

**NEBRASKA STATE RECORDS BOARD  
MEETING: June 10, 2015**

Nebraska State Capitol  
Room 1507  
Lincoln, NE  
June 10, 2015  
9:00 A.M.

# AFFIDAVIT OF PUBLICATION

State of Nebraska }  
LANCASTER COUNTY, } ss.

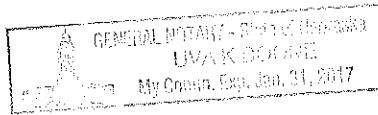
**NOTICE OF PUBLIC MEETING**  
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, June 10, 2015 at 9:00 AM, Nebraska State Capitol, Room 1507, Lincoln, NE. The agenda, which is kept continually current, is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE for public inspection during regular business hours.  
#523799 11 May 8 9128677

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on May 8, 20 15 and thereafter on \_\_\_\_\_, 20 \_\_\_\_\_

and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Barbara Chexnut  
Subscribed in my presence and sworn to before me on May 12, 20 15  
J. Boone Notary Public



Cost \$7.91 Reference # 523799

<b>Organization</b>	Nebraska State Records Board
<b>Activity</b>	Public Hearing
<b>Date of Activity</b>	Wednesday, 06/10/2015
<b>Time of Activity</b>	Meeting starts at 9:00 AM Central
<b>Last Updated</b>	Thursday, 03/19/2015
<b>Location</b>	Room 1507 State Capitol
<b>Details</b>	Meeting
<b>Meeting Agenda</b>	<a href="http://">http://</a>
<b>Meeting Materials</b>	<a href="http://">http://</a>
<b>Person to Contact for Additional Information:</b>	
<b>Name</b>	Cathy Danahy
<b>Title</b>	Executive Director
<b>Address</b>	440 South 8th Street Suite 210 Lincoln, NE 68508
<b>Telephone</b>	(402) 471-2745
<b>Fax</b>	(402) 471-2406
<b>E-Mail</b>	<a href="mailto:cathy.danahy@nebraska.gov">cathy.danahy@nebraska.gov</a>
<b>Agency Homepage</b>	<a href="http://www.sos.ne.gov">http://www.sos.ne.gov</a>

# NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

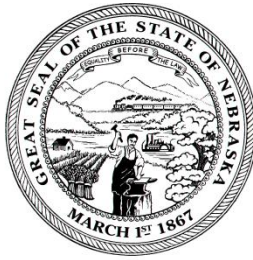
June 10, 2015

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT  
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA  
**Action Item:** Approval of Agenda
5. APPROVAL OF MINUTES
  - a) **Action Item:** Approval of February 4, 2015 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
  - a) **Non-Action Item: Report on Addendum 9 (Supersedes Addenda 3, 4, 6, and 7) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Department of Agriculture-Fee Structure (**tabled from November 19, 2014 meeting**).
  - b) AGREEMENTS & ADDENDA
    - 1) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, Coordinating Commission for Postsecondary Education (CCPE), and the City of Stanton. Signed by Chairman Gale pursuant to Board Authority.
    - 2) **Non-Action Item:** Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, City of Stanton. Signed by Chairman Gale pursuant to Board Authority.
    - 3) **Non-Action Item:** Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Workers' Compensation Court-eFiling for Workers' Compensation Court. Signed by Chairman Gale pursuant to Board Authority.
    - 4) **Action Item:** Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Labor – Unemployment Overpayments.
8. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE Report- **Grant Review Committee** (Scott Keene, Chair)

9. EXECUTIVE DIRECTOR'S REPORT
  - a) **Action Item:** NSRB Cash Fund Balance Report
  - b) NSRB Grant Status Report
  
10. NEBRASKA.GOV REPORTS
  - a) New VISA Transparency Rule – update
  - b) General Manager's Report
  - c) **Action Item:** Project Priority Report
  
11. NETWORK MANAGER RFP (CLOSED SESSION)  
**Action Item:** Authorize State Purchasing to issue the intent to award RFP 4877 Z1 (Vendor)
  
12. DATE FOR NEXT MEETING  
September 16, 2015
  
13. ADJOURNMENT  
**Action Item:** Move to adjourn

Updated 06/02/2015



## NEBRASKA STATE RECORDS BOARD

### MINUTES

Meeting of February 4, 2015

#### **Agenda Item 1. CALL TO ORDER, ROLL CALL**

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on February 4, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;  
Mike Foley, representing the Governor;  
Charlie Janssen, Auditor of Public Accounts;  
Scott Keene, representing the Insurance Industry;  
Brenda Ealey, representing Libraries;  
Leslie S. Donley, representing the Attorney General;  
Brenda L. Decker, representing the Director of Administrative Services;  
Greg Osborn, representing the General Public;  
Brian Buescher, representing the Legal Profession;  
Jana Langemach, representing the State Treasurer

Staff in attendance:

Cathy Danahy, Executive Director;  
Tracy Marshall, Recording Clerk

Absent:

Mike Konz, representing the Media;  
Crystal Wichita, representing the Banking Industry

#### **Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT**

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

#### **Agenda Item 3. NOTICE OF HEARING**

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star January 5, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

#### **Agenda Item 4. ADOPTION OF AGENDA**

Mr. Foley moved to adopt the agenda as presented; seconded by Mr. Osborn.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Janssen	Keene	Langemach	Osborn

Voting Against: None  
 Absent: Konz Wichita

The motion carried.

**Agenda Item 5. APPROVAL OF MINUTES**

**Agenda Item 5.a. Approval of November 19, 2014 meeting minutes**

Chairman Gale asked for a motion to approve the minutes of the November 19, 2014 meeting. Mr. Osborn moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Decker Donley Ealey Foley  
 Gale Janssen Keene Langemach Osborn  
 Voting Against: None  
 Absent: Konz Wichita

The motion carried.

**Agenda Item 5.b. Approval of December 18, 2014 meeting minutes**

Chairman Gale asked for a motion to approve the minutes of the December 18, 2014 meeting. Ms. Decker moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Decker Donley Ealey Foley  
 Gale Janssen Keene Langemach Osborn  
 Voting Against: None  
 Absent: Konz Wichita

The motion carried.

**Agenda Item 6. PUBLIC COMMENT**

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Chairman Gale introduced Ms. Rhonda Lahm, Director, NE Department of Motor Vehicles (DMV). Ms. Lahm gave a follow-up report from the November 19, 2014 Board meeting where she testified in response to Lancaster County Treasurer Andy Stebbing’s correspondence to the Board requesting the Board consider a review of the DMV program portal fees.

Ms. Lahm met with Mr. Stebbing following the Board meeting regarding his concerns about online services and reported an agreement was made whereby Mr. Stebbing’s office would route any complaints to Ms. Lahm’s office received by the County Treasurer regarding DMV’s online services. Since the meeting in November, the DMV has received no complaints from the County Treasurer’s office. In the last three month time period 10,523 people have renewed their vehicles in Lancaster County.

**Agenda Item 7. CHAIRMAN'S REPORT**

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements:

**Agenda Item 7.a. Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board and the NE Commission on Law Enforcement and Criminal Justice, the NE Commission on Problem Gambling and the Professional Practices Commission. Signed by Chairman Gale pursuant to Board Authority.

**Agenda Item 7.b Contract with the OCIO for Portal Management (notice of termination)**

Chairman Gale discussed the current contract for network management and assistance with the grant program. After discussion, Chairman Gale suggested the Grant Review Subcommittee meet to discuss a recommendation on re-opening the grant program including guidance from the OCIO on GIS grants. He also suggested the Portal Operations Subcommittee meet to review the contract and how it might be efficiently implemented.

Lt. Governor Foley and CIO Decker both agreed that this contract had not been actively pursued by either party due to the preoccupation with work on the RFP in 2014, but there was not any specific reason to terminate it. Chairman Gale agreed there were no staff, nor financial consequences to allow the contract to continue without termination, but the issue needed to be addressed since the state has a new Governor and a pending RFP. It was agreed by consensus that the contract would continue in the hopes that some level of implementation might occur in 2015.

Chairman Gale said there should probably be a motion and a second if anyone wished to give notice of termination of the contract for portal management by the OCIO, and then the matter could be voted on. He said if no motion was made, the contract would simply continue without notice of termination. Chairman Gale called for a motion, and no motion was made.

**Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT****Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented the December 31, 2014 Cash Fund Balance Report. Mr. Osborn moved to approve the Cash Fund Balance Report; seconded by Mr. Keene.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Janssen	Keene	Langemach	Osborn

Voting Against: None

Absent: Konz Wichita

The motion carried.

**Agenda Item 8.b. NSRB State/Local Grant Project Status Report**

Ms. Danahy presented December 31, 2014 State/Local Grant Project Status Report. She reported all grants have been paid out.

9:45 A.M. Ms. Ealey left the meeting.

9:48 A.M. Ms. Ealey returned to the meeting.



**Agenda Item 9. NEBRASKA.GOV REPORTS****Agenda Item 9.a. New VISA Transparency Rule – update**

Mr. Hoffman reported no updates. The Visa Transparency Rule was discussed. Mr. Foley asked Mr. Hoffman to touch base with the Treasurer when he returns to stay on top of this issue. Chairman Gale asked Mr. Hoffman to invite someone from NIC to address the Board about any updates on this topic possibly at the next meeting.

Mr. Hoffman asked Chairman Gale to allow a distribution and discussion of the monthly payment statement prepared by Nebraska.gov, which Chairman Gale permitted. Ms. Langemach stated Treasurer Stenberg felt this monthly report would be helpful to the Board members. Chairman Gale asked Mr. Hoffman to provide this report monthly to Lt. Governor Foley, Chair of the Finances Review Subcommittee, and he will distribute accordingly to this Subcommittee.

**Agenda Item 9.b. 2015 Nebraska.gov Business Plan**

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2015 Nebraska.gov Business Plan. Mr. Buescher moved to accept the 2015 Nebraska.gov Business Plan; seconded by Ms. Decker.

Voting For:	Buescher Gale	Decker Janssen	Donley Keene	Ealey Langemach	Foley Osborn
Voting Against:	None				
Absent:	Konz	Wichita			

The motion carried.

10:25 A.M. Chairman Gale declared a recess.

10:45 A.M. Chairman Gale reconvened the meeting.

**Agenda Item 9.c. General Manager's Report**

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 4th Quarter 2014 General Manager's Report.

**Agenda Item 9.d. Project Priority Report**

Mr. Hoffman presented the Project Priority Report. Ms. Donley moved to approve the Project Priority Report; seconded by Mr. Keene.

Voting For:	Buescher Gale	Decker Janssen	Donley Keene	Ealey Langemach	Foley Osborn
Voting Against:	None				
Absent:	Konz	Wichita			

The motion carried.

**Agenda Item 10. DATE FOR NEXT MEETING**

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, May 6, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

**Agenda Item 12. ADJOURNMENT**

Mr. Osborn moved to adjourn the meeting. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 11:40 a.m.

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John A. Gale  
Secretary of State  
State Records Administrator  
Chairman, State Records Board

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Date

**Addendum Nine  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska Department of Agriculture,  
and  
Nebraska State Records Board**

This Addendum Nine to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB) and the Nebraska Department of Agriculture sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Agriculture has authority to assess and collect the fees described herein.

This Addendum Nine includes the following services and supersedes and replaces the previous pricing structures set forth below:

- Addendum Three, Applicator Permit Pricing Structure dated March 4<sup>th</sup>, 2010.
  - Department of Agriculture Fee: \$3 for Commercial /\$2 for Private Permits
- Addendum Four, Measuring Device Pricing Structure dated July 21<sup>st</sup>, 2011.
  - User Fee: \$1.75 + 2.49% Credit Cards/\$1.75 ACH
- Addendum Six, Online Licensing Services Suite (Corn, Wheat, Grain Sorghum Fee Collection, Imported Egg Reporting Form, Dry Bean Reporting Form, Dairy Reporting Form, Poultry and Egg Reporting Form, Turkey Fee Reporting Form, Grape and Wine Exercise Tax, Potato Reporting Form, Food Establishment Permit Renewals and Pesticide Dealers and Product Registration Renewals) Pricing Structure dated May 13<sup>th</sup>, 2011.
  - User Fee: \$1.75 + 2.49% Credit Cards/\$1.75 ACH
- Addendum Seven, Online Licensing Services Suite (Feed, Fertilizer and Ag Lime Renewal, Commercial Feed, Fertilizer, Ag Lime (Tonnage) Inspection Fee Payment Report, Small Package Product Fee Report, Auction Market Inspection Fees, Milk Act Renewal Notice, Milk Inspection Fee Report, Nursery License fees and Inspection Services) Pricing Structure dated November 6<sup>th</sup>, 2013.
  - User Fee: \$1.75 + 2.49% Credit Cards/\$1.75 ACH

Additional services included in Addendum Nine:

- Auction Market License Fees
- Livestock Dealer License Fees
- Pet Feed and Renders License Fees
- Phytosanitary and Corn Borer Fees
- Weed Book Fees
- Lab Service Fees
- Seed Fees
- Certificate Of Free Sale Fees
- Dog and Cat License Fees

**Project:** Fee Structure

**Revenue Type:** Instant Access

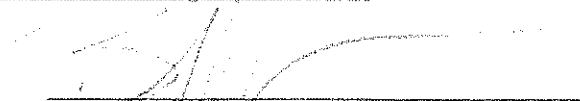
**Implementation:** Fee changes will be implemented no later than July, 2015 for current services and not before NSRB approval.

Service	Dept. of Agriculture Fee (User)	Nebraska.gov Portal Fee	NSRB Share
Online Licensing Services Suite Credit Card	Full statutory/assessed fee charged by Partner	2.49% plus \$3.00*	10% of Nebraska.gov Portal Fee
Online Licensing Services Suite Electronic Check	Full statutory/assessed fee charged by Partner	\$3.00*	10% of Nebraska.gov Portal Fee

\*The Department of Agriculture will be paying the \$3.00 Nebraska.gov portal fee. Online users will pay 2.49% of the Department of Agriculture statutory/assessed fee if they pay for the service via a credit card. Online users will not pay a portal fee if they pay for the service via electronic check.

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by the NSRB and the Department of Agriculture


**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/policies.html>

By:   
 Authorized Officer  
 Nebraska Interactive, LLC

Date: 11/12/14

By: \_\_\_\_\_  
 Authorized Officer  
 Nebraska State Records Board

Date: \_\_\_\_\_

By:   
 Authorized Officer  
 Nebraska Department of Agriculture

Date: 11-12-2014

**Summary**  
**Nebraska Department of Agriculture**  
**Addendum Nine**

**Project:** Fee Structure

**Project Proposal:**

NDA is interested in maximizing adoption and has requested to eliminate the flat user fee (users will continue to pay 2.49% when credit cards are used to cover the cost of merchant processing and banking fees.). To meet this need, fund the NDA request for additional and enhanced online services (which includes direct data communication, single sign-on and future projects that are mutually determined beneficial) and to address the imbalance of revenue versus cost (see graph 3), NDA and Nebraska Interactive have agreed to a \$3 internal agency fee per transaction.

**Current Process:**

Since 2010, Nebraska Interactive has provided nearly \$250,000 in value to the Department of Agriculture. Due to current adoption rates and existing price structures net revenue has produced \$17,102.03 within the last four years (2010-2013).

NDA currently receives files via FTP that include all data per transaction. The majority of these files are used by NDA staff for data entry into the NDA database. For NDA to realize the benefit of online services, NDA and Nebraska.gov have agreed to enhance each application to directly insert data into their database (Direct Data Communication). This will reduce staff hours recognized by NDA.

Nebraska Interactive's value includes:

- Project Management
- Development
- Ongoing Maintenance
- Network Security
- Customer Service (account management, technical support, invoicing, etc.)
- Disaster Recovery
- System Administration
- Marketing Materials
- Training
- PCIDSS Compliance
- Google Analytics
- Other
- Overhead cost

**Graph 1: Summary**

Year	Total Value	NI Net Revenue
2010	\$43,586.00	\$2,403.28
2011	\$106,863.00	\$5,508.45
2012	\$46,208.00	\$3,076.11
2013	\$44,363.00	\$6,283.95

**Total      \$241,020.00      \$17,271.79**

**Graph 2: 2013 Nebraska Interactive Net Revenue**

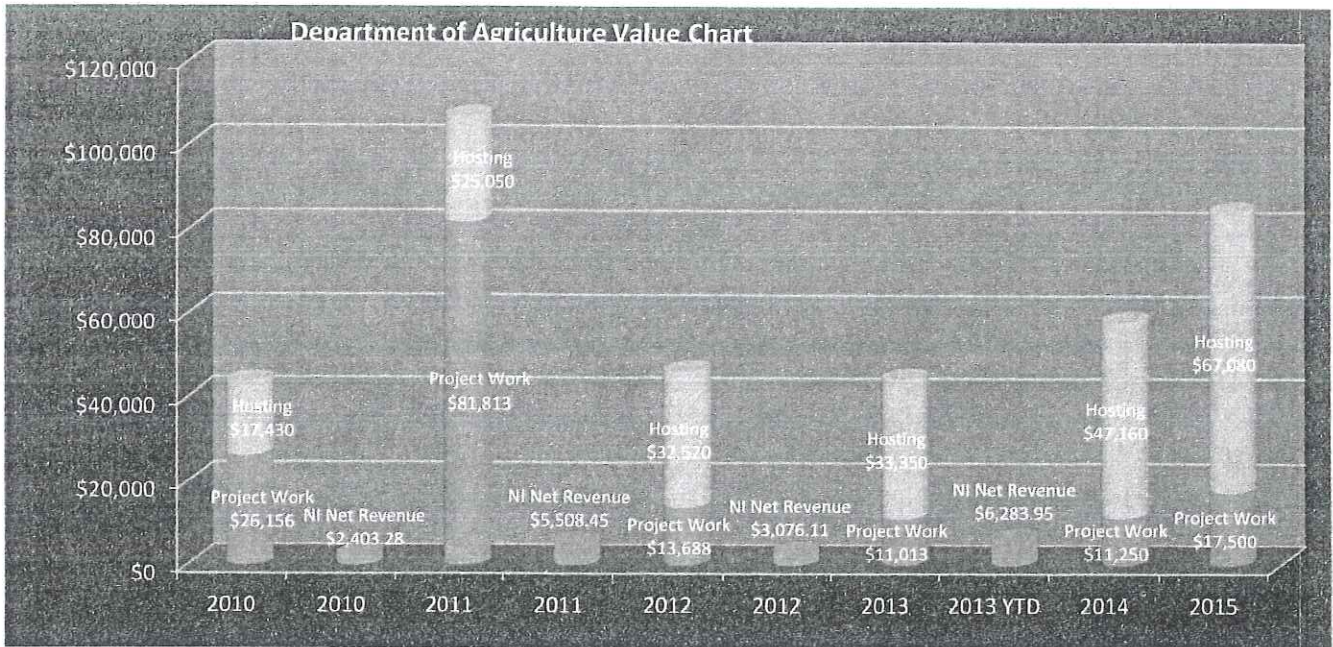
Service Name	Launch Date	Market Potential	Actual Trans	Adoption	Portal Fees	Paid By	NI Gross	NSRB Share	Est. Merchant Fees	NI Net
Food License Renewals	01/2000	6908	810	12%	\$1.75 + 2.49%	User	\$2,456.48	\$245.65	\$1,025.75	\$1,185.08
Pesticide Renewals	01/2000	2096	321	15%	\$1.75 + 2.49%	User	\$3,080.91	\$308.09	\$2,451.90	\$320.92
Applicator Permits	02/2010	9328	3685	40%	\$3 Commercial/ \$2 Private	NDA	\$8,578.00	\$857.80	\$4,145.42	\$3,574.78
Measuring Device	07/2010	4963	376	8%	\$1.75 + 2.49%	User	\$1,587.78	\$158.78	\$1,056.93	\$372.07
Dry Bean	07/2011	64	29	45%	\$1.75 + 2.49%	User	\$130.82	\$13.08	\$18.22	\$99.51
Corn Wheat Sorghum	07/2011	2636	166	6%	\$1.75 + 2.49%	User	\$462.86	\$46.29	\$168.87	\$247.70
Import Egg	07/2011	88	41	47%	\$1.75 + 2.49%	User	\$74.05	\$7.41	\$2.66	\$63.99
Turkey	01/2012	24	17	67%	\$1.75 + 2.49%	User	\$29.75	\$2.98	\$0.00	\$26.78
Dairy	01/2012	96	42	39%	\$1.75 + 2.49%	User	\$73.50	\$7.35	\$0.00	\$66.15
Egg	01/2012	36	0	0%	\$1.75 + 2.49%	User	\$0.00	\$0.00	\$0.00	\$0.00
Grape and Wine	06/2012	44	17	39%	\$1.75 + 2.49%	User	\$47.88	\$4.79	\$17.70	\$25.39
Potato	06/2012	15	9	60%	\$1.75 + 2.49%	User	\$15.75	\$1.58	\$0.00	\$14.18
FFAL Renewal	11/2013	2875	192	7%	\$1.75 + 2.49%	User	\$423.75	\$42.38	\$93.97	\$287.40
<b>Total</b>		<b>29173</b>	<b>5705</b>				<b>\$16,961.53</b>	<b>\$1,696.15</b>	<b>\$8,981.43</b>	<b>\$6,283.95</b>

2.49% applied when credit cards are used only

**Information on what the fee presented is based upon:**

- 51% of NI Net Revenue is contributed to by NDA.
- NDA average cost per transaction is \$2.40.
- Only 7% of NI's value has been recovered within the last four years
- \$15,000 Grant funds received in 2013 were allocated to development and project management of three new services launched in the fourth quarter of 2013. *Project hours and funds for those projects are not reflected in the value chart below because they have been allocated.*

**Graph 3: Value Chart**



*2014/2015 Project work is estimated at 10 hours per service per year*

**Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:**

Adoption averages on existing applications reached 20% in 2013 and had a market potential of 29,173 transactions. Recognizing historical trends, new applications within their first year have average adoption of 10% or less, and less than 20% in year two. NDA has begun an initiative to notify their customer base by email or post card that action is required and no longer mail hard copy forms and by eliminating the flat fee assessed to the public, they believe a higher rate adoption will be reached.

**Expected rate of return (in what time period):**

At current adoption rates on existing applications, the expected return per year is \$16,628.61 (\$3 portal fee at an estimated 5,543 transactions). There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**NI's investment in this application (any costs incurred):**

Nebraska.gov assumes all the upfront costs and investments associated with these projects. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**NI's risk (in providing this service):**

Nebraska.gov assumes all the upfront costs and investments associated with these projects. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

## **Summary List**

### **Electronic Government Service Level Agreements**

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

<b><u>New EGSLA</u></b>	<b>NSRB Chairman <u>Signature</u></b>
Coordinating Commission for Postsecondary Education	05/12/2015
Power Review Board	03/03/2015
Stanton, City of	05/27/2015



**Electronic Government Service Level Agreement  
with  
<Partner Name>**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the "NSRB"), and <Partner Name>, (a state, county or local government agency of Nebraska) ("Partner").

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network ("the Master Contract") and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) **INTERFACE AND DATABASE DEVELOPMENT** – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) **APPLICATION SUPPORT**
  - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
  - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to an addendum to this Agreement.
  - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
  - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 4) SERVICE HARDWARE SUPPORT (if applicable)
- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
  - b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
  - c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- 5) HARDWARE OWNER – Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.
- 6) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.
- 7) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
  - b) Supply reports to the Partner in an understandable and logical format; and

- c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) ONLINE CARD SECURITY – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 10) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 11) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: <Partner Name>  
<Partner Address>  
<Partner City, State, Zip Code>  
Phone: <Contact Phone>  
Fax: <Contact Fax>  
Email: <Contact Email>

Mailing Address: General Manager/Network Manager  
301 S 13, Suite 301  
Lincoln, NE 68508  
Phone: 402 471 7810  
Fax: 402-471-7817  
Email: [ne-general-manager@nicusa.com](mailto:ne-general-manager@nicusa.com)

Mailing Address: Secretary of State  
1445 K Street, Suite 2300  
Lincoln, NE 68509  
Phone: 402-471-1572  
Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify

action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

14) **TERM OF AGREEMENT** - This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

15) **RELATIONSHIP OF PARTIES** - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

16) **CHANGES, MODIFICATIONS OR AMENDMENTS** - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

17) **MARKETING** - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

18) **EXHIBIT SPACE** - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

19) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) **Electronic Check Payments**—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide

Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.

- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

20) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

21) EXISTING SERVICES –All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the date of this Agreement shall remain in full force



## **Summary List PayPort Payments Addenda**

Nebraska.gov submits these signed Addenda to the Electronic Government Service Level Agreements to the Board. The agreements are for the PayPort Payment online application provided by Nebraska.gov, and use the approved template. No action necessary.

### **New PayPort Addenda**

### **NSRB Chairman Signature**

Power Review Board

Addendum 1

4/10/2015

Stanton, City of

Addendum 1

5/27/2015

**Addendum (Number)  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
(Partner – a state government of Nebraska)**

This Addendum (Number) to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and (Partner – a state government of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

**Project:** PayPort for (Partner – a state government of NE), web/online only  
**Revenue Type:** Instant Access  
**Implementation:** 2013

**Price Structure is subject to a 10% share of portal revenues.**

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
<b>PayPort Credit Card</b>	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
<b>PayPort Electronic Check</b>	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Officer  
 Nebraska Interactive, LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Officer  
 Nebraska State Records Board

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Officer  
 (Partner – a state govt. of NE)



**Addendum <Number>  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
Partner (a state, county or local government agency of Nebraska)**

This Addendum <number> to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Partner (a state, county or local government agency of Nebraska) sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The (Partner) has authority to assess and collect the fees described herein.

**Project:** PayPort for Partner (a state, county or local government agency of Nebraska)

**Revenue Type:** Instant Access

**Implementation:** (Year)

**Price Structure is subject to a 10% share of portal revenues.**

Service	(Partner) Fee	Nebraska.gov Portal Fee	NSRB Share
<b>PayPort Credit Card</b>	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
<b>PayPort Electronic Check</b>	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by (Partner) and the NSRB.

**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Officer  
Nebraska Interactive, LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Officer  
Nebraska State Records Board

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Officer  
Partner (a state, county, or local government agency)

(OTC Payments adopted 5/5/2010; rebranded to PayPort 10-26-2011)

**Summary  
Nebraska City and County Government  
Blanket Addendum**

**Project: PayPort**

This addendum covers all fees related to the collection of fees for PayPort.

**Current Process:**

PayPort is a service that was developed and has been in use by city and county government offices. Since this service was built so additional offices can be added at any time, a blanket addendum was approved by the Nebraska State Records Board.

**Project Overview/Proposal:**

New users since the last meeting include:

- Nebraska Power Review Board
- City of Stanton

**Market Potential/Target Audience:**

The market potential for this service is anyone that needs to pay fees owed to local government. PayPort offers the option for people to use a credit card when making a payment.

**Information on what the fee presented is based upon:**

This is a service that is unique, in that other vendors are offering ways to collect online payments. In order to be competitive, we set the rates of 2.49% for credit cards and \$1.75 for ACH. A blanket addendum was approved by the Nebraska State Records Board.

**Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:**

The anticipated volume is not easily predicted. This is not a mandatory service. There are other payment options available to the customer.

Services that can be paid using this system may include licenses, swimming pool passes, hall rental fees, utilities, and motor vehicle titles.

**Expected rate of return over a period of time:**

The service continues to expand and offer new options. This involves continued development, testing and training. Customer service is always provided to the users.

The expected rate is not able to be estimated at this time. There are always fees that will be incurred with operating the online service.

**NI's investment in this application (any costs incurred):**

There was an initial investment to get the service ready to use. There is time spent to set up the service for new offices, including testing and training. There are additional, ongoing fees for running online applications such as customer service, security, back up servers, etc.

**NI's risk in providing this application:**

Anytime a transaction is completed online, there is a certain element of risk. NI provides the money to the partner, at times prior to receipt of that money. If there are any returns, NI has to research and gain those funds back from the partner.

**Addendum Two  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Workers' Compensation Court,  
and  
Nebraska State Records Board**

This Addendum Two to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Workers' Compensation Court sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Workers' Compensation Court has authority to assess and collect the fees described herein.

**Project:** eFiling for Workers' Compensation Court  
**Revenue Type:** Instant Access  
**Implementation:** 2015

Service	Workers' Compensation Court Fee (User)	Nebraska.gov Portal Fee
WCC eFiling	Full statutory/assessed fee charged by Partner	\$3.00*

\* Workers' Compensation Court will be paying the \$3.00 Nebraska.gov portal fee. Online users will not pay a portal fee. Online users will only pay the statutory/assessed fee, when applicable.

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Workers' Compensation Court and the NSRB.

**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By:  \_\_\_\_\_ Date: 4/28/15  
 General Manager – Brent Hoffman  
 Nebraska Interactive, LLC

By:  \_\_\_\_\_ Date: 5/12/15  
 Chairman – Secretary of State John Gale  
 Nebraska State Records Board

By:  \_\_\_\_\_ Date: 4/28/15  
 Presiding Judge - Honorable Laureen Van Norman  
 Workers' Compensation Court

## Summary

### Workers' Compensation Court Addendum Two

#### Project Overview/Proposal:

*Project: eFiling for Workers' Compensation Court (WCC)*

This project will allow attorneys to electronically file documents with WCC. The attorneys will also be able to monitor their document status and historically view a record of documents submitted. WCC clerks and other administrative staff will have the ability to electronically view documents submitted to the court, approve or decline documents filed with the court and notify attorneys of the status change. The application will also initiate ACH billing and file stamping of the documents.

Most attorneys currently submit filings to the Trial Courts via electronic filing. Implementing eFiling within WCC will provide the same look and feel between applications and provide attorneys a streamlined process.

#### Current Process:

WCC's judicial filing system is currently paper-based through mail/carrier, in-person, or by fax. The court has a custom-developed docket/case management system.

#### Information on what the fee presented is based upon:

The portal fee is calculated based upon anticipated adoption rates, project hours of phase one and two, ongoing project work and enhancements and maintenance. WCC will be billed \$3 per filing transaction at the close of each month. Transaction is defined as any accepted filing. A filing is made when a user submits a package of data and documents to the court via the user interface. One filing may contain multiple documents. Declined filings are not charged a transaction fee.

#### Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:

Workers' Compensation Court has determined average transactions per year to be 10,000. To anticipate volume, we made the assumption that the 30% of attorneys who currently eFile in the trial courts and file via a paper-process in WCC will adopt WCC eFiling within the first year of project launch (YR2, YR1 is scoped for planning and development). This results in potential transactions per year to begin at 3,000 and level off nearing 7,000.

Description	YR1	YR2	YR3	YR4	YR5	YR6	YR7
Project Hours	275	80					
Ongoing Project Work & Enhancements		20	50	30	20	20	20
Total Project Cost	\$34,375	\$12,500	\$6,250	\$3,750	\$2,500	\$2,500	\$2,500
Est. Market Potential		10000	10000	10000	10000	10000	10000
Adoption %		30%	40%	50%	60%	70%	70%
Adoption #		3000	4000	5000	6000	7000	7000
Revenue @ \$3.00		\$9,000	\$12,000	\$15,000	\$18,000	\$21,000	\$21,000

*\*Assumptions: Project life cycle beginning YR1, Project Launch in YR2.*

#### Expected rate of return (in what time period):

Noting that adoption of a new service is gradually from year to year, to estimate a rate of return, Nebraska.gov made the following assumptions:

- All 30% of attorneys that eFile in the Trial Courts and paper file in WCC will adopt WCC eFiling in the first year (YR2, after project launch)
- Each year, following project launch, an estimated 10% increase of adoption is expected
- Adoption rates will slow or stall once a 70% adoption rate is reached

Provided these assumptions, a rate of return is expected in year 5, at approximately \$9,750. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**NI's investment in this application (any costs incurred):**

Nebraska.gov assumes all the upfront costs and investments associated with this project. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**NI's risk (in providing this service):**

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing, security etc., are assumed by Nebraska.gov. Every project involves project management, development, testing and ongoing customer support that is not charged to the partner.

**Addendum Two  
to the  
Electronic Government Service Level Agreement Between  
Nebraska Interactive, LLC,  
Nebraska State Records Board,  
and  
Nebraska Department of Labor**

This Addendum Two to the Electronic Government Service Level Agreement made by and among Nebraska Interactive, LLC (hereinafter referred to as Nebraska.gov), the Nebraska State Records Board (NSRB), and Nebraska Department of Labor sets forth certain services to be provided by Nebraska.gov (operated under the auspices and authority of the Nebraska State Records Board), prices to be charged for such Nebraska.gov services, and terms of payment for such Nebraska.gov services. The Nebraska Department of Labor has authority to assess and collect the fees described herein.


**Project:** Unemployment Overpayments  
**Revenue Type:** Instant Access  
**Implementation:** 2015

**Price Structure is subject to a 10% share of portal revenues.**

Service	Nebraska Department of Labor Fee	Nebraska.gov Portal Fee	NSRB Share
Unemployment Overpayments <b>Credit Card</b>	Full statutory/assessed fee charged by Partner	2.49%	10% of Nebraska.gov Portal Fee
Unemployment Overpayments <b>Electronic Check</b>	Full statutory/assessed fee charged by Partner	\$1.75	10% of Nebraska.gov Portal Fee

**Terms:** Nebraska.gov will process the total of all transactions through the Nebraska Interactive merchant account. The shared revenue received pursuant to this addendum shall be deposited by Nebraska.gov in the accounts designated by Nebraska Department of Labor and the NSRB.

**Security:** A list of Nebraska.gov security provisions may be found at <http://www.nebraska.gov/securitypolicy.html>

By:   
General Manager – Brent Hoffman  
Nebraska Interactive, LLC

Date: 5/14/15

By: \_\_\_\_\_  
Chairman – Secretary of State John Gale  
Nebraska State Records Board

Date: \_\_\_\_\_

By:   
Authorized Officer  
Nebraska Department of Labor

Date: 5/14/2015

## Summary

### Nebraska Department of Labor

#### Addendum Two

**Project:** Nebraska Department of Labor Unemployment Overpayments.

Unemployment Overpayments take place when an unemployed beneficiary receives more assistance than what was legally allowed. This project will allow the Nebraska Department of Labor to collect payment online for monies owed after unemployment compensation was overpaid.

By offering an online payment solution, constituents receive a more flexible and transparent interaction with the Department of Labor in hopes of paying monies and preventing late fee charges.

#### **Current Process Overview:**

The Department of Labor relies on the mail and in-office visits to collect payments owed for Unemployment Overpayments. Currently the office processes cash and checks over the counter in addition to checks and money orders received through the mail.

The Department of Labor assess late fees to constituents if payments are not received by their due date. Often, late fees upset constituents as they are now required to send another payment by mail or take time to travel to the office again.

#### **Project Overview/Proposal**

This project will allow for the online usage of credit card and electronic check (ACH) payments for Unemployment Overpayment using the Nebraska Interactive Payment Portal. The Nebraska Department of Labor will pass payment data to the Nebraska Interactive Payment Portal. Once the online transaction occurs, the data is sent back to the Department of Labor to update the agency database. This keeps constituents' accounts current, creating simplified reconciliation for both the agency and constituent.

Online payments will significantly reduce the risk and time of in-office traffic by migrating monies from employee hands to an automated online process. This creates more in-office efficiency by allowing employees to focus on additional tasks and provide constituents a convenient way to pay anywhere and anytime.

By leveraging the merchant services of Nebraska Interactive and NIC, the Nebraska Department of Labor will obtain a robust and powerful payment engine. One that provides diverse, customizable reporting on a consistent 3-day disbursement schedule. Which in turn, creates easy reconciliation for agencies as they now know what will be disbursed in advance.

#### **Information on what the fee presented is based upon:**

The constituents have requested an online option as a way of making immediate payments to the Department of Labor. Based upon adoption rates and fees assessed to past PayPort addendums NI proposes an identical rate for the Department of Labor to achieve maximum adoption for Unemployment Overpayments. A percentage fee of 2.49% will be applied to all credit card transactions with a flat fee of \$1.75 for all eCheck (ACH) transactions.

**Anticipated volume of users of the application and what percentage of the total potential users is the anticipated volume:**

Over 6,897 overpayment transactions occurred in 2014 creating \$1.3+ million in overpayments. NI predicts an initial adoption of 50% in year one with a 10% adoption increase in subsequent years through ongoing marketing efforts by NI and the Department of Labor promoting the service. A potential of 70% adoption exist as constituents prefer the convenience of paying online. NI predicts 30% of users will avoid paying online fees in favor of mail-in and traditional in-office visits to make payments.

**Expected rate of return (in what time period):**

NI expects a rate of return in YR4 from the time the application is launched (YR2). The Department of Labor has verified public interest in an online payment solution yet no rate of return can be guaranteed. Total project revenue is based upon revenue potential of 2.49% subtracting all project cost.

In 2014 the Nebraska Department of Labor processed \$1,304,460 in Overpayment Cash Entries. A maximum gross revenue potential of \$32,481 exists if 100% adoption were reached. After expenses, NI’s operating income would be \$5,320 which means NI would be processing \$1.3 million for less than .5%.

		YR1	YR2	YR3	YR4	YR5
Market	Adoption %		50%	60%	70%	70%
	Revenue Potential based on 2014 DOL Cash Entries	\$ 32,481	\$ 16,241	\$ 19,489	\$ 22,737	\$ 22,737
Project Cost	Margin Share/Banking/Communication to State	22%	\$ (3,573)	\$ (4,288)	\$ (5,002)	\$ (5,002)
	Operating Costs	58%	\$ (7,347)	\$ (8,817)	\$ (10,286)	\$ (10,286)
	Operating Income		\$ 5,320	\$ 6,384	\$ 7,449	\$ 7,449
	Project & Ongoing Enhancement Hours		100	20	10	10
	Project & Ongoing Enhancement Cost	\$ 12,500	\$ 2,500	\$ 1,250	\$ 1,250	\$ 1,250
	Total Running Project Cost		\$ 15,000	\$ 16,250	\$ 17,500	\$ 18,750
	Total Project Revenue		\$ (9,680)	\$ (4,545)	\$ 1,653	\$ 7,852

**NI's investment in this application (any costs incurred):**

Nebraska.gov assumes partial development upfront costs and investments associated with this project. There is no guarantee that anyone will use the services developed and no guaranteed rate of return.

**NI's risk (in providing this service):**

As with all applications that Nebraska.gov provides for the State of Nebraska, all costs related to hosting, hardware, licensing, security etc., are assumed by Nebraska.gov. Every project involves project management, development, testing and ongoing customer support that is not charged to the partner.



**NSRB - CASH FUND BALANCE**  
**State Records Board - Revenues & Expenditures**  
**January 1, 2015 through April 30, 2015**  
**FY 14-15**

	<u>Jan, 2015</u>	<u>Prior Year Jan, 2014</u>	<u>Feb, 2015</u>	<u>Prior Year Feb, 2014</u>	<u>Mar, 2015</u>	<u>Prior Year Mar, 2014</u>	<u>Apr, 2015</u>	<u>Prior Year Apr, 2014</u>	<u>Year to Date FY14-15</u>	<u>Year to Date FY13-14</u>
<b>Revenues:</b>										
Sale of Subscriber Service	\$612,029.82	\$598,556.11	\$665,611.99	\$650,117.16	\$627,171.66	\$583,739.31	\$679,836.79	\$608,643.63	\$6,171,309.35	\$5,774,573.09
General Business Fees	\$25.83	\$118.57	\$48.87	\$72.79	\$78.97	\$91.83	\$77.94	\$142.90	\$578.47	\$1,010.75
Driver Records	\$858.00	\$858.00	\$579.00	\$503.00	\$471.00	\$691.00	\$567.00	\$876.00	\$7,215.00	\$8,668.00
Investment Income	\$1,686.85	\$1,534.36	\$1,489.38	\$1,285.03	\$1,745.01	\$1,208.82	\$1,720.30	\$1,335.82	\$14,957.07	\$12,885.13
<b>Total</b>	<b>\$614,600.50</b>	<b>\$601,067.04</b>	<b>\$667,729.24</b>	<b>\$651,977.98</b>	<b>\$629,466.64</b>	<b>\$585,730.96</b>	<b>\$682,202.03</b>	<b>\$610,998.35</b>	<b>\$6,194,059.89</b>	<b>\$5,797,136.97</b>
<b>Expenditures:</b>										
State Agency Payment	\$374,304.18	\$375,634.88	\$413,949.84	\$413,007.56	\$387,079.70	\$369,674.98	\$415,093.54	\$385,765.53	\$3,803,282.25	\$3,671,193.81
NIC	\$199,559.55	\$192,672.81	\$217,692.43	\$204,523.06	\$205,997.01	\$180,909.82	\$227,989.12	\$192,159.39	\$2,048,889.57	\$1,833,757.64
Grant Payments	\$10,080.00	\$40,040.00		\$0.00		\$15,000.00	\$0.00	\$0.00	\$67,406.00	\$117,920.00
OCIO RFP	\$1,900.09	\$0.00	\$150.49	\$0.00		\$0.00	\$188.10	\$0.00	\$15,107.86	\$0.00
Personal Services	\$4,815.37	\$4,623.06	\$4,815.06	\$4,622.88	\$4,815.29	\$4,623.24	\$4,814.60	\$4,623.29	\$48,329.87	\$46,340.78
Misc. Expense	\$280.26	\$180.28	\$270.53	\$249.33	\$89.50	\$147.00	\$494.86	\$175.30	\$2,840.13	\$2,632.55
<b>Total</b>	<b>\$590,939.45</b>	<b>\$613,151.03</b>	<b>\$636,878.35</b>	<b>\$622,402.83</b>	<b>\$597,981.50</b>	<b>\$570,355.04</b>	<b>\$648,580.22</b>	<b>\$582,723.51</b>	<b>\$5,985,855.68</b>	<b>\$5,671,844.78</b>
<b>Profit (Loss)</b>	<b>\$23,661.05</b>	<b>(\$12,083.99)</b>	<b>\$30,850.89</b>	<b>\$29,575.15</b>	<b>\$31,485.14</b>	<b>\$15,375.92</b>	<b>\$33,621.81</b>	<b>\$28,274.84</b>	<b>\$208,204.21</b>	<b>\$125,292.19</b>
<b>Fund Balance:</b>	<b>\$888,558.54</b>	<b>\$709,708.15</b>	<b>\$919,409.43</b>	<b>\$739,283.30</b>	<b>\$950,894.57</b>	<b>\$754,659.22</b>	<b>\$984,516.38</b>	<b>\$782,934.15</b>	<b>\$984,516.38</b>	<b>\$782,934.15</b>
<b>Grant Encumbrances</b>							<b>\$0.00</b>	<b>\$107,232.00</b>		
<b>Unencumbered Funds</b>							<b>\$984,516.38</b>	<b>\$675,702.15</b>		

# State/Local Grant Project Status Report - 5/31/2015

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Balance Status	Stated Completion Date	Date of Last Payment
Blair, City of	GIS-Based Electronic Records Management	7/31/2013	\$10,080	\$0		Extended to December, 2014	Completed January, 2015
Boone County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$0		June 30, 2014	Completed July, 2014
Scotts Bluff County Mapping	County WebGIS	7/31/2013	\$17,500	\$0		June 30, 2014	Completed July, 2014
Webster County	Assessor GIS	7/31/2013	\$19,913	\$0		June 30, 2014	Completed July, 2014
<b>TOTALS</b>			<b>\$67,406</b>	<b>\$0</b>			
6/2/2015 15:39							

# Business Plan Update General Manager's Report

First Quarter

January 2015 – March 2015

Nebraska.gov  
301 S 13<sup>th</sup> Street, Suite 301  
Phone: 402-471-6582  
FAX: 402-471-7817  
Email: [bhoffman@egov.com](mailto:bhoffman@egov.com)

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## Glossary of Terms

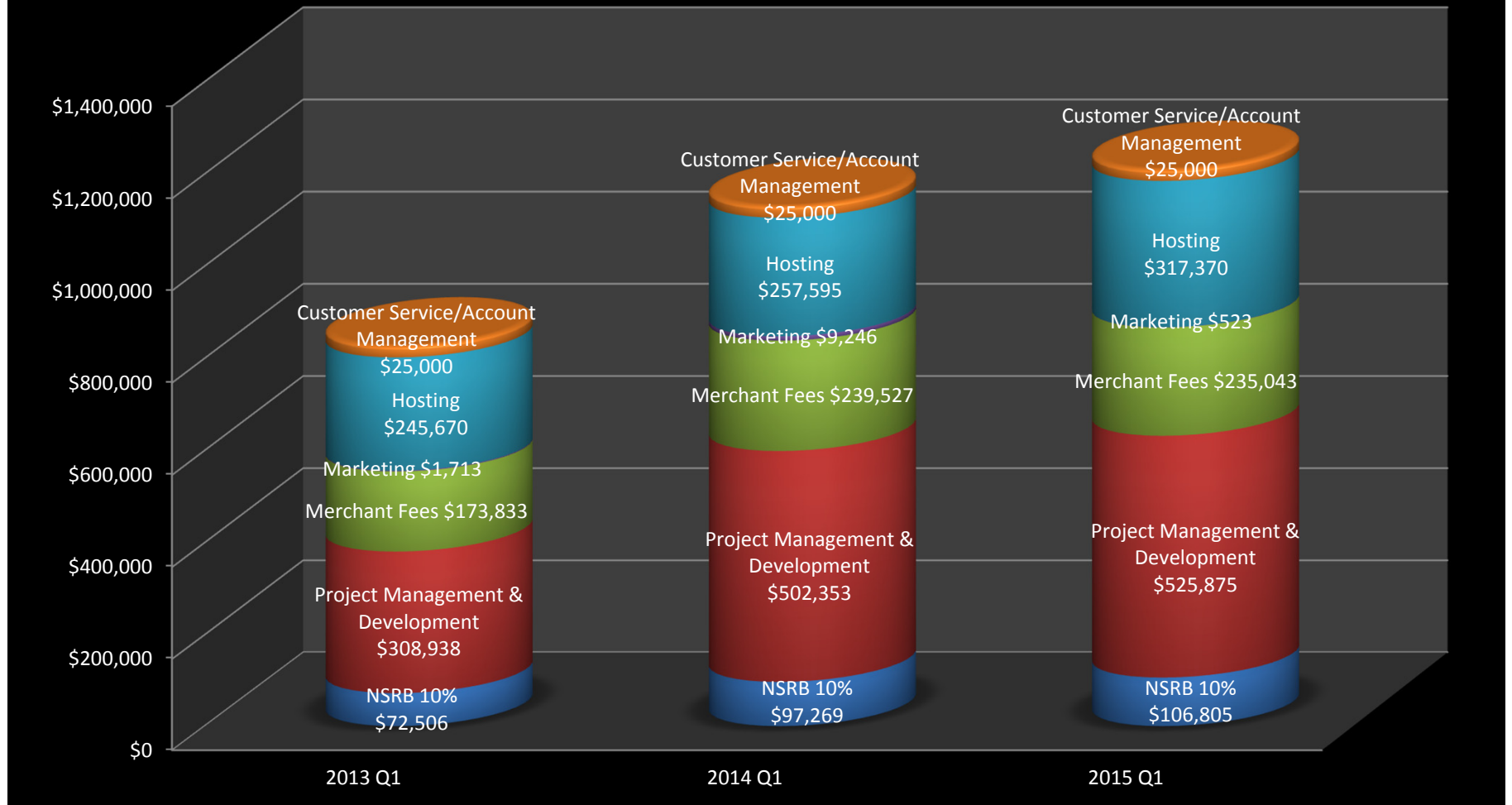
- **Free Service:** An application or website developed, hosted, and maintained by Nebraska Interactive that does not process payments.
- **Self Funded Service:** An application developed, hosted, and maintained by Nebraska Interactive that processes payments. Revenue from the service may or may not cover the cost of service, self fund.
- **Revenue:** Funds collected via a portal fee (user/statutory/partner) before revenue share to NSRB, hosting, merchant fees, marketing, etc.
- **Grant:** New application or enhancement funded by a grant obtained by the partner.
- **Time & Materials:** A new application or enhancement funded by the partner on a time and materials rate.

## Overview of Portal Financials and Value

	2015	2014	2015	2014
	March	March	YTD	YTD
NII Revenue	\$537,202	\$471,388	\$1,587,274	\$1,380,416
10% NSRB Partner Share**	<u>\$38,177</u>	<u>\$32,578</u>	<u>\$106,805</u>	<u>\$97,269</u>
Gross Margin	\$499,025	\$438,810	\$1,480,469	\$1,283,147
Operating Expenses	\$329,928	\$309,890	\$956,547	\$921,228
Income (Loss)	\$169,097	\$128,920	\$523,922	\$361,919
Nebraska Interactive Pre-Tax Income (Loss)	\$169,097	\$128,920	\$523,922	\$361,919
Nebraska Interactive Provision for Income Tax Expense (Benefit)	\$69,052	\$48,239	\$211,253	\$145,045
Nebraska Interactive Net After-Tax Income (Loss)	\$100,045	\$80,682	\$312,669	\$216,875

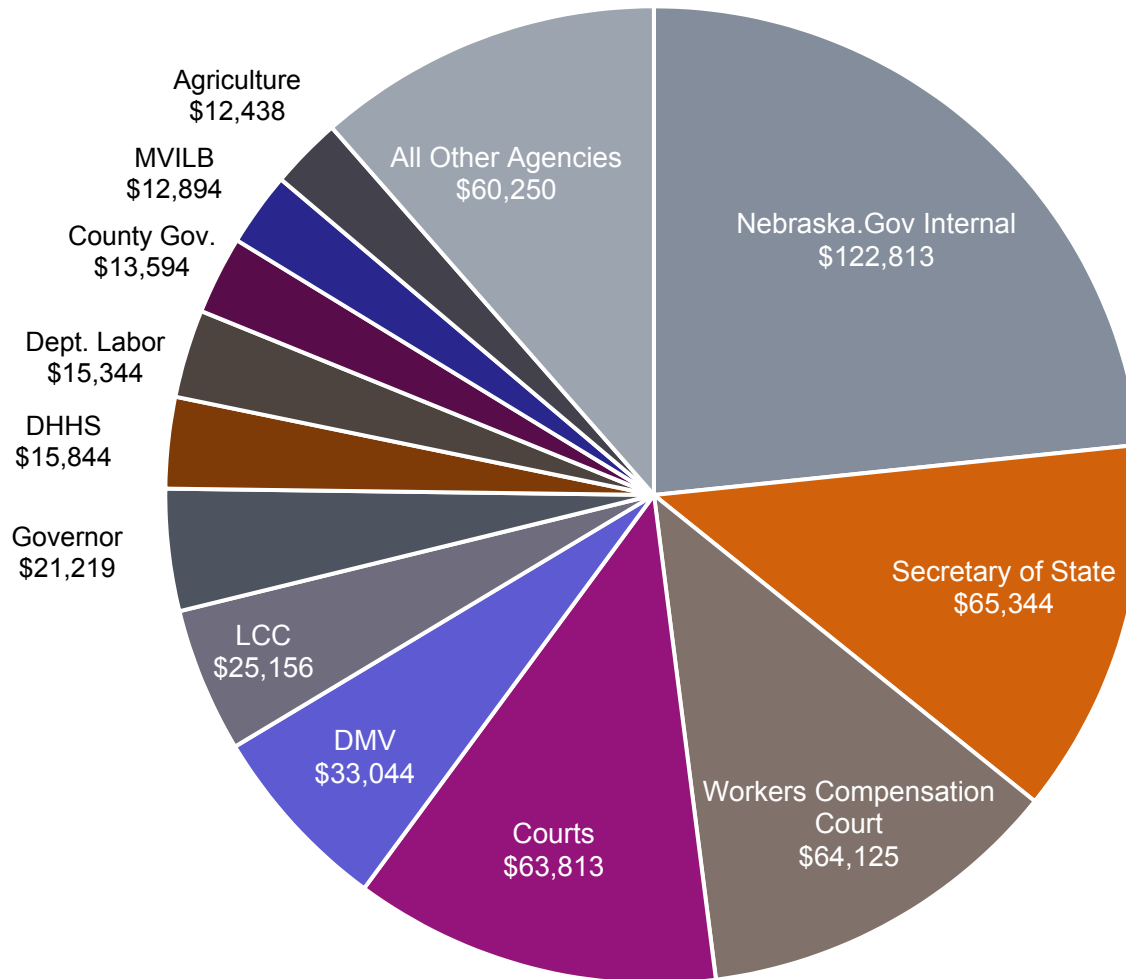
**NII Revenue Subject to 10%	\$381,770	\$325,780	\$1,068,050	\$972,690
Courts, Subscriber and T& M (not included in NSRB 10%)	<u>\$155,432</u>	<u>\$145,608</u>	<u>\$519,244</u>	<u>\$407,726</u>
NII Revenue	\$537,202	\$471,388	\$1,587,274	\$1,380,416

### Q1 2015 Self-funded Value for the State of Nebraska



Note: The above graph is not all inclusive. Displayed values are based on the top 6 classifications of value and expenses.

### Project Management & Development Cost Avoidance Q1 2015= \$525,875





## Business Plan Portal Strategies #1: Expanding the Network - New Business Initiatives

This represents the projects and statuses identified as Nebraska Interactive's 2015 initiatives. It also reports projects that have been added due to statutory or partner need since the start of 2015. This is not an all-inclusive list of projects. For that, please see the Project Priority Report.



Department of Motor Vehicles	Status	Leveraged NIC Services
Driver License Services - Change of Address	Planning	Yes
*Motor Vehicle Registration - eNotice	Planning	Yes
*Commercial Driver License System - Federal Regulation Changes	Testing	
*Commercial Driver License System - Appointment Calendar Enhancement	Testing	
*Driver Record Changes for Commercial Driver License Final Rule	Testing	Yes
*Batch Driver Records Commercial Driver License Fed/Med Changes	Development	
*Driver Record Changes NH20	Completed	
*Commercial Driver License - Desk Audit	Testing	



Administrative Office of the Courts	Status	Leveraged NIC Services
Certified Court Records	Discovery	Yes
Appellate Court Case Filing	Planning	Yes
Workers' Compensation Court Filings	Completed	Yes
*Bulk Garnishment ePayments	Planning	
*Mediator Act Re-template	Testing	
*Eyes of the Child Website Hosting	Development	N/A
*Judge Review	Planning	



SECRETARY OF STATE

Secretary of State	Status	Leveraged NIC Services
Voter Registration	Testing	Yes
*Online Certificates of Good Standing with Validation	Testing	Yes
*UCC Batch Filing	Development	Yes
*Redaction for UCC & EFS Filings	Planning	Yes
*Nebraska Benefit Corporation Filings	Testing	Yes
*Corporate Document eDelivery Re-template	Testing	Yes
*Tribal Codes	Testing	Yes
*UCC & EFS Filing Image Corrections	Planning	Yes
*UCC & EFS Searches & Re-template	Completed	Yes

NEBRASKA.GOV

Other	Status	Leveraged NIC Services
*Governor's Website	Completed	N/A
*Lieutenant Governor's Website	Testing	N/A
County Websites	Completed	N/A
Expand Payment Processing Methods	Testing	Yes
Vital Statistics	Concept	Yes
Unemployment Overpayments	Planning	Yes
*Individual & Business Tax Payments	Discovery	
*Motor Fuel Tax Rate Change	Completed	
Suite of Services/Website Re-design	Discovery	N/A
Farmers' Market	Completed	Yes

\*Project added to Portal initiatives after start of 2015

## Business Plan Portal Strategies # 1: Expanding the Network

### Projects Launched First Quarter

Partner	Application	Revenue Type	Work Scope	Hours Invested	Cost Savings
Accountability and Disclosure Commission	LB946 NADC Change Request	Non-revenue	Application Enhancement	11.75	\$ 1,468.75
Board of Engineers and Architects	EA Engineers Architects Event Reg Demo	Self-funded	Application Enhancement	4.00	\$ 500.00
Department of Agriculture	Farmers' Market Online Database	Grant/Time and Materials	New Application	478.00	\$ 59,750.00
Department of Motor Vehicles	Driver Record Changes - NH20	Self-funded	Application Enhancement	9.00	\$ 1,125.00
Department of Natural Resources	DNR - Water Well Registration Retemplate	Self-funded	Application Enhancement	52.00	\$ 6,500.00
Department of Revenue	Motor Fuel Tax Rate Change - Form 74 & 86 Original & Amended	Self-funded	Application Enhancement	2.75	\$ 343.75
Governor	Governor Website	Non-Revenue	New Website	162.75	\$ 20,343.75
Nebraska State Patrol	Criminal History Records - Subscriber & Batch Upload	Self-funded	Application Enhancement	10.00	\$ 1,250.00
Nebraska.Gov Internal	Global Message App - Retemplate	Non-revenue	Application Enhancement	20.00	\$ 2,500.00
Professional Practices Commission	NPPC website redesign	Grant/Time and Materials	New Website	278.00	\$ 34,750.00
Secretary of State	Annual & Biennial Report Filings for 2015	Self-funded	Application Enhancement	142.25	\$ 17,781.25
State Court Administrator	Courts eFiling eNotice	Self-funded	Application Enhancement	130.00	\$ 16,250.00
State Fire Marshal	SFM Firework Suite ReTemplate	Self-funded	Application Enhancement	130.00	\$ 16,250.00
<b>Total</b>				<b>1412</b>	<b>\$ 176,500.00</b>

### Application Deployments

Applications Deployed	Q1 2014	Q1 2015
Self-Funded Application	2	0
Non-revenue Application	2	1
Websites deployed	0	2
Self-Funded application enhancements	1	8
Non-revenue application enhancements	0	2
<b>Number of implemented changes*</b>	<b>83</b>	<b>108</b>

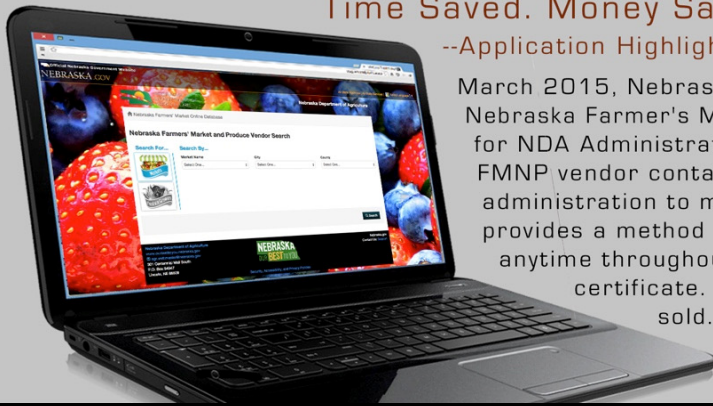
\*Changes include code enhancements as well as bug fixes, security updates, requested text changes, etc.



## Time Saved. Money Saved. Resources Saved

### --Application Highlight: Nebraska Farmer's Market Online Database--

March 2015, Nebraska.gov worked with the Nebraska Department of Agriculture (NDA) to launch the Nebraska Farmer's Market Online Database. This application consists of a database and web interface for NDA Administration, program participants, and the public. The database stores participating FMNP vendor contact, inspection, violation and certification information and the interface allows administration to maintain vendor profiles and includes robust reporting. The vendor interface provides a method of updating contact information, locations and goods sold. This is accessible anytime throughout the year and vendors have the ability to print their program participation certificate. For the public, a searchable database by vendor name, county, city or products sold. The search also identifies locations that accept WIC and Senior vouchers. This project provides efficiencies to NDA, a free public search both valuable services to the state and its citizens.



## Business Plan Portal Strategies # 2: Recognition

### Nebraska.gov in the Press

“ The Governor’s new website features design and creative work from Nebraska Interactive, a subsidiary of NIC. The State of Nebraska and Nebraska Interactive work together in a public-private partnership to develop and host numerous state government online services and websites. These services are provided on a self-funded basis without using appropriated state budget funds. ”

*Excerpt from “Nebraska Governor Ricketts Launches New Website”*

“ ...NIC’s Chief Operating Officer Robert Knapp was honored with an Industry Leadership Award, recognizing private sector pioneers driving change in government IT with unique solutions. Mr. Knapp was acknowledged for his commitment to making sure NIC’s 9,700 eGovernment services are innovative and create value by providing efficiencies and responsive customer support in a secure manner. ”

*Excerpt from “StateScoop 50 Awards 2015 Honors Several NIC Government Partners and Projects”*

“ This new website will help connect Nebraskans from Harrison to Humboldt with my office,” said Governor Pete Ricketts. “Transparency and accessibility are key principles of my administration, and I know that these online services will be a tool to better serve the people of our state. ”

*Excerpt from “Nebraska Governor Ricketts Launches New Website”*



## Business Plan Portal Strategies # 3: Meeting Expectations

Displayed are the 2009 RFP initiatives Nebraska Interactive sought out to accomplish. We demonstrate our ability to follow through not only with on-going and short-term projects, but long-term initiatives.



## INITIATIVE SPOTLIGHT

### Criminal History Search

- Launched in January 2013
- 2013 - 7,295 searches
- 2014 - 10,808 searches
- 2015 Q1 - 2,807 searches
- In April 2015, we are up 300 searches when compared with April 2014 which shows continued growth



## 2009 RFP Initiatives

NEBRASKA.GOV

Migration to TPE 2.0	Completed	✓	Corporation Filings	Completed	✓
Over-the-Counter Payments	Completed	✓	Driver's License Renewals	Completed	✓
Online Subscriptions	Completed	✓	EFS Original Filings	Completed	✓
Single Payment Portal - NebPay	Completed	✓	Workwell Survey	Completed	✓
Grails Framework	Completed	✓	Health Practitioners License	Completed	✓
Virtual Cash Drawer-PayPort/OTC	Completed	✓	Trainer/Trainee Database	Completed	✓
Criminal History Search	Completed	✓	Mobile Device Technologies	Ongoing Development	
Interactive Driver License Purchase	Completed	✓	eGovernment Social Media	Ongoing Development	
.NET Environment	Completed	✓	Blue Print Submission Service	Technical Constraints	
NADC B-1 Form	Completed	✓	Single Sign On	Technical Constraints	
Conference Registration System	Completed	✓	State Construction Registry	Statutory Constraints	
CMS - Meadowlark	Completed	✓	Auto Lien Holder Registration	Statutory Constraints	
			Temporary Tag Registration	Statutory Constraints	

## Business Plan Portal Strategies # 4: Local Business Initiatives

Increase adoption of local services to counties throughout Nebraska

From small copy fees to property taxes, Nebraska Interactive will utilize a combination of local and enterprise applications to reach out to county officials and promoting online payment processing.



Each of the above applications is created using the Nebraska.gov Branding Standards for familiarity and security reasons

## Marketing Plan Objective #3: Generate Awareness

A Portal designed to cross market all things Nebraska Law

The Nebraska.gov Attorney Portal provides attorneys and clients the resources needed to facilitate access to valuable online resources creating the ideal attorney home page.

**Consistent Portal Branding**  
Provided on all Nebraska.gov Applications.

**Subscriber Services**  
Attorneys need custom bulk access to online services.



**Nebraska Services**  
These links provide organized access to online DMV, Courts and additional attorney services for state, county and business attorneys.



**Marketing Tiles**  
Per each page refresh, 1 of 15 Nebraska.gov services will be displayed using marketing tiles that promote online state services

**Live Newsfeed for attorneys**  
Displays up to date news and events directly from the Nebraska Judicial Branch website:  
[supremecourt.ne.gov](http://supremecourt.ne.gov)

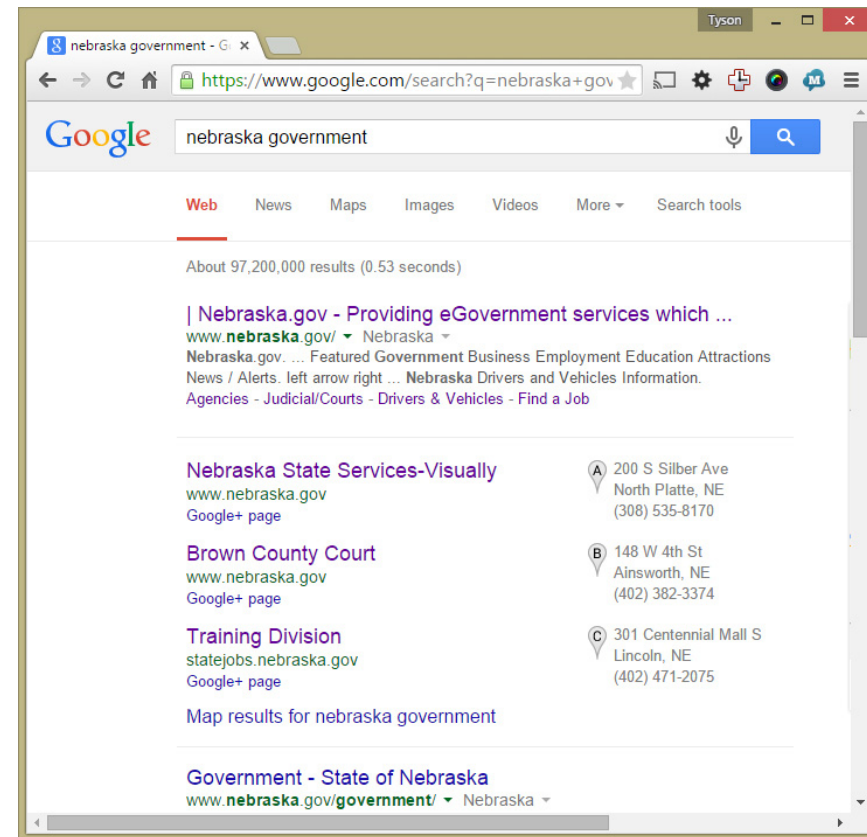
## Mobile Strategy

### Is Nebraska.gov “Mobilegeddon” ready?

The Nebraska.gov Portal *has been mobile* ready since 2012 and continues to stay on the cutting edge of technology trends in the market. On April 21, 2015 a Google algorithm update occurred that penalizes sites that are *not* mobile friendly. Those sites are no longer prioritized in Google search results.



The mobile-first, card-based design streamlines and stacks the most vital content for a super-lean mobile experience first, and allows for seamless expandable content when viewports (screens) change.



## Network Uptime, Response Time, and Issues Quarterly Reporting

### UPTIME REPORT

JANUARY	FEBRUARY	MARCH
99.79%	99.97%	99.88%

### RESPONSE TIME REPORT

JANUARY	FEBRUARY	MARCH
Avg. response time 572 ms	Avg. response time 563 ms	Avg. response time 634 ms

### NETWORK ISSUES DETAIL REPORT – THIS PORTION UPDATED 06-04-15

	Start Time	End Time	Time	Description	Impact
1/4/2015	8:25 PM	8:45 AM	:20	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.
1/05/2015	10:50 PM	11:05 PM	:15	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.
2/2/2015	12:40 AM	12:55 AM	:15	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.
3/20/2015	3:50 PM	4:10 PM	:20	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth. This was a confirmed DDOS attack targeting Nebraska.gov. Mitigation was put in place by AT&T to restore traffic to the majority of our users.	Nebraska.gov sites and services were down.
3/26/2015	9:55 AM	10:10 AM	:15	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.
3/28/2015	10:50 AM	11:05 AM	:15	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.
3/29/2015	7:50 AM	8:00 AM	:10	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.
3/31/2015	10:50 AM	11:00 AM	:10	ETS experienced an increase in traffic in the Ashburn Datacenter which consumed the available bandwidth.	Nebraska.gov sites and services were down.



## Nebraska.gov Project Priority Report – Page 1

Title	Revenue Type	Project Start Date	Target Launch	Work scope	Partner
*Annual & Biennial Report Filings-2015	Self-funded	7/1/14	1/2/15	Application Enhancement	Secretary of State
*Courts eFiling eNotice	Self-funded	4/7/14	1/4/15	Application Enhancement	Court Administrator, State
*Driver Record Changes - NH20	Self-funded	11/17/14	1/21/15	Application Enhancement	Motor Vehicles, Department of
*Global Message App - Retemplate	Non-revenue	11/3/14	1/26/15	Application Enhancement	Nebraska.Gov Internal
*Criminal History Records - Subscriber & Batch Upload	Self-funded	6/2/14	1/26/15	Application Enhancement	Patrol, Nebraska State
*DNR - Water Well Registration Retemplate	Self-funded	9/1/14	1/30/15	Application Enhancement	Natural Resources, Department of
*Motor Fuel Tax Rate Change - Form 74 & 86 Original & Amended	Non-revenue	1/22/15	1/30/15	Application Enhancement	Revenue, Department of
*SFM Firework Suite ReTemplate	Self-funded	3/26/14	1/31/15	Application Enhancement	Fire Marshal, State
*Governor's Website	Non-revenue	1/29/15	2/13/15	N/A- Website	Governor
*LB946 NADC Change Request	Non-revenue	2/9/15	2/17/15	New Application	Accountability and Disclosure Commission
*EA Engineers Architects Event Reg Demo	Self-funded	2/10/15	2/17/15	Application Enhancement	Engineers and Architects, Board of
*NPPC website redesign	Grant/Time and Materials	1/1/15	2/27/15	N/A- Website	Professional Practices Commission
*2015 Accountant License Renewals	Self-funded	12/11/14	3/2/15	Application Enhancement	Public Accountancy, Board of
*Farmers' Market Online Database	Grant/Time and Materials	10/1/13	3/15/15	New Application	Agriculture, Department of
*Courts_ePublication	Non-revenue	9/9/13	4/1/15	New Application	Court Administrator, State
*UCC Search-Rules & Regs Updates & Re-template	Self-funded	7/16/13	4/15/15	Application Enhancement	Secretary of State
*Advanced Mail Form	Non-revenue	4/1/15	4/29/15	New Application	Nebraska.Gov Internal
*NLCC Beer Report CDB Authentication CR	Self-funded	12/15/14	5/1/15	Application Enhancement	Liquor Control Commission
*NLCC Wine/Spirit CDB Authentication CR	Self-funded	12/15/15	5/1/15	Application Enhancement	Liquor Control Commission
*NLCC Tax Payment Schedule Payments CR	Self-funded	12/15/14	5/1/15	Application Enhancement	Liquor Control Commission
*Workers Compensation Court - eFiling	Revenue	1/6/14	5/13/15	New Application	Workers Compensation Court
Courts Eyes of the Child Website Hosting	Non-revenue	1/15/15	5/30/15	N/A- Website	Court Administrator, State
Licensing Rules & Regulations Workflow	Non-revenue	10/31/13	6/15/15	Application Enhancement	Secretary of State
Village of Lodgepole Payport setup	Self-funded	3/11/15	6/15/15	Application Enhancement	County Government
Redaction for UCC & EFS Filings	Revenue	1/1/14	6/15/15	N/A- Website	Secretary of State
Online Certificates of Good Standing w/ Validation & Retemplate	Self-funded	7/8/13	6/15/15	Application Enhancement	Secretary of State
Business One Stop ReTemplate	Non-revenue	3/19/14	6/15/15	Application Enhancement	Nebraska.Gov Internal
Court Case Search ReTemplate	Self-funded	3/2/15	6/16/15	Application Enhancement	Court Administrator, State
PSC Payport Setup	Self-funded	1/28/15	6/19/15	Application Enhancement	Public Service Commission
NDA Quarterly Report - Price Change for Dry Bean	Self-funded	5/11/15	6/22/15	Application Enhancement	Agriculture, Department of
NPRB Payport setup Power Review Board	Self-funded	1/1/15	6/24/15	Application Enhancement	Power Review Board
Stanton County Payport Setup	Self-funded	3/10/15	6/24/15	Application Enhancement	County Government
CDL Fed/Med in Batch Driver Record Search	Self-funded	4/6/15	6/25/15	Application Enhancement	Motor Vehicles, Department of
Driver Record Changes - CDL Final Rule	Self-funded	3/9/15	6/25/15	Application Enhancement	Motor Vehicles, Department of
CDL - Appointment Calendar Enhancement	Non-revenue	1/6/15	6/25/15	Application Enhancement	Motor Vehicles, Department of
CDL - Desk Audit Enhancement	Non-revenue	1/2/15	6/25/15	Application Enhancement	Motor Vehicles, Department of
SFM Website	Grant/Time and Materials	3/2/15	6/26/15	N/A- Website	Fire Marshal, State
CCPE Website	Grant/Time and Materials	3/1/15	6/30/15	N/A- Website	Postsecondary Education, Nebraska Coordinating Commission for
DNR Website	Grant/Time and Materials	3/30/15	6/30/15	N/A- Website	Natural Resources, Department of
Data Search Re-templates	Non-revenue	5/8/15	7/1/15	Application Enhancement	Law Enforcement and Criminal Justice, Commission
Lieutenant Governor's Website	Non-revenue		7/1/15	N/A- Website	Lieutenant Governor
VA Website Redesign	Grant/Time and Materials	3/16/15	7/1/15	N/A- Website	Veterans' Affairs, Department of
Sarpy County Pin Debit and DMV Payport signup	Self-funded	1/1/15	7/1/15	Application Enhancement	County Government
Electrician Exam Applications	Self-funded	7/1/13	7/1/15	Application Enhancement	Electrical Division, State
Nebraska Benefit Corporation Filings	Self-funded	6/20/14	7/1/15	Application Enhancement	Secretary of State
Voter Registration	Grant/Time and Materials	11/10/14	7/1/15	New Application	Secretary of State
Tribal Codes-QST Data Field	Self-funded	2/24/15	7/1/15	Application Enhancement	Secretary of State
CDL Database - Federal Regulation Requirements	Non-revenue	7/22/14	7/8/15	Application Enhancement	Motor Vehicles, Department of
UCC & EFS Filing Image Corrections	Self-funded	5/18/15	7/15/15	Application Enhancement	Secretary of State

## Nebraska.gov Project Priority Report – Page 2

Courts Parenting Act Mediator ReTemplate	Non-revenue	9/24/13	7/15/15	Application Enhancement	Court Administrator, State
Driver License Services - Change of Address Online	Self-funded	4/28/14	7/24/15	New Application	Motor Vehicles, Department of
Nebraska.gov Mobile Application ReTemplate	Non-revenue	6/2/14	7/31/15	Application Enhancement	Nebraska.Gov Internal
NBEA (Engineers & Architects) website redesign	Grant/Time and Materials	1/1/15	8/1/15	N/A- Website	Engineers and Architects, Board of
NCC (Crime Commission) website redesign	Grant/Time and Materials	1/1/15	8/1/15	N/A- Website	Law Enforcement and Criminal Justice, Commission
UCC Batch Filing	Self-funded	8/19/13	8/3/15	New Application	Secretary of State
Corporate Document eDelivery ReTemplate	Self-funded	6/23/14	8/3/15	Application Enhancement	Secretary of State
Judge Review - Rewrite	Grant/Time and Materials	3/9/15	8/28/15	Application Enhancement	Court Administrator, State
Court ePayments Batch	Revenue	7/1/13	8/31/15	New Application	Court Administrator, State
Court ePayments Bulk Interactive	Self-funded	2/15/15	8/31/15	Application Enhancement	Court Administrator, State
Motor Vehicle Registration Renewal e-mail Notification	Non-revenue	8/4/14	9/1/15	New Application	Motor Vehicles, Department of
DHHS Payport Setup	Self-funded	5/27/15	9/23/15	Application Enhancement	Health & Human Services, Department of
Abstracters Board of Examiners Website Redesign	Grant/Time and Materials	6/1/15	9/25/15	N/A- Website	Abstracters Board of Examiners
Nebraska Interactive - Micro Site	Non-revenue	7/1/14	9/30/15	N/A- Website	Nebraska.Gov Internal
Company & Individual License Search Re-templates	Revenue	2/11/15	9/30/15	Application Enhancement	Abstracters Board of Examiners
NDOL Unemployment Overpayments	Self-funded	11/10/14	10/31/15	New Application	Labor, Department of
Unemployment Overpayments-CCP	Self-funded	11/7/14	10/31/15	New Application	Labor, Department of
NDA Milk Act Renewal Notice	Revenue	5/1/14	12/31/15	New Application	Agriculture, Department of
NDA Milk Inspection Fee Reports	Revenue	3/3/14	12/31/15	New Application	Agriculture, Department of
NDA Auction Market Inspection Fee Report	Revenue	6/1/14	12/31/15	New Application	Agriculture, Department of
DHHS Vital Records	Self-funded	9/1/14	12/31/15	New Application	Health & Human Services, Department of
Nebraska.gov Portal Updates 2015	Non-revenue	1/1/15	12/31/15	N/A- Website	Nebraska.Gov Internal
Online Renewal & Replacement CCW Permits	Revenue	3/2/15	12/31/15	New Application	Patrol, Nebraska State
NDA Nursery License Fees	Self-funded	5/4/15	12/31/15	New Application	Agriculture, Department of
NDA Nursery Inspection Reports	Self-funded	5/1/15	12/31/15	New Application	Agriculture, Department of
NEMA website redesign	Grant/Time and Materials	5/20/15	12/31/15	N/A- Website	Nebraska Emergency Management Agency
NCBVI website redesign	Grant/Time and Materials	5/28/15	12/31/15	N/A- Website	Blind and Visually Impaired
Liquor Control Commission Website Redesign	Grant/Time and Materials	6/1/15	12/31/15	N/A- Website	Liquor Control Commission
DOR tax payments	Self-funded	5/18/15	1/1/16	New Application	Revenue, Department of

Self-funded = Enhancement or new application tied to an existing revenue generating application  
 Revenue = New application that generates revenue  
 Non-revenue = New application or enhancement that has no associated revenue  
 Grant/T&M = New application or enhancement funded by a grant or the partner  
 \* Indicates a completed project