	
226	SOS Corporate Special Request Add Account Number	Planning		03/31/17		05/12/17	27d			
227	SOS Corporate Special Request Add Account Number	Change Request		03/31/17	05/09/17	05/12/17	27d			
228	SOS Corporate Special Request Add Account Number	Create Change Request	PM	03/31/17	04/06/17	04/11/17	5d			
229	SOS Corporate Special Request Add Account Number	Functional Specs - Update	PM	04/07/17	04/11/17	04/14/17	3d			
230	SOS Corporate Special Request Add Account Number	Change Request - Review & Approval by Senior PM	Jess Evers	04/12/17	04/14/17	04/19/17	3d		0.5	
231	SOS Corporate Special Request Add Account Number	Functional Spec Review & Hours Est by Developer	DEV	04/17/17	04/19/17	04/24/17	3d		1	
232	SOS Corporate Special Request Add Account Number	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	04/20/17	04/20/17	04/25/17	1d		0.5	
233	SOS Corporate Special Request Add Account Number	Hours Estimate (Initial) - Approved by DOO	Carmen Easley	04/21/17	04/21/17	04/26/17	1d		1	
234	SOS Corporate Special Request Add Account Number	Change Request - Signed by GM	Brent Hoffman	04/24/17	05/01/17	05/04/17	5d		0.25	
235	SOS Corporate Special Request Add Account Number	Change Request & Functional Spec - Send to Partner	PM	05/02/17	05/02/17	05/05/17	1d		0.25	
236	SOS Corporate Special Request Add Account Number	Change Request - Received from Partner	SOS	05/03/17	05/09/17	05/12/17	5d			
237	SOS Corporate Special Request Add Account Number	Change Request - Upload to Confluence	PM	05/02/17	05/04/17	05/09/17	3d		0.25	
238	SOS Corporate Special Request Add Account Number	Determine if Survey should be included	PM	04/07/17	04/20/17	04/25/17	10d			
239	SOS Corporate Special Request Add Account Number	Determine if Demo should be included	PM	04/07/17	04/20/17	04/25/17	10d			
240	SOS Corporate Special Request Add Account Number	Development		05/10/17		06/15/17	23d			
241	SOS Corporate Special Request Add Account Number	Timeline - Provide to Partner	PM	05/10/17	05/16/17	05/19/17	5d		0.25	
242	SOS Corporate Special Request Add Account Number	Project Management	PM	05/10/17	05/10/17	05/15/17	1d			
243	SOS Corporate Special Request Add Account Number	Data - Request Test Cases from Partner	PM	05/10/17	05/12/17	05/17/17	3d		0.25	
244	SOS Corporate Special Request Add Account Number	Data - Received Test Cases from Partner	SOS	05/15/17	05/26/17	06/01/17	10d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
245	SOS Corporate Special Request Add Account Number	Development		05/10/17	05/10/17	05/15/17	1d			
246	SOS Corporate Special Request Add Account Number	Development of []	DEV	05/10/17	05/10/17	05/15/17	1d			
247	SOS Corporate Special Request Add Account Number	Test Against Functional Spec	DEV	05/11/17	05/11/17	05/16/17	1d			
248	SOS Corporate Special Request Add Account Number	Development - Pass for QA	PM	05/12/17	05/12/17	05/17/17	1d			
249	SOS Corporate Special Request Add Account Number	Create Survey & Provide Link to DEV	PM	05/15/17	06/12/17	06/15/17	20d			
250	SOS Corporate Special Request Add Account Number	Review		05/12/17		06/28/17	28d			
251	SOS Corporate Special Request Add Account Number	Security Scan	DEV	05/12/17	05/15/17	05/18/17	2d			
252	SOS Corporate Special Request Add Account Number	QA Review		05/15/17	05/17/17	05/22/17	3d			
253	SOS Corporate Special Request Add Account Number	Project Management	PM	05/15/17	05/15/17	05/18/17	1d			
254	SOS Corporate Special Request Add Account Number	Create QA Feedback Page in Confluence	Neil Sorensen	05/15/17	05/15/17	05/18/17	0.25d			
255	SOS Corporate Special Request Add Account Number	QA Review/Feedback	Neil Sorensen	05/15/17	05/15/17	05/18/17	1d			
256	SOS Corporate Special Request Add Account Number	Development for QA Feedback	DEV	05/16/17	05/16/17	05/19/17	1d			
257	SOS Corporate Special Request Add Account Number	QA Approval of Dev Changes	Neil Sorensen	05/17/17	05/17/17	05/22/17	1d			
258	SOS Corporate Special Request Add Account Number	Partner Testing		05/18/17	06/21/17	06/26/17	24d			
259	SOS Corporate Special Request Add Account Number	Partner Test - Send to Partner	PM	05/18/17	05/18/17	05/23/17	0.5d			0.5
260	SOS Corporate Special Request Add Account Number	Partner Testing Feedback - Received	SOS	05/18/17	06/02/17	06/07/17	10d			
261	SOS Corporate Special Request Add Account Number	Partner Testing Feedback - Development	Dev	06/02/17	06/09/17	06/14/17	5d			
262	SOS Corporate Special Request Add Account Number	Partner Testing Feedback - QA Review	Neil Sorensen	06/09/17	06/14/17	06/19/17	3d			
263	SOS Corporate Special Request Add Account Number	Partner Testing Feedback - QA Approval	Neil Sorensen	06/14/17	06/14/17	06/19/17	0.5d			
264	SOS Corporate Special Request Add Account Number	Partner Test Plan - Signed Off Received from Partner	SOS	06/15/17	06/21/17	06/26/17	5d			
265	SOS - Nonprofit Corp Filing - CR	SOS - Nonprofit Corp Filing - CR	Jane Rihaneck	12/12/16	07/17/17	04/06/17	149d			8.75
266	SOS - Nonprofit Corp Filing - CR	Initial Project Tasks		12/12/16		12/21/16	80d			
267	SOS - Nonprofit Corp Filing - CR	Project Prioritization	Jane Rihaneck	12/13/16	03/31/17	12/15/16	75d	Done		0.5
268	SOS - Nonprofit Corp Filing - CR	Project Priority Review	Carmen Easley	04/03/17	04/05/17	12/20/16	3d			0.5
269	SOS - Nonprofit Corp Filing - CR	Project Priority - Approval or Decline by Mgmt Communicated to Partner	Jane Rihaneck	04/06/17	04/06/17	12/21/16	1d			0.25
270	SOS - Nonprofit Corp Filing - CR	Planning		04/06/17		01/31/17	24d			
271	SOS - Nonprofit Corp Filing - CR	Change Request		04/06/17	05/10/17	01/31/17	24d			
272	SOS - Nonprofit Corp Filing - CR	Create Change Request	Jane Rihaneck	04/06/17	04/12/17	12/28/16	5d			
273	SOS - Nonprofit Corp Filing - CR	Change Request - Review & Approval by Senior PM	Jess Evers	04/13/17	04/17/17	01/06/17	3d			0.5
274	SOS - Nonprofit Corp Filing - CR	Functional Spec Review & Hours Est by Developer	DEV	04/18/17	04/20/17	01/11/17	3d			1
275	SOS - Nonprofit Corp Filing - CR	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	04/21/17	04/21/17	01/12/17	1d			0.5
276	SOS - Nonprofit Corp Filing - CR	Hours Estimate (Initial) - Approved by DOD	Carmen Easley	04/24/17	04/24/17	01/13/17	1d			1
277	SOS - Nonprofit Corp Filing - CR	Change Request - Signed by GM	Brent Hoffman	04/25/17	05/02/17	01/23/17	5d			0.25
278	SOS - Nonprofit Corp Filing - CR	Change Request & Functional Spec - Send to Partner	Jane Rihaneck	05/03/17	05/03/17	01/24/17	1d			0.25
279	SOS - Nonprofit Corp Filing - CR	Change Request - Received from Partner	SOS	05/04/17	05/10/17	01/31/17	5d			
280	SOS - Nonprofit Corp Filing - CR	Change Request - Upload to Confluence	Jane Rihaneck	05/03/17	05/05/17	01/26/17	3d			0.25
281	SOS - Nonprofit Corp Filing - CR	Determine if Survey should be included	Jane Rihaneck	04/13/17	04/28/17	01/12/17	10d			
282	SOS - Nonprofit Corp Filing - CR	Determine if Demo should be included	Jane Rihaneck	04/13/17	04/28/17	01/12/17	10d			
283	SOS - Nonprofit Corp Filing - CR	Development		05/11/17		03/06/17	23d			
284	SOS - Nonprofit Corp Filing - CR	Timeline - Provide to Partner	Jane Rihaneck	05/11/17	05/17/17	02/07/17	5d			0.25
285	SOS - Nonprofit Corp Filing - CR	Project Management	Jane Rihaneck	05/11/17	05/11/17	02/01/17	1d			
286	SOS - Nonprofit Corp Filing - CR	Data - Request Test Cases from Partner	Jane Rihaneck	05/11/17	05/15/17	02/03/17	3d			0.25
287	SOS - Nonprofit Corp Filing - CR	Data - Received Test Cases from Partner	SOS	05/16/17	05/30/17	02/17/17	10d			
288	SOS - Nonprofit Corp Filing - CR	Development		05/11/17	05/11/17	02/01/17	1d			
289	SOS - Nonprofit Corp Filing - CR	Development	DEV	05/11/17	05/11/17	02/01/17	1d			
290	SOS - Nonprofit Corp Filing - CR	Test Against Functional Spec	DEV	05/12/17	05/12/17	02/02/17	1d			
291	SOS - Nonprofit Corp Filing - CR	Development - Pass for QA	Jane Rihaneck	05/15/17	05/15/17	02/03/17	1d			
292	SOS - Nonprofit Corp Filing - CR	Create Survey & Provide Link to DEV	Jane Rihaneck	05/16/17	06/13/17	03/06/17	20d			
293	SOS - Nonprofit Corp Filing - CR	Review		05/15/17		03/15/17	28d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)	
294	●	SOS - Nonprofit Corp Filing - CR	Security Scan	DEV	05/15/17	05/16/17	02/06/17	2d			
295	●	SOS - Nonprofit Corp Filing - CR	QA Review		05/16/17	05/18/17	02/08/17	3d			
296	●	SOS - Nonprofit Corp Filing - CR	Project Management	Jane Rihaneck	05/16/17	05/16/17	02/06/17	1d			
297	●	SOS - Nonprofit Corp Filing - CR	Create QA Feedback Page in Confluence	Neil Sorensen	05/16/17	05/16/17	02/06/17	0.25d			
298	●	SOS - Nonprofit Corp Filing - CR	QA Review/Feedback	Neil Sorensen	05/16/17	05/16/17	02/06/17	1d			
299	●	SOS - Nonprofit Corp Filing - CR	Development for QA Feedback	DEV	05/17/17	05/17/17	02/07/17	1d			
300	●	SOS - Nonprofit Corp Filing - CR	QA Approval of Dev Changes	Neil Sorensen	05/18/17	05/18/17	02/08/17	1d			
301	●	SOS - Nonprofit Corp Filing - CR	Partner Testing		05/19/17	06/22/17	03/15/17	24d			
302	●	SOS - Nonprofit Corp Filing - CR	Partner Test - Send to Partner	Jane Rihaneck	05/19/17	05/19/17	02/09/17	0.5d		0.5	
303	●	SOS - Nonprofit Corp Filing - CR	Partner Testing Feedback - Received	SOS	05/19/17	06/05/17	02/24/17	10d			
304	●	SOS - Nonprofit Corp Filing - CR	Partner Testing Feedback - Development	DEV	06/05/17	06/12/17	03/03/17	5d			
305	●	SOS - Nonprofit Corp Filing - CR	Partner Testing Feedback - QA Review	Neil Sorensen	06/12/17	06/15/17	03/08/17	3d			
306	●	SOS - Nonprofit Corp Filing - CR	Partner Testing Feedback - QA Approval	Neil Sorensen	06/15/17	06/15/17	03/08/17	0.5d			
307	●	SOS - Nonprofit Corp Filing - CR	Partner Test Plan - Signed Off Received from Partner	SOS	06/16/17	06/22/17	03/15/17	5d			
308	●	SOS - Nonprofit Corp Filing - CR	Functional Specs - Update	Jane Rihaneck	10/31/18	12/14/18	01/03/17	30d		1	
309	●	SOS EFS Search Images (Non-subscriber)	SOS EFS Search Images (Non-subscriber)	Jess Evers	01/25/17	08/09/18	06/19/18	385.25d		11.25	18
310	●	SOS EFS Search Images (Non-subscriber)	Initial Project Tasks		01/25/17		03/01/17	61d			
311	●	SOS EFS Search Images (Non-subscriber)	IPQ - Received from Partner	SOS	01/30/17	03/29/17	02/03/17	42d	Done		
312	●	SOS EFS Search Images (Non-subscriber)	Project Prioritization	Jess Evers	03/29/17	03/31/17	02/08/17	3d	Done		
313	●	SOS EFS Search Images (Non-subscriber)	Project Priority Review	Carmen Easley	04/03/17	04/05/17	02/13/17	3d			
314	●	SOS EFS Search Images (Non-subscriber)	Project Priority - Approval or Decline by Mngt Communicated to Partner	Jess Evers	04/06/17	04/06/17	02/14/17	1d			
315	●	SOS EFS Search Images (Non-subscriber)	Business Case Proposal		04/06/17	04/20/17	03/01/17	11d			
316	●	SOS EFS Search Images (Non-subscriber)	Create Business Case Proposal	PM	04/06/17	04/12/17	02/21/17	5d			
317	●	SOS EFS Search Images (Non-subscriber)	Business Case Proposal - Review & Approval by Mgmt	Carmen Easley	04/13/17	04/19/17	02/28/17	5d			
318	●	SOS EFS Search Images (Non-subscriber)	Communicate Business Case Decision to Partner	PM	04/20/17	04/20/17	03/01/17	1d			
319	●	SOS EFS Search Images (Non-subscriber)	Proposal		04/21/17		07/27/17	103d			
320	●	SOS EFS Search Images (Non-subscriber)	Process Flow Chart - Request from Partner	PM	04/21/17	04/21/17	03/02/17	1d			
321	●	SOS EFS Search Images (Non-subscriber)	Review NIC Services Database for Similar Projects and Reach out to Portal(s)	PM	04/21/17	04/27/17	03/08/17	5d			
322	●	SOS EFS Search Images (Non-subscriber)	Process Flow Chart - Received from Partner	SOS	04/24/17	05/08/17	03/16/17	10d			
323	●	SOS EFS Search Images (Non-subscriber)	Schedule Proposal Meeting(s)	PM	05/09/17	05/11/17	03/21/17	3d			
324	●	SOS EFS Search Images (Non-subscriber)	Proposal Meetings	PM	05/12/17	06/23/17	05/03/17	30d			
325	●	SOS EFS Search Images (Non-subscriber)	Proposal Meeting(s) (DOD)	Bruce Rice	05/12/17	06/23/17	05/03/17	30d			
326	●	SOS EFS Search Images (Non-subscriber)	Data - Determine Receipt and Delivery	PM	05/12/17	06/23/17	05/03/17	30d			
327	●	SOS EFS Search Images (Non-subscriber)	Database Schema - Provided by Partner	SOS	05/12/17	06/23/17	05/03/17	30d			
328	●	SOS EFS Search Images (Non-subscriber)	Proposal Document		06/26/17	09/18/17	07/27/17	59d			
329	●	SOS EFS Search Images (Non-subscriber)	Create Proposal Document	PM	06/26/17	07/05/17	05/12/17	7d			
330	●	SOS EFS Search Images (Non-subscriber)	Proposal - Reviewed and Approved by Senior PM	Jess Evers	07/06/17	07/12/17	05/19/17	5d			
331	●	SOS EFS Search Images (Non-subscriber)	Hours Estimate (Initial) - Provided by Developer	DEV	07/13/17	07/19/17	05/26/17	5d			
332	●	SOS EFS Search Images (Non-subscriber)	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	07/20/17	07/24/17	06/01/17	3d			
333	●	SOS EFS Search Images (Non-subscriber)	Proposal - Review & Approval by Mgmt	Carmen Easley	07/25/17	07/31/17	06/08/17	5d			
334	●	SOS EFS Search Images (Non-subscriber)	Schedule Proposal Review Meeting with Partner	PM	08/01/17	08/03/17	06/13/17	3d			
335	●	SOS EFS Search Images (Non-subscriber)	Proposal Meeting with Partner	PM	08/04/17	08/17/17	06/27/17	10d			
336	●	SOS EFS Search Images (Non-subscriber)	Proposal Meeting with Partner	Carmen Easley	08/04/17	08/17/17	06/27/17	10d			
337	●	SOS EFS Search Images (Non-subscriber)	Proposal - Signed by GM	Brent Hoffman	08/18/17	08/24/17	07/05/17	5d			
338	●	SOS EFS Search Images (Non-subscriber)	Proposal - Send to Partner	PM	08/25/17	08/29/17	07/10/17	3d			
339	●	SOS EFS Search Images (Non-subscriber)	Proposal - Received from Partner	SOS	08/30/17	09/13/17	07/24/17	10d			
340	●	SOS EFS Search Images (Non-subscriber)	Proposal - Upload to Confluence	PM	09/14/17	09/18/17	07/27/17	3d			
341	●	SOS EFS Search Images (Non-subscriber)	Planning		09/14/17		06/19/18	224.25d			
342	●	SOS EFS Search Images (Non-subscriber)	Schedule Planning Meetings	PM	09/14/17	09/18/17	07/27/17	3d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
343	SOS EFS Search Images (Non-subscriber)	Planning Meeting(s)	PM	09/19/17	12/15/17	10/23/17	60d			
344	SOS EFS Search Images (Non-subscriber)	Planning Meeting(s) Developer	DEV	09/19/17	12/15/17	10/23/17	60d			
345	SOS EFS Search Images (Non-subscriber)	Determine if Survey should be included	PM	09/19/17	12/15/17	10/23/17	60d			
346	SOS EFS Search Images (Non-subscriber)	Determine if Demo should be included	PM	09/19/17	12/15/17	10/23/17	60d			
347	SOS EFS Search Images (Non-subscriber)	Prototype		12/18/17	02/14/18	12/21/17	39.5d			
348	SOS EFS Search Images (Non-subscriber)	Create Data Map	PM	12/18/17	12/22/17	10/30/17	5d			
349	SOS EFS Search Images (Non-subscriber)	Schedule Prototype Internal Meeting	PM	12/26/17	12/28/17	11/02/17	3d			
350	SOS EFS Search Images (Non-subscriber)	Prototype Internal Meeting	PM	12/29/17	01/03/18	11/07/17	3d			
351	SOS EFS Search Images (Non-subscriber)	Prototype Internal Meeting - UI/UX	Caleb Wiedel	12/29/17	01/03/18	11/07/17	3d			
352	SOS EFS Search Images (Non-subscriber)	Prototype Internal Meeting - QA	Neil Sorensen	12/29/17	01/03/18	11/07/17	3d			
353	SOS EFS Search Images (Non-subscriber)	Prototype Development and Testing	Caleb Wiedel	01/04/18	01/10/18	11/15/17	5d			
354	SOS EFS Search Images (Non-subscriber)	Prototype - Review by QA	Neil Sorensen	01/11/18	01/16/18	11/20/17	3d			
355	SOS EFS Search Images (Non-subscriber)	Prototype - PM Approval	PM	01/11/18	01/16/18	11/20/17	3d			
356	SOS EFS Search Images (Non-subscriber)	Schedule Prototype - Meeting with Partner	PM	01/17/18	01/19/18	11/27/17	3d			
357	SOS EFS Search Images (Non-subscriber)	Prototype - Meeting with Partner	PM	01/17/18	01/23/18	11/29/17	5d			
358	SOS EFS Search Images (Non-subscriber)	Prototype - Meeting with Partner - UI/UX	Caleb Wiedel	01/17/18	01/23/18	11/29/17	5d			
359	SOS EFS Search Images (Non-subscriber)	Prototype - Meeting with Partner - QA	Neil Sorensen	01/17/18	01/23/18	11/29/17	5d			
360	SOS EFS Search Images (Non-subscriber)	Prototype - Send to Partner	PM	01/24/18	01/24/18	11/30/17	0.5d			
361	SOS EFS Search Images (Non-subscriber)	Prototype - Feedback by Partner	SOS	01/24/18	02/07/18	12/14/17	10d			
362	SOS EFS Search Images (Non-subscriber)	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	02/07/18	02/09/18	12/18/17	2d			
363	SOS EFS Search Images (Non-subscriber)	Prototype - Approval by Partner	SOS	02/09/18	02/14/18	12/21/17	3d			
364	SOS EFS Search Images (Non-subscriber)	Functional Specifications		01/11/18	03/20/18	01/26/18	46.5d			
365	SOS EFS Search Images (Non-subscriber)	Create Functional Spec	PM	01/11/18	02/01/18	12/08/17	15d			
366	SOS EFS Search Images (Non-subscriber)	Functional Spec - Review and Approval by Senior PM	Jess Evers	02/02/18	02/08/18	12/15/17	5d			
367	SOS EFS Search Images (Non-subscriber)	Hours Estimate (Final) - Provided by Developer	DEV	02/09/18	02/15/18	12/22/17	5d			
368	SOS EFS Search Images (Non-subscriber)	Functional Spec - Approval from Developer	DEV	02/09/18	02/15/18	12/22/17	5d			
369	SOS EFS Search Images (Non-subscriber)	Hours Estimate (Final) - Approval by DOD	Bruce Rice	02/16/18	02/23/18	01/02/18	5d			
370	SOS EFS Search Images (Non-subscriber)	Prototype - Update	Caleb Wiedel	02/16/18	02/21/18	12/28/17	3d			
371	SOS EFS Search Images (Non-subscriber)	Functional Spec - Review by QA	Neil Sorensen	02/22/18	02/28/18	01/05/18	5d			
372	SOS EFS Search Images (Non-subscriber)	Functional Spec - Signed by GM	Brent Hoffman	02/22/18	02/28/18	01/05/18	5d			
373	SOS EFS Search Images (Non-subscriber)	Functional Spec - Send to Partner	PM	03/01/18	03/14/18	01/22/18	10d			
374	SOS EFS Search Images (Non-subscriber)	Functional Spec - Received Partner Approval	SOS	03/15/18	03/15/18	01/23/18	0.5d			
375	SOS EFS Search Images (Non-subscriber)	Functional Spec - Upload to Confluence	PM	03/15/18	03/20/18	01/26/18	3d			
376	SOS EFS Search Images (Non-subscriber)	Addendum		02/16/18	08/09/18	06/19/18	120.25d			
377	SOS EFS Search Images (Non-subscriber)	Addendum - Signed by GM	Brent Hoffman	03/01/18	03/08/18	01/16/18	5d			
378	SOS EFS Search Images (Non-subscriber)	Addendum - Send to Partner	PM	03/08/18	03/09/18	01/17/18	1d			
379	SOS EFS Search Images (Non-subscriber)	Addendum - Received from Partner	SOS	03/09/18	03/23/18	01/31/18	10d			
380	SOS EFS Search Images (Non-subscriber)	Addendum - Sent to NSRB to Schedule for Board Meeting	PM	03/23/18	03/28/18	02/05/18	3d			
381	SOS EFS Search Images (Non-subscriber)	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	03/28/18	08/06/18	06/14/18	90d			
382	SOS EFS Search Images (Non-subscriber)	Addendum - Upload to CDB	Freddy Pika	08/06/18	08/09/18	06/19/18	3d			
383	SOS EFS Search Images (Non-subscriber)	Addendum - Upload to Contract Library	Freddy Pika	08/06/18	08/09/18	06/19/18	3d			
384	SOS EFS Search Images (Non-subscriber)	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	08/06/18	08/09/18	06/19/18	3d			
385	SOS EFS Search Images (Non-subscriber)	Development		03/23/18		03/07/18	24d			
386	SOS EFS Search Images (Non-subscriber)	Timeline - Provide to Partner	PM	03/23/18	03/30/18	02/07/18	5d			
387	SOS EFS Search Images (Non-subscriber)	Payment Set Up		03/23/18	04/26/18	03/07/18	24d			
388	SOS EFS Search Images (Non-subscriber)	CDB/TPE Setup Form	PM	03/23/18	03/27/18	02/02/18	2d			
389	SOS EFS Search Images (Non-subscriber)	CDB/TPE Setup (include signed addendum)	Anna Arushanova	03/27/18	03/30/18	02/07/18	3d			
390	SOS EFS Search Images (Non-subscriber)	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	03/30/18	04/04/18	02/12/18	3d			
391	SOS EFS Search Images (Non-subscriber)	ACH Set Up		03/23/18	04/06/18	02/14/18	10d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
392	SOS EFS Search Images (Non-subscriber)	Set up ACH Pay	Anna Arushanova	03/23/18	04/06/18	02/14/18	10d			
393	SOS EFS Search Images (Non-subscriber)	Credit Card Set UP		03/23/18	04/09/18	02/15/18	11d			
394	SOS EFS Search Images (Non-subscriber)	Processor Boarding Form (CC)	Anna Arushanova	03/23/18	03/28/18	02/05/18	3d			
395	SOS EFS Search Images (Non-subscriber)	Receive Tear Sheet from Elavon	Anna Arushanova	03/28/18	04/04/18	02/12/18	5d			
396	SOS EFS Search Images (Non-subscriber)	Provide Monetra Info to NIC Finance	Bruce Rice	04/04/18	04/09/18	02/15/18	3d			
397	SOS EFS Search Images (Non-subscriber)	Set up TPE Processor	NIC Finance	04/09/18	04/12/18	02/21/18	3d			
398	SOS EFS Search Images (Non-subscriber)	Service Code Request - Enable for Penny Test	Bruce Rice	04/12/18	04/16/18	02/23/18	2d			
399	SOS EFS Search Images (Non-subscriber)	Penny Test - Run	Bruce Rice	04/16/18	04/17/18	02/26/18	1d			
400	SOS EFS Search Images (Non-subscriber)	Penny Test Confirmation - Send to STO	PM	04/17/18	04/19/18	02/28/18	2d			
401	SOS EFS Search Images (Non-subscriber)	Received Penny Test Confirmation from STO	STO	04/19/18	04/26/18	03/07/18	5d			
402	SOS EFS Search Images (Non-subscriber)	Schedule Marketing Plan Meeting	PM	03/23/18	03/28/18	02/05/18	3d			
403	SOS EFS Search Images (Non-subscriber)	Create Marketing Plan	Sara Larkins	03/28/18	04/04/18	02/12/18	5d			
404	SOS EFS Search Images (Non-subscriber)	Data - Request Test Cases from Partner	PM	03/23/18	03/28/18	02/05/18	3d			
405	SOS EFS Search Images (Non-subscriber)	Data - Received Test Cases from Partner	SOS	03/28/18	04/11/18	02/20/18	10d			
406	SOS EFS Search Images (Non-subscriber)	Development		03/23/18	03/28/18	02/05/18	3d			
407	SOS EFS Search Images (Non-subscriber)	Scrum/Project Management	PM	03/23/18	03/26/18	02/01/18	1d			
408	SOS EFS Search Images (Non-subscriber)	Scrum Developer	DEV	03/23/18	03/26/18	02/01/18	1d			
409	SOS EFS Search Images (Non-subscriber)	Data - Receipt Method Ready	PM	03/23/18	03/26/18	02/01/18	1d			
410	SOS EFS Search Images (Non-subscriber)	Data - Delivery Method Ready	PM	03/23/18	03/26/18	02/01/18	1d			
411	SOS EFS Search Images (Non-subscriber)	Development Milestone #1		03/23/18	03/28/18	02/01/18	1d			
412	SOS EFS Search Images (Non-subscriber)	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	03/23/18	03/26/18	02/01/18	1d			
413	SOS EFS Search Images (Non-subscriber)	Request for F5 Setup to ETS (GRAILS only)	DEV	03/23/18	03/26/18	02/01/18	1d			
414	SOS EFS Search Images (Non-subscriber)	Request CDB Web Access Groups by Developer	DEV	03/23/18	03/26/18	02/01/18	1d			
415	SOS EFS Search Images (Non-subscriber)	Development of []	DEV	03/23/18	03/26/18	02/01/18	1d			
416	SOS EFS Search Images (Non-subscriber)	Development Milestone #2		03/26/18	03/27/18	02/02/18	1d			
417	SOS EFS Search Images (Non-subscriber)	Development of []	DEV	03/26/18	03/27/18	02/02/18	1d			
418	SOS EFS Search Images (Non-subscriber)	Development Milestone #3		03/27/18	03/28/18	02/05/18	1d			
419	SOS EFS Search Images (Non-subscriber)	Development of []	DEV	03/27/18	03/28/18	02/05/18	1d			
420	SOS EFS Search Images (Non-subscriber)	Add Test Link to Wiki	DEV	03/28/18	03/28/18	02/05/18	0.15d		0.25	
421	SOS EFS Search Images (Non-subscriber)	App Manager	DEV	03/28/18	03/28/18	02/05/18	0.5d		4	
422	SOS EFS Search Images (Non-subscriber)	Global Messaging	DEV	03/28/18	03/29/18	02/06/18	0.5d		4	
423	SOS EFS Search Images (Non-subscriber)	Google Analytics with Demographics	DEV	03/29/18	03/29/18	02/06/18	0.4d		3	
424	SOS EFS Search Images (Non-subscriber)	Test Against Functional Spec	DEV	03/29/18	03/30/18	02/07/18	1d			
425	SOS EFS Search Images (Non-subscriber)	Development - Pass for QA	PM	03/30/18	04/02/18	02/08/18	1d			
426	SOS EFS Search Images (Non-subscriber)	Create Survey & Provide Link to DEV	PM	04/02/18	04/09/18	02/15/18	5d			
427	SOS EFS Search Images (Non-subscriber)	Marketing Plan - Implement	Sara Larkins	04/02/18	04/16/18	02/23/18	10d			
428	SOS EFS Search Images (Non-subscriber)	Review		03/30/18		03/30/18	36d			
429	SOS EFS Search Images (Non-subscriber)	Scrum/Project Management	PM	04/02/18	04/03/18	02/09/18	1d			
430	SOS EFS Search Images (Non-subscriber)	Scrum QA	Neil Sorensen	04/02/18	04/03/18	02/09/18	1d			
431	SOS EFS Search Images (Non-subscriber)	Security Scan	DEV	03/30/18	04/03/18	02/09/18	2d			
432	SOS EFS Search Images (Non-subscriber)	QA Review		04/02/18	04/06/18	02/14/18	3.5d			
433	SOS EFS Search Images (Non-subscriber)	Create QA Feedback Page in Confluence	Neil Sorensen	04/02/18	04/03/18	02/09/18	0.25d			
434	SOS EFS Search Images (Non-subscriber)	QA Review/Feedback	Neil Sorensen	04/02/18	04/03/18	02/09/18	1d			
435	SOS EFS Search Images (Non-subscriber)	Development for QA Feedback	DEV	04/03/18	04/04/18	02/12/18	1d			
436	SOS EFS Search Images (Non-subscriber)	QA Approval of Dev Changes	Neil Sorensen	04/04/18	04/05/18	02/13/18	1d			
437	SOS EFS Search Images (Non-subscriber)	Create Partner Test Plan	Neil Sorensen	04/05/18	04/06/18	02/14/18	0.5d			
438	SOS EFS Search Images (Non-subscriber)	Partner Testing		04/05/18	05/22/18	03/30/18	32d			
439	SOS EFS Search Images (Non-subscriber)	Partner Testing Meeting - Schedule	PM	04/05/18	04/10/18	02/16/18	3d			
440	SOS EFS Search Images (Non-subscriber)	Partner Testing Meeting	PM	04/10/18	04/17/18	02/26/18	5d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
441	SOS EFS Search Images (Non-subscriber)	Set up Test Users in CDB for Partner	PM	04/17/18	04/18/18	02/27/18	0.5d			
442	SOS EFS Search Images (Non-subscriber)	Partner Test Plan - Send to Partner	PM	04/17/18	04/18/18	02/27/18	0.5d			
443	SOS EFS Search Images (Non-subscriber)	Partner Testing Feedback - Received	SOS	04/18/18	05/03/18	03/13/18	10d			
444	SOS EFS Search Images (Non-subscriber)	Partner Testing Feedback - Development	Dev	05/03/18	05/10/18	03/20/18	5d			
445	SOS EFS Search Images (Non-subscriber)	Partner Testing Feedback - QA Review	Neil Sorensen	05/10/18	05/15/18	03/23/18	3d			
446	SOS EFS Search Images (Non-subscriber)	Partner Testing Feedback - QA Approval	Neil Sorensen	05/15/18	05/15/18	03/23/18	0.5d			
447	SOS EFS Search Images (Non-subscriber)	Partner Test Plan - Signed Off Received from Partner	SOS	05/15/18	05/22/18	03/30/18	5d			
448	SOS EFS Search Images (Non-subscriber)	Partner Training (TPE)		04/02/18	04/18/18	02/27/18	12d			
449	SOS EFS Search Images (Non-subscriber)	Partner TPE Training - Schedule	PM	04/02/18	04/05/18	02/13/18	3d			
450	SOS EFS Search Images (Non-subscriber)	Partner TPE Training - Meeting	PM	04/05/18	04/12/18	02/21/18	5d			
451	SOS EFS Search Images (Non-subscriber)	Request for TPE New Users	PM	04/12/18	04/13/18	02/22/18	1d			
452	SOS EFS Search Images (Non-subscriber)	Set Up TPE Users	Freddy Pika	04/13/18	04/18/18	02/27/18	3d			
453	SOS UCC Search Images (Non-subscriber)	SOS UCC Search Images (Non-subscriber)	Jess Evers	01/25/17	08/09/18	06/19/18	385.25d		11.25	20
454	SOS UCC Search Images (Non-subscriber)	Initial Project Tasks		01/25/17		03/01/17	61d			
455	SOS UCC Search Images (Non-subscriber)	IPQ - Received from Partner	SOS	01/30/17	03/29/17	02/03/17	42d	Done		
456	SOS UCC Search Images (Non-subscriber)	Project Prioritization	Jess Evers	03/29/17	03/31/17	02/08/17	3d	Done		
457	SOS UCC Search Images (Non-subscriber)	Project Priority Review	Carmen Easley	04/03/17	04/05/17	02/13/17	3d			
458	SOS UCC Search Images (Non-subscriber)	Project Priority - Approval or Decline by Mngt Communicated to Partner	Jess Evers	04/06/17	04/06/17	02/14/17	1d			
459	SOS UCC Search Images (Non-subscriber)	Business Case Proposal		04/06/17	04/20/17	03/01/17	11d			
460	SOS UCC Search Images (Non-subscriber)	Create Business Case Proposal	PM	04/06/17	04/12/17	02/21/17	5d			
461	SOS UCC Search Images (Non-subscriber)	Business Case Proposal - Review & Approval by Mgmt	Carmen Easley	04/13/17	04/19/17	02/28/17	5d			
462	SOS UCC Search Images (Non-subscriber)	Communicate Business Case Decision to Partner	PM	04/20/17	04/20/17	03/01/17	1d			
463	SOS UCC Search Images (Non-subscriber)	Proposal		04/21/17		07/27/17	103d			
464	SOS UCC Search Images (Non-subscriber)	Process Flow Chart - Request from Partner	PM	04/21/17	04/21/17	03/02/17	1d			
465	SOS UCC Search Images (Non-subscriber)	Review NIC Services Database for Similar Projects and Reach out to Portal(s)	PM	04/21/17	04/27/17	03/08/17	5d			
466	SOS UCC Search Images (Non-subscriber)	Process Flow Chart - Received from Partner	SOS	04/24/17	05/08/17	03/16/17	10d			
467	SOS UCC Search Images (Non-subscriber)	Schedule Proposal Meeting(s)	PM	05/09/17	05/11/17	03/21/17	3d			
468	SOS UCC Search Images (Non-subscriber)	Proposal Meetings	PM	05/12/17	06/23/17	05/03/17	30d			
469	SOS UCC Search Images (Non-subscriber)	Proposal Meeting(s) (DOD)	Bruce Rice	05/12/17	06/23/17	05/03/17	30d			
470	SOS UCC Search Images (Non-subscriber)	Data - Determine Receipt and Delivery	PM	05/12/17	06/23/17	05/03/17	30d			
471	SOS UCC Search Images (Non-subscriber)	Database Schema - Provided by Partner	SOS	05/12/17	06/23/17	05/03/17	30d			
472	SOS UCC Search Images (Non-subscriber)	Proposal Document		06/26/17	08/18/17	07/27/17	59d			
473	SOS UCC Search Images (Non-subscriber)	Create Proposal Document	PM	06/26/17	07/05/17	05/12/17	7d			
474	SOS UCC Search Images (Non-subscriber)	Proposal - Reviewed and Approved by Senior PM	Jess Evers	07/06/17	07/12/17	05/19/17	5d			
475	SOS UCC Search Images (Non-subscriber)	Hours Estimate (Initial) - Provided by Developer	DEV	07/13/17	07/19/17	05/26/17	5d			
476	SOS UCC Search Images (Non-subscriber)	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	07/20/17	07/24/17	06/01/17	3d			
477	SOS UCC Search Images (Non-subscriber)	Proposal - Review & Approval by Mgmt	Carmen Easley	07/25/17	07/31/17	06/08/17	5d			
478	SOS UCC Search Images (Non-subscriber)	Schedule Proposal Review Meeting with Partner	PM	08/01/17	08/03/17	06/13/17	3d			
479	SOS UCC Search Images (Non-subscriber)	Proposal Meeting with Partner	PM	08/04/17	08/17/17	06/27/17	10d			
480	SOS UCC Search Images (Non-subscriber)	Proposal Meeting with Partner	Carmen Easley	08/04/17	08/17/17	06/27/17	10d			
481	SOS UCC Search Images (Non-subscriber)	Proposal - Signed by GM	Brent Hoffman	08/18/17	08/24/17	07/05/17	5d			
482	SOS UCC Search Images (Non-subscriber)	Proposal - Send to Partner	PM	08/25/17	08/29/17	07/10/17	3d			
483	SOS UCC Search Images (Non-subscriber)	Proposal - Received from Partner	SOS	08/30/17	09/13/17	07/24/17	10d			
484	SOS UCC Search Images (Non-subscriber)	Proposal - Upload to Confluence	PM	09/14/17	09/18/17	07/27/17	3d			
485	SOS UCC Search Images (Non-subscriber)	Planning		09/14/17		06/19/18	224.25d			
486	SOS UCC Search Images (Non-subscriber)	Schedule Planning Meetings	PM	09/14/17	09/18/17	07/27/17	3d			
487	SOS UCC Search Images (Non-subscriber)	Planning Meeting(s)	PM	09/19/17	12/15/17	10/23/17	60d			
488	SOS UCC Search Images (Non-subscriber)	Planning Meeting(s) Developer	DEV	09/19/17	12/15/17	10/23/17	60d			
489	SOS UCC Search Images (Non-subscriber)	Determine if Survey should be included	PM	09/19/17	12/15/17	10/23/17	60d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
490	SOS UCC Search Images (Non-subscriber)	Determine if Demo should be included	PM	09/19/17	12/15/17	10/23/17	60d			
491	SOS UCC Search Images (Non-subscriber)	Prototype		12/18/17	02/14/18	12/21/17	39.5d			
492	SOS UCC Search Images (Non-subscriber)	Create Data Map	PM	12/18/17	12/22/17	10/30/17	5d			
493	SOS UCC Search Images (Non-subscriber)	Schedule Prototype Internal Meeting	PM	12/26/17	12/28/17	11/02/17	3d			
494	SOS UCC Search Images (Non-subscriber)	Prototype Internal Meeting	PM	12/29/17	01/03/18	11/07/17	3d			
495	SOS UCC Search Images (Non-subscriber)	Prototype Internal Meeting - UI/UX	Caleb Wiedel	12/29/17	01/03/18	11/07/17	3d			
496	SOS UCC Search Images (Non-subscriber)	Prototype Internal Meeting - QA	Neil Sorensen	12/29/17	01/03/18	11/07/17	3d			
497	SOS UCC Search Images (Non-subscriber)	Prototype Development and Testing	Caleb Wiedel	01/04/18	01/10/18	11/15/17	5d			
498	SOS UCC Search Images (Non-subscriber)	Prototype - Review by QA	Neil Sorensen	01/11/18	01/16/18	11/20/17	3d			
499	SOS UCC Search Images (Non-subscriber)	Prototype - PM Approval	PM	01/11/18	01/16/18	11/20/17	3d			
500	SOS UCC Search Images (Non-subscriber)	Schedule Prototype - Meeting with Partner	PM	01/17/18	01/19/18	11/27/17	3d			
501	SOS UCC Search Images (Non-subscriber)	Prototype - Meeting with Partner	PM	01/17/18	01/23/18	11/29/17	5d			
502	SOS UCC Search Images (Non-subscriber)	Prototype - Meeting with Partner - UI/UX	Caleb Wiedel	01/17/18	01/23/18	11/29/17	5d			
503	SOS UCC Search Images (Non-subscriber)	Prototype - Meeting with Partner - QA	Neil Sorensen	01/17/18	01/23/18	11/29/17	5d			
504	SOS UCC Search Images (Non-subscriber)	Prototype - Send to Partner	PM	01/24/18	01/24/18	11/30/17	0.5d			
505	SOS UCC Search Images (Non-subscriber)	Prototype - Feedback by Partner	SOS	01/24/18	02/07/18	12/14/17	10d			
506	SOS UCC Search Images (Non-subscriber)	Prototype - Changes from Partner Feedback - UI/UX	Caleb Wiedel	02/07/18	02/09/18	12/18/17	2d			
507	SOS UCC Search Images (Non-subscriber)	Prototype - Approval by Partner	SOS	02/09/18	02/14/18	12/21/17	3d			
508	SOS UCC Search Images (Non-subscriber)	Functional Specifications		01/11/18	03/20/18	01/26/18	46.5d			
509	SOS UCC Search Images (Non-subscriber)	Create Functional Spec	PM	01/11/18	02/01/18	12/08/17	15d			
510	SOS UCC Search Images (Non-subscriber)	Functional Spec - Review and Approval by Senior PM	Jess Evers	02/02/18	02/08/18	12/15/17	5d			
511	SOS UCC Search Images (Non-subscriber)	Hours Estimate (Final) - Provided by Developer	DEV	02/09/18	02/15/18	12/22/17	5d			
512	SOS UCC Search Images (Non-subscriber)	Functional Spec - Approval from Developer	DEV	02/09/18	02/15/18	12/22/17	5d			
513	SOS UCC Search Images (Non-subscriber)	Hours Estimate (Final) - Approval by DOD	Bruce Rice	02/16/18	02/23/18	01/02/18	5d			
514	SOS UCC Search Images (Non-subscriber)	Prototype - Update	Caleb Wiedel	02/16/18	02/21/18	12/28/17	3d			
515	SOS UCC Search Images (Non-subscriber)	Functional Spec - Review by QA	Neil Sorensen	02/22/18	02/28/18	01/05/18	5d			
516	SOS UCC Search Images (Non-subscriber)	Functional Spec - Signed by GM	Brent Hoffman	02/22/18	02/28/18	01/05/18	5d			
517	SOS UCC Search Images (Non-subscriber)	Functional Spec - Send to Partner	PM	03/01/18	03/14/18	01/22/18	10d			
518	SOS UCC Search Images (Non-subscriber)	Functional Spec - Received Partner Approval	SOS	03/15/18	03/15/18	01/23/18	0.5d			
519	SOS UCC Search Images (Non-subscriber)	Functional Spec - Upload to Confluence	PM	03/15/18	03/20/18	01/26/18	3d			
520	SOS UCC Search Images (Non-subscriber)	Addendum		02/16/18	08/09/18	06/19/18	120.25d			
521	SOS UCC Search Images (Non-subscriber)	Addendum - Signed by GM	Brent Hoffman	03/01/18	03/08/18	01/16/18	5d			
522	SOS UCC Search Images (Non-subscriber)	Addendum - Send to Partner	PM	03/08/18	03/09/18	01/17/18	1d			
523	SOS UCC Search Images (Non-subscriber)	Addendum - Received from Partner	SOS	03/09/18	03/23/18	01/31/18	10d			
524	SOS UCC Search Images (Non-subscriber)	Addendum - Sent to NSRB to Schedule for Board Meeting	PM	03/23/18	03/28/18	02/05/18	3d			
525	SOS UCC Search Images (Non-subscriber)	Addendum - Received from NSRB, Signed by All Parties	Freddy Pika	03/28/18	08/06/18	06/14/18	90d			
526	SOS UCC Search Images (Non-subscriber)	Addendum - Upload to CDB	Freddy Pika	08/06/18	08/09/18	06/19/18	3d			
527	SOS UCC Search Images (Non-subscriber)	Addendum - Upload to Contract Library	Freddy Pika	08/06/18	08/09/18	06/19/18	3d			
528	SOS UCC Search Images (Non-subscriber)	Addendum - Provide Signed Original Copy to Partner	Freddy Pika	08/06/18	08/09/18	06/19/18	3d			
529	SOS UCC Search Images (Non-subscriber)	Development		03/23/18		03/07/18	24d			
530	SOS UCC Search Images (Non-subscriber)	Timeline - Provide to Partner	PM	03/23/18	03/30/18	02/07/18	5d			
531	SOS UCC Search Images (Non-subscriber)	Payment Set Up		03/23/18	04/26/18	03/07/18	24d			
532	SOS UCC Search Images (Non-subscriber)	CDB/TPE Setup Form	PM	03/23/18	03/27/18	02/02/18	2d			
533	SOS UCC Search Images (Non-subscriber)	CDB/TPE Setup (include signed addendum)	Anna Arushanova	03/27/18	03/30/18	02/07/18	3d			
534	SOS UCC Search Images (Non-subscriber)	TPE Service Code Setup by DOD (include CDB/TPE Setup Form)	Bruce Rice	03/30/18	04/04/18	02/12/18	3d			
535	SOS UCC Search Images (Non-subscriber)	ACH Set Up		03/23/18	04/06/18	02/14/18	10d			
536	SOS UCC Search Images (Non-subscriber)	Set up ACH Pay	Anna Arushanova	03/23/18	04/06/18	02/14/18	10d			
537	SOS UCC Search Images (Non-subscriber)	Credit Card Set UP		03/23/18	04/09/18	02/15/18	11d			
538	SOS UCC Search Images (Non-subscriber)	Processor Boarding Form (CC)	Anna Arushanova	03/23/18	03/28/18	02/05/18	3d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
539	SOS UCC Search Images (Non-subscriber)	Receive Tear Sheet from Elavon	Anna Arushanova	03/28/18	04/04/18	02/12/18	5d			
540	SOS UCC Search Images (Non-subscriber)	Provide Monetra Info to NIC Finance	Bruce Rice	04/04/18	04/09/18	02/15/18	3d			
541	SOS UCC Search Images (Non-subscriber)	Set up TPE Processor	NIC Finance	04/09/18	04/12/18	02/21/18	3d			
542	SOS UCC Search Images (Non-subscriber)	Service Code Request - Enable for Penny Test	Bruce Rice	04/12/18	04/16/18	02/23/18	2d			
543	SOS UCC Search Images (Non-subscriber)	Penny Test - Run	Bruce Rice	04/16/18	04/17/18	02/26/18	1d			
544	SOS UCC Search Images (Non-subscriber)	Penny Test Confirmation - Send to STO	PM	04/17/18	04/19/18	02/28/18	2d			
545	SOS UCC Search Images (Non-subscriber)	Received Penny Test Confirmation from STO	STO	04/19/18	04/26/18	03/07/18	5d			
546	SOS UCC Search Images (Non-subscriber)	Schedule Marketing Plan Meeting	PM	03/23/18	03/28/18	02/05/18	3d			
547	SOS UCC Search Images (Non-subscriber)	Create Marketing Plan	Sara Larkins	03/28/18	04/04/18	02/12/18	5d			
548	SOS UCC Search Images (Non-subscriber)	Data - Request Test Cases from Partner	PM	03/23/18	03/28/18	02/05/18	3d			
549	SOS UCC Search Images (Non-subscriber)	Data - Received Test Cases from Partner	SOS	03/28/18	04/11/18	02/20/18	10d			
550	SOS UCC Search Images (Non-subscriber)	Development		03/23/18	03/28/18	02/05/18	3d			
551	SOS UCC Search Images (Non-subscriber)	Scrum/Project Management	PM	03/23/18	03/26/18	02/01/18	1d			
552	SOS UCC Search Images (Non-subscriber)	Scrum Developer	DEV	03/23/18	03/26/18	02/01/18	1d			
553	SOS UCC Search Images (Non-subscriber)	Data - Receipt Method Ready	PM	03/23/18	03/26/18	02/01/18	1d			
554	SOS UCC Search Images (Non-subscriber)	Data - Delivery Method Ready	PM	03/23/18	03/26/18	02/01/18	1d			
555	SOS UCC Search Images (Non-subscriber)	Development Milestone #1		03/23/18	03/26/18	02/01/18	1d			
556	SOS UCC Search Images (Non-subscriber)	Request for Dev/Test/Prod Database Setup to ETS (GRAILS only)	DEV	03/23/18	03/26/18	02/01/18	1d			
557	SOS UCC Search Images (Non-subscriber)	Request for F5 Setup to ETS (GRAILS only)	DEV	03/23/18	03/26/18	02/01/18	1d			
558	SOS UCC Search Images (Non-subscriber)	Request CDB Web Access Groups by Developer	DEV	03/23/18	03/26/18	02/01/18	1d			
559	SOS UCC Search Images (Non-subscriber)	Development of []	DEV	03/23/18	03/26/18	02/01/18	1d			
560	SOS UCC Search Images (Non-subscriber)	Development Milestone #2		03/26/18	03/27/18	02/02/18	1d			
561	SOS UCC Search Images (Non-subscriber)	Development of []	DEV	03/26/18	03/27/18	02/02/18	1d			
562	SOS UCC Search Images (Non-subscriber)	Development Milestone #3		03/27/18	03/28/18	02/05/18	1d			
563	SOS UCC Search Images (Non-subscriber)	Development of []	DEV	03/27/18	03/28/18	02/05/18	1d			
564	SOS UCC Search Images (Non-subscriber)	Add Test Link to Wiki	DEV	03/28/18	03/28/18	02/05/18	0.15d		0.25	
565	SOS UCC Search Images (Non-subscriber)	App Manager	DEV	03/28/18	03/28/18	02/05/18	0.5d		4	
566	SOS UCC Search Images (Non-subscriber)	Global Messaging	DEV	03/28/18	03/29/18	02/06/18	0.5d		4	
567	SOS UCC Search Images (Non-subscriber)	Google Analytics with Demographics	DEV	03/29/18	03/29/18	02/06/18	0.4d		3	
568	SOS UCC Search Images (Non-subscriber)	Test Against Functional Spec	DEV	03/29/18	03/30/18	02/07/18	1d			
569	SOS UCC Search Images (Non-subscriber)	Development - Pass for QA	PM	03/30/18	04/02/18	02/08/18	1d			
570	SOS UCC Search Images (Non-subscriber)	Create Survey & Provide Link to DEV	PM	04/02/18	04/09/18	02/15/18	5d			
571	SOS UCC Search Images (Non-subscriber)	Marketing Plan - Implement	Sara Larkins	04/02/18	04/16/18	02/23/18	10d			
572	SOS UCC Search Images (Non-subscriber)	Review		03/30/18		03/30/18	36d			
573	SOS UCC Search Images (Non-subscriber)	Scrum/Project Management	PM	04/02/18	04/03/18	02/09/18	1d			
574	SOS UCC Search Images (Non-subscriber)	Scrum QA	Neil Sorensen	04/02/18	04/03/18	02/09/18	1d			
575	SOS UCC Search Images (Non-subscriber)	Security Scan	DEV	03/30/18	04/03/18	02/09/18	2d			
576	SOS UCC Search Images (Non-subscriber)	QA Review		04/02/18	04/06/18	02/14/18	3.5d			
577	SOS UCC Search Images (Non-subscriber)	Create QA Feedback Page in Confluence	Neil Sorensen	04/02/18	04/03/18	02/09/18	0.25d			
578	SOS UCC Search Images (Non-subscriber)	QA Review/Feedback	Neil Sorensen	04/02/18	04/03/18	02/09/18	1d			
579	SOS UCC Search Images (Non-subscriber)	Development for QA Feedback	DEV	04/03/18	04/04/18	02/12/18	1d			
580	SOS UCC Search Images (Non-subscriber)	QA Approval of Dev Changes	Neil Sorensen	04/04/18	04/05/18	02/13/18	1d			
581	SOS UCC Search Images (Non-subscriber)	Create Partner Test Plan	Neil Sorensen	04/05/18	04/06/18	02/14/18	0.5d			
582	SOS UCC Search Images (Non-subscriber)	Partner Testing		04/05/18	05/22/18	03/30/18	32d			
583	SOS UCC Search Images (Non-subscriber)	Partner Testing Meeting - Schedule	PM	04/05/18	04/10/18	02/16/18	3d			
584	SOS UCC Search Images (Non-subscriber)	Partner Testing Meeting	PM	04/10/18	04/17/18	02/26/18	5d			
585	SOS UCC Search Images (Non-subscriber)	Set up Test Users in CDB for Partner	PM	04/17/18	04/18/18	02/27/18	0.5d			
586	SOS UCC Search Images (Non-subscriber)	Partner Test Plan - Send to Partner	PM	04/17/18	04/18/18	02/27/18	0.5d			
587	SOS UCC Search Images (Non-subscriber)	Partner Testing Feedback - Received	SOS	04/18/18	05/03/18	03/13/18	10d			

Status	Sheet Name	Task	Assigned To	Start Date	Actual End Date	Forecasted End Date	Duration	Task Status	Hours Estimate	PP Score (1st row only)
588	SOS UCC Search Images (Non-subscriber)	Partner Testing Feedback - Development	Dev	05/03/18	05/10/18	03/20/18	5d			
589	SOS UCC Search Images (Non-subscriber)	Partner Testing Feedback - QA Review	Neil Sorensen	05/10/18	05/15/18	03/23/18	3d			
590	SOS UCC Search Images (Non-subscriber)	Partner Testing Feedback - QA Approval	Neil Sorensen	05/15/18	05/15/18	03/23/18	0.5d			
591	SOS UCC Search Images (Non-subscriber)	Partner Test Plan - Signed Off Received from Partner	SOS	05/15/18	05/22/18	03/30/18	5d			
592	SOS UCC Search Images (Non-subscriber)	Partner Training (TPE)		04/02/18	04/18/18	02/27/18	12d			
593	SOS UCC Search Images (Non-subscriber)	Partner TPE Training - Schedule	PM	04/02/18	04/05/18	02/13/18	3d			
594	SOS UCC Search Images (Non-subscriber)	Partner TPE Training - Meeting	PM	04/05/18	04/12/18	02/21/18	5d			
595	SOS UCC Search Images (Non-subscriber)	Request for TPE New Users	PM	04/12/18	04/13/18	02/22/18	1d			
596	SOS UCC Search Images (Non-subscriber)	Set Up TPE Users	Freddy Pika	04/13/18	04/18/18	02/27/18	3d			
597	SOS - LLC/LLP Filing - CR	SOS - LLC/LLP Filing - CR	Jane Rihane	12/12/16	07/17/17	04/06/17	149d		8.75	29
598	SOS - LLC/LLP Filing - CR	Initial Project Tasks		12/12/16		12/21/16	80d			
599	SOS - LLC/LLP Filing - CR	Project Prioritization	Jane Rihane	12/13/16	03/31/17	12/15/16	75d	Done	0.5	
600	SOS - LLC/LLP Filing - CR	Project Priority Review	Carmen Easley	04/03/17	04/05/17	12/20/16	3d		0.5	
601	SOS - LLC/LLP Filing - CR	Project Priority - Approval or Decline by Mgmt Communicated to Partner	Jane Rihane	04/06/17	04/06/17	12/21/16	1d		0.25	
602	SOS - LLC/LLP Filing - CR	Planning		04/06/17		01/31/17	24d			
603	SOS - LLC/LLP Filing - CR	Change Request		04/06/17	05/10/17	01/31/17	24d			
604	SOS - LLC/LLP Filing - CR	Create Change Request	Jane Rihane	04/06/17	04/12/17	12/28/16	5d			
605	SOS - LLC/LLP Filing - CR	Change Request - Review & Approval by Senior PM	Jess Evers	04/13/17	04/17/17	01/06/17	3d		0.5	
606	SOS - LLC/LLP Filing - CR	Functional Spec Review & Hours Est by Developer	DEV	04/18/17	04/20/17	01/11/17	3d		1	
607	SOS - LLC/LLP Filing - CR	Hours Estimate (Initial) - Approved by DOD	Bruce Rice	04/21/17	04/21/17	01/12/17	1d		0.5	
608	SOS - LLC/LLP Filing - CR	Hours Estimate (Initial) - Approved by DOO	Carmen Easley	04/24/17	04/24/17	01/13/17	1d		1	
609	SOS - LLC/LLP Filing - CR	Change Request - Signed by GM	Brent Hoffman	04/25/17	05/02/17	01/23/17	5d		0.25	
610	SOS - LLC/LLP Filing - CR	Change Request & Functional Spec - Send to Partner	Jane Rihane	05/03/17	05/03/17	01/24/17	1d		0.25	
611	SOS - LLC/LLP Filing - CR	Change Request - Received from Partner	SOS	05/04/17	05/10/17	01/31/17	5d			
612	SOS - LLC/LLP Filing - CR	Change Request - Upload to Confluence	Jane Rihane	05/03/17	05/05/17	01/26/17	3d		0.25	
613	SOS - LLC/LLP Filing - CR	Determine if Survey should be included	Jane Rihane	04/13/17	04/26/17	01/12/17	10d			
614	SOS - LLC/LLP Filing - CR	Determine if Demo should be included	Jane Rihane	04/13/17	04/26/17	01/12/17	10d			
615	SOS - LLC/LLP Filing - CR	Development		05/11/17		03/06/17	23d			
616	SOS - LLC/LLP Filing - CR	Timeline - Provide to Partner	Jane Rihane	05/11/17	05/17/17	02/07/17	5d		0.25	
617	SOS - LLC/LLP Filing - CR	Project Management	Jane Rihane	05/11/17	05/11/17	02/01/17	1d			
618	SOS - LLC/LLP Filing - CR	Data - Request Test Cases from Partner	Jane Rihane	05/11/17	05/15/17	02/03/17	3d		0.25	
619	SOS - LLC/LLP Filing - CR	Data - Received Test Cases from Partner	SOS	05/16/17	05/30/17	02/17/17	10d			
620	SOS - LLC/LLP Filing - CR	Development		05/11/17	05/11/17	02/01/17	1d			
621	SOS - LLC/LLP Filing - CR	Development	DEV	05/11/17	05/11/17	02/01/17	1d			
622	SOS - LLC/LLP Filing - CR	Test Against Functional Spec	DEV	05/12/17	05/12/17	02/02/17	1d			
623	SOS - LLC/LLP Filing - CR	Development - Pass for QA	Jane Rihane	05/15/17	05/15/17	02/03/17	1d			
624	SOS - LLC/LLP Filing - CR	Create Survey & Provide Link to DEV	Jane Rihane	05/16/17	06/13/17	03/06/17	20d			
625	SOS - LLC/LLP Filing - CR	Review		05/15/17		03/15/17	28d			
626	SOS - LLC/LLP Filing - CR	Security Scan	DEV	05/15/17	05/16/17	02/06/17	2d			
627	SOS - LLC/LLP Filing - CR	QA Review		05/16/17	05/18/17	02/08/17	3d			
628	SOS - LLC/LLP Filing - CR	Project Management	Jane Rihane	05/16/17	05/16/17	02/06/17	1d			
629	SOS - LLC/LLP Filing - CR	Create QA Feedback Page in Confluence	Neil Sorensen	05/16/17	05/16/17	02/06/17	0.25d			
630	SOS - LLC/LLP Filing - CR	QA Review/Feedback	Neil Sorensen	05/16/17	05/16/17	02/06/17	1d			
631	SOS - LLC/LLP Filing - CR	Development for QA Feedback	DEV	05/17/17	05/17/17	02/07/17	1d			
632	SOS - LLC/LLP Filing - CR	QA Approval of Dev Changes	Neil Sorensen	05/18/17	05/18/17	02/08/17	1d			
633	SOS - LLC/LLP Filing - CR	Partner Testing		05/19/17	06/22/17	03/15/17	24d			
634	SOS - LLC/LLP Filing - CR	Partner Test - Send to Partner	Jane Rihane	05/19/17	05/19/17	02/09/17	0.5d		0.5	
635	SOS - LLC/LLP Filing - CR	Partner Testing Feedback - Received	SOS	05/19/17	06/05/17	02/24/17	10d			
636	SOS - LLC/LLP Filing - CR	Partner Testing Feedback - Development	DEV	06/05/17	06/12/17	03/03/17	5d			

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637	 SOS - LLC/LLP Filing - CR	Partner Testing Feedback - QA Review	Neil Sorensen	06/12/17	06/15/17	03/08/17	3d			
638	 SOS - LLC/LLP Filing - CR	Partner Testing Feedback - QA Approval	Neil Sorensen	06/15/17	06/15/17	03/08/17	0.5d			
639	 SOS - LLC/LLP Filing - CR	Partner Test Plan - Signed Off Received from Partner	SOS	06/16/17	06/22/17	03/15/17	5d			
640	 SOS - LLC/LLP Filing - CR	Functional Specs - Update	Jane Rihaneck	10/23/17	12/06/17	01/03/17	30d			1