NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of March 28, 2025

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:01 a.m. on March 28, 2025.

Roll Call was taken. The following NSRB members were present:
Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lee Will, Director of Administrative Services
Tom Briese, representing the State Treasurer
Jason Jackson, representing the General Public
Beau Reid, representing the Insurance Industry
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

The following NSRB members were absent:
Mike Foley, Auditor of Public Accounts
Suzanne Geist, representing the Attorney General
Lieutenant Governor Joe Kelly, representing the Governor

Vacant member position: Representative of the Media Profession

Staff in attendance:
Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk
Colleen Byelick, Chief Deputy Secretary of State and General Counsel

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on February 26, 2025, and on the State's public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 8.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, PayPort addendums, Business Payment Processing addendums, Statements of Work, and a Revised Addendum 12 for the Department of Motor Vehicles.

Agenda Item 8.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners, including the Administrative Office of the Courts, Department of Agriculture, and Department of Revenue.

Agenda Item 8.c. Legislative Update. Ms. Elder presented information on the status of LB 114 (Moser), which proposes several adjustments to DMV related fees and LB 264 (Arch) which provides for a transfer of $1,000,000 from the Records Management Cash Fund to the General Fund on or after July 1, 2025, but before June 30, 2026.

Agenda Item 9. NEW BUSINESS

Agenda Item 9.a. Nebraska State Patrol. Ms. Elder introduced an amendment to a Statement of Work for the Nebraska State Patrol (NSP). The SOW was originally approved by the NSRB in July of 2023 for grant funds NSP was awarded by the United States Department of Justice (USDOJ) from the NICS Act Records Improvement Program (NARIP) and the National Criminal History Improvement Program (NCHIP). NSP was awarded 2024 NARIP and NCHIP grant funding to continue grant funded work using the services of Tyler Nebraska. The NARIP grant includes $421,525 to contract with Tyler Nebraska and provides partial funding for a project manager and a quality analyst, and full funding for 2 developers. The NCHIP grant provides $364,611 to contract with Tyler Nebraska and provides for 2 full-time developers, and partial funding for 1 project manager.

Mr. Kelly moved to approve the Amendment to Statement of Work for the State Patrol. Mr. Will seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

Agenda Item 9.b. Artificial Intelligence Chatbot. Ms. Elder explained that Tyler Nebraska has submitted a written proposal to implement the Resident Assistant or AI Chatbot in Nebraska, and that the Department of Motor Vehicles has a representative present to share thoughts on the proposal.

Mr. Hughes explained that implementation of the Resident Assistant will improve the citizen experience and is in alignment with the Business Plan approved by the NSRB at the December 2024 meeting.

Mr. Flautt, Director of State Data Solutions, Tyler Technologies, Inc. provided a demonstration of the AI driven Resident Assistant. There was discussion of avoiding data hallucinations and establishing guardrails to ensure the chatbot accesses appropriate data sources.

Mr. Jackson made the motion to approve the Project Priority Report. Mr. Will seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

Agenda Item 10.c. General Managers Report. Mr. Hughes' highlighted a Scoop 50 award Tyler Nebraska received for the Judge's E-Signature Portal and introduced Mr. O'Flaherty as Tyler Nebraska's new Director of Development. Mr. Hughes discussed customer satisfaction ratings, and implementation of a new platform to improve customer service and communication. Mr. Hughes shared that Tyler Nebraska plans to start distributing a newsletter.

Agenda Item 11. REQUEST FOR PROPOSALS – NETWORK MANAGER DISCUSSION (Closed Session)

Agenda Item 11.a. Subcommittee Report. Mr. Maloley moved that the NSRB go into closed session for the limited purpose of discussion of the Request for Proposals for a network manager, and indicated the closed session was necessary for the protection of the public interest. The motion for closed session was seconded by Mr. Kelly.

Chairperson Evnen restated the motion to go into closed session.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

The NSRB went into closed session at 10:50 a.m.

At 11:42 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Briese.

Voting For:	Evnen	Will	Maloley	Reid	Jackson
	Briese	Kelly	Richards	Blocher	
Absent:	Foley	Geist			

The motion carried.

The Chairperson explained that the Ad Hoc Subcommittee met on March 26, 2025 and recommended 3 to 1 to bring a motion to the NSRB to (1) approve the Request for Proposals and evaluation materials recommended by the Ad Hoc Subcommittee and initiate the competitive bidding