



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of August 29, 2024

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board (“NSRB”) was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on August 29, 2024.

Roll Call was taken. The following NSRB members were present:

Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lt. Governor Joe Kelly, representing the Governor
Jason Jackson, Director of Administrative Services (“DAS”)
Suzanne Geist, representing the Attorney General
Mike Foley, Auditor of Public Accounts
Tom Briese, State Treasurer
Walter Weir, representing the General Public
Beau Reid, representing the Insurance Industry
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

Vacant member positions:

Representative the Media Profession

Staff in attendance:

Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk
Colleen Byelick, Chief Deputy Secretary of State and General Counsel

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on August 3, 2024, and on the State’s public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought the NSRB’s attention to the adoption of the agenda. Mr. Jackson made the motion to accept the agenda, seconded by Mr. Kelly.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the March 19, 2024, meeting. Mr. Foley moved to approve the minutes as presented. Mr. Richards seconded the motion.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 6. APPROVAL OF FINANCIAL REPORT. Ms. Elder provided a summary of the March 31, 2024, Cash Fund Balance Report. Mr. Foley moved to approve the Cash Fund Balance Report. Mr. Kelly seconded the motion. There was no further discussion.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against: None

The motion carried.

Agenda Item 7. PUBLIC COMMENT. The Chairperson asked if anyone wished to provide public comment to the NSRB. No member of the public indicated a desire to provide comment.

Agenda Item 8. EXECUTIVE DIRECTOR’S REPORT

Agenda Item 8.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, Citizen Payment Processing Addendums, Statements of Work, and a Termination Agreement.

Agenda Item 8.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners.

Agenda Item 8.c. Audit of Nebraska Interactive, LLC. Ms. Elder reported that Nebraska Interactive, LLC dba Tyler Nebraska (“Tyler”) has provided the NSRB their Independent Audit for Years Ended December 31, 2023, and 2022. The audit was provided to the Chair of the Audit Review Subcommittee and will be on the agenda as an action item in October.

Agenda Item 9. NEW BUSINESS

Agenda item 9.a. Approve Department of Motor Vehicles (“DMV”) – Revised Addendum 1 – Specialty License Plates. Ms. Elder presented the DMV’s Revised Addendum 1 and explained that the cost for specialty plates with a personalized message ranges from \$40.00 to \$70.00, while specialty plates with an assigned alpha/numeric combination cost \$5.00. The portal fee is currently a flat \$3.00, approved by the NSRB in November of 2013. The DMV and Tyler agreed to reduce the portal fee on specialty license plates to \$1.50, as reflected in Revised Addendum 1.

DMV Director Lahm requested NSRB approval of Revised Addendum 1. Director Lahm shared that DMV has received complaints regarding the \$3.00 portal fee on \$5.00 specialty license plates, and reduction of the fee by 50% will make the fee more reasonable for customers, while still allowing Tyler to have revenue to support the service. There was discussion regarding where license plate fees are credited.

Mr. Foley moved to approve the Revised Addendum 1, seconded by Ms. Geist.

Voting for:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 10. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS

Agenda Item 10.a. Approve Project Priority Report. Ms. Erb discussed projects in progress and projects successfully completed in Quarter 1 of 2024. Ms. Erb. highlighted a vehicle permit enhancement project for the DMV. There was discussion of viewing the information in the Project Status Reports in conjunction with the Project Priority Report to obtain the most current information on the status of the projects.

Mr. Reid moved to approve the Project Priority Report, seconded by Mr. Richards.

Voting for:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Mr. Reid left 9:36 returned 9:38.

Agenda Item 10.b. Status of Technical Infrastructure Upgrades, Migrations and Enhancements. Mr. Hughes reported that Tyler has continued to make significant progress on technical infrastructure upgrades and is tracking solidly against the plan previously presented to the NSRB. The AppEngine to Engagement Builder modernization is complete. The Pantheon migration is also complete, and Drupal modernization is taking place.

Mr. Sloan added that feedback from agencies has been positive, and there has been an increase in demand for enhancements and use of Engagement Builder and Application Platform.

Mr. Sloan highlighted a project in progress for the Attorney General's Office to modernize management of commercial data breach reporting. There was discussion regarding the future of artificial intelligence and the possibility of incorporating the technology into applications and websites.

Mr. Sloan shared that Tyler is continuing to work on new website development, in conjunction with their subcontractor Dogwood Media. Mr. Sloan discussed the desire to collaborate with the NSRB and agencies on modernization of the Nebraska.gov website.

Agenda Item 10.c. General Manager's Report. Mr. Hughes shared results of a survey of Nebraska citizens, which included responses from 89 of Nebraska's 93 counties. The survey examined citizen interaction with government and interest in centralization of services in a mobile friendly application to make interaction more convenient.

Mr. Hughes discussed a project for the Motor Vehicle Industry Licensing Board in which Tyler is modernizing processes for motor vehicle dealers by replacing paper and regular mail with online processing. Mr. Hughes also discussed a project for the DMV, which won an award from the American Association of Motor Vehicle Administrators ("AAMVA")

Mr. Hughes discussed the escalation process at Tyler to help partners understand who to contact if an issue arises. Mr. Hughes also discussed customer satisfaction ratings.

Mr. Weir stated that Tyler Technologies represents the largest provider of software for government, and asked about future goals, including partnerships with colleges and the University, artificial intelligence, and the strategic plan for the portal for the next 5-10 years. Chairperson Evnen indicated that Mr. Weir has written down his comments and that Tyler will be asked to respond at the next meeting.

Mr. Reid inquired about Tyler's financials, as the General Manager's report shows a 39% reduction in income in the first quarter. Mr. Hughes indicated there has been an increase in merchant fees along with Tyler's investment in the technical infrastructure modernization, which is roughly a \$3.9 million investment provided by Tyler at no cost to the State of Nebraska.

Agenda Item 11. OLD BUSINESS: NETWORK MANAGER CONTRACT DISCUSSION

Agenda Item 11.a. Possible action regarding the Network Manager Contract. Mr. Maloley made a motion to go into closed session for the limited purpose of discussion of the network manager

contract. The closed session is necessary for the protection of the public interest and prevention of needless injury to the reputation of an individual. The motion for closed session was seconded by Mr. Weir.

Chairperson Evnen restated the motion to go into closed session.

Voting for:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

The NSRB went into closed session at 10:08 a.m.

At 10:28 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Kelly.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Mr. Briese moved to authorize and direct the Chairperson in consultation with DAS and the Ad Hoc Subcommittee appointed by the Chairperson to develop a draft Request for Proposals for a network manager to be submitted to the NSRB for review and approval. Mr. Weir seconded.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING. The Chairperson announced the next regular meeting of the NSRB will be on October 16, 2024, at the 12th and N Street location.

Agenda Item 13. ADJOURNMENT. Mr. Foley made a motion to adjourn, which was seconded by Ms. Geist.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

The meeting adjourned at 10:34 AM.



Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board

10/16/2024

Date