

**NEBRASKA STATE RECORDS BOARD  
MEETING: April 27, 2011**

Nebraska State Capitol  
Room 1507  
Lincoln, NE  
April 27, 2011  
9:00 A.M.

# AFFIDAVIT OF PUBLICATION

State of Nebraska }  
LANCASTER COUNTY, } ss.

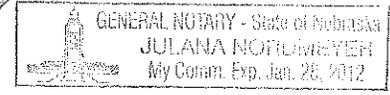
**NOTICE OF PUBLIC MEETING**  
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, April 27, 2011 at 9:00 AM, Room 1507, Ne State Capitol, Lincoln, NE. The agenda, which is kept continually current, will include public hearings on Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Labor; Online Contractor Registration Payments; Addendum Five to the Electronic Government Services Level Agreement Between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Agriculture; Online Licensing Services Suite; Addendum One to the Electronic Government Services Level Agreement Between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Roads; NDOR Online Storefront Application; and Addendum Nine to the Electronic Government Service Level Agreement Between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Health and Human Services; Birth Certificate Request Services.  
The agenda is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE, for public inspection during regular business hours.  
#6491143 11 March 25

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on the 25 day of March A.D., 2011 and thereafter on \_\_\_\_\_, 20\_\_\_\_ and that said newspaper is the legal newspaper under the statutes of the State of Nebraska. The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Abigail Herzog  
Subscribed in my presence and sworn to before me this \_\_\_\_\_

day of March, 2011  
Julana Notary Notary Public

Printer's Fee, \$ \_\_\_\_\_



6491143

<b>Organization</b>	Nebraska State Records Board
<b>Activity</b>	Meeting
<b>Date of Activity</b>	Wednesday, 04/27/2011
<b>Time of Activity</b>	Meeting starts at 9:00 AM Central
<b>Last Updated</b>	Monday, 02/07/2011
<b>Location</b>	State Capitol Room 1507 Lincoln, NE
<b>Details</b>	NSRB Meeting
<b>Meeting Agenda</b>	<a href="http://">http://</a>
<b>Meeting Materials</b>	<a href="http://">http://</a>
<b>Person to Contact for Additional Information:</b>	
<b>Name</b>	Cathy Danahy
<b>Title</b>	Executive Director
<b>Address</b>	440 South 8th Street Suite 210 Lincoln, NE 68508
<b>Telephone</b>	(402) 471-2745
<b>Fax</b>	(402) 471-2406
<b>E-Mail</b>	<a href="mailto:cathy.danahy@nebraska.gov">cathy.danahy@nebraska.gov</a>
<b>Agency Homepage</b>	<a href="http://">http://</a>

## NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol  
Room 1507  
Lincoln, NE  
April 27, 2011 – 9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT  
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
  - a) **Action Item:** Approval of Agenda
5. APPROVAL OF MINUTES
  - a) **Action Item:** Approval of February 2, 2011 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
  - a) AGREEMENTS & ADDENDA
    1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, and the NE State Records Board signed by Chairman Gale:  
Blaine County, NE Commission for the Blind and Visually Impaired, NE Department of Agriculture, NE State Electrical Division, Board of Engineers and Architects, NE Liquor Control Commission, NE Department of Natural Resources, NE Real Estate Commission, NE Department of Roads, NE State Fire Marshal, NE Environmental Trust, NE Department of Labor, and the Office of the Secretary of State.
    2. **Action Item:** Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and Douglas County.
    3. Addendum One to the Electronic Service Level Agreement between Nebraska Interactive, LLC, Nebraska State Records Board – Over the Counter Service, Blaine County Treasurer.
    4. **Action Item:** Addendum One to the Electronic Government Service Level Agreement between, Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Labor, Online Contractor Registration Payments.
    5. **Action Item:** Addendum Five to the Electronic Government Services Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Agriculture, Online Licensing Services Suite.
    6. **Action Item:** Addendum One to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Roads, NDOR Online Storefront Application.

7. **Action Item:** Addendum Nine to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Health and Human Services, Birth Certificate Request Services. NOTE: No action at this meeting; contract remains in negotiation.
  
8. **No action at this meeting – contract remains in negotiation. Action Item:** Addendum Nine to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the Nebraska State Records Board and the Nebraska Department of Health and Human Services, Birth Certificate Request Services.
  
8. NETWORK MANAGER OPERATIONS REVIEW SUBCOMMITTEE REPORT (John Gale, Chair)  
**Action Item:** Subscriber Fees
  
9. COUNSEL’S REPORT  
**Action Item:** Over the Counter Payment Services for Local Government Agencies (Chairman’s Authority to sign)
  
10. NE DEPARTMENT OF ROADS AND OPEN PORTAL SOLUTIONS, INC. AGREEMENT (Treasurer Don Stenberg)  
**Action Item:** Amend February 2, 2011 NSRB Resolution.
  
11. EXECUTIVE DIRECTOR’S REPORT
  - a) **Action item:** NSRB - Cash Fund
  - b) State/Local Grant Status Report
  
12. NEBRASKA.GOV REPORTS
  - a) General Manager’s Report
  - b) **Action Item:** Project Priority Report
  
13. DATE FOR NEXT MEETING  
Wednesday, July 20, 2011  
9:00 A.M.  
Room 1507  
State Capitol  
Lincoln, NE
  
14. ADJOURNMENT  
**Action Item:** Move to adjourn

04/18/2011



## NEBRASKA STATE RECORDS BOARD

### MINUTES

Meeting of February 2, 2011

#### **Agenda Item 2. CALL TO ORDER, ROLL CALL**

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on February 2, 2011, in LL Conference Room F of the NE State Office Building, 301 Centennial Mall South, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;  
Brenda L. Decker, representing the Governor;  
Michael D. Foley, Auditor of Public Accounts;  
Don Stenberg, State Treasurer;  
Scott Keene, representing the Insurance Industry;  
Julie A. Beno, representing Libraries;  
Leslie S. Donley, representing the Attorney General;  
Carlos Castillo, Director of Administrative Services;  
Timothy L. Loewenstein, representing the General Public

Absent:

Ryne D. Seaman, representing the Banking Industry;  
Thomas D. Freimuth, representing the Legal Profession;  
Mike Konz, representing the Media

Staff in attendance:

Cathy Danahy, Executive Director;  
Kacey Nelkin Pedersen, Recording Clerk

#### **Agenda Item 3. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT**

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the right of the public seating area.

#### **Agenda Item 4. NOTICE OF HEARING**

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star on January 2, 2011 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

#### **Agenda Item 1. ANNOUNCEMENT OF NEW BOARD MEMBER**

Chairman Gale welcomed Treasurer Don Stenberg back to the State Records Board. Treasurer Stenberg served on the Board previously as Attorney General.

**Agenda Item 5. ADOPTION OF AGENDA**

Ms. Beno moved to adopt the agenda as presented; seconded by Mr. Stenberg.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene	Loewenstein	Stenberg	

Voting Against: None

Absent: Freimuth Konz Seaman

The motion carried.

**Agenda Item 7. PUBLIC COMMENT**

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on any of the agenda items. No audience member indicated a desire to provide public comment.

Mr. Stenberg asked to address the Board. He discussed the history of the constitutional authority of the various officers of the state of Nebraska. He notified the Board he would be asking for an Attorney General’s Opinion regarding the Treasurer’s constitutional and statutory authority to manage the State’s banking activities.

**Agenda Item 6. APPROVAL OF MINUTES**

Chairman Gale asked for a motion to approve the minutes of the December 2, 2010 meeting. Ms. Donley moved to approve the minutes; seconded by Mr. Foley.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene			

Not Voting: Loewenstein Stenberg

Voting Against: None

Absent: Freimuth Konz Seaman

The motion carried.

**Agenda Item 8. CHAIRMAN’S REPORT**

**Agenda Item 8.a. AGREEMENTS & ADDENDA**

**Agenda Item 8.a. 1. Addendum Five to the Interagency Agreement between the NE Department of Agriculture and the Nebraska State Records Board – Conference Registration.**

Mr. Brent Hoffman, General Manager, Nebraska.gov, explained the addendum. Mr. Stenberg moved to amend the addendum so the transactions would be processed through the state of Nebraska’s credit card processing vendor; seconded by Mr. Foley.

Voting For:	Castillo	Foley	Stenberg		
-------------	----------	-------	----------	--	--

Voting Against:	Beno	Decker	Donley	Gale	Keene
	Loewenstein				

Absent: Freimuth Konz Seaman

The motion failed.

Ms. Beno moved to approve Addendum Five to the Interagency Agreement between the NE Department of Agriculture and the Nebraska State Records Board – Conference Registration; seconded by Mr. Loewenstein.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley	Foley
Voting Against:	Stenberg				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 8.a. 2. Approval of fees for access – Open Portal Solutions, Inc. (OPS) and the Nebraska Department of Roads.**

Mr. Bill Wehling, Department of Roads, Information Technology, explained the agreement between the Department of Roads and Open Portal Solutions, Inc. for delivery of a collision report web service along with Mr. Bob Grant, Department of Roads Highway Safety Manager and Mr. Dan Waddle Department of Roads, Traffic Engineering. After discussion, Mr. Stenberg moved to approve the agreement subject to two conditions. 1. That the contract be amended to provide transfer of funds to the state’s bank account in not more than three days and 2. The term of the contract be changed to one year from today; seconded by Mr. Castillo. Chairman Gale moved to amend the motion to substitute the requirement of a one year term to instead require assurance of a backup system for the service. Hearing no second to the motion, the motion failed. A vote was taken on the original motion.

Voting For:	Beno Gale	Castillo Keene	Decker Stenberg	Donley	Foley
Voting Against:	Loewenstein				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 8.a. 3. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, and the NE State Records Board.**

Mr. Hoffman explained the Electronic Service Level Agreements. Chairman Gale reported signing the Electronic Service Level Agreements with Arthur County, Custer County, Logan County, McPherson County, Thomas County and the City of Bellevue on January 24, 2011. Chairman Gale reported signing the Electronic Service Level Agreements with Cheyenne County and Keith County on January 26, 2011.

**Agenda Item 8.a. 4. Addendum One to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, and the NE State Records Board – Over the Counter Payments.**

Mr. Hoffman explained the Over the Counter Payments addendum. Chairman Gale reported signing Addendum One to the Electronic Government Service Level Agreements with the Arthur County Courts, Arthur County Treasurer (Addendum Two), Custer County Treasurer, Logan County Treasurer, McPherson County Treasurer, Thomas County Treasurer and the City of Bellevue on January 24, 2011. Chairman Gale reported signing Addendum One to the Electronic Government Service Level Agreements with the Cheyenne County Treasurer and the Keith County District Court on January 26, 2011. Chairman Gale moved to ratify and approve those Over the County Payment Addenda for political subdivision that are set

forth in Item 8.a.4. of the agenda; seconded by Mr. Loewenstein. After discussion, it was decided these addenda did not need ratification due to the authority given the Chair at the May 5, 2010 NSRB meeting to sign Over the County Payment addenda for local government entities. Chairman Gale withdrew the motion.

**Agenda Item 8.b. NETWORK MANAGER OPERATIONS REVIEW SUBCOMMITTEE REPORT**

Chairman Gale gave an update on the Subcommittee studies and notified the Board he has appointed Treasurer Stenberg to the Subcommittee.

**Agenda Item 8.b 1. NSRB Survey Summary**

Chairman Gale discussed the Survey prepared and conducted by the Network Manager Operations Review Subcommittee on the portal operations and the Survey Summary. He explained the reason for the survey was to receive information on Nebraska.gov’s performance and the secondary focus was on agencies that have not come before the Board to have their on-line fee transactions approved. The Network Manager Subcommittee will continue to follow up with agency compliance regarding NSRB portal fee approvals.

Chairman Gale declared a recess at 10:40 A.M.

Chairman Gale reconvened the meeting at 10:55 A.M.

**Agenda Item 9. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE REPORT**

Ms. Beno presented the Subcommittee report on the new procedures and processes recommended by the Subcommittee for implementation beginning with the next granting period.

**Agenda Item 9.a. Approve Revised Grant Application Process**

Ms. Beno explained the recommended revisions to the NSRB grant awarding process. Ms Beno moved to approve the revised grant application process as presented and approve the Overview document, in concept, to allow for the Grants Review Committee and the Executive Director to change language for clarification as needed; seconded by Ms. Decker.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley Stenberg	Foley
Voting Against:	None				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 9.b. Approve Re-drafted Grant Application Form.**

Ms. Beno explained the recommended revisions to the NSRB Grant Application. Mr. Keene moved to approve the re-drafted Grant Application Form revised 01/20/2011; seconded by Ms. Donley.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley Stenberg	Foley
Voting Against:	None				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 9.c. Resume Grant Funding Program.**

Mr. Loewenstein moved to resume the NE State Records Board grant funding program effective immediately with \$250,000.00 available for the fiscal year beginning July 1, 2011 unless a loss of funding occurs and that no one grant exceed \$25,000.00; seconded by Ms. Beno. After discussion, Mr. Stenberg moved to amend the motion to set the individual grant limit to \$50,000.00; seconded by Mr. Castillo.

Voting For:	Castillo	Foley	Stenberg		
Voting Against:	Beno Keene	Gale	Loewenstein	Donley	Decker
Absent:	Freimuth	Konz	Seaman		

The motion failed.

After the motion to amend failed, Chairman Gale called for a vote on the original motion.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley Stenberg	Foley
Voting Against:	None				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 10. EXECUTIVE DIRECTOR’S REPORT**

**Agenda Item 10. a. Final Grant Reports**

Ms. Danahy reported final grant reports were received from the following NSRB grant recipients:

1. Final Grant Report Hamilton County Assessor – GIS System
2. Final Grant Report Howard County Assessor – GIS System
3. Final Grant Report Valley County Assessor – GIS System

Ms. Danahy also distributed final grant reports from the Blaine County Assessor – GIS System and from Lincoln County/City of North Platte – Enhanced Web Service GIS Project.

**Agenda Item 10.b. NSRB – Cash Fund**

Ms. Danahy introduced the NSRB Cash Fund Balance Report. Mr. Loewenstein moved to approve the Cash Fund Balance Report; seconded by Ms. Beno.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley Stenberg	Foley
Voting Against:	None				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 10.c. State /Local Grant Status Report**

Ms. Danahy introduced the State/Local Grant Project Status Report.

**Agenda Item 11. NEBRASKA.GOV REPORTS**

**Agenda Item 11.a. General Manager’s Report (year end 2010)**

Mr. Brent Hoffman, General Manager, Nebraska.gov gave the General Manager’s Report.

**Agenda Item 11.b. Project Priority Report**

Mr. Hoffman gave the Project Priority Report. Mr. Keene moved to approve the Project Priority Report; seconded by Ms. Beno.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene	Loewenstein	Stenberg	

Voting Against: None

Absent: Freimuth Konz Seaman

The motion carried.

**Agenda Item 11.c. 2011 Business Plan**

Mr. Hoffman addressed the 2011 Business Plan distributed at the December 1, 2010 NSRB meeting. After discussion, Ms. Donley moved to approve the 2011 Business Plan; seconded by Mr. Loewenstein.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene	Loewenstein	Stenberg	

Voting Against: None

Absent: Freimuth Konz Seaman

The motion carried.

**Agenda Item 11.d. Annual Report (2010)**

Mr. Hoffman distributed the Nebraska.gov 2010 Annual Report. The Annual Report included financial breakdowns, results of a 2010 Customer Survey, Future Revenue Services from the Nebraska Interactive RFP and Adoption Statistics.

**Agenda Item 11.e. Subscriber Fees**

Mr. Hoffman distributed a document titled “Subscriber Fees” which included an explanation of subscriber fees, Nebraska.gov costs, subscriber user breakdown and a proposal fee increase from \$50.00 to \$95.00 per year beginning in 2011 and a request to review subscriber fees on a biannual basis. After discussion, Ms. Donley moved to table Agenda Item 11.e. Subscriber Fees; seconded by Mr. Foley. Chairman Gale suggested that, by consensus, the Network Manager Operations Subcommittee research and negotiate with Nebraska.gov regarding the subscriber fee increase request and report back to the Board at the Board’s next meeting.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene	Loewenstein	Stenberg	

Voting Against: None

Absent: Freimuth Konz Seaman

The motion carried.

**Agenda Item 12. DATE FOR NEXT MEETING**

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, April 27, 2011 at 9:00 A.M in Room 1507, State Capitol Building, Lincoln, Nebraska.

**Agenda Item 14. ADJOURNMENT**

Mr. Foley moved to adjourn the meeting. All members present signified by saying "aye". Chairman Gale declared the meeting adjourned at 1:00 P.M.

---

John A. Gale  
Secretary of State  
State Records Administrator  
Chairman, State Records Board

---

Date

## Summary List

### Electronic Government Service Level Agreements

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

	NSRB Chairman <u>Signature date</u>
<b>Blaine County</b>	03/24/2011
<b>Nebraska Board of Engineers and Architects</b>	03/24/2011
<b>Nebraska Commission for the Blind and Visually Impaired</b>	03/24/2011
<b>Nebraska Department of Agriculture</b>	03/24/2011
<b>Nebraska Department of Labor</b>	04/18/2011
<b>Nebraska Department of Natural Resources</b>	03/24/2011
<b>Nebraska Department of Roads</b>	04/18/2011
<b>Nebraska Environmental Trust</b>	04/18/2011
<b>Nebraska Liquor Control Commission</b>	03/24/2011
<b>Nebraska Real Estate Commission</b>	03/24/2011
<b>Nebraska State Electrical Division</b>	04/18/2011
<b>Nebraska State Fire Marshal</b>	03/24/2011
<b>Office of the Secretary of State</b>	02/16/2011

**Electronic Government Service Level Agreement  
with  
<Partner Name>**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the “NSRB”), and <Partner Name>, a state, county or local government of Nebraska (“Partner”).

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network (“the Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) **INTERFACE AND DATABASE DEVELOPMENT** – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) **APPLICATION SUPPORT**
  - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
  - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
  - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner

agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
- e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.

4) SERVICE HARDWARE SUPPORT (if applicable)

- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
- b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
- c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

5) HARDWARE OWNER – Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.

6) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.

7) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.

8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
  - b) Supply reports to the Partner in an understandable and logical format; and
  - c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) **ONLINE CARD SECURITY** – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 10) **TECHNOLOGY STANDARD** –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 11) **CONFIDENTIALITY** All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) **AGREEMENT REPRESENTATIVES AND NOTICES** - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: <Partner Name>  
<Partner Address>  
<Partner City, State, Zip Code>  
Phone: <Contact Phone>  
Fax: <Contact Fax>  
Email: <Contact Email>

Mailing Address: General Manager/Network Manager  
301 S 13, Suite 301  
Lincoln, NE 68508  
Phone: 402 471 7810  
Fax: 402-471-7817  
Email: [ne-general-manager@nicusa.com](mailto:ne-general-manager@nicusa.com)

Mailing Address: Secretary of State  
1445 K Street, Suite 2300  
Lincoln, NE 68509  
Phone: 402-471-1572  
Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
  - i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
  - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

14) TERM OF AGREEMENT - This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

15) RELATIONSHIP OF PARTIES - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

16) CHANGES, MODIFICATIONS OR AMENDMENTS - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

17) MARKETING - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

18) EXHIBIT SPACE - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

19) PAYMENT OF FEES – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) Electronic Check Payments—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

20) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

21) EXISTING SERVICES –All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the date of this Agreement shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

22) ENTIRE AGREEMENT - This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

23) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

24) SEVERABILITY - If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

25) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

<Partner Name>

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
<Authorized Person Title>

\_\_\_\_\_  
Date

Nebraska State Records Board (NSRB)

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

**Electronic Government Service Level Agreement  
with  
Douglas County**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the “NSRB”), and Douglas County, a state, county or local government of Nebraska (“Partner”).

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network (“the Master Contract”) and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) **INTERFACE AND DATABASE DEVELOPMENT** – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) **APPLICATION SUPPORT**
  - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
  - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner’s business processes, as well as the Partner’s rules and regulations, policies and procedures applicable to an addendum to this Agreement.
  - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner

agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
- e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.

4) SERVICE HARDWARE SUPPORT (if applicable)

- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
- b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
- c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.

5) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.

6) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.

7) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:

- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;

- b) Supply reports to the Partner in an understandable and logical format; and
  - c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 8) ONLINE CARD SECURITY – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 9) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 10) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 11) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: Douglas County Clerk  
Omaha-Douglas Civic Center  
1819 Farnam  
Omaha, NE 68183  
Phone: 402-444-7143  
Fax: 402-444-6456  
Email:

Mailing Address: General Manager/Network Manager  
301 S 13, Suite 301  
Lincoln, NE 68508  
Phone: 402 471 7810  
Fax: 402-471-7817  
Email: [ne-general-manager@nicusa.com](mailto:ne-general-manager@nicusa.com)

Mailing Address: Secretary of State  
1445 K Street, Suite 2300  
Lincoln, NE 68509  
Phone: 402-471-1572  
Fax: 402-471-3237

12) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
  - i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
  - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

13) **TERM OF AGREEMENT** - This Agreement shall commence on the date of execution by Douglas County and shall continue through the term of the Master Contract with the State which is January 31, 2014, unless earlier terminated in accordance with the terms of this Agreement. Thereafter, this Agreement shall automatically renew pursuant to the terms of the Master Contract unless (60) days prior to January 31, 2014, Douglas County provides written notice of its intent to terminate the Agreement.

14) **RELATIONSHIP OF PARTIES** - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

15) **CHANGES, MODIFICATIONS OR AMENDMENTS** - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

16) **MARKETING** - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

17) **EXHIBIT SPACE** - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

18) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) Electronic Check Payments—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

20) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

21) EXISTING SERVICES –All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the date of this Agreement shall remain in full force and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

22) ENTIRE AGREEMENT - This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

23) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

24) SEVERABILITY - If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

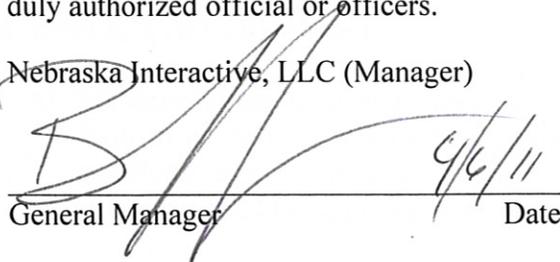
25) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

Douglas County

  
General Manager

4/6/11  
Date

  
Authorized Officer

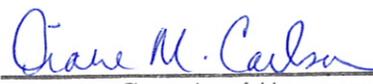
Date

Nebraska State Records Board (NSRB)

APPROVED AS TO FORM:

Chairman

Date

  
Deputy County Attorney

**BOARD OF COUNTY COMMISSIONERS**  
DOUGLAS COUNTY, NEBRASKA

*Resolved*

Whereas, the Douglas County Clerk/Comptroller's office desires to offer the convenience of usage of credit cards to its customers,

And, whereas, this service is structured so that the customer absorbs the credit card usage fee, with no usage fee required to be paid by the county,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DOUGLAS COUNTY COMMISSIONERS THAT, the attached agreement between Nebraska Interactive, LLC, A Nebraska Limited Liability Company, the Nebraska State Records Board, and Douglas County, for implementation and maintenance of this credit card system in the office of the Douglas County Clerk/Comptroller is hereby approved.

DATED this 29<sup>th</sup> day of March, 2011.

Motion by Tusa, second by Duda to approve. I move the adoption of the resolution.

Adopted: March 29, 2011

Yeas: Duda, Kraft, Morgan, Rodgers, Tusa, Borgeson

Absent: Boyle

(CERTIFIED COPY)



Thomas F. Cavanaugh  
Douglas County Clerk

Resolution No. 191  
ADOPTED: March 29, 2011

## **Summary List**

### **Over-the-Counter Payments Addenda**

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the Over-the-Counter Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

NSRB  
Chairman  
Signature date

**Blaine County**

3/24/2011

**Addendum <Number>  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
<Partner>**

This Addendum <Number> to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and <Partner> sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The <Partner> has authority to assess and collect the fees described herein.

**Project:** Over the Counter Payments for <Partner>  
**Revenue Type:** Instant Access  
**Implementation:** 2011

**Price Structure is subject to a 10% share of portal revenues.**

Service	<Partner> Fee	Nebraska.gov Portal Fee	NSRB Share
<b>Over the Counter Credit Card</b>	Full statutory/assessed fee charged by Partner	2.49% + \$1.75	10% of NI Portal Fee
<b>Over the Counter Electronic Check</b>	Full statutory/assessed fee charged by Partner	\$1.75	10% of NI Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by <Partner> and the NSRB.

**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Officer  
 Nebraska Interactive, LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Officer  
 Nebraska State Records Board

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Officer  
 <Partner>

## **Summary**

### **Nebraska Department of Labor**

#### **Addendum One**

**Project:** Online Contractor Registration Payments and Electronic Certificate of Registration  
This addendum covers all fees related to online contractor registrations.

**Current Process:**

The Nebraska Department of Labor currently allows contractors to register online, however fees due must be paid by sending a check to the agency and the agency also has to mail a certificate of registration.

**Project Overview/Proposal:**

The project would allow for the acceptance of credit card and electronic check payments online for contractor registration fees, using the Nebraska.gov payment portal, NebPay. Nebraska.gov will also help develop a new portion of the system which will allow DOL to display and send an electronic certificate of registration.

Nebraska.gov will provide payment portal API and support as it is needed by the Nebraska Department of Labor.

**Addendum One  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
Nebraska Department of Labor**

This Addendum One to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and the Nebraska Department of Labor sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Labor has authority to assess and collect the fees described herein.

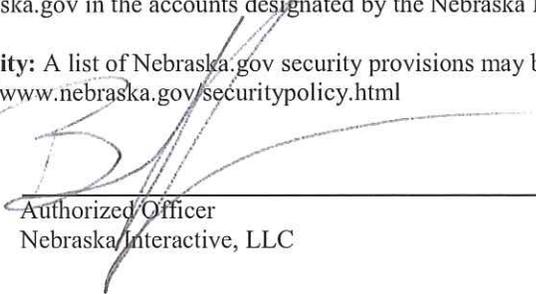
**Project:** Contractor Registration Payments and Electronic Certificate of Registration  
**Revenue Type:** Instant Access  
**Implementation:** 2011

**Price Structure is subject to a 10% share of portal revenues.**

Service	Nebraska Department of Labor Fee	Nebraska.gov Portal Fee	NSRB Share
Online Contractor Registration Payments – Credit Card	Statutory Fee	3% of statutory fee or minimum of \$3	10% of NI Portal Fee
Online Contractor Registration Payments – Electronic Check	Statutory Fee	\$3	10% of NI Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by the Nebraska Department of Labor and the NSRB.

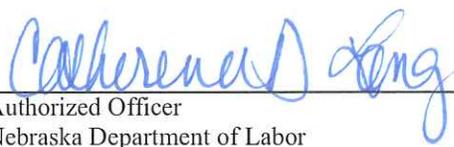
**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By:   
Authorized Officer  
Nebraska Interactive, LLC

Date: 9/3/11

By: \_\_\_\_\_  
Authorized Officer  
Nebraska State Records Board

Date: \_\_\_\_\_

By:   
Authorized Officer  
Nebraska Department of Labor

Date: 3.31.11

## **Summary**

### **Nebraska Department of Agriculture**

#### **Addendum Five**

**Project:** Online Licensing Services Suite

This addendum covers all fees related to the collection of fees for various reporting forms.

**Current Process:**

The Nebraska Department of Agriculture currently accepts paper copies of the completed forms. The users must submit the forms with the payment due. The Nebraska Department of Agriculture must manually enter the information provided on the forms into their internal system. They must also manually reconcile the fees that were collected.

**Project Overview/Proposal:**

The project would allow for the online submittal of the forms as well as the payment. The information would be submitted to the Department of Agriculture, thus eliminating the need to manually enter the information. The staff will also save time with the online collection of funds.

**Addendum Five  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
Nebraska Department of Agriculture**

This Addendum Five to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Nebraska Department of Agriculture sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Agriculture has authority to assess and collect the fees described herein.

**Project:** Online Licensing Services Suite, to include the following services:

- Corn-Wheat-Grain Sorghum Fee Collection – Quarterly reporting form
- Imported Egg – Quarterly reporting form
- Nebraska Dry Bean Form – Quarterly reporting form
- Nebraska Dairy Industry – Monthly reporting form
- Nebraska Poultry and Egg Development – Monthly reporting form
- Turkey Fee Form – Monthly reporting form
- Grape and Wine Excise Tax – Semi-annual reporting form
- Potato Form – Annual reporting form
- Food Establishment Permit Renewals
- Pesticide Dealers and Product Registration Renewals

**Revenue Type:** Instant Access

**Implementation:** 2011

**Price Structure is subject to a 10% share of portal revenues.**

<b>Service</b>	<b>Dept. of Agriculture Fee</b>	<b>Nebraska.gov Portal Fee</b>	<b>NSRB Share</b>
<b>Online Licensing Services Suite Credit Card</b>	Full statutory/assessed fee charged by Partner	2.49% + \$1.75	10% of NI Portal Fee
<b>Online Licensing Services Suite Electronic Check</b>	Full statutory/assessed fee charged by Partner	\$1.75	10% of NI Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Nebraska Department of Agriculture and the NSRB.

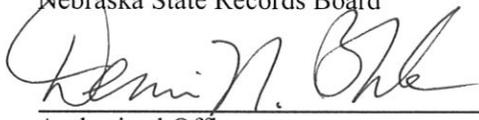
**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By:   
\_\_\_\_\_  
Authorized Officer  
Nebraska Interactive, LLC

Date: 3/28/11

By: \_\_\_\_\_  
Authorized Officer  
Nebraska State Records Board

Date: \_\_\_\_\_

By:   
\_\_\_\_\_  
Authorized Officer  
Nebraska Department of Agriculture

Date: 3/28/11

## **Summary**

### **Nebraska Department of Roads**

#### **Addendum One**

**Project:** NDOR Online Storefront Application

This addendum covers all fees related to the collection of fees for various reporting forms.

**Current Process:**

The Nebraska Department of Roads currently accepts paper requests and walk in traffic for various forms and purchases of NDOR services. Each department is responsible for keeping track of the external purchases and forms and also managing physical cash and checks. The Department of Roads must manually enter the information provided on the forms into their systems and because of this there are multiple entries of data. They must also manually enter information into the billing system and manually reconcile the fees that were collected.

**Project Overview/Proposal:**

The project would allow customers to purchase items online instead of manually filling in forms, calling in or physically walking into the offices of the Department of Roads. The online storefront system will include the following applications:

- Plans and Proposals – Construction Division
- Publications – Construction Division
- Maintenance Conference Booth Registration – Operations Division
- Safety Glasses – Operations Division
- Blood Alcohol Concentration Report – Traffic Division
- Accident Photos – Traffic Division
- City Maps – Communication Division
- County Maps – Communication Division
- Specialty Maps – Communication Division

The online storefront will accept credit cards, debit cards and ACH payments and because of the online system, DOR staff will only have to enter this information one time and it will directly interface with the Department of Roads Billing system creating tremendous efficiencies for the Agency.

**Addendum One  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
Nebraska Department of Roads**

This Addendum One to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Nebraska Department of Roads sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Roads has authority to assess and collect the fees described herein.

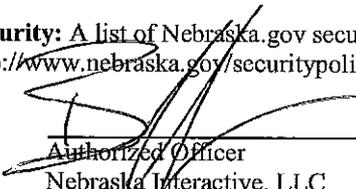
**Project:** NDOR Online Storefront Application  
**Revenue Type:** Instant Access  
**Implementation:** 2011

**Price Structure is subject to a 10% share of portal revenues.**

Service	Department of Roads Fee	Nebraska.gov Portal Fee	NSRB Share
Online Storefront Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of NI Portal Fee
Online Storefront Credit Card	Full statutory/assessed fee charged by Partner	2.49% + \$1.75	10% of NI Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by the Department of Roads and the NSRB.

**Security:** A list of Nebraska.gov security provisions maybe found at <http://www.nebraska.gov/securitypolicy.html>

By:   
Authorized Officer  
Nebraska Interactive, LLC

Date: 4/11/11

By: \_\_\_\_\_  
Authorized Officer  
Nebraska State Records Board

Date: \_\_\_\_\_

By:   
Authorized Officer  
Nebraska Department of Roads

Date: 4-11-11

## **Summary**

### **Department of Health and Human Services**

#### **Addendum Nine**

**Project:** Birth Certificate Request Service

This addendum covers the addition of a portal fee to the Birth Certificate application.

**Current Process:**

This is an application that Nebraska.gov has supported without a portal fee since 1998. Users can request a copy of their birth certificate from the DHHS Office of Vital Records, and pay for their certificates using the Nebraska.gov payment engine. Nebraska.gov maintains a back-end service for Vital Records to review and accept or reject these requests.

**Project Overview/Proposal:**

Nebraska.gov respectfully requests that a portal fee be added to this service to support its historical and ongoing support and maintenance. The partner will incur no additional costs.

**Addendum Nine  
to the  
Interagency Agreement Between  
Nebraska Department of Health and Human Services  
Division of Public Health  
and  
Nebraska State Records Board**

This Addendum Nine to the Interagency Agreement between the Nebraska Department of Health and Human Services (DHHS) and the Nebraska State Records Board (NSRB) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services.

**Project:** Birth Certificate Request Service      **Revenue Type:** Interactive  
**Implementation:** Overrides and replaces Addendum One

**Price Structure is subject to a 10% share of portal revenues.**

<b>Record or Service</b>	<b>End user fee</b>	<b>Department of Health and Human Services Share</b>	<b>Nebraska.gov Portal Share</b>	<b>NSRB Margin Share <i>(10% of Nebraska.gov Fee Share)</i></b>
Birth Certificate	\$15.00 per record	\$12.00 per record	\$3.00 per record	10% of Nebraska.gov Fee Share

**Terms:** Nebraska.gov will process the total of all transactions through the State designated merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by DHHS and the NSRB.

**Security:** A list of Nebraska.gov security provisions maybe found at <http://www.nebraska.gov/securitypolicy.html>

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Kerry T. Winterer  
Chief Executive Officer  
Department of Health and Human Services

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Ming Qu, Director  
Department of Health and Human Services  
Public Health Support Unit

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Officer  
Nebraska State Records Board

## **Agenda Item 9. Counsel's Report**

**I hereby move that the State Records Board, after having reviewed the list of signed addenda before them for Local Government Over the Counter Payment Services, hereby ratify their adoption. The list of signed addenda mentioned herein will be attached to and made a part of these meeting minutes. I further move to allow the chairman of the State Records Board, during the time period between Board meetings, to sign addenda with local government agencies for the use of "over the counter payment processing" programs with a portal fee of \$1.75 per electronic check and 2.49% plus \$1.75 for credit card transaction, with the Board receiving 10% of Nebraska Interactive's portal fee for such services. Such signed addenda shall be reported to the Board at its next regularly scheduled meeting.**

### **Addenda for ratification:**

Valley County Treasurer Addendum Two, Over the Counter Payment (signed November 29, 2010 and reported to the NSRB December 1, 2011).

Arthur County Treasurer Addendum Two, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Arthur County Courts Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Custer County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Logan County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

McPerson County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Thomas County Treasurer Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

City of Bellevue Addendum One, Over the Counter Payment (signed January 24, 2011 and reported to the NSRB February 2, 2011).

Cheyenne County Treasurer Addendum One, Over the Counter Payment (signed January 26, 2011 and reported to the NSRB February 2, 2011).

Keith County District Court Addendum One, Over the Counter Payment (signed January 26, 2011 and reported to the NSRB February 2, 2011).



Not Voting:           Foley

Voting Against:       None

The motion carried.

**Agenda Item 7.b. Over the Counter Payment Solution**

Mr. Hoffman discussed the Over the Counter Payment Solution. After a lengthy discussion, Mr. Curry motioned as follows:

Whereas, recent demand for a secure and flexible electronic payment solution has led Nebraska interactive, portal manager of Nebraska.Gov, to develop a “create once – launch many times Over the Counter Payment” program which gives State and Local governmental agencies the ability to take electronic payments in person over the counter in exchange for public records,

Whereas, currently an agency must delay until the next State Records Board meeting to seek approval of such a payment program. This standard payment program allows agencies to take Electronic Check and/or Credit Card payments within a time frame of three business days once requested by an agency and launched by Nebraska Interactive, which is beneficial to users, agencies making the program available, the portal manager and the State Records Board,

Whereas, such program is not an approval of fees for a new application but is a Board approved standard fee for processing of payments by a user of an existing application. The Electronic Check and Credit Card payment process will be identical from agency to agency and the fees for each type of payment will be identical from agency to agency. A template form of such addenda is attached hereto marked as Attachment “A”,

Whereas, authorizing the Board Chair to sign such “Over the Counter” payment addenda proposals during the interval between Board meetings with the requirement of presentation of such signed addenda to the Board at its next meeting for review and ratification will provide efficiency to this payment program service,

Now Therefore, I Move to allow the chairman of the State Records Board, during the time period between Board meetings, to sign addenda with government agencies for the use of “over the counter payment processing” programs for approved and existing applications at \$1.75 per electronic check and 2.49% plus \$1.75 for credit card transactions, with the Board receiving 10% of Nebraska Interactive’s portal fee for such services. **Further, such signed addenda shall be reported to the Board at its next scheduled meeting for the Board’s review and ratification; seconded by Chairman Gale.**

Ms. Decker offered a friendly amendment to take “state agencies” out of Mr. Curry’s motion. Mr. Curry agreed. Chairman Gale as seconding party agreed. Chairman Gale suggested to remove “State and” after the first ‘Whereas’. Ms. Decker suggested after the first “Whereas”, after the words “Local Governmental”, to add, “(herein referred to as “agencies”)”. Mr. Curry and Chairman Gale agreed to Ms. Decker’s suggestion.

**NOTE:** Paragraph one (1) of the motion is amended as follows: *Whereas, recent demand for a secure and flexible electronic payment solution has led Nebraska interactive, portal manager of Nebraska.Gov, to develop a “create once – launch many times Over the Counter Payment” program which gives Local governmental agencies (herein referred to as agencies) the ability to take electronic payments in person over the counter in exchange for public records,.*

Voting For:	Beno	Curry	Decker	Donley	
	Edgecombe	Freimuth	Gale	Loewenstein	Seaman

Mr. Walters confirmed that the Treasurer's Office was not involved in the discussions with state agencies regarding the Over the Counter Payment service being offered by Nebraska.gov and that the Treasurer's Office would prefer tabling these agenda items so they may discuss this concept with Nebraska.gov to determine if there are other solutions that would not charge fees to the customer or consumer. The Treasurer's Office does not believe the fees being proposed are allowable and that they are state agency transactions, even if done by an independent agency and they would fall under the constitutional authority of the Treasurer's Office to manage banking relationships. Ms. Donley said it is her understanding that the Over the Counter Payment service is an online service to pay, and not an online service to retrieve records; therefore, it is the position of the Attorney General's Office that Nebraska.gov cannot provide the service for state agencies, boards and commissions; they may only provide the service for local government. Mr. Foley moved to table the Over the Counter Payment services addenda for state agencies; seconded by Mr. Freimuth.

Voting For:	Beno	Castillo	Decker	Donley
	Foley	Freimuth	Gale	Keene
	Konz	Seaman	Walters	
Voting Against:	None			
Absent:	Loewenstein			

The motion carried.

**Agenda Item 7.b.2.** Addendum Nine to the Interagency Agreement between the Department of Health and Human Services and the Nebraska State Records Board – Birth Certificate Request Services. Mr. Hoffman explained the addendum and indicated this addendum has not been signed but negotiations are ongoing with the Department of Health and Human Services. This addendum will be brought back to the board for approval when negotiations are complete.

**Agenda Item 7.b.3.** Addendum Five to the Interagency Agreement between the Nebraska Accountability and Disclosure Commission and the Nebraska State Records Board – NADC Data Export. Mr. Hoffman explained the addendum. Mr. Freimuth moved to approve addendum five; seconded by Mr. Seaman.

Voting For:	Beno	Castillo	Decker	Donley
	Foley	Freimuth	Gale	Keene
	Konz	Seaman	Walters	
Voting Against:	None			
Absent:	Loewenstein			

The motion carried.

**Agenda Item 7.b.6.** Valley County Treasurer Addendum Two – Over the Counter Payment. Chairman Gale reported he signed Addendum Two on November 29, 2010.

**Agenda Item 7.c.** Network Manager Operations Review Subcommittee Report  
Chairman Gale reported the Subcommittee has had two meetings. A survey was conducted of state agencies regarding the service they are receiving from Nebraska.gov and other portal questions. The Subcommittee is still analyzing and digesting the information and will have a more detailed report as soon as that is accomplished. Chairman Gale also reported several contractual issues are being studied and explored such as the portal source code and escrow agreement.

forth in Item 8.a.4. of the agenda; seconded by Mr. Loewenstein. After discussion, it was decided these addenda did not need ratification due to the authority given the Chair at the May 5, 2010 NSRB meeting to sign Over the County Payment addenda for local government entities. Chairman Gale withdrew the motion.

**Agenda Item 8.b. NETWORK MANAGER OPERATIONS REVIEW SUBCOMMITTEE REPORT**

Chairman Gale gave an update on the Subcommittee studies and notified the Board he has appointed Treasurer Stenberg to the Subcommittee.

**Agenda Item 8.b 1. NSRB Survey Summary**

Chairman Gale discussed the Survey prepared and conducted by the Network Manager Operations Review Subcommittee on the portal operations and the Survey Summary. He explained the reason for the survey was to receive information on Nebraska.gov's performance and the secondary focus was on agencies that have not come before the Board to have their on-line fee transactions approved. The Network Manager Subcommittee will continue to follow up with agency compliance regarding NSRB portal fee approvals.

Chairman Gale declared a recess at 10:40 A.M.

Chairman Gale reconvened the meeting at 10:55 A.M.

**Agenda Item 9. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE REPORT**

Ms. Beno presented the Subcommittee report on the new procedures and processes recommended by the Subcommittee for implementation beginning with the next granting period.

**Agenda Item 9.a. Approve Revised Grant Application Process**

Ms. Beno explained the recommended revisions to the NSRB grant awarding process. Ms Beno moved to approve the revised grant application process as presented and approve the Overview document, in concept, to allow for the Grants Review Committee and the Executive Director to change language for clarification as needed; seconded by Ms. Decker.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley Stenberg	Foley
Voting Against:	None				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 9.b. Approve Re-drafted Grant Application Form.**

Ms. Beno explained the recommended revisions to the NSRB Grant Application. Mr. Keene moved to approve the re-drafted Grant Application Form revised 01/20/2011; seconded by Ms. Donley.

Voting For:	Beno Gale	Castillo Keene	Decker Loewenstein	Donley Stenberg	Foley
Voting Against:	None				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

The motion failed.

Ms. Beno moved to approve Addendum Five to the Interagency Agreement between the NE Department of Agriculture and the Nebraska State Records Board – Conference Registration; seconded by Mr. Loewenstein.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene	Loewenstein		
Voting Against:	Stenberg				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 8.a. 2. Approval of fees for access – Open Portal Solutions, Inc. (OPS) and the Nebraska Department of Roads.**

Mr. Bill Wehling, Department of Roads, Information Technology, explained the agreement between the Department of Roads and Open Portal Solutions, Inc. for delivery of a collision report web service along with Mr. Bob Grant, Department of Roads Highway Safety Manager and Mr. Dan Waddle Department of Roads, Traffic Engineering. After discussion, Mr. Stenberg moved to approve the agreement subject to two conditions. 1. That the contract be amended to provide transfer of funds to the state’s bank account in not more than three days and 2. The term of the contract be changed to one year from today; seconded by Mr. Castillo. Chairman Gale moved to amend the motion to substitute the requirement of a one year term to instead require assurance of a backup system for the service. Hearing no second to the motion, the motion failed. A vote was taken on the original motion.

Voting For:	Beno	Castillo	Decker	Donley	Foley
	Gale	Keene	Stenberg		
Voting Against:	Loewenstein				
Absent:	Freimuth	Konz	Seaman		

The motion carried.

**Agenda Item 8.a. 3. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, and the NE State Records Board.**

Mr. Hoffman explained the Electronic Service Level Agreements. Chairman Gale reported signing the Electronic Service Level Agreements with Arthur County, Custer County, Logan County, McPherson County, Thomas County and the City of Bellevue on January 24, 2011. Chairman Gale reported signing the Electronic Service Level Agreements with Cheyenne County and Keith County on January 26, 2011.

**Agenda Item 8.a. 4. Addendum One to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, and the NE State Records Board – Over the Counter Payments.**

Mr. Hoffman explained the Over the Counter Payments addendum. Chairman Gale reported signing Addendum One to the Electronic Government Service Level Agreements with the Arthur County Courts, Arthur County Treasurer (Addendum Two), Custer County Treasurer, Logan County Treasurer, McPherson County Treasurer, Thomas County Treasurer and the City of Bellevue on January 24, 2011. Chairman Gale reported signing Addendum One to the Electronic Government Service Level Agreements with the Cheyenne County Treasurer and the Keith County District Court on January 26, 2011. Chairman Gale moved to ratify and approve those Over the County Payment Addenda for political subdivision that are set



# STATE OF NEBRASKA

Don Stenberg  
State Treasurer

State Capitol, Room 2005  
P.O. Box 94788  
Lincoln, NE 68509  
Telephone: (402) 471-2455  
Fax: (402) 471-4390

## Memorandum of Understanding

This memorandum of understanding, made and entered into this 28th day of February, 2011, between the Nebraska State Treasurer's Office ("STO") and the Nebraska Department of Roads ("NDOR"), is regarding the processing of credit card and the current NDOR agreement with Open Portal Services ("OPS").

The parties agree to the following:

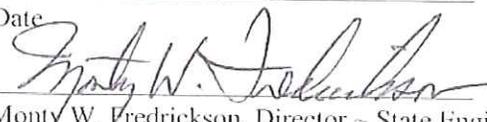
STO agrees to allow a one-time written exception to State Statute 84-710 for the period of the initial NDOR agreement with OPS (agreement end date of 8/22/2012). NDOR agrees that the agency will require that all funds collected under the OPS agreement be remitted no later than 15 business days following the prior end of month. Payments will be remitted to NDOR/STO no later than every 45 calendar days during the duration of the agreement.

STO agrees to allow NDOR to process credit cards under the OPS agreement with Pay Pal thru the duration of the agreement end date 8/22/12. At the OPS agreement end date of 8/22/2012, NDOR agrees that all credit card processing will be switched to the State Treasury negotiated credit card processor and credit card transactions will then settle daily directly to a STO bank account.

The State Treasurer's Office will recommend that the Nebraska State Records Board amend its resolution concerning these matters to conform with this agreement.

  
\_\_\_\_\_  
Nebraska State Treasurer - Don Stenberg

2/28/11  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Monty W. Fredrickson, Director - State Engineer  
Nebraska Department of Roads

3-1-11  
\_\_\_\_\_  
Date

Cc: Secretary of State John Gale

## AGREEMENT

This Agreement (hereinafter "Agreement") is entered into on the 23<sup>rd</sup> day of August, 2010, by and between Open Portal Solutions, Inc., an Indiana Corporation, (hereinafter referred to as "OPS"), and the Nebraska Department of Roads (hereinafter referred to as "NDOR"), under the terms and conditions as set forth below.

### WITNESSETH:

WHEREAS, NDOR is responsible for the gathering, hosting, and management of vehicle collision data and vehicle collision reports for the State of Nebraska;

WHEREAS, OPS is in the business of providing services for governmental entities regarding data storage, management, and retrieval, including mechanisms by which appropriate persons may access certain data via the internet;

WHEREAS, NDOR desires that OPS provide the services required to make vehicle collision reports generated in the State of Nebraska available to appropriate members of the public via its internet website, [buycrash.com](http://buycrash.com), and other mechanisms; and

WHEREAS, NDOR and OPS hereby desire to delineate their agreement with respect to the provision of these services, as well as the compensation provided in consideration of same.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and representations provided between the parties, NDOR and OPS agree as follows:

### **1. Services Provided by OPS – Collision Report Web Service**

1.1 OPS shall develop, implement, and maintain a web service which will facilitate the interaction between NDOR's vehicle collision database(s) and OPS' [buycrash.com](http://buycrash.com) services. The web service shall effectuate the search for, and retrieval of, State of Nebraska vehicle collision reports from NDOR's vehicle collision database(s), and shall transmit said reports to OPS' website for use in accordance with this Agreement.

1.2 OPS shall, through its website [www.buycrash.com](http://www.buycrash.com), make State of Nebraska vehicle collision reports available for purchase by interested and eligible persons. OPS shall provide all electronic commerce services necessary to effectuate transactions for the purchase of said collision reports.

1.3 OPS shall collect and account for all revenue generated from the electronic commerce purchase transactions of State of Nebraska vehicle collision reports effectuated by OPS. OPS shall distribute said revenues in accordance with Section 5 of this Agreement.

1.4 All purchased reports via this service will have a watermark imposed on the image in the lower right section. The watermark will resemble attachment A in all

areas include wording, size, shape and color. Any changes to this watermark by OPS will be subject to written approval by NDOR. In addition, OPS will make changes to the watermark upon receiving written request by NDOR. These modifications may arise by change in management or legal directive, but not limited to these listed items. All watermark changes will be the financial responsibility of OPS.

## **2. Services Provided by OPS – Attorney/Law Firm Web Portal**

2.1 OPS shall develop, implement, and maintain an additional web portal which will allow subscribing attorneys or law firms access to an electronic file, to be provided by NDOR, containing the updated appropriate collision report data normally accessible to attorneys under applicable Nebraska law, and NDOR procedures.

2.2 OPS shall enroll attorneys and/or law firms in annual subscription agreements, which will allow access to the services and information described in Section 2.1 of this Agreement for a one (1) year term. The price for an annual subscription to the data described in Section 2.1 of this Agreement shall be Five Hundred Dollars (\$500.00). OPS shall collect and distribute all revenues generated from the subscriptions in accordance with Section 5 of this Agreement.

## **3. Services Provided by OPS – E Crash Application for IPAD**

3.1 OPS shall develop a fully usable customized version of its electronic crash reporting application solution (“Application”), which will allow law enforcement officers and personnel to generate electronic collision reports using their iPad device. The Application will be capable of generating reports which conform to all current applicable requirements and standards for vehicle collision reports in Nebraska, including functional integration with NDOR’s existing diagramming software package. Data transferred from the iPad devices will only be stored on the NDOR system. No part of the data will be transferred or sold during this process.

3.2 Subject to the terms and conditions set forth in this Agreement, OPS hereby grants to NDOR, and its participating Nebraska law enforcement personnel, a nonexclusive, royalty-bearing, nontransferable license in the Application, to use the Application exclusively for its intended use, as described herein. Except as specifically granted in this Agreement, OPS owns and retains all right, title, and interest in the Application, documentation, and any and all related materials. This Agreement does not transfer ownership rights of any description in the Application, documentation, or any related materials to NDOR or any third party.

## **4. NDOR Responsibilities and Representations**

4.1 NDOR shall provide OPS with sufficient access to its vehicle collision database(s) in order to enable OPS to provide the services contained in Sections 1 through 3 of this Agreement.

4.2 NDOR shall determine the price for each collision report purchased using the services provided under Section 1 of this Agreement. It is understood by both parties that OPS shall add a convenience fee of Three Dollars (\$3.00) to the price determined by NDOR, which will be retained by OPS on each purchase as provided by Section 5 of this Agreement.

4.3 NDOR represents and agrees that, during the term of this Agreement, OPS shall be the exclusive provider of the services described herein. No other entity shall have the right to conduct online sale transactions of State of Nebraska vehicle collision reports provided by NDOR.

## **5. Compensation; Revenue Distribution**

5.1 As compensation for the services provided under Section 1 of this Agreement, OPS shall be entitled to a fee of Three Dollars (\$3.00) per each report purchased using the services provided under this Agreement. The fees due to OPS under this paragraph shall be retained by OPS from the revenue collected at the time of the transaction.

5.2 As compensation for the services provided under Section 2 of this Agreement, OPS shall be entitled to a fee of Two Hundred Fifty (\$250.00) per each annual subscription purchased. The fees due to OPS under this paragraph shall be retained by OPS from the revenue collected at the time of the transaction.

5.3 All remaining revenues collected by OPS for the purchased reports or subscriptions under this Agreement shall be distributed to NDOR, or to another entity or entities as directed by NDOR, on a quarterly basis. At the end of each quarter, NDOR shall receive an accounting of all transactions completed, and revenue collected under this Agreement for the preceding quarter.

5.4 In the case of a purchase being processed by NDOR staff OPS shall receive only the amount of money equal to the credit card processing fee.

## **6. Term; Termination**

6.1 The initial term of this Agreement shall be two (2) years, and shall run from 8/23/2010 up to and including 8/22/2012. The terms of this Agreement shall be automatically renewed for an additional two (2) year period. After the first term either party can terminate this Agreement by providing a (90) day written notice to the other party of their intention.

6.2 Upon termination of this Agreement, all duties of OPS herein shall terminate, including, without limitation, any responsibility to provide any services whatsoever to any local law enforcement agency in the State of Nebraska.

6.3 NDOR may terminate this Agreement immediately for the following reasons:

6.3.1 If directed to do so by statute;

- 6.3.2 OPS has made an assignment for the benefit of creditors, has admitted in writing its inability to pay debts as they mature, or has ceased operating in the normal course of business;
- 6.3.3 A trustee or receiver of OPS or of any substantial part of OPS's assets has been appointed by any court;
- 6.3.4 Fraud, misappropriation embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under this Agreement by OPS, its employees, officers, directors, or shareholders;
- 6.3.5 An involuntary proceeding has been commenced by any party against OPS under any one of the chapters of Title 11 of the United States Code and (i) the proceeding has been pending for at least sixty (60) days; or (ii) OPS has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) OPS has been decreed or adjudged a debtor;
- 6.3.6 A voluntary petition has been filed by OPS under any of the chapters of Title 11 of the United States Code;
- 6.3.7 OPS intentionally or unintentionally discloses confidential information. With the exception of the information which will be released as part of the transactions contemplated in Sections 1 and 2 of this Agreement, all materials and information provided by NDOR or acquired by the contractor on behalf of NDOR shall be regarded as confidential information.

## **7. Mutual Covenants**

7.1 NDOR and OPS agree that they shall use their best efforts to perform and fulfill all conditions and obligations on their parts to be performed and fulfilled under this Agreement, to the end that the transactions contemplated by this Agreement shall be fully carried out.

7.2 NDOR and OPS shall cooperate with each other in performance of all obligations under this Agreement and shall use best efforts to satisfy or cause to be satisfied, all obligations, conditions and restrictions of the parties under this Agreement.

## **8. Remedies**

8.1 If NDOR should violate any condition or obligation under this Agreement, the parties each acknowledge that it would be extremely impracticable to measure the resulting damages; accordingly, OPS, in addition to any other available rights or remedies, may sue in law or equity, and in such case the parties each expressly waive the defense that a remedy in damages will be adequate.

## **9. Notices**

Notice under this Agreement shall be made in writing; sent via certified mail, return receipt requested, U.S. Mail or private express, or by facsimile according to the following address and contact information:

If to OPS:                    Jeff Holt, Vice President  
Open Portal Solutions, Inc.  
374 Meridian Parke Lane Suite B  
Greenwood, IN 46142  
Phone: (317) 215-8300  
Fax: (317) 215-2217

With a copy to:            John C. Krause  
Attorney at Law  
155 E. Market St., Suite 310  
Indianapolis, Indiana 46204

If to NDOR:                Bob Grant, Highway Safety Manager  
1500 Highway 2  
PO Box 94759  
Lincoln NE 68509-4759

## **10. Miscellaneous**

10.1 This Agreement constitutes the entire agreement among the parties pertaining to the subject matter contained herein and supersedes all prior and contemporaneous agreements, representations and understandings of the parties.

10.2 No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties hereto.

10.3 No waiver of any of the provisions of this Agreement will be deemed, or will constitute, a waiver of any other provision, whether or not similar, nor will any waiver constitute a continuing waiver. No waiver will be binding unless executed in writing by the party making the waiver.

10.4 Neither party shall assign this Agreement without the prior written consent of the other party.

10.5 This Agreement shall be binding on, and shall inure to the benefit of, the parties hereto, and their successors and assigns.

10.6 The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

10.7 OPS shall not be liable for failure to perform any part of this Agreement where such failure is due to fire, flood, power outages, strikes, labor troubles or other industrial disturbances, inevitable accidents, acts of terror, commercially unreasonable hostile acts by a third party, legal restrictions, governmental regulations or orders, or any cause beyond the control of OPS. However, OPS shall use diligent efforts to resume performance. This Agreement shall not be regarded as terminated or frustrated as a result of such failure of performance that does not exceed ninety (90) days to remedy such failure.

10.8 The terms and provisions of this Agreement will be governed and interpreted by the laws of the State of Nebraska.

10.9 OPS shall travel to NDOR Headquarters in Lincoln Nebraska for a minimum of 8 hours for the sole purpose of understanding Highway Safety – Accident Records business needs and practices. During this time NDOR will provide all staff needed to supply OPS with the information to complete section 4 above. All travel and expense related to said travel will be the responsibility of OPS.

10.10 Any modification of pricing must be approved by both parties in writing (60) day prior to any price adjustment.

IN WITNESS WHEREOF, the parties hereby execute this Agreement as of the day and year first above written.

**Open Portal Solutions, Inc.**

By: Jeff Holt  
Printed: Jeff Holt  
Title: VP Sales & Marketing

**Nebraska Department of  
Roads**

By: Robert A. Grant  
Printed: Robert A. Grant  
Title: Highway Safety Manager

Attachment A



210051111

State of Nebraska Investigator's Motor Vehicle Accident Report

Sheet 1 of 1

Form containing accident details: Total Number of Vehicles (002), Date of Accident (11-21-2010), Place of Accident (Douglas County, Omaha), Road on which accident occurred (CORNHUSKER ROAD), Driver information for Vehicle 1 (James B Bear JR), and Vehicle 2 (Sarah J Mann), including license numbers, addresses, and insurance details.

**THE FOLLOWING INFORMATION IS REQUIRED FOR ALL ACCIDENTS**

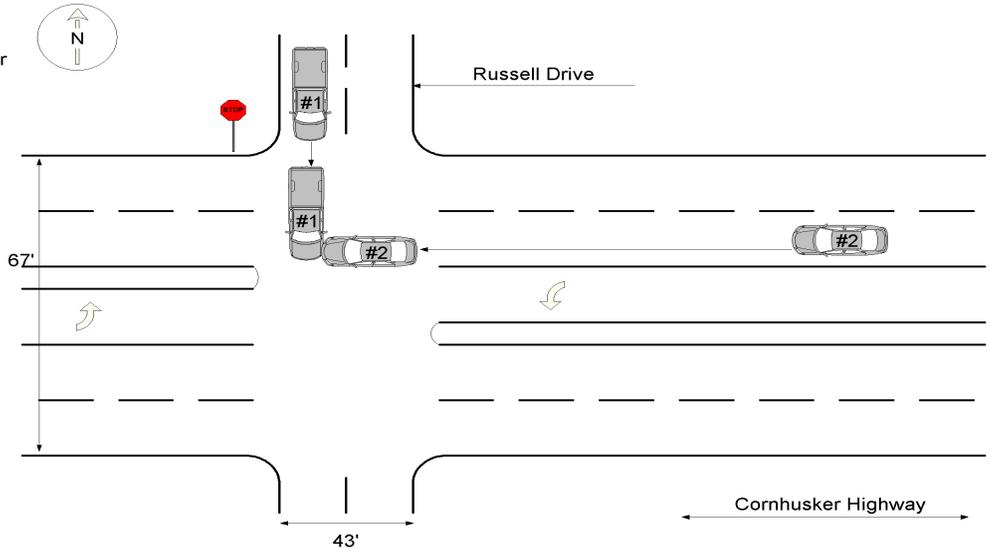
INDICATE BY DIAGRAM WHAT HAPPENED

AGENCY CASE NO.



Indicate North by Arrow

POI - 5' East of West curb of Russell Driver  
20' South of North Curb of Cornhusker Hwy



NOT TO SCALE

**DESCRIPTION OF ACCIDENT BASED ON OFFICER'S INVESTIGATION**

Veh 2 had the right of way and Veh 1 ran the stop sign. Veh #2 crashed in the driver front quarter panel and caused front end damage to Veh 2. BAC was taken on Drv 1 and found to be under the influence of alcohol. Injuries were reported and transported to hospital.

PROPERTY	OBJECT DAMAGED	OWNER NAME	ADDRESS	PHONE ( )	APPROX. COST OF DAMAGE \$
	OBJECT DAMAGED	OWNER NAME	ADDRESS	PHONE ( )	APPROX. COST OF DAMAGE \$
WITNESSES	NAME GEORGE G JUNGLE	ADDRESS 66 FOREST VINE	ADDRESS OMAHA NE 68117		PHONE (402) 479-3912
	NAME	ADDRESS	ADDRESS		PHONE ( )

<b>VEHICLE MOVEMENT BEFORE COLLISION</b>				<b>POINT OF IMPACT AND MOST DAMAGED AREA</b> <i>(Enter numbers for each vehicle)</i>				<b>AIRBAG DEPLOYED VEHICLE 1</b>				<b>RESTRAINT USE VEHICLE 1</b>				<b>TOTAL OCCUPANTS</b>					
VEH NO.	N	S	E	W	ROAD OR HIGHWAY NAME				VEHICLE 1		VEHICLE 2		VEHICLE 1		VEHICLE 2		VEH 1	001	VEH 2	002	
1			X		Oak				VEHICLE 1		VEHICLE 2		4		9		ALCOHOL TESTING	Driver No. 1	Driver No. 2	Pedestrian	
2	X				40TH ST				POINT OF IMPACT	02	POINT OF IMPACT	01	1 Deployed - front		1 None used - vehicle occupant		ALCOHOL LEVEL TESTED	Y	X	Y	Y
1	01	06 Turning left			MOST DAMAGED AREA		01		2 Deployed - side		3 Deployed - both front/side		2 Lap & shoulder belt used		2 Lap & shoulder belt used		BAC LEVEL	250	ALCOHOL/DRUGS SUSPECTED		
2	01	08 Entering traffic lane			MOST DAMAGED AREA		01		3 Not deployed		4 Lap belt only used		3 Shoulder belt only used		3 Shoulder belt only used		Driver No. 1		Driver No. 2		
01 Essentially straight ahead				09 Leaving traffic lane				00 None		4 Not applicable/ No airbag available		5 Child safety seat used		4 Lap belt only used		4 Lap belt only used		2		1	
02 Backing				10 Parked				01		5 Not applicable/ No airbag available		6 Child booster seat used		5 Child safety seat used		5 Child safety seat used		3		3	
03 Changing lanes				11 Slowing or stopped in traffic				02		6 Unknown		7 DOT approved helmet used		6 Child booster seat used		6 Child booster seat used		4		4	
04 Overtaking/ Passing				12 Other				03		VEHICLE 2		8 Costume helmet used		7 DOT approved helmet used		7 DOT approved helmet used		5		5	
05 Turning right				13 Unknown				04		VEHICLE 2		9 Restraint use unknown		8 Costume helmet used		8 Costume helmet used					
06 Turning left				13 Unknown				05		VEHICLE 2				9 Restraint use unknown		9 Restraint use unknown					
OFFICER NO. 4629				TROOP/TEAM/BEAT 282				DEPARTMENT 9999 NE Dept. of Roads				Photographs taken? YES NO									
INVESTIGATOR NAME (Print or Type) Sean Owings				INVESTIGATOR SIGNATURE Digital Certificate with Nebraska Crime Commission				DATE OF REPORT 01/18/2011													



**Dave Heineman**  
Governor

# STATE OF NEBRASKA

## DEPARTMENT OF ROADS

**Monty W. Fredrickson, P.E.**, Director – State Engineer  
1500 Highway 2 • PO Box 94759 • Lincoln NE 68509-4759  
Phone (402)471-4567 • FAX (402)479-4325 • [www.transportation.nebraska.gov](http://www.transportation.nebraska.gov)

January 10, 2011

Nebraska State Records Boards  
Attn: Cathy Danahy  
440 S. 8th St., Ste. 210  
Lincoln, NE 68508-2294

Re: NDOR Accident Records Portal

Dear Ms. Danahy:

I have reviewed the Open Portal Solutions (OPS) contract and discussed their solution to provide a portal for taxpayers and lawyers to purchase accident reports with the appropriate Nebraska Department of Roads staff. Considering the fact that OPS has developed a similar solution for other Department of Transportation Agencies, I support the development of the portals and approve fees that will be charged to the users of the portals.

Sincerely,

A handwritten signature in cursive script, appearing to read "Monty W. Fredrickson".

Monty W. Fredrickson, P.E.  
Director – State Engineer

MWF:BW:z

cc: Dan Waddle

**NSRB - CASH FUND BALANCE**  
**State Records Board - Revenues & Expenditures**  
**FY 10-11**

	<u>Jan, 2011</u>	<u>Prior Year Jan, 2010</u>	<u>Feb, 2011</u>	<u>Prior Year Feb, 2010</u>	<u>Mar, 2011</u>	<u>Prior Year Mar, 2010</u>
<b><u>Revenues:</u></b>						
Sale of Service	\$484,737.50	\$466,227.05	\$541,447.15	\$265,742.41	\$484,143.86	\$574,317.14
General Business Fees	\$55.56	\$213.71	\$103.13	\$101.88	\$202.91	\$120.89
Driver Records	\$1,404.00	\$1,922.00	\$1,176.00	\$1,408.00	\$1,701.00	\$1,674.00
Investment Income	\$1,330.77	\$2,171.75	\$1,405.74	\$2,136.84	\$2,550.28	\$2,028.85
<b>Total</b>	<b>\$487,527.83</b>	<b>\$470,534.51</b>	<b>\$544,132.02</b>	<b>\$269,389.13</b>	<b>\$488,598.05</b>	<b>\$578,140.88</b>
<b><u>Expenditures:</u></b>						
State Agency Payment	\$316,347.21	\$308,666.02	\$353,458.99	\$165,858.40	\$312,755.53	\$329,874.29
NIC	\$149,181.50	\$152,242.89	\$167,200.48	\$101,366.99	\$151,595.67	\$249,635.32
Other Contractual Services	\$0.00					
Personal Services	\$2,908.91	\$1,795.29	\$2,908.93	\$2,070.92	\$2,908.92	\$1,795.30
Operating Transfer Out (Note 1)		35771.5				
Misc. Expense	\$160.26	\$83.03	\$210.66	\$60.00	\$12.59	\$538.30
<b>Total</b>	<b>\$468,597.88</b>	<b>\$498,558.73</b>	<b>\$523,779.06</b>	<b>\$269,356.31</b>	<b>\$467,272.71</b>	<b>\$581,843.21</b>
<b><u>Profit (Loss)</u></b>	\$18,929.95	(\$28,024.22)	\$20,352.96	\$32.82	\$21,325.34	(\$3,702.33)
<b><u>Fund Balance:</u></b>	<b># \$587,850.75</b>	<b>\$751,276.72</b>	<b>\$608,203.71</b>	<b>\$751,309.54</b>	<b>\$629,529.05</b>	<b>\$747,607.21</b>

<b>Transfer to General Fund in June, 2011 (Note 1)</b>	<b>\$59,077.00</b>
<b>Grant Encumbrances</b>	<b>\$0.00</b>
<b>Reinvested Revenue</b>	<b>\$0.00</b>
<b>Unencumbered Funds</b>	<b>\$570,452.05</b>

**Note 1: Cash Fund Transfers to the General Fund are per LB1, 101st Legislature, First Special Session 2009  
Total designated transfer amount was \$118,154 with one half transferred December, 2010 and the remainder to be transferred June, 2011**

# State/Local Grant Project Status Report - 3/31/2011

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Balance Status	Stated Completion Date	Date of Last Payment
Accountability and Disclosure	Online Campaign Statement Filing II	5/27/2009	\$25,000	\$0		January, 2010 December, 2009 Extended to March, 2010 May, 2010 Extended to October, 2010	Completed November, 2010
Hamilton County Surveyor	Hamilton County Mapping Update	9/15/2009	\$25,000	\$0		December, 2010	Completed December,
Lincoln County/City of North Platte	Lincoln County/City of North Platte Enhanced Web Service	9/15/2009	\$25,000	\$0		July, 2010 Extended to December 2010	Completed December, 2010
Richardson County Assessor	Enhancement of Richardson County Land Record Information Management and Web Access	9/15/2009	\$25,000	\$0		July, 2010	Completed August, 2010
Valley County Assessor	Geographic Information Implementation & Web Access	9/15/2009	\$15,000	\$0		December, 2010	Completed December, 2010
Arthur County Assessor	GIS System	12/2/2009	\$15,612	\$0		April, 2010 March, 2010 Extended to October, 2010	Completed November, 2010
Blaine County Assessor	GIS System	12/2/2009	\$13,742	\$0		April, 2010 March, 2010 Extended to October, 2010	Completed November, 2010



General Manager's Report  
1<sup>st</sup> Quarter Business Plan Update

---

January 2011 – March 2011

---

NEBRASKA . GOV

Brent Hoffman, General Manager  
*Nebraska.gov*  
301 S 13<sup>th</sup> Street, Suite 301  
Phone: 402-471-6582  
FAX: 402-471-7817  
Email: [bhoffman@nicusa.com](mailto:bhoffman@nicusa.com)

## Table of Contents

<b>NEBRASKA.GOV EXECUTIVE SUMMARY</b>	<b>4</b>
<b>FINANCIAL REPORTS</b>	<b>5</b>
MARCH 2011 FINANCIAL REPORT	5
2011 REVENUE CONTRIBUTION REPORT	5
<b>NEBRASKA.GOV 2011 GOALS</b>	<b>6</b>
GOAL: LAUNCH INNOVATIVE SERVICES WITH OUR STATE PARTNERS	6
<b>WORKING WITH OUR PARTNERS TO LAUNCH NEW AND INNOVATIVE APPLICATIONS IN 2011 IS AT THE TOP OF OUR PRIORITIES. APPLICATIONS TARGETED TO LAUNCH IN 2011 ARE:</b>	<b>6</b>
GOAL: IDENTIFY MARKETING STRATEGIES TO INCREASE AWARENESS AND ADOPTION RATES	7
<b>GOAL: UPDATE EXISTING APPLICATIONS TO BE MORE EFFICIENT FOR PARTNERS, MORE USER-FRIENDLY, AND INCREASE ADOPTION AND REVENUE</b>	<b>9</b>
<b>GOAL: DRIVE BUSINESS DEVELOPMENT FOR 2012</b>	<b>10</b>
<b>GOAL: IMPLEMENT THE LATEST WEB TECHNOLOGIES TO FURTHER ENHANCE THE DELIVERY OF SERVICES ON OUR PORTAL</b>	<b>11</b>
<b>THE NEBRASKA.GOV 2011 TECHNICAL PLAN</b>	<b>12</b>
GOAL: MOBILE PLATFORM DEVELOPMENT	12
GOAL: UTILIZE CLOUD COMPUTING SERVICES	12
GOAL: BROADEN THE DEVELOPMENT SKILL SET OF OUR DEVELOPMENT TEAM	13
GOAL: EVALUATE OPPORTUNITIES FOR HOSTING VIRTUAL SERVICES FOR OUR PARTNERS	13
<b>THE NEBRASKA.GOV NETWORK REPORT</b>	<b>14</b>
<b>NEBRASKA.GOV 2011 MARKETING GOALS</b>	<b>14</b>
GOAL: TARGET SIX DIFFERENT APPLICATIONS TO FOCUS OUR MARKETING EFFORTS	14
GOAL: INCREASE AWARENESS OF NEBRASKA.GOV SERVICES	17
GOAL: EXPAND A PRESENCE IN THE COMMUNITY	17
<b>E-GOVERNMENT NEWS HEADLINES</b>	<b>18</b>
<b>NIC NEWS</b>	<b>18</b>
OKLAHOMA LAUNCHES DATA.OK.GOV SITE	18
NEBRASKA EXPANDS ONLINE REGISTRATION FOR ALL BUSINESS ENTITIES	19
KENTUCKY.GOV OFFERS NEW OPTIONS FOR PAYING UNEMPLOYMENT TAXES	19
MAINE.GOV: A SITE FOR THE INDEPENDENT-MINDED	19
UTAH CONTINUES TO LEAD NATION IN EGOVERNMENT	19
WEST VIRGINIA CHIP PAYMENTS NOW ACCEPTED ONLINE	20
NIC TECHNOLOGIES BRINGS TRANSPARENCY AND CONVENIENCE TO FEC RULEMAKING	20

NIC DEVELOPS NEW WEBSITE FOR THE NATIONAL ASSOCIATION OF STATE CHIEF ADMINISTRATORS	20
IN.GOV LAUNCHES REDESIGNED INSHAPE WEBSITE	20
STATE OF OKLAHOMA ANNOUNCES LAUNCH OF OK.GOV ON TWITTER	20
NEW HEALTHYPROGRAMS.OK.GOV SHOWCASES HEALTH AND FITNESS RESOURCES	21
ENHANCED WEBSITE AIDS NEBRASKANS REPRESENTING THEMSELVES IN COURT	21
MISSISSIPPI AWARDS EGOVERNMENT SERVICES CONTRACT TO NIC INC.	21
<b>GENERAL NEWS</b>	<b>21</b>
NOW AT STARBUCKS: BUY A LATTE BY WAVING YOUR PHONE	21
THE ECONOMICS OF E-GOVERNMENT SERVICES ARE FAR FROM SIMPLE	22
NEW I.R.S. APP LETS YOU TRACK YOUR TAX REFUND	22
SETTING UP HEALTH INSURANCE EXCHANGES, STATES FACE BIG DECISIONS	22
MOBILE IS FACEBOOK'S TOP PRIORITY IN 2011	22
COULD ADS BE POPPING UP SOON TO STATE WEBSITES?	22
WEB 3.0 COULD LEAD TO E-GOVERNMENT THAT ANTICIPATES CITIZENS' NEEDS	23
IPADS ARE LIKELY THE DEVICE FOR THE NEXT DECADE (OPINION)	23
STATE IT DIET: CONSOLIDATION, CLOUD AND SHARED SERVICES	23
USING PHONES, BUT NOT TO TALK OR SURF	23
VIRGINIA LAUNCHES MOBILE APP TO FIND FARM-FRESH FOODS	23
MOBILE PAYMENTS IN U.S.: CREATIVE CHAOS OR JUST CHAOS?	24
SMARTPHONE MARKET EXPECTED TO SOAR IN 2011	24
STATE BUDGET OUTLOOK: THE WORST ISN'T OVER	24

---

## NEBRASKA.GOV *Executive Summary*

---

With the first quarter of 2011 already behind us, it's amazing how quickly time passes. Our team has spent the first few months of this year setting in motion new projects and new marketing efforts which will both have exciting results. Knowing how fast three months can fly by, it is ever important for us as a team to continue to track our progress and make sure we are meeting our goals for 2011.

To start off the year, January 6<sup>th</sup> marked the beginning of the 101<sup>st</sup> Legislative's second session. Through the use of the online Bill Tracker system, citizens are able to track the process of a bill through the automation of information. Nebraska.gov has worked with the Nebraska Legislature in the past to create this convenient service. It provides a way to track legislative activity in an organized way.

In January 2011, Secretary of State John Gale announced that all business entities can file required annual and biennial reports online, which is the most recent addition of the online Nonprofit Corporation Biennial Reporting. Filers can use the Nebraska Business One Stop Registration service to set up a filing profile and submit the required information. Due to early email notifications from Nebraska.gov and paper mailings from the Business Division, January 2011 saw 2704 submitted online, compared to 2009, 767 LLC Biennial Reports submitted.

On the marketing aspect, we have been working with the County Treasurer's to increase online adoption for License Plate renewals. Several counties are now putting the "renew online" stickers on their renewal postcards. We have seen a dramatic increase in adoption overall. In January, there were 6743 renewals and at the end of March we hit an all-time high of almost 10,000. Also in March, there were approximately 140,000 inserts printed to be included in DMV's general mailings. This will also help increase the adoption rate.

For new advances on the technology side of things, our staff is in the process of making all portal services more mobile accessible by adding new mobile style sheets to the templates. Our creative services division is doing research on different Internet browsers' capability to read HTML 5 effectively. Our goal is to offer services with a mobile payment feature.

To end this 1<sup>st</sup> quarter update financially, we have ended on a positive note. State gross revenues for the month of March were \$682,547. Of that total, the agencies net revenue was \$355,072, the NSRB net revenue was \$23,978, that's up \$3,499 from the same month the year prior, and Nebraska.gov net revenue was \$54,664.

With many new projects in the pipeline to be launched in 2011, we are finding ourselves very busy. I pride my staff in staying on top of things and working as a team to meet their goals individually and as a business. We are constantly on the look-out for innovative processes and providing the best services to the Nebraska citizens. We want to make 2011 another great year!

Sincerely,  
Brent Hoffman  
President, Nebraska Interactive, LLC

## Financial Reports

### March 2011 Financial Report

	Month Ended 03/31/2011	Month Ended 03/31/2010	Year to Date 03/31/2011	Year to Date 03/31/2010
<b>State of Nebraska Gross Revenue</b>	\$682,547	\$589,432	\$1,793,811	\$1,647,874
<b>Revenue Other (Adjustments)</b>	\$218	\$0	\$213	(\$0)
<b>Total Gross Revenue</b>	\$682,766	\$589,432	\$1,794,023	\$1,647,874
<b>10% NSRB Partner Share</b>	\$23,978	\$20,479	\$63,210	\$55,770
<b>Agency Share</b>	\$355,072	\$316,511	\$915,003	\$875,698
<b>COR Other (Communication Costs)</b>	\$37,215	\$29,133	\$100,133	\$79,524
<b>Total Cost of Revenue</b>	\$416,265	\$366,123	\$1,078,346	\$1,010,992
<b>Nebraska Interactive Gross Revenue</b>	\$266,501	\$223,309	\$715,677	\$636,882
<b>Nebraska Interactive Operating Expenses</b>	\$174,480	\$166,761	\$522,725	\$513,410
<b>Nebraska Interactive Operating Income</b>	\$92,020	\$56,548	\$192,952	\$123,472
<b>Nebraska Interactive Other Income</b>	\$61	\$0	\$61	\$0
<b>Nebraska Interactive Net Pre-Tax Income</b>	\$92,081	\$56,548	\$193,013	\$123,472
<b>Nebraska Interactive Provision for Income Tax</b>	\$37,417	\$22,666	\$77,849	\$49,488
<b>Nebraska Interactive Net After-Tax Income</b>	\$54,664	\$33,882	\$115,164	\$73,984

### 2011 Revenue Contribution Report

	2011	2010
<b>Dept. of Motor Vehicles (Drivers Records)</b>	35%	38%
<b>Interactive &amp; Other Services</b>	52%	50%
<b>Secretary of State Services (Interactive/Batch)</b>	13%	12%
<b>Other (Subscriptions, Special Projects, etc.)</b>	0%	0%

---

## Nebraska.gov 2011 Goals

---

### Goal: Launch innovative services with our State partners

Working with our partners to launch new and innovative applications in 2011 is at the top of our priorities. Applications targeted to launch in 2011 are:

The applications listed are all revenue generating applications:

1. Department of Roads- Payment Portal  
Targeted Launch: 1<sup>st</sup> quarter 2011  
Market Potential: 2,000  
Target Revenue for 2011: \$3,500

**1st quarter status:**

A concept meeting is scheduled for April 4<sup>th</sup>.

2. State Patrol- Criminal History Searches  
Targeted Launch: 2<sup>nd</sup> quarter 2011  
Market Potential: 30,000  
Target Revenue for 2011: \$4,500

**1st quarter status:**

Nebraska.gov continues to hold weekly project planning meetings to determine design and functionality requirements. New target launch is for 3rd quarter 2011.

3. SOS- Electronic Document Delivery  
Targeted Launch: 2nd quarter 2011  
Market Potential: 450  
Target Revenue for 2011: \$900

**1st quarter status:**

Functional Specifications and prototype have been finalized and project is ready for April-May 2011 development.

4. DMV- Certified Driving Record Request  
Targeted Launch: 2nd quarter 2011  
Market Potential: 10,000  
Target Revenue for 2011: \$6,000

**1st quarter status:**

This project is currently in the planning phase. Prototype and Functional Specifications have yet to be finalized.

5. State Electrical Division Inspection Requests  
Targeted Launch: 3rd quarter 2011  
Market Potential: 5000  
Target Revenue for 2011: \$5,000

**1st quarter status:**

This project is currently in the planning phase. Prototype and Functional Specifications have yet to be finalized.

**Goal: Identify marketing strategies to increase awareness and adoption rates**

**Driving adoption on existing revenue generating applications through marketing efforts with our partners. Utilizing past successful strategies and developing new in order to increase usage.**

1. Court eFiling - Expand upon available electronic filing services with County/District Courts to new services such as Juvenile and Probate case filings. Work with the large collection agencies to help them take advantage of the bulk electronic filing option. In 2010, we processed approximately 48,000 transactions. For 2011, it is our goal to reach over 72,000 transactions through the expansion of new services.

**1st quarter status:**

Updated version of Court eFiling, eFiling 2.0 is currently in testing and will include Juvenile case types on roll out, which will broaden the range of attorneys who are able to utilize the system.

Nebraska.gov is currently working with a second large law firm to help them begin taking advantage of the bulk filing system in 2<sup>nd</sup> quarter 2011. Douglas County District Court will be added as an available court for eFiling in May 2011. January – March of 2011 over 19,000 fee filings were processed, and as of April 2011, 1700 attorneys are subscribed to eFiling

- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

2. Court ePayments – Reach out to the larger collection agencies to ask them to partner with us in raising awareness of the availability of online payments for judgments and garnishments. We will offer to provide inserts for their mailings, and educate their customer service staff. In 2010, we processed approximately 7000 transactions and our goal is to reach 44,000 transactions in the year 2011.

**1st quarter status:**

Nebraska.gov gave a presentation at the February Nebraska Collector's Association meeting which included a Q & A session on how they can help to encourage adoption of online payments. Attendees gave feedback that a court case payment notification service would be very helpful for them. Nebraska.gov and AOC are proceeding with planning for this new subscriber services. Douglas County District Court will be added as an available court for ePayment in April 2011, and marketing materials will be provided to them by Nebraska.gov. Nebraska.gov has also coordinated with the State Bar Association to use their attorney email listserv to send information regarding the addition of Douglas County District Court to JUSTICE, and the ePayments system.

- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

3. Wellness Survey – Coordinate with our DHHS partner at WorkWell to present this survey at national wellness councils, and also provide on-demand webinars. Expand the variety

of available marketing materials. While this project was launched in the 4<sup>th</sup> quarter 2010, we are not projecting to have transactions this year. For 2011, it is our goal to reach 300 company subscriptions and have 150,000 employees from those companies take the survey.

**1st quarter status:**

Nebraska.gov is creating marketing materials to be used by our WorkWell partner to help promote the survey. Additionally, Nebraska.gov is in discussion with a health insurance broker on partnering to help promote adoption of the survey by their clients.

4. Over the Counter Payments – Utilize opportunities provided through NACO and Courts' conferences/meetings to present our Nebraska Over the Counter Payment application (eGov Payments). Demonstrate our solution for state agency partners with Nebraska.gov online services currently processing payments through our payment engine (TPE). These partners are already familiar with our financial reporting and disbursement methods, and adding OTC would be a natural and simple implementation for them. Currently we have 5 County Treasurer's, 1 County Court and 1 District Court signed up for this service. Our goal through demonstrating this service is to add 3 new users each month throughout 2011.

**1st quarter status:**

The City of Bellevue is the first city entity in the state to start using the payment system. A presentation was given to the Bellevue City Council to show them the system, to gain approval of using the system. They are excited to offer their citizens the option to use their credit cards for making payments. An article was printed in Omaha World Herald to alert people to the new payment option. It can be found at <http://www.omaha.com/article/20110225/NEWS2001/702239794>

The organizations that are currently using the service were given cards to increase awareness of the credit card payment option. The cards are posted at the counters and in the windows at the office.



New organizations continue to be contacted to start using the system. We continue to visit with various offices, such as clerks and courts.

5. License Plate Renewals – Continue to work with County Treasurers and the DMV to increase adoption for this service. Douglas County sends the renewal notice postcards in envelopes. Nebraska.gov worked with the Treasurer and their vendor to have text added on the front of all envelopes to alert people to the online option. We will continue to look for new opportunities to raise awareness. Current adoption rate for the year 2010 stands at 3.5%. Through additional marketing efforts, our goal is to increase the usage rate to 10% for the year 2011.

**1st quarter status:**

Nebraska.gov is in discussion with the DMV on the possibility of Kiosks. Some of the Driver Examining Stations in Lancaster County currently only offer driver license services. The stations are noticing citizens wanting to also renew their license plate, but are not able to and have to drive to a different location to do so. By putting a Kiosk machine at locations of interest, citizens would be able to renew their license plates and walk away with their printed stickers. The Lancaster County Treasurer expressed interest in this idea of putting a Kiosk at locations of need. However, with the New Plate Year it might be best to wait until 2012.

We are looking to update the sticker and insert to include a QR code for smart phones. A QR code is a specific barcode that stores addresses and URL's and is readable by smart phones. A user can easily scan the image of a QR code and it will direct them to a specific URL, such as License Plate Renewal. It is anticipated that this will be implemented early in the second quarter.



- See 2011 Nebraska.gov Marketing Goals section for adoption statics associated with current marketing campaigns.

**Goal: Update existing applications to be more efficient for partners, more user-friendly, and increase adoption and revenue**

**Older existing applications can generate new revenue if re-worked, and a portal fee is added.**

1. The Office of Vital Records Birth Certificate Requests service is due for a rewrite, and this will be worked into the development queue in conjunction with including a portal fee to sustain the service. Anticipated revenue for 2011 is \$36,000.

**1st quarter status:**

DHHS would like to put the re-write on hold in order to explore with Nebraska.gov the possibility of developing a more comprehensive online application that could incorporate death certificate, divorce and marriage certificates.

2. The State Fire Marshal's office would like to go paperless in 2011, and we will be working with them to program their current online fireworks permitting so that it will meet all of their needs. Anticipated revenue for 2011 is \$1000

**1st quarter status:**

Planning is underway for this project. Meetings are being held to discuss the details and review the requirements for the applications.

3. Liquor License Renewals remains one service with a relatively low adoption rate. We will be looking to expand the current program to incorporate more functionality that will

increase operational efficiencies as well as draw more users. Anticipated revenue for 2011 is \$5000.

**1st quarter status:**

We are having meetings with local officials to incorporate the local entities into this online service. The revised system will also create efficiencies for the office, as they currently have to type the information into their system that is received online. By making the information available to them, this will save their office time and reduce the possibility of human error. The planning phase is on hold, due to a key NLCC staff member being on medical leave.

**Goal: Drive business development for 2012**

**Business development will focus on a specific list of targeted, high-impact applications for the State of Nebraska.**

1. Department of Revenue- Tax Form 6

Nebraska.gov can play a valuable role when it comes to coordinating inter-agency projects. In our unique position as network manager we have the ability to put together services that combine processes from different levels/areas of government. We will be working with the Department of Revenue and the Department of Motor Vehicles to position Nebraska.gov as the provider of this new service in 2012.

**1st quarter status:**

Nebraska.gov met with the Department of Revenue in January to discuss this service. They agreed that 2011 is the time to initiate high-level concept discussions with all the stakeholders in order to be prepared to move forward in 2012. In February Doug Ewald and Beverly Neth discussed next steps, and decided to start in on the Concept phase for this project after the close of the current legislative session. Nebraska.gov will follow up to set the first concept meeting.

2. Department of Motor Vehicles – Temporary Tags

This service has been found to be very valuable to citizens and law enforcement in the states where it has already been implemented. Issuance of temporary tags to purchasers of new vehicles at the dealership is also a natural complement to the Tax Form 6 service. We will be in discussions with the Department of Motor Vehicles about making this available for 2012.

**1st quarter status:**

This service will go hand in hand with the Department of Revenue- Tax Form 6 project, which discussion will be taking place soon in order to move forward.

3. Judicial Branch – Court Case Monitoring

Nebraska.gov is already providing a large suite of services for the Administrative Office of the Courts and we are very happy that this branch of Nebraska government continues to look to the portal to provide new and innovative applications for them. For 2012, we will be evaluating providing a monitoring services for court cases, and defining what this service will consist of.

**1st quarter status:**

Further discussion of this new service is on hold pending completion of eFiling 2.0 and Court Case Payment Monitoring.

**Goal: Implement the latest Web technologies to further enhance the delivery of services on our portal**

**Nebraska.gov prides itself in being a leader when it comes to cutting edge advancement around the delivery of eGovernment services:**

**1. Mobile applications taking payments**

For the coming year, we would like to mobilize our portal payment instance increasing the number of specifically designed mobile applications offered for Nebraska government, with a focus on revenue generating applications. We would also like to introduce a subscriber application, for making payments and conducting searches for certain services. Court Justice searches also provide PDF's of the filed court documents, increasing the number of searches.

**1st quarter status:**

Nebraska.gov is in the process of making all portal services mobile accessible by adding new mobile style sheets to the templates.

**2. We have identified services to modify which could utilize HTML 5 to provide a whole host of mobile payments available to the public.**

**1st quarter status:**

Nebraska.gov creative services division is doing research on different Internet browsers' capability to read HTML 5 effectively.

**3. Create an enhanced version of our iPhone/iPad court calendar application, which would require a fee to download or integrate subscriber access. This version would be targeted for attorneys and would allow them to search by a specific case number, as well as day or defendant name, for court hearing dates, and add hearing times to their calendars. The application will also allow subscribers to conduct court record searches allowing the searches to be conducted directly from the courtroom.**

**1st quarter status:**

Nebraska.gov has no programming resource available for this enhancement at this time. The original version of the iDevice application has been downloaded nearly 500 times.

**4. Expand the use of GovDelivery information on the Nebraska.gov portal to assist our partners who would like to take advantage of this service.**

**1st quarter status:**

Five agencies are taking advantage of the GovDelivery service, with the Judicial Branch being added in April. Nebraska.gov is hosting another presentation for a group of state agencies on April 5<sup>th</sup>.

**5. Migrate our current content management system, which is offered for free to counties, to a new system which would be provided for a monthly fee.**

**1st quarter status:**

Nebraska.gov is evaluating the cost and resources that would be involved to complete this migration.

---

## The Nebraska.gov 2011 Technical Plan

---

For 2011, Nebraska.gov has defined the following technical goals towards leveraging the whole host of services available to the portal. The local technical staff have identified these goals as important and valuable to the Nebraska portal and its agencies and users.

### Goal: Mobile Platform Development

We will focus on making all new applications mobile friendly. We will also work on legacy applications as we have time to re-tool them to be more mobile friendly. This will help make the services more accessible to people who are using their phones and allow us to reach a new market.

#### Strategies:

- Design all new applications with mobile style sheet and layout in mind.
- Research the impact of HTML 5.
- Monitor the status of HTML 5 capable browsers to determine with it is ready for mainstream use.
- Identify and work on legacy applications that can be modified for mobile use.

#### 1st quarter status:

Nebraska.gov creative services division is doing research on different Internet browsers' capability to read HTML 5 effectively. Nebraska.gov is in the process of making all portal services more mobile accessible by adding new mobile style sheets to the templates.

List of applications/websites with mobile friendly style sheets deployed:

- Nebraska.gov
- Education Portal
- Subscriber Portal
- Partner Portal
- Click DMV
- Governor's Wellness Award
- Board of Engineers & Architects (website and services)

### Goal: Utilize Cloud Computing Services

We will research the viability of using emerging cloud computing services. If we determine that there are reliable services out there that we can utilize we will work to integrate them in. The area we need to be particularly careful about and may prevent adoption of these goals is the service must be extremely reliable and must be secure.

**Strategies:**

- Evaluate new cloud computing services as they are made available to the public to determine their usefulness.
- Research existing services that are out there to determine their usefulness, reliability, and security.
- Any services that pass the above requirements, we will utilize within projects that can best take advantage of them.

**1st quarter status:**

Nebraska.gov is in discussions with the Department of Agriculture to use Google mapping API's to create a new Pesticide Sensitive Crop Locator online application.

**Goal: Broaden the Development skill set of our development team**

Continue to grow the knowledge base of our development team. New technologies and methods are always emerging. To remain competitive we must continue to monitor and research these as they develop. Also to stay on top of security concerns we must stay up to date as to what the latest threats are.

**Strategies:**

- Technical literature, cross portal expertise and training to educate our developers.
- Continue to develop internal tools and libraries to help facilitate the development of our applications.
- Security training for developers.
- Monitor the OWASP top 10 and other security bulletins for emerging attacks and vulnerabilities.

**1st quarter status:**

Nebraska.gov continues to program new applications using a Java based platform – Grails. Programmers are building a library of core modules, or plug-ins, which will be shared in order to decrease development times.

**Goal: Evaluate Opportunities for hosting virtual services for our partners**

Nebraska.gov has the capability to host virtual servers and environments for our partners. We will continue to communicate with our partners to understand their needs in order to offer the best solution

**Strategies:**

- Evaluate emerging internal and external opportunities
- Educate partners as to the depth of services we have available

**1st quarter status:**

Nebraska.gov is discussing possibilities for a virtual hosting solution for a 3<sup>rd</sup> party software program with the Public Health Division of the Department of Health and Human Services.

---

## The Nebraska.gov Network Report

---

### Uptime Report for Nebraska.gov servers:

#### January:

Uptime: 100%

Avg. response time: .399s

#### February:

Uptime: 100%

Avg. response time: .401s

#### March:

Uptime: 100%

Avg. response time: .391

### Network Issues Detail Report

March 28 customer database authentication was unavailable. All subscriber services were affected.  
Start time: 12:45 pm End time: 1:43pm.

---

## Nebraska.gov 2011 Marketing Goals

---

**Goal:** Target six different applications to focus our marketing efforts

With our higher revenue generating applications, there is still plenty of room to increase adoption rates through marketing tactics. In 2011, our goal is to utilize the methods below for the following services.

1. Criminal History – New

- Press Release, Marketing application url through Facebook and Twitter, Posters, Advertisement, and GovDelivery

**1st quarter status:**

This project is in the planning phase at this time. Nebraska.gov has created an initial marketing plan and shared it with State Patrol for review. The plan details pre-launch and post-launch marketing tasks and strategies.

2. Driver License renewals

- Marketing application url through Facebook and Twitter, Husker Nation

## Advertising, TV Advertising, College Newspaper Ad, and GovDelivery

### 1st quarter status:

Starting in March we did inserts for DMV mailings. Approximately 160,000 inserts were printed to be used for DMV's general mailings.

This is the first year of the Driver License Renewal being online, so there are no comparisons to make over 2010. However, based on the adoption rate, the #'s are exceeding our budget. Nebraska.gov budgeted approximately 2550 transactions per month. The following months below show the transactions have been doubling based on the marketing efforts and also the DMV no longer sending out paper forms.

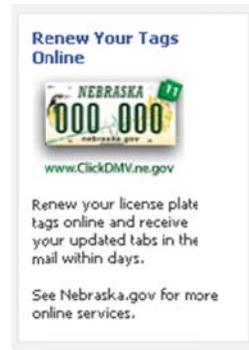
- January: 5353
- February: 4467 (DMV took down service for a total of 4 days to do updates)
- March: 4980 (DMV took down service for a total of 4 days to do updates)

### 3. License plate renewals

- Inserts for DMV mailings, Marketing application url through Facebook and Twitter, Stickers on Registration Renewal postcards, and GovDelivery

### 1st quarter status:

Starting in February Nebraska.gov put an ad on Facebook that showcases "Renewing Online" to Nebraska citizens.



Lancaster and Douglas County along with several other Counties continue to put "renew online" stickers on the renewal postcards. Stickers have proven to be a successful marketing tool. There are fourteen different counties that are placing the stickers on the renewal notice postcards. Adoption rates are showing the impact of the marketing efforts with the numbers dramatically increasing each month.

Renew online! [www.clickdmv.ne.gov](http://www.clickdmv.ne.gov)

- Jan 2011: 6,734 (compared to 5,500 in Jan 2010)
- Feb 2011: 7,131 (compared to 5,311 in Feb 2010)
- Mar 2011: 10,030\* (compared to 5,805 in Mar 2010)

\* This is a record amount of transactions for this online service.

### 4. Court Document eFiling

- Press Release/Bar Association Articles, Posters, Mailing Inserts, Web 2.0

HTML email, Booth/Sponsor- Bar Association, and GovDelivery

**1st quarter status:**

Nebraska.gov recorded an eFiling webinar for the office of Continuing Legal Education and all practicing Nebraska attorneys were sent a link to it via email. The link is also posted on the Supreme Court website:

<http://supremecourt.ne.gov/court-information-tech/e-filing.shtml>

Nebraska.gov also did a presentation for the Nebraska Trial Attorneys Association in February, and distributed an eFiling FAQ to all attendees.

Court offices continue to use the envelope inserts produced by Nebraska.gov in mailings to attorneys.

- January 2011: 6491 fee filings (compared to 1833 in January 2010)
- February 2011: 5866 fee filings (compared to 2652 in February 2010)
- March 2011: 7153 fee filings (compared to 3661 in March 2010)

5. Court ePayments

- Mailing Inserts, Posters, Marketing application url through Facebook and Twitter, Speaking, Cross Marketing, and GovDelivery

**1st quarter status:**

Nebraska.gov presented for the Nebraska Collectors Association in February. A new magnetic marketing piece has been created for distribution to court staff with the Tiny URL for ePayments to assist them in easily referring constituents to the online service.



A link to the service was also included on the homepage of the new Legal Self Help website.

<http://www.legalselfhelp.ne.gov/>

- January 2011: 978 payments (compared to 642 in January 2010)
- February 2011: 1135 payments (compared to 785 in February 2010)
- March 2011: 1092 payments (compared to 644 in March 2010)

6. LiveWell Survey

Press Release, Travel to National Conference, Revised Brochures, Inserts for WorkWell mailer, Webinars, and GovDelivery

**1st quarter status:**

Nebraska.gov is creating a new, in-depth marketing piece (brochure) to help promote the survey. Additionally, Nebraska.gov is in discussion with a health insurance broker on partnering to help promote adoption of the survey by their clients.

**Goal: Increase awareness of Nebraska.gov services**

There are numerous opportunities to reach citizens, businesses, and agencies to increase awareness of Nebraska.gov and the services that are provided. In the text below, there are specific marketing plans to identify ways to reach this goal.

1. Trade Show Participation and Speaking Opportunities
  - NE Bar Association, NE Association of County Officials (NACO).

**1st quarter status:**

There were no trade shows opportunities during this period. Jennifer Rasmussen has had the opportunity to speak at two association meetings (Collectors and Trial Attorneys) to promote the online services available to attorneys and those involved with legal documents.

2. Nebraska.gov presents a Nebraska Spirit Art Contest with the Secretary of State's Office. This event is open to children in kindergarten through fifth grades. This opportunity builds statewide awareness and goodwill.

**1st quarter status:**

The Nebraska Spirit Art Contest has been deferred.

3. Leveraging our relationship with NIC providing press releases through national providers. Services today, such as Foreign Corporation Tax reporting has a global audience which affects Nebraska.

**1st quarter status:**

Press Releases:

- Nonprofit Biennial Reporting – Secretary of State
- DMV services adoption – Department of Motor Vehicles
- New License Reciprocity Application – Board of Engineers and Architects
- Legal Self Help website launch – Administrative Office of the Courts

4. Award Submissions

- Best of the Web, Digital Government (Govt to Business), GovMark, Recognition Award for Outstanding Achievement (Govt to Citizen), Recognition Award for Outstanding Achievement (Govt to Business).

**1st quarter status:**

Award submissions will begin within the early part of the 2<sup>nd</sup> quarter.

**Goal: Expand a presence in the community**

We realize the importance of social responsibility to our communities and always looking for new ways to give back and volunteer.

1. Staff from Nebraska.gov participates in the Lincoln Chamber of Commerce Meetings and events. A staff member belongs to the American Marketing Association, which has been a wonderful resource.

**1st quarter status:**

Natalie Bacon has been attending meetings hosted by the Lincoln Chamber of Commerce. There are monthly Chamber meetings, where local officials are invited to give updates to the attending members.

Brent Hoffman and Natalie Bacon attended a Face the Chamber luncheon, where Governor Heineman was the featured speaker. It is a good opportunity to network with members of the community.

2. We have staff members that have been or are currently involved with:
  - i. Creating the "Green Scene" website that showcases different environmental saving methods.
  - ii. Making Strides against Breast Cancer Awareness Walk
  - iii. Big Brothers Big Sisters

**1st quarter status:**

Our Staff continues to be a part of the above community involvements. Initial planning has started for the "Green Scene" website.

---

## E-Government News Headlines

---

### NIC News

Two NIC Apps among Top 10 in Microsoft's Federal Apps Contest

Finance.yahoo.com | 01.18.11

<http://finance.yahoo.com/news/Two-NIC-Apps-among-Top-10-in-bw-1411407546.html?x=0&.v=1>

OLATHE, Kan.--(BUSINESS WIRE)-- NIC Inc. (NASDAQ: EGOV), the leading provider of official eGovernment services, today announces two Microsoft Phone applications developed by the company were among the top 10 winners of Microsoft's Windows Phone 7 Federal Apps Contest. Recovery.gov placed in the top three of the contest, with the FBI "Most Wanted" application placing among the top 10.

### Oklahoma launches data.ok.gov site

NewsOK.com | 02.09.11

<http://newsok.com/oklahoma-launches-data.ok.gov-site/article/3539486#ixzz1DZD7GnuN>

Oklahoma's centralized data site has more than 50 data sets for the public to investigate and analyze, with plans to add many more.

BY PAUL MONIES

[NOTE: The data.ok.gov site referenced in the following article was developed under the State's portal contract with NIC, by NIC's strategic alliance partner, Socrata.]

Recovery.gov named one of the top three federal apps in the nation

OLATHE, Kan.--(BUSINESS WIRE)-- NIC Inc. (NASDAQ: EGOV), the leading provider of official eGovernment services, today announces two Microsoft Phone applications developed by the company were among the top 10 winners of Microsoft's Windows Phone 7 Federal Apps Contest.

Recovery.gov placed in the top three of the contest, with the FBI "Most Wanted" application placing among the top 10.

### **Nebraska Expands Online Registration for All Business Entities**

Finance.yahoo.com | 01.19.11

<http://finance.yahoo.com/news/Nebraska-Expands-Online-bw-4222775721.html?x=0&.v=1>

Online Registration Now Available to Nebraska Nonprofits

LINCOLN, Nebraska - January 19, 2011 - Today, Nebraska Secretary of State John Gale announces that all business entities can now file required annual and biennial reports online, with the most recent addition of the online Nonprofit Corporation Biennial Reporting. Filers can use the Nebraska Business One Stop Registration service to set up a filing profile and submit the required information. Payments for the online filings may be made by credit card or electronic check.

### **Kentucky.gov Offers New Options for Paying Unemployment Taxes**

Finance.yahoo.com | 02.10.11

<http://finance.yahoo.com/news/Kentuckygov-Offers-New-bw-2608613444.html?x=0&.v=1>

FRANKFORT, KY - February 08, 2011 - Employers in the Commonwealth of Kentucky now have the option to pay unemployment taxes online using a credit card, thanks to an ongoing commitment at the Office of Employment and Training (OET) to better serve employers and the Commonwealth. By adding credit card payments to their online offering, OET has ensured they are aligned with the needs of a segment of employers who are both tech-savvy and cash-flow conscious.

### **Maine.gov: A site for the independent-minded**

GCN.com | 01.14.11

[http://gcn.com/articles/2011/01/17/maine-gov.aspx?admgarea=TC\\_STATELOCAL](http://gcn.com/articles/2011/01/17/maine-gov.aspx?admgarea=TC_STATELOCAL)

State's portal gives easy online access to 'walk-in' services

BY RUTRELL YASIN

Need to register your snowmobile? If you're a resident of Maine, you can do that online. What about paying your court fines? You can do that online, too.

In fact, residents can access a range of services online that they used to do in person, including paying fines, renewing driver's licenses, filing physician complaints or buying burning permits.

### **Utah Continues to Lead Nation in eGovernment**

Finance.yahoo.com | 02.07.11

<http://finance.yahoo.com/news/Utah-Continues-to-Lead-Nation-bw-1963909900.html?x=0&.v=1>

Utah.gov Winner of 15 awards in 2010

SALT LAKE CITY--(BUSINESS WIRE)-- The State of Utah today announces its official website, <http://www.utah.gov> led the nation in 2010 for the number of honors awarded to a state site. A new version of the site launched in 2009, Utah.gov continues making headlines for its innovative design, vast service offerings, and convenient customer experience. Last year, over 16 million transactions were conducted via Utah.gov. In 2010, Utah.gov was one of only two states to receive an "A" in the Digital States Survey. Utah.gov was also recognized with 15 awards including two Digital Government Achievement awards and two Best Fit Integrator awards from the Center for Digital Government.

### **West Virginia CHIP Payments Now Accepted Online**

Finance.yahoo.com | 02.13.11

<http://finance.yahoo.com/news/West-Virginia-CHIP-Payments-bw-3744624431.html?x=0&.v=1>

Premium Plan Payment System gives busy West Virginia families more options

CHARLESTON, W.Va.--(BUSINESS WIRE)-- Families eligible for the premium part of the West Virginia Children's Health Insurance Program (WV CHIP) can now pay premiums online through the WV CHIP website at [www.chip.wv.gov](http://www.chip.wv.gov). The Premium Plan Payment System is free and allows users to make payments securely using Visa, MasterCard, American Express, Diners Club or electronic check.

### **NIC Technologies Brings Transparency and Convenience to FEC Rulemaking**

Finance.yahoo.com | 02.18.11

<http://finance.yahoo.com/news/NIC-Technologies-Brings-bw-2106375412.html?x=0&.v=1>

New functionality allows for keyword search and comment submission

WASHINGTON--(BUSINESS WIRE)-- Today NIC Technologies announces the launch of the Searchable Electronic Rulemaking System (SERS), developed for the Federal Election Commission (FEC) to add new transparency and convenience to searching testimony, documents, and rulings for all presidential and federal election regulations. In addition to the new search functionality, the public can now submit comments and documents related to the rulings, and the FEC can moderate online comments and include them in the rulemaking record. While much of the rulemaking data was currently stored online, it was difficult to search and required time-consuming sorting of documents.

### **NIC Develops New Website for the National Association of State Chief Administrators**

Finance.yahoo.com | 02.23.11

<http://finance.yahoo.com/news/NIC-Develops-New-Website-for-bw-1897937191.html?x=0&.v=1>

Association site brings new tools to state government professionals

OLATHE, Kan. - February 23, 2011 - To meet the changing needs of state government, NIC Inc. (NASDAQ: EGOV) has launched a new website (<http://www.nasca.org>) for the National Association of State Chief Administrators (NASCA). The two groups worked in partnership to develop the new site, which features user-friendly navigation and better reflects the vision of the association.

### **IN.gov Launches Redesigned INShape Website**

Finance.yahoo.com | 02.23.11

<http://finance.yahoo.com/news/INgov-Launches-Redesigned-bw-2091530486.html?x=0&.v=1>

INShape Indiana inspires Hoosiers with new look, feel and functionality

INDIANAPOLIS--(BUSINESS WIRE)-- IN.gov and Gov. Daniels' INShape Indiana health initiative launched a newly redesigned site: [www.inshapeindiana.org](http://www.inshapeindiana.org). The website is geared towards the consumer and provides the tools necessary to motivate, educate, and connect. Since its launch in July 2005, INShape Indiana has been providing easy access to information and resources that help Hoosiers to eat better, move more, and avoid tobacco.

### **State of Oklahoma Announces Launch of OK.gov on Twitter**

Finance.yahoo.com

<http://finance.yahoo.com/news/State-of-Oklahoma-Announces-bw-2201768086.html?x=0&.v=1>

Follow Oklahoma Government Tweets @okgov

OKLAHOMA CITY--(BUSINESS WIRE)-- OK.gov, Oklahoma's official website, today announces the creation of an account on the popular social media platform Twitter at <http://twitter.com/okgov>. Through Twitter, OK.gov will be able to quickly and efficiently notify the public regarding state agency news, Oklahoma government online services, and information affecting Oklahoma citizens during weather-related events.

### **New HealthyPrograms.OK.gov Showcases Health and Fitness Resources**

Finance.yahoo.com

<http://finance.yahoo.com/news/New-HealthyProgramsOKgov-bw-4244131120.html?x=0&.v=1>

Search for Programs and Resources Available in your Community

OKLAHOMA CITY--(BUSINESS WIRE)-- In 2010, Strong & Healthy Oklahoma, a division of the Oklahoma State Department of Health (OSDH), conducted a 12-question survey to capture current physical activity, nutrition, and tobacco programs/resources across the state. The collected information is now available online through an Online Resource Inventory at <http://HealthyPrograms.OK.gov>.

### **Enhanced Website Aids Nebraskans Representing Themselves in Court**

Finance.yahoo.com

<http://finance.yahoo.com/news/Enhanced-Website-Aids-bw-2454284014.html?x=0&.v=1>

Site now includes more referrals for low-income legal assistance groups

LINCOLN, Neb.--(BUSINESS WIRE)-- The Nebraska Online Legal Self-Help website has a new look and additional features to improve Nebraskans' access to legal information, including new content and forms that are simpler to find and use.

### **Mississippi Awards eGovernment Services Contract to NIC Inc.**

Finance.yahoo.com | 03.30.11

<http://finance.yahoo.com/news/Mississippi-Awards-bw-2297994871.html?x=0&.v=1>

Mississippi becomes the latest state to sign a portal management agreement with NIC

JACKSON, Miss. - March 30, 2011 - NIC Inc., (NASDAQ: EGOV) the leading provider of eGovernment services, today announces that Mississippi becomes the latest state to contract with the company for self-funded online government services.

## **General News**

### **Now at Starbucks: Buy a Latte by Waving Your Phone**

NYTimes.com | 01.18.11

<http://bits.blogs.nytimes.com/2011/01/18/now-at-starbucks-buy-a-latte-by-waving-your-phone/?ref=technology>

By CLAIRE CAIN MILLER

Futurists have long predicted that one day, shoppers will swipe cellphones instead of credit cards to make purchases. At Starbucks stores nationwide, that is about to become a reality.

### **The Economics of E-Government Services Are Far From Simple**

Govtech.com | 01.21.11

<http://www.govtech.com/budget-finance/The-Economics-of-E-Government-Services-Are-Far-From-Simple.html>

By MERRILL DOUGLAS

When constituents serve themselves online, government agencies can offer more services at less expense - at least that's the theory. And it's an appealing one in this budget-slashing era as governments impose furloughs, cut staff and reduce office hours.

### **New I.R.S. App Lets You Track Your Tax Refund**

Bits.Blogs.NYTimes.com | 01.24.11

<http://bits.blogs.nytimes.com/2011/01/24/an-i-r-s-app-lets-you-track-your-tax-refund/?ref=technology>

By VERNE G. KOPYTOFF

People using the Internal Revenue Service's new mobile phone app cannot avoid taxes, but they can at least track their refund.

### **Setting up health insurance exchanges, states face big decisions**

Stateline.org | 01.26.11

<http://www.stateline.org/live/details/story?contentId=544913>

By CHRISTINE VESTAL

Governors have deep differences over national health care reform, but when it comes to so-called insurance exchanges - a centerpiece of the sprawling new federal law - nearly every state is moving ahead with implementation.

### **Mobile Is Facebook's Top Priority In 2011**

Businessinsider.com | 01.25.11

[http://www.businessinsider.com/mobile-is-facebooks-top-priority-in-2011-2011-1?utm\\_source=feedburner&utm\\_medium=feed&utm\\_campaign=Feed:+businessinsider+\(Business+Insider\)](http://www.businessinsider.com/mobile-is-facebooks-top-priority-in-2011-2011-1?utm_source=feedburner&utm_medium=feed&utm_campaign=Feed:+businessinsider+(Business+Insider))

By MATT ROSOFF

Facebook Chief Technical Officer Bret Taylor says that mobile is the company's top priority in 2011.

### **Could ads be popping up soon to state websites?**

Hartford Courant | 01.26.11

[http://blogs.courant.com/capitol\\_watch/2011/01/could-ads-be-popping-up-soon-t.html](http://blogs.courant.com/capitol_watch/2011/01/could-ads-be-popping-up-soon-t.html)

By DANIELA ALTIMARI

Rep. Richard A. Smith has an idea for how the cash-starved state can generate revenue: start selling ads on state websites.

## **Web 3.0 Could Lead to E-Government That Anticipates Citizens' Needs**

Govtech.com | 01.31.11

<http://www.govtech.com/e-government/Web-30-Could-Lead-to-E-Government-That-Anticipates-Citizens-Needs.html>

By ANDY OPSAHL

"Web 3.0" is an IT buzzword that's appearing with greater frequency among the state and local government IT community. Explanations differ as to what it means in terms of implementation, but the overarching concept is "machine-to-machine" communication on the Internet.

## **IPads Are Likely the Device for the Next Decade (Opinion)**

Govtech.com | 02.01.11

<http://www.govtech.com/e-government/IPads-Are-Likely-Device-for-Next-Decade.html>

By MATT WILLIAMS

Andy Rooney of 60 Minutes often begins his TV segments on American life with a question. He and I aren't of the same generation, but I can't help invoking a little Rooneyism on the hottest consumer electronics craze.

## **State IT diet: Consolidation, cloud and shared services**

GCN.com | 02.03.11

[http://gcn.com/articles/2011/02/07/feature-cloud-sourcing-side-1.aspx?admgarea=TC\\_STATELOCAL](http://gcn.com/articles/2011/02/07/feature-cloud-sourcing-side-1.aspx?admgarea=TC_STATELOCAL)

CIOs look for ways to improve services while cutting costs

By RUTRELL YASIN

State CIOs have their heads in the cloud these days.

Cloud computing, data center consolidation and virtualization are among the top policy and technology issues that state CIOs face in 2011, according to a survey conducted last fall by the National Association of State CIOs (NASCIO).

## **Using Phones, but Not to Talk or Surf**

NYTimes.com | 03.07.11

[http://www.nytimes.com/2011/03/07/business/media/07drill.html?\\_r=1&ref=technology](http://www.nytimes.com/2011/03/07/business/media/07drill.html?_r=1&ref=technology)

By ALEX MINDLIN

The average smartphone owner spends 667 minutes a month using apps. That is more time spent with apps than spent talking on a smartphone or using it to browse the Web. But not all smartphones are equally friendly to apps.

## **Virginia launches mobile app to find farm-fresh foods**

Washington Business Journal | 03.07.11

<http://www.bizjournals.com/washington/news/2011/03/07/virginia-launches-app-to-find.html>

By TUCKER ECHOLS

Building on the success of its popular Virginia Grown interactive website, the Virginia Department of Agriculture and Consumer Services has launched a free app for Windows Phone 7 called Virginia Grown Mobile.

Like the website launched in August 2009, Virginia Grown Mobile lets consumers search for a variety of fresh-from-the-farm products on their smart phones, find them, and get directions to the nearest place to buy them. Officials described the app as a natural evolution of the website as more people rely on smart phones for shopping.

IPhone App Engages Citizens to Assist With CPR Emergencies  
Govtech.com | 03.15.11

<http://www.govtech.com/public-safety/IPhone-App-Engages-Citizens-to-Assist-With-CPR-Emergencies.html>

By SARAH RICH

When someone suffers a heart attack, little time is available to save the person's life. That's why every minute is precious when responding to a cardiac emergency.

### **Mobile payments in U.S.: Creative chaos or just chaos?**

Computerworld.com | 03.21.11

[http://www.computerworld.com/s/article/9214847/Mobile\\_payments\\_in\\_U.S.\\_Creative\\_chaos\\_or\\_just\\_chaos?source=CTWNLE\\_nlt\\_dailyam\\_2011-03-21](http://www.computerworld.com/s/article/9214847/Mobile_payments_in_U.S._Creative_chaos_or_just_chaos?source=CTWNLE_nlt_dailyam_2011-03-21)

By ELLEN MESSMER

NETWORK WORLD - The day is nearing, many say, when your smartphone will be your wallet, letting you make purchases as stored cash or credit that will be wirelessly accepted by stores or soda machines. Merchants, in turn, will use smartphones like modern point-of-sale devices to process your plastic credit cards.

### **Smartphone Market Expected to Soar in 2011**

NYTimes.com | 03.29.11

<http://bits.blogs.nytimes.com/2011/03/29/smartphone-market-expected-to-soar-in-2011/?ref=technology>

By NICK BILTON

According to new research by the International Data Corporation, a company that tracks technology market share and sales, smartphone makers are expected to "ship more than 450 million smartphones in 2011 compared to the 303.4 million units shipped in 2010." These predictions show that the smartphone market is expected to grow by as much as 50 percent over the next year.

### **State budget outlook: the worst isn't over**

Stateline.org | 01.13.11

<http://www.stateline.org/live/details/story?contentId=541781>

By JOSH GOODMAN

Last year, to the surprise of many people in Maryland, the state ended the fiscal year with a \$344 million surplus. State revenues, beaten down by the recession, had begun to increase again - and they've continued to rise ever since. After three revenue-draining years, it seems, the long-awaited economic recovery has begun

Title	Project Start Date	Target Launch Date	Partner	Project Phase	Owner	Revenue Type	Work scope	Comments
Real Estate License Renewal rewrite	11/10/2010	6/1/2012	Real Estate Commission	Concept	Bacon, Natalie	Transaction	Application Enhancement	On hold pending grant application.
Liquor License renewal re-write	2/1/2011	12/30/2011	Liquor Control Commission	Concept	Bacon, Natalie	Transaction	Application Enhancement	Project is on hold while NLCC staff member is out of the office for extended period of time.
Food Establishment Permits Enhancements	2/8/2011	7/5/2011	Agriculture, Department of	Concept	Bacon, Natalie	Transaction	Application Enhancement	On target
Pesticide Dealers and Product Registration Renewal enhancements	2/8/2011	7/5/2011	Agriculture, Department of	Concept	Bacon, Natalie	Transaction	Application Enhancement	On target
Community Health Website redesign	1/6/2011	7/5/2011	Health & Human Services, Department of	Concept	Bacon, Natalie	Free	New Application	On target.
SED- Inspector Request	1/3/2011	5/16/2011	Electrical Division, State	Planning	Zywiec, Jessica	Transaction	Application Enhancement	On target.
Fireworks rewrite (Display and Retail applications)	2/17/2011	6/1/2011	Fire Marshal, State	Planning	Bacon, Natalie	Transaction	Application Enhancement	On target
Drug Court New Website	3/2/2011	5/2/2011	Court Administrator, State	Planning	Rasmussen, Jennifer	Free	N/A	On target.
Auditor web site redesign	3/24/2011	7/4/2011	Auditor of Public Accounts	Planning	Rasmussen, Jennifer	Free	N/A	On target.
Limited Criminal History Searches	6/29/2010	10/1/2011	Patrol, Nebraska State	Planning	Rasmussen, Jennifer	Transaction	New Application	On target.
DMV- Certified Driver Record	1/3/2011	5/31/2011	Motor Vehicles, Department of	Planning	Zywiec, Jessica	Transaction	New Application	On target.
Court Payment Monitoring	2/9/2011	6/1/2011	Court Administrator, State	Planning	Rasmussen, Jennifer	Transaction	New Application	On target.
Corn/Wheat/Grain/Ethanol - Quarterly Reporting System	2/8/2011	7/5/2011	Agriculture, Department of	Planning	Bacon, Natalie	Transaction	New Application	On target
Imported Egg Quarterly Reporting	2/8/2011	7/5/2011	Agriculture, Department of	Planning	Bacon, Natalie	Transaction	New Application	On target
Probation Division Intranet Website Redesign	1/28/2011	7/1/2011	Court Administrator, State	Development	Rasmussen, Jennifer	Free	N/A	On target.

Green = Launch on target

White = Launched

Red = Launch may be delayed

Title	Project Start Date	Target Launch Date	Partner	Project Phase	Owner	Revenue Type	Work scope	Comments
Corporate document electronic delivery service	5/7/2010	6/30/2011	Secretary of State	Development	Rasmussen, Jennifer	Transaction	New Application	On target.
DMV- Organizational Plates	3/24/2010	5/11/2011	Motor Vehicles, Department of	Testing	Zywiec, Jessica	Transaction	Application Enhancement	On target.
BPA- 2011 License Renewal Period	2/3/2011	4/11/2011	Public Accountancy, Board of	Testing	Zywiec, Jessica	Transaction	Application Enhancement	On target.
Mediator Continuing Education Reporting enhancements	2/23/2011	4/15/2011	Court Administrator, State	Testing	Rasmussen, Jennifer	Free	Application Enhancement	On target.
Cornhusker State Industries (CSI)-App	8/24/2009	5/18/2011	Correctional Services, Department of	Testing	Zywiec, Jessica	Transaction	New Application	On target.
Court Document eFiling 2.0	1/17/2011	5/30/2011	Court Administrator, State	Testing	Rasmussen, Jennifer	Transaction	New Application	On target.
2011 NCBVI Staff Survey	2/17/2011	4/4/2011	Blind and Visually Impaired	Testing	Zywiec, Jessica	Free	New Application	On target.
Motor Registration-New Plate Year	1/1/2009	1/5/2011	Motor Vehicles, Department of	Maintenance	Zywiec, Jessica	Transaction	Application Enhancement	Launched 1/5/2011.
DNR- Water Well Registration Enhancement	11/29/2010	1/3/2011	Natural Resources, Department of	Maintenance	Zywiec, Jessica	Free	Application Enhancement	Launched 1/12/2011.
Auditor Searches Updates for 2010	12/6/2010	1/3/2011	Auditor of Public Accounts	Maintenance	Rasmussen, Jennifer	Free	Application Enhancement	Launched 01/06/2011.
License renewals enhancement	1/11/2011	3/21/2011	Fire Marshal, State	Maintenance	Bacon, Natalie	Transaction	Application Enhancement	SFM is testing the changes 3/21/11 - Enhancements were rolled out and are live
eFiling enhancement - rewrite IFP	8/2/2010	1/31/2011	Court Administrator, State	Maintenance	Rasmussen, Jennifer	Transaction	Application Enhancement	Launched 02/01/2011
License Search enhancement for facility inspection documents	11/3/2010	1/1/2011	Health & Human Services, Department of	Maintenance	Bacon, Natalie	Free	Application Enhancement	Launched 01/06/2011
Court Self-Help Center Website	11/8/2010	3/1/2011	Court Administrator, State	Maintenance	Rasmussen, Jennifer	Free	N/A	Launched 02/28/2011.

Green = Launch on target

White = Launched

Red = Launch may be delayed

Title	Project Start Date	Target Launch Date	Partner	Project Phase	Owner	Revenue Type	Work scope	Comments
Engineers & Architects-Applications for Licenses	6/24/2009	2/16/2011	Engineers and Architects, Board of	Maintenance	Zywiec, Jessica	Transaction	New Application	Launched 2/16/2011.
Nonprofit Biennial Reporting	2/1/2010	1/3/2011	Secretary of State	Maintenance	Rasmussen, Jennifer	Transaction	New Application	Launched 01/03/2011.
Governor's Ag Conference registration form	12/15/2010	2/2/2011	Agriculture, Department of	Maintenance	Rasmussen, Jennifer	Transaction	New Application	Launched 02/02/2011
NLCC- Password Reset App	1/3/2011	2/2/2011	Liquor Control Commission	Maintenance	Zywiec, Jessica	Free	New Application	Launched 02/02/2011.

Green = Launch on target

White = Launched

Red = Launch may be delayed