**NEBRASKA STATE RECORDS BOARD**

**MINUTES**

**Meeting of July 10, 2025**

**Agenda Item 1. CALL TO ORDER, ROLL CALL.** The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on July 10, 2025.

Roll Call was taken. The following NSRB members were present:
Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lieutenant Governor Joe Kelly, representing the Governor
Mike Foley, Auditor of Public Accounts
Michelle Potts, representing the Director of Administrative Services
Jason Walters, representing the State Treasurer
Jason Jackson, representing the General Public
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

Arrived after Roll Call:
Suzanne Geist, representing the Attorney General

The following NSRB members were absent:
Beau Reid, representing the Insurance Industry

Vacant member position: Representative of the Media Profession

Staff in attendance:
Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk
Colleen Byelick, Chief Deputy Secretary of State and General Counsel

**Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT.** The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

**Agenda Item 3. NOTICE OF MEETING.** The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on June 9, 2025, and on the State's public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

**Agenda Item 4. ADOPTION OF AGENDA.** The Chairperson brought the NSRB's attention to the adoption of the agenda. Mr. Foley moved to approve the agenda. Mr. Kelly seconded the motion.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

**Agenda Item 5. APPROVAL OF MINUTES.** The Chairperson requested a motion to approve the minutes of the March 28, 2025, meeting. Mr. Jackson moved to approve the minutes as presented. Ms. Geist seconded the motion.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| Voting Against: | None | | | | |
| Abstain: | Foley | | | | |
| Absent: | None | | | | |

The motion carried.

**Agenda Item 6. APPROVAL OF FINANCIAL REPORT.** Ms. Elder provided a summary of the March 31, 2025, Cash Fund Balance Report. Mr. Richards moved to approve the Cash Fund Balance Report. Mr. Maloley seconded the motion. There was no further discussion.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

**Agenda Item 7. PUBLIC COMMENT.**

There was no public comment.

**Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT**

**Agenda Item 8.a. Review of Template Agreements.** Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements; PayPort, Business Payment Processing, and Citizen Payment Processing addendums; Statements of Work; and an amendment to a Statement of Work.

**Agenda Item 8.b. NEW BUSINESS.**

**Action Item:** Ms. Elder introduced a Statement of Work for a new website for Cheyenne County. Cheyenne County was awarded a grant under the Help America Vote Act ("HAVA"), and the SOW includes an attachment with HAVA specific terms and conditions, necessitating NSRB approval. Cheyenne County wishes to proceed with this project and Tyler Nebraska has indicated approval of the Statement of Work as drafted. The total cost of the project is $6,600. There was discussion of the eligibility of the project to be funded under HAVA. Ms. Geist moved to approve the Statement of Work for Cheyenne County. Mr. Kelly seconded the motion.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

**Agenda Item 8.c. Review of Project Status Reports.** Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners, including the Villages of Brule and Big Springs.

**Agenda Item 8.d. Legislative Update.** Ms. Elder presented information on the status of LB 114 (Moser), amended into LB 398, which provides several adjustments to Department of Motor Vehicles ("DMV") fees. Ms. Elder also explained that LB 264 (Arch), as enacted provides for a transfer of $1,000,000 from the Records Management Cash Fund to the General Fund on or after July 1, 2025, but before June 30, 2026, and $2,000,000 from the Records Management Cash Fund to the General Fund on or after July 1, 2026, but before June 30, 2027.

**Agenda Item 9. PROJECT UPDATE**

**Agenda Item 9.a. Artificial Intelligence Chatbot Pilot Project.** Ms. Elder explained that an amendment to the Master Contract is being negotiated with Nebraska Interactive, LLC dba Tyler Nebraska ("Tyler Nebraska") to add terms and conditions for Tyler's Resident Assistant, or AI chatbot for the DMV pilot project. The amendment is not finalized, and an update will be provided at the next meeting.

**Agenda Item 10. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS**

**Agenda Item 10.a. Status of Technical Infrastructure Upgrades, Migrations, and Enhancements.** Mr. Sloan provided an update on modernization efforts, indicating Tyler Nebraska is nearing completion of the technical infrastructure upgrade and modernization efforts.

**Agenda Item 10.b. Approve Project Priority Report.** Ms. Erb presented the project priority report, reflecting real-time information on projects. Tyler Nebraska successfully completed 39 projects. There was discussion of projects deferred by the Administrative Office of the Courts. Mr. Richards moved to approve the Project Priority Report. Mr. Maloley seconded the motion.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

**Agenda Item 10.c. General Managers Report**. Mr. Hughes presented information on time savings for citizens from the use of online services; explained Tyler Nebraska is piloting template websites as an alternative to, or in conjunction with, custom development; and shared results of a recent survey of Tyler Nebraska's performance. Mr. Hughes discussed work promptly completed by Tyler Nebraska in response to recent legislative changes.

**Agenda Item 11. REQUEST FOR PROPOSALS – NETWORK MANAGER DISCUSSION (Closed Session)**

**Agenda Item 11.a. Subcommittee Report.** Mr. Maloley moved that the NSRB go into closed session for the limited purpose of discussion of the Request for Proposals for a network manager, and indicated the closed session was necessary for the protection of the public interest. The motion for closed session was seconded by Mr. Blocher. Chairperson Evnen restated the motion to go into closed session.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

The NSRB went into closed session at 9:42 a.m.

At 9:52 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Ms. Geist.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

**Agenda Item 12. DATE FOR NEXT MEETING.** The Chairperson announced the next regular meeting of the NSRB will be in October 2025 at the N Street location.

**Agenda Item 13. ADJOURNMENT.** Mr. Foley moved to adjourn, which was seconded by Mr. Richards.

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| Voting For: | Evnen | Potts | Maloley | Reid | Jackson |
| | Walters | Kelly | Richards | Blocher | Geist |
| | Foley | | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

The meeting adjourned at 9:54 a.m.

Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board

9/30/2025
Date