

## NEBRASKA STATE RECORDS BOARD

### MINUTES

#### Meeting of February 4, 2015

##### **Agenda Item 1. CALL TO ORDER, ROLL CALL**

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on February 4, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;  
Mike Foley, representing the Governor;  
Charlie Janssen, Auditor of Public Accounts;  
Scott Keene, representing the Insurance Industry;  
Brenda Ealey, representing Libraries;  
Leslie S. Donley, representing the Attorney General;  
Brenda L. Decker, representing the Director of Administrative Services;  
Greg Osborn, representing the General Public;  
Brian Buescher, representing the Legal Profession;  
Jana Langemach, representing the State Treasurer

Staff in attendance:

Cathy Danahy, Executive Director;  
Tracy Marshall, Recording Clerk

Absent:

Mike Konz, representing the Media;  
Crystal Wichita, representing the Banking Industry

##### **Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT**

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

##### **Agenda Item 3. NOTICE OF HEARING**

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star January 5, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

##### **Agenda Item 4. ADOPTION OF AGENDA**

Mr. Foley moved to adopt the agenda as presented; seconded by Mr. Osborn.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Janssen	Keene	Langemach	Osborn

Voting Against: None  
 Absent: Konz Wichita

The motion carried.

**Agenda Item 5. APPROVAL OF MINUTES**

**Agenda Item 5.a. Approval of November 19, 2014 meeting minutes**

Chairman Gale asked for a motion to approve the minutes of the November 19, 2014 meeting. Mr. Osborn moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Decker Donley Ealey Foley  
 Gale Janssen Keene Langemach Osborn

Voting Against: None

Absent: Konz Wichita

The motion carried.

**Agenda Item 5.b. Approval of December 18, 2014 meeting minutes**

Chairman Gale asked for a motion to approve the minutes of the December 18, 2014 meeting. Ms. Decker moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Decker Donley Ealey Foley  
 Gale Janssen Keene Langemach Osborn

Voting Against: None

Absent: Konz Wichita

The motion carried.

**Agenda Item 6. PUBLIC COMMENT**

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Chairman Gale introduced Ms. Rhonda Lahm, Director, NE Department of Motor Vehicles (DMV). Ms. Lahm gave a follow-up report from the November 19, 2014 Board meeting where she testified in response to Lancaster County Treasurer Andy Stebbing's correspondence to the Board requesting the Board consider a review of the DMV program portal fees.

Ms. Lahm met with Mr. Stebbing following the Board meeting regarding his concerns about online services and reported an agreement was made whereby Mr. Stebbing's office would route any complaints to Ms. Lahm's office received by the County Treasurer regarding DMV's online services. Since the meeting in November, the DMV has received no complaints from the County Treasurer's office. In the last three month time period 10,523 people have renewed their vehicles in Lancaster County.

**Agenda Item 7. CHAIRMAN'S REPORT**

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements:

**Agenda Item 7.a. Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board and the NE Commission on Law Enforcement and Criminal Justice, the NE Commission on Problem Gambling and the Professional Practices Commission. Signed by Chairman Gale pursuant to Board Authority.

**Agenda Item 7.b Contract with the OCIO for Portal Management (notice of termination)**

Chairman Gale discussed the current contract for network management and assistance with the grant program. After discussion, Chairman Gale suggested the Grant Review Subcommittee meet to discuss a recommendation on re-opening the grant program including guidance from the OCIO on GIS grants. He also suggested the Portal Operations Subcommittee meet to review the contract and how it might be efficiently implemented.

Lt. Governor Foley and CIO Decker both agreed that this contract had not been actively pursued by either party due to the preoccupation with work on the RFP in 2014, but there was not any specific reason to terminate it. Chairman Gale agreed there were no staff, nor financial consequences to allow the contract to continue without termination, but the issue needed to be addressed since the state has a new Governor and a pending RFP. It was agreed by consensus that the contract would continue in the hopes that some level of implementation might occur in 2015.

Chairman Gale said there should probably be a motion and a second if anyone wished to give notice of termination of the contract for portal management by the OCIO, and then the matter could be voted on. He said if no motion was made, the contract would simply continue without notice of termination. Chairman Gale called for a motion, and no motion was made.

**Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT****Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented the December 31, 2014 Cash Fund Balance Report. Mr. Osborn moved to approve the Cash Fund Balance Report; seconded by Mr. Keene.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Janssen	Keene	Langemach	Osborn

Voting Against:	None
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Absent:	Konz	Wichita
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The motion carried.

**Agenda Item 8.b. NSRB State/Local Grant Project Status Report**

Ms. Danahy presented December 31, 2014 State/Local Grant Project Status Report. She reported all grants have been paid out.

9:45 A.M. Ms. Ealey left the meeting.

9:48 A.M. Ms. Ealey returned to the meeting.

**Agenda Item 9. NEBRASKA.GOV REPORTS****Agenda Item 9.a. New VISA Transparency Rule – update**

Mr. Hoffman reported no updates. The Visa Transparency Rule was discussed. Mr. Foley asked Mr. Hoffman to touch base with the Treasurer when he returns to stay on top of this issue. Chairman Gale asked Mr. Hoffman to invite someone from NIC to address the Board about any updates on this topic possibly at the next meeting.

Mr. Hoffman asked Chairman Gale to allow a distribution and discussion of the monthly payment statement prepared by Nebraska.gov, which Chairman Gale permitted. Ms. Langemach stated Treasurer Stenberg felt this monthly report would be helpful to the Board members. Chairman Gale asked Mr. Hoffman to provide this report monthly to Lt. Governor Foley, Chair of the Finances Review Subcommittee, and he will distribute accordingly to this Subcommittee.

**Agenda Item 9.b. 2015 Nebraska.gov Business Plan**

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2015 Nebraska.gov Business Plan. Mr. Buescher moved to accept the 2015 Nebraska.gov Business Plan; seconded by Ms. Decker.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Janssen	Keene	Langemach	Osborn
Voting Against:	None				
Absent:	Konz	Wichita			

The motion carried.

10:25 A.M. Chairman Gale declared a recess.

10:45 A.M. Chairman Gale reconvened the meeting.

**Agenda Item 9.c. General Manager's Report**

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 4th Quarter 2014 General Manager's Report.

**Agenda Item 9.d. Project Priority Report**

Mr. Hoffman presented the Project Priority Report. Ms. Donley moved to approve the Project Priority Report; seconded by Mr. Keene.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Janssen	Keene	Langemach	Osborn
Voting Against:	None				
Absent:	Konz	Wichita			

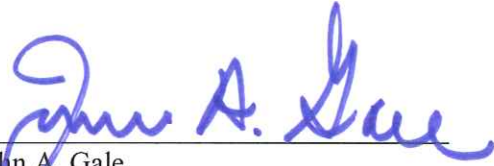
The motion carried.

**Agenda Item 10. DATE FOR NEXT MEETING**

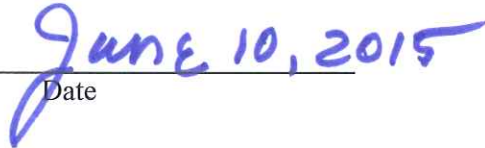
Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, May 6, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

**Agenda Item 12. ADJOURNMENT**

Mr. Osborn moved to adjourn the meeting. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 11:40 a.m.



John A. Gale  
Secretary of State  
State Records Administrator  
Chairman, State Records Board



Date