NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of March 28, 2025

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:01 a.m. on March 28, 2025.

Roll Call was taken. The following NSRB members were present:
Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lee Will, Director of Administrative Services
Tom Briese, representing the State Treasurer
Jason Jackson, representing the General Public
Beau Reid, representing the Insurance Industry
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

The following NSRB members were absent:
Mike Foley, Auditor of Public Accounts
Suzanne Geist, representing the Attorney General
Lieutenant Governor Joe Kelly, representing the Governor

Vacant member position: Representative of the Media Profession

Staff in attendance:
Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk
Colleen Byelick, Chief Deputy Secretary of State and General Counsel

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on February 26, 2025, and on the State's public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Mr. Kelly arrived 9:07 am

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought the NSRB's attention to the adoption of the agenda. Mr. Reid moved to approve the agenda. Mr. Richards seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Against:	None				
Absent:	Foley	Geist			

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the December 12, 2024, meeting. Mr. Kelly moved to approve the minutes as presented. Mr. Will seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Briese
	Kelly	Richards	Blocher		
Abstain:	Jackson				
Absent:	Foley	Geist			

The motion carried.

Agenda Item 6. APPROVAL OF FINANCIAL REPORT. Ms. Elder provided a summary of the December 31, 2024, Cash Fund Balance Report. Ms. Elder explained that there will no longer be investment income deposited in the Records Management Cash Fund, as the investment earnings will be deposited in the General Fund. Mr. Will moved to approve the Cash Fund Balance Report. Mr. Maloley seconded the motion. There was no further discussion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

Agenda Item 7. PUBLIC COMMENT.

There was no public comment.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 8.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, PayPort addendums, Business Payment Processing addendums, Statements of Work, and a Revised Addendum 12 for the Department of Motor Vehicles.

Agenda Item 8.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners, including the Administrative Office of the Courts, Department of Agriculture, and Department of Revenue.

Agenda Item 8.c. Legislative Update. Ms. Elder presented information on the status of LB 114 (Moser), which proposes several adjustments to DMV related fees and LB 264 (Arch) which provides for a transfer of $1,000,000 from the Records Management Cash Fund to the General Fund on or after July 1, 2025, but before June 30, 2026.

Agenda Item 9. NEW BUSINESS

Agenda Item 9.a. Nebraska State Patrol. Ms. Elder introduced an amendment to a Statement of Work for the Nebraska State Patrol (NSP). The SOW was originally approved by the NSRB in July of 2023 for grant funds NSP was awarded by the United States Department of Justice (USDOJ) from the NICS Act Records Improvement Program (NARIP) and the National Criminal History Improvement Program (NCHIP). NSP was awarded 2024 NARIP and NCHIP grant funding to continue grant funded work using the services of Tyler Nebraska. The NARIP grant includes $421,525 to contract with Tyler Nebraska and provides partial funding for a project manager and a quality analyst, and full funding for 2 developers. The NCHIP grant provides $364,611 to contract with Tyler Nebraska and provides for 2 full-time developers, and partial funding for 1 project manager.

Mr. Kelly moved to approve the Amendment to Statement of Work for the State Patrol. Mr. Will seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

Agenda Item 9.b. Artificial Intelligence Chatbot. Ms. Elder explained that Tyler Nebraska has submitted a written proposal to implement the Resident Assistant or AI Chatbot in Nebraska, and that the Department of Motor Vehicles has a representative present to share thoughts on the proposal.

Mr. Hughes explained that implementation of the Resident Assistant will improve the citizen experience and is in alignment with the Business Plan approved by the NSRB at the December 2024 meeting.

Mr. Flautt, Director of State Data Solutions, Tyler Technologies, Inc. provided a demonstration of the AI driven Resident Assistant. There was discussion of avoiding data hallucinations and establishing guardrails to ensure the chatbot accesses appropriate data sources.

Mr. Greenwall, Deputy Director of the Department of Motor Vehicles, explained that the DMV has been looking for opportunities to provide service at lower cost and better quality, and is interested in pursuing emerging technologies to reduce phone calls and free up staff for other tasks. The DMV previewed other products and is satisfied with Tyler's chatbot, and would support the NSRB moving forward with implementation of the Resident Assistant.

Mr. Will and Mr. Greenwall discussed the Nebraska Publications Clearinghouse process, which requires submission and storage of copies of agency publications, and the ability to modernize government processes through technology.

There was discussion of the return on investment for this technology, including the potential to reduce the number of employees needed to serve customers and reduce the need for citizens to travel to an office to obtain assistance.

There was discussion regarding compliance with NITC guidelines and meeting records retention requirements.

Proposal costs were discussed for state-wide implementation, including a $125,000 annual licensing fee plus $40,000 for implementation, and $12,500 annually for use of a voice assistant. For agency-specific implementation, costs included $18,750 annually plus a cost to be determined for agency-specific implementation.

Mr. Will inquired if the NSRB proceeded with a pilot for DMV and later wanted to do statewide implementation, if Tyler would discount costs according to what the NSRB had already paid. Mr. Hughes confirmed that such discount would be provided. The timeline for implementation was discussed, and it was estimated at 1-2 months to get to beta testing.

Mr. Will moved to authorize and direct the Chair to enter into an amendment to the Master Contract with Tyler Nebraska to provide for a pilot project with the Department of Motor Vehicles to integrate the voice solution and AI chatbot, as well as look further at statewide implementation. Mr. Reid seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

Agenda Item 10. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS

Agenda Item 10.a. Status of Technical Infrastructure Upgrades, Migrations, and Enhancements. Mr. Sloan provided an update on modernization efforts, indicating Tyler is projecting completion within the anticipated timeline. The website upgrades are completed, and implementation of Application Platform is proceeding as planned.

Mr. Kelly left at 10:27 and returned 10:29

Agenda Item 10.b. Approve Project Priority Report. Ms. Erb demonstrated a new project priority report, which provides real-time information and ability to sort and view information as preferred. There was discussion regarding how priority status is determined using a formula approved by the NSRB with a weighted calculation of information provided by the agency requesting the project.

Mr. Jackson made the motion to approve the Project Priority Report. Mr. Will seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	

Absent: Foley Geist

The motion carried.

Agenda Item 10.c. General Managers Report. Mr. Hughes' highlighted a Scoop 50 award Tyler Nebraska received for the Judge's E-Signature Portal and introduced Mr. O'Flaherty as Tyler Nebraska's new Director of Development. Mr. Hughes discussed customer satisfaction ratings, and implementation of a new platform to improve customer service and communication. Mr. Hughes shared that Tyler Nebraska plans to start distributing a newsletter.

Agenda Item 11. REQUEST FOR PROPOSALS – NETWORK MANAGER DISCUSSION (Closed Session)

Agenda Item 11.a. Subcommittee Report. Mr. Maloley moved that the NSRB go into closed session for the limited purpose of discussion of the Request for Proposals for a network manager, and indicated the closed session was necessary for the protection of the public interest. The motion for closed session was seconded by Mr. Kelly.

Chairperson Evnen restated the motion to go into closed session.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	

Absent: Foley Geist

The motion carried.

The NSRB went into closed session at 10:50 a.m.

At 11:42 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Briese.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	

Absent: Foley Geist

The motion carried.

The Chairperson explained that the Ad Hoc Subcommittee met on March 26, 2025 and recommended 3 to 1 to bring a motion to the NSRB to (1) approve the Request for Proposals and evaluation materials recommended by the Ad Hoc Subcommittee and initiate the competitive bidding

process through formal submission of such materials to the Department of Administrative Services – State Purchasing Bureau – and (2) authorize the Ad Hoc Subcommittee to accept modifications to the Request for Proposals and evaluation materials as recommended by the State Purchasing Bureau.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING. The Chairperson announced the next regular meeting of the NSRB will be in June 2025 at the N Street location.

Agenda Item 13. ADJOURNMENT. Mr. Reid moved to adjourn, which was seconded by Mr. Will.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

The meeting adjourned at 11:45 a.m.

_____ _____

Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board

Date