

**NEBRASKA STATE RECORDS BOARD
MEETING: February 4, 2015**

Nebraska State Capitol
Room 1507
Lincoln, NE
February 4, 2015
9:00 A.M.

AFFIDAVIT OF PUBLICATION

State of Nebraska } ss.
LANCASTER COUNTY,

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper one successive time(s) the first insertion having been on JANUARY 5, 2015 and thereafter on _____, 20____

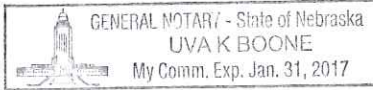
and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Barbara Chesnut

Subscribed in my presence and sworn to before me on Jan 5, 2015

UVA K BOONE Notary Public



Cost \$ 7.35 Reference # 7810827

Organization	Nebraska State Records Board
Activity	Public Hearing
Date of Activity	Wednesday, 02/04/2015
Time of Activity	Meeting starts at 9:00 AM Central
Last Updated	Monday, 01/05/2015
Location	Room 1507 State Capitol
Details	Public Meeting
Meeting Agenda	http://
Meeting Materials	http://
Person to Contact for Additional Information:	
Name	Cathy Danahy
Title	Executive Director
Address	440 South 8th Street, Suite 210 Lincoln, NE 68508
Telephone	(402) 471-2745
Fax	(402) 471-2406
E-Mail	cathy.danahy@nebraska.gov
Agency Homepage	http://www.staterecordsboard.nebraska.gov/

NOTICE OF PUBLIC MEETING
Notice is hereby given of a public meeting of the Nebraska State Records Board on Wednesday, February 4, 2015 at 9:00 AM, Nebraska State Capitol, Room 1507, Lincoln, NE. The agenda, which is kept continually current, is available at the Office of the Secretary of State, Suite 2300, State Capitol, Lincoln, NE for public inspection during regular business hours.
#7810827 1f Jan 5 9128677

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

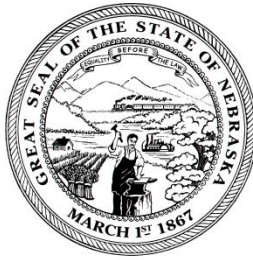
Room 1507

Lincoln, NE

February 4, 2015

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
 - a) **Action Item:** Approval of November 19, 2014 meeting minutes
 - b) **Action Item:** Approval of December 18, 2014 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-action item:** Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the NE Commission on Law Enforcement and Criminal Justice, the NE Commission on Problem Gambling and the Professional Practices Commission. Signed by Chairman Gale pursuant to Board Authority.
 - b) **Action Item:** Contract with OCIO for Portal Management (notice of termination)
8. EXECUTIVE DIRECTOR'S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance Report
 - b) NSRB Grant Status Report
9. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) **Action Item:** 2015 NSRB Business Plan
 - c) General Manager's Report
 - d) **Action Item:** Project Priority Report
10. DATE FOR NEXT MEETING
May 6, 2015
11. ADJOURNMENT
Action Item: Move to adjourn



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of November 19, 2014

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on November 19, 2014 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Don Stenberg, State Treasurer;
Scott Keene, representing the Insurance Industry;
Gerry Oligmueller, Acting Director of Administrative Services;
Brenda Ealey, representing Libraries;
Leslie S. Donley, representing the Attorney General;
Brenda L. Decker, representing the Governor;
Greg Osborn, representing the General Public;
Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry
Brian Buescher, representing the Legal Profession,
Mike Foley, Auditor of Public Accounts

Staff in attendance:

Cathy Danahy, Executive Director;
Colleen Byelick, Legal Counsel;
Tracy Marshall, Recording Clerk

Chairman Gale thanked Auditor Mike Foley and Governor Heineman for their service; he also thanked all members for their time and services to the Board.

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star October 21, 2014 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Konz moved to adopt the agenda as presented; seconded by Mr. Keene.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the August 6, 2014 meeting. Mr. Osborn moved to approve the minutes; seconded by Ms. Decker.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements and Addenda:

Agenda Item 7.a.1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Dakota City, Village of Elmwood, City of Fort Calhoun, Village of Greeley, and City of Pawnee City. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 7.a.2. Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the City of Dakota City (Addendum 1), Village of Elmwood (Addendum 1), City of Fort Calhoun (Addendum 1), Village of Greeley (Addendum 1) the City of Pawnee City (Addendum 1), and the City of Red Cloud (Addendum 1), Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 7.a.3. Addendum 8 (Revised) to the Electronic Government Service Level Agreement (EGSLA), between Nebraska Interactive, LLC, the NE State Records Board and the State Court Administrator-Court JUSTICE Bulk.

Agenda Item 7.a.4 Addendum 9 (Supersedes Addenda 3, 4, 6, and 7) to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Department of Agriculture-Fee Structure.

Mr. Hoffman explained the addendum. Chairman Gale distributed a letter he received today from Mr. Greg Ibach, Director, NE Department of Agriculture outlining the needs of their users and their position on the use of General Funds to continue to develop their online services. Chairman Gale suggested the Finances Review Subcommittee review Board policy issues regarding online service fees and revenue splits and make recommendations to the Board for consideration. After discussion, Mr. Foley moved to table the Addendum; seconded by Mr. Stenberg.

Voting For:	Buescher	Donley	Ealey	Foley
	Gale	Konz	Oligmueller	Osborn
	Stenberg	Wichita		

Voting Against: None

Absent: Decker Keene

The motion carried.

Agenda Item 7.b Lancaster County Treasurer Correspondence (Andy Stebbing)

Chairman Gale introduced Ms. Rhonda Lahm, Director, Nebraska Department of Motor Vehicles (DMV). Ms. Lahm testified in response to Lancaster County Treasurer Andy Stebbing’s letter requesting the NE State Records board and the State DMV consider a review of the State DMV program portal fees (convenience fees) for both echeck (paying with a checking/savings account) and credit cards.

Chairman Gale thanked Leslie Donley, Gerry Oligmueller and Brenda Decker for their service on the Board.

Agenda Item 7.b. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2013 AND 2012

Chairman Gale announced he had appointed Mr. Stenberg to this subcommittee. Mr. Foley, Chairman of the Finances Review Subcommittee, reported the subcommittee (Mr. Foley, Mr. Keene, Ms. Wichita, and Mr. Stenberg) met to review the audit report. He said it was the subcommittee’s unanimous recommendation that the full board accept the audit. Mr. Foley moved to receive the audit report for calendar year 2013; seconded by Mr. Osborn.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT**Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented the September, 2014 Cash Fund Balance Report. She reported Grant Payments have been split out from *Other Contractual Services* and the only expense in *Other Contractual Services* are the payments made to the OCIO RFP Contract.

Mr. Stenberg requested a line be added to the report showing the total amount of revenue to the state agencies coming through the portal. Ms. Danahy will communicate this to Ms. Hinzman. Mr. Osborn requested a Year to Date amount for the fiscal year for each of the categories listed in the report rather than just the quarter reported. Ms. Danahy will discuss this with Ms. Hinzman and look into including this in the report. Mr. Osborn moved to approve the NSRB Cash Fund Balance Report; seconded by Mr. Buescher.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 8.b. NSRB State/Local Grant Project Status Report

Ms. Danahy presented September, 2014 State/Local Grant Project Status Report.

Chairman Gale declared a recess at 10:35 A.M.

Chairman Gale reconvened the meeting at 10:55 A.M.

Agenda Item 9. NEBRASKA.GOV REPORTS**Agenda Item 9.b. General Manager's Report**

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 3rd Quarter 2014 General Manager's Report. Mr. Osborn asked if Mr. Hoffman could give the Board the revenue figure that comes in that is part of the fees that are given to the Board from which the 10% partner share is derived. Mr. Hoffman said he would provide that to Mr. Osborn.

Chairman Gale asked if the development and management costs for applications that are successful (revenue generating) and those that are free services (non-revenue generating) can be differentiated. Mr. Hoffman said he would provide the over/under graph (provided in previous meetings) at the next meeting.

Ms. Decker left 11:25 A.M.

Mr. Keene left at 11:55 A.M.

Agenda Item 9.c. Project Priority Report

Mr. Hoffman presented the Project Priority Report. Ms. Donley moved to approve the Project Priority Report; seconded by Mr. Buescher.

Voting For:	Buescher	Donley	Ealey	Foley
	Gale	Konz	Oligmueller	Osborn
	Stenberg	Wichita		

Voting Against: None

Absent: Decker Keene

The motion carried.

Chairman Gale declared a lunch recess at 12:15 P.M.

Chairman Gale reconvened the meeting at 1:30 P.M.

Ms. Decker returned at 1:30 P.M.

Mr. Keene returned at 1:30 P.M.

Agenda Item 10. OCIO CONTRACT FOR NETWORK MANAGER REQUEST FOR PROPOSAL (RFP)

At 1:35 P.M. Ms. Donley moved that the Nebraska State Records Board go into closed session for the limited purpose of discussing and reviewing a draft of the request for proposal for Network manager to manage the Nebraska.gov Network and for the protection of the public interest; seconded by Ms. Decker.

Chairman Gale repeated the motion.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 10. At 4:21 P.M. Ms. Donley moved that the Nebraska State Records Board adjourn from this closed session discussion of a Request for Proposal and return to the public meeting portion of the Nebraska State Records Board; seconded by Ms. Decker.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 10.a. Approve Network Manager Request for Proposal

Chairman Gale entertained a motion to adopt the Request for Proposal for Network Manager to manage the Nebraska.gov network as proposed and revised. Mr. Osborn so moved; seconded by Mr. Stenberg.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 10.b. Approve RFP Evaluation Matrix

Chairman Gale entertained a motion to approve and adopt the Evaluation Scoring Matrix as proposed and revised. Mr. Foley so moved; seconded by Mr. Stenberg.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Oligmueller	Osborn
	Stenberg	Wichita			

Voting Against: None

Absent: None

The motion carried.

Agenda Item 11. DATE FOR NEXT MEETING

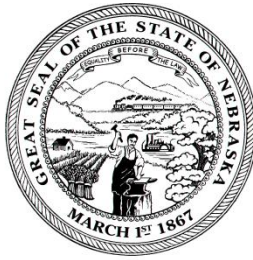
To be determined.

Agenda Item 12. ADJOURNMENT

Ms. Stenberg moved to adjourn the meeting; seconded by Mr. Foley. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 4:50 P.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of December 18, 2014

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:10 A.M. on December 18, 2014 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Don Stenberg, State Treasurer;
Scott Keene, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Leslie S. Donley, representing the Attorney General;
Brenda L. Decker, representing the Governor;
Greg Osborn, representing the General Public;
Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry;
Brian Buescher, representing the Legal Profession;
Mike Foley, Auditor of Public Accounts

Absent:

Gerry Oligmueller, Acting Director of Administrative Services

Staff in attendance:

Cathy Danahy, Executive Director;
Colleen Byelick, Legal Counsel;
Anna Castro, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star December 6, 2014 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Konz moved to adopt the agenda as presented; seconded by Mr. Keene.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Osborn	Stenberg
	Wichita				

Voting Against: None

Absent: Oligmueller

The motion carried.

Agenda Item 5. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 6. CONTRACT FOR NETWORK MANAGER REQUEST FOR PROPOSAL (RFP) (CLOSED SESSION) - Bo Botelho, Administrator, Administrative Services Materiel Division

At 9:15 A.M. Ms. Donley moved that the Nebraska State Records Board go into closed session for the limited purpose of discussing and reviewing a draft of the request for proposal for Network manager to manage the Nebraska.gov Network and for the protection of the public interest; seconded by Ms. Decker.

Chairman Gale repeated the motion.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Osborn	Stenberg
	Wichita				

Voting Against: None

Absent: Oligmueller

The motion carried.

Ms. Donley moved that the Nebraska State Records Board adjourn from this closed session discussion of a Request for Proposal and return to the public meeting portion of the Nebraska State Records Board; seconded by Mr. Keene.

Voting For:	Buescher	Decker	Donley	Ealey	Foley
	Gale	Keene	Konz	Osborn	Stenberg
	Wichita				

Voting Against: None

Absent: Oligmueller

The motion carried.

Chairman Gale entertained a motion with regard to the term of the Network Manager Request for Proposal. Mr. Osborn made a motion to amend the Network Manager Request for Proposal to change the term to three (3) years with two (2) one (1) year extensions; seconded by Ms. Decker.

Voting For:	Decker Konz	Donley Osborn	Ealey Wichita	Gale	Keene
Voting Against:	Buescher	Foley	Stenberg		
Absent:	Oligmueller				

The motion carried.

Agenda Item 6.a. Approve Network Manager Revised Request for Proposal

Chairman Gale entertained a motion to adopt the revised Request for Proposal for Network Manager to manage the Nebraska.gov network as proposed and revised including the amendment which changes the term of the contract to three (3) years with two (2) one (1) year extensions and any other changes made to the Request for Proposal during the closed session. Mr. Keene so moved; seconded by Mr. Konz.

Voting For:	Buescher Gale Wichita	Decker Keene	Donley Konz	Ealey Osborn	Foley Stenberg
Voting Against:	None				
Absent:	Oligmueller				

The motion carried.

Agenda Item 7. DATE FOR NEXT MEETING
February 4, 2015.

Agenda Item 8. ADJOURNMENT

Ms. Donley moved to adjourn the meeting; seconded by Mr. Keene. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 10:45 A.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date

Summary List

Electronic Government Service Level Agreements

Nebraska.gov submits these signed Electronic Government Service Level Agreements to the Board. The agreements use the approved template, and replace the original Interagency Agreements signed between these agencies and the Nebraska State Records Board. No action necessary.

<u>New EGSLA</u>	NSRB Chairman <u>Signature</u>
Law Enforcement and Criminal Justice Commission	12/16/2014
Problem Gambling Commission	12/16/2014
Professional Practices Commission	01/02/2015

**Electronic Government Service Level Agreement
with
<Partner Name>**

This Agreement is made by and among Nebraska Interactive, LLC, a Nebraska Limited Liability Company (Manager), the Nebraska State Records Board (the "NSRB"), and <Partner Name>, (a state, county or local government agency of Nebraska) ("Partner").

This Agreement is subordinate to the State of Nebraska Contract between NSRB and Manager to operate and manage the Nebraska.gov Network ("the Master Contract") and is subject to all terms and conditions therein.

WHEREAS, Partner is a data providing/collecting entity with which electronic communication is desired; and

WHEREAS, Manager desires to access and/or electronically collect such data in order to develop, maintain, and enhance electronic services to Partner.

NOW, THEREFORE, in consideration of the mutual conditions, covenants, and premises contained in this Agreement, the parties agree as follows:

- 1) **PURPOSE** – The purpose of this Agreement is to grant Manager the access and authority to electronically collect data for the purpose of providing electronic services which may include interface and database development, application development and support, and payment processing hardware and support, and to set forth conditions and responsibilities associated with said electronic services. Any desired services and associated charges or fees will be set forth in an addendum to this Agreement.
- 2) **INTERFACE AND DATABASE DEVELOPMENT** – Manager will provide a customer friendly interface to successfully update application data and/or accept and complete user Electronic Payments. Manager will establish a database to properly store the payment information and provide appropriate reporting to the Partner offices. Manager will provide online access to the Partner to view transactions for any particular day or cumulative timeframe and their subsequent status via the Internet.
- 3) **APPLICATION SUPPORT**
 - a) Manager agrees to provide support to users who require access to an online service set forth in an addendum to this Agreement. Such support shall include answering user questions and addressing problems related to screen or report formats, codes, abbreviations, billing policy, error messages, problems and other access concerns.
 - b) It is agreed that the Partner will be responsible for answering all user questions related to the Partner's business processes, as well as the Partner's rules and regulations, policies and procedures applicable to an addendum to this Agreement.
 - c) Manager agrees to participate in any and all meetings that the Partner identifies as necessary in order for Manager to provide a high level of customer support. The Partner agrees to supply Manager with all information necessary so that Manager can assist user as indicated above.

- d) The Partner agrees to grant access to information necessary for Manager to perform updates or maintenance for electronic access to public records for services set forth in addendums related to this Agreement.
 - e) The Partner agrees to update and keep Manager informed on substantive changes in the law relating to electronic services provided by Manager.
- 4) SERVICE HARDWARE SUPPORT (if applicable)
- a) Manager shall provide hardware support for payment processing service cards and/or swipe hardware, if such hardware is used by Partner and if it has been obtained through Manager. Such support shall be directed to answering Partner questions and resolving problems related to installation, use of the check/card swipe hardware, codes, abbreviations, and error messages.
 - b) Manager shall repair or replace any defective card swipe hardware furnished through Manager to Partner. If required, replacement card swipe hardware will be shipped to arrive within two business days.
 - c) Manager agrees to participate in all meetings that the Partner identifies as necessary in order for Manager to provide hardware Service support. Partner agrees to supply Manager with all information necessary (within Partner's control) to aid Manager to assist Partner staff users at the Service hardware support level agreed above.
- 5) HARDWARE OWNER – Partner agrees that the card and/or check swipe hardware and all related equipment, supplies, or materials supplied to the Partner under this Agreement are owned by Manager.
- 6) CHANGES IN NETWORK - Both parties will provide thirty (30) days written notice of any planned, material changes in Network operations affecting the Partner's online service, unless otherwise agreed to by both parties. A "material change" is defined as a change that adds to the complexity of an Application or diminishes the services provided. These changes will include, but are not limited to file format changes, changes in data transfer and retrieval procedures, Application coding changes, URL migrations and interface content changes.
- 7) PARTNER FEES – Partner is responsible for correctly calculating any Partner fees and providing those fee calculations to Manager. Manager will not assume liability for Partner Application fee miscalculations that have been approved by the Partner as functionally correct. Also, Manager will not assume liability for Partner fee miscalculations due to system errors not caused by any act or omission on the part of Manager.
- 8) COSTS AND COMPUTER SYSTEMS FOR ELECTRONIC PAYMENT – Manager shall be responsible for all costs in supplying electronic payment reports and payment transaction confirmation numbers to the user. This includes the cost for Manager's interface with the Partner's system in order to provide such electronic payment reports and user payment transaction confirmation number. Such system shall:
- a) Supply the payment confirmation number to the user in an understandable and logical format acceptable to the Partner;
 - b) Supply reports to the Partner in an understandable and logical format; and

- c) Be tested, reviewed, and approved by the Partner before it is offered to the user.
- 9) ONLINE CARD SECURITY – Manager is responsible for online security consistent with online payment card industry standards, specifically, The Payment Card Industry’s Data Security Standards (“PCI DSS”).
- 10) TECHNOLOGY STANDARD –Manager agrees to comply with all published Nebraska Information Technology Commission (NITC) standards. NITC standards are available at <http://nitc.ne.gov/standards/>
- 11) CONFIDENTIALITY All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be regarded as confidential information. All materials and information provided by the Partner or acquired by the Manager on behalf of the Partner shall be handled in accordance with Federal and State Law, and ethical standards. The Manager shall treat, and shall require that its agents, employees, affiliates, parent company, and subcontractors treat such materials or information as confidential, as required by Federal and State Law. The Manager shall not be responsible for treatment contrary to State and Federal Law by the State, any agency, members of the public, or others not under the control of Manager.
- 12) AGREEMENT REPRESENTATIVES AND NOTICES - All matters relating to this Agreement shall be directed to the following persons. These designations may be changed following written notice from each party to the other party to this Agreement.

Mailing address: <Partner Name>
<Partner Address>
<Partner City, State, Zip Code>
Phone: <Contact Phone>
Fax: <Contact Fax>
Email: <Contact Email>

Mailing Address: General Manager/Network Manager
301 S 13, Suite 301
Lincoln, NE 68508
Phone: 402 471 7810
Fax: 402-471-7817
Email: ne-general-manager@nicusa.com

Mailing Address: Secretary of State
1445 K Street, Suite 2300
Lincoln, NE 68509
Phone: 402-471-1572
Fax: 402-471-3237

13) TERMINATION OF CONTRACT -

- a) Either Partner or the Manager shall have the right to terminate this Agreement or any addendum, for cause, subject to cure, by providing written notice of termination, to the other parties. Such notice shall specify the “for cause” reason, including citation to any specific provision of this Agreement, which gives rise to the notice and shall specify

action that can be taken by the other party to avoid termination of the Agreement or any addendum. A reasonable period of time of not less than sixty (60) days shall be given to cure, unless as otherwise agreed to by the parties.

For purposes of this Agreement, the phrase “for cause” shall mean any material breach by any party to this Agreement of the terms or conditions of this Agreement and any addendum.

In any instance of material breach by any party to this Agreement, the rights to pursue any and all remedies are available to the parties under the State Contract Claims Act.

b) At the option of the Manager and with thirty (30) days advance written notice to the Partner and NSRB, the Manager may terminate an addendum to this Agreement for a particular service if:

- i) There is insufficient interest in such service as demonstrated by low use and inadequate funding; or
- ii) There is a continuing failure by the Partner to update and make necessary information available to Manager as required by this agreement.

14) **TERM OF AGREEMENT** - This Agreement shall commence on the date of execution by all parties and shall be co-terminal with the Master Contract and any extensions or renewals thereof, unless earlier terminated in accordance with the terms of this Agreement.

15) **RELATIONSHIP OF PARTIES** - Notwithstanding any other provisions contained herein, it is expressly agreed that Manager is an Independent Contractor in the performance of each and every part of this Agreement and not an agent or employee of the NSRB or the Partner.

16) **CHANGES, MODIFICATIONS OR AMENDMENTS** - This Agreement may be changed, modified or amended at any time by an instrument in writing signed by the NSRB, Manager and the Partner.

17) **MARKETING** - Partner may provide reasonable marketing space in its publications (if and/or when such exists) at no charge, to allow promotion of Manager or its services.

18) **EXHIBIT SPACE** - The Partner may provide NSRB or Manager complimentary exhibit space and/or speaker time at any appropriate conventions and/or seminars, which Partner may host (if and/or when such exist).

19) **PAYMENT OF FEES** – Users of payment services set forth in an addendum to this Agreement will have several payment methods provided by Manager. The following outlines the Agreement for these payment methods.

- a) **Electronic Check Payments**—When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner fee. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide

Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.

- b) Credit Card Payments - When Manager is providing payment processing services, Manager will split the fee collected from the user into two transactions: 1. the portal fee and 2. the Partner amount due. Manager will send the Partner fee collected from the user to the designated Partner bank account. Manager will send the portal fee amount to an account designated by Manager. The portal fee payable to Manager is outlined in any addendum to this Agreement. Funds will be disbursed to the appropriate Partner bank account within three (3) business days of Manager receiving such funds. Manager shall provide Partner a detailed accounting report (with sensitive identifying information removed) showing all receipts and disbursements described in this section.
- c) Return/Chargeback - In the event a return/chargeback is received, user may incur an additional \$15.00 charge by Manager for the recovery of the handling and processing of these returns/chargebacks. The amount charged by Manager for the recovery of the handling and processing of these returns/chargebacks is subject to change without notification to the Partner. Manager will provide online access to a report to the Partner detailing all returns/chargebacks and reasons for the returns/chargebacks on each business day.
- d) Refunds --Refunds (funds credited back to the customer) will be initiated by the Partner based on the method provided to the Partner by the Manager. Refunds will be deducted from future Partner disbursements based on the transaction date of the refund.
- e) Credit Card Chargebacks--Manager will be responsible for the initial handling and recovery of all monies associated with chargebacks. In the event the Manager is unable to collect funds within sixty (60) days from receipt of notice, Manager will deduct chargeback from a future Partner disbursement. Partner will then be responsible for any business process needed to recover funds for chargebacks.
- f) Check Returns--Returned checks will be deducted from Partner Disbursement at the time the return is processed. The Partner will be responsible for collection of any returned checks due to insufficient funds, closed accounts, etc.
- g) Fees -Manager will be responsible for all electronic check processing fees, all credit card merchant account fees and chargeback account fees for the Manager merchant ID and for the Partner merchant ID unless otherwise set forth in an addendum to this Agreement.
- h) Subscription Services – When Manager is providing subscriber services, such services will be provided in accordance with terms and conditions set forth in the Master Contract Section III, FF –PAYMENT, and any amendments.

20) RECORDS AND FINANCES – All Manager’s documents and records relating to Electronic Payment transactions made via the Manager payment processing service shall be available for inspection and auditing in accordance with the Audit Requirements section of the Master Contract.

21) EXISTING SERVICES –All addendums for existing services between Manager and Partner in full force and effect as of one day prior to the date of this Agreement shall remain in full force

and effect under this new agreement until such time as they are cancelled, terminated, or amended in accordance with the terms of this agreement or expire under their own terms and shall be considered addendums to this new agreement.

22) ENTIRE AGREEMENT - This Agreement constitutes the complete and exclusive statement of the agreement between the parties hereto and supersedes all other prior written or oral contracts between the parties with respect to the subject matter hereof.

23) GOVERNING LAW – This Agreement shall be governed in all respects by the laws and statutes of the State of Nebraska.

24) SEVERABILITY - If any term or condition of the Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

25) ORDER OF PRECEDENCE – In the event of an inconsistency between the documents of this Agreement, the inconsistency will be resolved by giving precedence in the order indicated to the following:

- a. Any amendments to the Master Contract
- b. The Master Contract
- c. An addendum to this Agreement
- d. This Agreement

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized official or officers.

Nebraska Interactive, LLC (Manager)

<Partner Name>

General Manager

Date

<Authorized Person Title>

Date

Nebraska State Records Board (NSRB)

Chairman

Date

SERVICE AGREEMENT

THIS SERVICE AGREEMENT ("Agreement") is by and between the Office of the Chief Information Officer, an agency the State of Nebraska (the "Office of the CIO"), and the Nebraska State Records Board (the "Board") for assistance with the management and oversight of the state portal network manager and assistance with the administration of certain grant programs.

WHEREAS, the Office of CIO is responsible for providing information technology services and support to Nebraska state government agencies and other entities; and

WHEREAS, the Board was established by the Nebraska Records Management Act (the "Act") to advise and assist the State Records Administrator, designated by statute as the Secretary of State, in the performance of his or her duties, and to perform such other duties set forth in the Act; and

WHEREAS, the Act authorizes the Board to employ or contract with a network manager who shall provide the infrastructure and services needed to implement and operate the portal (defined as the state's centralized electronic information system by which public records or electronic information and services are provided using electronic access) and shall direct and supervise the day-to-day operations and expansion of the portal; and

WHEREAS, the Board, by way of RFP 2784Z1 and the resulting Contract Number 40626 O4, has contacted with Nebraska Interactive, LLC, to be the network manager (the "Network Manager") for the state portal; and

WHEREAS, the Board is responsible for providing appropriate oversight of the Network Manager; and

WHEREAS, the Board has authority to grant funds to a state or local agency for the development of programs and technology to improve electronic access to public records or electronic information and services consistent with the Act; and

WHEREAS, the Board has established certain grant programs ("Grant Programs") for distributing grant funds as authorized by the Act; and

WHEREAS, the Board wishes to procure the services of the Office of the CIO for the purpose of assisting in the oversight of the Network Manager and assisting in the administration of the Grant Programs.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. SERVICE DESCRIPTION. The Office of the CIO will provide the Board with support services and assistance with the management and oversight of the Network Manager and administration of the Grant Programs. The services include the following activities:

- Conduct regular status meetings with the Network Manager, to include:
 - Monitor the status of current projects;
 - Review and coordinate pending/requested projects;
 - Review and coordinate project prioritization;
 - Review general portal operations; and

- Review business plan status.
- Provide recommendations to the Network Manager and the Board on matters relating to portal operations and projects.
- Review, coordinate, and provide recommendations on the Grant Programs.

2. **TERM.** This Agreement is effective as of the date executed by both parties and will continue in effect until January 31, 2016, unless terminated earlier as provided herein.

3. **TERMINATION.** Either party may terminate this Agreement for any reason on 30 days' advance written notice.

4. **FEES FOR SERVICES.** The Office of the CIO will provide the services listed in Section 1 at no charge to the Board.

5. **COMPLETE AGREEMENT.** This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof. It may only be modified by an agreement in writing signed by both parties.

6. **COUNTERPARTS.** This Agreement may be executed originally or by facsimile, and in counterparts, each of which shall be deemed an original, and such counterparts together shall constitute one and the same instrument.

APPROVAL

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their authorized representatives as indicated below.

Office of the CIO

Brenda L. Decker

Brenda L. Decker
Chief Information Officer
501 S 14th Street
Lincoln, Nebraska 68509-5045

Date: 5-21-14

Nebraska State Records Board

John A. Gale

John A. Gale, Secretary of State, as
State Records Administrator
State Capitol Building, Suite 2300
Lincoln, Nebraska 68509-4608

Date: May 30, 2014

NSRB - CASH FUND BALANCE
State Records Board - Revenues & Expenditures
Quarter Ended December 31, 2014
FY 14-15

	<u>Oct, 2014</u>	<u>Prior Year Oct, 2013</u>	<u>Nov, 2014</u>	<u>Prior Year Nov, 2013</u>	<u>Dec, 2014</u>	<u>Prior Year Dec, 2013</u>	<u>Year to Date FY14-15</u>	<u>Year to Date FY13-14</u>
<u>Revenues:</u>								
Sale of Subscriber Services	\$621,949.55	\$533,572.12	\$636,349.02	\$596,861.10	\$545,718.27	\$508,698.19	\$3,586,659.09	\$3,333,516.88
General Business Fees	\$66.12	\$133.99	\$64.82	\$87.17	\$67.05	\$160.73	\$346.86	\$584.66
Driver Records	\$470.00	\$815.00	\$507.00	\$761.00	\$1,770.00	\$728.00	\$4,740.00	\$5,740.00
Investment Income	\$1,373.35	\$1,232.94	\$1,313.71	\$1,262.17	\$1,237.03	\$1,267.30	\$8,315.53	\$7,521.10
Total	\$623,859.02	\$535,754.05	\$638,234.55	\$598,971.44	\$548,792.35	\$510,854.22	\$3,600,061.48	\$3,347,362.64
<u>Expenditures:</u>								
State Agency Payment	\$379,094.42	\$338,357.41	\$390,042.88	\$382,602.71	\$330,949.68	\$319,587.93	\$2,212,854.99	\$2,127,110.86
NIC	\$213,525.34	\$173,123.40	\$218,598.06	\$190,211.38	\$186,045.19	\$164,239.05	\$1,197,651.46	\$1,063,492.56
Grant Payments		\$13,440.00		\$31,940.00		\$17,500.00	\$57,326.00	\$62,880.00
OCIO RFP	\$9,402.98						\$12,869.18	
Personal Services	\$5,101.34	\$4,702.26	\$4,793.55	\$4,653.01	\$4,793.60	\$4,623.07	\$29,069.55	\$27,848.31
Misc. Expense	\$147.37	\$496.60	\$349.15	\$204.69	\$373.32	\$311.59	\$1,704.98	\$1,880.64
Total	\$607,271.45	\$530,119.67	\$613,783.64	\$609,611.79	\$522,161.79	\$506,261.64	\$3,511,476.16	\$3,283,212.37
<u>Profit (Loss)</u>	\$16,587.57	\$5,634.38	\$24,450.91	(\$10,640.35)	\$26,630.56	\$4,592.58	\$88,585.32	\$64,150.27
<u>Fund Balance:</u>	\$813,816.02	\$727,839.91	\$838,266.93	\$717,199.56	\$864,897.49	\$721,792.14	\$864,897.49	\$721,792.14
Grant Encumbrances					\$10,080.00	\$230,065.00		
Unencumbered Funds					\$854,817.49	\$492,140.53		

State/Local Grant Project Status Report - 12/31/2014

Agency Name	Project Description	Date Grant Awarded	Original Grant Amount	Grant Balance Remaining	Balance Status	Stated Completion Date	Date of Last Payment
Blair, City of	GIS-Based Electronic Records Management	7/31/2013	\$10,080	\$10,080		Extended to December, 2014	
Boone County	Assessor GIS & County WebGIS	7/31/2013	\$19,913	\$0		June 30, 2014	Completed July, 2014
Scotts Bluff County Mapping	County WebGIS	7/31/2013	\$17,500	\$0		June 30, 2014	Completed July, 2014
Webster County	Assessor GIS	7/31/2013	\$19,913	\$0		June 30, 2014	Completed July, 2014
TOTALS			\$67,406	\$10,080			
1/26/2015 10:32							

2015 Business Plan

Submitted to the Nebraska State Records Board

Presented by:
Brent Hoffman,
General Manager

Telephone: (402) 471-7810
Fax: (402) 471-7817
E-mail: bhoffman@egov.com

Contents

EXECUTIVE SUMMARY	3
PORTAL STRATEGIES	5
Expanding the Network - New Business Initiatives.....	5
National Recognition	7
Finish what we started.....	7
PORTAL MARKETING PLAN	8
MOBILE STRATEGY SUMMARY	9
TECHNOLOGY SUMMARY	10

EXECUTIVE SUMMARY

As a baseball fan, there are three seasons to baseball. There is spring training, regular season and the post-season. Our game plan was outlined in the 2010 RFP/Contract continuing a vision for the future of the Nebraska.gov portal and an aggressive game plan for expanding our partnerships and services profile. During the regular season, at each board meeting we reviewed the game plan and what we've experienced were many successes, opportunities have risen that weren't expected, and planned prospects which have fallen flat. Through four years of our current contract with a two year extension, I consider ourselves in "Post-Season". The Post-Season is an exciting time because there is still exciting work to be done in 2015.

Expanding the Network has always been the focus of this contract and is our main business initiative for 2015. The opportunities we are working on in for 2015 clearly demonstrate our expertise in delivering e-government services. We take pride in going beyond the everyday request of turning a paper-form into an online application; we provide highly intuitive solutions, a flexible payment processing solution that now enables local government to be as efficient as State government, as well as suites of services as opposed to 1 dimensional services. Our processes and products are defined, efficient, intuitive and constantly up to date with the latest technologies. We look forward in finishing up our 2015 business initiatives with our heads raised high knowing we have delivered guaranteed elite quality services.

In Marketing we will:

- Enhance understanding of Nebraska.gov within Nebraska government, focusing on the Nebraska State Records Board members, Legislators and the new administration.
- Generate new service/partnership opportunities with state and municipal agencies.
- Drive adoption of Nebraska.gov online services through marketing and outreach to service customers, in partnership with the sponsoring government agencies.
- Generate increased awareness of the Nebraska.gov brand among State, counties, businesses and citizens.

In Mobile we will:

Continue our focus to re-design our partners' websites for responsive design to match the efforts we have done with the Nebraska.gov portal and applications. Our mobile strategy is aligned with the decreasing sales of computers and with the increase rise in the number of mobile devices as sole means of communication to the internet. Therefore, our goal is to increase organic adoption by making our sites and services accessible to the growing consumer pool of devices.

In the technical and security area we remain diligent by utilizing the ETS technology and infrastructures afforded to us. Our focus is on contributing to the betterment of the enterprise by implementing best practices in the areas of;

- Leveraging economies of scale
- Established Disaster Recovery model
- Flexible development languages
- PCI/DSS compliance

Our long terms goals are to keep electronic government thriving at the highest level in Nebraska. Driving usability through data will be what sets us apart in 3 to 5 years. We will expand our foothold in the mobile space with our strong focus on responsive design. Introducing contextual experience to our already robust mobile platform. Combining our focus on technology alongside of open data initiatives in the State and Nebraska will remain one of the top electronic States in the union.

We are excited about 2015 and the projects and goals we have set before you and look forward to our continued success.

A handwritten signature in black ink, appearing to be 'Brent Hoffman', followed by a long, thin horizontal line that tapers to the right.

Sincerely,
Brent Hoffman

PORTAL STRATEGIES

Expanding the Network - New Business Initiatives

Outlined below are initiatives we have identified as services that would create significant internal and external efficiencies for our partners. It is always an exciting process to evaluate what new things we can bring to the table with the goal to push the envelope and make an impact. It is truly important to us that we demonstrate that our initiatives continue to be fresh, innovative and aggressive. Although these services have been identified as having a strong impact on the State, during the concept and planning phases, there are times our partners run into technical or political roadblocks that change the direction or stop the project all together. In those cases, we move forward with the initiative next in line or one that may have presented itself after the start of the year. We look forward to expanding the State of Nebraska's Network with these services:

2015 Major Initiatives

- **Farmers Market** - The Nebraska Department of Agriculture manages the Senior and WIC Farmers Market programs which requires participating vendors to certify every three years and comply with program rules to stay certified. A new end to end application is being developed to manage this program as well as provide the public with a way to search vendors and Farmers' Markets statewide.
- **Voter Registration** – This new service will allow Nebraska residents to either update their current voter registration information or submit a new voter registration application. The system will work with the DMV data in order to validate user input.
- **DMV eNotice** - A new program for Nebraskan's to enroll in paperless notification of Motor Vehicle Registrations due is being developed for the Department of Motor Vehicles. This application will allow participants to receive notification electronically via email and or text message and encourage online registration renewals.
- **Driver License Services** - Nebraskan's moving must change their address with the DMV within 60 days of moving and must visit a Driver License Exam station in order to do so. An enhancement with the online Driver License Services system will allow individuals to upload proof of their new address which will be reviewed by the DMV before approving and completing the renewal or replacement request.
- **Certified Court Records** - Subscribers are able to view document/filing images as included in the court case search details. This new enhancement will allow users to request a particular document as a certified copy by the court and sent via email to the user. We would also include this option for the One-Time Court Case Search and the Appellate Courts Case Search.
- **Appellate Court Case Filings** – A new application that would allow Appellate and Supreme Court cases to be electronically filed. The use of this service would directly impact the adoption and usage of the Court of Appeals Case Search, which went live 09/2014.
- **Worker's Compensation Court Filings** – A new application where those attorneys filing in the Workers' Compensation Court will be able to file electronically. This application will include an admin interface where clerks are able to accept or decline filings.

- **Drupal for Counties** - Nebraska Counties need an easy to use, customizable website platform for them to be able to update the website on their own. Drupal will allow them to update their website on their own time, quickly and easily, without utilizing the outdated Zope interface that some counties currently use. Drupal has proven to be an effective platform that is easily managed, user friendly, and highly customizable. The main advantage for the Counties using Drupal is the ability to update the website right from their web browser, without any software purchase required and the easy to use word processor-like interface making knowledge of coding unnecessary and thereby creating immediate high level users.
- **Local PayPort** - PayPort has been growing in Nebraska's state and local government offices and partners find the reporting and affordability extremely beneficial and well received by customers. We will continue to develop this service to partners that want the benefits of collecting payments online but don't have the resources to afford the merchant fees. We have identified local entities based on population as first targets and counties who do not offer a payment method online.
- **Expanding Payment Processing Methods** - Individuals wishing to make online payments for state services or an in-person payment at a local government office may have options other than Credit Card and eCheck in 2015. We are taking the necessary steps to add new payment types for PayPal and PIN Debit transactions to be accepted through our payment processing system.

2015 Discovery Initiatives

- **Department of Health and Human Services** – Prior year discussions, with teams from DHHS, have created excitement on both side for a Vital Records suite of services. In 2015, we expect to continue to educate and discover ways to develop their online presence, streamline agency processes and are looking forward to working with a new administration.
- **Department of Labor** – A need to process payments online for overpaid benefits is currently in discussion. For security purposes, a custom application will be needed to process these payments as the current DOL system uses the debtors' ssn# as the primary account identifier.
- **Department of Revenue** - Many of the Department of Revenue's applications and website are not in a responsive design format which is a specialty of Nebraska Interactive. Responsive design enables users to connect to any service from any device. Our applications are responsive to any digital device and adjusts for the appropriate screen, whether a tablet, smartphone or computer. We will discuss this opportunity, as well as the opportunity to utilize our PayPort online application.
- **Department of Roads** – The Department of Roads is similar to Revenue in that while they have some services online, it appears they are struggling to keep them up to date with the advances in technology, such as updating services and their website to a responsive design format. We will discuss these opportunity with the Department of Roads.

National Recognition

As required by our contract “to assist in economic growth”, we recognize the power of delivering positive newsworthy stories to the media regarding the State being on the forefront of technology. Who doesn’t want their State to be tech-savvy as well as personally benefit from using those efficiencies? Companies and people looking to stay or relocate to the State want to know they live in a forward thinking state.

Promoting our partners services and winning recognition for our innovative solutions certainly has other states and industry groups knocking on our door wondering how they can implement the same solutions we have done in Nebraska. I.e. Court eFiling, Handicap Permits, Liquor License renewals, and the list goes on.

We will continue to work with our partners in 2015 to create press releases that will gain exposure for their online services. The ultimate goal of increased national recognition is to help the States reputation as an innovative State. This means not only seeking it in the eGovernment sector, but in the private sector, where our customers are. In addition, Nebraska.gov submits multiple awards annually on behalf of our partners. This is yet another example, not only for the service itself but for the agency and portal to gain recognition on a national level. We will continue to submit for the following national awards throughout the year: Best of the Web (BOW), Center for Digital Government, GovMark, and NASCIO.

Finish what we started

It is important to us that we do what we say. It is important for us to demonstrate our ability to follow through not only with short-term projects but long term objectives. In 2015 we will be reviewing the contract to identify any opportunities that have not been reported on. We will provide updates and conclusions to all of our expectations outlines in our Business plan in our RFP response. This includes but is not limited to our:

- *Scope of Work*
- *Future revenue based services*
- *General Operations*

PORTAL MARKETING PLAN

Creating online services is only one piece of Nebraska Interactive mission. Neither the public nor government agencies can realize the benefits of eGovernment unless the online services are used and a significant portion of manual/paper processes are diverted to online transactions. We also know that success of the self-funded revenue model used to support Nebraska.gov requires that the eGovernment interactive services be used. The marketing plan focuses on leveraging government, community and private organizations to promote eGovernment and to drive traffic to the portal.

Marketing Goals for 2015:

1. Enhance understanding of Nebraska.gov within Nebraska government, focusing on the new administration as well as the new Nebraska State Records Board members and Legislators. Generate new service/partnership opportunities with state and municipal agencies.
 - a. Prepare new introductory and leave behind materials
 - i. Restructure "Who we are and what we do" pamphlet
 - ii. Complete Nebraska Interactive Microsite
 - iii. Modernize Marketing materials of key services
 - iv. Generate media piece/article and proactively engage media outlets
 - b. Develop new partnerships and business opportunities with State and municipal agencies
 - i. Work with the CIO to identify new opportunities
 - ii. Monitor successful services in other NIC states and present those ideas to Nebraska agencies
 - iii. Market NIC Enterprise solutions
2. Drive adoption of Nebraska.gov online services through marketing and outreach to service customers, in partnership with the sponsoring government agencies.
 - a. Identify targeted applications for 2015 and develop specific marketing strategies
 - b. Evaluate adoption for existing services as well as success of past marketing strategies and implement marketing strategies as needed.
 - c. Create specialized marketing plans for each significant revenue generating application with specific strategies to attain growth year over year
 - d. Measure and Track usage of Nebraska.gov services through Google Analytics.
3. Generate increased awareness of the Nebraska.gov brand among State, counties, businesses and citizens.
 - a. Attend and exhibit at industry specific events and trade shows
 - b. Cross Market Services on applications and websites as approved by our partners
 - c. Promote Nebraska.gov through our local library resources
 - d. Create Press Releases for new services and large enhancements
 - e. Enter at least 10 technology or website award contests

MOBILE STRATEGY SUMMARY

Ensuring the State of Nebraska's information is available to everyone on all the new devices being used today and in the future is a top priority for us. Giving Nebraska.gov applications a common look and feel making them easily identifiable to the public as an authentic Nebraska.gov service, has also been a large initiative for us. Nebraska Interactive has embraced the mobile first design methodology. We continue to utilize our Common Application Template (CAT) using responsive design technologies, based primarily on Twitter Bootstrap¹. All current and future applications are being developed and tested for smartphones, tablets and computers. We continue to research, update, and add new technologies to our common application template and web sites to stay current with modern trends. This ensures Nebraska.gov sites are relevant with current standards. All new sites and applications are designed from the start to be 100% responsive design.

Keeping pace with rapidly changing specifications for various mobile devices continues to require evolution of our CAT. The CAT has been designed to be easily upgraded and includes versioning in the case of restricted backward compatibility, ensuring nothing stands in our way of being current with the latest technology.

Our development and design teams are extensively trained and experienced on implementing responsive design principles. We separate the user interface design from the backend logic to more efficiently upgrade and implement new designs and enhancements. This ensures that creative and development staff stay focused on their strengths. It also allows us to easily upgrade outdated versions of the CAT to the latest version without re-writing the application.

Our mobile strategy is aligned with the decreasing sales of computers and the increase rise of mobile devices as sole means of communication to the internet. Therefore, our goal is to increase adoption by making our sites and services accessible to the largest consumer pool of devices.

¹ A free collection of tools for creating websites and web applications. It contains HTML and CSS-based design templates for typography, forms, buttons, navigation and other interface components, as well as optional JavaScript extensions.

TECHNOLOGY SUMMARY

Nebraska.gov is hosted out of NIC's Data Center in Ashburn, VA and Allen, TX. We depend on NIC's Enterprise Technology Services (ETS)² division to support and maintain our operating environment. ETS provides our network and system administration needs for us. Our primary data center is in Ashburn, VA. The Allen, TX environment is our disaster recovery environment and is a one to one copy of all of the production servers from Ashburn, VA.

New Microsoft servers are being added in 2015 and are built to run our live chat software, Cute Chat³. Agencies are realizing the benefit of live chat and requesting their own instance of the application so they can address online questions from customers directly. Cute Chat runs in a Microsoft .NET environment.

The majority of our server operating systems are all Oracle Enterprise Linux⁴. We are in the process of upgrading the operating systems on our servers and restructuring our architecture to better utilize out of the box applications. Our goal is to reduce our dependency on self-supported custom built code libraries. Oracle creates all software and security patches to the stock packages just like Microsoft does for Windows operating systems. These patches will then get applied to our servers using the built in update tools. This will reduce the maintenance currently done by both the Nebraska.gov development staff and ETS.

At Nebraska Interactive we take advantage of the tools available to us for flexible, rapid development. We evaluate each application and decide which tool is the right fit. For the majority of our application development we implement the Grails⁵ framework⁶. It is used for large, complicated applications and for high volume applications. For our small, simpler, and low volume applications we still utilize Perl⁷ to avoid the large overhead of a framework. For both tools sets we have continued to grow our library and plugins to further optimize development.

² Enterprise Technology Services, NIC's division that manages the central data center, services, network, and system administration.

³ Cute Chat, live chat communication software written by Cute Soft. <http://cutesoft.net/live-support/>

⁴ An open-source operating system modelled on Unix (a widely used multiuser operating system)

⁵ An Open Source, full stack, web application framework for Java, a general-purpose computer programming language designed to produce programs that will run on any computer system

⁶ An open source web server for running Java

⁷ A high-level general-purpose programming language used especially for developing Web applications.

Business Plan Update General Manager's Report

Fourth Quarter

October 2014 – December 2014

Nebraska.gov
301 S 13th Street, Suite 301
Phone: 402-471-6582
FAX: 402-471-7817
Email: bhoffman@egov.com

Table of Contents

Glossary of TermsPage 3

2014 – Year in Review.....Page 4

Overview of Portal Financials and Value.....Page 5-7
Master Contract – Section | IV | K | 2. | b | P - 36

2014 Business Plan Portal Strategies

1. Value Reporting for our Partners.....Page 8-9
2014 Business Plan - p | 7
Master Contract – Section IV | E | p - 31

2. National Recognition.....Page 10
2014 Business Plan - p | 7

3. New Online Services and Major Enhancements.....Page 11-12

2014 Marketing Plan Objective
2014 Master Contract – Section IV | E | p - 31

1. Strengthen Brand Awareness.....Page 13

2. Increase Public Awareness and Adoption of Online Services.....Page 14

3. Utilize Google Analytics and AdWords to Improve Online Usage.....Page 15

Network Uptime, Response Time, and Issues Quarterly Reporting.....Page 16
Master Contract p | 31 | D | IV

Glossary of Terms

- **Free Service:** An application or website developed, hosted, and maintained by Nebraska Interactive that does not process payments.
- **Self Funded Service:** An application developed, hosted, and maintained by Nebraska Interactive that processes payments. Revenue from the service may or may not cover the cost of service, self fund.
- **Revenue:** Funds collected via a portal fee (user/statutory/partner) before revenue share to NSRB, hosting, merchant fees, marketing, etc.
- **Grant:** New application or enhancement funded by a grant obtained by the partner.
- **Time & Materials:** A new application or enhancement funded by the partner on a time and materials rate.

2014 – Year In Review

Application Enhancements Launched – 32

New Applications Launched– 9

Website Re-designs Launched with Responsive Design – 10

Awards Won:

- Best of the Web Top 10 – Nebraska.gov Portal
- Pioneer Institute Public Policy Research Award – Handicap Permits

Major Adoption Initiatives:

- Driver License Record Monitoring
- Online Motor Vehicle Registration Renewals
- Motor Vehicle Registration Renewals – Proof of Insurance
- Mobile/Responsive Design
- Batch Motor Vehicle Title/Lien/Registration Searches

Nebraska.gov Innovation:

- Image and document submission of required external forms for agency review to complete online applications.

Social Media Stats:

- 2,341 New Twitter Followers / 1,904 Mentions / 626 Retweets
- 3,752 Total Facebook Likes & 196 New Fans

Marketing Exhibitors:

- Nebraska State Bar Association Annual Meeting
- Nebraska Digital Government Summit
- Lincoln Chamber of Commerce B2B Fair

Overview of Portal Financials and Value

	2014	2013	2014	2013
	December	December	YTD	YTD
NI Revenue	\$448,117	\$405,986	\$5,311,209	\$4,372,494
10% NSRB Partner Share**	<u>\$31,507</u>	<u>\$25,051</u>	<u>\$366,439</u>	<u>\$288,218</u>
Gross Margin	\$416,610	\$380,935	\$4,944,771	\$4,084,276
Operating Expenses	\$307,577	\$277,770	\$3,632,434	\$3,122,916
Income (Loss)	\$109,033	\$103,165	\$1,312,336	\$961,360
Nebraska Interactive Pre-Tax Income (Loss)	\$109,033	\$103,165	\$1,312,336	\$961,360
Nebraska Interactive Provision for Income Tax Expense (Benefit)	\$43,697	\$43,784	\$525,938	\$387,718
Nebraska Interactive Net After-Tax Income (Loss)	\$65,336	\$59,381	\$786,398	\$573,642

**NI Revenue Subject to 10%

\$315,070

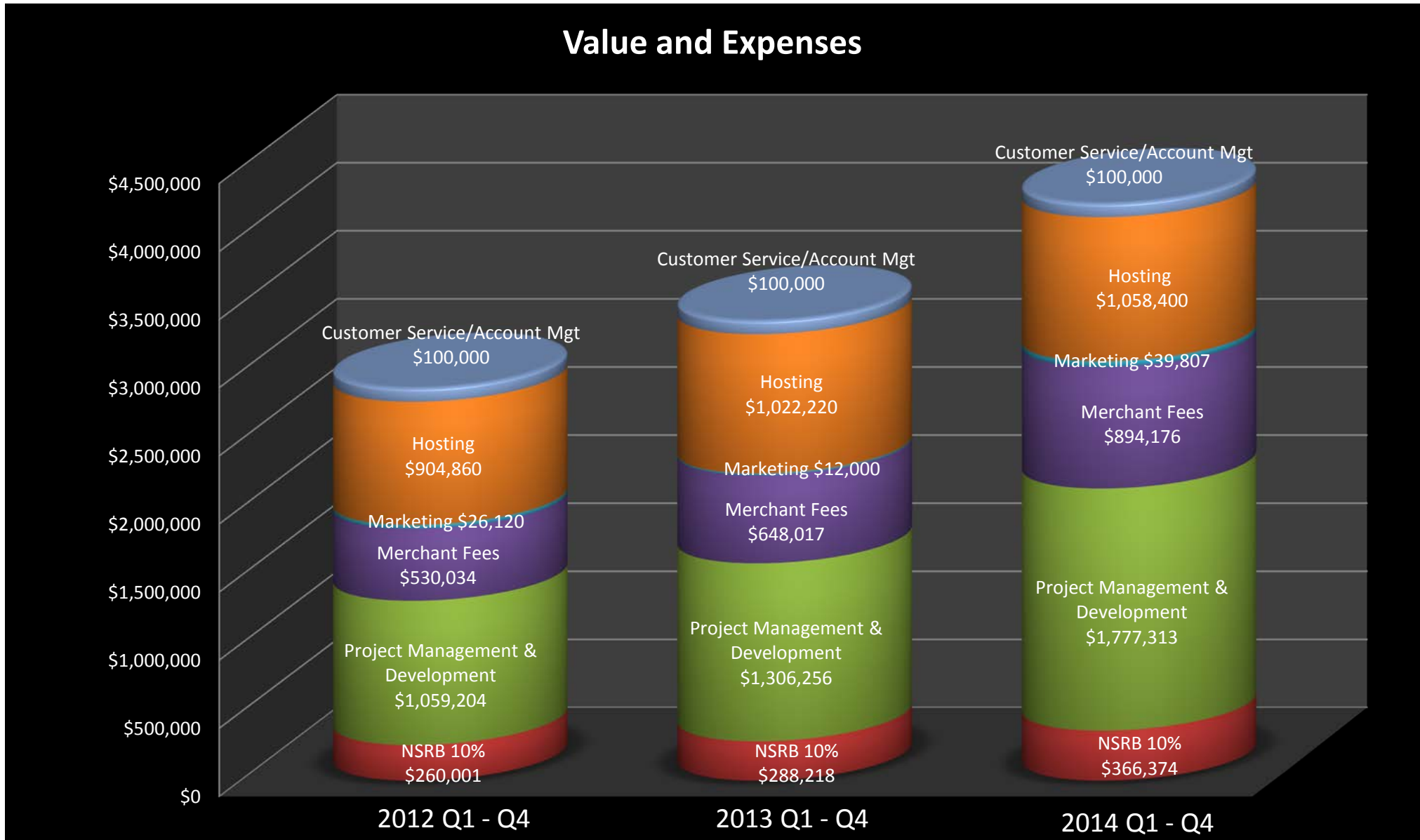
Courts, Subscriber and T& M (not included in NSRB 10%)

\$133,047

NI Revenue

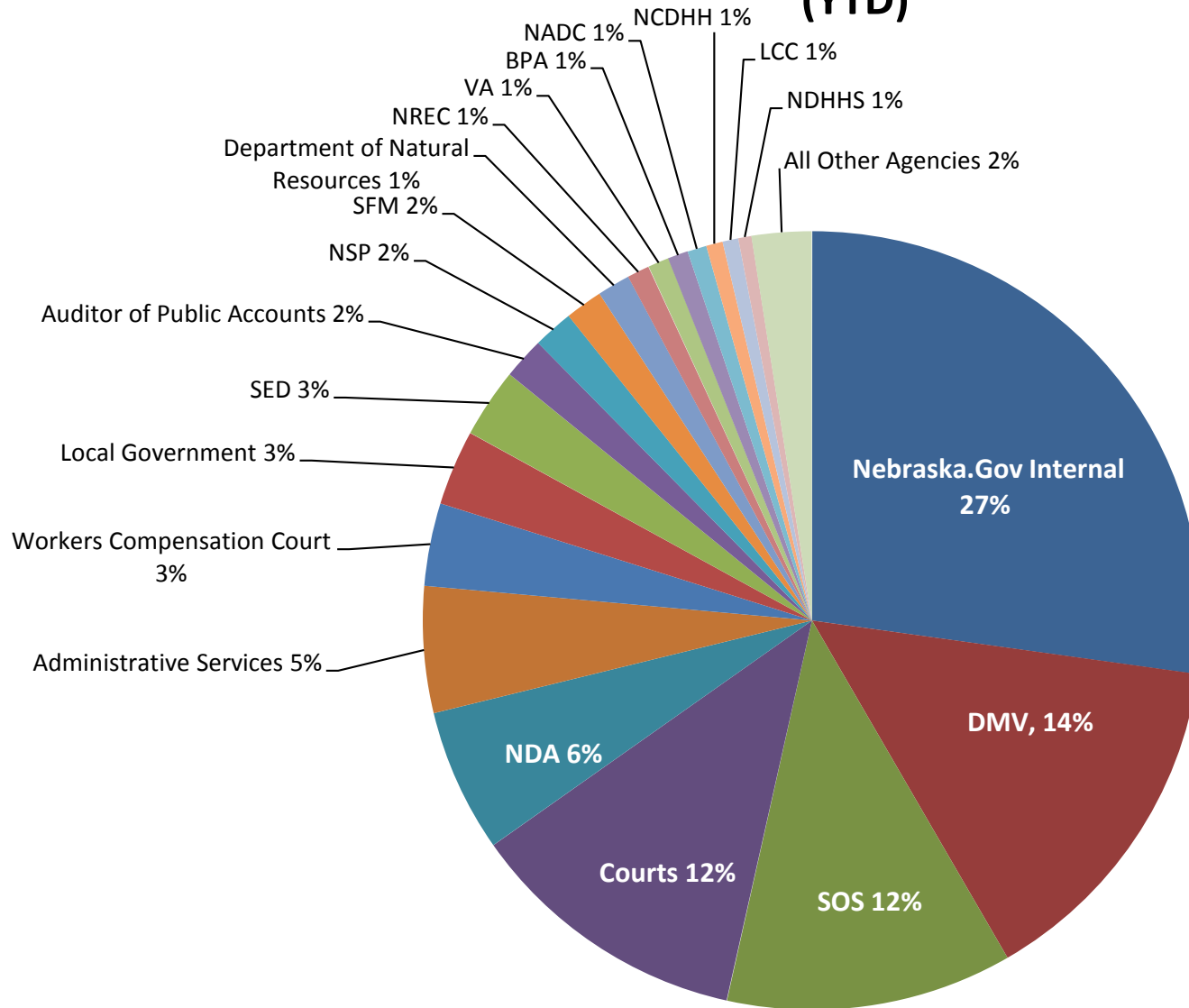
\$448,117

Overview of Portal Financials and Value continued

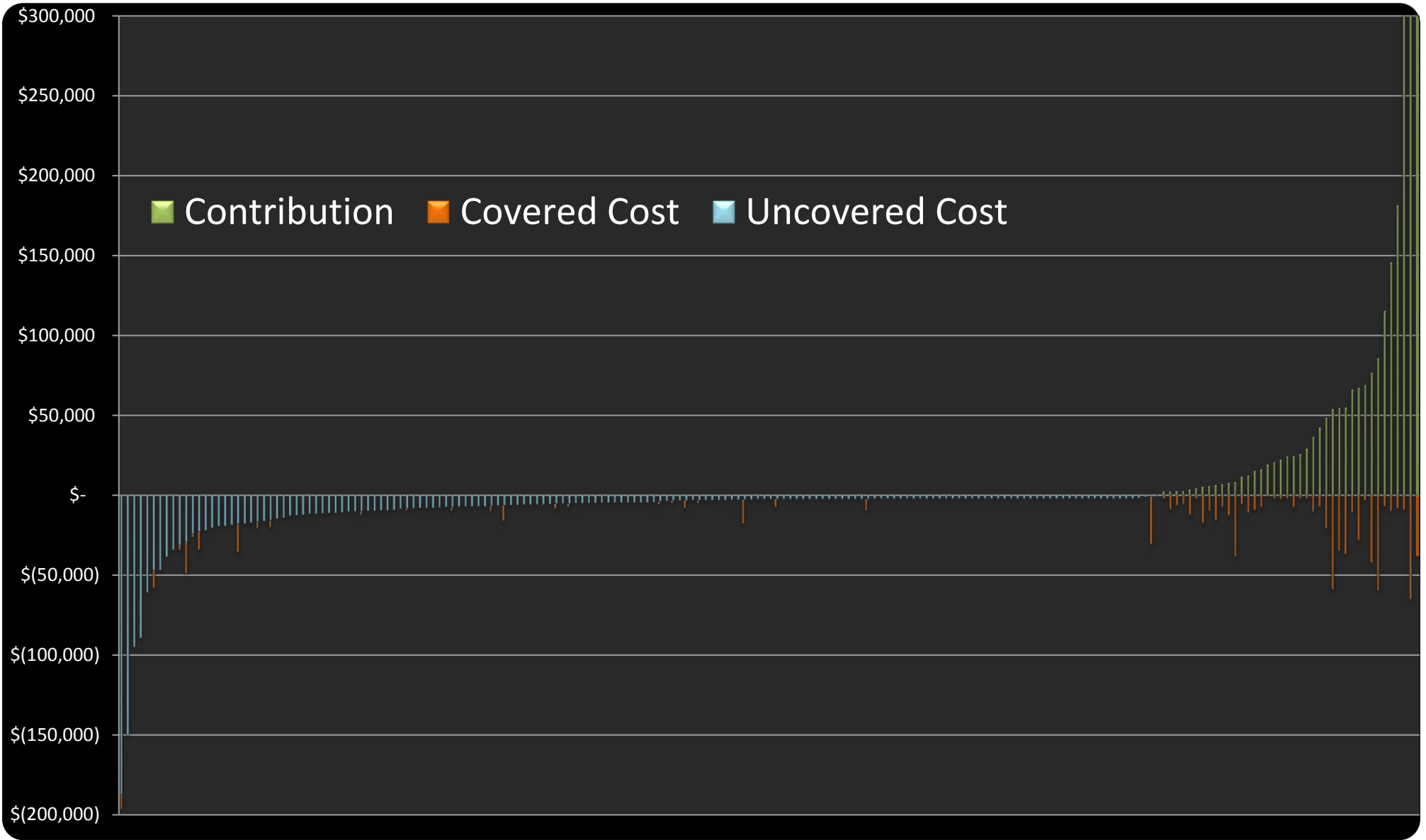


Note: The above graph is not all inclusive. Displayed values are based on the top 6 classifications of value and expenses.

Project Management & Development Cost Avoidance = \$1,777,313 (YTD)



Business Plan Portal Strategies #1: Value Reporting to our Partners



➤ Revenue from 41 unique services supports over 200 unique services. The below listed services positively contributed to the self-funded model in 2014 after project and hosting costs.

- Court Case Search
- Motor Vehicle Registration Renewal
- Driver License Record Search - SUB
- Driver License Record (DLR) Batch
- Court Citation Payments
- Driver License Record (DLR) Monitoring
- Court document eFiling 2.0
- Corporation Occupation Tax Reports
- Title, Lien & Registration Batch
- UCC Records Search
- Title, Lien & Registration (TLR)
- Driver License Services
- Court ePayments
- PayPort (OTC)
- Driver Privilege Services
- Practitioner Lists
- UCC Filings
- County Property Tax Payments
- Prorate & Fuel Permits
- Corporate Records Search - SUB
- Contractor Registration
- Income Tax Withholding (941)
- UCC Records Batch
- Subscription Fee
- IRP Payment System
- Corporate Bi-Monthly Batch Search
- UCC Original Filing System
- Dealer/Pesticide License Reg
- Criminal History Request System
- Specialty/Message License Plate
- EFS Records Search
- Real Estate License Renewals
- Engineer and Architect License Renewals
- Water Well Registration
- County STOP Program Payments
- Electricians License Renewal
- Food Establishment Permit Renewal
- Pesticide Applicator License Renewal
- Driver License Record (DLR) Search - CC
- Lobbyist Registration Payments

➤ 159 (80%) of the 200 unique services represented on page 8, either do not bring in enough revenue to cover their ongoing costs or are they are free services. Examples of services in this category are listed below.

-
- DMV Commercial Driver License System • In 2014, Nebraska.gov invested \$79,781 of project work into this free application for a complete rewrite as well as maintenance and hosting costs. This application has been live and supported by Nebraska.gov since 2004. The total value realized by the agency is covered by the self-funded model.
 - EFS Original Filings • In 2014, this application was enhanced to add a EFS Unique Identifier for statutory compliance, a project value of \$11,218.75. Including the value of hosting provided by Nebraska.gov, SOS realized \$20,878.75 of value they didn't have to pay to a vendor. This is a revenue generating application (\$4,075.65) that did not cover the cost of the service. That's a \$16,803 difference that was covered by the self-funded model.
-

➤ The value demonstrated in this graph does not include the below items that Nebraska.gov provides for all partners.

-
- Merchant Fees
 - Customer Service
 - Network Security
 - Disaster Recovery
 - System Administration
 - Marketing Materials
 - Training
 - PCIDSS Compliance
 - Account Management
 - Google Analytics & AdWords
 - Other overhead costs
-

Business Plan Portal Strategies #2: National Recognition

2014 Nebraska.gov Press Releases

Driver License Record Monitoring for Small Businesses

- DMV (October 2014)

Motor Vehicle Registration – Point of Insurance

- DMV (October 2014)

Appellate Case Search

- Courts (September 2014)

Annual & Biennial Report Filings

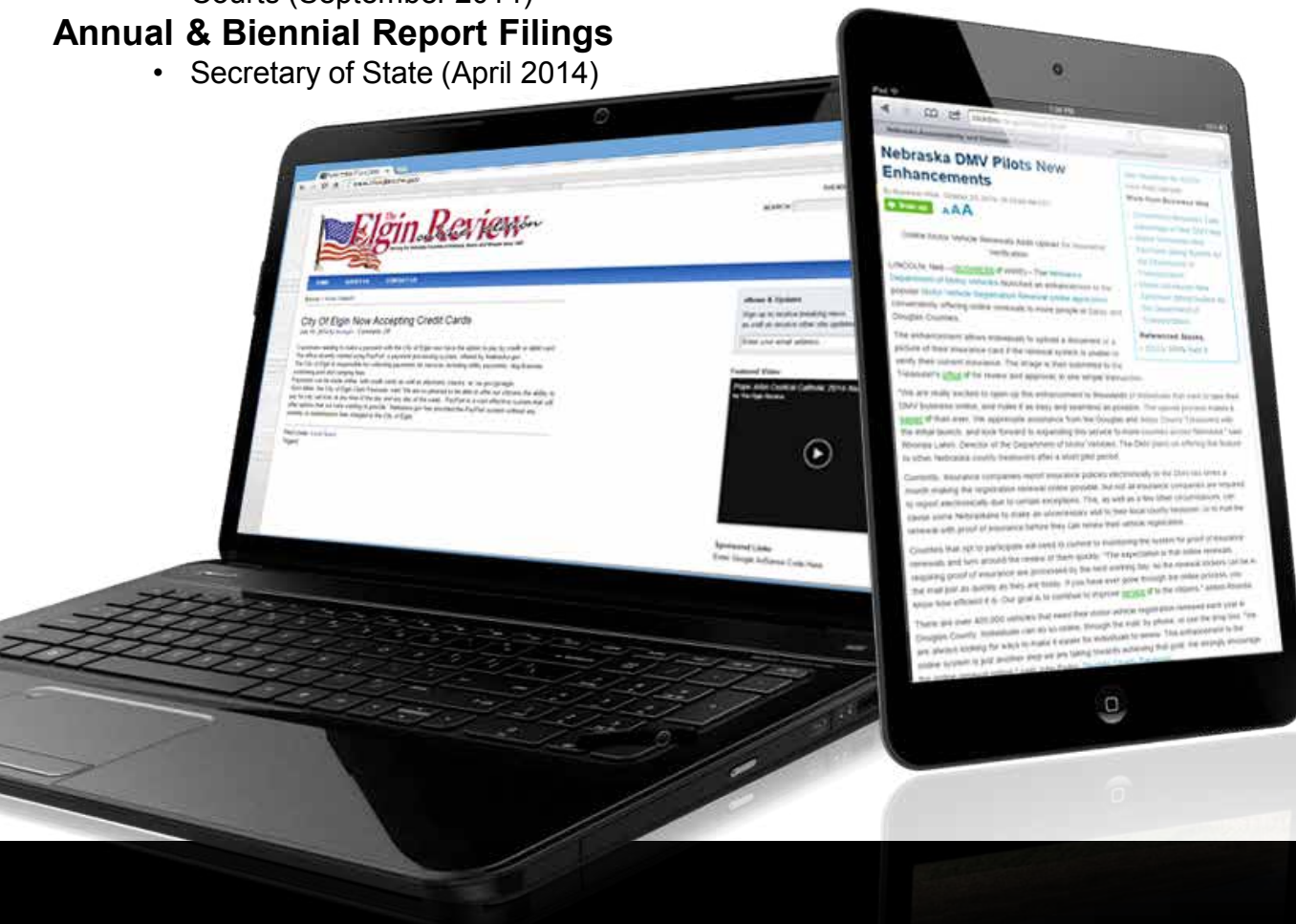
- Secretary of State (April 2014)

Real Estate Property Tax

- Dawson County Treasurer (January 2014)

PayPort®

- Scottsbluff County Register of Deeds (February 2014)
- City of Neligh (February 2014)
- City of Lyons (February 2014)
- Douglas County Health Center (March 2014)
- City of Albion (March 2014)
- York County Clerk (March 2014)
- City of Ainsworth (April 2014)
- City of Milford (April 2014)
- City of Franklin (May 2014)
- Village of Stratton (May 2014)
- Village of Adams (June 2014)
- City of Elgin (July 2014)
- City of Arapahoe (August 2014)
- Brown County Treasurer (August 2014)
- City of Fort Calhoun (August 2014)
- City of Pawnee (October 2014)



Business Plan Portal Strategies #3: New Online Services and Major Enhancements

Secretary of State	Status
2014 Annual & Biennial Report Filings	Completed
Proof of Publication Fees	Completed
Trade Name Filing	Completed
Online Certificate of Good Standing	Testing
UCC & EFS Searches	Development
Corporate Document eDelivery Retemplate	Testing
UCC Batch Filing	Development
*PDF Correction	Completed
*EFS UINs	Completed
*Nebraska Benefit Corporation Filing	Testing
*Redaction for UCC & EFS Filings	Planning
*Licensing Rules & Regulations Workflow	Planning
*2015 Annual & Biennial Report Filings	Planning
*Tribal Codes	Concept
*Online Voter Registration	Concept

Department of Motor Vehicles	Status
Commercial Driver License System Re-write	Completed
Veterans Designation on Driver Licenses & Driver Records	Completed
Ignition Interlock Installation and Violation Reporting	Completed
Point-to-Point FED/MED Changes	Completed
Motor Vehicle Registration - Proof of Insurance	Completed
Retemplate initiatives for 2014 (6)	Completed
*Driver License Services - 2014 Updates for approved bills	Completed
*CDL Practice Test	Completed
*Commercial License System - Post Launch Enhancements	Completed
*Ignition Interlock Application	Completed
*DLR Admin - Phase II (Monitoring)	Completed
*Driver License Services - Change of Address	Planning
*Motor Vehicle Registration - eNotice	Planning
*Commercial License System - Federal Regulation Changes	Planning

*Project added to Portal initiatives after start of the year

Administrative Office of the Courts	Status
Appellate and Supreme Court Case eFilings	Concept
Appellate and Supreme Court Case Searches	Completed
Attorney Portal Re-template	Completed
Court Applications and Google Analytics	Completed
Attorney Portal (eNotice)	Development
Special Requests	Concept
Court Case Tracking	Concept
*Juror Qualification Form	Completed
*eFiling Web Service	Completed
*ePublication	Testing
*Bulk Garnishment ePayments	Planning
*Parenting Act Mediator Retemplate	Testing
*Workers' Compensation Court	Development

DHHS	Status
Vital Statistics	Discovery

Local Government	Status
Real Estate Property Taxes	Ongoing
PayPort	Ongoing
Event Registration	Ongoing

Additional Services	Status
Hunting and Fishing Permits (Game and Parks)	Not Started
Park reservation payments (game and Parks)	Discovery
Lost and find me (Corrections)	Not Started
Bus inspections (Dept. of Education)	Not Started
Corporate ID Theft Prevention (SOS)	Not Started
DHHS /BSDC online store (DHHS)	Not Started
Inmate banking (Corrections)	Not Started
Crash Reports (Roads)	Not Started
Unemployment Insurance (DOL)	Holding meetings
MyEvents2Go (enterprise)	Not Started
Benefit Overpayments (DOL)	Concept

Business Plan Portal Strategies #3: New Online Services and Major Enhancements

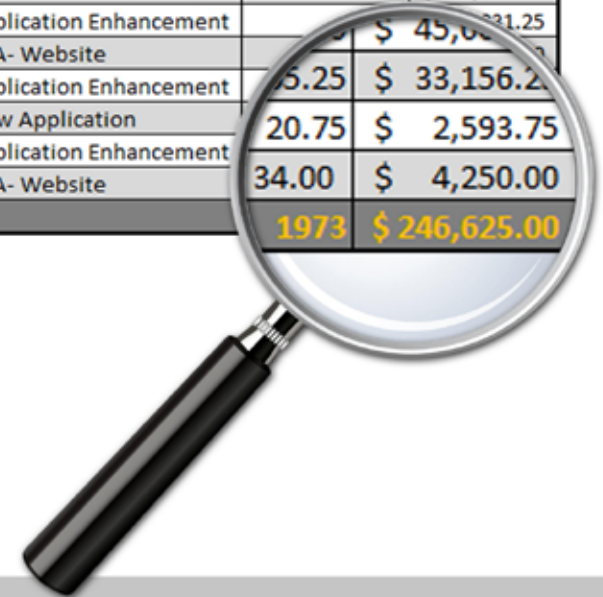
New Projects Launched Fourth Quarter

Partner	Application	Revenue Type	Work Scope	Hours Invested	Cost Savings
Administrative Services	DAS Nebraska Budget Information Portal	Grant/Time and Materials	New Application	731.25	\$ 91,406.25
Department of Motor Vehicles	Motor Vehicle Registration – Proof of Insurance	Self-funded	Application Enhancement	344.75	\$ 43,093.75
Department of Motor Vehicles	Voter Registration Search - Retemplate	Non-revenue	Application Enhancement	4.25	\$ 531.25
Department of Motor Vehicles	Certified Driver Records - Retemplate	Self-funded	Application Enhancement	21	\$ 2,625.00
Department of Motor Vehicles	Driver Record Search (One Time) - Retemplate	Self-funded	Application Enhancement	39.5	\$ 4,937.50
Department of Natural Resources	DNR Pump Installation Retemplate	Self-funded	Application Enhancement	45.75	\$ 5,718.75
Department of Natural Resources	DNR Water Well Decommissioning ReTemplate	Self-funded	Application Enhancement	27.75	\$ 3,468.75
Secretary of State	EFS UINs	Self-funded	Application Enhancement	5	\$ 45,000.00
State Court Administrator	Attorney Portal ReDesign	Non-revenue	N/A- Website		
State Court Administrator	Court Efilng Criminal Web Service Enhancement	Self-funded	Application Enhancement	15.25	\$ 33,156.25
State Electrical Division	Electrician Exam Applications	Self-funded	New Application	20.75	\$ 2,593.75
State Electrical Division	Electricians License Renewal	Self-funded	Application Enhancement		
Nebraska Commission on Problem Gambling	NCPG Website	Grant/Time and Materials	N/A- Website	34.00	\$ 4,250.00
Total				1973	\$ 246,625.00

Application Deployments

Applications Deployed	Q1 2013	Q1 2014	Q2 2013	Q2 2014	Q3 2013	Q3 2014	Q4 2013	Q4 2014
Self-Funded Application	2	2	2	0	1	1	4	1
Non-revenue Application	2	2	1	2	0	0	1	1
Websites deployed	0	0	0	0	1	2	2	2
Self-Funded application enhancements	3	1	6	6	11	9	3	8
Non-revenue application enhancements	0	0	3	4	0	3	0	1
Number of implemented changes*	109	83	104	90	105	86	74	58

*Changes include code enhancements as well as bug fixes, security updates, requested text changes, etc.



Time Saved. Money Saved. Resources Saved

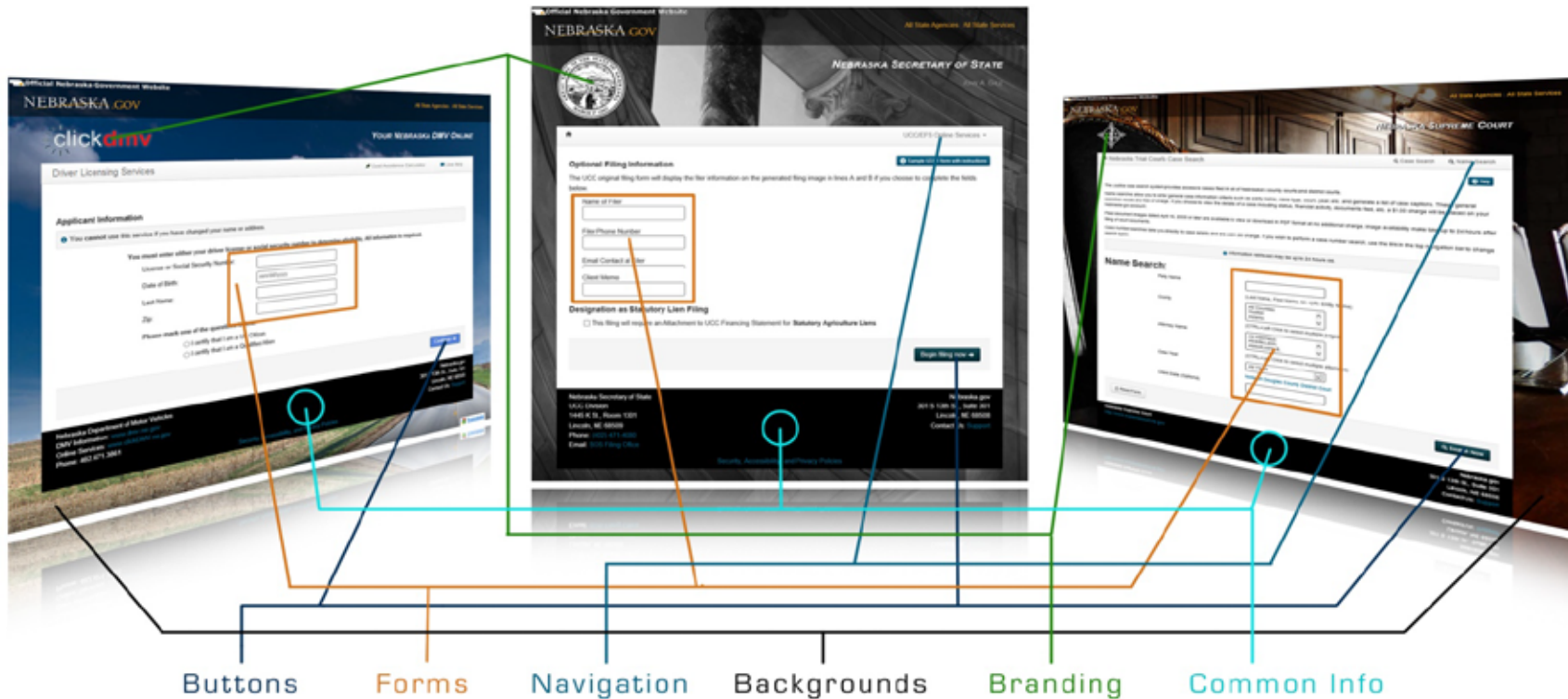
--Application Highlight: Nebraska Budget Information Portal--

The Department of Administrative Services State Budget Division launches the Nebraska Budget Information Portal. The portal gives an inside look into Nebraska State Government Revenues, Appropriations, and Expenditures and is designed to educate all levels of users about the state's budget. Its target is both users that are knowledgeable about and unfamiliar with the budget. The portal allows users to dig through six levels of detail using multiple graph types and options and uses the newest plug-in of HighCharts, version 4.0.3. The Nebraska Budget Information Portal has the ability to share the charts using many social media platforms and the data can also be viewed in a table format, that may be exported.



Marketing Plan Objective #1: Strengthen Brand Awareness

 CAT = Common Application Template

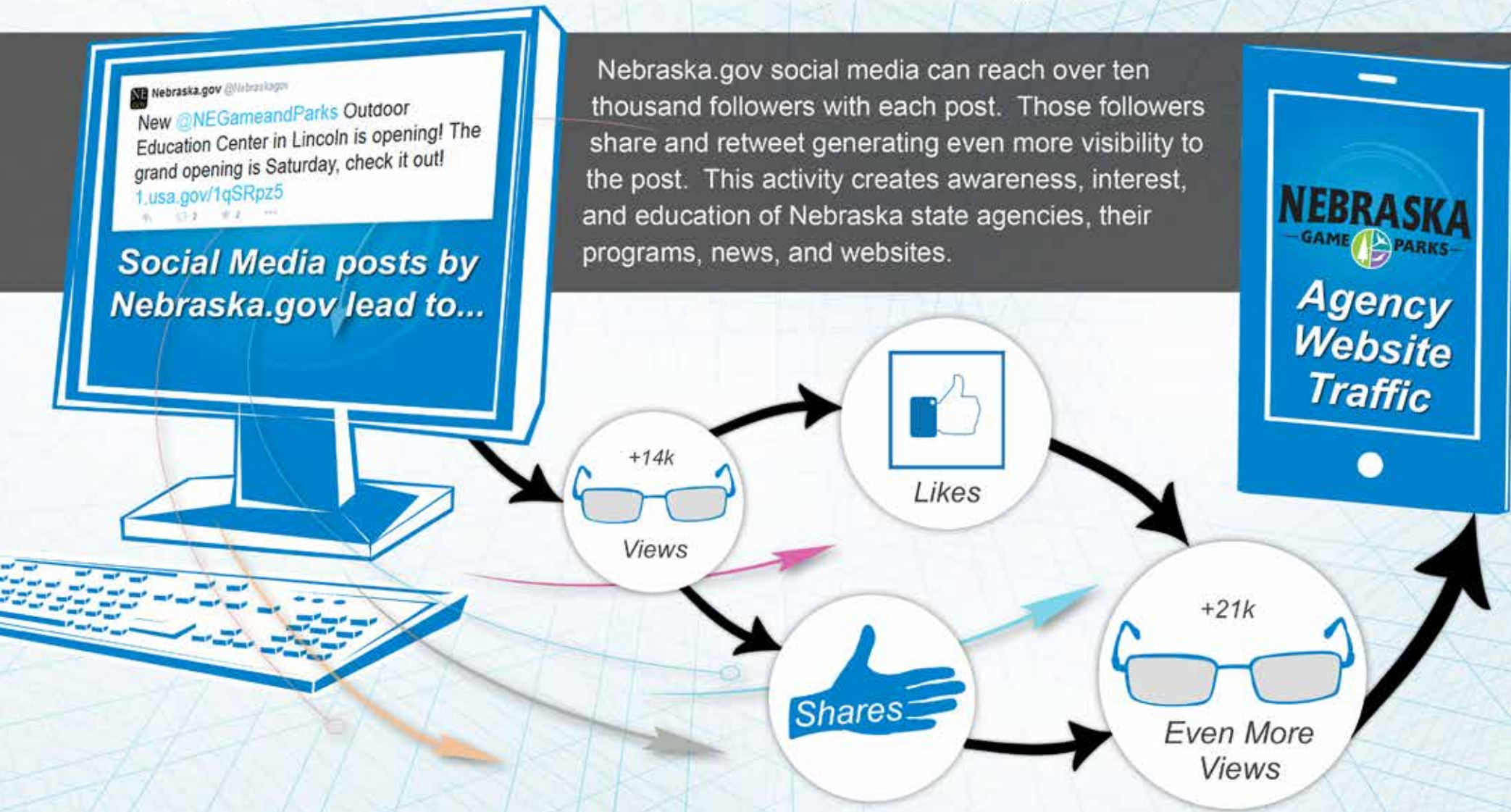


Branding Benefits

- * All Nebraska.gov online websites and applications will have a similar look and feel
- * Each will contain a top header containing the Nebraska.gov logo & "Official Nebraska Government Website"
- * Consistent Branding + Responsive Design = Familiarity amongst Nebraska Users
 - This aids in preventing 3rd party counterfeiters from tricking users into an unfair payment
- * Branding gives all Nebraska.gov apps a unique look and feel while remaining consistent with agency branding standards. i.e. a DMV application remains similar to the website.
- * Responsive design to display appropriately from large monitor viewing, to laptop, to tablet, to mobile
- * All features and colors used are pre-tested for accessibility and 508 compliance

Nebraska.gov Social Media Efforts Benefit All State Agencies

Nebraska.gov social media can reach over ten thousand followers with each post. Those followers share and retweet generating even more visibility to the post. This activity creates awareness, interest, and education of Nebraska state agencies, their programs, news, and websites.



Marketing Plan Objective #3: Utilize Google Analytics and AdWords to Improve Online Usage

Google Analytics is used to help identify improvements to applications that will enhance user **experience**, encourage **adoption**, and measure **success**.

The below is a sample of Google Analytics (GA) data from the Motor Vehicle Registration Renewal application. As the user proceeds through the application, they reach a different page, or “step”. GA shows us the number of users as they progress through the application.

In this example, we are able to see the affect of the latest enhancement to the application allowing users to upload proof of insurance. Previously, the 930 users in step two “POI Upload” would not have been able to continue online. We are now seeing that on average, approximately 85% of those users are taking advantage of the enhancement, increasing adoption.



Network Uptime, Response Time, and Issues Quarterly Reporting

UPTIME REPORT

OCTOBER	NOVEMBER	DECEMBER
100%	99.88%	100%

RESPONSE TIME REPORT

OCTOBER	NOVEMBER	DECEMBER
Avg. response time 524 ms	Avg. response time 548 ms	Avg. response time 546 ms

NETWORK ISSUES DETAIL REPORT

	Start Time	End Time	Time	Description	Impact
11/24/2014	6:00 AM	6:55 AM	:55	A memory leak was identified in the load balancers used. This caused the load balance to fail and stop directing traffic. A patch was provided by the vendor and applied to the load balances on 11/30/2014 between 1:00 am and 7:00 am.	Nebraska.gov sites and services were down.

Nebraska.gov Project Priority Report - 2014 and upcoming projects (Page 1)

Title	Revenue Type	Project Start	Target Launch	Work Scope	Partner
*Biennial Reports - Domestic, Foreign, LLP Pre-populated PDF Reports	Non-revenue	10/25/2013	1/2/2014	New Application	Secretary of State
*Single trip Fuel and Prorate Permits	Revenue	7/22/2013	1/10/2014	New Application	Motor Vehicles, Department of
*Court Efiling Criminal Web Service Enhancement	Self-funded	6/17/2013	1/17/2014	Application Enhancement	Court Administrator, State
*Trade Name Registration Filings through Corporate Document eDelivery	Self-funded	7/19/2013	2/24/2014	Application Enhancement	Secretary of State
*Veterans Affairs Designation Application	Non-revenue	1/22/2014	2/24/2014	New Application	Veterans' Affairs, Department of
*Title Lien & Registration Records Searches – Retemplate	Self-funded	1/21/2014	3/31/2014	Application Enhancement	Motor Vehicles, Department of
*2014 Accountant License Renewals	Self-funded	1/29/2014	4/14/2014	Application Enhancement	Public Accountancy, Board of
*Driver License Practice Test - Retemplate	Non-revenue	3/19/2014	4/30/2014	Application Enhancement	Motor Vehicles, Department of
*Commercial Driver License System - Rewrite	Non-revenue	7/15/2013	5/5/2014	New Application	Motor Vehicles, Department of
*Point-to-Point FED/MED Changes	Self-funded	1/1/2014	5/5/2014	Application Enhancement	Motor Vehicles, Department of
*Title Inquiry - Retemplate	Non-revenue	5/5/2014	5/12/2014	Application Enhancement	Motor Vehicles, Department of
*Auditor File Upload ReTemplate	Non-revenue	4/2/2014	5/16/2014	Application Enhancement	Auditor of Public Accounts
*Ignition Interlock Installation Reporting	Non-revenue	8/21/2013	5/19/2014	New Application	Motor Vehicles, Department of
*Criminal History Records - Retemplate	Self-funded	1/16/2014	5/26/2014	Application Enhancement	Patrol, Nebraska State
*Contractor & Homeowner Electrical Permits Retemplate	Non-revenue	2/1/2014	5/31/2014	Application Enhancement	Electrical Division, State
*Juror Qualification Form	Non-revenue	11/8/2012	6/1/2014	New Application	Court Administrator, State
*Subscriber Signup Application	Non-revenue	11/8/2010	6/2/2014	New Application	Nebraska.Gov Internal
*Cost Avoidance Calc	Non-revenue	5/26/2014	6/11/2014	Application Enhancement	Nebraska.Gov Internal
*Proof of Publication Filings for Inactive Entities	Self-funded	2/10/2014	6/13/2014	Application Enhancement	Secretary of State
*Appeals Court and Supreme Court case searches	Revenue	1/15/2014	7/1/2014	New Application	Court Administrator, State
*Veterans Designation on Driver License Renewals	Revenue	4/1/2014	7/1/2014	Application Enhancement	Motor Vehicles, Department of
*Veterans Designation on Driver License Records	Self-funded	5/1/2014	7/1/2014	Application Enhancement	Motor Vehicles, Department of
*Ag Device Registration Rewrite	Self-funded	4/8/2014	7/1/2014	Application Enhancement	Agriculture, Department of
*DHHS Birth Certificate ReTemplate	Non-revenue	6/16/2014	7/1/2014	Application Enhancement	Health & Human Services, Department of
*Vehicle Tax Estimator - Retemplate	Non-revenue	5/1/2014	7/7/2014	Application Enhancement	Motor Vehicles, Department of
*Motor Fuels Retailers - Add Retailer Type in Search Results	Self-funded	6/25/2014	7/9/2014	Application Enhancement	Revenue, Department of
*DAS Contract Search ReTemplate	Non-revenue	3/11/2014	7/11/2014	Application Enhancement	Administrative Services

Self-funded = Enhancement or new application tied to an existing revenue generating application

Revenue = New application that generates revenue

Non-revenue = New application or enhancement that has no associated revenue

Grant/T&M = New application or enhancement funded by a grant or the partner

* Indicates a completed project

Nebraska.gov Project Priority Report - 2014 and upcoming projects (Page 2)

Title	Revenue Type	Project Start	Target Launch	Work Scope	Partner
*Driver License Services - 2014 Updates for approved bills	Self-funded	4/1/2014	7/18/2014	Application Enhancement	Motor Vehicles, Department of
*Commercial Driver License System - Post Launch Enhancements	Non-revenue	5/5/2014	8/1/2014	Application Enhancement	Motor Vehicles, Department of
*NREC- Education Portal Enhancements	Self-funded	6/16/2014	8/4/2014	Application Enhancement	Real Estate Commission
*CDL Practice Test	Non-revenue	7/22/2014	8/11/2014	New Application	Motor Vehicles, Department of
*Auditor - Budget Search ReTemplate	Non-revenue	4/1/2014	8/15/2014	Application Enhancement	Auditor of Public Accounts
*DAS Bid Tabulation ReTemplate	Non-revenue	3/24/2014	8/15/2014	Application Enhancement	Administrative Services
*Ignition Interlock Application	Self-funded	6/18/2014	8/18/2014	Application Enhancement	Motor Vehicles, Department of
*DLR Admin - Phase II (Monitoring)	Self-funded	6/15/2014	8/18/2014	Application Enhancement	Motor Vehicles, Department of
*PDF Correction	Self-funded	4/9/2014	8/27/2014	Application Enhancement	Secretary of State
*Motor Vehicle Registration – Proof of Insurance	Self-funded	1/6/2014	9/1/2014	Application Enhancement	Motor Vehicles, Department of
*Courts eFiling Web Service	Self-funded	5/15/2013	9/1/2014	New Application	Court Administrator, State
*BPA - CPE Enhancements	Non-revenue	7/22/2014	9/8/2014	Application Enhancement	Public Accountancy, Board of
*E&A 2014 License Renewals	Self-funded	8/19/2014	9/24/2014	Application Enhancement	Engineers and Architects, Board of
*Electrician Exam Applications	Self-funded	7/11/2013	9/30/2014	New Application	Electrical Division, State
*EFS UINS	Self-funded	8/11/2014	10/1/2014	Application Enhancement	Secretary of State
*Attorney Portal ReDesign	Non-revenue	6/1/2014	10/6/2014	N/A- Website	Court Administrator, State
*Electricians License Renewal	Self-funded	7/2/2014	10/15/2014	Application Enhancement	Electrical Division, State
*DAS Nebraska Budget Information Portal	Grant/Time and Matei	7/10/2013	11/4/2014	New Application	Administrative Services
*Voter Registration Search - ReTemplate	Non-revenue	10/13/2014	11/15/2014	Application Enhancement	Motor Vehicles, Department of
*DNR - Pump Installation ReTemplate	Self-funded	9/22/2014	11/30/2014	Application Enhancement	Natural Resources, Department of
*Certified Driver Records - ReTemplate	Self-funded	10/13/2014	12/9/2014	Application Enhancement	Motor Vehicles, Department of
*DNR Water Well Decommissioning ReTemplate	Self-funded	10/1/2014	12/10/2014	Application Enhancement	Natural Resources, Department of
*2014 Website Redesigns	Grant/Time and Matei	1/1/2014	12/31/2014	N/A- Website	Nebraska.Gov Internal
*2014 Nebraska.gov Portal Enhancements	Non-revenue	6/1/2014	12/31/2014	N/A- Website	Nebraska.Gov Internal
*Annual & Biennial Report Filings for 2015	Self-funded	7/1/2014	1/2/2015	Application Enhancement	Secretary of State
*Courts eFiling eNotice	Non-revenue	4/7/2014	1/4/2015	Application Enhancement	Court Administrator, State
Driver Record Changes - NH20	Self-funded	11/17/2014	1/21/2015	Application Enhancement	Motor Vehicles, Department of

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Grant/T&M = New application or enhancement funded by a grant or the partner

* Indicates a completed project

Nebraska.gov Project Priority Report - 2014 and upcoming projects (Page 3)

Title	Revenue Type	Project Start	Target Launch	Work Scope	Partner
Criminal History Records - Subscriber & Batch Upload	Self-funded	6/2/2014	1/26/2015	Application Enhancement	Patrol, Nebraska State
Global Message App - Retemplate	Non-revenue	11/3/2014	1/26/2015	Application Enhancement	Nebraska.Gov Internal
DNR - Water Well Registration Retemplate	Self-funded	9/1/2014	1/30/2015	Application Enhancement	Natural Resources, Department of
SFM Firework Suite ReTemplate	Self-funded	3/26/2014	1/31/2015	Application Enhancement	Fire Marshal, State
UCC Searches-Rules & Regs Updates & Retemplate	Self-funded	7/16/2013	2/6/2015	Application Enhancement	Secretary of State
Nebraska Benefit Corporation Filings	Self-funded	6/20/2014	2/25/2015	Application Enhancement	Secretary of State
Corporate Document eDelivery Retemplate	Self-funded	6/23/2014	2/25/2015	Application Enhancement	Secretary of State
2015 Accountant License Renewals	Self-funded	12/11/2014	3/2/2015	Application Enhancement	Public Accountancy, Board of
Redaction for UCC & EFS Filings	Revenue	1/1/2014	3/2/2015	N/A- Website	Secretary of State
Online Certificate of Good Standing w/ Validation & Retemplate	Self-funded	7/8/2013	3/2/2015	Application Enhancement	Secretary of State
Farmers' Market Online Database	Grant/Time and Matei	10/1/2013	3/16/2015	New Application	Agriculture, Department of
Courts Eyes of a Child Form (Back End Only)	Self-funded	6/23/2014	3/31/2015	Application Enhancement	Court Administrator, State
Courts_ReTemplate_Parenting Act Mediator Portal	Non-revenue	9/24/2013	3/31/2015	Application Enhancement	Court Administrator, State
Business One Stop ReTemplate	Non-revenue	3/19/2014	3/31/2015	Application Enhancement	Nebraska.Gov Internal
UCC Batch Filing	Self-funded	8/19/2013	4/1/2015	New Application	Secretary of State
Courts_ePublication	Non-revenue	9/9/2013	4/1/2015	New Application	Court Administrator, State
Motor Vehicle Registration Renewal e-mail Notification	Non-revenue	8/4/2014	4/6/2015	New Application	Motor Vehicles, Department of
Nebraska.gov Mobile Application ReTemplate	Non-revenue	6/2/2014	5/30/2015	Application Enhancement	Nebraska.Gov Internal
Workers Compensation Court - eFiling	Revenue	1/6/2014	6/15/2015	New Application	Workers Compensation Court
Licensing Rules & Regulations Workflow	Non-revenue	10/31/2013	6/15/2015	Application Enhancement	Secretary of State
Online Voter Registration	Grant/Time and Matei	11/10/2014	7/1/2015	New Application	Secretary of State
Commercial Driver License Database - Federal Reg Changes	Non-revenue	7/22/2014	7/1/2015	Application Enhancement	Motor Vehicles, Department of
Driver License Services - Change of Address Online	Self-funded	4/28/2014	7/6/2015	New Application	Motor Vehicles, Department of
Court Bulk eGarnishment ePayments	Revenue	7/1/2013	8/31/2015	New Application	Court Administrator, State
AG_Dairy Renewals	Revenue	5/1/2014	12/31/2015	New Application	Agriculture, Department of
AG_Dairy Reports	Revenue	3/3/2014	12/31/2015	New Application	Agriculture, Department of
AG_Auction Market Reports	Revenue	6/1/2014	12/31/2015	New Application	Agriculture, Department of
DHHS Vital Records	Self-funded	9/1/2014	12/31/2015	New Application	Health & Human Services, Department of
Notary - Applications, Renewals, & Testing	Revenue	2/28/2014	12/31/2015	New Application	Secretary of State

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