NEBRASKA STATE RECORDS BOARD MEETING: September 16, 2015

Nebraska State Capitol Room 1507 Lincoln, NE September 16, 2015 9:00 A.M.

AFFIDAVIT OF PUBLICATION

State of Nebraska ss. LANCASTER COUNTY,

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public
meeting of the Nebraska State
Records Board on Wednesday,
September 16, 2015 at 9:00 AM,
Nebraska State Capitol, Room
1507. Lincoln, NE. The agenda,
which is kept continually current, is
available at the Office of the
Secretary of State, Suite 2300,
State Capitol, Lincoln, NE for public
inspection during regular business
hours.
#528795 1t Aug 16 9128677

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln
Journal Star, legal newspaper printed, published and having a general circulation in the County of
Lancaster and State of Nebraska, and that the attached printed notice was published in said
newspapersuccessive time(s) the first insertion having been on
August 16, 20 15 and thereafte
on
and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.
The above facts are within my personal knowledge and are further verified by my personal inspection
of each notice in each of said issues. Barbara Chesuut
Subscribed in my presence and sworn to before me on
Notary Public
GENERAL NOTARY - State of Nebraska UVA K BOONE My Comm. Exp. Jan. 31, 2017
Cost \$7.91 Pagarage # 5 28795

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Organization	Nebraska State Records Board
Activity	Public Hearing
Date of Activity	Wednesday, 09/16/2015
Time of Activity	Meeting starts at 9:00 AM Central
Last Updated	Monday, 01/05/2015
Location	Room 1507 State Capitol
Details	Public Meeting
Meeting Agenda	http://
Meeting Materials	http://
Person to Cont	act for Additional Information:
Name	Cathy Danahy
Title	Executive Director
Address	440 South 8th Street Suite 210 Lincoln, NE 68508
Telephone	(402) 471-2745
Fax	(402) 471-2406
E-Mail	Cathy.Danahy@nebraska.gov
Agency Homepage	http://www.staterecordsboard.nebraska.gov/

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol Room 1507 Lincoln, NE September 16, 2015 9:00 A.M.

- 1. CALL TO ORDER, ROLL CALL
- 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT

The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.

- 3. NOTICE OF HEARING
- 4. ADOPTION OF AGENDA

Action Item: Approval of Agenda

5. APPROVAL OF MINUTES

Action Item: Approval of June 10, 2015 meeting minutes

- 6. PUBLIC COMMENT
- 7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) Non-Action Item: Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and NE Workers' Compensation Court, the Village of Ceresco, NE and the Village of Lodgepole, NE. Signed by Chairman Gale pursuant to Board Authority.
 - 2) Non-Action Item: Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Village of Ceresco, NE, and the Village of Lodgepole, NE. Signed by Chairman Gale pursuant to Board Authority.
 - 3) Non-Action Item: Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the NE Public Services Commission. Signed by Chairman Gale pursuant to Board Authority.
 - b) PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2014 AND 2013

Action Item: Accept Audit

- 9. EXECUTIVE DIRECTOR'S REPORT
 - a) Action Item: NSRB Cash Fund Balance Report
 - b) NSRB Grant Status Report
- 10. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule update
 - b) General Manager's Report
 - c) Action Item: Project Priority Report

11. NETWORK MANAGER RFP (CLOSED SESSION)

Action Item: Determination of Contract Award for Management and Administration of the State's Online Information Portal

12. DATE FOR NEXT MEETING

December 9, 2015

13. ADJOURNMENT

Action Item: Move to adjourn

Updated 09/02/2015



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of June 10, 2015

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:05 A.M. on June 10, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

Chairman Gale announced Brian Buescher & Greg Osborn have been appointed to second terms on the Board by Governor Ricketts and thanked them for their service. Their second terms will begin July 17, 2015 and end July 16, 2018.

Chairman Gale welcomed Phil Olsen, Audit Manager representing Auditor Charlie Janssen. He also welcomed and introduced Doug Peterson, Attorney General and Byron Diamond, Administrative Services Director as two new Board members.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;

Mike Foley, representing the Governor;

Phil Olsen, representing the Auditor of Public Accounts;

Scott Keene, representing the Insurance Industry;

Brenda Ealey, representing Libraries;

Doug Peterson, Attorney General;

Byron Diamond, Director of Administrative Services;

Greg Osborn, representing the General Public;

Brian Buescher, representing the Legal Profession;

Don Stenberg, State Treasurer;

Mike Konz, representing the Media;

Crystal Wichita, representing the Banking Industry

Staff in attendance:

Colleen Byelick, Legal Counsel

Cathy Danahy, Executive Director;

Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star May 8, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Osborn moved to adopt the agenda as presented; seconded by Mr. Stenberg.

Voting For: Buescher Diamond Ealey Foley Gale

Keene Konz Olsen Osborn Peterson

Stenberg Wichita

Voting Against: None

Absent: None

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the February 4, 2015 meeting. Mr. Stenberg moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Ealey Foley Gale Keene

Osborn

Not Voting: Diamond Konz Stenberg Olsen Peterson

Wichita

Voting Against: None

Absent: None

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item. 7.a. Report on Addendum 9 (Supersedes Addenda 3, 4, 6, and 7) to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Department of Agriculture-Fee Structure (tabled from November 19, 2014 meeting).

Chairman Gale reported on the meeting between the Secretary of State, Lieutenant Governor, Department of Agriculture and Nebraska Interactive. Director of the Department of Agriculture Greg Ibach decided to drop Addendum 9 and Nebraska Interactive will resume with completion of Addendum 7 (originally approved). Lieutenant Governor Foley distributed a chart indicating progress has been made. He indicated some Department of Agriculture applications needed updating and Nebraska Interactive is now working on those updates. He distributed a chart which showed increasing gross revenue from the Department of Agriculture to Nebraska Interactive.

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements:

Agenda Item 7.b.1 Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board,

Coordinating Commission for Postsecondary Education (CCPE), and the City of Stanton. Signed by Chairman Gale pursuant to Board Authority.

Agenda Items 7.b.2 Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, City of Stanton. Signed by Chairman Gale pursuant to Board Authority.

Agenda Items 7.b.3 Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Workers' Compensation Court - eFiling for Workers' Compensation Court. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 7.b.4 Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Labor – Unemployment Overpayments. Mr. Evan Littrell, Unemployment Benefits Administrator for the Department of Labor, answered questions regarding this application. Mr. Diamond moved to approve Addendum 2; seconded by Mr. Osborn.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
-	Keene	Konz	Olsen	Osborn	Peterson

Stenberg Wichita

Voting Against: None

Absent: None

The motion carried.

Agenda Item 8. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE REPORT- Grant Review Committee (Scott Keene, Chair) Mr. Keene gave a report on the progress of reviewing the grant program in general, GIS issues and compliance with State guidelines in discussions with the OCIO. The report will be delayed as these discussions continue. Additionally, being in the midst of the RFP process of selecting a Network Manager may also drive the future of the grant program as well. The Subcommittee will hopefully have more information to develop recommendations to the Board at the next meeting in September or the one in December so the Board may make a decision in 2016 regarding reopening the program.

Agenda Item 9. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 9.a. NSRB Cash Fund Balance Report

Ms. Danahy presented the April 30, 2015 Cash Fund Balance Report. There was a discussion about the Finances Review Subcommittee receiving the Monthly Payment Statement from Nebraska Interactive showing all portal revenues. Nebraska Interactive will add all Finance Review Subcommittee members (Foley, Stenberg, Keene, & Wichita) to the email list of report recipients. Mr. Keene moved to approve the Cash Fund Balance Report; seconded by Ms. Wichita.

Voting For:	Buescher	Diamond	Ealey	Foley	Gale
	Keene	Konz	Olsen	Osborn	Peterson

Stenberg Wichita

Voting Against: None

Absent:

None

The motion carried.

Agenda Item 9.b. NSRB State/Local Grant Project Status Report

Ms. Danahy presented April 30, 2015 State/Local Grant Project Status Report.

Agenda Item 10. NEBRASKA.GOV REPORTS

Agenda Item 10.b. General Manager's Report

Mr. Brent Hoffman, General Manager, Nebraska.gov and Ms. Carmen Easley, Director of Portal Operations, presented the 1st Quarter 2015 General Manager's Report.

Agenda Item 10.a. New VISA Transparency Rule – update

Mr. Hoffman reported at the February 4, 2015 meeting it was suggested someone from NIC address the Board about any updates on this topic. Mr. Hoffman said since there was an open RFP process going on, they felt the invitation should be delayed until a future date. He also reported to his knowledge there have been no updates to VISA's current position.

Agenda Item 10.c. Project Priority Report

Mr. Hoffman presented the Project Priority Report. A general discussion was had regarding the Board involvement in setting priorities for Nebraska.gov projects. Mr. Konz moved to approve the Project Priority Report; seconded by Ms. Ealey.

Voting For: Buescher Diamond Ealey Foley Gale

Keene Konz Olsen Osborn Peterson

Stenberg Wichita

Voting Against: None

Absent: None

The motion carried.

Chairman Gale declared a recess at 10:40 A.M.

Chairman Gale reconvened the meeting at 11:00 A.M.

Agenda Item 11. NETWORK MANAGER RFP (CLOSED SESSION)

Mr. Keene moved the Board go into closed session at 11:02 A.M. for the limited purpose of discussing and reviewing the request for proposal for Network Manager to manage the Nebraska.gov Network and for the protection of the public interest. Chairman Gale repeated the motion, seconded by Mr. Peterson.

Voting For: Buescher Diamond Ealey Foley Gale

Keene Konz Olsen Osborn Peterson Stenberg Wichita

Stenberg Wichit

Voting Against: None

Absent: None

The motion carried.

Mr. Peterson moved that the Nebraska State Records Board adjourn from this closed session, seconded by Mr. Keene.

Voting For: Buescher Diamond Foley Gale Ealey

Keene Konz Olsen Osborn Peterson

Wichita Stenberg

Voting Against: None

Absent: None

The motion carried.

Mr. Keene moved that the State Records Board Authorize State Purchasing to issue the intent to award RFP 4877 Z1 to Nebraska Interactive; seconded by Mr. Peterson. During general discussion Chairman Gale said the Board has closely considered the results of the Evaluation Committee and after review and consideration of the bid proposals the Board decided to accept the recommendation of the Evaluation Committee. Mr. Peterson expressed his appreciation to the Evaluation Committee and the efforts they made to arrive at their recommendation. Chairman Gale seconded those comments and to Mr. Osborn and Scott Keene in particular for their time and effort while engaged in their respective businesses. Mr. Buescher thanked the Committee as well. He stated he was inclined to vote no, not because he did not believe Nebraska Interactive was undeserving of the award, but felt there might be some benefit in a slight delay before approving this action.

Voting For: Diamond Ealey Gale Keene Konz Olsen

Osborn Stenberg Wichita Peterson

Voting Against: Buescher Foley

None Absent:

The motion carried.

Mr. Stenberg moved to name the following people to the RFP Negotiation Committee: John Gale, Chairman, Mike Foley, Don Stenberg, Greg Osborn, Leslie Donley, representing the Attorney General, Bo Botelho, State Purchasing Director and Ed Toner, CIO; seconded by Mr. Diamond.

Voting For: Buescher Gale Diamond Ealey Foley

Keene Konz Olsen Osborn Peterson

Stenberg Wichita

Voting Against: None

None Absent:

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, September 16, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

Mr. Osborn moved to adjourn to	the meeting;	seconded by Mr	. Peterson.	All members pre	sent
signified agreement by saying "aye".	Chairman G	ale declared the	meeting ad	journed at 12:35	p.m.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Summary List Electronic Government Service Level Agreements

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

New EGSLA	NSRB Chairman <u>Signature</u>
Ceresco, Village of	08/06/2015
Lodgepole, Village of	08/06/2015
Workers' Compensation Court	06/29/2015

Electronic Government Service Level Agreement with <Partner Name>

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the "NSRB"), and <Partner Name>, (a state, county or local government agency of Nebraska) ("Partner").

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network ("the Master Contract") and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) PURPOSE The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) INTERFACE AND DATABASE DEVELOPMENT Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.

3) APPLICATION SUPPORT

- a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
- b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to an addendum to this Agreement.
- c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
- e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.

4) SERVICE HARDWARE SUPPORT (if applicable)

- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
- b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
- c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- 5) HARDWARE OWNER Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.
- 6) CHANGES IN NETWORK Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.
- 7) PARTNER FEES Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
 - a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and

- c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) ONLINE CARD SECURITY Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry's Data Security Standards ("PCI DSS").
- 10) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at http://nitc.ne.gov/standards/
- 11) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) AGREEMENT REPRESENTATIVES AND NOTICES All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: <Partner Name>

<Partner Address>

<Partner City, State, Zip Code>

Phone: <Contact Phone>
Fax: <Contact Fax>
Email: <Contact Email>

Mailing Address: General Manager/Network Manager

301 S 13, Suite 301 Lincoln, NE 68508

Phone: 402 471 7810 Fax: 402-471-7817

Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State

1445 K Street, Suite 2300

Lincoln, NE 68509

Phone: 402-471-1572 Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the "for cause" reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify

action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase "for cause" shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

- b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:
 - i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
 - ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.
- 14) TERM OF AGREEMENT This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.
- 15) RELATIONSHIP OF PARTIES Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.
- 16) CHANGES, MODIFICATIONS OR AMENDMENTS This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.
- 17) MARKETING Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.
- 18) EXHIBIT SPACE The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).
- 19) PAYMENT OF FEES Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.
 - a) Electronic Check Payments—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide

- Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- b) Credit Card Payments When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.
- 20) RECORDS AND FINANCES All Manager's documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.
- 21) EXISTING SERVICES –All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the date of this Agreement shall remain in full force

and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

- 22) ENTIRE AGREEMENT This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.
- 23) GOVERNING LAW This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.
- 24) SEVERABILITY If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 25) ORDER OF PRECEDENCE In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:
 - a. Any amendments to the Master Contract
 - b. The Master Contract
 - c. An addendum to this Agreement
 - d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)		<partner name=""></partner>	
General Manager	Date	<authorized person="" title=""></authorized>	Date
Nebraska State Records Board (NSRB)			
 Chairman	Date		

Summary List PayPort Payments Addenda (Local)

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the PayPort Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

New PayPort Addenda		NSRB Chairman <u>Signature</u>
Village of, Ceresco	(Addendum One)	08-06-2015
Village of, Lodgepole	(Addendum One)	08-06-2015

Addendum <Number>

to the

Electronic Government Service Level Agreement Between Nebraska Interactive, LLC, Nebraska State Records Board,

and

Partner (a county or local government agency of Nebraska)

This Addendum <number> to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Partner a county or local government agency of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: PayPort for Partner (county or local government agency of Nebraska)

Revenue Type: Instant Access **Implementation:** (Year)

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov	NSRB Share
		Portal Fee	
PayPort	Full statutory/assessed fee	2.49%	10% of
Credit Card	charged by Partner		Nebraska.gov
			Portal Fee
PayPort	Full statutory/assessed fee	\$1.75	10% of
Electronic Check	charged by Partner		Nebraska.gov
			Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at http://www.nebraska.gov/securitypolicy.html

	Date:
Authorized Officer	-
Nebraska Interactive, LLC	
	Date:
Authorized Officer	
Nebraska State Records Board	
	Date:
Authorized Officer	
Partner (county, or local government agency)	

(OTC Payments adopted 5/5/2010; rebranded to PayPort 10-26-2011)

Summary Nebraska City and County Government Blanket Addendum

Project: PayPort

This addendum covers all fees related to the collection of fees for PayPort.

Current Process:

PayPort is a service that was developed and has been in use by city and county government offices. Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

- Village of Ceresco
- Village of Lodgepole, NE

Market Potential/Target Audience:

The market potential for this service is anyone that needs to pay fees owed to local government. PayPort offers the option for people to use a credit card when making a payment.

Information on what the fee presented is based upon:

This is a service that is unique, in that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Services that can be paid using this system may include licenses, swimming pool passes, hall rental fees, utilities, and motor vehicle titles.

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

Summary List PayPort Payments Addenda (State)

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the PayPort Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

New PayPort Addenda NSRB Chairman

Signature

Nebraska Public Service Commission Addendum 2 08/06/2015

Addendum (Number) to the

Electronic Government Service Level Agreement Between Nebraska Interactive, LLC, Nebraska State Records Board, and

(Partner – a state government of Nebraska)

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

Project: PayPort for (Partner – a state government of NE), web/online only

Revenue Type: Instant Access

Implementation: 2013

Price Structure is subject to a 10% share of portal revenues.

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
PayPort Credit Card	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
PayPort Electronic Check	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

Terms: Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

Security: A list of Nebraska.gov security provisions may be found at http://www.nebraska.gov/securitypolicy.html

	Date:
Authorized Officer	
Nebraska Interactive, LLC	
	Date:
Authorized Officer	
Nebraska State Records Board	
	Date:
Authorized Officer	
(Partner – a state govt. of NE)	

Summary State Government Blanket Addendum

Project: PayPort

This addendum covers all fees related to the collection of fees for PayPort.

Current Process:

PayPort is a service that was developed and has been in use State government offices. Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

Project Overview/Proposal:

New users since the last meeting include:

Nebraska Public Service Commission

Market Potential/Target Audience:

The market potential for this service is anyone that needs to pay fees owed to state government. PayPort offers the option for people to use a credit card when making a payment.

Information on what the fee presented is based upon:

This is a service that is unique, in that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH. A blanket addendum was approved by the Nebraska State Records Board.

Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Expected rate of return over a period of time:

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

NI's investment in this application (any costs incurred):

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

NI's risk in providing this application:

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

NSRB - CASH FUND BALANCE

State Records Board - Revenues & Expenditures May 1, 2015 through June 30, 2015

FY 14-15

		Prior Year		Prior Year	Year to Date	Year to Date
	May, 2015	May, 2014	<u>June, 2015</u>	<u>June, 2014</u>	<u>FY14-15</u>	<u>FY13-14</u>
Revenues:						
Sale of Subscriber Services	\$663,692.84	\$620,213.90	\$604,014.48	\$598,879.40	\$7,439,016.67	\$6,993,666.39
General Business Fees	\$224.82	\$111.35	\$68.67	\$54.02	\$871.96	\$1,176.12
Driver Records	\$465.00	\$502.00	\$549.00	\$2,372.00	\$8,229.00	\$11,542.00
Investment Income	\$1,654.44	\$1,398.95	\$1,857.00	\$1,331.65	\$18,468.51	\$15,615.73
Total	\$666,037.10	\$622,226.20	\$606,489.15	\$602,637.07	\$7,466,586.14	\$7,022,000.24
Expenditures:						
State Agency Payment	\$401,569.95	\$396,430.91	\$363,918.00	\$381,098.90	\$4,568,770.20	\$4,448,723.62
NIC	\$220,047.78	\$194,660.05	\$206,173.30	\$189,004.02	\$2,475,110.65	\$2,217,421.71
Grant Payments		\$19,913.00		\$39,826.00	\$67,406.00	\$177,659.00
OCIO RFP	\$131.68		\$432.66		\$15,672.20	
Personal Services	\$4,814.38	\$4,623.03	\$4,815.10	\$4,622.87	\$57,959.35	\$55,586.68
Misc. Expense	\$1.09	\$489.59	\$315.30	\$816.87	\$3,156.52	\$3,939.01
Total	\$626,564.88	\$616,116.58	\$575,654.36	\$615,368.66	\$7,188,074.92	\$6,903,330.02
Profit (Loss)	\$39,472.22	\$6,109.62	\$30,834.79	(\$12,731.59)	\$278,511.22	\$118,670.22
- · · · · · · -						
Fund Balance:	\$1,023,988.60	\$789,043.76	\$1,054,823.39	\$776,312.17	\$1,054,823.39	\$776,312.17
-						
Grant Encumbrances					\$0.00	\$67,406.00
Unencumbered Funds				- -	\$1,054,823.39	\$708,906.17

State/Local Grant Project Status Report - 6/30/2015

Agency	Project	Date	Original	Grant Balance	Balance	Stated	Date of Last
Name	Description	Grant	Grant	Remaining	Status	Completion	Payment
		Awarded	Amount			Date	
Blair, City of	GIS-Based Electronic Records Management	7/31/2013	\$10,080	\$0		Extended to December, 2014	Completed January, 2015
Boone County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$0		June 30, 2014	Completed July, 2014
Scotts Bluff County Mapping	County WebGIS	7/31/2013	\$17,500	\$0		June 30, 2014	Completed July, 2014
Webster County	Assessor GIS	7/31/2013	\$19,913	\$0		June 30, 2014	Completed July, 2014
TOTALS			\$67,406	\$0			
9/2/2015 13:05							

Business Plan Update General Manager's Report

Second Quarter
April 2015 – June 2015

Nebraska.gov

301 S 13th Street, Suite 301

Phone: 402-471-6582

FAX: 402-471-7817

Email: bhoffman@egov.com

NEBRASKA.gov

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Glossary of Terms

- **Free Service**: An application or website developed, hosted, and maintained by Nebraska Interactive that does not process payments.
- Self Funded Service: An application developed, hosted, and maintained by Nebraska Interactive that processes payments. Revenue from the service may or may not cover the cost of service, self fund.
- Revenue: Funds collected via a portal fee (user/statutory/partner) before revenue share to NSRB, hosting, merchant fees, marketing, etc.
- **Grant**: New application or enhancement funded by a grant obtained by the partner.
- **Time & Materials**: A new application or enhancement funded by the partner on a time and materials rate.

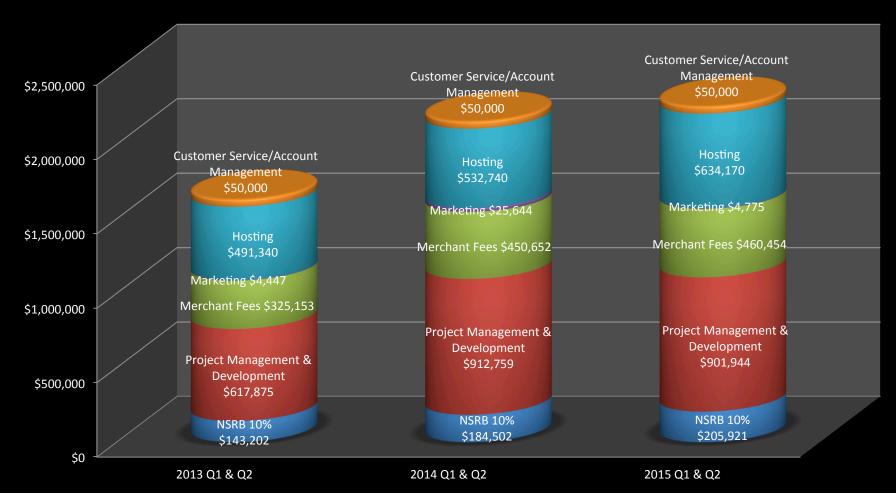
Overview of Portal Financials and Value

	2015	2014	2015	2014
	June	June	Jan-June	Jan-June
Nebraska Interactive Revenue	\$468,548	\$403,183	\$3,016,905	\$2,651,248
10% NSRB Partner Share**	\$32,096	\$27,479	\$205,927	\$184,502
Gross Margin	\$436,451	\$375,704	\$2,810,977	\$2,466,746
Operating Expenses	\$324,200	\$289,912	\$1,935,890	\$1,832,240
Income (Loss)	\$112,252	\$85,792	\$875,087	\$634,506
Nebraska Interactive Pre-Tax Income (Loss)	\$112,252	\$85,792	\$875,087	\$634,506
Nebraska Interactive Provision for Income Tax Expense (Benefit)	\$44,987	\$31,600	\$350,705	\$254,288
Nebraska Interactive Net After-Tax Income (Loss)	\$67,264	\$54,192	\$524,382	\$380,218

**Nebraska Interactive Revenue Subject to 10%	\$320,965	\$274,790	\$2,059,271	\$1,845,022
Courts, Subscriber and T&M (not included in NSRB 10%)	\$147,583	\$128,393	\$957,634	\$806,226
Nebraska Interactive Revenue	\$468,548	\$403,183	\$3,016,905	\$2,651,248

Overview of Portal Financials and Value continued

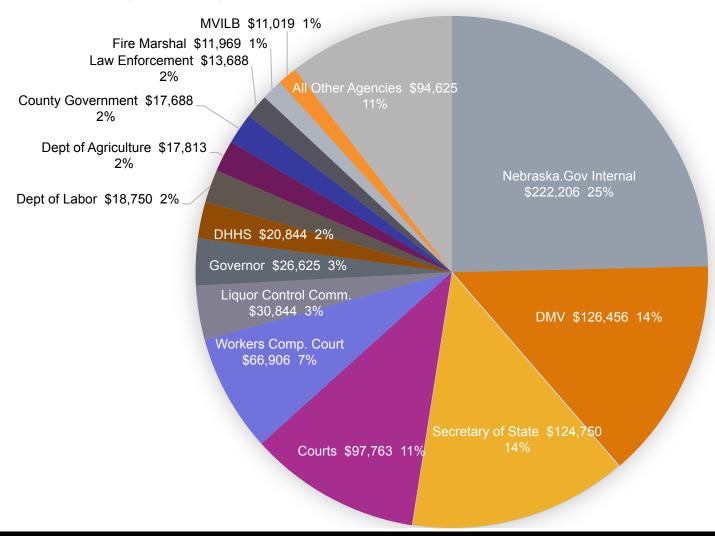
Q1 & Q2 2015 Self-funded Value for the State of Nebraska



Note: The above graph is not all inclusive. Displayed values are based on the top 6 classifications of value and expenses.

Overview of Portal Financials and Value continued

Project Management & Development Cost Avoidance Q1&Q2 2015= \$901,944



Business Plan Portal Strategies #1: Expanding the Network - New Business Initiatives

This represents the projects and statuses identified as Nebraska Interactive's 2015 initiatives. It also reports projects that have been added due to statutory or partner need since the start of 2015. This is not an all-inclusive list of projects. For that, please see the Project Priority Report.



Department of Motor Vehicles	Status	Leveraged NIC Services
Driver License Services - Change of Address	Concept	Yes
*Motor Vehicle Registration - eNotice	Development	Yes
*Commercial Driver License System - Federal Regulation Changes	Completed	
*Commercial Driver License System - Appointment Calendar Enhancement	Completed	
*Driver Record Changes for Commercial Driver License Final Rule	Completed	Yes
*Batch Driver Records Commercial Driver License Fed/Med Changes	Completed	
*Commercial Driver License - Desk Audit	Testing	
*Driver Improvement Certificates of Completion	Concept	
*Commercial Driver License - Desk Audit Ad Hoc Reports Enhancement	Testing	
*Specialty Sesquicentennial Plate	Concept	
*Specialty Plate Military Honors	Planning	



Other	Status	Leveraged NIC Services
Expand Payment Processing Methods	Testing	Yes
Vital Statistics	Concept	Yes
Unemployment Overpayments	Development	Yes
Suite of Services/Website Re-design	Discovery	N/A
*Lieutenant Governor's Website	Completed	N/A
*Individual & Business Tax Payments	Discovery	
*Advanced Mail Form	Completed	
*Electrician Exam Applications	Completed	

Legend

* - Project added to Portal initiatives after start of 2015

Bold - Status update since last GM report

Blue - New service added since last GM report



Administrative Office of the Courts	Status	Leveraged NIC Services
Certified Court Records	Discovery	Yes
Appellate Court Case Filing	Planning	Yes
*Bulk Garnishment ePayments	Planning	
*Mediator Act Re-template	Completed	
*Eyes of the Child Website Hosting	Development	N/A
*Judge Review	Planning	
*Courts ePublication	Completed	
*Court ePayments Bulk Interactive	Planning	
*Court eFiling Enhancement I	Completed	
*Court eFiling Enhancement II	Development	



SECRETARY OF STATE

Secretary of State	Status	Leveraged NIC Services	
Online Voter Registration	Testing	Yes	
*Online Certificates of Good Standing with Validation	Completed	Yes	
*Redaction for UCC & EFS Filings	Planning	Yes	
*Nebraska Benefit Corporation Filings	Testing	Yes	
*Corporate Document eDelivery Re-template	Development	Yes	
*Tribal Codes	Testing	Yes	
*UCC & EFS Filing Image Corrections	Development	Yes	
*UCC & EFS Searches & Re-template	Completed	Yes	
*Rules & Regulations Website Automation	Testing		
*2016 Annual/Biennial Corporate Report Filings	Planning	Yes	

Business Plan Portal Strategies # 1: Expanding the Network

Projects Launched Second Quarter

Partner	Application	Revenue Type	Work Scope	Hours Invested	Cost Savings
Court Administrator, State	Courts_ePublication	Non-revenue	New Application	338.75	\$ 42,343.75
Electrical Division, State	Electrician Exam Applications	Self-funded	Application Enhancement	409.25	\$ 51,156.25
Lieutenant Governor	Lieutenant Governor's Website	Non-revenue	N/A- Website	7.00	\$ 875.00
Liquor Control Commission	NLCC Beer Report CDB Authentication CR	Self-funded	Application Enhancement	27.50	\$ 3,437.50
Liquor Control Commission	NLCC Wine/Spirit CDB Authentication CR	Self-funded	Application Enhancement	30.50	\$ 3,812.50
Liquor Control Commission	NLCC Tax Payment Schedule Payments CR	Self-funded	Application Enhancement	66.75	43.75
Nebraska.Gov Internal	Advanced Mail Form	Non-revenue	New Application	1° 0	\$ 13,250.
Public Accountancy, Board of	2015 Accountant License Renewals	Self-funded	Application Enhancement		
Secretary of State	UCC Search-Rules & Regs Updates & Re-template	Self-funded	Application Enhancement	7.50	<u> </u>
Workers Compensation Court	Workers Compensation Court - eFiling	Self-funded	New Application	26.25	\$ 53,281.2
Total				.66.75	\$ 145,843.7
				6.25	\$ 324,531.2

Application Deployments

Applications Deployed	Q1 2014	Q1 2015	Q2 2014	Q2 2015
Self-Funded Application	2	0	0	2
Non-revenue Application	2	1	2	1
Websites deployed	0	2	0	1
Self-Funded application enhancements	1	8	6	6
Non-revenue application enhancements	0	2	4	0
Number of implemented changes*	83	108	90	94

^{*}Changes include code enhancements as well as bug fixes, security updates, requested text changes, etc.

Time Saved. Money Saved. Resources Saved

--Application Highlight: Courts Report Time and Dollars Saved with Online Payments--

The Supreme Court reports almost \$7,000 (based upon minimum wage rates) and 900 hours in savings for the first half of 2015 due to the effeciencies created by the ePayment system. This is one of twelve online services the court offers constituents via Nebraska.gov.

Month	Number of Payments	Average Payments per day	Estimated Staff Time Savings in Hours	Estimated Staff Time Savings in Dollars
January	2,058	66	137	\$ 1,097.60
February	2,387	85	159	\$ 1,273.07
March	2,214	71	148	\$ 1,180.80
April	2,101	70	140	\$ 1,120.53
May	1,989	64	133	\$ 1,060.80
June	2,090	70	139	\$ 1,114.67
Totals	12,839		856	\$ 6,847.47

Business Plan Portal Strategies # 2: Recognition

Your Services in the Press – We Initiate. We Create. We Promote.



Press Release Stats

Governor Ricketts Launches New Website - 3/31/2015

• 1,640 views

Appeared on: Twitter Tweets:

TD Ameritrade @grangermdk
Yahoo! Finance @prpnews

CNBC.com @dlvr technology

Trends Point to Positive Growth in Nebraska Business (SOS Annual/Biennial Report Filings) – 4/30/2015

• 5,370 views

Appeared on: Twitter Tweets:

• The New York Times @dlvr_mobile

• The Wall Street Journal @BW Technology

CNNMoney.com @BW_Wireless



www.Nebraska.gov received the Silver Award of Distinction in the Government websites category. The Communicator Awards is the leading international awards program recognizing big ideas in marketing and communications.



The Nebraska Department of Veterans' Affairs Military & Veteran's Registry Application was recognized as a 2015 State IT Program of the Year.

Business Plan Portal Strategies # 3: Meeting Expectations

In the 2009 RFP Nebraska Interactive committed to deliver

initiatives with our Partners. DELIVERED

From that collaboration and trust new services were conceived

and DELIVERED

From those services projects were conceived, created and DELIVERED and being used by Nebraskan citizens and businesses

Business Plan Portal Strategies # 4: Local Business Initiatives

As technology evolves, so does Nebraska Interactive. Today's world demands more.





Grass Roots (Word of mouth):

- The power of the spoken word "We always have customers asking to pay with a credit card. Now we can."
- In 2012 NI provided payment processing to 1 village, 1 city and 3 County Treasurers in NE
- · As of Q2 of 2015, NI provides payment processing to over 76 local government partners with populations ranging from 300+ in Platte Center to all of Sarpy County, 158k+

Controlled Marketing Campaigns

- New uses of analytics allow NI to track behavior based on delivery and type of message.
- Email market HTML email throughout the state where behavior is determined from link tracking
- Direct Mail We provide bullet points and a call to action to draw Nebraskans to our Microsite
- Conference Present and attend to increase exposure of our services throughout Nebraska
- Phone Call to promote our services

Then

Marketing Plan Objective #3: Generate Awareness

Nebraska.gov User Confidence & Familiarity

Nebraska.gov branding is included on every application & website that we build. Each agency can still have their own unique identity and look, but the application/website includes familiar elements that provide the user with confidence they are on an official government website. Nebraska.gov also follows the NITC standards (NITC 4-201: Web Branding and Policy Consistency)



Consistent Components:

Branding Header – The common semi-transparent gray header includes the Nebraska.gov logo, official Nebraska Government website tag, and links to All

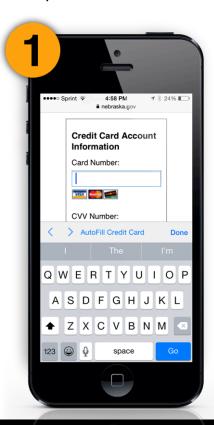
Logo & Agency/Application Name – The logo is commonly placed on the left side above the content, and the Partner/Application name is located on the right side above the content.

> **Custom Images** – Partners may select images that pertain to them as their background image or images used throughout.

> Footer – The footer of every Application/Website contains contact information and links to Nebraska.gov and security/privacy policies.

Mobile Strategy

Mobile 1st! LESS CLICKS to complete an online transactions. Nebraska.gov is making credit card payments using your mobile iOS device EASIER! We have enabled the iOS FEATURE to AutoFill Credit Card Information. Users may either choose from previously stored credit card information* or choose to use the camera. The iOS device will navigate to the camera application, allowing the user to hover over their card while the camera QUICKLY reads the card number and expiration date (similar to how a QR code camera works). This information then AUTO POPULATES the online application. The user is still required to enter the CVV number for security.







*Only if users had granted permission to the iOS mobile device.

Network Uptime, Response Time, and Issues Quarterly Reporting

UPTIME REPORT

APRIL	MAY	JUNE
99.93%	99.99%	99.88%

RESPONSE TIME REPORT

APRIL	MAY	JUNE
Avg. response time	Avg. response time	Avg. response time
561 ms	546 ms	521 ms

NETWORK ISSUES DETAIL REPORT

	Start Time	End Time	Time*	Description	Impact
04/01/2015	6:50 AM	6:55 AM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable.
04/09/2015	6:30 PM	6:35 PM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable.
04/10/2015	1:55 PM	2:10 PM	:15	The NIC Customer Database was unavailable.	During this time, all subscriber services were down. The web site, free services, and instant charge (credit card and ACH) services were still available.
04/22/2015	11:20 AM	11:25 AM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable.
04/29/2015	7:25 AM	7:30 AM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable.
04/29/2015	8:10 AM	8:15 AM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable for 4 minutes.
04/29/2015	9:05 AM	9:10 AM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable for 4 minutes.
04/29/2015	1:40 PM	1:45 PM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable for 3 minutes.

NETWORK ISSUES DETAIL REPORT - CONTINUED

	Start Time	End Time	Time*	Description	Impact
04/30/2015	3:20 AM	3:25 AM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable for 2 minutes.
05/08/2015	12:15 PM	12:20 PM	:05	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were unavailable for 2 minutes.
06/10/2015	2:15 PM	3:15 PM	1:00	The NIC Customer Database was unavailable.	During this time, all subscriber services were down. The web site, free services, and instant charge (credit card and ACH) services were still available.
06/30/2015	12:15 AM	1:00 AM	:45	Our load balancers became unresponsive and failed to direct traffic through to the servers.	All web sites and services were unavailable.

^{*} Downtime reporting tool rounds the time to 5 minute increments, actual downtime may be less.

Nebraska.gov Project Priority Report – Page 1 of 3

Title	Partner	Revenue Type	Work scope	Project Start	Target Launch
*Annual & Biennial Report Filings-2015	Secretary of State	Self-funded	Application Enhancement	7/1/14	1/2/15
*Courts eFiling eNotice	Court Administrator, State	Self-funded	Application Enhancement	4/7/14	1/4/15
*Driver Record Changes - NH20	Motor Vehicles, Department of	Self-funded	Application Enhancement	11/17/14	1/21/15
*Criminal History Records - Subscriber & Batch Upload	Patrol, Nebraska State	Self-funded	Application Enhancement	6/2/14	1/26/15
*Global Message App - Retemplate	Nebraska.Gov Internal	Non-revenue	Application Enhancement	11/3/14	1/26/15
*DNR - Water Well Registration Retemplate	Natural Resources, Department of	Self-funded	Application Enhancement	9/1/14	1/30/15
*Motor Fuel Tax Rate Change - Form 74 & 86 Original & Amended	Revenue, Department of	Non-revenue	Application Enhancement	1/22/15	1/30/15
*SFM Firework Suite ReTemplate	Fire Marshal, State	Self-funded	Application Enhancement	3/26/14	1/31/15
*Governor's Website	Governor	Non-revenue	N/A- Website	1/29/15	2/13/15
*LB946 NADC Change Request	Accountability and Disclosure Commission	Non-revenue	New Application	2/9/15	2/17/15
*NPPC website redesign	Professional Practices Commission	Grant/Time and Materials	N/A- Website	1/1/15	2/27/15
*2015 Accountant License Renewals	Public Accountancy, Board of	Self-funded	Application Enhancement	12/11/14	3/2/15
*Farmers' Market Online Database	Agriculture, Department of	Grant/Time and Materials	New Application	10/1/13	3/15/15
*Courts_ePublication	Court Administrator, State	Non-revenue	New Application	9/9/13	4/1/15
*UCC Search-Rules & Regs Updates & Re-template	Secretary of State	Self-funded	Application Enhancement	7/16/13	4/15/15
*Advanced Mail Form	Nebraska.Gov Internal	Non-revenue	New Application	4/1/15	4/29/15
*NLCC Beer Report CDB Authentication CR	Liquor Control Commission	Self-funded	Application Enhancement	12/15/14	5/1/15
*NLCC Wine/Spirit CDB Authentication CR	Liquor Control Commission	Self-funded	Application Enhancement	12/15/15	5/1/15
*NLCC Tax Payment Schedule Payments CR	Liquor Control Commission	Self-funded	Application Enhancement	12/15/14	5/1/15
*Oracle Replication	Nebraska.Gov Internal	Non-revenue	Application Enhancement	11/4/13	5/30/15
*Courts Eyes of the Child Website Hosting	Court Administrator, State	Non-revenue	N/A- Website	1/15/15	5/30/15
*Workers Compensation Court - eFiling	Workers Compensation Court	Self-funded	New Application	1/6/14	6/15/15
*Village of Lodgepole Payport setup	Local Government	Self-funded	Application Enhancement	3/11/15	6/15/15
*PSC Payport Setup	Public Service Commission	Self-funded	Application Enhancement	1/28/15	6/19/15
*NPRB Payport setup Power Review Board	Power Review Board	Self-funded	Application Enhancement	1/1/15	6/24/15
*Stanton County Payport Setup	County Government	Self-funded	Application Enhancement	3/10/15	6/24/15
*CDL - Appointment Calendar Enhancement	Motor Vehicles, Department of	Non-revenue	Application Enhancement	1/6/15	6/25/15
*CDL - Desk Audit Enhancement	Motor Vehicles, Department of	Non-revenue	Application Enhancement	1/2/15	6/25/15
*CDL Fed/Med in Batch Driver Record Search	Motor Vehicles, Department of	Self-funded	Application Enhancement	4/6/15	6/25/15
*Driver Record Changes - CDL Final Rule	Motor Vehicles, Department of	Self-funded	Application Enhancement	3/9/15	6/25/15
*Electrician Exam Applications	Electrical Division, State	Self-funded	Application Enhancement	7/11/13	7/1/15
*Lieutenant Governor's Website	Lieutenant Governor	Non-revenue	N/A- Website	3/19/15	7/1/15
*VA Website Redesign	Veterans' Affairs, Department of	Grant/Time and Materials	N/A- Website	3/16/15	7/1/15
*Corrections CSI Ehnancement request 052015	Correctional Services, Department of	Non-revenue	Application Enhancement	5/1/15	7/1/15
*CDL Database - Federal Regulation Requirements	Motor Vehicles, Department of	Non-revenue	Application Enhancement	7/22/14	7/8/15
*NLCC Beer Report Enhancement 062015	Liquor Control Commission	Non-revenue	Application Enhancement	6/22/15	7/10/15
*Courts eFiling Enhancement I 062015	Court Administrator, State	Self-funded	Application Enhancement	6/8/15	7/13/15
*Courts Parenting Act Mediator ReTemplate	Court Administrator, State	Non-revenue	Application Enhancement	9/24/13	7/15/15
*SFM Admin Enhancement for Search Export	Fire Marshal, State	Non-revenue	Application Enhancement	6/15/15	7/20/15
*NDR-Motor Fuels - Update Tax Rates	Revenue, Department of	Self-funded	Application Enhancement	6/17/15	7/31/15
*SOS-Online Certs of Good Standing w/ Validation & Re-template	Secretary of State	Self-funded	Application Enhancement	7/8/13	8/10/15
*OTC Village of Lodgepole	Local Government	Self-funded	Application Enhancement	6/17/15	8/13/15
*Court Case Search ReTemplate	Court Administrator, State	Self-funded	Application Enhancement	3/2/15	8/17/15
*DMV, CDL Desk Audit Ad Hoc 7.1.15 Reports Enhancement	Motor Vehicles, Department of	Non-revenue	Application Enhancement	7/22/15	8/17/15
*DMV, CDL Testing & Appointment System, Add VI form 8.5.15	Motor Vehicles Industry Licensing Board	Self-funded	Application Enhancement	8/19/15	8/26/15
EA Engineers Architects Event Reg Setup	Engineers and Architects, Board of	Self-funded	Application Enhancement	7/31/15	8/27/15
OTC Skin creation	Nebraska.Gov Internal	Non-revenue	Application Enhancement	1/1/15	8/28/15



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E&A-Comity - LB23 License Application Changes 8.30.15	Engineers and Architects, Board of	Self-funded	Application Enhancement	8/20/15	8/30/15
OTC Village of Ceresco	Local Government	Self-funded	Application Enhancement	6/30/15	8/31/15
OTC City of Genoa	Local Government	Self-funded	Application Enhancement	7/29/15	8/31/15
DHHS License List Enhancement and New Images	Health & Human Services, Department of	Self-funded	Application Enhancement	5/4/15	9/1/15
ABE-License Searches - Display e-mail address in search results	Abstracters Board of Examiners	Non-revenue	Application Enhancement	8/25/15	9/4/15
NLCC Renewal 2015 Mainframe changes	Liquor Control Commission	Revenue	Application Enhancement	7/28/15	9/14/15
NLCC MainFrame Changes for License Search 08/2015	Liquor Control Commission	Non-revenue	Application Enhancement	7/28/13	9/14/15
NLCC Mainframe Changes for License Search 06/2015 NLCC Mainframe Changes for Active License Holders 08/2015	Liquor Control Commission	Non-revenue	Application Enhancement	7/29/15	9/14/15
NDA Quarterly Reports Remove Natl Fees CR 08/2015	'			7/29/15	9/14/15
SOS-Nebraska Benefit Corporation Filings	Agriculture, Department of Secretary of State	Self-funded Self-funded	Application Enhancement Application Enhancement	6/20/14	9/14/15
i ü	Nebraska.Gov Internal		- ' '	3/19/14	9/15/15
Business One Stop ReTemplate SOS-Tribal Codes-QST Data Field	Secretary of State	Non-revenue Self-funded	Application Enhancement Application Enhancement	2/24/15	9/15/15
	Local Government		- ' '		
OTC Village of Alda CSI Add 3rd Contact ER 082015		Self-funded	Application Enhancement	8/11/15	9/15/15
	Correctional Services, Department of	Non-revenue	Application Enhancement	8/10/15	9/17/15
SOS-Rules & Regulations Website Automation	Secretary of State	Non-revenue	Application Enhancement	10/31/13	9/21/15
SED-Contractor Permits - Add Field Irrigation Option & Correct Fees Charged	Electrical Division, State	Self-funded	Application Enhancement	7/16/15	9/21/15
SOS-Voter Registration	Secretary of State	Grant/Time and Materials	New Application	11/10/14	9/22/15 9/22/15
VA Registry Enhancemet Request for Military Plates 082015	Veterans' Affairs, Department of	Non-revenue	Application Enhancement	7/28/15	
DHHS Payport Setup	Health & Human Services, Department of	Self-funded	Application Enhancement	5/27/15	9/23/15
E&A-Comity - Data Validation Changes	Engineers and Architects, Board of	Self-funded	Application Enhancement	7/29/15	9/24/15
E&A-License Renewals - 2015 Renewal Changes (L-Z)	Engineers and Architects, Board of	Self-funded	Application Enhancement	7/30/15	9/24/15
Abstracters Board of Examiners Website Redesign	Abstracters Board of Examiners	Grant/Time and Materials	N/A- Website	6/1/15	9/25/15
DHHS Practioner List Retemplate	Health & Human Services, Department of	Self-funded	Application Enhancement	7/31/15	9/28/15
Motor Vehicle Registration Renewal e-mail Notification	Motor Vehicles, Department of	Self-funded	New Application	8/4/14	9/30/15
Nebraska Interactive - Micro Site	Nebraska.Gov Internal	Non-revenue	N/A- Website	7/1/14	9/30/15
ABE-Company & Individual License Search Re-templates	Abstracters Board of Examiners	Non-revenue	Application Enhancement	2/11/15	9/30/15
NI Microsite	Nebraska.Gov Internal	Non-revenue	N/A- Website	7/27/15	9/30/15
NRC Drupal Website	Natural Resources Commission	Grant/Time and Materials	N/A- Website	8/17/15	9/30/15
NDR-Motor Fuels Active Licensee Database Search - Re-template	Revenue, Department of	Self-funded	Application Enhancement	8/19/15	9/30/15
NDR-Motor Fuels Tax Form Filings - Re-template	Revenue, Department of	Self-funded	Application Enhancement	8/19/15	9/30/15
SOS-Redaction for UCC & EFS Filings	Secretary of State	Revenue	N/A- Website	1/1/14	10/1/15
SOS-UCC & EFS Filing Image Corrections	Secretary of State	Self-funded	Application Enhancement	5/18/15	10/1/15
Crime Commission-Arrest Data Query - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	Application Enhancement	5/8/15	10/1/15
NDA Quarterly Report - Price Change for Dry Bean	Agriculture, Department of	Self-funded	Application Enhancement	5/11/15	10/1/15
DHHS License Search Enhancement (Filter Functionality Changes)	Health & Human Services, Department of	Self-funded	New Application	7/6/15	10/1/15
Crime Commission-Offense Data Query - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	Application Enhancement	5/8/15	10/1/15
Crime Commission-Basic JCR Query - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	Application Enhancement	5/8/15	10/1/15
Crime Commission-Enhanced JCR Query - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	New Application	5/8/15	10/1/15
Crime Commission-Offense Rates & Population Data Query - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	Application Enhancement	5/8/15	10/1/15
Crime Commission-County Map of Arrest & Offense Rates - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	Application Enhancement	5/8/15	10/1/15
Crime Commission-Agency Traffic Stop Data Reports - Re-template	Law Enforcement and Criminal Justice, Commission	Non-revenue	Application Enhancement	5/8/15	10/1/15
SOS-Corporate Document eDelivery Re-template	Secretary of State	Self-funded	Application Enhancement	6/23/14	10/26/15
NBEA (Engineers & Architects) website redesign	Engineers and Architects, Board of	Grant/Time and Materials	N/A- Website	1/1/15	10/30/15
CCPE Website	Postsecondary Education, Nebraska Coordinating Commission for	Grant/Time and Materials	N/A- Website	3/1/15	10/30/15
Attorney General Consumer Fraud "Protect the Good Life" website	Attorney General's Office	Grant/Time and Materials	N/A- Website	6/1/15	10/30/15
DMV, Specialty Sesquicentennial Plate	Motor Vehicles, Department of	Self-funded	Application Enhancement	8/5/15	10/30/15
Court eFiling Enhancment II 072015	Court Administrator, State	Self-funded	Application Enhancement	7/1/15	11/1/15
SOS-UCC Special Request Form Re-template	Secretary of State	Self-funded	Application Enhancement	9/1/15	11/2/15



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NCC (Crime Commission) website redesign	Law Enforcement and Criminal Justice, Commission	Grant/Time and Materials	N/A- Website	1/1/15	11/30/15
DMV, Specialty Plate Military Honors	Motor Vehicles, Department of	Revenue	Application Enhancement	9/8/15	12/7/15
Sarpy County Pin Debit and DMV Payport signup	County Government	Self-funded	Application Enhancement	1/1/15	12/10/15
DOL-Unemployment Overpayments-CCP	Labor, Department of	Self-funded	New Application	11/7/14	12/17/15
NDA Milk Act Renewal Notice	Agriculture, Department of	Revenue	New Application	5/1/14	12/31/15
NDA Milk Inspection Fee Reports	Agriculture, Department of	Revenue	Application Enhancement	3/3/14	12/31/15
NDA Auction Market Inspection Fee Report	Agriculture, Department of	Revenue	New Application	6/1/14	12/31/15
Driver License Services - Change of Address Online	Motor Vehicles, Department of	Self-funded	New Application	4/28/14	12/31/15
Nebraska.gov Mobile Application ReTemplate	Nebraska.Gov Internal	Non-revenue	Application Enhancement	6/2/14	12/31/15
DHHS Vital Records	Health & Human Services, Department of	Self-funded	New Application	9/1/14	12/31/15
Nebraska.gov Portal Updates 2015	Nebraska.Gov Internal	Non-revenue	N/A- Website	1/1/15	12/31/15
Online Renewal & Replacement CCW Permits	Patrol, Nebraska State	Revenue	New Application	3/2/15	12/31/15
SFM Website	Fire Marshal, State	Grant/Time and Materials	N/A- Website	3/2/15	12/31/15
Court ePayments Bulk Interactive	Court Administrator, State	Self-funded	Application Enhancement	2/15/15	12/31/15
DNR Website	Natural Resources, Department of	Grant/Time and Materials	N/A- Website	3/30/15	12/31/15
NEMA website redesign	Nebraska Emergency Management Agency	Grant/Time and Materials	N/A- Website	5/20/15	12/31/15
Liquor Control Commission Website Redesign	Liquor Control Commission	Grant/Time and Materials	N/A- Website	6/1/15	12/31/15
NDA Nursery License Fees	Agriculture, Department of	Self-funded	New Application	5/4/15	12/31/15
NDA Nursery Inspection Reports	Agriculture, Department of	Self-funded	New Application	5/1/15	12/31/15
DOI Website Redesign	Insurance, Department of	Grant/Time and Materials	N/A- Website	6/24/15	12/31/15
National Guard-Tuition Assistance App Changes & Re-template	Military Department	Non-revenue	Application Enhancement	7/2/15	12/31/15
CCP Implementation	Nebraska.Gov Internal	Non-revenue	New Application	4/29/15	12/31/15
DOR tax payments	Revenue, Department of	Self-funded	New Application	5/18/15	1/1/16
Crime Commission - Criminal Justice Directory Look-up	Law Enforcement and Criminal Justice, Commission	Revenue	New Application	9/1/15	1/1/16
SOS-2016 Annual & Biennial Report Filings	Secretary of State	Self-funded	Application Enhancement	7/28/15	1/4/16
NCBVI website redesign	Blind and Visually Impaired	Grant/Time and Materials	N/A- Website	5/28/15	1/31/16
Court ePayments Batch	Court Administrator, State	Revenue	New Application	7/1/13	3/31/16
Appeals Court and Supreme Court eFiling	Court Administrator, State	Non-revenue	Application Enhancement	3/17/15	4/4/16
DMV, Driver Improvement Certificates of Completion	Motor Vehicles, Department of	Non-revenue	Application Enhancement	8/10/15	5/2/16
Judge Review - Rewrite	Court Administrator, State	Grant/Time and Materials	Application Enhancement	3/9/15	5/31/16
OTC Cass County	County Government	Self-funded	Application Enhancement	7/20/15	8/19/16
DMV Reinstatements - SR22/26	Motor Vehicles, Department of	Self-funded	Application Enhancement	7/1/15	12/1/16
DMV Vehicle Registration - Reissuance of new plates	Motor Vehicles, Department of	Self-funded	Application Enhancement	3/1/16	12/30/16
DMV Specialty Plate Reissuance for new plates	Motor Vehicles, Department of	Self-funded	Application Enhancement	3/1/16	12/30/16
Nebraska.gov Portal Updates 2016	Nebraska.Gov Internal	Non-revenue	N/A- Website	8/3/15	12/30/16
SOS-Notary - Applications, Renewals, & Testing	Secretary of State	Revenue	New Application	2/28/14	12/31/16
DHHS Website Redesign	Health & Human Services, Department of	Grant/Time and Materials	N/A- Website	6/15/15	12/31/16
DMV Reinstatements - Statement of Lost Motor Vehicle Operators' License/Permit	Motor Vehicles, Department of	Self-funded	Application Enhancement	9/1/16	7/1/17

Self-funded = Enhancement or new application tied to an existing revenue generating application

Revenue = New application that generates revenue

Non-revenue = New application or enhancement that has no associated revenue

Grant/T&M = New application or enhancement funded by a grant or the partner

* Indicates a completed project