# NEBRASKA STATE RECORDS BOARD MEETING: May 3, 2001

Nebraska State Capitol Room 1507 Lincoln, NE May 3, 2001 9:30 A.M.

#### NEBRASKA STATE RECORDS BOARD AGENDA 1507 STATE CAPITOL May 3, 2001 - 9:30 A.M.

- 1. Call to Order, Roll Call
- 2. Notice of Hearing (4/27/01 LJS)
- 3. Approval of Minutes from January 18, 2001 meeting
- 4. Records Management Cash Fund Balance
- 5. Public Hearing--Well Registration Permits
- 6. Nebrask@ Online Revenue Report
- 7. Project Priority List--Review and Approve
- 8. Privacy Policy Statement-- Subcommittee Report/Discussion
- 9. Compliance Audit--Subcommittee Report/Discussion
- 10. Grant Status Report
- 11. Miscellaneous Matters
- 12. Schedule Next Meeting
- 13. Adjournment

127/01 LJS

Lincoln Journal Star, Friday, April 27, 3001, 50

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board
on May 3, 2001 at 9:30 AM in Room 1507
of the State Capitol, Lincoln, Nebraska.
The meeting will include a public hearing on contracts related to online services for well registrations. The agenda
for the meeting is available at the office
of Secretary of State, Suite 2000, State
Capitol, for public inspection during regutar business hours or on the internet at:
http://www.nol.org/home/SOS/
Recordsboard/recapend.htm
#1416175—1T April 27



#### NEBRASKA STATE RECORDS BOARD

#### **MINUTES**

#### Meeting of January 18, 2001

The meeting was called to order by Chairman John Gale at 1:30 P.M. on January 18, 2001, in Room 1126 of the State Capitol, Lincoln, Nebraska.

The following Board members were present:

John Gale, Chairman;

John Dale;

Jeff Funk;

Nathan Gilmore, representing the State Treasurer;

Steven Grasz, representing the Attorney General;

Lauren Hill, representing the Governor;

John Joseph;

Steve Schafer, representing the Director of Administrative Services.

Not present were:

David Buclt;

Kathy Nathan;

Mark Sutko:

Kate Witek.

Chairman Gale announced that notice of the meeting had been published in the Lincoln Journal Star.

The minutes of the meeting of December 11, 2000, were considered. Ms. Hill moved that the minutes be approved as circulated; motion seconded by Mr. Dale.

Voting For:

Dale

Funk

Gale

Gilmore

Grasz

Hill

Joseph

Schafer

Voting Against:

None

Absent:

Buelt

Nathan

Sutko

Witek

The motion carried.

Greg Lemon, Deputy Secretary of State, reported that the Records Management Cash Fund - State Records Board balance was \$532,573, as of December 31,

Mark Sutko arrived at the meeting.

Chairman Gale passed over the hearing on the Labor Department grant application because department representatives had not yet arrived.

Kate Witek arrived at the meeting.

Chairman Gale opened discussion of the proposed contract extension for network manager services between the Nebraska State Records Board and Nebrask@ Interactive, Inc., referred to as Addendum 2.

David Heineman arrived at the meeting replacing Nathan Gilmore.

John Gale departed from the meeting.

David Heineman presiding.

After further discussion of the contract extension, Mr. Sutko moved that the contract Addendum 2 be approved as circulated; motion seconded by Mr. Funk.

Voting For:

Dale Hill Funk Joseph Grasz Schafer Heineman Sutko

Witek

Voting Against:

None

Absent:

Buelt

Gale

Nathan

The motion carried.

Acting Chairman Heineman opened discussion of the draft Nebrask@ Online/Nebraska State Records Board Process for Establishing Project Priorities. After discussion, Mr. Dale moved to adopt the priority process; motion seconded by Mr. Funk.

After further discussion, Mr. Heineman moved to amend the motion to place priority item 3, "Public Benefit," as priority item 1, and to amend the first sentence under "Public Benefit" to read, "The size and make-up of the potential public user base for an online service should be the first consideration in assigning priorities." The motion was seconded by Mr. Joseph.

Acting Chairman Heineman called for a vote on the Heineman motion to amend.

Voting For:

Dale Hill Funk Joseph Grasz Schafer Heineman Sutko

Witek

Voting Against:

None

Absent:

Buelt

Gale

Nathan

The motion carried.

After further discussion, Mr. Schafer moved to amend the motion to add the following sentences to the second paragraph entitled "Procedure:"

NII shall prepare on a quarterly basis or as otherwise requested by the Board, a report listing projects currently being worked on by NII, such report shall include a summary of the project and an estimated timeline for completion of the project. The timeline for projects contained in the report shall be subject to approval or amendment by the Board.

The motion was seconded by Ms. Witek.

Acting Chairman Heineman called for a vote on the Schafer motion to amend.

Voting For:

Dale Hill Funk Joseph Grasz Schafer Heineman

Sutko

Witek

Voting Against:

None

Absent:

Buelt

Gale

Nathan

The motion carried.

Acting Chairman Heineman called for a vote on the Dale motion to adopt the priority process as amended by the Heineman motion and the Schafer motion.

Voting For:

Dale Hill Funk Joseph

Grasz Schafer Heineman

Sutko

Witek

Voting Against:

None

Absent:

Buelt

Gale

Nathan

The motion carried.

Acting Chairman Heineman opened the public hearing on the Labor Department Workforce Development grant application in the amount of \$25,000. Joan Modrell, Assistant to the Labor Commissioner, and Bob Shanahan, Labor Department IT Director, testified in favor of this application. After closing of the public hearing, Mr. Dale moved to approve the grant application for \$25,000; motion seconded by Mr. Sutko.

Voting For:

Dale Joseph Funk Schafer Grasz Sutko Hill Witck

Voting Against:

Heineman

Absent:

Buelt

Gale

Nathan

The motion carried.

Ms. Witek departed from the meeting.

Acting Chairman Heineman opened discussion of the draft Privacy Policy of the Nebraska State Government Website. Greg Lemon; Dave Burchell, Director of Development for Nebrask@ Online; and Tim Erickson, Director of Marketing for Nebrask@ Online; commented on this draft policy. After discussion, Mr. Funk moved to adopt the proposed privacy policy; motion seconded by Mr. Grasz.

After further discussion, Mr. Heineman moved to amend the Funk motion to add the following statement to the end of the first paragraph of the proposed policy:

We will not sell, rent, or provide e-mail addresses or other personal information received electronically to any business, person, or other state agency unless authorized by state law.

The motion was seconded by Ms. Hill.

After further discussion, Acting Chairman Heineman called for a vote on the Heineman motion to amend.

Voting For:	Dale Sutko	Heineman	Hill	Joseph
Voting Against:	Funk	Grasz	Schafer	
Absent:	Buelt	Gale	Nathan	Witek

Failing to receive the statutorily required six votes, the motion failed.

Mr. Grasz withdrew his second of the Funk motion to adopt. No second appearing, Mr. Funk withdrew his motion to adopt.

Mr. Heineman moved to authorize the Chairman of the State Records Board to appoint a subcommittee of not more than five members to refine the draft privacy policy, coordinate with the Attorney General and the Governor's office, and to circulate the new draft to the appropriate state agencies before presenting it to the Board; motion seconded by Mr. Grasz.

Voting For:	Dale Hill	Funk Joseph	Grasz Schafer	Heineman Sutko
Voting Against:	None			
Absent:	Buelt	Gale	Nathan	Witek

The motion carried.

Acting Chairman Heineman discussed the use of electronic checks for online payments.

Greg Lemon commented on the Grant Project Status Report and legislative bills of interest to the Board. He reported that the Governor's budget recommendation included funding to extend county websites statewide, and Senator Wehrbein introduced a bill to transfer the funds to do so.

Rod Armstrong distributed copies of the Nebrask@ Online Business Plan 2001.

Mr. Funk moved that the meeting be adjourned; motion seconded by Mr. Sutko.

Voting For:

Dale Hill

Funk Joseph Grasz Schafer Heineman Sutko

Voting Against:

None

Absent:

Buelt

Gale

Nathan

Witek

The motion carried.

Acting Chairman-Heineman declared the preeting adjourned at 4:30 P.M.

John A. Gale

Chairman

State Records Board

	JUL Actual	AUG Actual	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		APPROPRIATION
•	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual * Adjusted	Projected	Projected	TOTAL	
Receipts-NOL	\$134,933	(\$156,063)	\$351,368	\$90,578	\$94,070	\$88,436	\$81,323	\$101,446	\$88,403	\$102.767	\$97.520	\$97,520	\$1,172,301	
Receipts-DMV/DR (7194)	\$8,198	\$11,174	\$10,657	\$17,667	\$14,242	\$16,635	\$8,628	\$4,045	\$5,710	\$4,042	\$6,370	\$6,370	\$113,738	
Receipts-UCC (7411)	\$412	\$459	\$313	\$549	\$407	\$372	\$420	\$669	\$542	\$488	\$670	\$670	\$5,971	
Receipts-Interest	\$1,954	\$2,264	\$3,049	\$2,169	\$2,390	\$2,545	\$2,748	\$2,701	\$2,579	\$2,603	\$2,067	\$2,067	\$29,136	
TOTAL RECEIPTS	\$145,497	(\$142,166)	\$365,387	\$110,963	\$111,110	\$107,988	\$93,119	\$108,861	\$97,234	\$109,900	\$106,627	\$106,627	\$1,321,146	
Expend-Operations	(\$1,686)	(\$1,738)	(\$71)	(\$2,070)	(\$3,898)	(\$1,826)	(\$8)	(\$18,200)	(\$1,583)	\$0	(\$1,846)	(\$1,846)	(\$34,772)	a e se
Expend-NOL	(\$85,214)	(\$93,488)	(\$91,600)	(\$83,062)	(\$87,585)	(\$84,414)	(\$75,805)	(\$94,108)	(\$84,482)	(\$94,404)	(\$87,292)	(\$87,292)	(\$1,048,747)	
Expend-Grants	\$0	(\$21,806)	(\$6,986)	(\$384)	(\$12,520)	(\$6,811)	\$0	(\$8,254)	(\$12,062)	(\$1,428)	(\$60,876)	(\$60,876)	(\$192,003)	
TOTAL EXPENDITURES	(\$86,901)	(\$117,032)	(\$98,656)	(\$85,516)	(\$104,004)	(\$93,051)	(\$75,813)	(\$120,562)	(\$98,127)	(\$95,831)	(\$150,014)	(\$150,014)	(\$1,275,522)	\$2,330,028
PROFIT(LOSS)	\$58,596	(\$259,198)	\$266,731	\$25,447	\$7,106	\$14,937	\$17,306	(\$11,701)	(\$893)	\$14,068	(\$43,387)	(\$43,387)	\$45,624	
FUND BALANCE	\$477,550	\$218,352	\$485,083	\$510,530	\$517,636	\$532,573	\$549,879	\$538,177	\$537,284	\$551,352	\$507,965	\$464,578	\$464,578	
GRANT ENCUMBRANCES UNENCUMBERED FUNDS	(\$167,003) \$310,547	(\$145,197) \$73,154	(\$138,212) \$346,871	(\$137,828) \$372,702	(\$125,308) \$392,328	(\$118,497) \$414,076	(\$143,497) \$406,382	(\$135,242) \$402,935	(\$123,180) \$414,104	(\$121,752) \$429,600	(\$60,876) \$447,089	\$0 \$464,578	\$0 \$464,578	

APPROPRIATION AVAILABLE FOR GRANTS: \$1,054,506
CASH NOW AVAILABLE FOR GRANTS: \$429,600
CASH AVAILABLE FY2001 YEAR-END: \$464,578

<sup>\*</sup> Adjusted to show actual receipts not posted to NAS.

	JUL Actual	AUG Actual	SEP Actual	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Actual	MAR Actual	APR Projected	MAY Projected	JUN Projected	FY TOTAL	APPROPRIATION
Receipts-NOL Receipts-DMV/DR (7194) Receipts-UCC (7411) Receipts-Interest TOTAL RECEIPTS	\$134,933 \$8,198 \$412 \$1,954 \$145,497	(\$156,063) \$11,174 \$459 \$2,264 (\$142,166)	\$351,368 \$10,657 \$313 \$3,049 \$365,387	\$90,578 \$17,667 \$549 \$2,169 \$110,963	\$94,070 \$14,242 \$407 \$2,390 \$111,110	\$88,436 \$16,635 \$372 \$2,545 \$107,988	\$81,323 \$8,628 \$420 \$2,748 \$93,119	\$101,446 \$4,045 \$669 \$2,701 \$108,861	\$88,403 \$5,710 \$542 \$2,579 \$97,234	\$97,520 \$6,370 \$670 \$2,067 \$106,627	\$97,520 \$6,370 \$670 \$2,067 \$106,627	\$97,520 \$6,370 \$670 \$2,067 \$106,627	\$1,167,055 \$116,066 \$6,153 \$28,600 \$1,317,874	:
Expend-Operations Expend-NOL Expend-Grants TOTAL EXPENDITURES	(\$1,686) (\$85,214) \$0 (\$86,901)	(\$1,738) (\$93,488) (\$21,806) (\$117,032)	(\$71) (\$91,600) (\$6,986) (\$98,656)	(\$2,070) (\$83,062) (\$384) (\$85,516)	(\$3,898) (\$87,585) (\$12,520) (\$104,004)	(\$1,826) (\$84,414) (\$6,811) (\$93,051)	(\$8) (\$75,805) \$0 (\$75,813)	(\$18,200) (\$94,108) (\$8,254) (\$120,562)	(\$1,583) (\$84,482) (\$12,062) (\$98,127)	(\$1,846) (\$87,292) (\$61,590) (\$150,728)	(\$1,846) (\$87,292) (\$61,590) (\$150,728)	(\$1,846) (\$87,292) \$0 (\$89,138)	(\$36,618) (\$1,041,635) (\$192,003) (\$1,270,257)	\$2,330,028
PROFIT(LOSS)	\$58,596	(\$259,198)	\$266,731	\$25,447	\$7,106	\$14,937	\$17,306	(\$11,701)	(\$893)	(\$44,101)	(\$44,101)	\$17,489	\$47,617	
FUND BALANCE	\$477,550	\$218,352	\$485,083	\$510,530	\$517,636	\$532,573	\$549,879	<b>\$</b> 538,177	\$537,284	\$493,183	\$449,082	\$466,571	\$466,571	
GRANT ENCUMBRANCES UNENCUMBERED FUNDS	(\$167,003) \$310,547	(\$145,197) \$73,154	(\$138,212) \$346,871	(\$137,828) \$372,702	(\$125,308) \$392,328	(\$118,497) \$414,076	(\$143,497) \$406,382	(\$135,242) \$402,935	(\$123,180) \$414,104	(\$61,590) \$431,593	\$0 \$449,082	\$0 \$466,571	\$0 \$466,571	

APPROPRIATION AVAILABLE FOR GRANTS: \$1,059,771
CASH NOW AVAILABLE FOR GRANTS: \$414,104
CASH AVAILABLE FY2001 YEAR-END: \$466,571

#### REQUEST FOR APPROVAL TO ESTABLISH FEES FOR NEBRASKA DEPARTMENT OF NATURAL RESOURCES ONLINE WATER WELL REGISTRATION

Pursuant to Neb. Rev. State. Sec. 84-1205.03 and the Nebraska State Records Board Guidelines for Submission of Requests for Fee-Based Electronic Access, the following information is submitted regarding the Nebraska Department of Natural Resources' request to the Board for fees related to online water well registration.

#### 1. A copy of the contract under consideration.

A copy of the proposed addendum is enclosed.

2. A description of the Public Records which are the subject of the proposed electronic access fee and the proposed fees and splits (combines #2 & #5 of the State Records Board Guidelines).

This request is for Board approval of an addendum to the existing contract between the Department of Natural Resources (DNR, formerly the Department of Water Resources) and the NSRB. The addendum addresses the split of existing fees for water well registrations administered by DNR upon implementation of online well registration. For well registrations completed online through Nebrask@ Online, NOL would receive 2% of the registration fee, DNR would receive 98%. Instructions and fee schedules are attached. Once a registration is received, it becomes a public record.

#### 3. The anticipated timeline for implementation.

Much of the development work on the application has been completed. DNR is revising some internal procedures for handling the applications, and legislation (LB 667) is pending to authorize the use of funds currently received for well registrations for payment of NOL's share. The application should be operational sometime between July 1, 2001 and January 1, 2002. LB 667 has the emergency clause and an operative date of July 1, 2001 for sections relevant to this proposal.

#### 4. Security Provisions

Applications will be user name and password protected. Users will be assigned a user name and password through either a registration or subscription process, and will only be able to submit registrations upon receipt of authentication information.

5. The fee and distribution of the fee for electronic access.

See #2 above.

#### 6. Explanation/Justification of the need for electronic access.

There is substantial interest among Nebraska well drillers to register wells online. Legislation requiring DNR to offer online registration by January 1, 2002 (LB 667) appears like to be approved by the Unicameral. Completion of the project will not only provide a convenient service desired by those who register wells, but will also improve the operational efficiency of DNR by eliminating several steps requiring handling paper.

#### 7. How fees and splits were determined.

Fees for registering water wells are set in statute (see attached instructions and fee schedule). The proposed fee splits are based on existing statutory fees, and no increase in fees will occur for those registering wells. LB 667 includes language stating that any costs for online well registration will be covered by existing fees. The splits were determined by considering the resources required by NOL to develop, maintain and update the online well registration system, an assessment of pricing for similar services provided for other agencies.

#### 8. Any pertinent statutory provisions.

Water well registrations are administered by the Department of Natural Resources under Chapter 46, Article 6 of the Nebraska statutes.

## 9. The cost of providing electronic access (registration) and how that cost is computed.

As noted elsewhere in this application, all fees involved in this application currently exist in statute. Regarding cost, NOL has the basic infrastructure in place to provide this service. Development work is necessary to bring the application online and accommodate credit card payment. Because of the nature of services offered by the network (most of which are provided to agencies and the public free of charge), it is difficult to allocate exact ongoing operating costs to this particular function. Fee splits were arrived at by agreement between DNR and NOL.

#### 10. Projected Volume of Activity and Revenue

Online licensing and registration is a relatively new activity so there is not considerable experience on which to rely as far as projecting volume. First-year volume may range from 1% to 15%. Given the strong desire of the well drillers to have online registration capability, first year numbers for this service should approach the higher-end of the scale. Additional consideration should be given to the fact that the service will be available for only half or less of the current year. The first full year of implementation will be 2002.

Based on approximately 8,000 total registrations and a 15% adoption rate, and averaging the various well registration fees at \$60, revenue projections for a full year are as follows:

 $8,000 \times 0.15 = 1,200$  online registrations  $1,200 \times $60 = $72,000$  total revenue from online registrations 98% to DNR = \$70,560 2% to NOL = \$1,440

# Addendum One To the Interagency Agreement Between Department of Natural Resources (formerly Department of Water Resources) And Nebraska State Records Board

This addendum to the Interagency Agreement between the Department of Natural Resources (DNR, formerly Department of Water Resources) and the Nebraska State Records Board sets forth certain services provided by Nebrask@ Online (operated under the auspices and authority of the Nebraska State Records Board), how the revenue from such Nebrask@ Online services is to be divided between the Department of Natural Resources (R/DNR) and Nebrask@ Online (R/NOL).

This Addendum covers all water well registrations with a statutory fee which are filed electronically through NOL at the direction of DNR.

R/DNR - 98% of fee

R/NOL - 2% of fee

Disbursement of Fees:

Collection of registration fees and disbursement to DNR shall be in accordance with Section 6 of the original agreement between NSRB and the Department of Water Resources, now the Department of Natural Resources. Should DNR elect to receive payment of fees directly via credit card or other electronic payment method for each transaction, invoices for all services rendered by NOL will be prepared by Nebrask@ Online and provided to DNR on a monthly basis. Rates for services shall be as provided above in this addendum. Terms of the invoice payment shall be net forty-five (45) days.

DATE	DATE
Authorized Officer	Authorized Officer
Department of Natural Resources	Nebraska State Records Board

# STATE OF NEBRASKA DEPARTMENT OF NATURAL RESOURCES

WATER WELL REGISTRATION INSTRUCTIONS

To register ground water wells forward the required forms within thirty days of completion of wells to the Department of Natural Resources, P.O. Box 94676, Lincoln, Nebraska 68509-4676. To request additional forms or verify existing well information, phone 402/471-2363. Checks should be made payable to: Department of Natural Resources.

- A. To register a single ground water well, submit the following:
- \* Water Well Registration form (DNR Form 145) with appropriate well information indicated as follows:
  - Well owner information.
  - 2. Drilling firm information.
  - 3. Permit number(s). Any permit associated with the well including, Municipal and Rural Domestic Ground Water Transfers Permit, Industrial Ground Water Regulatory Permit, Geothermal Resource Development and Production Permit, Permit to Transport Ground Water to Adjoining State, Ground Water Management Area Permit, special Well Spacing Permit, and site reference number issued by Department of Environmental Quality for Remedial Action.
  - 4. Purpose of the well. Indicate the intended use of the well. For definitions of types of wells see Department Rules, Title 456, Chapter 1. (Fees are based on use and actual pumping rate)
  - 5. Replacement and abandonment information. A Well Abandonment Form must be filed in the Department within 60 days after the completion of the filling and sealing of the well. A replacement well is a well which (a) replaces an abandoned water well within three years of the last operation of the abandoned water well or replaced a water well that will not be used after construction of the new well and the original water well will be decommissioned within one year of construction of the new well and (b) is constructed to provide water to the same tract of land served by the water well being replaced.
  - 6. Well Location. The legal description must match exactly the well location marked on the aerial photograph. In part 6B, indicate the measured distance to the well from the nearest North or South section line and East or West section line.
  - 7. Pump and Pump Installer information. (Fees are based on use and the actual pumping rate)
  - 8. Well Construction Information.
  - Geologic Materials Logged. Include the description and depth of geologic materials encountered. Additional sheets may be attached (DNR Form 145-1).
  - 10. Signatures. The forms must be signed and dated by the water well contractor and well owner. Submit the original to the Department. A copy of the information supplied will be sent to the well owner and well contractor when the well is registered.
- The most recent United States Department of Agriculture aerial photograph(s), from the county Consolidated Farm Service Agency marked to show the following:
  - 1. The location of the well to be registered.
  - 2. The location of wells owned by you in the same section. Each well should be labeled to show the use of water and the registration number. Abandoned wells should also be shown.
  - 3. Identify location of ground water use. If the well is for irrigation, the land to be irrigated should be shown by a crosshatch pattern and the number of acres irrigated from the well should be indicated.
- Fees: For monitoring and observation wells \$60.
  - For wells which pump less than 50 gallons per minute -- \$60.
  - For wells which pump 50 gallons per minute or more \$100.

For a series of two or more irrigation wells completed and pumped into a common carrier as part of a single site plan...\$60 for each of the first two wells which pump less than 50 gallons per minute...\$100 for each of the first two wells which pump 50 gallons per minute or more. No fees for any additional irrigation wells which are added to the series.

- B. To register a series of water wells completed for purposes of installation of a ground heat exchanger (closed loop heating system), submit the following:
- One Water Well Registration form (DNR Form 145). Follow Instruction A for completion of Form 145. In part 6B, indicate the measured distance to the heat exchanger pump from the nearest North or South section line and East or West section line. In parts 8 and 9, provide well construction information and geologic materials logged for one boring typical of the entire site.
- \* A detailed site plan. The plan should be submitted on 8½" x 11" white paper showing the location of the heat exchanger and the loop system. Plan scale and north arrow must be clearly indicated.
- \* The most recent United States Department of Agriculture aerial photograph(s), from the county Consolidated Farm Service Agency, marked to show the system site location.
- ° Fees: \$60.

C. To register water wells constructed as part of a single site plan for monitoring ground water, obtaining hydrogeologic information, or extracting contaminants from the ground, submit the following:

Water Well Registration form (DNR form 145)

A detailed site plan. The plan should be submitted on 8½" x 11" white paper showing the layout of wells on the site. The location of each well must be clearly marked with a unique reference letter. Assign reference letters to the wells in alphabetical order (A, B, C, ..., X, Y, Z, AA, AB, AC, ...). Plan scale and north arrow must be clearly indicated.

The most recent United States Department of Agriculture aerial photograph(s), from the county Consolidated Farm Service

Agency, marked to show the site location(s).

Fees: Separate fees for each of the first five wells according to the below fee schedule.

<u>PLUS</u> a single fee for each additional group of five or fewer, according to the below fee schedule, based on the highest single pumping rate in each group.

Fee Schedule: For monitoring and observation wells - - \$ 60.00

For wells which pump less than 50 gallons per minute - - \$ 60.00

For wells which pump 50 gallons per minute or more -- \$ 100.00

Example: For a site plan where fourteen monitoring wells have been constructed, a registration fee of \$ 420.00 is calculated as follows:

\$ 300.00 for the first five wells @\$ 60.00 per well

+\$ 120.00 for two additional groups of five or fewer monitoring wells @ \$ 60.00 per group

\$ 420.00 TOTAL

- \* For future wells constructed at the site, a new site plan, aerial photograph, separate Water Well Registration forms and proper fees must be submitted.
- D. To register water wells constructed as part of remedial action approved by the Department of Environmental Quality pursuant to section 66-1525, 66-1529.02, or 81-15,124, R.R.S., 1943, as amended, submit the following:
- A copy of the approval letter from the Department of Environmental Quality indicating remedial action may proceed.
- A detailed site plan. Follow the procedures outlined in Instruction C.
- The most recent United States Department of Agriculture aerial photograph(s), from the county Consolidated Farm Service Agency, marked to show the site location(s).
- One Water Well Registration form (DNR Form 145) for each water well. Follow the procedure outlined in Instructions A. In Part 3 (Permit Numbers), include the site reference number issued by the Department of Environmental Quality.
- Fees: A \$ 30.00 fee.

PLUS separate fees for each of the first five wells according to the below fee schedule.

<u>PLUS</u> a single fee for each group of five or fewer such wells, according to the below fee schedule, based on the highest single pumping rate in each group.

Fee Schedule: For monitoring and observation wells - - \$ 30.00

For wells which pump less than 50 gallons per minute - - \$ 30.00 For wells which pump 50 gallons per minute or more - - \$ 70.00

Example:

For a site plan where construction of fourteen monitoring wells has been approved, a registration fee of \$240.00 is calculated as follows:

\$ 30.00 for all wells on the site regardless of the total number of wells

+\$150.00 for the first five wells registered @ \$30.00 each

+\$ 60 .00 for two additional groups of five or fewer monitoring wells @ \$30.00 each \$240.00 TOTAL

For future wells constructed at this site, a copy of the remedial action approval letter, a new site plan, aerial photograph, separate Water Well Registration forms and proper fees must be submitted.



Agency	Project	Elapsed	Public	Time	Complexity	Fee or	Estimated
		Time - 1	Benefit - 2	Sensitivity -3	-4-	Non-Fee	Completion
Revenue/Sec. Of State	State Tax Liens	Very Long	Modest	Flexible	Very High	Fee	07/01/00
Administrative Services	Employee Suggestion Form	Very Long	Modest	Flexible	Low	Non-Fee	08/15/00
CIO	Online Business Survey	Moderate	Extensive	Firm	High	Non-Fee	05/15/01
CIO	Business Inventory Edit Tool	Moderate	Extensive	Firm	Moderate	Non-Fee	05/15/01
Auditor	Database Enhancement #2	Moderate	Large	Flexible	High	Non-Fee	05/15/01
Administrative Services	Online Directory Order Form	Moderate	Small	Firm	Moderate	Non-Fee	05/15/01
Administrative Services	Motor Pool Reservation System	Very Long	Modest	Flexible	Very High	Non-Fee	06/01/01
Secretary of State	UCC Images	Long	Large	Firm	Very High	Fee	06/01/01
Real Estate Commission	Single-Signature Forms	Long	Modest	Firm	High	Non-Fee	06/01/01
Judge Burns	Court Hearing Scheduling	Very Long	Small	Flexible	High	Non-Fee	06/01/01
Electrical Division	Multi-State Reciprocity	Moderate	Modest	Flexible	Moderate	Non-Fee	06/01/01
Historical Society	Web Images	Short	Modest	Flexible	Low	Non-Fee	06/01/01
Natural Resources	Well Registration	Long	Modest	Firm	Very High	Fee/Grant	07/01/01
CIO	Forms Automation	Short	Extensive	Firm	Very High	Non-Fee	07/01/01
Secretary of State	UCC Article 9 Upgrades	Short	Large	RS	High	Fee	07/01/01
County Project	521 Real Estate Forms	Long	Modest	Firm	Very High	Grant	07/01/01
Real Estate Commission	Forms/Payment Processing	Long	Modest	Firm	High_	Fee	07/01/01
County Project	Marriage License Application	Long	Modest	Firm	High	Grant	07/01/01
County Project	Tobacco License Renewals	Long	Modest	Firm	High	Grant	07/01/01
Agriculture	Food Permit Renewal 2001 Upgrade	Moderate	Modest	RS	Moderate	Grant	07/01/01
IRS/Sec. Of State	Federal Tax Liens	Very Long	Modest	Flexible	High	Fee	07/01/01
Insurance	Searchable Database	Very Long	Modest	Flexible	High	Non-Fee	07/01/01
Motor Vehicles	Interactive Drivers Test	Moderate	Extensive	Flexible	Moderate	Non-Fee	07/01/01
Crime Commission	Searchable Database	Moderate	Modest	Flexible	Very High	Non-Fee	07/01/01
Secretary of State	EFS Filings	Moderate	Modest	Firm	Very High	Fee	07/01/01
Banking & Finance	Mutual Fund Database Search	Moderate	Modest	Flexible	High	Non-Fee	07/01/01
Historical Society	Searchable Database #2	Moderate	Modest	Flexible	High	Non-Fee	08/01/01
Brand Committee	Brand Database Enhancements	Moderate	Small	Flexible	Moderate	Non-Fee	08/01/01
Energy Office	Loan Program Automation	Very Long	Modest	Flexible	Very High	Grant	09/01/01
Historical Society	Searchable Database #3	Moderate	Modest	Flexible	High	Non-Fee	09/01/01
CIO	Business Portal	Moderate	Extensive	Firm	Very High	Non-Fee	09/01/01
Real Estate Commission	Online License Renewal	Long	Modest	RM_	High	Fee	09/01/01
Engineers & Architects	Online License Renewal	Short	Modest	RM	High	Unknown	09/01/01
Arts Council	E-Granting Project	Long	Small	Firm	High	Unknown	09/01/01

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Property Assess. & Tax.	Assessor Survey	Moderate	Small	Firm	High	Non-Fee	09/01/01
Revenue	Income Tax Withholding	Long	Large	Flexible	Very High	Non-Fee	09/01/01
Accountability & Disclosure	Campaign Finance Statement Filing	Long	Small	Flexible	Very High	Non-Fee	09/01/01
Banking & Finance	Interagency Disciplinary DB	Moderate	Modest	Flexible	Very High	Non-Fee	09/01/01
Education	Meeting Calendar	Moderate	Modest	Flexible	Moderate	Non-Fee	09/01/01
Historical Society	Searchable Database #4	Moderate	Modest	Flexible	High	Non-Fee	10/01/01
Health & Human Services	Professional License Renewals	Short	Large	RM	High	Unknown	10/01/01
Motor Vehicles	Online Message Plate Ordering	Moderate	Large	Flexible	High	Unknown	10/01/01
Historical Society	Searchable Database #5	Moderate	Modest	Flexible	High	Non-Fee	11/01/01
Agriculture	Pesticide Registration 2001 Upgrade	Moderate	Modest	RM	Moderate	Grant	11/01/01
Motor Vehicles	Driver Reinstatement	Moderate	Modest	Flexible	High	Unknown	11/01/01
Revenue	1040 NS (Short Form)	Long	Extensive	RL	Very High	Fee	01/01/02
Revenue	1040 N (Long Form)	Long	Extensive	RL	Very High	Fee	01/01/02
Secretary of State	County Project - Expanded	Short	Extensive	Firm	High	Pending Approp.	06/01/02
							-
1 - Elapsed Time Key							<u> </u>
Short = < 3 months					<u> </u>		<u> </u>
Moderate = 3-6 months							ļ
Long = 6-12 months							
Very Long = > 1 year				<u> </u>			ļ
2 - Public Benefit Key					<u> </u>		<u> </u>
Extensive = Citizens in Ger	neral, Large Market Segments (e.g., busine	ss, generally) of	Extensive Size				
Large = Specific Constitue	ncies (perhaps in combination) of Significa	nt Size			·	<u> </u>	
Modest = Specific Constitu	nencies of Modest Size			<u> </u>	<u> </u>	<u> </u>	<u> </u>
Small = Specific Constitue:							
3 - Time Sensitivity Key					· <u></u>		<u> </u>
Rigid = Date-certain deadline (e.g., license renewal or filing period)							
Short-Term Deadline = < 3 months							
Medium-Term Deadline = 3-6 months							
Long-Term Deadline =						- 1 - 1 - 1 - 1 - 1 - <u></u>	

**Long-Term Deadline** = > 6 months

Firm = Date-preferred deadline (e.g., seasonal considerations)

Flexible = No specific date required

4 - Complexity Key (Information gathering, work flow, deliverables, back-end integration, network requirements and feature creep potential)

Very High = Several aspects of the project are complex (e.g., lengthy forms, complicated work flow, database issues, network issues, undefined scope).

High = Some aspects of the project are complex (e.g., complicated work flow but few or no database or network issues or vice versa, defined scope).

Moderate = All aspects of the project are reasonably straightforward

Low = Little complexity in all aspects of the project.

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Web Sites Currently Requiri	ng Development Assistance, Train	ining, Technical Suppor	rt			
Abstractors' Board	i -		1			
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Account	Project	Marketing	Developer	Active	User	Web		Pending
20-Mar		Assignment	Assignment	Develop.	Testing	Devel.	Training	Start
Abstractors' Board	Web Site	Dan					1	X
Accountability & Disclosure	Campaign Finance Statement Filing		Dave P.	<del></del>			1	X
Administrative Services	Online Directory Order Form	Mike	Dave P.	X			1	
Administrative Services	Motor Pool Reservation System	Rod	Kevin		X			
Administrative Services	Employee Suggestion Form		Jeff P.		X			
Administrative Services	General Web Site Support	Dan				X	X	
Administrative Services	DOC WIDEN Web Site	Dan			X	X		
Administrative Services	Radio Project Web Site	Dan			X	X		
Agriculture	Food Permit Renewal 2001 Upgrade	Rod	Jeff P.		<u> </u>			X
Agriculture	Pesticide Registration 2001 Upgrade		Jeff P.					X
Arts Council	E-Granting Project	Mike						Х
Athletic Commission	Web Site	Dan				X	X	
Attorney General	Web Site	Dan					X	
Auditor	Database Enhancement #2		Jeff P.	X				
Banking & Finance	Mutual Fund Report Filing	Mike						X
Banking & Finance	Interagency Disciplinary DB	Mike	Dave B.					X
Barber Examiners	Web Site	Dan			X	X		
Brand Committee	Brand Database Enhancements		Ben					X
Community College Ass'n.	Web Site	Dan			X	X		
County Project	Marriage License Application	Dan						X
County Project	Tobacco License Renewals	Dan						X
County Project	521 Real Estate Forms	Dan						X
Crime Commission	Searchable Database		Dave B.					X
Dairy Development Board	Web Site	Dan			X	X	X	
Education	Meeting Calendar	Mike						X
Electrical Division	Multi-State Reciprocity		Dave B.					X
Energy Office	Loan Program Automation	Rod	Dave B.					X
Engineers & Architects	Online License Renewal	Dan		****				Х
Geologists Board	Web Site	Dan						X

Dave B.

X

Trailblazer Order Form

Historical Society

Due Date	
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Historical Society	Searchable Database #2		Dave B.	Ī	1			X
Historical Society	Searchable Database #3		Dave B.	<del> </del>	<del> </del>	1		X
Historical Society	Searchable Database #4		Dave B.	†	1	<u> </u>		X
Historical Society	Searchable Database #5		Dave B.		<u> </u>			X
Indian Commission	Web Site	Dan			X	X		
Industrial Relations	Web Site	Dan						
Insurance	Searchable Database	Mike						Х
Judge Burns	Court Hearing Scheduling	Mike	Ben		X			
Mexican-American Comm.	Web Site	Dan			X	1		
Motor Vehicles	Interactive Drivers Test	Dan	Dan/Jason			X		
Motor Vehicles	Driver Reinstatement	Rod			1			X
Motor Vehicles	Online Message Plate Ordering	Rod						X
Motor Vehicle Ind. Lic. Board	Web Site	Dan			-			X
Natural Resources	Well Registration	Rod	Jeff P.		X			
Oil & Gas Commission	Web Site	Dan			X	X		
Pardons Board	Web Site	Dan						X
Parole Board	Web Site	Dan						X
Property Assess. & Tax.	Assessor Survey	Mike	Jeff P.	X				
Racing Commission	Web Site	Dan	-		X	X		
Real Estate Commission	Various Forms		Dave P.	X				
Revenue	Income Tax Withholding		Jeff P.		-			X
Revenue	1040 N (Long Form)		Jeff P.		<del> </del>		,	X
Revenue	State Tax Liens		Kevin	<del> </del>	X	ļ		· · · · · · · · · · · · · · · · · · ·
Revenue	Motor Fuels Forms		Kevin	<del> </del>	X		<u> </u>	<u> </u>
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Secretary of State	UCC Article 9 Upgrades		Kevin					X
Secretary of State	EFS Filings	·	Kevin					X
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Agency	Project	Elapsed	Public	Time	Complexity	Fee or
		Time - 1	Benefit - 2	Sensitivity -3	- 4 -	Non-Fee
·	<u> </u>					··
Revenue/Sec. Of State	State Tax Liens	Very Long	Modest	Flexible	Very High	Fee
Administrative Services	Employee Suggestion Form	Very Long	Modest	Flexible	Low	Non-Fee
CIO	Online Business Survey	Moderate	Extensive	Firm	High	Non-Fee
CIO	Business Inventory Edit Tool	Moderate	Extensive	Firm	Moderate	Non-Fee
Auditor	Database Enhancement #2	Moderate	Large	Flexible	High	Non-Fee
Administrative Services	Online Directory Order Form	Moderate	Small	Firm	Moderate	Non-Fee
Administrative Services	Motor Pool Reservation System	Very Long	Modest	Flexible	Very High	Non-Fee
Secretary of State	UCC Images	Long	Large	Firm	Very High	Fee
Real Estate Commission	Single-Signature Forms	Long	Modest	Firm	High	Non-Fee
Judge Burns	Court Hearing Scheduling	Very Long	Small	Flexible	High	Non-Fee
Electrical Division	Multi-State Reciprocity	Moderate	Modest	Flexible	Moderate	Non-Fee
Historical Society	Web Images	Short	Modest	Flexible	Low	Non-Fee
Natural Resources	Well Registration	Long	Modest	Firm	Very High	Fee/Grant
CIO	Forms Automation	Short	Extensive	Firm	Very High	Non-Fee
Secretary of State	UCC Article 9 Upgrades	Short	Large	RS	High	Fee
County Project	521 Real Estate Forms	Long	Modest	Firm	Very High	Grant
Real Estate Commission	Forms/Payment Processing	Long	Modest	Firm	High	Fee
County Project	Marriage License Application	Long	Modest	Firm	High	Grant
County Project	Tobacco License Renewals	Long	Modest	Firm	High	Grant
Agriculture	Food Permit Renewal 2001 Upgrade	Moderate	Modest	RS	Moderate	Grant
RS/Sec. Of State	Federal Tax Liens	Very Long	Modest	Flexible	High	Fee
nsurance	Searchable Database	Very Long	Modest	Flexible	High	Non-Fee
Motor Vehicles	Interactive Drivers Test	Moderate	Extensive	Flexible	Moderate	Non-Fee
Crime Commission	Searchable Database	Moderate	Modest	Flexible	Very High	Non-Fee
Secretary of State	EFS Filings	Moderate	Modest	Firm	Very High	Fee
Banking & Finance	Mutual Fund Database Search	Moderate	Modest	Flexible	High	Non-Fee
Historical Society	Searchable Database #2	Moderate	Modest	Flexible	High	Non-Fee
Brand Committee	Brand Database Enhancements	Moderate	Small	Flexible	Moderate	Non-Fee
Energy Office	Loan Program Automation	Very Long	Modest	Flexible	Very High	Grant
Historical Society	Searchable Database #3	Moderate	Modest	Flexible	High	Non-Fee
CIO	Business Portal	Moderate	Extensive	Firm	Very High	Non-Fee
Real Estate Commission	Online License Renewal	Long	Modest	RM	High	Fee
Engineers & Architects	Online License Renewal	Short	Modest	RM	High	Unknown
Arts Council	E-Granting Project	Long	Small	Firm	High	Unknown
Property Assess. & Tax.	Assessor Survey	Moderate	Small	Firm	High	Non-Fee

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Revenue	Income Tax Withholding	Long	Large	Flexible	Very High	Non-Fee
Accountability & Disclosure	Campaign Finance Statement Filing	Long	Small	Flexible	Very High	Non-Fee
Banking & Finance	Interagency Disciplinary DB	Moderate	Modest	Flexible	Very High	Non-Fee
Education	Meeting Calendar	Moderate	Modest	Flexible	Moderate	Non-Fee
Historical Society	Searchable Database #4	Moderate	Modest	Flexible	High	Non-Fee
Health & Human Services	Professional License Renewals	Short	Large	RM	High	Unknown
Motor Vehicles	Online Message Plate Ordering	Moderate	Large	Flexible	High	Unknown
Historical Society	Searchable Database #5	Moderate	Modest	Flexible	High	Non-Fee
Agriculture	Pesticide Registration 2001 Upgrade	Moderate	Modest	RM	Moderate	Grant
Motor Vehicles	Driver Reinstatement	Moderate	Modest	Flexible	High	Unknown
Revenue	1040 NS (Short Form)	Long	Extensive	RL	Very High	Fee
Revenue	1040 N (Long Form)	Long	Extensive	RL	Very High	Fee
Secretary of State	County Project - Expanded	Short	Extensive	Firm	High	Pending Approp.
1 - Elapsed Time Key						
Short = < 3 months						
Moderate = 3-6 months						
Long = 6-12 months						
Very Long = > 1 year						
2 - Public Benefit Key			·			
Extensive = Citizens in General,	Large Market Segments (e.g., business, general	y) of Extensive Si	ze			
Large = Specific Constituencies	(perhaps in combination) of Significant Size					·
Modest = Specific Constituencie	s of Modest Size					
Small = Specific Constituencies	of Small Size	•				
3 - Time Sensitivity Key						
Rigid = Date-certain deadline (e	g., license renewal or filing period)					
Short-Term Deadline = < 3 m	onths					
Medium-Term Deadline = 3	6 months					
Long-Term Deadline = > 6	months					
Firm = Date-preferred deadline (	e.g., seasonal considerations)			-		
Flexible = No specific date requi						
4 - Complexity Key (Information	gathering, work flow, deliverables, back-end	integration, netw	ork requireme	nts and feature	reep potentia	)
Very High = Several aspects of	the project are complex (e.g., lengthy forms,	complicated worl	k flow, databas	e issues, networ	k issues, unde	ined scope).
	ect are complex (e.g., complicated work flow bu					
Moderate = All aspects of the pr	eject are reasonably straightforward					
Low = Little complexity in all as	spects of the project.		l			

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Web Sites Currently Requiring Development Assistance, Training, Technical Support								
Abstractors' Board								
Motor Vehicle Ind. Lic. Board								
Barber Examiners								
Mexican-American Comm.								
Indian Commission								
Administrative Services								
Community College Ass'n.		·			<u> </u>			
Dairy Development Board								
Geologists Board								
Grain Sorghum Board								
Oil & Gas Commission								
Pardons Board	·							
Parole Board								
Attorney General								
Industrial Relations								
Racing Commission								
Pilot County Sites								
Internal Projects	·	****						
Web Server Upgrade	<u> </u>				<b></b>			
Workstation Upgrade								
Project Mgmt. System								
Web Site Mgmt. Software					ļ			

#### PRIVACY NOTICE

Please be advised that all information which is collected by state agencies is likely to be considered a public record which is available for public review under the Nebraska Public Records Statutes unless there is a specific statute which allows that information to be kept confidential. An example of a specific statute which allows certain types of information to be kept confidential may be found at Neb. Rev. Stat. Section 84-712.05.

The State of Nebraska Official Government web site is maintained by a private company, Nebraska Interactive, Inc. under contract with and management of the Nebraska State Records Board. Data gathered through the state's official web site, or through portals or data interchanges maintained by Nebrask@ Online and submitted to state agencies are government records subject to the same rules of access and disclosure as they would be if submitted in paper form. As stated elsewhere in this notice, the general rule under Nebraska public records law is that all government records are open to public inspection unless expressly exempt from that requirement by law.

Nebraska Interactive collects, retains and utilizes personal information about its customers only when they volunteer to subscribe to Nebrask@ Online. The information is used to administer subscriber accounts and to provide products and services requested by Nebrask@ Online subscribers. This information is considered information that belongs to Nebraska Interactive, Inc., not the state of Nebraska. Records containing personal information about Nebrask@ Online subscribers are not a public record subject to public disclosure laws and will not be released or resold for commercial or other purposes.

Nebraska Interactive may retain statistical and technical data about visits or hits to site, such as the date and time of the visit, length of the visit, pages visited, etc. The information we collect is used to improve the content of our Web services and help us understand how people are using our services. We analyze our web site logs to continually improve the value of the materials available on our site. The information in our web site logs is not personally identifiable (except for password protected areas, see Nebrask@ Online Subscribers paragraph above), and we make no attempt to link it with the individuals that browse our web site.

Some of this statistical information, such as a running count of the number of visitors, may be displayed on the website or shared with other state governments or agencies to aid in the provision of better service to the public.

#### Contract Provisions Checklist for Compliance Audit as Required Under the Current Contract with the Nebraska State Records Board

These Provisions were selected based upon 4 criteria:

- 1. The activity or requirement is not necessarily regularly monitored or reported to the State Records Board or Records Board Staff
- 2. The activity or requirement is a significant component of the role and duties of Nebrask@ Online.
- 3. The activity or requirement is not currently being reviewed as part of Nebrask@ Interactive's annual audit.
- 4. The activity or requirement is specific enough to be ascertained by audit procedures.

(numbers correspond to original RFP section numbers, a copy of which can be supplied upon request).

- 4.1.8 Assist the Nebraska State Records Board in seeking advice from the general public, its subscribers, professional associations, academic groups and institutions, and individuals with knowledge of an interest in areas of networking, electronic mail, public information access gateway services, add-on services and electronic filing of information.
- 4.1.14 System must be accessible to end users running popular, widely available telecommunications software. Support must be provided for VT-xxx (100, 102, 200, 220, 300, 320) terminal emulations at minimum. Support for popular browser packages such as Netscape and Microsoft Internet Explorer are encouraged.
- 4.2.1 Keep a record of all gateway, network and related operations in a format and medium approved by the Nebraska State Records Board, which records shall be the property of the Nebraska State Records Board and shall maintain and be a custodian of all financial and operational records, documents and papers filed with the Nebraska State Records Board.

- 4.3.9 Prepare brochures, advertisements, user instructions, training materials, and price guides subject to Nebraska State Records approval;
- 4.3.11 Provide telephone support for users as part of their subscription benefits without additional charge (the contractor is asked to specify the level and type of telephone support to be provided to customers);
- 4.4 Supply training and applicable instruction material to system users. Explain in detail how you will comply with this requirement.
- 4.7.2 Utilize appropriate hardware and software (compatible with Department of Administrative Services Central Data Processing (DAS CDP) Communications, and agency environments) to enable interactive exchange and adhere to all standards, policies, guidelines, and bulletins issued by DAS Central Data Processing and Communications Divisions relative to participation in the use of the State's central computing and telecommunications facilities. Copies of above guidelines may be obtained directly from the above noted agencies.
- 4.7.3 The manager must be able to repair or replace manager problem network hardware or software within two hours of failure or such other period as the contractor shall recommend, subject to Nebraska State Records Board approval. Contractors shall specify the additional cost, if any, to meet the two hour standard, over and above the cost of contractor's recommended period. The manager shall have a back-up system that will take over in the event the manager problem network hardware of software cannot be restored to an operational mode with the specific period.
- 4.7.4 On-site personnel for operations support shall be provided during operational hours of the network.
- 4.7.5 All systems analysis and programming activities shall be documented in accordance with DAS CDP or information provider standards, as applicable. Copies of all such work shall be furnished to DAS CDP or the information provider, as applicable, before such programs are implemented.
- 4.7.6 The average subscriber response time shall not be greater than five (5) seconds. Response time is defined as: the length of time beginning from when a command is received at the manager operated computer center and ending when the system produces a reply to be transmitted on the network. The manager shall submit to the Nebraska State Records Board monthly (unless otherwise

specified by the Nebraska State Records Board) records and reports relating to response time. The report shall include but not be limited to: blockage rates (number of calls reaching busy signal), number of calls in queue, length of time in queue, average and mean response time, and calls per hour operated. Contractors shall specify the additional cost, if any to meet the response time standard, over and above the cost of contractor's recommended period.

- 4.8 Normal and preventative maintenance shall be performed at times that shall not adversely impact daily operations. Explain in detail how you will meet this requirement involving cost details, if any.
- 4.17 Contractors shall submit a plan for back-up, disaster recovery and security. The issue of security shall include but not be limited to: security of equipment, files, network, confidentiality, and system abuse.

### Grant Project Status Report Second Quarter

Agency Name	Project Description	Original Grant Amount	Amount Spent To Date	Completion Date
Library Commission	Purchase Digital Microfilm/microfiche Scanner	\$7,000	\$7,000	June 2000
UNL-Conservation And Survey Division	Data Storage of Geologic Logs	\$24,805	\$19,632.47	July 31, 2001
State Patrol	Website Development Project	\$25,000	\$24,559	April 23, 2001
Energy Office	Dollar & Energy Saving Loan Program Automation Project	\$25,000	\$4,631.78	Unknown
Game & Parks	Interactive Internet Mapping	\$9,200	\$6,011.43	March-June 2001
*State Surveyor's	Website for historical survey Records	\$25,000	\$6,489.24	2002 - 2003
Secretary of State	County Website Pilot Project	\$22,500	\$18,713.75	June 2001
Attorney General	Attorney General's Opinions Online	\$8,000	\$0	Unknown
Brand Committee	Record 35,000 brands online	\$5,500	\$4,152.14	Sept. 2000
Wheat Board	Establish a web site	\$2,500	-\$0-	June 30, 2000

Historical Society	Libary/Archives Records Project	\$12,548	\$10,500	June 30, 2001
Dept. of Labor	Nebraska Workforce Development	\$25,000	\$2,000	JanJune 2001

<sup>\*</sup>Not reported yet for this quarter.