



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of March 25, 2021

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board (NSRB) was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on March 25, 2021.

A Roll Call was taken. The following Board members were present:

Robert B. Evnen, Secretary of State, State Records Administrator and Chairperson;
Lt. Governor Mike Foley, representing the Governor;
Jason Jackson, the Director of Administrative Services;
Leslie Donley, representing the Attorney General;
John Murante, State Treasurer;
Walter Weir, representing the General Public;
Tony Ojeda, representing the Insurance Industry;
Angela Stenger, representing the Media;
Bob Sullivan, representing the Legal Profession

Members absent:

Russ Karpisek, representing the Auditor of Public Accounts

Vacant member positions:

Representative of the Libraries
Representative the Banking Industry

Staff in attendance:

Colleen Byelick, Chief Deputy and General Counsel, Secretary of State
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. After confirming that a quorum was present, the Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the Chairperson or to the right of the public seating area.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on March 5, 2021, and on the state's public meeting calendar website. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought to the Board’s attention the adoption of the agenda. Ms. Stenger moved to approve the Agenda as presented. Mr. Foley seconded the motion.

Voting For: Evnen Foley Jackson Donley Weir
 Sullivan Murante Ojeda Stenger

Voting Against: None

Absent: Karpisek

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the December 18, 2020 meeting. Mr. Foley moved to approve the minutes as presented, Mr. Weir seconded the motion. There was no further discussion.

Voting For: Evnen Foley Jackson Donley Weir
 Sullivan Murante Ojeda Stenger

Voting Against: None

Absent: Karpisek

The motion carried.

Agenda Item 6. APPROVAL OF FINANCIAL REPORT. Colleen Byelick, Chief Deputy and General Counsel for the Secretary of State provided an overview of the December 31, 2020 Cash Fund Balance Report. Chairman Evnen explained how some of the funds would be used for the move of the State Records Center. Mr. Foley moved to approve the Cash Fund Balance report. Ms. Stenger seconded the motion. There was no further discussion.

Voting For: Evnen Foley Jackson Donley Weir
 Sullivan Murante Ojeda Stenger

Voting Against: None

Absent: Karpisek

The motion carried.

Agenda Item 7. PUBLIC COMMENT. The Chairperson asked if anyone wished to provide public comment to the Board. No public member indicated a desire to provide public comment.

Agenda Item 8. EXECUTIVE DIRECTOR’S REPORT

Agenda Item 8.a. REVIEW OF TEMPLATE AGREEMENTS: Ms. Byelick indicated the EGSLAs, Business Payment Processing, PayPort, and SOWs that were signed pursuant to Board Authority.

Agenda Item 8.b. REVIEW OF PROJECT STATUS REPORTS: Ms. Byelick presented information related to the status of various active projects based upon feedback from the state agency partners.

Agenda Item 9. NEBRASKA INTERACTIVE REPORTS.

Agenda Item 9.a. Consider renewal or extension of First Amendment to the Contract for Services between the NSRB and Nebraska Interactive, LLC. Ms. Donley moved to Renew the First Amendment to the Contract for the remainder of the Contract term, seconded by Mr. Ojeda. Mr. Sloan, Director of Operations for Nebraska Interactive, presented an analysis regarding the benefits to state agencies on the additional training Nebraska Interactive provided to its staff and the reduction on state agency content management spend. Mr. Jackson indicated that the use case presented to him satisfied his concerns.

Voting For:	Evnen	Foley	Sullivan	Jackson	Weir
	Murante	Ojeda	Stenger	Donley	
Voting Against:	None				
Absent:	Karpisek				

Agenda item 9.b. Nebraska Interactive LLC Business Plan for 2021 (Revised): Mr. Hoffman presented the revised business plan for 2021 and answered questions from the Board regarding the plan. Mr. Foley moved to accept the Nebraska Interactive LLC Business Plan for 2021, Ms. Donley seconded the motion.

Voting For:	Evnen	Foley	Sullivan	Jackson	Donley
	Weir	Murante	Ojeda	Stenger	
Voting Against:	None				
Absent:	Karpisek				

The motion carried.

Agenda Item 9.c. Project Priority Report Q4: Mr. Hoffman provided a brief overview of the report. Mr. Hoffman introduced Jay Sloan, the new Director of Operations for Nebraska Interactive. Mr. Sloan discussed new operational processes that Nebraska Interactive was implementing. Mr. Ojeda moved to approve the Project Priority Report, which was seconded by Ms. Stenger. There was no further discussion.

Voting For:	Evnen	Foley	Sullivan	Jackson	Donley
	Weir	Murante	Ojeda	Stenger	

Voting Against: None

Absent: Karpisek

The motion carried.


Agenda Item 9.d. General Manager's Report: Mr. Hoffman indicated that Fiserv had an outage that impacted county payment processing. Mr. Hoffman indicated he would be presenting a letter regarding the outage at the next Board meeting. Mr. Hoffman indicated that the company remained strong through the fourth quarter and discussed the impact of COVID-19 on the business revenue and expenses. Mr. Hoffman discussed security issues mitigated during the fourth quarter and PCI compliance.

Agenda Item 10. DATE FOR NEXT MEETING. The Chairperson announced the next NSRB meeting is tentatively scheduled for June 10, 2021, at 9:30 a.m., 1221 N Street 2nd Floor Conference Room.

Agenda Item 11. ADJOURNMENT. The Chairperson declared the meeting adjourned at 10:15 a.m.



Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board



Date